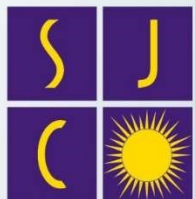
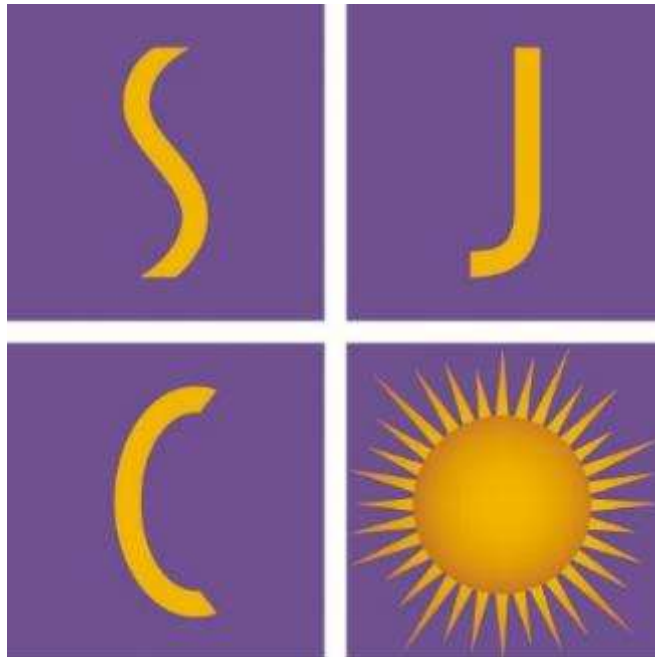


# Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2018

Success Matters



**SAN JUAN COLLEGE**  
Success Matters



**San Juan College**  
**San Juan County, Farmington, New Mexico**

**Comprehensive Annual Financial Report**

**For Fiscal Year Ended June 30, 2018**

**Prepared by: San Juan College Business Office**

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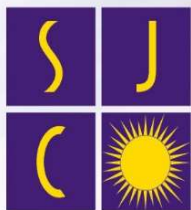
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*Photo 1: STEM-H Addition and Remodel Ribbon Cutting.*



# Introductory Section (Unaudited)

Success Matters



**SAN JUAN COLLEGE**  
Success Matters

## Letter of Transmittal

October 29, 2018

**To the San Juan College Board of Trustees, the San Juan College Foundation, Four Corners Innovations and the Citizens of San Juan County:**

Respectfully submitted for your review is the comprehensive annual financial report for San Juan College (SJC) for the fiscal year ended June 30, 2018. The purpose of this report is to provide detailed information about the financial condition and performance of SJC. Management assumes full responsibility for the completeness and reliability of the information contained in this report based upon a comprehensive framework of internal controls. The objective of internal controls is to provide reasonable, rather than absolute, assurance that the financial statements are free of material misstatement. The concept of reasonable assurance ensures that the costs of the controls do not exceed the benefits derived.

### Comprehensive Annual Financial Report

SJC's comprehensive annual financial report (CAFR) is prepared by the Business Office in accordance with Generally Accepted Accounting Principles as established by the Governmental Accounting Standards Board (GASB) and complies with the Annual Financial Reporting Requirements as set forth by the New Mexico Higher Education Department (NMHED). The Notes to the Financial Statements are considered essential to fair presentation and adequate disclosure for this financial report. The Notes are treated as an integral part of the financial statements and should be read in conjunction with them. Additionally, attention should be given to Management's Discussion and Analysis that provides the reader with a narrative introduction, overview, and analysis of the financial statements.

### Reporting Entity

SJC is a special-purpose government entity engaged solely in business-type activities (BTA). In compliance with GASB Statement Nos. 34 and 35, this reporting model is intended to make government financial statements similar to corporate financial statements. It also serves to make the financial statements more comparable across organizations. The San Juan College Foundation, Inc. ("Foundation") and Four Corners Innovations (FCI) have been discretely presented in SJC's statements as a component unit by inclusion of the statements and footnotes of the Foundation and FCI in SJC's statements and footnotes. The financial statements of the Foundation and FCI are combined and presented along with San Juan College's financial statements.

The Foundation was established in 1972 as a 501(c)(3) corporation to fill several critical needs at San Juan College and in the communities it serves. It dedicates its efforts to providing excellence to the College by sponsoring programs that include scholarships, purchase of equipment, faculty and staff excellence awards, library support and more. Funding provided by community industry partners through the San Juan College Foundation was critical to the development and construction of the School of Energy.

FCI is organized for charitable, scientific and educational purposes. FCI promotes the public welfare and prosperity of the people of New Mexico, fosters economic development within New Mexico, and engages in other cooperative ventures of innovative technological significance that will advance education, science, research, conservation, or economic development within New Mexico. The IRS granted Four Corners Innovations, Inc. tax exempt status on July 25, 2014 with an effective date of March 30, 2012.



## **Profile of the College**

San Juan College is the Four Corners' comprehensive community college, providing students with an affordable education to assist them in securing a successful future and career. Student success and completion is the College's top priority. Along with offering more than 100 two-year degree and certificate programs, San Juan College provides its students with the flexibility to learn according to their schedule by offering both face-to-face and online classes.

Keeping student success at the forefront, the college offers students a range of supportive services through departments including the Student Success Center, Student Achievement Center and Tutoring Services – just to name a few. The Veterans Center supports the educational success of U.S. military veterans and their families, while helping them connect with other community assistance offices and programs. Embracing a diverse culture, the Native American and Hispanic Latino Centers focus on integrating cultural, social and academic life.

San Juan College graduates also have the opportunity to advance their education and earn their bachelor's and master's degrees at home through partnerships with the University of New Mexico (UNM) and New Mexico Highlands University (NMHU). In addition, New Mexico Tech and San Juan College have a guaranteed Admissions Agreement allowing San Juan College graduates earning an Associate of Science degree in Engineering to have a seamless transfer to the New Mexico Tech Bachelor of Science degree program. San Juan College has also partnered with The University of New Mexico to offer a Bachelor of Science in Nursing degree.

## **Accreditation**

In 2000, San Juan College became one of the first community colleges to take part in the Higher Learning Commission's Academic Quality Improvement Project. AQIP uses quality processes and standards to assist the institution in maintaining its accredited status. In December of 2014, the College received notification of reaffirmation of accreditation through 2022-23. Membership in this accrediting association makes possible the transfer of credits to other colleges and universities. In September 2018, SJC received from the Higher Learning Commission the "AQIP Pathway: System Appraisal Report for San Juan College, informing the college that "no follow-up is required from the institution, and no official HLC action needs to be taken." San Juan College next reaccreditation visit has now been extended to academic year 2023-2024.

## **Mission**

Approved by the Board of Trustees on September 5, 2017, the mission of San Juan College is to educate and empower individuals to thrive in an ever-changing world.

## **Vision**

Also approved by the Board of Trustees on September 5, 2017, the vision of San Juan College is to inspire success through world-class education.

## **Values**

San Juan College is committed to serving the needs of our students and the community through a process of continuous quality improvement. Incorporating the acronym of "iCARE," San Juan College upholds and affirms the values of Innovation, Collaboration, Accountability, Respect and Excellence.

## History

San Juan College was founded in 1956 as the Farmington Branch of the New Mexico College of Agriculture and Mechanical Arts. All classes were initially taught by part-time instructors during evening hours at Farmington High School. In 1958, the name was changed from Farmington Branch to San Juan Branch, New Mexico State A&M, now known as New Mexico State University. During the 1966-67 year, the College received state grants to construct a facility for a branch campus on 590 acres of land that the Farmington City Council returned to the Bureau of Land Management. Thus, with the first building constructed in 1967-68, San Juan Branch had a permanent site in the northern part of Farmington.

From the first phase of construction in 1967 to 1981, the College grew exponentially. As the community and local school districts invested more money and support in this university branch campus, the natural desire for more local control and autonomy arose. A successful county-wide election was held in 1981, approving of separation from NMSU and financial support for a newly created junior college district. On July 1, 1982, an independent and separate community college known officially as Junior College District of San Juan County, and informally as San Juan College, came into being.

From its modest start in 1956 with 82 students, the College now has a credit enrollment of more than 15,000 students per year. Staff size has grown from a handful of part-time instructors to a total of nearly 900 men and women who serve the College and our community, including roughly 160 full-time faculty and almost 300 part-time faculty.

## Campuses

San Juan College is one of the finest and most advanced community colleges in the state. The beautifully landscaped main campus is located on the north side of Farmington. The College's facilities have grown significantly over the years, consisting of 15 main campus buildings and five off-campus facilities occupying more than 1,000,000 square feet and representing a value of more than \$200 million dollars for buildings only.

Other campus locations include 800 South Hutton Street in Farmington, which is currently being renovated and remodeled to house the CDL program, the EMS program and the Fire Science program, as well as the 30th Street Center, housing Adult Basic Education, the ENLACE program, and University Partners; San Juan College East in Aztec, NM and San Juan College West in Kirtland, NM.

## Highlights: Fiscal Year 2018

In the spring of 2016, San Juan College celebrated 60 years of student success. In fiscal year 2018, we embarked on our 62<sup>nd</sup> year.

Committed to building capacity for college completion and equity at scale, San Juan College was selected to be part of an American Association of Community College's Pathways 2.0 initiative. Through this initiative, San Juan College will transform its business model to achieve improvements in completion of college credentials with strong labor market value, especially among low-income students and students of color, that are necessary to reclaim the American Dream.

The San Juan College High School (SJCHS) was launched in August of 2016. After its first, and again in its second year of operations, it was recognized as the State of New Mexico's top ranked high school according to the state standardized test scores. Operating under the direction of Farmington Municipal Schools, SJCHS serves students who reside in the Aztec, Bloomfield, Central Consolidated and Farmington School Districts. Each class of students are selected by a lottery process. At the completion of their four years at SJCHS, students will graduate with a New Mexico High School Diploma of Excellence, as well as an Associate Degree or Certificate from San Juan College.

By the numbers, SJC students achieve and succeed:

- The number of San Juan College graduates have increased nine percent per year since 2010.
- By the end of fiscal year 2018, San Juan College's first time, full-time graduation rate increased to 24%.
- For the fourth year in a row, SJC is 2nd out of 1,108 community colleges in nation for granting largest number of associate degrees to Native American graduates.
- San Juan College is 1st in the nation for awarding one-year certificates to Native American students.

SJC continues to be financially sound and fiscally responsible. Despite further reductions in state funding, San Juan College has been able to "live within its means." Joining state of New Mexico's group benefits plan in January 2018, the college achieved a major cost reduction of approximately \$1 million in annual employee health coverage premiums.

During fiscal year 2018, almost \$7.2 million of physical plant infrastructure improvements have been accomplished through an energy performance contract. The financing for these projects is repaid by savings in utility expenses. In September 2018, the New Mexico Association of Energy Engineers recognized SJC as it Large Project of the Year, noting that we have reduced electrical costs by 30% and waste disposal costs by 80%. SJC is the first community college in New Mexico to use an energy performance contract to fund physical plant improvements.

Also in fiscal year 2018, the college reached substantial completion on a \$7 million remodeling and addition project for the Science Technology Engineering Mathematics and Health (STEM-H) programs. Funding for the project came from State of New Mexico general obligation bond funding as well as local general obligation bond funds. This project brought the STEM-H facilities to state-of-the-market levels.

## **Local Economy**

San Juan College is located in San Juan County, which is in the Northwest corner of New Mexico. This area is known as the "Four Corners" describing where Utah, New Mexico, Colorado, and Arizona meet.

The land ownership of San Juan County is: 6.5% private ownership, 25.0% Federal Government, 65.0% Navajo and Ute Mountain Reservations, and 3.5% State Government. The county imposes a residential property tax rate of 0.6 mills for San Juan College's debt service and 3.314 mills for San Juan College's operations, totaling 3.914 mills. The county imposes a non-residential property tax rate of 0.6 mills for San Juan College's debt service and 4.50 mills for San Juan College's operations. Property tax is also collected by the State of New Mexico Taxation and Revenue Department on oil and gas production and equipment. The County collects and distributes these taxes to the College monthly. Refer to the statistical section for more information.

Energy production is the cornerstone of our economy. The San Juan Basin is one of North America's largest natural gas fields. The condition of the gas market has been in decline; over the last ten years, the College's Oil & Gas Production Tax Revenue has been significantly and negatively impacted. It was encouraging to see a small uptick in that revenue stream in the fiscal year ended June 30, 2018.

The County is the retail hub for the Four Corners Area serving an estimated consumer population of 250,000 making retail trade one of the top three industries for job creation.

SJC's service area has experienced a decline in population over the past three years. These changes are mostly due to low prices for coal, gas and oil which has caused many companies to have a reduction in force.

While the San Juan County area is experiencing some difficult economic circumstances, property tax revenue decreased only slightly. Looking ahead, we see residential property values increasing slightly and, at the same time, non-residential property values taking on a small decrease.

## **Financial Planning & Budgeting**

San Juan College's financial planning process is comprised of the following key components: Strategic Plan, Facilities Master Plan, Technology Master Plan, Annual Budget and Multiyear Financial Outlook.

Additionally, the college has implemented strategies to increase enrollment, retain first-time freshmen to their second year, and encourage students to attain degrees or certificates in three years or less.

The New Mexico Department of Higher Education continues to craft funding formulae emphasizing outcomes. The most recent performance-based funding formula rewards institutions for improving their performance in six categories. The changes to the funding formula underscores the importance of stabilizing revenue through tuition and fees and searching for new revenue streams. In this vein, college leadership and the Board of Trustees worked through 2017-2018 to craft a strategic methodology to manage the college's tuition rates. In April of 2018, the Board adopted a strategic tuition rate management policy.

The San Juan College Board has policies regarding:

- General Fund Reserve
- Cash Balance Reserve
- Long-term Forecasting
- Funding New Programs or Expanding and/or Reducing Existing Programs
- Asset Management and Replacement
- Estimating the Operating and Maintenance Costs of Capital Assets
- Monthly Monitoring of Key Revenues and Expenditures
- Revenue Diversification and Stabilization
- Funding Pensions and Other Post-Employment Benefits (OPEB)
- Grant Oversight and Expansion
- Debt Management Policy and Post Compliance Guidelines implemented in 2013 to manage and sustain strong debt program, as well as ensure tax compliance and legal controls related to bond obligations.
- Strategic Tuition Rate Management

## **Independent Audit**

San Juan College engaged CRI CPAs and Advisors, LLC to perform its annual audit. The purpose of an independent audit is to provide assurance, based on independent review and testing, that the basic financial statements and accompanying notes are fairly stated in all material respects. The scope of the CRI's work also includes a review of compliance for each major federal program and procedures to test and report on internal control over compliance in accordance with 2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. CRI CPAs and Advisors, LLC has issued an unmodified (clean) opinion on San Juan College's financial statements for the year ended June 30, 2018.

## **Awards and Acknowledgements**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to San Juan College for its comprehensive

annual financial report for the fiscal year ended June 30, 2017. This was the fourth consecutive year that the government has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to GFOA to determine its eligibility for another certificate.

Preparation of this CAFR in a timely manner would not have been possible without the coordinated efforts of the Business Office, the Information Technology Center, the Office of Institutional Research and other key College administrators, faculty, and support staff. In addition, CRI CPAs and Advisors, LLC provided invaluable assistance. We extend our gratitude to the San Juan County Finance Department for their cooperation by providing statistical data. We also extend our appreciation to the College's Board of Trustees for their continued support and dedication to educate and empower individuals to thrive in an ever-changing world.

Respectfully and collaboratively submitted –



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Edward M. DesPlas - Executive Vice President



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Kristie Ellis - Controller



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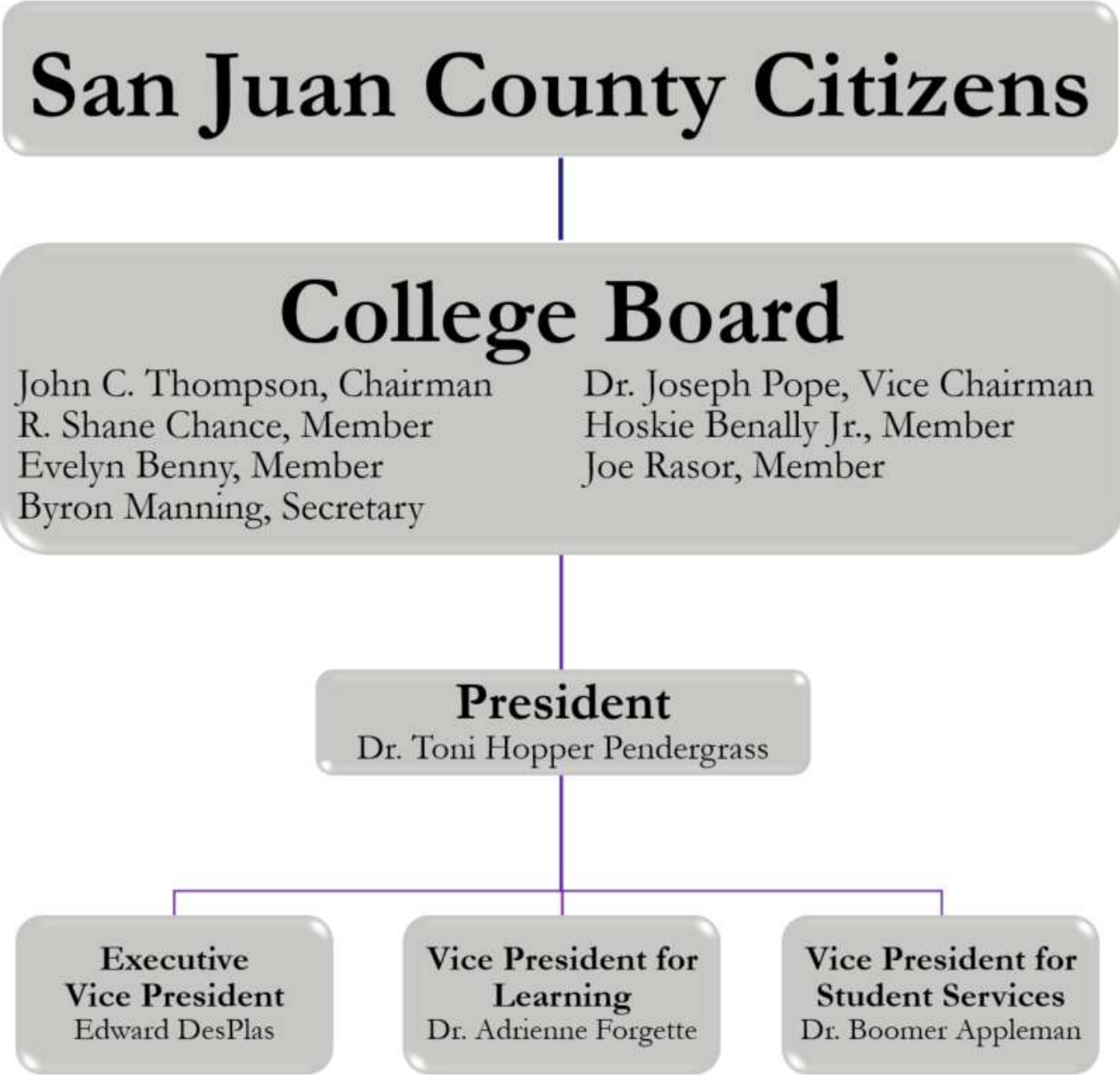
Toni Hopper-Pendergrass, PhD - President

# Success Matters



**SAN JUAN COLLEGE**  
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San Juan College Organizational Chart



# List of Elected Officials, Executive Officers and Staff

## Board of Trustees

John Thompson .....	Chairman
Dr. Joseph Pope .....	Vice Chairman
Byron Manning, CPA .....	Secretary
Hoskie Benally Jr. ....	Member
Evelyn B. Benny .....	Member
R. Shane Chance, CPA .....	Member
Joe Rasor .....	Member

## Executive Officers

Dr. Toni Hopper Pendergrass .....	President
Edward DesPlas .....	Executive Vice President
Dr. Adrienne Forgette .....	Vice President for Learning
Dr. Boomer Appleman .....	Vice President for Student Services
Kerri Langoni, JD, SHRM-CP .....	AVP for Human Resources and Legal Activities
Sandy Gilpin .....	AVP for Learning

## Business Office and Staff

Kristie Ellis .....	Controller
Steve Miller .....	Assistant Controller
Jeff Parkes, CPA .....	Assistant Controller
Aurelia Etcitty .....	Grants Development & Compliance Officer
Tanda McCombe .....	Restricted Fund Accountant
Carol Carreon .....	Payroll Manager
Corrine Antonson .....	Senior Accounting Specialist
Lisa Nash .....	Third Party Billing and Student Accounts Supervisor
Blanca Frias .....	Accounts Receivable Supervisor
Jael Raymond .....	Accounting Specialist
Juanita Pacheco .....	Senior Accounting Technician
Paulanna Zamora .....	Senior Accounting Technician
Berlean Johnson .....	Senior Accounting Technician
Antonio Sanchez .....	Senior Accounting Technician
Caleb Chandler .....	Accounting Technician
Lainna Newman .....	Accounting Technician
Frank Cole .....	Chief Procurement Officer





Photo by Tony Bennett

**Dr. Toni Hopper Pendergrass,  
President**

# San Juan College President and Board of Trustees



**John Thompson**



**Dr. Joseph Pope**



**Byron Manning**



**Hoskie Benally, Jr.**



**Evelyn B. Benny**



**R. Shane Chance**



**Joe Razor**

**John Thompson**, Chairman\Member since 2010\Engineer, Walsh Engineering and Production Corporation. Represents district 5.

**Dr. Joseph Pope**, Vice-Chairman\Member since 2007\Physician, Pinon Family Practice. Represents district 7.

**Byron Manning**, Secretary\Member since 2015\Certified Public Accountant, Manning Accounting and Consulting Services, LLC. Represents district 3.

**Hoskie Benally, Jr.**\Member since 2017\Community and Government Liaison, Native American Disability Law Center. Represents district 1.

**Evelyn B. Benny**\Member since 1997\Community Service Coordinator, Huerfano Chapter House. Represents district 2.

**R. Shane Chance**\Member since 2004\Certified Public Accountant. Represents district 6.

**Joe Razor**\Member since 2017\Retired Public School Superintendant. Represents district 4.

# Certificate of Achievement for Excellence in Financial Reporting



Government Finance Officers Association

## Certificate of Achievement for Excellence in Financial Reporting

Presented to

**San Juan College**  
**New Mexico**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

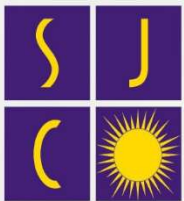
**June 30, 2017**

*Christopher P. Morill*

Executive Director/CEO

# Financial Section

Success Matters



**SAN JUAN COLLEGE**  
Success Matters

## **INDEPENDENT AUDITORS' REPORT**

Wayne Johnson  
New Mexico State Auditor  
The Office of Management and Budget and  
To the Board of Trustees  
San Juan College  
Farmington, New Mexico

### **Report on Financial Statements**

We have audited the accompanying financial statements of the business-type activities, the aggregate discretely presented component units, and the other postemployment benefits (OPEB) trust of San Juan College (the "College") as of and for the year ended June 30, 2018 and the related notes to the financial statements which collectively comprise the College's basic financial statements as listed in the table of contents. We also have audited the budgetary comparisons presented as supplementary information, as defined by the Governmental Accounting Standards Board, as of and for the year ended June 30, 2018, as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the College's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, the aggregate discretely presented component units, and the other postemployment benefits (OPEB) trust of the College, as of June 30, 2018, and the respective changes in financial position, and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. In addition, the budgetary comparisons of the College referred to above present fairly, in all material respects, the respective budgetary comparisons for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Emphasis of Matter

As discussed in Note 12 to the financial statements, the prior year financial statements have been restated to correct a misstatement in the amount of (\$761,827). Our opinion is not modified with respect to this matter.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 17 through 28, the GASB Required Supplementary Pension schedules on page 75, the GASB Required Supplementary OPEB schedules on pages 76 through 77, and the accompanying Notes to Required Supplementary Information on pages 78 through 80 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the College's financial statements that collectively comprise the College's basic financial statements. The introductory section, the Schedule of Expenditures of Federal Awards as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), the statistical section, and the other schedules required by 2.2.2.NMAC are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Expenditures of Federal Awards, and Schedules 7 and 8 required by 2.2.2 NMAC are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with the auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards, and Schedules 7 and 8 required by 2.2.2 NMAC are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

#### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2018 on our consideration of the College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the College's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the College's internal control over financial reporting and compliance.

*Carr, Riggs & Ingram, L.L.C.*

Carr, Riggs & Ingram, LLC  
Albuquerque, New Mexico  
October 29, 2018

# Management's Discussion and Analysis

## Introduction

The San Juan College Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2018, provides an overview of the College's financial activities. The CAFR includes: the letter of transmittal, certificate of achievement for excellence in financial reporting, independent auditors' report, management's discussion and analysis (MD&A), financial statements, notes to the financial statements and significant accounting policies, statistical data, and the single audit section.

The purpose of the MD&A is to provide an overview of the College's performance and future prospects. Responsibility for the completeness and fairness of the information contained in this report resides with College management. The MD&A will: (1) focus on significant financial issues, (2) provide an overview of the College's financial activity, (3) discuss changes in the College's financial position, (4) identify individual fund changes, issues or concerns, (5) provide descriptions of significant asset and debt activity, and (6) outline positive and negative trends.

## Financial Highlights

The financial highlights for fiscal year ended June 30, 2018 (FY18) include:

- The College's net position decreased by \$(10.3) million for a total net position of \$(13.1) million from \$(2.8) million. The decrease was primarily due to the requirement of Government Accounting Standards Board (GASB) Statements No's. 68 and 75 to book the deferred outflows, liabilities, deferred inflows, and expenses from the NM Education Retirement Board (ERB) pension, and Other Post-Employment Benefits (OPEB) Retiree Health Trust; (see Notes 9 and 10, respectively).
- Before the required GASB No's. 68 and 75 entries, the College had a positive increase in net position of \$1.4 million.
- Management does not believe that the negative effects of GASB 68 and GASB 75 have an impact on either the college's solvency or the college's status as a going concern.
- Total assets decreased by \$(0.9) million or -0.7%. Current assets increased by \$1.2 million or 4.5% due to an increase in cash and investments. Non-current assets decreased by \$(2.1) million or -2.4% due to the net effect of additions to capital assets offset by an increase in accumulated depreciation.
- Deferred outflows of resources – OPEB and pension increased by \$25.9 million or 232.5% due to an OPEB decrease of \$(0.3) million and a pension increase of \$26.2 million.
- Total liabilities increased by \$28.3 million or 22.1% as a direct result of a large increase in net pension liability.
- Net pension liability increased by \$36.7 million or 49.2% and OPEB liabilities decreased by or \$(6.3) million or -25.6%.
- Total bonds and notes payable decreased by \$(1.5) million or -7.3%.
- Deferred inflows of resources - OPEB and pension: increased by \$6.9 million or 541.2% due to increases in both OPEB of \$4.2 million and pension of \$2.7 million.
- Total revenues increased by \$0.2 million or 0.3% primarily due to an increase in other revenues of \$1.6 million, Local appropriations of \$0.3 million and tuition and fees of \$0.2 million, offset by decreases in: federal student aid of \$(0.7) million; auxiliary revenue of \$(0.5) million, State appropriations of \$(0.5) million, and grants and contracts of \$(0.2) million.
- Total expenses increased by \$5.8 million or 7.6% primarily as a result of an increase in pension - ERB expense of \$10.1 million or 144.8%, offset by a decrease in almost all other budgeted expense categories other than depreciation expense. Primarily as a result of the State ERB pension and with

the reporting requirements of GASB 68, benefits as a percent of salary have steadily increased to 74.9% in FY18 from 50.8% in FY17 and 35.4% in FY16.

## Overview of the Financial Statements

Financial statements are presented in accordance with pronouncements issued by the Governmental Accounting Standards Board (GASB) Statement No. 34 and Statement No. 35. GASB is the authoritative body for establishing generally accepted accounting principles (GAAP) for state and local governments, including public institutions of higher education. These pronouncements permit public colleges and universities to use the guidance for special-purpose governments, engaged only in business-type activities, in their separately issued financial statements.

While San Juan College uses fund accounting to account for its economic resources, GASB mandates presentation of the College's financial data as a single program business-type activity to facilitate interpretation by those not familiar with fund accounting. Consistent with GASB No. 34, paragraph 12, assets, liabilities, revenues, expenses, gains, and losses are reported using the economic resources measurement focus and accrual basis of accounting. Accordingly, revenues are recorded as earned, and expenses are recorded as the liability is incurred. Generally, GASB No. 35 permits public colleges and universities, in separately issued financial statements, to use the guidance for special-purpose governments engaged only in business-type activities, engaged only in governmental activities, or engaged in both governmental and business-type activities in their separately issued reports. Under No. 35, in its separately issued reports, a public institution is required to include management's discussion and analysis (MD&A); basic financial statements, as appropriate for the category of special-purpose government reporting selected; notes to the financial statements; and required supplementary information other than MD&A.

GASB Statement No. 63 amends Statement No. 34 by providing guidance for deferred outflows of resources and deferred inflows of resources. The requirements of this Statement improves financial reporting by standardizing the presentation of deferred outflows of resources and deferred inflows of resources and their effects on a government's net position.

GASB Statements No. 68 and No. 71 revised standards for measuring and reporting pension liabilities. Recognition of a liability equal to the College's proportionate share of the net pension liability is required, which is measured as the total pension liability, less the amount of the pension plan's fiduciary net position. The primary objective of these statements was to improve accounting and financial reporting by state and local governments for pensions.

GASB Statement No. 74 revised standards for measuring and reporting postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability.

The annual report consists of a series of fund financial statements which are groupings of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. All thirteen of the College funds are combined into a single, aggregated presentation of combining statements. The College has three proprietary or enterprise funds presented as business-type auxiliaries in the government-wide financial statements. These auxiliary funds are the San Juan College Bookstore, the Health and Human Performance Center (HHPC), and Dining Services. The College also has fiduciary fund that are used to account for resources held for the benefit of parties outside the government.



*Photo 2: Administrative Building*



## **Basic Financial Statements**

The government-wide financial statements include the Statement of Net Position, the Statement of Revenues, Expenses and Changes in Net Position, and the Statement of Cash Flows, which provide information about the activities of the College as a whole and present a long-term view. Fund financial statements also report the operations in more detail by providing information about the most significant funds. The financial statements also include notes that provide selected detailed data. The statements are followed by the “Required Supplementary Information” section that provides schedules and notes related to the pension and OPEB liabilities. The primary focus of the basic financial statement is on the results and activities for FY18. As a reference point, comparative data is presented from the prior fiscal year, FY17 to illustrate trends for determining the College’s overall financial health.

## **Statement of Net Position**

The Statement of Net Position presents the financial position of San Juan College at the end of FY18. The College has an ending net position of \$(13.1) million in FY18. This statement is classified as current assets, noncurrent assets, and deferred outflows of resources, less current liabilities, noncurrent liabilities, deferred inflows of resources, and net position. Net position is the residual amount of assets and deferred outflows of resources less liabilities and deferred inflows, and is one way to measure financial health. An increase in net position indicates financial improvement, while a decrease can represent financial decline (see Note 12 for net position restatement). To assess the overall health of San Juan College additional factors should be considered such as: changes in student enrollment, projected tax collection trends, debt capacity, and condition of the College’s infrastructure, demographic and economic statistics, and bond ratings. These factors are highlighted in the statistical section of this report.

Figure 1 presents a Condensed Comparative Statement of Net Position for the fiscal years ended June 30, 2018, and June 30, 2017.

*San Juan College*

*Figure 1: Condensed Comparative Statement of Net Position - June 30, 2018 and 2017*

Assets/Liabilities	2018	2017
Assets:		
Current Assets	\$28,851,753	\$27,618,991
Non-Current Assets	5,699,983	8,822,756
Capital Assets, not being depreciated	4,270,235	9,398,684
Capital Assets, net of accumulated depreciation	75,787,807	69,632,438
Total Non-Current Assets	85,758,025	87,853,878
Total Assets	114,609,778	115,472,869
Deferred Outflows of Resources	37,004,423	11,130,404
Total Assets and Deferred Outflows of Resources	<u>\$151,614,201</u>	<u>\$126,603,273</u>
Liabilities:		
Current Liabilities	\$8,462,556	\$8,739,990
Non-Current Liabilities	36,747,809	44,796,895
Net Pension Liability	111,265,821	74,598,502
Total Liabilities	156,476,186	128,135,387
Deferred Inflows of Resources	8,250,671	1,286,822
Total Liabilities and Deferred Inflows of Resources	164,726,857	129,422,209
Net Position		
Net Investment in Capital Assets	63,427,068	65,459,333
Restricted	7,242,865	4,118,219
Unrestricted	(83,782,589)	(72,396,488)
Total Net Position	<u>(13,112,656)</u>	<u>(2,818,936)</u>
Total Liabilities, Deferred Inflows and Net Position	<u>\$151,614,201</u>	<u>\$126,603,273</u>

## Assets

Current assets increased by \$1.2 million or 4.5% and non-current assets decreased by \$(2.0) million or -2.4%. Net capital assets increased by \$1.0 million or 1.3%, due to an increase in capital assets as a result of completing two construction projects. Total Assets decreased by \$0.9 million or -0.7% primarily due a decrease in receivables and inventory held for resale.

## Deferred Outflows of Resources

Deferred outflows of resources is a consumption of net assets applicable to a future reporting period. Deferred outflows increased by \$25.9 million or 232.5% due to entries related to GASB No.68 and No75. (See Notes 9 and 10, for GASB 68 – Pension, and GASB 75 – OPEB, respectively).

## Liabilities

The liabilities section of the Condensed Comparative Statement of Net Position, reflects three broad categories of liabilities: current liabilities, non-current liabilities, and net pension liability. Current liabilities decreased by \$(0.3) million or -3.2%. Non-current liabilities which includes net OPEB liability decreased by \$(6.3) million or -25.6% primarily due to a decrease in OPEB liability. Net pension liability increased by \$36.7 million or 49.2% resulting in an overall total liabilities increase of \$28.3 million or 22.1%. See Note 9 for detailed information on the net pension liability.

## Deferred Inflows of Resources

A deferred inflow of resources is an acquisition of resources applicable to a future reporting period. Deferred inflows of resources increased by \$7.0 million or 541.2% primarily due to changes in investment experience. See Notes 9 and 10 for detailed information on deferred amounts.

## Net Position

The Statement of Net Position reports all of the College's (1) assets and deferred outflows of resources (2) less liabilities and deferred inflows of resources and (3) the residual or net position. Net position is comprised of the following sub-categories: net investment in capital assets, restricted non expendable, restricted expendable and unrestricted. Net investment in capital assets (i.e., land, art and artifacts, buildings, infrastructure, and equipment), less any related outstanding debt used to acquire those assets decreased by \$(2.0) million or -3.1%, primarily due the addition of depreciable assets offset by an increase in accumulated depreciation. Restricted net position represents those resources upon which restrictions have been imposed that limit the purposes for which such resources can be used. Restricted net position increased by \$3.1 million or 75.9% primarily due to State funding received for capital projects. Unrestricted net position accounts for College resources available to fund general operations. Unrestricted net position decreased by \$(11.4) million or -15.7% primarily as a result of entries related to pension and OPEB totaling \$10.4 million. Total net position decreased by \$(10.3) million or -365.2%.

## Capital Assets and Debt Administration

Changes in Net Capital Assets are the result of acquisitions, improvements, deletions and accumulated depreciation and amortization. In accordance with GASB Statements No. 34 and 35, accounting records do not record the cost of capital assets as an expense when acquired or completed, instead recognize the expense systematically over the expected life of the asset as depreciation expense in the Statement of Revenues, Expenses, and Changes in Net Position. Accumulated depreciation in the Statement of Net Position as a contra asset netted against depreciable capital asset. The amount reflected as the net value of an asset decreases each year until the asset is fully depreciated or removed from service. As a result, the amount of capital assets shown in the Statement of Net Position may decrease from one year to another, even though new assets have been acquired during the fiscal year. Non depreciable capital assets decreased by \$(5.1) million due to the capitalization of projects previously reported as construction in progress resulting in a corresponding increase in net capital assets. Net capital assets increased by \$1.0 million or 1.3% from capital asset transactions. The College's total bonds and notes payable decreased by \$(1.5) million or -7.3% due to general obligation bond and note debt payments.

## Statement of Revenues, Expenses, and Changes in Net Position

A Condensed Comparative Statement of Revenues, Expenses, and Changes in Net Position reflects the results of operations and other changes for the year ended June 30, 2018, and 2017. It distinguishes between operating and non-operating revenues and expenses. Student tuition and certain other revenues are reported net of discounts and allowances. State and local appropriations and federal student aid are reported as non-operating revenues. The net of all categories results in an increase or decrease in net position.

*San Juan College*

*Figure 2: Condensed Comparative Statement of Revenues, Expenses, and Changes in Net Position  
For the Years Ending June 30, 2018 and 2017*

Description	2018	2017
Revenues		
Operating Revenues:		
Student Tuition and Fees, net of Scholarship Allowance	\$7,278,197	\$7,054,445
Federal Grants and Contracts	2,475,628	2,637,298
State Grants and Contracts	1,957,371	2,168,384
Non-Governmental Grants and Contracts	1,946,012	1,802,104
Other Operating Revenues	5,288,253	5,718,037
Total Operating Revenues	18,945,461	19,380,268
Operating Expenses:		
Education and General	55,808,695	50,204,296
Operations and Maintenance of Plant	6,131,856	5,438,184
Depreciation Expense	6,010,569	5,320,551
Student Aid	7,530,125	8,046,915
Other Operating Expense	4,450,872	4,470,750
Total Operating Expenses	79,932,117	73,480,696
Operating Profit (Loss)	(60,986,656)	(54,100,428)
Non-Operating Revenues (Expenses)		
State Appropriations	22,982,981	23,458,630
Local Appropriations	17,155,803	16,824,516
Federal Student Aid	10,140,356	10,857,082
Other Non-operating Revenues (Expenses)	(1,838,518)	(2,880,370)
Total Non-Operating Revenues (Expenses)	48,440,622	48,259,858
Income (Loss) before Other Revenue (Expenses)	(12,546,034)	(5,840,570)
Capital Appropriations	2,860,571	1,852,716
Capital Contributions	153,570	32,625
Increase (Decrease) in Net Position	(9,531,893)	(3,955,229)
Net Position - Beginning of Year	(2,818,936)	20,702,231
Net Position - Restatement	(761,827)	(19,565,938)
Net Position - Beginning of Year as Restated	(3,580,763)	1,136,293
Net Position - End of Year	\$(13,112,656)	\$(2,818,936)

The Governmental Accounting Standards Board (GASB) mandates local and state appropriations and federal student aid are regarded as non-operating revenue because they lack an exchange of services or goods associated with the revenues. The College's Statement of Revenues, Expenses, and Changes in Net Position reports an operating loss of \$(61.0) million. This loss includes expenditures against non-operating revenue sources. A more representative view of fiscal effectiveness includes local and state appropriations, and federal student aid which is reflected in the amount reported as income (loss) before other revenue (expenses). San Juan College reported a decrease in net position of \$(10.3) million. This decrease is the net effect of recognizing net pension liabilities and other post-employment benefits. See Note 9 and Note 10. The College's operating revenue decreased by \$(0.4) million or -2.2% as a result of a decrease in auxiliary enterprise revenue.

## Revenues and Expenses by Classification

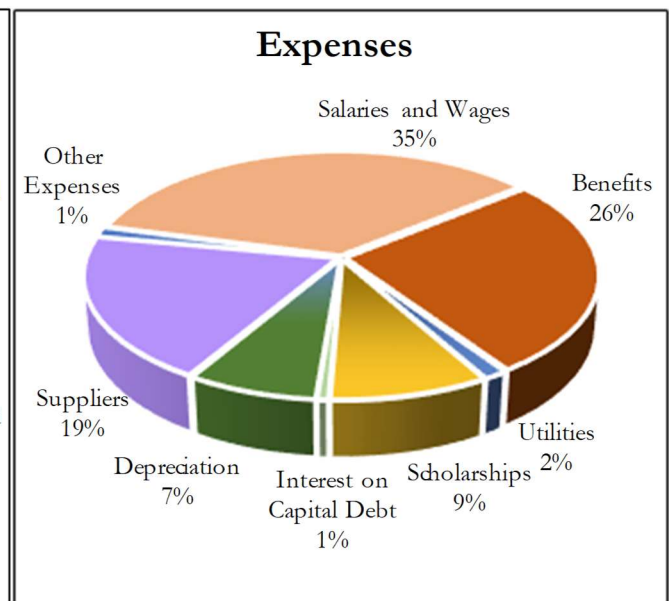
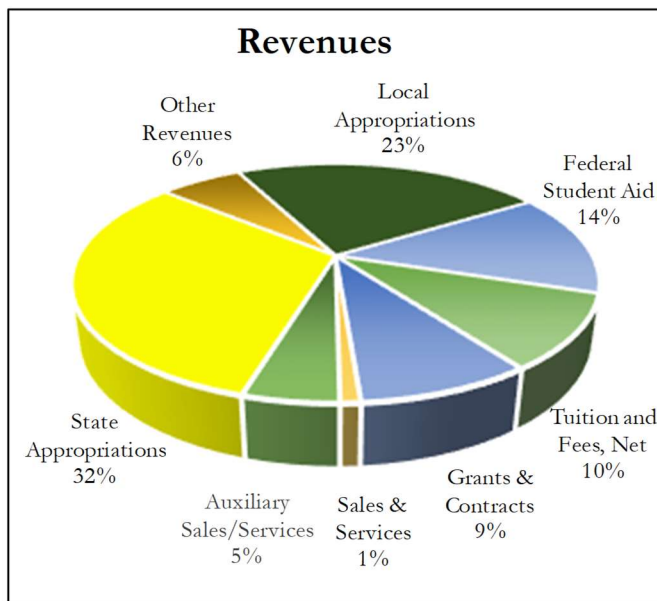
In addition to the functional classification of expenses, it may be helpful to view expenses by their natural classification, in which the expenses are grouped by the type of economic benefit received, and the College's expenses by amount and percentage.

Revenues are summarized by functional classification. State and local appropriations are 55.2% of total revenues and had a slight decrease from \$40.2 million to \$40.1 million. Net tuition and fees increased by \$0.2 million or 3.2%. Total revenue increased by \$0.2 million or 0.3%. The largest increase in revenue is attributable to other revenue which was offset by reductions in Federal student aid, State appropriations, auxiliaries and services. The College has three auxiliary funds, San Juan College Bookstore, Dining Services, and the Health and Human Performance Center (HHPC).

Expenses are summarized by amount and in the accompanying chart by percent. Salaries and benefits represent 61.3% of total expenses. Salaries and wage expense decreased by \$(0.6) million or -2.2% and benefits increased by \$6.6 million or 44.2%. The large increase is a result of pension expense offset by the reduction in OPEB (retiree healthcare) expense. Benefits as a percent of salary and wages increased from 50.8% to 74.9%. See statistical section for staffing information.

*San Juan College*  
**Figure 3: Revenue and Expenses by Functional Classification**

Functional Classification	Revenue	Functional Classification	Expense
Tuition and Fees, Net	\$7,278,197	Suppliers	\$15,870,496
Grants & Contracts	6,379,012	Other Expenses	991,625
Sales & Services	732,876	Salaries and Wages	28,847,636
Auxiliary Sales/Services	3,493,187	Benefits	21,615,967
State Appropriations	22,982,981	Utilities	1,084,533
Other Revenues	4,575,743	Scholarships	7,335,996
Local Appropriations	17,155,803	Interest on Capital Debt	513,225
Federal Student Aid	10,140,356	Depreciation	6,010,569
	<u>\$72,738,154</u>		<u>\$82,270,047</u>



## Statement of Cash Flows

The Statement of Cash Flows provides information about the College's sources and uses of cash during the fiscal year. It presents information about cash generated, by activity type: operating, financing, and investing. It also reconciles the beginning balance of cash and cash equivalents to the ending balance, which is shown on the Statement of Net Position, described above.

A condensed statement of cash flows is presented below. In FY18 cash and cash equivalents also includes current investments which were excluded in prior years cash flow statements. In FY18 cash and cash equivalents beginning was \$30.1 million. For comparative purposes the FY17 ending balance was revised to \$30.1 million from \$24.5 million as a result of including current investments of \$5.6 million which were previously excluded from prior year's statements. Overall cash and cash equivalents decreased by \$(0.9) million or -2.9%.

*San Juan College*  
**Figure 4: Condensed Statement of Cash Flows**  
*For the Year Ended June 30, 2018*

Description	2018
Cash Flows from Operating Activities	\$(45,671,785)
Cash Flows from Noncapital Financing Activities	47,830,867
Cash Flows from Capital and Related Financing Activities	(3,140,414)
Cash Flows from Investing Activities	104,871
Net Increase (Decrease) in Cash and Cash Equivalents	(876,461)
Cash and Cash Equivalents - Beginning of Year	30,137,576
Cash and Cash Equivalents - End of Year	<u>\$29,261,115</u>

## Component Units

Pursuant to GASB Statement No. 14, No. 39, No. 61, and No. 80, *Determining Whether Certain Organizations are Component Units*, San Juan College Foundation and Four Corners Innovations, Inc. are discretely presented in the College's financial statements as a component units. The San Juan College Foundation was established in 1973 as a not-for-profit, 501(c)(3) corporation to provide resources for various critical needs at San Juan College and within the communities that the College serves. The San Juan Education Extension Program, Inc. was established March 30, 2012 through the New Mexico Public Regulation Commission. The Four Corners Innovations (FCI) Corporation is organized for charitable, scientific and educational purposes. See Note 1 for additional information.

*Photo 3: Statue of Shepherd Girl*



## Economic Outlook

### Principal Revenue Sources

In FY18 total revenues increased by \$0.2 million or 0.3%, principal revenue sources accounted for 75.2% of total revenues compared to 77.2% in FY17 (see statistical section).

Revenue received from principal revenue sources:

- State of New Mexico decreased by \$(0.7) million or -2.7%
- San Juan County, which includes property taxes and production taxes, increased by \$0.3 million or 2.0%
- Federal government decreased by \$(0.9) million or -6.5%
- Tuition and fees increased by \$0.2 million or 3.2%

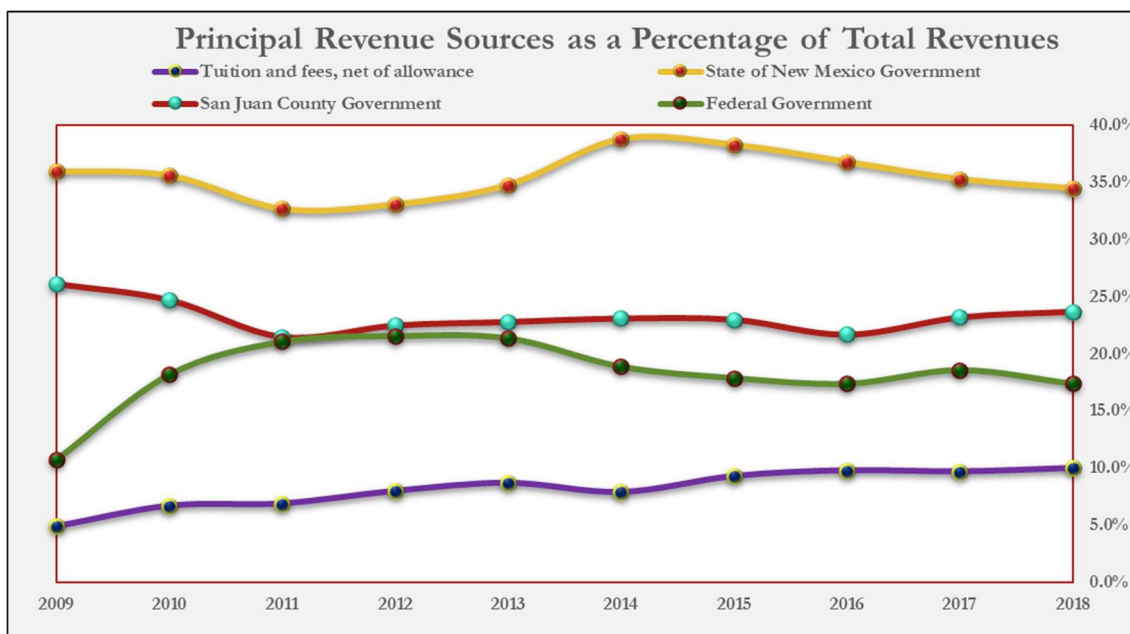
#### *San Juan College*

*Figure 5-1: Principle Revenue Sources as a Percentage of Total Revenues*

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Tuition and fees, net of allowance	10.0%	9.7%	9.8%	9.3%	7.9%	8.7%	8.0%	6.9%	6.7%	4.9%
State of New Mexico Government	34.3%	35.3%	36.8%	38.3%	38.8%	34.8%	33.1%	32.7%	35.6%	36.0%
San Juan County Government	23.6%	23.2%	21.7%	23.0%	23.1%	22.8%	22.5%	21.5%	24.7%	26.1%
Federal Government	17.3%	18.6%	17.4%	17.9%	18.9%	21.4%	21.6%	21.1%	18.2%	10.7%

*San Juan College*

*Figure 5-2: Principle Revenue Sources as a Percentage of Total Revenues*



### State Appropriations

The New Mexico Department of Higher Education is using an outcomes based funding formula for all New Mexico higher education institutions. Included in the current formula are six output measures for community colleges: 1) students completing courses, 2) institutions increasing the number of graduates, 3) institutions increasing science, technology, engineering, health, and mathematics degrees and certificates earned, 4) institutions graduating more at-risk students, 5) students completing 30 credit hours, and 6) Dual Credit enrollment. These output measures can affect up to 10% of the state appropriation.

### Local Appropriations

College’s local property and production tax budget for unrestricted operations is expected to remain flat in FY19.

### Tuition and Fees

San Juan College’s current tuition and general fee rates were approved by the Board starting the fall semester of 2015. Under the schedule, fees increase after 4 credit hours then remains static. The college is monitoring the impact this change is having on part time student enrollment.

Effective FY19, the Board of Trustees has approved a policy to cause tuition to be recognized and managed as a revenue strategy to underpin the College’s strategic plan and improve the College’s financial sustainability. See statistical section for tuition rates.

As an open enrollment institution, all applications for admission are accepted at San Juan College. In FY18 the College enrolled 831 first-time freshmen compared to FY17 when 1,111 freshmen enrolled. Total full-time equivalent students (FTEs) was 4,592, down 5.9% compared to FY17. FTE students are calculated based on a 15 credit hour load per semester. Associates degrees awarded remain consistent with 826 awarded during FY18. Students earned a total of 822 certificates, down from 1,095 in FY17.

### Principal Employers, Unemployment Rates, and Population

The downturn in the natural gas and oil market, and closure of several units at the San Juan Generating Station have had considerable impact on the local economy as evidenced by demographic indicators.



Unemployment has increased significantly, peaking at 10.3% in 2017. Although stabilizing in 2018, total county employment has dropped by over 9% since 2009. Construction and mining experienced the two largest decreases, although health care and social assistance as well as accommodations and food service experienced increases. San Juan County has traditionally depended heavily on oil and gas jobs, and with the downturn in the local industry has had an unemployment rate higher than the state at large. According to the U.S. Census Bureau, San Juan County is among the top 10 counties in the country for population decline. Farmington, New Mexico has been named the fastest shrinking city in the nation with a population decline of 10.1% over five years. (24/7 Wall Street, March 2017; Yahoo Finance, March 2017). See the statistical section of this report.

## **Budget Process**

For the coming fiscal year the College's Board of Trustees adopts the institutional annual operating budget. Per New Mexico Administrative Code 5.3.4.13.B. "Each Institution will submit a draft of the operating budget to the commission's staff by May 1." The commission's staff is the New Mexico Higher Education Department. For the current fiscal year the College is required to submit a final budget adjustment request also by May 1. Budget adjustments address changes in assumptions, allow updates for known outcomes, and focus on future developments. Budgetary comparison demonstrates compliance with the approved budget process. See the Other Supplementary Information section.

The Schedule of Revenues, Expenditures and Changes in Net Position – Budget and Actual – Unrestricted and Restricted – All Operations, located in the Other Supplementary Information section indicates the College had a budgetary net position decrease of \$(1.2) million. The Reconciliation of Changes in Fund Balance (Budgetary Basis) to Changes in Net Position (GAAP) Basis reflects the ending change in net position of \$(9.5) million.

For fiscal year 2019 (FY19), San Juan College management and the Board of Trustees submitted an original and a final budget to the New Mexico Higher Education Department (NMHED). Total expenditures in the original budget were \$82.5 million, final budget expenditures were \$99.7 million. The \$17.1 million increase was primarily due to capital outlay and the true-up of restricted funds to actual revenue and expenditures. In FY19 the College submitted an original budget of \$88.2 million which is an \$11.5 million decrease from the FY18 final budget. Decreasing revenue streams are projected to continue beyond FY18; as a result the College has recently adopted new strategic directions, is exploring new program and course offerings and is pursuing enhanced student success initiatives.

*Photo 4: Edward DesPlas and Contributors to the SJC CAFR*



Edward DesPlas, Executive Vice President; Kristie Ellis, Controller; and some of the San Juan College Business Office team who contribute to the Comprehensive Annual Financial Report (CAFR), displaying the Certificate of Achievement for Excellence in Financial Reporting plaque for the fiscal year ended June 30, 2017. Special Thanks Linda Kaleta and the Marketing Department for graphics and photos. Business Office staff pictured below:

*Photo 5: SJC Business Office Staff*



Success Matters



## Statement of Net Position

*San Juan College*  
*Figure 6: Statement of Net Position - June 30, 2018*

Description	Primary Institution	Component Units
Assets		
Current Assets		
Cash and Cash Equivalents	\$17,960,042	\$663,586
Investments	5,601,090	24,191,550
Accounts Receivable, net	1,289,952	108,358
Due from Other Governments	2,379,256	-
Other Receivables, net	112,109	-
Inventories	1,322,977	-
Other Assets	186,327	26,511
Total Current Assets	28,851,753	24,990,005
Non-Current Assets		
Restricted Cash, Cash Equivalents, and Investments	5,699,983	211,390
Capital Assets, not being depreciated	4,270,235	-
Capital Assets, net of accumulated depreciation	75,787,807	2,394,570
Land Held for Investment	-	14,420
Total Non-Current Assets	85,758,025	2,620,380
Total Assets	114,609,778	27,610,385
Deferred Outflows of Resources		
Deferred Outflows - OPEB	162,994	-
Deferred Outflows - Pension ERB	36,841,429	-
Total Deferred Outflows of Resources	37,004,423	-
Total Assets and Deferred Outflows	<u>\$151,614,201</u>	<u>\$27,610,385</u>

*San Juan College*

*Figure 7: Statement of Net Position - June 30, 2018 (continued)*

Description	Primary Institution	Component Units
Liabilities		
Current Liabilities		
Accounts Payable	\$2,354,423	5,151
Due to San Juan College	-	160,930
Accrued Compensated Absences	180,629	-
Accrued Payroll Liabilities	1,476,077	-
Interest Payable	186,247	-
Unearned Revenue	2,484,413	-
Bonds and Note Payable - Current	1,622,319	-
Deposits and Funds Held for Others	158,448	-
Other Accrued Liabilities	-	816
Total Current Liabilities	8,462,556	166,897
Non-Current Liabilities		
Accrued Compensated Absences	1,193,616	-
Net Other Post-Employment Benefits Liability	18,285,024	-
Bonds and Note Payable - Non-Current	17,269,169	-
Net Pension Liability	111,265,821	-
Possible Dreams Deposits	-	211,234
Total Non-Current Liabilities	148,013,630	211,234
Total Liabilities	156,476,186	378,131
Deferred Inflows of Resources		
Deferred Inflows - OPEB	4,810,636	-
Deferred Inflows - Pension ERB	3,440,035	-
Total Deferred Inflows of Resources	8,250,671	-
Total Liabilities and Deferred Inflows of Resources	164,726,857	378,131
Net Position		
Net Investment in Capital Assets	63,427,068	2,394,570
Restricted Non-Expendable		15,662,453
State Endowment	369,154	-
Restricted Expendable		1,343,151
Debt Service	2,301,859	-
Capital Projects	4,571,852	-
Other Restricted Funds	-	-
Unrestricted	(83,782,589)	7,832,080
Total Net Position	(13,112,656)	27,232,254
Total Liabilities, Deferred Inflows and Net Position	\$151,614,201	\$27,610,385

## Statement of Revenues, Expenses, and Changes in Net Position

*Figure 8: San Juan College and Component Units  
Statement of Revenues, Expenses, and Changes in Net Position  
For Year Ended June 30, 2018*

Description	Primary Institution	Component Units
Revenues		
Operating Revenues:		
Student Tuition and Fees	\$11,723,795	\$-
Less: Scholarship Allowances	(4,445,598)	-
Federal Grants and Contracts	2,475,628	-
State Grants and Contracts	1,957,371	-
Non-Governmental Grants and Contracts	1,946,012	-
Sales and Services	732,876	48,535
Auxiliary Enterprises	3,493,187	-
Other Operating revenues	1,062,190	1,262,355
Total Operating Revenues	18,945,461	1,310,890
Operating Expenses:		
Education and General		
Instruction	32,705,740	-
Academic Support	4,990,587	-
Student Services	7,933,276	-
Institutional Support	8,294,482	-
Operations and Maintenance of Plant	6,131,856	-
Public Service	1,884,610	-
Depreciation Expense	6,010,569	142,851
Student Aid	7,530,125	-
Student Social and Cultural Activities	43,819	-
Auxiliary Enterprises	4,249,691	-
Independent Operations	157,362	-
Other Operating Expense	-	2,020,913
Total Operating Expenses	79,932,117	2,163,764
Operating Profit (Loss)	<u>\$(60,986,656)</u>	<u>\$(852,874)</u>

*Figure 9: San Juan College and Component Units  
Statement of Revenues, Expenses, and Changes in Net Position  
For Year Ended June 30, 2018 (continued)*

Description	Primary Institution	Component Units
Non-Operating Revenues (Expenses)		
State Appropriations	\$22,982,981	\$-
Local Appropriations	17,155,803	-
Federal Student Aid	10,140,356	-
Investment Income (Loss)	144,819	521,548
Interest on Capital Asset-related Debt	(572,287)	-
Gain (Loss) on Disposal of Capital Assets	(19,335)	-
Other Non-operating Expenses	(1,391,715)	1,282,722
Total Non-Operating Revenues (Expenses)	48,440,622	1,804,270
Income (Loss) before Other Revenue (Expenses)	(12,546,034)	951,396
Capital Appropriations	2,860,571	-
Capital Contributions	153,570	-
Increase (Decrease) in Net Position	(9,531,893)	951,396
Net Position, Beginning of Year	(2,818,936)	26,280,858
Net Position - Restatement	(761,827)	-
Net Position - Beginning of Year As Restated	(3,580,763)	-
Net Position - End of Year	<u>\$(13,112,656)</u>	<u>\$27,232,254</u>

# Statement of Cash Flows

San Juan College

Figure 10: Statement of Cash Flows - For Fiscal Year Ended June 30, 2018

Description	Amount
Cash Flows from Operating Activities	
Tuition and Fees	\$11,319,018
Grants and Contracts	6,409,571
Sales and Services	747,442
Auxiliary Sales and Services	3,728,284
Payments to Suppliers	(8,382,066)
Payments to Employees	(28,581,706)
Payments for Benefits	(10,650,308)
Payments for Utilities	(1,084,533)
Payments for Student Aid	(11,984,381)
Other Receipts	1,062,149
Other Payments	(8,255,255)
Net Cash Provided (used) by Operating Activities	(45,671,785)
Cash Flows from Noncapital Financing Activities	
State Appropriations	22,982,981
Local Appropriations	14,873,152
Federal Student Aid	9,974,734
Net Cash Provided (used) by Noncapital Financing Activities	47,830,867
Cash Flows from Capital and Related Financing Activities	
Interest Payments on Bonds and Notes	(600,248)
Capital Appropriations	3,579,606
Local Debt Service Levy	2,212,719
Principal Payments on Bonds and Notes	(1,429,237)
Purchase of Capital Assets	(6,903,254)
Net Cash Provided (used) by Capital and Related Financing Activities	(3,140,414)
Cash Flows from Investing Activities	
Investment Income	104,871
Net Cash Provided (used) by Investing Activities	104,871
Net Increase (decrease) in Cash and Cash Equivalents	(876,461)
Cash and Cash Equivalents - beginning of year July 1, 2017	30,137,576
Cash and Cash Equivalents - end of year June 30, 2018	<u>\$29,261,115</u>



*San Juan College*

*Figure 11: Statement of Cash Flows - For Fiscal Year Ended June 30, 2018 (continued)*

Description	Amount
<b>Reconciliation of Operating (Loss) to Net Cash (Used) by Operating Activities</b>	
Operating income (loss)	(60,986,656)
<b>Adjustments - Reconcile Operating (Loss) to Cash (Used) by Operating Activities</b>	
Depreciation	6,010,569
Noncash Pension Expense	8,456,307
<b>Changes in Assets and Liabilities</b>	
Accounts Receivable (net)	(75,057)
Due from Other Governments	510,190
Other Receivables (net)	153,524
Inventories	555,415
Other Assets	(130,522)
Accounts Payable	104,935
Accrued Compensated Absences	9,733
Accrued Compensated Absences	(67,148)
Accrued Payroll Liabilities	(22,982)
Subsequent contributions pensions	264,550
Deposits and Funds Held for Others	(1,243)
Unearned Revenue	(543,400)
<b>Net Cash Provided (used) by Operating Activities</b>	<u>(45,761,785)</u>

## San Juan College Retiree Health Trust Statement of Fiduciary Net Position

*San Juan College*

*Figure 12: Statement of Fiduciary Net Position - OPEB - Retiree Health Trust - June 30, 2018*

Description	Amount
Assets:	
Cash and Cash Equivalents	\$1,558,807
Accounts Receivable	2,287
Mutual Fund- Fixed Income	4,321,271
Total Assets	<u>\$5,882,365</u>
Net Position:	
Net Assets Held in Trust for OPEB	5,882,365
Total Net Position:	<u>\$5,882,365</u>

## San Juan College Retiree Health Trust Statement of Changes in Fiduciary Net Position

*San Juan College*

*Figure 13: Statement of Changes in Fiduciary Net Position OPEB - Retiree Health Trust - June 30, 2018*

Description	Amount
Additions:	
Payroll Withheld, Plan Participants	\$86,749
San Juan College Contributions	1,165,872
Net Investment Income	2,735
Total Additions	<u>1,255,356</u>
Deductions:	
Benefit Payments (net of retiree contributions)	457,784
Administrative Fees	22,272
Total Deductions	<u>480,056</u>
Net increase in Net Position	775,300
Net Position, Beginning of year	<u>5,107,065</u>
Net Position, End of year	<u>\$5,882,365</u>

## Discretely Presented Component Units Combining Statement of Net Position

San Juan College

Figure 14: Discretely Presented Component Units Combining Statement of Net Position  
For Year Ended June 30, 2018

Description	Foundation	Four Corners Innovations	Total
Assets			
Current Assets			
Cash and Cash Equivalents	\$289,775	\$373,811	\$663,586
Investments	24,191,550	-	24,191,550
Accounts Receivable, net	-	108,358	108,358
Other Assets	-	26,511	26,511
Total Current Assets	24,481,325	508,680	24,990,005
Non-Current Assets			
Restricted Cash, Cash Equivalents, and Investments	211,390	-	211,390
Capital Assets, net of accumulated depreciation	2,371,237	23,333	2,394,570
Land Held for Investment	14,420	-	14,420
Total Non-Current Assets	2,597,047	23,333	2,620,380
Total Assets	<u>\$27,078,372</u>	<u>\$532,013</u>	<u>\$27,610,385</u>
Liabilities			
Current Liabilities			
Accounts Payable	\$1,979	\$3,172	\$5,151
Due to San Juan College	160,930	-	160,930
Other Accrued Liabilities	-	816	816
Total Current Liabilities	162,909	3,988	166,897
Non-Current Liabilities			
Possible Dreams Deposits	211,234	-	211,234
Total Non-Current liabilities	211,234	-	211,234
Total Liabilities	374,143	3,988	378,131
Net Position			
Net Investment in Capital Assets	2,371,237	23,333	2,394,570
Restricted Non-Expendable	15,662,453	-	15,662,453
Restricted Expendable	1,343,151	-	1,343,151
Unrestricted	7,327,388	504,692	7,832,080
Total Net Position	26,704,229	528,025	27,232,254
Total Liabilities and Net Position	<u>\$27,078,372</u>	<u>\$532,013</u>	<u>\$27,610,385</u>

# Discretely Presented Component Units Combining Statement of Activities

## San Juan College

*Figure 15: Combining Statement of Activities – Discretely Presented Component Units*

Description	Foundation	Four Corners Innovations	Total
Operating Revenues			
Contributions	\$1,072,995	\$-	\$1,072,995
Collectibles and Assets	158,430	-	158,430
Program Income and Fees	-	48,535	48,535
Other	16,378	14,552	30,930
Total Operating Revenues	1,247,803	63,087	1,310,890
Operating Expenses			
Scholarships	622,469	-	622,469
College Award, Programs and Relations	886,811	-	886,811
General and Administrative	221,166	94,100	315,266
Fund Raising Expenses	156,079	-	156,079
Depreciation	141,470	1,381	142,851
Program Operating Expenses	-	40,158	40,158
Conference Expenses	-	130	130
Total Operating Expenses	2,027,995	135,769	2,163,764
Operating Profit/(Loss)	(780,192)	(72,682)	(852,874)
Non-Operating Revenues (Expenses)			
Investment Income	521,548	-	521,548
Net Unrealized Gain (Loss) on Investments	473,514	-	473,514
Realized Gain on Investments	1,083,065	-	1,083,065
Change in Value of Split-Interest Agreements	(7,944)	-	(7,944)
Contributions to San Juan College	(113,984)	-	(113,984)
Investment Management Fees	(151,929)	-	(151,929)
Total Non-Operating Revenues (Expenses)	1,804,270	-	1,804,270
Change in Net Position	1,024,078	(72,682)	951,396
Total Net Position - Beginning of Year	25,680,151	600,707	26,280,858
Total Net Position - End of Year	<u>\$26,704,229</u>	<u>\$528,025</u>	<u>\$27,232,254</u>

## Notes to Financial Statements

### Note 1 – Summary of Significant Accounting Policies

#### Organization

The San Juan Community College District (“San Juan College”) was created by majority vote of the San Juan County electorate on November 17, 1981. Formerly a branch campus of New Mexico State University, San Juan College (the “College”) was recognized under the state “Junior College Act” (i.e. Sections 21-13-1 through 21-13-25 New Mexico Annotated, 1978 compilation, as amended) The purpose of the Junior College Act was to provide for the creation of local junior colleges and to extend the privilege of a basic vocational, technological or higher education to all persons who are qualified to pursue the courses of study offered. San Juan College is funded through appropriations from the State of New Mexico, local mil levy, production tax and tuition and fees.

San Juan College is governed by a Board of Trustees consisting of seven members elected from single member districts within San Juan County. The Board’s authority is established by state statute, specifically the 1985 Community College Act as amended. The Board employs a President who is responsible for the management and day-to-day control of the institution including the hiring of executives, faculty, and staff.

#### Discreetly Presented Component Units

San Juan College’s discreetly presented component units are legally separate nonprofit corporations controlled and governed by their own Boards of Directors whose goals are to support the College. The two component units are San Juan College Foundation, Inc. and Four Corners Innovations, Inc. based on an evaluation of: (1) Services provided by the component unit to the College are such that separate reporting as a major component unit is considered to be essential to financial statement users, (2) Significant transactions occur between the College and the component unit, (3) A significant financial benefit or burden relationship exists between the component unit and the College.

Governmental Accounting Standards Board (GASB) Statements No. 14 *Financial Reporting for Segments of a Business Enterprise* required a publicly held business company to present, for each segment of its operations qualifying as a reportable segment, information on revenues, profitability, identifiable assets, and other related disclosures. Statement No 14 was amended by Statement No.39, *Determining Whether Certain Organizations are Component Units*, which provides additional criteria for determining whether certain organizations are component units with discrete presentation. GASB Statement No. 61 *The Financial Reporting Entity: Omnibus—an amendment of GASB Statements No. 14 and No. 34* modifies certain requirements for inclusion of component units in the financial reporting entity. GASB Statements No. 80, *Blending Requirements for Certain Component Units—an amendment of GASB No. 14*; A description of the College’s discreetly presented component units and the basis for including each as a component unit in the College’s financial report follows.

The two component units meet all of the criteria for a legally separate, tax exempt organization to be reported discreetly as a component unit. The economic resources held by these component units are for the direct benefit of the College and the College has the ability to access their economic resources and the economic resources of these component units are significant to the College.

San Juan College Foundation (the “Foundation”) – provides resources for various critical needs at San Juan College and within the communities that the College serves. The mission of the Foundation is to provide private sector resources for the advancement and support of San Juan College. These disbursements are made at the discretion of its independent board of directors, in accordance with donor directions and

Foundation policy. The majority of assets held by the Foundation are endowments restricted for donor specified programs and purposes, the principal of which may not be spent. The directors of the Foundation make all decisions regarding the Foundation's business affairs, including distributions to the College. Separate financial statements for the San Juan College Foundation can be obtained by visiting <http://sjcfoundation.org>.

Four Corners Innovations, Inc. ("FCI") was established March 30, 2012 through the New Mexico Public Regulation Commission approving its Articles of Incorporation pursuant to the provisions of the Nonprofit Corporation Act. FCI's mission is to promote the public welfare and prosperity of the people of New Mexico, foster economic development within New Mexico, and /or engage in other cooperative ventures of innovative technological significance that will advance education, science, research, conservation, or economic development within New Mexico. Four Corners Innovations, Inc. does not issue separate financial statements.

### **San Juan College's Basis of Presentation and Accounting**

The accompanying financial statements of the College include a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Net Position; and a Statement of Cash Flows, each of which provide a comprehensive, entity-wide perspective of the College. A statement of net position provides information about the assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position of the College at the end of the fiscal year. Assets and liabilities are classified as either current or noncurrent. Net position is classified according to external donor restrictions, or availability of assets to satisfy the College's obligations. A statement of revenues, expenses, and changes in net position provides information about the College's financial activities during the fiscal year. Revenues and expenses are classified as either operating or non-operating, and all changes in net position are reported, including capital additions and additions to endowments. A statement of cash flows provides information about the College's sources and uses of cash and cash equivalents during the year. Increases and decreases in cash and cash equivalents are classified as operating, noncapital financing, capital and related financing, or investing activities.

Beginning with year ended June 30, 2014, the College presented its annual financial information in a Comprehensive Annual Financial Report (CAFR) format including a statistical section prepared in accordance with GASB Statement No. 44, *Economic Condition Reporting: The Statistical Section an amendment of NCGA Statement 1*.

For financial reporting purposes under GASB, the College is considered a public institution engaged only in business-type activities. Accordingly, the College's financial statements have been presented under the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus emphasizes the long-term effects of operations on overall net resources (i.e. total assets and total liabilities). The statement of revenues, expenses, and changes in net position prepared using economic resources measurement focus includes only transactions and events that increase or decrease net position during the year. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when and obligation has been incurred, or benefit has been received. All significant intercollege transactions have been eliminated.

### **New Standards Adopted**

Newly Effective Pronouncements. The primary objective of these statements is to improve accounting and financial reporting. This fiscal year, the following statements went into effect:

Statement No. 81 - Irrevocable Split- Interest Agreements

Statement No. 85 - Omnibus 2017

Statement No. 86 - Certain Debt Extinguishment Issues

The Colleges' financial statements reflect the pronouncements accordingly. The implementation of these statements did not have a significant impact on the College because the activities of the College were not affected by the pronouncements in a material manner.

### **Cash and Cash Equivalents**

In accordance with GASB, all highly liquid investments with an original maturity date of three month or less, are considered to be cash and cash equivalents. Funds invested in money market funds or through the State Treasurer's Local Government Investment Pool are also considered cash equivalents. In accordance with GASB, all restricted cash and cash equivalents, including funds held by a bond trustee, are shown as noncurrent cash and cash equivalents. See Note 2.

### **Investments**

The College accounts for its investments stated at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. The definition of fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Any changes in the fair value of investments such as unrealized gains or losses are reported as a component of investment income in the statement of Revenues, Expenses and Changes in Net Position. See Supplementary Information, Schedule of Deposits.

### **Receivables**

Accounts receivable and other receivables are shown net of allowances for doubtful accounts in the accompanying Statement of Net Position. Allowance for doubtful accounts is calculated using an aging of receivables method. See Note 3.

### **Inventories**

Inventories are generally stated at cost and include items such as bookstore textbooks, dining services food and paper products, and building trades' construction projects. Laboratory supplies, teaching materials and office supplies which are consumed in the teaching and administrative process, are expensed when purchased.

### **Endowment Spending Policy**

During fiscal years 2008 and 2009 the College received an endowment fund appropriation from the State of New Mexico totaling \$360,000 as a match against existing endowment funds held by the College's Foundation, under NM Statute §21-1-27. The endowment funds are invested in certificates of deposits. During FY 2018 the College realized \$5,799 in revenue from the endowment investments and expended \$8,413 in student scholarships. The endowment fund is a component of restricted cash, cash equivalents and investments.

### **Capital Assets**

Capital assets are recorded at acquisition cost. Items donated, including capital assets, works of art, artifacts and similar items, and capital assets received in a service concession arrangement are reported at acquisition value at the date of donation. The capitalization threshold is \$5,000 per Section 12-6-10 New Mexico Statutes Annotated (NMSA) 1978. The College's capitalization policy includes all land, buildings, infrastructure, renovations, equipment, with a unit cost of \$5,000 or more and an estimated useful life of more than one year. Routine repairs are charged to operating expense in the year in which they happen. All works of art, minerals, artifacts and historical treasures are booked at cost, donated or appraised value.

Depreciation is calculated using the straight-line method over the estimated useful lives of the asset; generally, thirty years for buildings and infrastructure, twenty-five years for land improvements, five years

for library books, and 3-15 years for equipment, furnishings, and software. The College does not depreciate land, works of art, or artifacts because they are considered inexhaustible and are held for exhibition, education, research, and public service.

Capital assets of the Foundation are stated at cost, except for works of art the Foundation intends to hold indefinitely, which are recorded at acquisition value on the date of donation. The foundation follows the practice of capitalizing, at cost, all expenditures for capital assets in excess of \$1,000. Maintenance, repairs, and renewals which neither materially add to the value of the property nor appreciably prolong its life are charges to expense as incurred. Depreciation is computed on a straight-line basis over twenty-five years for buildings, 10-25 years for improvements, and 5-7 years for equipment. See Note 4.

### **Deferred Outflows of Resources**

In addition to assets, the balance sheet reports a separate section for deferred outflows of resources. This separate financial statement element represents a use of net assets that applies to a future period(s) and will not be recognized as an outflow of resources (expenditure) until that time. The College has \$37.0 million in deferred outflows of resources. See Notes 9 and 10.

### **Compensated Absences**

Full-time employees, both exempt and non-exempt, accumulate vacation time not to exceed 240 hours at fiscal year-end. Unused compensated absences at year-end are accrued as a liability on the statement of net position and reported as an expense in the statement of revenues, expenses, and changes in net position. Accumulated sick leave lapses when employees leave the employ of the College, and upon separation from service no monetary obligation exists. See Note 7.

### **Unearned Revenue**

Unearned revenue consists primarily of students' tuition received in advance for the summer and fall terms and advances from contracts and grants for services the College will render after year-end. See Note 6.

### **Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the New Mexico Educational Retirement Board Plan (ERB) and additions to/deductions from ERB's fiduciary net position have been determined on the same basis as they are reported by ERB. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. See Note 9.

### **Deferred Inflows of Resources**

In addition to liabilities, the balance sheet reports a separate section for deferred inflows of resources. This financial statement element represents acquisitions of net assets by a government that are applicable to a future reporting period and so will not be recognized as an inflow of resources (revenue) until that time. Revenue must be susceptible to accrual (measurable and available to finance expenditures of the current fiscal period) to be recognized. If assets are recognized in connection with a transaction, but those assets are not yet available to finance expenditures of the current fiscal period, then the assets must be offset by corresponding deferred inflows of resources. The College has \$8.3 million in deferred inflows. See Notes 9 and 10.

### **Net Position**

Net investment in capital assets represents the College's total capital assets, net of accumulated depreciation and outstanding debt related to those capital assets. To the extent debt has been incurred but not yet



expended for capital assets, such amounts are not included as a component of net investment in capital assets. Restricted net position represents those resources upon which restrictions have been imposed that limit the purposes for which such resources can be used. Restricted expendable net position is resources that the College is legally or contractually obligated to spend in accordance with restrictions. Restricted non-expendable net position consists of endowment and similar funds in which third parties have stipulated, as a condition of the gift instrument, that the principal be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income. The income generated from the principal may be expended or added to the principal. Unrestricted net position consists of those operating funds over which the governing board retains full control to use in achieving any of its authorized purposes. When an expense is incurred that can be paid using either restricted or unrestricted resources, the College's policy is to first apply the expense towards restricted resources, and then towards unrestricted resources.

### **Elimination Entries**

Elimination Entries are made in the statement of revenues, expenses, and statement of net position to remove the effect of internal charges incurred for service activities in excess of the cost of providing those services and for revenue recognized by the service department for sales to other College departments. Internal service departments are used to accumulate and allocate costs internally because the cost associated with these services predominantly benefit the College as a whole. The internal service departments are: information technology; environmental health and risk management; motor pool; copy services; employee associations; mail room; and shipping, receiving and recycling. Elimination entries are not recorded between the primary institution and discrete component units.

### **Revenues/Expenses**

Revenues and expenses are classified as operating or non-operating. Operating Revenues include activities that have the characteristics of exchange transactions, such as student tuition and fees, scholarship allowances, federal, state, and local grants and contracts, sales and services of auxiliary enterprises. Operating expenses are those incurred in conducting the primary programs and services of the College and include salaries, employee benefits, supplies, materials, services, utilities, travel and depreciation. Non-operating revenues include activities that have the characteristics of non-exchange transaction, such as state appropriations, local appropriations (e.g., property, equipment and production taxes), and investment income. Non-operating expenses include building repairs and maintenance.

### **Scholarship Allowances**

Scholarship allowances are reported as an offset to student tuition and fee revenues, which are reported net of scholarship allowances in the statement of revenues, expenses and changes in net position. Scholarship allowances are the difference between the stated charge for goods and services provided by the College and the amount that is paid by students and/or third parties making payments on students' behalf. Certain governmental grants, such as Pell grants, and other federal, state or non-governmental programs, are recorded as operating or non-operating revenue in the College's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees, the College has recorded a scholarship allowance as a contra-revenue.

### **Property Taxes**

Ad valorem taxes are collected by the San Juan County Treasurer and distributed monthly to the College. Property taxes are the personal obligation of the person owning the property on January 1st of each year, the date at which the property becomes subject to assessment for property taxation purposes. Property taxes are due in two installments. The first half is due on the following November 10th and becomes delinquent on December 11th. The second half is due on April 10th and becomes delinquent on May 11th.

The Oil and Gas Bureau of the State of New Mexico Taxation and Revenue Department assesses and collects oil and gas production taxes and oil and gas equipment ad valorem tax. The Oil and Gas Division distributes its collections to the County Treasurer who further distributes the collections to the College. The tax year for oil and gas production taxes begins September 1st and is collected monthly. Equipment taxes are due on November 30th of each year.

### **Non-Reverting Funds**

According to House Bill 2, unexpended state appropriations do not revert to the State of New Mexico at the end of the fiscal year and are available to the College in subsequent years.

### **Tax Status**

As an instrumentality of the State of New Mexico, the income generated by the College in the exercise of its essential governmental functions is excluded from federal income tax under Internal Revenue Code (IRC) section 115. However, income generated from activities unrelated to the purpose of the College would be subject to tax under IRC section 511(a)(2)(B).

The San Juan College Foundation is exempt from federal income taxes under Internal Revenue Code Section 501(c)(3). Four Corners Innovations was granted tax exempt status under Internal Revenue Code Section Code Section 501(c)(3) on July 25, 2014 with an effective date of March 30, 2012.

### **Budgetary Process**

Operating budgets are submitted for approval to the San Juan College Board of Trustees (Board), the New Mexico Higher Education Department, and the State Department of Finance and Administration. Separate legislative budget requests may be submitted to the Higher Education Department or other state offices upon approval by the Board. The College maintains budgetary controls and budget transfer restrictions by program (function) and major account category. The object of these budgetary controls is to ensure compliance with the annual budget adopted by the Board. Actual expenditures may not exceed the budget on a functional level (i.e., expenditures must be within budgeted amounts by exhibit). The college maintains an encumbrance system to set aside funds for established commitments. Open encumbrances are eliminated for fiscal year-end reporting.

### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities—and disclosure of contingent assets and liabilities—at the date of the financial statements, and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates. Significant estimates for the College are accumulated depreciation, allowance for doubtful accounts, current portion of accrued compensated absences, other postemployment benefits liabilities (OPEB), and net pension liability.

### **Long-term Debt Obligations**

Bond premiums and discounts are amortized over the life of the bonds. Bonds payable are reported net of bond premium or discounts. Bond issuance costs, excluding insurance costs, are reported as expenses in the period incurred.

### **Joint Powers Agreement**

In 2000 the College entered into a Joint Powers Agreement with the City of Aztec, NM and Aztec Municipal School District to build and operate an educational complex located in Aztec. Together the

College and the School District constructed the facilities known as San Juan College East. The College and the Aztec School District share operational costs for maintenance and utilities.

### Other Postemployment Benefit (OPEB) Trust

The pension trust fund accounts for the activities of the San Juan College Retiree Health Trust, which accumulates resources for fully-insured medical, dental, and vision benefits to eligible retirees and their dependents. These benefits are considered Other Post-Employment Benefits (OPEB) under of the Governmental Accounting Standards Board (GASB) statements No. 43 and 45. In FY17 the San Juan College Retiree Health Trust implemented GASB 74, *Financial Reporting for Postemployment Benefits Other Than Pension Plans*. The College implemented GASB No. 75 *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. See Note 10.

## Note 2 – Cash, Cash Equivalents, and Investments

### General

The classification *Cash and Cash Equivalents* includes cash in banks (deposits); cash on hand, petty cash, certificates of deposit and overnight repurchase agreements. At year end, the College’s deposits, cash on hand, and investments total \$29.3 million. Total cash includes restricted cash, cash equivalents and investments of \$5.7 million, discussed below in our analysis of deposit and investment risk as required by GASB Statement No. 40, *Deposit and Investment Risk Disclosures—an amendment of GASB Statement No. 3*.

### Cash

The College holds demand and time deposit accounts at financial institutions. State statutes require financial institutions to pledge qualifying collateral to the College to cover at least 50% of the uninsured deposits and 102% of overnight deposits. All collateral is held in third party safekeeping in the name of the College. The majority of the total deposits were invested in interest bearing accounts at June 30, 2018. Of the College’s cash, \$2.3 million is unspent bond and lease proceeds. The original proceeds were \$5.0 million from General Obligation Bonds (GOB) and \$7.5 million from the equipment lease purchase – energy performance contract. Any change in the fair value of investments are reported as cash equivalents.

*San Juan College*  
**Figure 16: Cash Reconciliation to Financial Statements - June 30, 2018**

Description	Citizens Bank of Farmington	Wells Fargo	Wells Fargo Investment	WFB Flex Plan	Four Corners Community Bank	BOK Financial	Total
Total per banks	\$777,011	\$5,346,698	\$18,294,084	\$4,460,000	\$1,345,739	\$387,666	\$30,611,198
Reconciling items:							
deposits in transit	-	16,453	-	-	-	-	16,453
outstanding check	-	(1,056,921)	-	-	-	-	(1,056,921)
other reconciling items	-	(320,982)	-	-	-	-	(320,982)
	<u>\$777,011</u>	<u>\$3,985,248</u>	<u>\$18,294,084</u>	<u>\$4,460,000</u>	<u>\$1,345,739</u>	<u>\$387,666</u>	<u>\$29,249,748</u>
Cash on hand							<u>11,367</u>
Cash and cash equivalents per financial statements							<u>\$29,261,115</u>

### Collateralization of Deposits

At June 30, 2018, the recorded value of the College’s cash with financial institutions was \$29.3 million. The balances per bank statements and overnight investment accounts totaled \$30.6 million. Of the bank balance, \$6.3 million was covered by federal depository insurance, \$23.9 million was covered by collateral held at the

Federal Reserve in the College's name, and \$2.0 million was uninsured and uncollateralized at June 30, 2018. Investments are diversified into other financial institutions allowing FDIC insurance coverage. Wells Fargo Investment and Four Corners Community Bank accounts place deposits with other institutions, with each providing any applicable federal depository insurance.

*San Juan College*  
**Figure 17: Collateralization of Deposits**

Description	Citizens Bank of Farmington	Wells Fargo	Wells Fargo Repo Account	Wells Fargo Investment	Four Corners Community Bank	BOK Financial	Total
Deposits, at June 30, 2018	\$777,011	\$5,346,698	\$18,294,084	\$4,460,000	\$1,345,739	\$387,666	\$30,611,198
FDIC Insurance	250,000	250,000	-	4,460,000	1,345,739	-	6,305,739
Uninsured funds	527,011	5,096,698	18,294,084	-	-	387,666	24,305,459
Pledged Collateral Required							
102 percent on overnight	-	-	18,659,966	-	-	395,419	19,055,385
50 percent on deposits	263,506	2,548,349	-	-	-	-	2,811,855
Pledged Collateral Required	263,506	2,548,349	18,659,966	-	-	395,419	21,867,240
Pledged Collateral at June 30, 2018	1,035,300	3,106,661	18,659,966	-	737,367	395,419	23,934,713
Excess (deficiency)	\$771,794	\$558,312	\$-	\$-	\$737,367	\$-	\$2,067,473
Uninsured amount	\$527,011	\$5,096,698	\$18,294,084	\$-	\$-	\$387,666	\$24,305,459
Pledged Collateral against Uninsured	1,035,300	3,106,661	18,659,966	-	-	395,419	23,197,346
Uninsured and Uncollateralized	\$-	\$1,990,037	\$-	\$-	\$-	\$-	\$-

Section 6-10-17, New Mexico Statutes Annotated, 1978 Compilation stated the types of collateral allowed is limited to direct obligations of the United States Government and all bonds issued by any agency, district or political subdivision of the State of New Mexico. A listing of depositories can be found in Schedule 9 located in the other information section of this report.

### Investments

The College's investments are held in certificates of deposits or bond mutual funds. For FDIC insurance the College invests in some bank brokerage accounts. A listing of the College's investments and the San Juan College Foundation's investments can be found in Schedule 9 located in the Other Information Section of this report. Credit ratings are not available for investments in debt securities other than debt issued by or explicitly guaranteed by the U.S. government, as well as for positions in external investment pools, money market funds, bond mutual funds and other pooled investments of fixed-incomes.

### Interest Rate Risk/Market Risk

Interest rate risk (also known as market risk) is the risk that the market value of the portfolio will change over time with the general level of interest rates. "Fixed income securities" (i.e., securities that provide scheduled interest payments on a periodic basis and return principal invested upon maturity) comprise a significant component of the San Juan College Retiree Health Trust (RHT) portfolio and the value of these securities is directly affected by interest rate changes. Risk can be managed using either passive or active portfolio management strategies. Both are utilized in passive portfolio management with a designed fixed income portfolio. It is a goal to achieve the 2.99% return or discount rate calculated in the actuarial report.

Interest rate risk is managed either through periodic rebalancing of the portfolio to maintain the risk profile, or by holding investments to maturity, and then reinvesting the proceeds to maintain the risk profile. Figure

18 below indicates the time line for investment maturity rates of the RHT. See Required Supplementary Information, Schedule 8 - Schedule of Deposits for investment details.

*San Juan College*  
**Figure 18: Maturity Rates - Retiree Health Trust**

Investment Type	Market Value	Not Subject to Interest Rate Risk	<1Yr	1-5 Years	5+ Years
Money Markets	\$1,561,094	\$1,561,094	\$-	\$-	\$-
Mutual Fund	4,321,271	-	266,117	919,351	3,135,803
<b>Total Investments</b>	<b><u>\$5,882,365</u></b>	<b><u>\$1,561,094</u></b>	<b><u>\$266,117</u></b>	<b><u>\$919,351</u></b>	<b><u>\$3,135,803</u></b>

The Foundation does not have a policy to limit its exposure to interest rate risk. At June 30, 2018, Foundation’s bond mutual funds are subject to interest rate risk; however, they are all unrated.

Maturity rates for Foundation investments are in Figure 19.

*San Juan College Foundation Investments*

Investment Type	Market Value	Not Subject to Interest Rate Risk	<1Yr	1-5 Yrs	5+Yrs
CD's and Money Markets	\$407,342	\$407,342	\$-	\$-	\$-
Equities	21,070,812	21,070,812	-	-	-
Fixed Income Securities	2,570,799	2,532,844	5,139	32,816	-
Other Investments	142,597	142,597	-	-	-
<b>Total Investments</b>	<b><u>\$24,191,550</u></b>	<b><u>\$24,153,595</u></b>	<b><u>\$5,139</u></b>	<b><u>\$32,816</u></b>	<b><u>\$-</u></b>

### Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. U.S. obligations, investments explicitly guaranteed by the U.S. Government are treated as having no credit risk. The Colleges and Foundation investments are currently held in non-debt investments not subject to credit risk. The Retiree Health Trust holds an indirect interest in debt securities held through bond mutual funds, and these are subject to credit risk.

### Custodial Deposit and Investment Risk

Custodial credit risk on deposits is the risk that in the event of bank failure, the College’s deposits may be lost. The College does not have a deposit policy for custodial credit risk. As of June 30, 2018, the College’s bank balance was not subject to custodial credit risk other than following state statutes as put forth in the Public Money Act (Section 6-10-1 to 6-10-63 NMSA 1978).

The Foundation maintains deposits in two financial institutions located in Farmington, New Mexico. All of the Foundation’s accounts at an insured depository institution, including all noninterest-bearing transaction accounts, are insured by the FDIC up to the standard maximum deposit insurance amount of \$250,000 for demand deposit accounts. As of June 30, 2018, the Foundation’s uninsured cash deposits totaled \$39,005.

### Custodial Deposit and Investment Risk (continued)

The College’s deposits are in certificates of deposit \$250,000 or less, or U.S. Government Securities or securities secured by the U.S. Federal Government. Therefore, the college is not subject to custodial credit risk. For an investment, custodial credit risk is the risk that, in the event of the failure of the counter party,

the Foundation will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. All custodians of the investments of the Foundations are members of Securities Investor Protection Corporation (SIPC) and the securities are protected up to \$500,000.

### **Concentration of Credit Risk**

Concentration of credit risk is the risk of loss attributed to the magnitude of the Foundation's investment in a single issuer. Investments in any one issuer that represents 5% or more of total investments are considered to be exposed to concentrated credit risks and are required to be disclosed. Investments issued and explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this requirement. There were no investments in a single issuer that represents 5% or more of the total investments at fiscal year-end.

### **Fair Value Measurements**

Certain of the assets of the College and its component units are measured at fair value. The fair value framework uses a hierarchy that prioritizes the inputs to the valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the College has the ability to access.

Level 2 - Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets
- Quoted prices for identical or similar assets or liabilities in inactive markets
- Inputs other than quoted prices that are observable for the asset or liability
- Inputs derived principally from/or corroborated by market data, correlation or other means

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs. See above for discussion of valuation methodologies used to measure fair value of investments.

The valuation methodologies described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the College believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The College maintained a balance of \$5.6 million in its primary investments that are not subject to fair value measurement. The College's Retiree Health Trust's, and the Foundation's assets are presented using the fair value hierarchy at fiscal year-end:

*San Juan College*  
*Figure 20: Fair Value Measurement*

Description	Level 1	Level 2	Level 3	Total
<b>Health Care Trust</b>				
Mutual Funds	\$4,516,941	\$-	\$-	\$4,516,941
<b>Foundation</b>				
CDs/Money Markets	\$407,342	\$-	\$-	\$407,342
Equities	18,662,887	2,407,925	-	21,070,812
Fixed Income - Gov. & Corp.	2,570,799	-	-	2,570,799
Other/Alternative Investments	142,597	-	-	142,597
<b>Foundation Total</b>	<u>\$21,783,625</u>	<u>\$2,407,925</u>	<u>\$-</u>	<u>\$24,191,550</u>

### Note 3 – Accounts Receivable, Other Receivables, and Beneficial Interest in Remainder Trusts

Accounts Receivable and other receivables are shown net of allowances for doubtful accounts in the Statement of Net Position. Net receivables were \$1.0 million. Significant amounts included in the net receivable balance are \$3.4 million related to tuition and fees and \$(2.4) million in allowance for doubtful accounts.

#### Accounts Receivable

*San Juan College*  
*Figure 21: Accounts Receivable*

Description	Amount
Accounts Receivable Tuition & Fees	\$3,439,437
Less: Allowance for Doubtful Accounts	<u>(2,352,394)</u>
Accounts Receivable Tuition & Fees, net	1,087,043
Other Third-Party Receivables	<u>202,909</u>
Accounts Receivable, net	<u>\$1,289,952</u>

*San Juan College*  
*Figure 22: Other Miscellaneous Receivables*

Description	Amount
Accrued Interest Receivable	\$72,230
Other Misc. Receivables	<u>39,879</u>
Total Miscellaneous Receivables	<u>\$112,109</u>

#### Due from Other Governments

Amounts consists of property taxes and unreimbursed federal, state and local grant expenditures. San Juan County (“County”) is responsible for levying and billing for property taxes. The College (through the County) has the right to place a lien on the property for unpaid property taxes, and accordingly no provision for doubtful accounts has been established. At June 30, 2018, government receivables consisted of the following:

*San Juan College*  
**Figure 23: Due from Other Governments**

Description	Amount
Billed Property Taxes	\$790,597
Due from Local Governments	712,649
Due from State Governments	209,721
Due from Federal Government	666,288
Total Due from Other Governments	<u>\$2,379,255</u>

**San Juan College Foundation – Beneficial Interest in Remainder Trust**

The Foundation maintained a beneficial interest in remainder trusts as of June 30, 2017. The fair market value of the interests as of June 30, 2017 was \$76,078. The beneficial interests were held at a brokerage house in prior years. During the year ended June 30, 2018 the Trust was converted to investments upon the occurrence of the triggering events in the trust documents and the Foundation received \$73,932 in investments as a final distribution.

**San Juan College Foundation – Trust Agreements**

The Foundation received \$107,684 in other trust distributions from two established trusts. Distributions are recorded as income in the year received and assets of the trusts are not included in the San Juan College Foundation Statement of Net Position.

*Photo 6: Graduates*





## Note 4 – Capital Assets

### San Juan College

Figure 24: College Capital Asset Activity - For the Year Ended June 30, 2018

Item	Balance 6/30/2017	Additions	Transfers / Retirements	Balance 6/30/2018
<b>Capital Assets Not Being Depreciated</b>				
Land	\$2,010,641	\$-	-	\$2,010,641
Art	1,360,927	110,168	-	1,471,095
Minerals & Artifacts	340,932	23,402	-	364,334
Construction in Progress	5,686,184	374,521	5,636,540	424,165
<b>Total Non-Depreciable Assets</b>	<b>9,398,684</b>	<b>508,091</b>	<b>5,636,540</b>	<b>4,270,235</b>
<b>Depreciable Assets</b>				
Land & Leasehold Improvements	8,561,171	500,000	-	9,061,171
Infrastructure	16,131,130	544,090	-	16,675,220
Buildings	130,385,906	10,301,598	-	140,687,504
Equipment and Software	20,017,131	797,595	1,739,209	19,075,517
Library Books	1,551,828	41,990	6,360	1,587,458
<b>Total Depreciable Capital Assets</b>	<b>176,647,166</b>	<b>12,185,273</b>	<b>1,745,569</b>	<b>187,086,870</b>
<b>Less: Accumulated Depreciation</b>				
Leasehold Improvements	6,039,303	738,466	-	6,777,769
Infrastructure	10,816,018	523,269	-	11,339,287
Buildings	71,262,167	3,976,091	-	75,238,258
Equipment and Software	17,470,485	696,073.00	1,720,054	16,446,504
Library Books	1,426,755	76,850	6,360	1,497,245
<b>Total Accumulated Depreciation</b>	<b>107,014,728</b>	<b>6,010,749</b>	<b>1,726,414</b>	<b>111,299,063</b>
<b>Depreciable Capital Assets, net</b>	<b>69,632,438</b>	<b>6,174,524</b>	<b>19,155</b>	<b>75,787,807</b>
<b>Capital Assets, net</b>	<b><u>\$79,031,122</u></b>	<b><u>\$6,682,615</u></b>	<b><u>\$5,655,695</u></b>	<b><u>\$80,058,042</u></b>

Total capital assets increased by \$5.3 million or 2.9%. Net capital assets increased by \$1.0 million or 1.3%. Non-depreciable capital assets decreased by \$(5.2) million or -54.8% due to a reduction in construction in progress which contributed to an increase in depreciable assets. The College completed the STEM-H construction of an additional laboratory class room and remodeled existing class rooms. Energy performance upgrades were completed which included: new chiller plant, water loop improvements, heating, ventilation and air conditioning (HVAC), air handling unit (AHU) replacement, energy management system controls, lighting upgrades, waste management and recycling improvements. Unspent proceeds restricted for specific capital projects decreased by \$4.6 million or -66.8%. Capital assets net of related debt decreased \$2.0 million or -3.1%. See Note 8 for detailed information on unspent debt proceeds.

Component unit capital asset activities for FY 2018 are shown below:

*San Juan College*  
**Figure 25: College Component Units - Capital Asset Activity**  
*For the Year Ended June 30, 2018*

Unit	Balance 6/30/2017	Additions	Transfers / Retirements	Balance 6/30/2018
<b>San Juan College Foundation</b>				
Capital Assets Not Being Depreciated				
Land	\$1,130,945	\$-	\$-	\$1,130,945
<b>Total Non-Depreciable Assets</b>	1,130,945	-	-	1,130,945
Depreciable Assets				
Buildings	3,786,752		-	3,786,752
<b>Total Depreciable Capital Assets</b>	3,786,752	-	-	3,786,752
Less: Accumulated Depreciation				
Buildings	2,404,990	141,470	-	2,546,460
<b>Total Accumulated Depreciation</b>	2,404,990	141,470	-	2,546,460
<b>Capital Assets, net</b>	<b>\$2,512,707</b>	<b>\$(141,470)</b>	<b>\$-</b>	<b>\$2,371,237</b>
<b>Four Corners Innovations</b>				
Depreciable Assets				
Leasehold Improvements	\$29,090	\$-	\$4,791	\$24,299
Furniture and Equipment	864		-	864
<b>Total Depreciable Capital Assets</b>	29,954	-	4,791	25,163
Less: Accumulated Depreciation				
Leasehold Improvements	-	1,215		1,215
Furniture and Equipment	380	235	-	615
<b>Total Accumulated Depreciation</b>	380	1,450	-	1,830
<b>Capital Assets, net</b>	<b>\$29,574</b>	<b>\$(1,450)</b>	<b>\$4,791</b>	<b>\$23,333</b>

### Note 5 – Special or Specific State Appropriations

The Office of the State Auditor requires information on special and severance bond tax appropriations or general obligation bond (GOB) appropriations. Revenue from special or specific state appropriations is recognized during the period in which the funds are expended. The College has the following special or severance bond tax appropriations at the end of FY18.

*San Juan College*  
**Figure 26: Special Severance or GOB Appropriations for the Year Ended June 30, 2018**

Severance Tax or GO Bond Number	ID	Bond Sale Date	Reversion Date	San Juan College Project Name	Original Appropriation	Expenditures to Date	Outstanding Encumbrances	Unencumbered Balances
STB-2018-A	C2678	06/28/18	06/30/22	Door Lock System	\$255,854	\$-	\$-	\$255,854
GOB-16-018	A5123	08/01/17	06/30/21	Restroom Renovations	\$2,000,000	\$118,976	\$63,986	\$1,817,038

## Note 6 – Unearned Revenue

At June 30, 2018, San Juan College unearned revenue consisted of the following:

*San Juan College*  
*Figure 27: Unearned Revenue*

Description	Amount
Prepaid Tuition	\$1,007,123
Unearned Grant Revenues	1,357,776
Other	119,515
<b>Total</b>	<b><u>\$2,484,413</u></b>

## Note 7 – Long-Term Liabilities

Figures 28 and 29 summarize bonds and notes payable transactions. For comparative purposes the 2016 bond premium previously excluded in FY17 is now included in FY17 and FY18.

*San Juan College*  
*Figure 28: Summary of Bond and Note Transactions*

Bonds Payable	Balance 6/30/2017	Retirements	Balance 6/30/2018	Due Within One Year
2015 Bonds	\$2,775,000	\$100,000	\$2,675,000	\$100,000
2016 Bonds	9,335,000	1,100,000	8,235,000	1,250,000
2016 Bond Premium	748,029	67,546	680,483	-
2008 Hutton Note	77,673	77,673	-	-
2016 EPC Note	7,452,566	151,561	7,301,005	272,319
<b>Total</b>	<b><u>\$20,388,268</u></b>	<b><u>\$1,496,780</u></b>	<b><u>\$18,891,488</u></b>	<b><u>\$1,622,319</u></b>

*San Juan College*  
*Figure 29: Long-Term Debt - Bonds and Notes Payable*

Bonds and Note Payable	Interest Rates	Amount
2015 Bonds; original amount \$5,000,000; maturing 8/15/2027	2-2.125%	\$2,675,000
2016 Bonds; original amount \$9,335,000; maturing 8/15/2025	2-4%	8,235,000
2016 EPC Note; original amount \$7,452,566; maturing 10/1/2034	3.11%	7,301,005
Total bond principal		18,211,005
2016 Bond Premium - Net		680,483
Total Bonds and Notes Payable		<u>\$18,891,488</u>
Current Portion		
Current Portion of Notes Payable:		272,319
Current Portion of Bonds Payable:		1,350,000
Current Bonds and Notes Payable		1,622,319
Long-term Bonds and Notes Payable		17,269,169
Total Bonds and Notes Payable		<u>\$18,891,488</u>

The bonds payable are repaid from taxes levied against property within the College district boundaries. The notes payable are collateralized by buildings, land and equipment. The \$7.4 million equipment lease purchase agreement for energy performance upgrades is expected to be offset by utility cost avoidance.

Figure 30 shows the annual requirements to retire bonds (excluding premium) and note payable.

*San Juan College*  
*Figure 30: Annual Requirements to Retire Bonds and Notes*

Due in Fiscal Year Ending June 30,	Principal	Interest	Total Payments
2019	\$1,622,319	\$542,263	\$2,164,583
2020	1,649,426	481,407	2,130,833
2021	1,571,731	421,393	1,993,124
2022	1,670,173	361,922	2,032,095
2023	1,469,798	305,708	1,775,506
2024-2028	6,348,481	951,310	7,299,791
2029-2034	3,523,223	430,156	3,953,379
2035	355,854	4,155	360,009
Total	<u>\$18,211,005</u>	<u>\$3,498,313</u>	<u>\$21,709,318</u>

### Compensated Absences

Compensated absences are accrued by the College as a liability of vacation leave and compensatory time, earned but not taken at fiscal year-end. Faculty banked hours includes embedded honor compensation for faculty who teach honor students, or certain schedule overloads, and faculty banked hours, compensated absences are shown in Figure 31.

*San Juan College*  
*Figure 31: Compensated Absences*

Description	Balance 6/30/2017	Deductions	Additions	Balance 6/30/2018	Current Amount
Accrual	\$1,346,954	\$(169,427)	\$100,358	\$1,277,885	\$180,629
Faculty Banked Hours	84,706	-	11,654	96,360	
Total	<u>\$1,431,660</u>	<u>\$(169,427)</u>	<u>\$112,012</u>	<u>\$1,374,245</u>	<u>\$180,629</u>

## Note 8 – Contingencies and Commitments

### Risk Management

The College is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of property; and natural disasters. The College participates in the New Mexico Public Liability and Public Property Funds managed by the New Mexico Risk Management Division.

The State’s funds cover the College, subject to certain deductibles, for risks of loss related to such situations as theft, damage and destruction of property, buildings, and equipment, injuries to employees, natural disasters, and liability for negligent acts or omissions while acting in the authorized governmental capacity and in the course and scope of employment or authorization.

The College has not filed any claims wherein the settlement amount exceeded the insurance coverage during the past five years. However, should a claim be filed by the College which exceeds the insurance coverage,

the College would be responsible for a loss in excess of the coverage amounts. As claims are filed, the College and the New Mexico Risk Management Division assesses and estimates the potential for loss and handles all aspects of the claim. Insurance coverage's have not changed significantly from prior years and coverage's are expected to be continued. At June 30, 2018, no unpaid claims have been filed which exceed policy limits, and, to the best of management's knowledge and belief, all known and unknown claims will be covered by insurance.

No major lawsuits are outstanding against the College. New Mexico Risk Management Division has not provided information on an entity by entity basis that would allow for reconciliation of changes in the aggregate liabilities for claims for the current fiscal year and the prior fiscal year.

### Grants

The College receives grants and other forms of reimbursement from various federal and state agencies. The activities are subject to audit by agents of the funding authority, the purpose of which is to ensure compliance with conditions precedent to providing such funds. College administration believes that the liability, if any, for reimbursements that may arise from audits, would not be material to the financial position or operations of the College.

### Construction Contracts

The College's outstanding encumbrances for construction and renovation of various facilities as of June 30, 2018 was \$2.3 million. The College has utilized all the State GOB 14-1301 proceeds.

*San Juan College*  
**Figure 32: Future Construction Commitments**

Estimated Costs	Sources of Funding	Name	Estimated Completion	Remaining
800,000	Series 2015 Local GO Bonds	Hutton St. Remodel	Spring 2019	649,270
1,200,000	Series 2015 Local GO Bonds	Fire Tower	Fall 2018	1,119,761
3,000,000	Series 2015 Local GO Bonds	STEM Remodel	Fall 2018	344,384
4,000,000	State GOB 14-1301	STEM Remodel	Fall 2018	-
7,452,566	Equipment Lease Purchase Agreement	Energy Performance Contract	Fall 2018	147,099
<u>\$16,452,566</u>				<u>\$2,260,514</u>

### Operating Leases

The College is obligated under certain lease (rental) agreements which are accounted for as operating leases. The items being leased are primarily copiers and equipment, apartments for short term trades and technical students reimbursed by students. Copiers make up \$0.3 million of the total \$0.4 million total obligation.

### Real Property Lease Agreement

On February 1, 1988, the College entered into a Real Property Lease Agreement with the City of Farmington for the purpose of installing a public golf course. The City established and operates Piñon Hills Golf Course on the leased property. The lease terminates on January 31, 2087 and provides for the opportunity to extend or continue operation of the golf course.

## Note 9 – Pension Plan – Educational Retirement Board

### Plan Description

Substantially all of the College's full-time employees participate in a public employee retirement system. New Mexico Educational Retirement Board (ERB) was created by the state's Educational Retirement Act,

Section 22-11-1 through 22-11-52, NMSA 1978, as amended, to administer the New Mexico Educational Employees' Retirement Plan (Plan). The Plan is a cost-sharing, multiple employer plan established to provide retirement and disability benefits for certified teachers and other employees of the state's public schools, institutions of higher learning, and agencies providing educational programs. The Plan is a pension trust fund of the State of New Mexico.

The New Mexico legislature has the authority to set or amend contribution rates. The ERB issues a publicly available financial report and a comprehensive annual financial report that can be obtained at [www.nmerb.org](http://www.nmerb.org).

### **Funding Policy**

The contribution requirements of plan members and the College are established in state statute under Chapter 10, Article 11, NMSA 1978. The requirements may be amended by acts of the legislature. For the fiscal year ended June 30, 2017 (and thereafter) in most cases employers contributed 13.90% of employees' gross annual salary to the Plan. Lower contributions of 3% are made for employees in the alternative retirement. Participating employees earning more than \$20,000 annually contributed 10.70% of their gross salary. Employees earning \$20,000 or less contributed 7.90%. Membership in the Plan is a condition of employment. Employees of public schools, universities, regional cooperatives, special schools and state agencies providing educational programs, who are employed at more than 25% of a full-time equivalency, are required to be members of the Plan. In fiscal year 2017 the plan had 153,514 active, retired, and inactive members. The College's contributions to ERB for the fiscal years ending June 30, 2018, 2017, and 2016, were \$3.9 million, \$4.0 million, and \$4.2 million respectively, which equal the amount of the required contributions for each fiscal year.

### **Post-Employment Benefits**

A member's retirement benefit is determined by a formula which includes three component parts: the member's final average salary (FAS), the number of years of service credit, and a 0.0235 multiplier. The FAS is the average of the member's salaries for the last five years of service or any other consecutive five-year period, whichever is greater. A brief summary of Plan coverage provisions follows:

For members employed before July 1, 2010, a member is eligible to retire when one of the following events occurs: the member's age and earned service credit add up to the sum of 75 or more; the member is at least sixty-five years of age and has five or more years of earned service credit; or the member has service credit totaling 25 years or more.

Chapter 288, Laws of 2009 changed the eligibility requirements for new members first employed on or after July 1, 2010. The eligibility for a member who either becomes a new member on or after July 1, 2010, or at any time prior to that date refunded all member contributions and then became, or becomes, reemployed after that date is as follows: the member's age and earned service credit add up to the sum of 80 or more; the member is at least sixty-seven years of age and has five or more years of earned service credit; or the member has service credit totaling 30 years or more.

The benefit is paid as a monthly life annuity with a guarantee that, if the payments made do not exceed the member's accumulated contributions plus accumulated interest, determined as of the date of retirement, the balance will be paid in a lump sum to the member's surviving beneficiary. There are three benefit options available: single life annuity; single life annuity monthly benefit reduced to provide for a 100% survivor's benefit; or single life annuity monthly benefit is reduced to provide for a 50% survivor's benefit.

Retired members and surviving beneficiaries receiving benefits receive an automatic cost of living adjustment (COLA) to their benefit each July 1, beginning in the year the member attains or would have attained age 65 or on July 1 of the year following the member's retirement date, whichever is later.

Prior to June 30, 2013 the COLA adjustment was equal to one-half the change in the Consumer Price Index (CPI), except that the COLA shall not exceed 4% nor be less than 2%, unless the change in CPI is less than 2%, in which case, the Cola would equal the change in the CPI, but never less than zero. As of June 30, 2013, for current and future retirees the COLA was immediately reduced until the plan is 100% funded. The COLA reduction was based on the median retirement benefit of all retirees excluding disability retirements. Retirees with benefits at or below the median and with 25 or more years of service credit will have a 10% COLA reduction; their average COLA will be 1.8%. All other retirees will have a 20% COLA reduction; their average COLA will be 1.6%. Once the funding is greater than 90%, the COLA reductions will decrease. The retirees with benefits at or below the median and with 25 or more years of service credit will have a 5% COLA reduction; their average COLA will be 1.9%. All other retirees will have a 10% COLA reduction; their average will be 1.8%. Members on disability retirement are entitled to a COLA commencing on July 1 of the third full year following disability retirement. A member on regular retirement who can prove retirement because of a disability may qualify for a COLA beginning July 1 in the third full year of retirement.

A member is eligible for a disability benefit provided (a) he or she has credit for at least 10 years of service, and (b) the disability is approved by ERB. The monthly benefit is equal to 2% of FAS times years of service, but not less than the smaller of (a) one-third of FAS or (b) 2% of FAS times year of service projected to age 60. The disability benefit commences immediately upon the member's retirement. Disability benefits are payable as a monthly life annuity, with a guarantee that, if the payments made do not exceed the member's accumulated contributions, determined as of the date of retirement, the balance will be paid in a lump sum to the member's surviving beneficiary. If the disabled member survives to age 60, the regular optional forms of payment are then applied. A member with five or more years of earned service credit on deferred status may retire on disability retirement when eligible under the Rule of 75 or when the member attains age 65.

#### **Pension: Liabilities, Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources**

At June 30, 2018, the College reported an increase in proportionate share of net pension liability of \$36.6 million or 49.2% for a total liability of \$111.3 million up from \$74.6 million. The total ERB pension liability, net pension liability, and sensitivity information were based on an annual actuarial valuation performed as of June 30, 2017. The College's proportion of the net pension liability was based on the projection of the College's long-term share of contributions of the pension plan relative to the projected contributions of all participating entities, actuarially determined. The contribution amounts were defined by Section 22-11-21, NMSA 1978. At June 30, 2017, the College's proportion was 1.00118%

For the year ended June 30, 2018, the College recognized pension expense of \$17.1 million. At June 30, 2018, the College reported deferred outflows of resource and deferred inflows of resources related to pensions from the sources listed in Figure 33. Subsequent contributions to measurement date were \$4.0 million and reported as deferred outflows of resources related to pensions and they will be recognized as a reduction of the net pension liability in the year ended June 30, 2019.

*San Juan College*

*Figure 33: Deferred Inflows and Deferred Outflows of Resources*

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Contributions After Measurement Date	\$3,973,554	\$-
Changes in Proportion	187,462	1,710,617
Changes of Assumptions	32,480,680	-
Net Difference Between Projected and Actual Investment Earnings	-	15,263
Difference Between Expected and Actual Experience	199,733	1,714,155
	\$36,841,429	\$3,440,035

Other amounts reported as deferred outflows and deferred inflows related to pensions will be recognized in pension expense as follows:

*San Juan College*

*Figure 34: Pension Recognition of Deferred Outflows and Inflows of Resources*

Year ended June 30,	Amount to be Recognized
2019	\$11,254,702
2020	11,952,211
2021	7,137,116
2022	\$(916,189)

**Actuarial Assumptions**

The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

*San Juan College*

*Figure 35: State of New Mexico Educational Retirement Board - Actuarial Assumptions*

Item	Assumption
Actuarial Cost Method	– Entry age normal
Inflation	– 3.00%
Salary Increases	– Composed of 3.00% inflation, plus 0.75% productivity increase rate, plus step rate promotional increases for members with less than ten years of service
Investment Rate of Return	– 7.25%
Single Discount Rate	– 5.90%
Retirement Age	– Experience based table of age and service rates.
Average of Expected Remaining Service Lives	– 3.65 years
Amortization Method	– Level percentage of payroll
Mortality	– Healthy males: RP-2000 Combined Mortality Table with White Collar Adjustment, generational mortality improvements with Scale BB Healthy females: GRS Southwest Region Teacher Mortality Table, set back one year, generational mortality improvements in accordance with Scale BB from the table's base year of 2012



## Discount Rate

The discount rate used to measure the total pension liability was 5.9%. Actuarial assumptions and methods are set by the ERB Board of Trustees, based upon recommendations made by the plan's actuary. The actuary believes the recommended assumptions and methods are internally consistent, are reasonably based on the actual experience of ERB, and comply with Actuarial Standards of Practice.

Sensitivity of the College's proportionate share of the net pension liability to changes in the discount rate are calculated using the discount rate of 5.9%, as well as what the college's proportionate share of the net pension liability would be if it were calculated using a discount rate 1-percentage-point lower (4.9%) or 1-percentage-point higher (6.9%) than the current rate:

*San Juan College*  
*Figure 36: Sensitivity Analysis - NPL*

1% Decrease (4.9%)	Current Discount Rate (5.9%)	1% Increase (6.9%)
144,840,429	111,265,821	83,821,311

## Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available online in the separately issued ERB financial report. This report can be found at [http://www.nmerb.org/Annual\\_reports.html](http://www.nmerb.org/Annual_reports.html).

## Payables to the Pension Plan

The ERB requires that the contributions be remitted by the 15th day of the month following the month for which contributions are withheld. At June 30, 2018, the College recorded a payable to ERB in the amount of \$264,550 for employee contributions withheld in the month of June, 2018, which is included in the other accrued liabilities on the Statement of Net Position.

## Alternative Retirement Plan

Certain eligible employees may choose to participate in the Alternative Retirement Plan (ARP), a defined contribution plan, in lieu of the Educational Retirement Act. The benefit received upon retirement is based on the amount contributed by the employee during their career, subject to any investment gains or losses. Employees are 100% vested in both the employee and employer contribution upon enrollment in the ARP program. Employees can make an annual election to switch ARP providers. After seven years of participation in the ARP plan, employees can make a one-time switch to the ERA defined benefit plan. Upon termination of employment with San Juan College, the employee may roll over the ARP account balance to another qualified retirement plan or withdraw the balance.

## Note 10 – Other Post-Employment Benefits (OPEB) – Retiree Health Trust

### OPEB Plan Description

The San Juan College Retiree Health Trust (RHT) is a single-employer defined benefit plan, qualified as a Voluntary Employees' Benefits Association under section 501(c)(9) of the Internal Revenue Code. The Trustee of the RHT is U.S. Bank, N.A., with the College serving as administrator. The plan includes postemployment medical, dental and vision benefits, which are provided under fully-insured group policies and are administered by various vendors. Pre-65, the plan offers premium reimbursement for individual policies purchased by the retirees. The medical plans provide medical and prescription drug benefits to eligible retirees and their spouses. Dental and vision coverages are provided through separate, stand-alone plans.

The College Board of Trustees has the authority to establish and amend benefit provisions of the medical, dental and vision plans and set and amend the investment policy. These benefits are considered Other Postemployment Benefits (OPEB) under Statement No. 74 *“Financial Reporting for Postemployment Benefit Plans Other than Pension Plans”* and Statement No. 75 *“Accounting and Financial Reporting for Postemployment Benefits Other than Pensions”* of the Governmental Accounting Standards Board (GASB).

During the fiscal year ending June 30, 2018 the College had an OPEB report prepared *Actuarial Valuation of Other Postemployment Benefits (as of July 1, 2017)*. The actuarial valuation date is July 1, 2017, is the date when a snap shot of the plans membership and benefit provisions were taken for the valuation. The measurement date is June 30, 2018, the date as of which the net OPEB liability is measured. The purpose of the report was to measure the liabilities and expense figures for the retiree medical benefits, in compliance with GASB Statements No. 74 and No.75, and provide a funding valuation with actuarially determined contributions. GASB Statement No. 74 replaces No. 45. Statement No. 74 applies to OPEB plans and is effective for plan fiscal years beginning after June 15, 2016. Statement No. 75 applies to governmental organizations whose employees are provided with postemployment benefits other than pensions. Employees who elect to participate in the RHT during employment and who are active participants in the College’s medical, dental, and/or vision benefit plans at retirement are eligible for participation in the institution’s retiree healthcare plans. Additional information regarding the RHT is available in the required supplementary information and the notes to the required supplementary information.

### **OPEB Investments**

The College has chosen a conservative investment strategy. Investments are comprised of bond mutual funds. These fixed income securities provide scheduled interest payments on a periodic basis and return principal invested upon maturity. This fixed income portfolio is evaluated against the Barclays Intermediate Corporate/Government Credit Index, with the goal to achieve a 2.99% return or discount rate. It is managed either through periodic rebalancing of the portfolio to maintain the risk profile, or by holding investments to maturity, and then reinvesting the proceeds to maintain the risk profile. The bond mutual funds identified below are owned by the RHT. Each bond mutual fund is comprised of hundreds of bonds with different maturity dates, and no single bond exceeds 5 percent of the OPEB plan’s fiduciary net position. The annual money-weighted rate of return on OPEB plan investments is calculated as the internal rate of return on OPEB plan investments, net of OPEB plan investment expense, and reflects investment performance net of OPEB plan investment expense, adjusted for the changing amounts actually invested.

## OPEB Investments

### San Juan College

Figure 37: OPEB - Retiree Health Trust Investments - June 30, 2018

Weight	Shares / Par	Federal Tax Cost Amt	Market Value	Asset	Ticker Symbol	Average Effective Duration
26.4%	\$1,550,531	\$1,550,531	\$1,550,531	FIRST AM GOVT OB FD	FGZXX	-
10.6%	59,809	652,211	623,213	DOUBLELINE TOTAL RET	DBLTX	4.2
10.5%	58,712	638,768	618,823	BAIRD AGGREGATE BOND	BAGIX	6.1
10.5%	59,201	647,573	615,687	AMER CENT DIVERSIFI	ACBPX	5.8
10.4%	62,313	633,579	611,295	COLUMBIA CORPORATE I	SRINX	7.0
4.5%	26,612	268,629	266,117	VIRTUS SEIX US GOV S	SIGVX	0.3
4.5%	27,016	269,690	263,138	NUVEEN SHORT TERM BO	FLTIX	1.7
4.5%	23,806	267,285	262,337	NUVEEN INFLATION PRO	FYIPX	7.2
4.4%	29,206	270,939	257,888	EATON VANCE GLOBAL M	EIGMX	-
4.3%	15,048	266,650	251,301	NUVEEN PREFERRED SEC	NPSRX	4.6
3.5%	21,079	202,640	204,045	FEDERATED INST HI YL	FIHBX	4.0
3.4%	32,768	213,320	200,868	WESTERN ASSET INCOME	SDSYX	4.2
2.5%	18,646	148,582	146,560	TCW EMERGING MARKETS	TGEIX	6.8
0.1%	-	8,275	8,276	CASH		-
0.0%	-		2,287	ACCRUED INCOME		-
<u>100.0%</u>			<u>\$5,882,365</u>			

## Monthly Contributions

Eligible employees who desire to participate in the retiree healthcare upon their retirement must “opt in” to this benefit and agree to have a certain percent of their payroll withheld each pay period. The San Juan College rate, as established by the College’s Board of Trustees, is calculated at an amount not to exceed 75% of the rate imposed by the New Mexico Retiree Health Care Authorities for state retirees participating in the state sponsored health care program for retirees. Currently, the rate is .75% of salary. The Board of Trustees has the right to change this withholding rate at any time and re-set to any level it chooses. For purposes of the valuation, it was assumed that the .75% withholding rate will remain in effect.

Upon retirement, retirees are required to contribute a portion of the premium cost for retiree healthcare for themselves and their dependents. College retirees who retired prior to July 1, 2010 contribute 40% and the College contributes 60% to the cost of retiree healthcare premiums. College retirees who retire after June 30, 2010 are required to contribute 50% of the benefit premium and the College contributes the remaining 50%. Coverage may continue until terminated by the retiree’s failure to pay premiums or the retiree’s death. Dependent coverage ceases upon death of the retiree. Medical coverage is available past 65 for retirees, but is secondary to Medicare. See Notes to Required Supplementary Information. A significant assumption used in the actuarial valuation is that the College will continue to fund the Trust close to the amount of the actuarially determined contribution (ADC) which is calculated according to the GASB 45 actuarially required contributions (ARC) rules.

*San Juan College*

*Figure 38: OPEB Retiree Health Trust Schedule of Changes in Net Liability and Related Ratios  
Fiscal Year Ended June 30, 2018*

Description	Amount
<b>Total OPEB Liability</b>	
Service Cost	\$883,854
Interest Cost	749,825
Change in Benefit Terms	(1,051,647)
Difference between Expected and Actual Experience	(3,786,516)
Changes in Assumptions or Inputs	(1,854,505)
Benefit Payments	(457,784)
Total Change	(5,516,773)
Total OPEB Liability - Beginning of Year	29,684,162
Total OPEB Liability - End of Year	24,167,389
<b>Plan Fiduciary Net Position</b>	
Contributions - Employer	1,165,872
Contributions - Employee	86,749
Net Investment Income	2,735
Benefit Payments	(457,784)
Administration Expense	(22,272)
Total Change	775,300
Plan Fiduciary Net Position - Beginning of Year	5,107,065
Plan Fiduciary Net Position - End of Year	5,882,365
<b>Net OPEB Liability</b>	<b>\$18,285,024</b>
Plan Fiduciary Net Position as % of Total OPEB Liability	24.34%
Covered-Employee Payroll	\$10,743,350
Net OPEB Liability as a Percent of Covered Payroll	170.20%
Money Weighted rate of return	0.05%

*San Juan College*

*Figure 39: OPEB Deferred Outflows and Inflows of Resources - June 30, 2018*

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Subsequent Contributions	\$-	\$-
Net Difference Between Projected and Actual Investment Earnings	162,994	
Difference Between Expected and Actual Experience		2,987,568
Changes of Assumptions		1,823,068
	\$162,994	\$4,810,636

*San Juan College*

*Figure 40: Recognition of OPEB Deferred Outflows and Inflows of Resources*

<b>Year ended June 30th</b>	<b>Amount to be Recognized</b>
2019	\$(1,364,427)
2020	(1,364,427)
2021	(1,364,429)
2022	(554,359)
2023	\$-

**Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of the valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

**Valuation Method**

GASB No. 74 and No. 75 require the use of the entry age normal (EAN) actuarial cost method. Under the EAN method, the actuarial present value of the projected benefits of each individual included in an actuarial valuation is allocated on a level basis (either level dollar or level percent of pay) over the earnings or service of the individual between entry age and the assumed exit ages. The portion of the actuarial present value allocated to a valuation year is the normal cost. The portion of the actuarial present value not provided for at a valuation date by the actuarial present value of future normal costs is the actuarial accrued liability.

GASB Statement No. 75 does not establish requirements for the specific methods and assumptions that are used to calculate an actuarially determined contribution (ADC). Therefore, the method used to calculate the ADC for fiscal year 2018 is the same method used in prior years under Statement 45 to calculate the Annual Required Contribution (ARC). That method calculates the ADC as the amount that would fund the normal cost for the current year and amortize the unfunded actuarial accrued liability over an open amortization period of 30 years.

For this purpose, the unfunded actuarial liability is reduced by the present value of expected future employee contributions. The funding method used to calculate the actuarial accrued liability is the projected unit credit method. The discount rate used in this calculation of the ADC is based on the projected cash flows for the Postretirement Medical Plan, and the discount rates published in the Citigroup Pension Discount Curve and Liability Index as of June 30, 2017. Each year’s cash flow was discounted at the published rate for that year. This present value was used to solve for the single rate which produced the same present value. The resulting single rate is 3.82% and was used in the calculation of the ADC for fiscal year 2018.

**Eligible Plan Participants**

Effective July 1, 2010 employees wishing to be eligible for participation in the College’s retiree healthcare program upon their retirement must “opt in” to this benefit and agree to have a percentage of their payroll withheld each pay period. All active employees who have “opted in” to this benefit as of the date of this valuation are included in the calculations in this report.

There were 11 employees who “opted in,” but who are not currently enrolled in a medical, dental, and/or vision plan. For purposes of the valuation, we assumed they have medical, dental and vision coverage. In addition, all retired employees who are participants in the fully-insured medical, dental and/or vision benefit plans as of the date this valuation was performed are included in the calculations in this report. The plan is closed to new entrants, and no employee hired on or after July 1, 2017 will be eligible to participate.

In addition to service credit earned while employed by San Juan College, employees are given service credit for employment with other administrative units in New Mexico, (e.g., public schools, universities, junior colleges). We assumed all employees have an average of one year of service credit prior to their date of employment with San Juan College.

The Employee Retiree Census is as of the Actuarial Valuation date, July 1, 2017. All retirees of the plan are currently receiving benefits and there are no eligible inactive plan members entitled to but not yet receiving benefits payments.

*San Juan College*

*Figure 41: Retiree Health Trust - Employee / Retiree Census - Validation Date July 1, 2017*

Employee/Retirees	Employees / Retirees	Avg. Age as of Valuation Date
Active Employees	205	53
Retirees Under Age 65	27	61
Retirees Age 65 & Over	102	72
Total	334	

**Actuarial Assumptions**

Medical trend rates were developed using the Society of Actuaries (SOA) Long-Run Medical Cost Trend Model for fiscal years 2022 and beyond. The benefits provided to retirees under age 65 were changed this year from a group policy to individual medical policies. Since there is no historical trend information available regarding these individual policies, the fiscal year 2018 medical trend rate of 8.0% for retirees under age 65 is based on national survey data for similar types of medical plans. The 2018 medical trend rate of 5.5% for retirees over age 65 is based on the College’s own experience as well as national survey data for similar medical plans. We graded this fiscal year 2018 medical rate down each year until 2022. Dental and vision trend rates were assumed to be 3% and flat due to the limited and stable nature of these benefits. The SOA Long-Run Medical Cost Trend Model and its baseline projection are based on an econometric analysis of historical U.S. medical expenditures and the judgments of experts in the field. The following assumptions were used as input variables into the SOA Long-Run Medical Cost Trend Model:

*San Juan College*

*Figure 42: Medical Cost Trend Assumptions*

Trend	Impact
Rate of Inflation	2.20%
Rate of Growth in Real Income/GDP per Capita	1.60%
Extra Trend due to Technology and Other Factors	1.30%
Expected Health Share of GDP in 2021	20.40%
Health Share of GDP Resistance Point	25.00%
Years for Limiting Cost Growth to GDP Growth	2075

*Photo 7: Designer*



Other Assumptions used for the valuation of the College's post-employment benefit plans are indicated in the following figures.

*San Juan College*  
*Figure 43: Actuarial Assumptions (Continued)*

Item	Assumption	Value
1a	Valuation Date	7/1/2017
1b	Measurement Date	6/30/2018
2a	Single Discount Rate - as of June 30, 2017	2.99%
2b	Single Discount Rate - as of June 30, 2018	3.07%
2c	Muni Bond Rate incorporated in Discount Rate - Fidelity GO AA - 20 years - as of June 30, 2017	3.56%
2d	Muni Bond Rate incorporated in Discount Rate - Fidelity GO AA - 20 years - as of June 30, 2018	3.62%
3	Assumed long-term Rate of return on plan assets - net of expenses (see 43-3 below)	3.07%
4	Amortization Method	Level Dollar Amount, Open (see 43-4 below)
5	Mortality Table	(see 43-5 below)
6	Percentage of Employees with Covered Spouses Electing Retiree Coverage	90%
7	Percentage of Employees without Covered Spouses	70%
8	Percentage of Current Spouses Electing Coverage	100%
9	Salary Scale	(see 43-9 below)
10	Termination Rates	(see 43-10 below)
11	Retirement Rates	(see 43-11a and b below)
12	Annual Healthcare Cost Trend Rates	(see 43-12 below)
13	Plan Cost Rates	(see notes below)

Rate of return is based on a trust allocation of 15% cash, and 85% core bonds and the J.P. Morgan 2018 long-term capital market assumptions as shown:

*San Juan College*  
*Figure 43-3: Assumed Rate of Return on Plan Assets - Net of Expenses*

Asset Class	Trust Allocation	Assumed Rate of Return (geometric)
Cash	15%	2.00%
Fixed Income	85%	3.25%
Total	100%	3.07%

*San Juan College*  
*Figure 43-4: Amortization Method*

Method	Description
Plan Changes	Immediate Recognition
Actuarial Assumption changes	Straight-line, layered-bases over average expected service lives of all employees
Experience better/worse than expected	Straight-line, layered-bases over average expected service lives of all employees



*San Juan College*  
*Figure 43-5: Mortality Table*

Item	Description
Base Rates	Headcount weighted RPH-2014
Mortality improvement scale	MP-2017
Source	Society of Actuaries

Salary increase rates based on results of Educational Retirement Board of NM Experience Study, as of June 30, 2016. Selected points are shown below:

*San Juan College*  
*Figure 43-9: Salary Scale*

Years of Service	Unisex Salary Increase Rate
1	6.25%
3	5.00%
5	4.25%
8	3.75%
10+	3.25%

*San Juan College*  
*Figure 43-10: Termination Rates*

Years of Service	Male Rate	Female Rate
1	28.1%	23.8%
5	10.0%	9.8%
10	5.2%	5.0%
15	3.1%	3.3%
19+	0.0%	0.0%

Retirement rates are those used by the Educational Retirement Board of New Mexico. Sample Rates per 100 Members are:

*San Juan College*  
*Figure 43-11a: Retirement Rates - Males Joining Before June 30, 2010*

Age	7-9 Years of Service	10-14 Years of Service	15-19 Years of Service	20-24 Years of Service	25+ Years of Service
45	0.0%	0.0%	0.0%	0.0%	15.0%
50	0.0%	0.0%	0.0%	0.0%	18.0%
55	0.0%	0.0%	0.0%	5.0%	20.0%
60	0.0%	0.0%	15.0%	20.0%	25.0%
65	40.0%	35.0%	30.0%	30.0%	30.0%
70	100.0%	100.0%	100.0%	100.0%	100.0%

*San Juan College*

*Figure 43-11b: Retirement Rates - Females Joining Before June 30, 2010*

<b>Age</b>	<b>7-9 Years of Service</b>	<b>10-14 Years of Service</b>	<b>15-19 Years of Service</b>	<b>20-24 Years of Service</b>	<b>25+ Years of Service</b>
45	0.0%	0.0%	0.0%	0.0%	15.0%
50	0.0%	0.0%	0.0%	0.0%	18.0%
55	0.0%	0.0%	0.0%	6.0%	23.0%
60	0.0%	0.0%	20.0%	15.0%	25.0%
65	35.0%	40.0%	40.0%	40.0%	40.0%
70	100.0%	100.0%	100.0%	100.0%	100.0%

The medical trend rates in the figure below were developed using the *Society of Actuaries (SOA) Long-Run Medical Cost Trend Model* for fiscal years 2022 and beyond. The 2018 trend-rates are based on actuarial survey data and the College's own experience.

*San Juan College*

*Figure 44: Actuarial Assumptions (Continued) - 12-Annual Healthcare Cost Trend Rates*

<b>Fiscal Year Ending</b>	<b>Medical Under 65</b>	<b>Medical Age 65+</b>	<b>Dental</b>	<b>Vision</b>
2018	8.0%	5.5%	3.0%	3.0%
2019	7.7%	5.4%	3.0%	3.0%
2020	7.4%	5.3%	3.0%	3.0%
2021	7.1%	5.2%	3.0%	3.0%
2022	6.8%	5.2%	3.0%	3.0%
2023	6.5%	5.2%	3.0%	3.0%
2024	6.1%	5.2%	3.0%	3.0%
2025	5.8%	5.2%	3.0%	3.0%
2026	5.5%	5.2%	3.0%	3.0%
2027-2043	5.2%	5.2%	3.0%	3.0%
2044	5.1%	5.1%	3.0%	3.0%
2045	5.0%	5.0%	3.0%	3.0%
2046	5.0%	5.0%	3.0%	3.0%
2047-9	4.9%	4.9%	3.0%	3.0%
2050-3	4.8%	4.8%	3.0%	3.0%
2054-8	4.7%	4.7%	3.0%	3.0%
2059-2065	4.6%	4.6%	3.0%	3.0%
2066	4.5%	4.5%	3.0%	3.0%
2067	4.4%	4.4%	3.0%	3.0%
2068	4.3%	4.3%	3.0%	3.0%
2069	4.2%	4.2%	3.0%	3.0%
2070	4.2%	4.2%	3.0%	3.0%
2071	4.1%	4.1%	3.0%	3.0%
2072	4.0%	4.0%	3.0%	3.0%
2073	4.0%	4.0%	3.0%	3.0%
2074	3.9%	3.9%	3.0%	3.0%
2075+	3.8%	3.8%	3.0%	3.0%

The fully insured monthly premium rates for 2018 are shown below. Medical coverage is available past age 65 but is secondary to Medicare. Under age 65, individual policies with rates that vary by age and state.

*San Juan College*

*Figure 44-13a: Plan Cost Rates*

	<b>Retiree</b>	<b>Spouse</b>
Medical Age 65+	346.10	346.10
Dental	\$35.15	\$34.17
Vision	6.89	7.08

In accordance with GASB 74 and 75 Requirements, the cost of the retiree healthcare coverage is based on the age/gender adjusted premiums.

*San Juan College*

*Figure 44-13b: Monthly Assumed Medical Claims for 2018 - Employee/Spouse*

<b>Age</b>	<b>Male</b>	<b>Female</b>
50	\$640.14	\$640.14
60	976.76	972.76
62	1,029.74	837.04
67	327.81	305.22
70	352.95	323.34
75	387.10	351.64
80	411.35	371.77
88	421.41	378.89
94+	410.74	371.35

## Sensitivity Analysis

The following table presents the total OPEB liability of the College, as well as what the College's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

*San Juan College*  
**Figure 45: OPEB Liability Sensitivity Analysis - to Change in Discount Rate**

1% Decrease (2.07%)	Discount Rate (3.07%)	1% Increase (4.07%)
\$22,908,705	\$18,285,024	\$14,653,286

The following table presents the total OPEB liability of the College, as well as what the College's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

*San Juan College*  
**Figure 46: OPEB Liability Sensitivity Analysis - to Changes in Healthcare Cost Trend Rates**

1% Decrease	Healthcare Cost Trend Rates	1% Increase
\$14,416,641	\$18,285,024	\$23,266,580

## Note 11 – Component Units (Financially Related Organization)

### San Juan College Foundation and Four Corners Innovations, Inc.

Refer to Note 1 for additional information on the discretely presented component units. The San Juan College Foundation had total contributions of \$1.1 million and provided \$1.5 million in scholarships, College awards, programs and relations. Fund raising and general and administrative expense totaled \$0.4 million. Four Corners Innovations had operating revenue of \$0.1 million and operating expense of \$0.1 million.

### Summary of Significant Accounting Policies

**Basis of presentation.** The component unit financial statements have been prepared on the accrual basis of accounting according to generally accepted accounting principles (GAAP). Information regarding their financial position and activities is reported according to three classes of net position: unrestricted net position, temporarily restricted net position, and permanently restricted net position.

### Income Taxes

All of the College's Component Units qualify as tax-exempt under Section 501(c)(3) of the Internal Revenue Code and therefore, there is no provision for income taxes. In addition, they qualify for the charitable contribution deduction and have been classified as organizations that are not private foundations. Any income determined to be unrelated business taxable income would be taxable.

### Use of Estimates

The preparation of the component units' financial statement, in conformity with U.S. generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of the assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## Contributions

Promises to give and contributions are recognized as revenues when received or pledged. If there are no time or donor restrictions placed on these contributions and promises to give, the revenue is reflected as an increase in unrestricted net position; however, if such restrictions do exist, the revenue is classified as restricted expendable or restricted unexpendable, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished), temporarily restricted net position is reclassified to unrestricted net position and reported in the statement of activities as net position released from restrictions. The carrying amount of unconditional promises to give to be received in less than one year approximate the fair value because of the short maturity of those financial instruments. All promises to give expected to be received in more than one year are computed using the present value technique applied to anticipated cash flows.

## Note 12 – Net Position Restatement

A net position restatement is the result of a change in accounting principles of a prior period adjustment due to a recognition or an error. The objective of a net position restatement is to accurately reflect prior period's net position and improve the relevancy and usefulness of financial information. The College restated the FY18 net position by \$(0.8) million as a result of two prior-period adjustments. The largest related to a \$(0.5) million reduction in the OPEB deferred outflows – subsequent contributions which should have been recognized as a FY17 OPEB expense. The other was a \$(0.3) million inventory adjustment in the San Juan College Bookstore.

## Note 13 – Subsequent Events

On February 3, 2015, the registered, qualified voters of the San Juan College District, County of San Juan, and State of New Mexico authorized the issuance of \$10 million of local general obligation bonds (GOB). The authorization is for the purpose of erecting, furnishing, construction, purchasing, remodeling and equipping buildings and utility facilities, exclusive of stadiums, making other real property improvements, purchasing grounds or any combination of these purposes. To date San Juan College has issued \$5 million of local GOBs. The San Juan College Board of Trustees approved a resolution authorizing the sale of the remaining \$5 million of local GOB at the October 2, 2018 board meeting.

At the July 10, 2018 Board of Trustees meeting, the selection of a firm for the purposes of a public-private partnership (P3) to develop student housing at San Juan College was approved. The proposal is to design, construct, finance, and operate a student housing facility consisting of approximately 350-400 beds.

The Board authorized the College's President and Executive Vice President to negotiate, and present to the Board, the array of contracts necessary to execute the various stages of the partnership. Financing for the project will be paid by operating revenues from the housing. The College will provide the development project owners with a ground lease long enough to effect repayment of the long-term debt required by the project. Upon repayment of the capital debt and expiration of the ground lease, ownership of the student housing facility will be transferred to the College. State Department of Finance and Higher Education Department approvals will be required initially and during various stages of the process.

On September 4, 2018 the San Juan College Board of Trustees authorized the college's President and Executive Vice President, or their designee, to negotiate the terms of a Joint Powers Agreement with Farmington Municipal Schools and under such agreement to negotiate the purchase of the real property. This transaction is contingent on a contract with the sellers and approval by the State Department of Finance and the Higher Education Department.

San Juan College Board of Trustees approved an increase tuition on March 13, 2018 as follows:

- Resident tuition be increased from \$46 per credit hour to \$49 per credit hour
- Non-Resident tuition be increased from \$146 per credit hour to \$155 per credit hour
- The eighteen (18) credit hour “cap” on the assessment of tuition each semester be eliminated
- These changes are to be effective, beginning Fall 2018

The Board of Trustees crafted a policy to cause tuition to be recognized and managed as a revenue strategy to underpin the College’s strategic plan and to improve the College’s financial sustainability. That policy was approved on April 24, 2018.

The date to which events occurring after June 30, 2018, the date of the most recent statement of net position, have been evaluated for possible adjustment to the financial statements or disclosures is October 29, 2018 which is the date on which the financial statements were issued.

### **Note 14 – Subsequent and New GASB Pronouncements**

The GASB has issued the following statements:

In November 2016, GASB Statement No. 83, *Certain Asset Retirement Obligations* was issued. Effective Date: The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged. The College is still evaluating how this pronouncement will affect the financial statements.

In January 2017, GASB Statement No. 84 *Fiduciary Activities* was issued. Effective Date: The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged. The College is still evaluating how this pronouncement will affect the financial statements.

In June 2017, GASB Statement No. 87 *Leases* was issued. Effective Date: The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The College is still evaluating how this pronouncement will affect the financial statements.

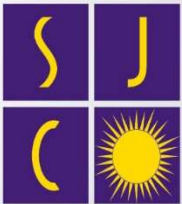
In April 2018, GASB Statement No. 88 *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements* was issued. Effective Date: The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged. The College is still evaluating how this pronouncement will affect the financial statements.

In June 2018, GASB Statement No. 89 *Accounting for Interest Cost Incurred Before The End of a Construction Period* was issued. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The College is still evaluating how this pronouncement will affect the financial statements.

In June 2018, GASB Statement No. 90 *Majority Equity Interests—an amendment of GASB Statements No. 14 and No. 61* was issued. Effective Date: The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier Application is encouraged. The College is still evaluating how this pronouncement will affect the financial statements.

Required Supplementary Information

# Success Matters



**SAN JUAN COLLEGE**  
Success Matters



## Schedule of Proportionate Share of Net Pension Liability – ERB

### San Juan College

#### Schedule 1: Schedule of Proportionate Share of Net Pension Liability - June 30, 2018

Year Ended June 30	College's Proportion of the Net Pension Liability (NPL)	Proportion Share of the NPL	College's Covered-Employee Payroll	College's Proportion of NPL as a % of Covered-Employee Payroll	Plan Fiduciary Net Position as a % of Total Pension Liability
2015	1.02159%	\$58,672,592	\$29,127,173	204%	66.54%
2016	1.03230%	66,864,820	30,143,906	212%	63.97%
2017	1.03657%	74,598,502	29,082,430	237%	61.58%
2018	1.00118%	\$111,265,821	\$28,566,393	389%	52.95%

## Schedule of San Juan College's Contributions – ERB

### San Juan College

#### Schedule 2: Schedule of San Juan College's Contribution - ERB

Year Ended June 30,	Contractually Required Contributions	Contributions in Relation to the Contractually Required Contribution	Contribution Deficiency / (Excess)	College's Covered-Employee Payroll	Contributions as a % of Covered-Employee Payroll
2015	\$4,048,677	\$4,048,677	\$-	\$29,127,173	13.90%
2016	4,190,420	4,190,420	-	30,143,906	13.90%
2017	3,967,093	3,967,093	-	29,082,430	13.64%
2018	\$3,888,319	\$3,888,319	\$-	\$28,566,393	13.61%

San Juan College's contributions as a percent of covered employee payroll for most employees is 13.90%, for a small group of employees in the alternative retirement the contribution is 3.0%.

## Schedule of Changes in OPEB Liability

*San Juan College*  
*Schedule 3 Schedule of Changes in Net OPEB Liability and Related Ratios*  
*Fiscal Year ended June 30, 2018*

	2018	2017
<b>Total OPEB Liability</b>		
Service Cost	\$883,854	\$1,096,626
Interest Cost	749,825	854,705
Change in Benefit Terms	(1,051,647)	-
Difference between Expected and Actual Experience	(3,786,516)	(82,973)
Changes in Assumptions or Inputs	(1,854,505)	(637,247)
Benefit Payments	(457,784)	(458,719)
Total Change	(5,516,773)	772,392
Total OPEB Liability - Beginning of Year	29,684,162	28,911,770
Total OPEB Liability - End of Year	24,167,389	29,684,162
<b>Plan Fiduciary Net Position</b>		
Contributions - Employer	1,165,872	548,496
Contributions - Employee	86,749	96,422
Net Investment Income	2,735	90,529
Benefit Payments	(457,784)	(458,719)
Administration Expense	(22,272)	(20,845)
Total Change	775,300	255,883
Plan Fiduciary Net Position - Beginning of Year	5,107,065	4,851,182
Plan Fiduciary Net Position - End of Year	5,882,365	5,107,065
<b>Net OPEB Liability</b>	<b>\$18,285,024</b>	<b>\$24,577,097</b>
Plan Fiduciary Net Position as % of Total OPEB Liability	24.34%	17.20%
Covered-Employee Payroll	\$10,743,350	\$11,969,825
Net OPEB Liability as a Percent of Covered Payroll	170.20%	205.33%
Money Weighted rate of return	0.05%	1.83%

The pension (OPEB) schedule is intended to show information for ten years, additional years' information will be displayed as it becomes available.

## Schedule of Employer Contributions – OPEB

*San Juan College*

*Schedule 3-2: Schedule of Employer Contributions - Fiscal Year ended June 30, 2018*

Contribution	2018	2017
Actuarially Determined Contribution	\$1,580,467	\$2,198,485
Contributions - San Juan College	1,165,872	548,496
Contribution Excess (Deficiency)	\$(414,595)	\$(1,649,989)
Covered Employee Payroll	\$10,674,187	\$11,969,825
Contributions as a Percent of Covered Employee Payroll	10.92%	4.58%

*Photo 8: Honors Student*



## Notes to Required Supplementary Information

### Benefit Terms and Assumptions—ERB

#### Changes of Benefit Terms

The COLA and retirement eligibility benefits changes in recent years are described in the Post-Employment Benefits subsection of the financial statement note disclosure Pension Plan – Educational Retirement Board.

#### Changes of Assumptions

The NMERB Board of Trustees approved the economic and demographic assumptions used in the actuarial calculation of the total pension liability on June 12, 2015. Specifically, the liabilities measured as of June 30, 2016 did not reflect a change of assumptions. See Note 9 for significant assumptions.

#### Significant Assumptions

The NMERB Board of Trustees approved the following economic and demographic assumptions used in the fiscal year 2015 actuarial calculation of the total pension liability on June 12, 2015.

1. Fiscal year 2014 and 2013 valuation assumptions that changed based on this study:
  - Lower wage inflation from 4.25% to 3.75%
  - Update demographic assumptions to use currently published tables, which may result in minor calculation changes
  - Update the mortality tables to incorporate generational improvements
  - Remove population growth assumption for projections
2. Assumptions that were not changed:
  - Maintain current payroll growth assumption of 3.50%
  - Maintain experience-based rates for members who joined NMERB by June 30, 2010
  - Retain 7.75% nominal return assumption
  - Retain net 4.75% real return assumption
  - Maintain in current 3.00% inflation assumption
  - No change to COLA assumption of 2.00% per year

See Note 9 – Pension Plan for additional information.

### Changes of Assumptions and Experience—OPEB

#### Plan Changes

Reimbursement for Pre-65 Retirees, effective January 1, 2018, the Cigna Open Access Plan (OAP1) which was offered to active employees and retirees under age 65 was eliminated. The College now provides premium reimbursement to retirees for individual medical policies they purchase prior to age 65. Retirees living in the state of New Mexico may choose a Silver or Bronze individual policy offered by BlueCross and BlueShield of New Mexico. Retirees living out-of-state may choose a medical plan offered on the Healthcare.gov website.

The medical trend rates used with the new pre-65 reimbursement plan were updated. See section *Actuarial Methods and Assumptions Under GASB 74 and 75* for a detailed explanation of the trend rates assumed in this valuation. The impact of the change in the trend assumption has been included with the measurement of

the change in benefit terms. No changes have been made to the dental or vision plan or for coverage for the retirees over age 65. The College continues to offer the Supplement F (surround) and the Prescription Drug Plan.

### **Discount Rate**

The discount rate was changed from 2.99% to 3.07%. GASB Statements No. 74 and 75 require the projected benefit payments to be discounted to their actuarial present value using the single rate that reflects (1) a long-term expected rate of return on OPEB plan investments (to the extent that the OPEB plan's fiduciary net position is projected to be sufficient to pay benefits) and (2) a tax-exempt, high-quality municipal bond rate (to the extent that the conditions for use of the long-term expected rate of return are not met). The College made additional benefit payments from general assets, outside the Trust for the College's portion of the under age 65 retirees' medical premium reimbursements. For purposes of the fund projection we assumed the College will continue to make those payments for the under 65 retirees outside the Trust. With that assumption, the fund is not expected to be depleted. Therefore, the single discount rate used for this valuation was 3.07%, which is the long-term expected rate of return for the Trust. The long-term rate of return was estimated based on a trust allocation of 15% cash and 85% core bonds and the J. P. Morgan 2018 long-term capital market assumptions.

### **Prior Earned Service Credit**

Earned service credit is obtained for employment with an administrative unit in New Mexico. This would be public schools, universities, junior colleges, technical and vocational institutions, and state special schools. Prior to this valuation, we assumed all employees had an average of two years of service credit prior to their date of employment with the College. This assumption has been updated this year to reflect one year of prior service credit, based on information provided by the San Juan College Human Resources Department.

### **Experience Gain**

The results of this year's valuation include a liability gain due to updates in the participant census data and the premium and cost of the plans. The number of active employees decreased from 235 to 205. In addition, 12 of the under age 65 retirees dropped their medical coverage. Also contributing to the gain is the fact that the Cigna premiums applicable to the retirees age 65 and over increased by 0.5%. The dental and vision premiums were unchanged from the prior year. These increases were lower than expected.

### **Mortality Table**

The mortality projection assumption has been updated to Mortality Improvement Scale MP-2017, a table of rates provided by the Society of Actuaries that reflects recent updates in mortality experience. The base table of rates was not changed. It is the RPH-2014 headcount weighted mortality table projected back to 2006 using Scale MP-2014. The rates are projected forward using Scale MP-2017.

### **Actuarial Methods and Assumptions—OPEB**

Under GASB statement No. 74, projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of the valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. See Note 10 for significant assumptions.

## Valuation Method

GASB 74 and 75 require the use of the entry age normal (EAN) actuarial cost method. Under the EAN method, the actuarial present value of the projected benefits of each individual included in an actuarial valuation is allocated on a level basis (either level dollar or level percent of pay) over the earnings or service of the individual between entry age and the assumed exit ages. The portion of the actuarial present value allocated to a valuation year is the normal cost. The portion of the actuarial present value not provided for at a valuation date by the actuarial present value of future normal costs is the actuarial accrued liability.

## Valuation of Assets

Plan assets are held in a retiree health trust fund and are reported at market value. For purposes of calculating the OPEB expense under GASB 75, investment returns that are better/worse than expected are amortized over five years beginning in the current period. Actual returns on the market value are compared to the expected return on the market value in calculating the asset gains/losses to be amortized.

## Eligible Plan Participants

Effective July 1, 2010, employees wishing to be eligible for participation in the College's retiree healthcare program upon their retirement must "opt in" to this benefit and agree to have a percentage of their payroll withheld each pay period. The percentage is currently 0.75%. All active employees who have "opted in" to this benefit as of the date of this valuation are included in the calculations in this report. There were 11 employees who "opted in," but are not currently enrolled in a medical, dental, and/or vision plan. For purposes of the valuation, we assumed they will have medical, dental and vision coverage at retirement, including coverage for their spouse if a spouse date of birth was provided. All retired employees who are participants in the medical, dental and/or vision benefit plans as of the valuation date are included in the ERB calculations. In addition to the service credit earned while employed by the College, employees are given service credit for employment with other administrative units in New Mexico, (e.g., public schools, universities, junior colleges). It was assumed that all employees have an average of one year of service credit prior to their date of employment with the College. See Note 10 – Other Post-Employment Benefits for additional information.

*Photo 9: Campus Scene*

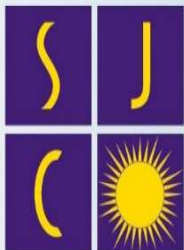


*Photo 10: Campus Scene*



Other Supplemental Information

# Success Matters



**SAN JUAN COLLEGE**  
Success Matters



# Schedule of Revenues, Expenditures and Changes in Net Position - Budget and Actual – Unrestricted and Restricted – All Operations

## San Juan College

### Schedule 4: Schedule of Revenues, Expenditures and Changes in Net Position Budget and Actual Budget Comparison – Unrestricted and Restricted - Year Ended June 30, 2018

Item	Original Budget	Final Budget	Actual (Budgetary) Basis	Variance favorable (unfavorable)
Beginning Budgetary Fund Balance	\$18,911,875	\$28,779,206	\$28,779,206	\$-
Unrestricted and Restricted Revenues				
State General Fund Appropriations	22,907,400	22,907,400	22,982,981	75,581
Federal Revenue Sources	16,351,472	19,217,879	15,759,129	(3,458,750)
Tuition and Fees	12,105,474	11,400,097	11,723,795	323,698
Land and Permanent Fund Endowments and Private Gifts Other	31,551,813	38,870,383	36,510,025	(2,360,358)
Total Unrestricted and Restricted Revenues	<u>82,916,159</u>	<u>92,395,759</u>	<u>86,975,931</u>	<u>(5,419,828)</u>
Expenditures:				
Instruction	27,249,903	30,149,224	27,249,063	2,900,161
Academic Support	4,233,420	4,524,563	4,285,544	239,019
Student Services	5,826,223	7,648,662	6,552,858	1,095,804
Institutional Support	7,270,493	8,205,955	7,100,906	1,105,049
Operation and Maintenance of Plant	5,461,801	5,550,430	5,380,330	170,100
Student Social and Cultural Activities	10,500	120,386	43,819	76,567
Research				-
Public Service	1,361,650	1,950,308	1,631,041	319,267
Internal Services	5,512,657	5,461,927	5,172,550	289,377
Student Aid, Grants and Stipends	18,683,068	18,835,162	16,686,644	2,148,518
Auxiliary Services	4,394,773	4,445,454	4,117,124	328,330
Intercollegiate Athletics				-
Independent Operations	119,800	148,504	157,362	(8,858)
Capital Outlay	-	7,352,680	5,047,908	2,304,772
Renewal and Replacement	366,923	3,275,884	2,799,163	476,721
Retirement of Indebtedness	2,051,457	2,051,457	1,954,714	96,743
Total Unrestricted and Restricted Expenditures	<u>82,542,668</u>	<u>99,720,596</u>	<u>88,179,027</u>	<u>11,541,569</u>
Net Transfers	-	-	-	-
Change in Fund Balance (Budgetary Basis)	373,491	(7,324,837)	(1,203,096)	6,121,741
Ending Fund Balance	<u>\$19,285,366</u>	<u>\$21,454,369</u>	<u>\$27,576,110</u>	<u>\$6,121,741</u>
<b>Reconciliation of Change in Fund Balance (Budgetary Basis) to Change in Net Position (GAAP Basis)</b>				
Change in Fund Balance (Budgetary Basis)			\$(1,203,096)	
Adjustments to reconcile budgetary basis to GAAP basis:				
Prior Period Restatement			(761,827)	
Depreciation Expense			(6,010,569)	
(Total change in capital assets)			(1,026,920)	
Other Changes in Plant Capital Assets			4,983,649	
Change in Other Assets			(45,665)	
Change in Deferred Outflows of Resources			(25,736,212)	
Change in Bonds, Leases and Notes Payable			(1,496,779)	
Change in Other Post Employment Benefits (OPEB) Liability			(6,251,623)	
Change in Compensated Absences			(57,415)	
Change in Deferred Inflows OPEB and Net Pension Liability			5,214,851	
Change in Net Pension Liability			36,667,319	
Change in Other Liabilities			1,823,068	
Change in Net Position (GAAP Basis)			<u>\$ (9,531,892)</u>	

## Schedule of Revenues, Expenditures and Changes in Net Position - Budget and Actual – Unrestricted – Instruction and General

*San Juan College*

*Schedule 5: Schedule of Revenues, Expenditures and Changes in Net Assets – Budget and Actual – Budget Comparison – Unrestricted – Instruction and General - Year Ended June 30, 2018*

Item	Original Budget	Final Budget	Actual (Budgetary) Basis	Variance with Final Budget Favorable (unfavorable)
Beginning Fund Balance	\$13,657,283	\$15,374,313	\$15,374,313	\$-
Unrestricted Revenues:				
Tuition and Fees	12,105,474	11,400,097	11,723,795	323,698
Federal Government Appropriations	-	-	-	-
State Government Appropriations	22,907,400	22,907,400	22,907,400	-
Local Government Appropriations	14,075,554	14,557,533	14,936,363	378,830
Federal Government Grants and Contracts	-	-	-	-
State Government Grants and Contracts	200,000	200,000	283,629	83,629
Local Government Grants and Contracts	-	-	-	-
Private Gifts, Grants, and Contracts	-	-	-	-
Endowment, Land, and Permanent Fund Income	-	-	-	-
Sales and Services	406,500	481,696	608,516	126,820
Other Sources	644,515	1,039,844	972,320	(67,524)
Total Unrestricted Revenues	<u>50,339,443</u>	<u>50,586,570</u>	<u>51,432,023</u>	<u>845,453</u>
Unrestricted Expenditures:				
Instruction	26,814,945	26,780,723	25,392,870	1,387,853
Academic Support	4,188,020	4,219,680	4,129,672	90,008
Student Services	4,623,634	4,655,272	4,558,861	96,411
Institutional Support	7,270,493	7,598,504	7,082,258	516,246
Operation and Maintenance of Plant	5,461,801	5,550,430	5,380,330	170,100
Total Unrestricted Expenditures	<u>48,358,893</u>	<u>48,804,609</u>	<u>46,543,991</u>	<u>2,260,618</u>
Net Transfers	(1,898,409)	(1,582,813)	(1,898,711)	(315,898)
Change in Fund Balance (Budgetary Basis)	<u>82,141</u>	<u>199,148</u>	<u>2,989,321</u>	<u>2,790,173</u>
Ending Fund Balance	<u>\$13,739,424</u>	<u>\$15,573,461</u>	<u>\$18,363,634</u>	<u>\$2,790,173</u>

## Schedule of Revenues, Expenditures and Changes in Net Position – Budget and Actual – Restricted – Instruction and General

*San Juan College*

*Schedule 6: Schedule of Revenues, Expenditures and Changes in Net Position – Budget and Actual –  
Restricted – Instruction and General - Year Ended June 30, 2018*

Item	Original Budget	Final Budget	Actual (Budgetary) Basis	Variance with Final Budget Favorable (unfavorable)
Beginning Fund Balance	\$-	\$13,294	\$13,294	\$26,587
Restricted Revenues:				
State Government Appropriations	-	13,294	-	(13,294)
Local Government Appropriations	-	-	-	-
Federal Government Contracts/Grants	933,779	3,854,338	2,306,813	(1,547,525)
State Government Contracts/Grants	399,789	626,554	523,031	(103,523)
Local Government Contracts/Grants	-	-	-	-
Private Contracts/Grants	349,379	2,178,762	1,167,356	(1,011,406)
Sales and services	-	-	-	-
Other	-	601,277	12,646	(588,631)
Total Restricted Revenues	1,682,947	7,274,225	4,009,846	(3,264,379)
Restricted Expenditures:				
Instruction	434,958	3,368,501	1,856,193	1,512,308
Academic Support	45,400	304,883	155,871	149,012
Student Services	1,202,589	2,993,390	1,993,997	999,393
Institutional Support	-	607,451	17,077	590,374
Operation and Maintenance of Plant	-	-	-	-
Total Restricted Expenditures	1,682,947	7,274,225	4,023,139	3,251,086
Net Transfers	-	-	-	-
Change in Fund Balance (Budgetary Basis)	-	-	(13,294)	(13,294)
Ending Fund Balance	<u>\$-</u>	<u>\$13,294</u>	<u>\$-</u>	<u>\$13,294</u>

## Schedule of Collateral Pledged by Depository

*San Juan College*  
*Schedule 7: Collateral Pledged by Depository - June 30, 2018*

Item	CUSIP#	Maturity	Fair Value
<b>Citizens Bank</b>			
GNMA	38377XBW1	07/20/41	\$1,035,300
			<u>1,035,300</u>
<b>WFB Repurchase</b>			
FNCL	3128MJYT1	08/1/46	18,613,629
Accrued Interest			<u>46,337</u>
			<u>18,659,966</u>
<b>Four Corners Community Bank</b>			
Espanola PSD #55 NM UTGO	29662RAU2	09/01/19	502,735
FNMA Remic Trust	3136A1BN4	11/25/29	<u>234,632</u>
			<u>737,367</u>
<b>Wells Fargo Investments</b>			
FNMA FNMS	3138WG3V4	05/01/31	219,947
FNMA FNMS	3138WK4P7	06/01/47	375,345
FNMA FNMS	3140F43X2	05/01/31	1,878,685
FNMA FNMS	31418WQP8	08/01/25	<u>632,684</u>
			<u>\$3,106,661</u>
<b>BOK Financial</b>			
Short-Term Cash Investment Fund I	(Various)	(Various)	<u>395,419</u>
			<u>\$395,419</u>
<b>Total Pledged Collateral</b>			<u>\$23,934,713</u>

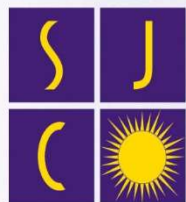
# Schedule of Deposits

*San Juan College*  
*Schedule 8: Schedule of Deposits - June 30, 2018*

Financial Institution	Account Type	Investment Type	Primary Institution	Foundation	Four Corners Innovations
Citizens Bank	Checking		\$525,921	\$289,005	\$-
Vectra Bank	Checking		-	-	143,307
Vectra Bank	Money Market		-	-	200,149
Wells Fargo	Checking		3,009,033	23,823	39,502
Wells Fargo Repo Account	Repurchase Agreement		18,294,084	-	-
Wells Fargo	Checking	Checking	2,282,295	219	-
Wells Fargo	Checking	Checking	55,370	-	-
Wells Fargo Bank, N.A.	Savings	Savings	-	187,348	-
Four Corners Community Bank	Money Market	Money Market	95,739	-	-
BOK Financial	Money Market	Money Market	387,666	-	-
CD-American Express Cent	Investment	Certificate of Deposit	250,000	-	-
CD-Cit BK Salt Lake City	Investment	Certificate of Deposit	250,000	-	-
CD-Ally Bank	Investment	Certificate of Deposit	250,000	-	-
CD-Carolina Premier Bank	Investment	Certificate of Deposit	250,000	-	-
CD-Cape Cod (callable)	Investment	Certificate of Deposit	100,000	-	-
CD-Plains Commerce	Investment	Certificate of Deposit	250,000	-	-
CD-TCF National Bank	Investment	Certificate of Deposit	250,000	-	-
CD-First Financial of Hamilton	Investment	Certificate of Deposit	250,000	-	-
CD-Eaglebank	Investment	Certificate of Deposit	250,000	-	-
CD-Morgan Stanley	Investment	Certificate of Deposit	250,000	-	-
CD-Summit Community	Investment	Certificate of Deposit	250,000	-	-
CD-Capital One Bk	Investment	Certificate of Deposit	250,000	-	-
CD-Barclays BK Delaware	Investment	Certificate of Deposit	250,000	-	-
CD-Comenity Cap Bank	Investment	Certificate of Deposit	180,000	-	-
CD-State Bank of India NY	Investment	Certificate of Deposit	180,000	-	-
CD-Discover Bk	Investment	Certificate of Deposit	250,000	-	-
CD-Synchrony Bk Retail	Investment	Certificate of Deposit	250,000	-	-
CD-Wells Fargo	Investment	Certificate of Deposit	250,000	-	-
CD-Capital One Bk	Investment	Certificate of Deposit	250,000	-	-
CD-Citizens Bank	Investment	Certificate of Deposit	251,090	-	-
CD-Bank of America, NA	Investment	Certificate of Deposit	241,000	-	-
CD-Beneficial State Bank	Investment	Certificate of Deposit	59,000	-	-
CD-First National Bank of Michigan	Investment	Certificate of Deposit	12,500	-	-
CD-Union Bank & Trust	Investment	Certificate of Deposit	237,500	-	-
CD-First National Bank of Michigan	Investment	Certificate of Deposit	62,500	-	-
CD-Prosperity Bank	Investment	Certificate of Deposit	237,500	-	-
CD-HomeTown Bank	Investment	Certificate of Deposit	235,000	-	-
CD-Towne Bank	Investment	Certificate of Deposit	65,000	-	-
CD-Four Corners Bank	Investment	Certificate of Deposit	100,000	-	-
Wells Fargo	Investment	Equity - Common Stocks	-	12,197	-
Wells Fargo	Investment	Precious Metals	-	142,597	-
Citizens Trust and Investment Corp.	Investment	CD's & Money Market	-	236,170	-
Citizens Trust and Investment Corp.	Investment	Equities	-	6,003,478	-
Citizens Trust and Investment Corp.	Investment	Fixed Income - Gov. & Corp.	-	349,865	-
Morgan Stanley	Investment	CD's & Money Market	-	171,172	-
Morgan Stanley	Investment	Equities	-	5,517,747	-
Morgan Stanley	Investment	Fixed Income - Gov. & Corp.	-	10,894	-
New Mexico State Investment Council	Investment	Equities	-	9,537,390	-
New Mexico State Investment Council	Investment	Fixed Income - Gov. & Corp.	-	2,210,040	-
Outstanding checks			(1,056,921)	(9,472)	-
Other reconciling item			(320,982)	10,100	(9,147)
Outstanding deposits			16,453	-	-
Cash on hand			11,367	142	-
<b>Totals</b>			<b>\$29,261,115</b>	<b>\$24,692,715</b>	<b>\$373,811</b>

# Statistical Section

# Success Matters



**SAN JUAN COLLEGE**  
Success Matters

*Photo 11: Graduates*



*Photo 12: School of Trades and Technology Graduates*



## Narrative to the Statistical Section

### Financial Trends

These schedules contain trend information to help the reader understand how the College's financial performance has changed over time. Small bar graphs are included on select illustrations with the gold bar highlighting the maximum value.

- Net Position by Component
- Changes in Net Position
- Changes in Net Position Percentages

### Revenue Capacity

These schedules contain information to help the reader assess the College's revenue sources.

- Assessed Value and Estimated Actual Value of Taxable Property
- Principal Property Taxpayers
- Property Tax Levies and Collections
- Residential Property Tax Rates
- Academic Year Tuition and Required Fees

### Debt Capacity

These schedules present information to help the reader assess the College's current level of Outstanding Debt.

- Long-term Bonds Outstanding
- Bond Debt Capacity

### Demographic and Economic Information

These schedules contain demographic and economic indicators to help the reader understand the environment in which the College's financial activities take place.

- Demographic and Economic Data
- Principal Employers

### Operating Information

These schedules contain service and infrastructure data to help the reader understand how the College's financial information relates to the activities it performs.

- Faculty and Staff
- Capital Assets: Facilities by Location
- Admissions, Enrollment and Degrees Earned



## Financial Trends

### Net Position by Component

*San Juan College*

*Figure 47: Net Position by Component (Dollars in Thousands) - Last Ten Fiscal Years*

Fiscal Year Ended June 30,	2018	2017 <sup>1</sup>	2016	2015 <sup>1</sup>	2014	2013	2012	2011	2010	2009
Net Investment in capital assets	\$63,427	\$65,459	\$66,146	\$68,731	\$59,477	\$58,690	\$61,407	\$62,430	\$61,303	\$64,300
Restricted, Non-expendable	369	370	362	362	362	360	360	360	360	360
Restricted, Expendable	6,874	3,748	5,625	3,748	3,247	1,677	2,491	2,419	2,372	2,212
Unrestricted	(83,783)	(72,396)	(51,431)	(51,596)	10,247	9,828	8,341	8,698	8,170	8,266
<b>Total Net Position</b>	<b>\$(13,113)</b>	<b>\$(2,819)</b>	<b>\$20,702</b>	<b>\$21,245</b>	<b>\$73,333</b>	<b>\$70,555</b>	<b>\$72,599</b>	<b>\$73,907</b>	<b>\$72,205</b>	<b>\$75,138</b>
Expressed as a percent of total:	%	%	%	%	%	%	%	%	%	%
Net Investment in capital assets	(483.7)	(2,322.1)	319.5	323.5	81.1	83.2	84.6	84.5	84.9	85.6
Restricted, Non-expendable	(2.8)	(13.1)	1.8	1.7	0.5	0.5	0.5	0.5	0.5	0.5
Restricted, Expendable	(52.4)	(133.0)	27.2	17.6	4.4	2.4	3.4	3.3	3.3	2.9
Unrestricted	638.9	2,568.2	(248.4)	(242.9)	14.0	13.9	11.5	11.8	11.3	11.0
<b>Total Net Position</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
Percentage increase/(decrease):	%	%	%	%	%	%	%	%	%	%
Net Investment in capital assets	(3.1)	(1.0)	(3.8)	15.6	1.3	(4.4)	(1.6)	1.8	(4.7)	9.7
Restricted, Non-expendable	(0.3)	2.1	-	-	0.7	-	-	-	-	20.0
Restricted, Expendable	83.4	(33.4)	50.1	15.4	93.6	(32.7)	3.0	2.0	7.2	(1.0)
Unrestricted	15.7	40.8	(0.3)	(603.5)	4.3	17.8	(4.1)	6.5	(1.2)	(47.0)
<b>Total Net Position Percentage Increase</b>	<b>(365.2)</b>	<b>(113.6)</b>	<b>(2.6)</b>	<b>(71.0)</b>	<b>3.9</b>	<b>(2.8)</b>	<b>(1.8)</b>	<b>2.4</b>	<b>(3.9)</b>	<b>(2.1)</b>

<sup>1</sup>GASB implementation requiring Unrestricted Net Position restatement

## Changes in Net Position

### San Juan College

Figure 48: Changes in Net Position (Dollars in Thousands) - Last Ten Fiscal Years

Fiscal Year Ended June 30,	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Revenues</b>										
<i>Operating Revenues</i>										
Student Tuition and Fees	\$11,724	\$11,837	\$12,058	\$11,619	\$11,082	\$10,868	\$10,231	\$8,903	\$7,170	\$5,475
Less: Scholarship Allowances	(4,446)	(4,783)	(4,787)	(4,676)	(4,953)	(4,528)	(4,443)	(3,835)	(2,733)	(2,127)
Federal Grants and Contracts <sup>2</sup>	2,476	2,637	2,522	2,270	2,093	15,591	15,609	15,553	12,046	7,302
State Grants and Contracts	1,957	2,168	2,189	3,286	5,665	2,122	2,159	2,319	2,066	2,236
Non Governmental Grants and Contracts	1,946	1,802	2,313	9,500	2,022	1,702	1,783	1,508	1,560	1,834
Sales and Services	733	699	645	918	837	949	-	-	-	-
Auxiliary Enterprises	3,493	4,000	5,171	4,842	4,737	4,731	4,508	4,297	4,086	3,424
Other Operating Revenues <sup>3</sup>	1,062	1,019	1,075	701	591	396	1,141	1,137	1,405	1,414
<b>Total Operating Revenues</b>	<b>\$18,945</b>	<b>\$19,379</b>	<b>\$21,186</b>	<b>\$28,460</b>	<b>\$22,074</b>	<b>\$31,831</b>	<b>\$30,988</b>	<b>\$29,882</b>	<b>\$25,600</b>	<b>\$19,558</b>
<b>Expenses</b>										
<i>Operating Expenses</i>										
<b>Education and General</b>										
Instruction	\$32,706	\$29,540	\$28,949	\$30,061	\$28,104	\$28,943	\$27,560	\$26,484	\$25,413	\$27,048
Academic Support	4,991	7,272	4,667	4,655	4,327	3,674	3,687	3,695	3,957	4,551
Student Support	7,933	7,173	7,011	6,957	6,986	6,857	6,648	5,941	5,413	5,451
Institutional Support	8,294	5,438	6,597	6,677	6,512	6,053	5,957	6,620	5,946	6,546
Public Service	6,132	4,570	1,616	1,701	1,723	1,805	2,348	2,167	2,660	2,904
Operations and Maintenance of Plant	1,885	1,649	5,641	5,686	5,536	6,160	6,466	6,810	5,951	7,577
Depreciation Expense	6,011	5,321	5,516	5,176	5,212	5,372	5,473	5,525	5,688	5,803
Student Aid	7,530	8,047	7,810	8,543	9,418	10,723	10,684	10,274	9,037	5,329
Student social and Cultural Activities	44	43								
Auxiliary Enterprises	4,250	4,287	5,256	4,456	4,257	4,434	4,308	4,075	3,837	3,696
Other Operating Expenses	157	141	81	130	133	136	157	141	454	516
<b>Total Operating Expenses</b>	<b>\$79,933</b>	<b>\$73,481</b>	<b>\$73,144</b>	<b>\$74,042</b>	<b>\$72,208</b>	<b>\$74,157</b>	<b>\$73,288</b>	<b>\$71,732</b>	<b>\$68,356</b>	<b>\$69,421</b>
<b>Operating Income/(Loss)</b>	<b>\$((60,988))</b>	<b>\$((54,102))</b>	<b>\$((51,958))</b>	<b>\$((45,582))</b>	<b>\$((50,134))</b>	<b>\$((42,326))</b>	<b>\$((42,300))</b>	<b>\$((41,850))</b>	<b>\$((42,756))</b>	<b>\$((49,863))</b>

*San Juan College*

*Figure 49: Changes in Net Position (Dollars in Thousands) Last Ten Fiscal Years, Continued*

Fiscal Year Ended June 30,	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Non-Operating Revenues (Expenses)										
State Appropriations	\$22,983	\$23,459	\$25,072	\$25,170	\$24,329	\$23,200	\$21,828	\$21,827	\$21,497	\$22,262
Local Appropriations	17,156	16,825	16,080	17,067	17,838	16,588	16,311	15,889	16,337	17,759
Federal Student Aid <sup>2</sup>	10,140	10,857	10,385	11,053	12,466	-	-	-	-	-
Investment Income (Loss)	145	32	94	51	73	73	-	-	-	-
Interest on Capital Asset-related Debt	(572)	(757)	(611)	(578)	(686)	(733)	-	-	-	-
Gain (Loss) on Disposal of Capital Assets	(19)	57	4	5	(27)	(6)	-	-	-	-
Other Non-Operating Revenues/Expenditures	(1,392)	(2,212)	(1,153)	(527)	(1,494)	986	(402)	(412)	(716)	(226)
Total Non-Operating Revenues/Expenditures	\$48,441	\$48,261	\$49,871	\$52,241	\$52,499	\$40,108	\$37,737	\$37,304	\$37,118	\$39,795
Income (Loss) before Other Revenue (Expenses)	(12,547)	(5,841)	(2,087)	6,659	2,365	(2,218)	(4,563)	(4,546)	(5,638)	(10,068)
Capital Appropriations	2,861	1,853	1,155	49	452	14	3,255	6,248	2,703	8,453
Capital Contributions	154	33	19	341	-	158	-	-	-	-
Increase/(Decrease) in Net Position <sup>1</sup>	\$(9,532)	\$(3,955)	\$(913)	\$7,049	\$2,817	\$(2,046)	\$(1,308)	\$1,702	\$(2,935)	\$(1,615)
Total Revenues	72,384	72,495	73,995	82,196	77,232	72,850	72,382	73,846	66,137	68,032
Total Expenses	81,916	76,450	74,908	75,147	74,415	74,896	73,690	72,144	69,072	69,647
Increase (Decrease) in Net Position <sup>1</sup>	\$(9,532)	\$(3,955)	\$(913)	\$7,049	\$2,817	\$(2,046)	\$(1,308)	\$1,702	\$(2,935)	\$(1,615)

<sup>1</sup> Net Position restatements are not included

<sup>2</sup> Federal student aid was reclassified as a non-operating revenue in FY14

<sup>3</sup> Other Revenue is netted with similar expenditures.

## Changes in Net Position Percentages

### San Juan College

Figure 50: Changes in Net Position (Expressed as a Percent of Total Revenues) - Last Ten Fiscal Years

Fiscal Year Ended June 30,	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Revenues										
Operating Revenues	%	%	%	%	%	%	%	%	%	%
Student Tuition and Fees	16.2	16.3	16.3	14.1	14.3	14.9	14.1	12.1	10.8	8.0
Less: Scholarship Allowances	(6.1)	(6.6)	(6.5)	(5.7)	(6.4)	(6.2)	(6.1)	(5.2)	(4.1)	(3.1)
Federal Grants and Contracts	3.4	3.6	3.4	2.8	2.7	21.4	21.6	21.1	18.2	10.7
State Grants and Contracts	2.7	3.0	3.0	4.0	7.3	2.9	3.0	3.1	3.1	3.3
Non Governmental Grants and Contracts	2.7	2.5	3.1	11.6	2.6	2.3	2.5	2.0	2.4	2.7
Sales and Services	1.0	1.0	0.9	1.1	1.1	1.3	0.0	0.0	0.0	0.0
Auxiliary Enterprises	4.8	5.5	7.0	5.9	6.1	6.5	6.2	5.8	6.2	5.0
Other Operating Revenues	1.5	1.4	1.5	0.9	0.8	0.5	1.6	1.5	2.1	2.1
<b>Total Operating Revenues</b>	<b>26.2</b>	<b>26.7</b>	<b>28.6</b>	<b>34.6</b>	<b>28.6</b>	<b>43.7</b>	<b>42.8</b>	<b>40.5</b>	<b>38.7</b>	<b>28.7</b>
Expenses										
Operating Expenses	%	%	%	%	%	%	%	%	%	%
Education and General										
Instruction	44.8	40.7	39.1	36.6	36.4	39.7	38.1	35.9	38.4	39.8
Public Service	6.8	6.3	2.2	2.1	2.2	2.5	3.2	2.9	4.0	4.3
Academic Support	10.9	10.0	6.3	5.7	5.6	5.0	5.1	5.0	6.0	6.7
Student Support	11.3	9.9	9.5	8.5	9.0	9.4	9.2	8.0	8.2	8.0
Institutional Support	8.4	7.5	8.9	8.1	8.4	8.3	8.2	9.0	9.0	9.6
Operations and Maintenance of Plant	2.6	2.3	7.6	6.9	7.2	8.5	8.9	9.2	9.0	11.1
Depreciation Expense	8.3	7.3	7.5	6.3	6.7	7.4	7.6	7.5	8.6	8.5
Student Aid	10.4	11.1	10.6	10.4	12.2	14.7	14.8	13.9	13.7	7.8
Student Social and Cultural Activities	0.1	0.1								
Auxiliary Enterprises	5.9	5.9	7.1	5.4	5.5	6.1	6.0	5.5	5.8	5.4
Other Operating Expenses	0.2	0.2	0.1	0.2	0.2	0.2	0.2	0.2	0.7	0.8
<b>Total Operating Expenses</b>	<b>109.6</b>	<b>101.4</b>	<b>98.9</b>	<b>90.2</b>	<b>93.4</b>	<b>101.8</b>	<b>101.3</b>	<b>97.1</b>	<b>103.4</b>	<b>102.0</b>
<b>Operating Income/(Loss)</b>	<b>(83.4)</b>	<b>(74.6)</b>	<b>(70.2)</b>	<b>(55.5)</b>	<b>(64.9)</b>	<b>(58.1)</b>	<b>(58.4)</b>	<b>(56.7)</b>	<b>(64.6)</b>	<b>(73.3)</b>

*San Juan College*

*Figure 51: Changes in Net Position (Expressed as a Percent of Total Revenue) - Last Ten Fiscal Years-continued*

Fiscal Year Ended June 30,	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Non-Operating Revenues (Expenses)</b>										
State Appropriations	31.8	32.4	33.9	30.6	31.5	31.8	30.2	29.6	32.5	32.7
Local Appropriations	23.7	23.2	21.7	20.8	23.1	22.8	22.5	21.5	24.7	26.1
Federal Student Aid	14.0	15.0	14.0	13.4	n/a	n/a	n/a	n/a	n/a	n/a
Investment Income (Loss)	0.2	0.0	0.1	0.1	0.1	0.1	0.0	0.0	0.0	0.0
Interest in Capital Asset-related Debt	(0.8)	(1.0)	(0.8)	(0.7)	(0.9)	(1.0)	0.0	0.0	0.0	0.0
Gain (Loss) on Disposal of Capital Assets	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other Non-Operating Revenues/Expenditures	(1.9)	(3.1)	(1.6)	(0.6)	(1.9)	1.4	(0.6)	(0.6)	(1.1)	(0.3)
Total Non-Operating Revenues/Expenditures	66.9	66.6	67.4	63.6	68.0	55.1	52.1	50.5	56.1	58.5
Income (Loss) before Other Revenue (Expenses)	(13.2)	(5.5)	(1.2)	8.6	3.6	(2.8)	(1.8)	2.3	(4.4)	(2.4)
Capital Appropriations	4.0	2.6	1.6	0.1	0.6	0.0	4.5	8.5	4.1	12.4
Capital Contributions	0.2	0.0	0.0	0.4	0.0	0.2	0.0	0.0	0.0	0.0
Increase/(Decrease) in Net Position	(13.2)	(5.5)	(1.2)	8.6	3.6	(2.8)	(1.8)	2.3	(4.4)	(2.4)

## Principal Revenue Sources

*San Juan College*  
**Figure 52: Principal Revenue Sources, Last Ten Fiscal Years**

Fiscal Year Ended June 30,	2018	2017	2016	2015 <sup>1</sup>	2014	2013	2012	2011	2010	2009
<b>Tuition and fees, net of allowance</b>	\$7,278,197	\$7,054,445	\$7,271,454	\$6,942,384	\$6,128,481	\$6,340,426	\$5,788,763	\$5,067,933	\$4,437,223	\$3,348,319
Percent of total revenue	10.0%	9.7%	9.8%	9.3%	7.9%	8.7%	8.0%	6.9%	6.7%	4.9%
Year over year change in percentage	0.3	(0.1)	0.5	1.4	(0.8)	0.7	1.1	0.2	1.8	4.9
<b>State of New Mexico Government</b>										
State Appropriations	22,982,981	23,458,630	25,072,455	25,170,340	24,328,639	23,200,388	21,828,449	21,826,889	21,497,122	22,262,313
State Contracts and Grants	1,957,371	2,168,384	2,188,684	3,285,884	5,665,414	2,122,087	2,159,078	2,319,130	2,065,876	2,235,637
<b>State of New Mexico Government</b>	24,940,352	25,627,014	27,261,139	28,456,224	29,994,053	25,322,475	23,987,527	24,146,019	23,562,998	24,497,950
Percent of total revenue	34.3%	35.3%	36.8%	38.3%	38.8%	34.8%	33.1%	32.7%	35.6%	36.0%
Year over year change in percentage	(1.0)	(1.5)	(1.5)	(0.5)	4.0	1.7	0.4	(2.9)	(0.4)	36.0
<b>San Juan County Government</b>										
Local Government Appropriations	17,155,803	16,824,516	16,080,365	17,067,457	17,838,223	16,588,391	16,310,978	15,889,327	16,337,264	17,759,407
Percent of total revenue	23.6%	23.2%	21.7%	23.0%	23.1%	22.8%	22.5%	21.5%	24.7%	26.1%
Year over year change in percentage	0.4	1.5	(1.3)	(0.1)	0.3	0.3	1.0	(3.2)	(1.4)	26.1
<b>Federal Government</b>										
Federal Grants and Contracts	12,615,694	13,494,380	12,906,111	13,323,458	14,558,905	15,591,409	15,608,951	15,552,572	12,046,467	7,301,744
Percent of total revenue	17.3%	18.6%	17.4%	17.9%	18.9%	21.4%	21.6%	21.1%	18.2%	10.7%
Year over year change in percentage	(1.3)	1.2	(0.5)	(1.0)	(2.5)	(0.2)	0.5	2.9	7.5	10.7
<b>Total from principal revenue sources</b>	54,711,849	55,945,910	56,247,615	58,847,139	62,391,181	57,502,275	55,907,456	55,587,918	51,946,729	49,559,101
Percent of total revenue	75.2%	77.2%	76.0%	79.2%	80.8%	78.9%	77.2%	75.3%	78.5%	72.8%
Year over year change in percentage	(2.0)	1.2	(3.2)	(1.6)	1.9	1.7	1.9	(3.2)	5.7	72.8
<b>Total Revenue</b>	<u>\$72,738,154</u>	<u>\$72,495,265</u>	<u>\$73,994,952</u>	<u>\$74,275,210</u>	<u>\$77,230,665</u>	<u>\$72,851,786</u>	<u>\$72,383,410</u>	<u>\$73,846,662</u>	<u>\$66,138,963</u>	<u>\$68,032,944</u>

<sup>1</sup> For comparability, the one-time \$7,920,824 in private donations related to the construction of the School of Energy is not included in the total revenues.

## Revenue Capacity

### Assessed Value and Estimated Actual Value of Taxable Property

#### San Juan College

Figure 53-1: Assessed and Estimated Values of Taxable Property - Ten Fiscal Years, Part 1

Fiscal Year Ended June 30	Real Property Residential	Real Property Non-Residential	Personal Property Non-Agricultural	Personal Property Agricultural	Personal Property Other	Total Residential Direct Tax Rate	Total Non-Residential Direct Tax Rate	Estimated Actual Value	Taxable Assessed Value as a Percentage of Actual Value
2009	\$1,044,353,058	\$1,417,830,140	\$171,272,299	\$879,412	\$1,296,294	6.567	8.500	\$13,199,878,844	33.3%
2010	1,125,171,877	1,525,345,849	148,215,906	914,022	1,277,581	6.312	8.500	14,431,146,216	33.3%
2011	1,253,385,595	1,792,552,839	123,120,649	**	1,434,122	6.425	8.500	11,257,530,483	33.3%
2012	1,299,127,218	1,838,867,739	104,958,212	**	1,461,342	6.267	8.500	11,980,826,874	33.3%
2013	1,348,827,263	1,813,146,844	112,925,580	**	1,529,616	6.326	8.500	12,203,758,967	33.3%
2014	1,390,807,512	1,779,807,201	109,034,725	**	1,504,476	6.310	8.500	10,971,381,967	33.3%
2015	1,431,570,366	1,882,146,032	107,914,020	**	2,378,336	6.231	8.500	11,110,391,526	33.3%
2016	1,466,073,002	1,977,212,412	110,908,455	**	2,292,185	6.231	8.500	11,926,487,916	33.3%
2017	1,503,122,233	1,924,928,853	110,703,969	**	2,006,808	6.529	8.500	10,912,865,090	33.3%
2018	\$1,533,485,335	\$2,003,428,848	\$108,437,576	**	\$1,675,392	6.545	8.500	\$10,631,761,823	33.3%

#### San Juan College

Figure 53-2: Assessed and Estimated Values of Taxable Property - Ten Fiscal Years, Part 2

Fiscal Year Ended June 30	Oil & Gas Production	Oil & Gas Equipment	Less Tax-Exempt Property	Adjustment for Protested Taxes	Total Taxable Assessed Value
2009	\$1,572,060,757	\$311,506,924	\$118,491,641	\$(791,628)	\$4,399,915,615
2010	1,756,139,463	353,424,291	142,548,947	38,631,648	4,805,571,690
2011	800,662,132	157,091,104	301,183,891	(78,304,899)	3,748,757,651
2012	927,738,572	188,409,438	334,701,265	(36,245,907)	3,989,615,349
2013	973,295,757	191,541,251	357,476,422	(19,938,153)	4,063,851,736
2014	617,524,176	122,603,907	408,637,923	40,826,121	3,653,470,195
2015	688,792,987	138,372,909	408,727,625	(142,686,647)	3,699,760,378
2016	809,315,876	161,542,839	411,393,777	(144,430,516)	3,971,520,476
2017	418,398,768	83,657,942	422,186,450	13,351,952	3,633,984,075
2018	\$350,503,791	\$71,659,291	\$428,361,202	\$(100,452,344)	\$3,540,376,687

Source: San Juan County Finance Department, most current data available

Taxable assessed values are established by the San Juan County Assessor for locally assessed property, and by the State of New Mexico Taxation and Revenue Department, Audit and Compliance Division (oil and gas equipment and production), and Property Tax Division (state assessed property).

\*\* Starting in Tax Year 2011 the Personal Property - Non-Residential Agriculture will be included in the Non-Agriculture total per the Assessor's Office



## Principal Property Taxpayers

*San Juan College*  
*Figure 54: San Juan County, NM Principal Property Taxpayers*

Taxpayer	2018 Taxable Assessed Value	2018 Rank	2018	2009 Taxable Assessed Value	2009 Rank	2018
			Percentage of Total Taxable Assessed Value			Percentage of Total Taxable Assessed Value
Arizona Public Service Co.	\$310,583,040	1	8.8%	\$247,084,327	4	5.6%
Public Service Co. of New Mexico	144,161,943	2	4.1%	280,983,192	2	6.4%
Enterprise Field Service LLC	68,367,512	3	1.9%	205,986,196	6	4.7%
Williams Four Corners LLC	67,515,384	4	1.9%	-		0
Transwestern Pipeline Co.	41,424,553	5	1.2%	122,034,376	9	2.8%
San Juan Coal Co.	37,609,939	6	1.1%	285,161,168	1	6.5%
El Paso Natural Gas Co	35,983,464	7	1.0%	119,044,574	10	2.7%
Farmington, City of	31,600,514	8	0.9%	-		0.0%
Mid-America Pipeline Co LLC	31,005,690	9	0.9%	-		0.0%
Hilcorp San Juan LP	29,184,196	10	0.8%	-		0.0%
BHP World Mineral				279,930,478	3	6.4%
Williams Field Services				226,297,252	5	5.1%
Tucson Electric Power				157,816,947	7	3.6%
Southern California Edison				140,844,244	8	3.2%
Cortez Pipeline Co.				-		0.0%
Val Verde Gas Gathering Co. LP				-		0.0%
Total Principal Taxpayers	\$797,436,235			\$2,065,182,754		
Total Percentage Principal Taxpayers			22.6%			47.0%
Total Taxable Assessed Value	\$3,540,376,687			\$4,399,915,615		

Source: San Juan County Finance Department

## Property Tax Levies and Collections

### San Juan College

Figure 55: Property Tax Levies and Collections - Last Ten Fiscal Years

Fiscal Year	Taxes Levied for Fiscal Year	Adjustments	Total Adjusted Levy	Amount Collected within FY of Levy	Percentage of Original Levy Collected	Collections in Subsequent Years	Amount Collected to Date	Percentage of Adjusted Levy
2009	\$58,869,503	\$704,175	\$59,573,678	\$57,647,121	97.92%	\$1,921,920	\$59,569,041	99.99%
2010	62,560,289	1,821,826	64,382,115	61,868,631	98.89%	2,507,766	64,376,397	99.99%
2011	66,583,480	1,160,163	67,743,643	64,766,432	97.27%	2,964,695	67,731,127	99.98%
2012	68,420,052	514,138	68,934,190	66,897,199	97.77%	2,029,807	68,927,006	99.99%
2013	69,282,296	1,136,085	70,418,381	68,049,597	98.22%	2,351,921	70,401,518	99.98%
2014	71,655,257	1,711,593	73,366,850	70,753,818	98.74%	2,560,414	73,314,232	99.93%
2015	68,749,770	2,142,389	70,892,159	68,545,196	99.70%	2,198,064	70,743,260	99.79%
2016	73,993,688	1,451,585	75,445,273	72,269,305	97.67%	2,570,566	74,839,871	99.20%
2017	79,091,914	(340,026)	78,751,888	76,104,786	96.22%	1,553,458	77,658,244	98.61%
2018	\$78,294,097	\$1,674,951	\$79,969,048	\$77,869,742	99.46%	-	\$77,869,742	97.37%

Source: San Juan County Treasurer's Office, prepared by San Juan County Finance Department

# San Juan County Residential Property Tax Rates

*San Juan College*  
*Figure 56: Residential Property Tax Rates*

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>Direct Rate</b>										
Operating Millage	6.567	6.312	6.425	6.267	6.326	6.310	6.231	6.231	6.529	6.545
Debt Service Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total County Millage	6.567	6.312	6.425	6.267	6.326	6.310	6.231	6.231	6.529	6.545
<b>Overlapping Rates</b>										
<b>City of Bloomfield</b>										
Operating Millage	5.198	4.938	5.017	4.881	4.906	4.882	4.804	4.762	4.713	4.727
Debt Service Millage	2.175	2.137	2.180	2.254	2.099	2.094	1.191	0.971	0.872	0.900
Total City Millage	7.373	7.075	7.197	7.135	7.005	6.976	5.995	5.733	5.585	5.627
<b>City of Aztec</b>										
Operating Millage	4.860	4.570	4.663	4.555	4.587	4.571	4.481	4.444	4.385	4.391
Debt Service Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total City Millage	4.860	4.570	4.663	4.555	4.587	4.571	4.481	4.444	4.385	4.391
<b>City of Farmington</b>										
Operating Millage	1.457	1.438	1.457	1.419	1.431	1.426	1.407	1.410	1.392	1.394
Debt Service Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total City Millage	1.457	1.438	1.457	1.419	1.431	1.426	1.407	1.410	1.392	1.394
<b>Aztec Schools</b>										
Operating Millage	2.280	2.133	2.185	2.131	2.149	2.149	2.122	2.107	2.082	2.085
Debt Service Millage	2.997	5.497	4.640	4.567	6.517	8.448	6.676	8.393	10.764	10.227
Total School Millage	5.277	7.630	6.825	6.698	8.666	10.597	8.798	10.500	12.846	12.312
<b>Bloomfield Schools</b>										
Operating Millage	2.322	2.149	2.192	2.135	2.155	2.298	2.274	2.261	2.243	2.255
Debt Service Millage	5.357	5.794	5.386	6.246	6.752	9.005	7.337	8.367	8.999	8.95
Total School Millage	7.679	7.943	7.578	8.381	8.907	11.303	9.611	10.628	11.242	11.205
<b>Farmington Schools</b>										
Operating Millage	3.953	4.706	4.608	4.644	4.552	3.986	2.290	2.297	2.27	2.276
Debt Service Millage	5.772	4.938	5.065	4.976	5.199	5.76	7.431	7.439	7.421	7.447
Total School Millage	9.725	9.644	9.673	9.620	9.751	9.746	9.721	9.736	9.691	9.723
<b>Consolidated Schools</b>										
Operating Millage	2.346	2.244	2.304	2.245	2.258	2.332	2.309	2.312	2.5	2.487
Debt Service Millage	6.837	6.773	6.840	6.837	6.828	6.818	6.818	6.818	6.821	6.823
Total School Millage	9.183	9.017	9.144	9.082	9.086	9.150	9.127	9.130	9.321	9.310
<b>San Juan College</b>										
Operating Millage	3.283	3.156	3.212	3.133	3.162	3.154	3.114	3.114	3.263	3.314
Debt Service Millage	0.600	0.600	0.600	0.600	0.420	0.600	0.600	0.600	0.600	0.600
Total School Millage	3.883	3.756	3.812	3.733	3.582	3.754	3.714	3.714	3.863	3.914
<b>State of New Mexico</b>										
Operating Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Debt Service Millage	1.250	1.150	1.530	1.362	1.360	1.360	1.360	1.360	1.360	1.360
Total School Millage	1.250	1.150	1.530	1.362	1.360	1.360	1.360	1.360	1.360	1.360

Source: San Juan County Finance Department, \* Updated information

## Academic Year Tuition and Required Fees

*San Juan College*  
*Figure 57: Annual Tuition and Required Fees - Ten Fiscal Years*

Fiscal Year Ended June 30,	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Tuition<sup>1</sup></b>										
Resident Tuition per Credit Hour	\$46	\$46	\$46	\$41	\$41	\$41	\$41	\$37	\$37	\$32
Resident 30 Credit Hour Charges - cap	1,380	1,380	1,380	1,230	1,230	1,230	1,230	1,110	1,110	960
Non Resident Tuition per Credit Hour	146	146	146	123	105	105	105	91	91	70
Non Resident 30 Credit Hour Charges - cap	4,380	4,380	4,380	3,690	3,150	3,150	3,150	2,730	2,730	2,100
Foreign Student Tuition - per Semester	-	-	-	3,000	-	-	-	-	-	-
Foreign Student Tuition - per Credit Hour	146	146	146	-	105	105	105	91	91	270
Senior Citizens 6 or Fewer Credit Hours /credit hour	5	5	5	5	5	5	5	5	5	5
<b>General Fees<sup>2</sup></b>										
Resident Fees per Credit Hour <sup>3</sup>	\$-	\$-	\$-	\$-	\$15	\$13	\$6	\$6	\$6	\$-
4 or fewer credit hours	78	78	78	78	-	-	-	-	-	-
More than 4 credit hours	185	185	185	155	-	-	-	-	-	-
Resident Maximum Charge	185	185	185	155	266	230	108	108	108	-
Non Resident Fees per Credit Hour <sup>3</sup>	-	-	-	-	26	21	10	6	6	-
4 or fewer credit hours	138	138	138	138	-	-	-	-	-	-
More than 4 credit hours	305	305	305	275	-	-	-	-	-	-
Non Resident Maximum Charge	-	-	-	-	464	374	180	108	108	-
Foreign Student per Credit Hour/Degree Seeking	200	200	200	-	200	200	200	200	200	-
Foreign Student per Credit Hour/Non Degree Seeking	-	-	-	-	26	21	10	6	6	-

<sup>1</sup>Tuition and Fees are set at the beginning of each Fall semester

<sup>2</sup>SJC did not start charging fees until FY10

<sup>3</sup>SJC changed to a flat fee schedule in FY15

## Debt Capacity

### Long-term Debt Outstanding

*San Juan College*  
*Figure 58-1: Long-term Bonds and Notes (Dollars in Thousands) - Ten Fiscal Years*

Fiscal Year Ended June 30,	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Bonds Payable	\$10,910	\$12,110	\$12,575	\$10,941	\$13,591	\$14,779	\$16,859	\$18,544	\$20,593	\$22,279
Unamortized Premium	680	748	248	239	275	311	348	385	421	458
Unamortized Discount	-	-	-	-	-	-	-	-	-	-
Net Long-term Bonds	11,590	12,858	12,823	11,180	13,866	15,090	17,207	18,929	21,014	22,737
Notes Payable	7,301	7,530	224	362	491	614	731	838	941	1,037
Total Debt	\$18,891	\$20,388	\$13,047	\$11,542	\$14,357	\$15,704	\$17,938	\$19,767	\$21,955	\$23,774
San Juan County Population <sup>1</sup>	126,926	127,772	128,125	128,958	129,324	129,677	129,649	130,205	130,045	129,359
Debt per Capita	\$149	\$160	\$102	\$90	\$111	\$121	\$138	\$152	\$169	\$184

<sup>1</sup> U.S. Census Bureau's mid-year population estimates as of July 1 of the Fiscal year, obtained August 2018

*San Juan College*  
*Figure 58-2: Total Debt Outstanding (Dollars in Thousands)*

Total Debt Outstanding	Amount
Bonds	
2015 Bonds	\$2,675
2016 Bonds	8,235
2016 Bond Premium	680
Total Bonds Payable	11,590
Notes	
2016 EPC Note	7,301
Total Notes Payable	7,301
Total Outstanding Debt	<b>\$18,891</b>

## Bond Debt Capacity

### San Juan College

*Figure 59: Bond Debt Capacity (Dollars in Thousands) - Ten Fiscal Years*

Fiscal Year Ended June 30,	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Assessed Valuation <sup>1</sup>	3,540,377	3,633,984	3,971,520	3,699,760	3,653,470	4,063,852	3,989,615	3,748,758	4,805,572	4,399,916
Ratio of Limitation	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Constitutional Debt Limitation	106,211	109,020	119,146	110,993	109,604	121,916	119,688	112,463	144,167	131,997
Outstanding Bond Debt <sup>2</sup>	10,910	12,110	12,575	10,941	13,591	14,779	16,859	18,544	20,593	22,279
Available Bond Debt Capacity	95,301	96,910	106,571	100,052	96,013	107,137	102,829	93,919	123,574	109,718
% Bonded to Capacity	10.3%	11.1%	10.6%	9.9%	12.4%	12.1%	14.1%	16.5%	14.3%	16.9%

<sup>1</sup> From assessed property valuation table in revenue capacity portion of this statistical data section. Current year's number is preliminary per Assessors.

<sup>2</sup> From long-term bonds table in the debt capacity portion of the statistical data section.

<sup>3</sup> Calculation of assessed value revised to more closely reflect Assessors calculation which includes oil and gas, less exempt property and protests.

## Demographic and Economic Information and Statistics

*San Juan College*

*Figure 60: Demographic and Economic Statistics - Ten Fiscal Years*

Year	Population <sup>1</sup>	Per Capita Personal Income <sup>2</sup>	Median Age <sup>1</sup>	School Enrollment <sup>4</sup>	Unemployment Rate <sup>3</sup>
2009	129,359	\$29,887	35.6	23,010	7.7%
2010	130,045	30,241	36.7	23,022	10.1%
2011	130,205	32,861	33.1	23,028	8.3%
2012	129,649	32,806	33.4	23,737	7.3%
2013	129,677	33,742	33.6	23,910	7.6%
2014	129,324	35,483	34.0	20,876	7.4%
2015	128,958	37,682	34.3	21,355	7.7%
2016	128,125	38,007	34.6	24,545	8.1%
2017	127,772	NA <sup>5</sup>	35.0	21,558	10.3%
2018	126,926	NA	35.4	23,819	5.7%

### Sources:

<sup>1</sup> U.S. Census Bureau midyear annual population estimates.

<sup>2</sup> Per capita personal income: After 2014, from Bureau of Economic Analysis, local area personal income. Prior to 2014 was computed using Census Bureau midyear population estimates.

<sup>3</sup> New Mexico Department of Workforce Solutions' Labor Market Review.

<sup>4</sup> New Mexico Public Education Department.

<sup>5</sup> NA = Not Available, time lag on the data.

## Principal Employers

*San Juan College*  
*Figure 61: Principal Employers by Industry - Ten Years*

Employer	Year 2018 Employees <sup>1</sup>	Year 2018 Rank	Percentage of Total County Employment	Ranking Directional Change	Year 2009 Employees <sup>1</sup>	Year 2009 Rank	Percentage of Total County Employment
Health Care and Social Assistance	6,820	1	14.5%	↑ (+2)	5,395	3	10.6%
Retail Trade	5,811	2	12.3%	↓ (-1)	6,263	1	12.3%
Mining (including gas & oil production)	4,828	3	10.2%	↓ (-1)	5,689	2	11.2%
Accommodation and Food Services	4,563	4	9.7%	→ (+1)	4,002	5	7.9%
Construction	3,485	5	7.4%	↓ (-1)	5,054	4	9.9%
Wholesale Trade	1,538	6	3.3%	→ (+1)	1,941	7	3.8%
Transportation and Warehousing	1,269	8	2.7%	→ (+1)	1,420	9	2.8%
Manufacturing	1,187	9	2.5%	↓ (-1)	1,422	8	2.8%
Other Services Exc. Public Administration	1,171	7	2.5%	↓ (-1)	1,982	6	3.9%
Administrative and Waste Services	985	10	2.1%	→ (0)	1,320	10	2.6%
<b>Total County Employment</b>	<b>47,131</b>		<b>67.2%</b>		<b>50,973</b>		<b>67.8%</b>

Source:

Quarterly Census of Employment & Wages; New Mexico Department of Workforce Solutions

*First quarter of 2017 and 2008 Quarterly Census of Employment and Wages, Multiple Industries data for San Juan County, aggregate of all types of ownership.*

<sup>1</sup>Employment data is the average employment for the first quarter, ending in March 2018 and March 2009



## Operating Information

### Full-Time Equivalent Employees by Function

*San Juan College*  
*Figure 62: Faculty and Staff - Ten Fiscal Years*

Fall Employment of Fiscal Year	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
FACULTY										
Full-time <sup>1</sup>	153	156	168	169	161	160	152	144	145	98
Part-time <sup>1</sup>	90	95	90	64	101	82	99	95	100	81
Total Faculty	243	251	258	233	262	242	251	239	245	179
STAFF										
Full-time <sup>1</sup>	348	341	330	358	378	384	384	367	358	422
Part-time <sup>1</sup>	62	66	71	51	40	46	47	51	49	48
Total Staff	410	407	401	409	418	430	431	418	407	470
Total Faculty and Staff	653	658	659	642	680	672	682	657	652	649

Source: San Juan College Institutional Research Department, IPEDS

<sup>1</sup> Full Time Equivalent (FTE)

## Capital Assets: Facilities

*San Juan College*  
*Figure 63: Capital Assets, Number of Facilities - Ten Fiscal Years*

Fiscal Year Ended June 30,	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Academic/Support Facilities										
Main Campus	15	15	15	15	14	14	14	14	14	14
San Juan College West- Kirtland, NM	3	3	3	3	3	3	3	3	3	3
San Juan College East - Aztec, NM	1	1	1	1	1	1	1	1	1	1
CDL Training - Hutton Ave.	2	1	1	1	1	1	1	1	1	1
Total	21	20	20	20	19	19	19	19	19	19
Total Buildings Square Footage	933,801	921,510	921,510	921,510	856,528	856,528	856,528	856,528	856,528	856,528
Number of Parking Lots	20	20	20	20	19	19	19	19	18	18
Total Parking Spaces	2845	2835	2835	2835	2563	2563	2563	2563	2225	2225
Total ADA Parking Spaces	116	115	115	115	107	107	107	107	97	97

<sup>1</sup> The increase in facilities, sq. footage, and parking spaces is due to the addition of lab classrooms.

Note: Rented facilities, sq. footage, and parking spaces are not included in the calculation.

## Admissions, Enrollment and Degrees Earned

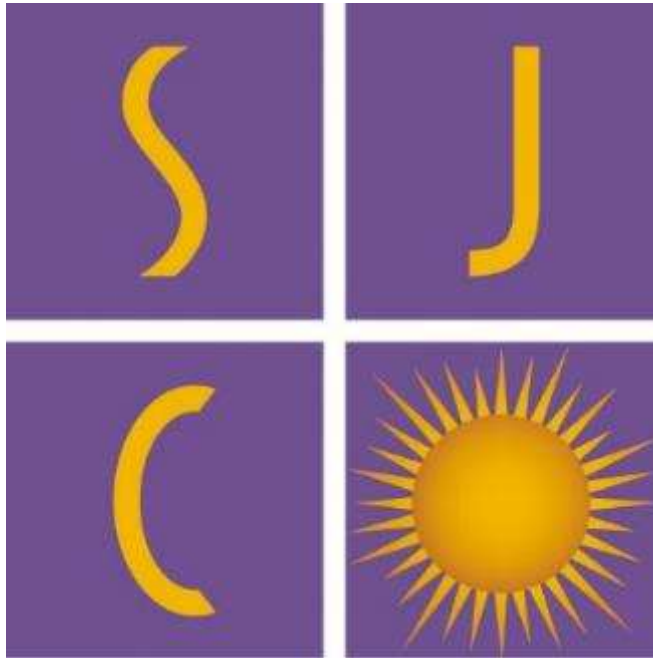
### San Juan College

Figure 64: Admissions, Enrollment, and Degrees Earned (Fall Enrollment)

Fall Enrollment of Fiscal Year	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>ADMISSIONS - FRESHMEN</b>										
Applications	2,982	2,956	2,065	2,542	3,412	3,012	3,334	3,113	2,583	2,858
Accepted	2,982	2,956	2,065	2,542	3,412	3,012	3,334	3,113	2,583	2,858
Enrolled	999	1,111	692	1,013	1,082	1,013	937	1,215	1,078	871
Accepted as Percentage of Application	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
Enrolled as Percentage of Accepted	33.5%	37.6%	33.5%	39.9%	31.7%	33.6%	28.1%	39.0%	41.7%	30.5%
<b>ENROLLMENT</b>										
Student FTE	4,083	4,392	4,409	4,619	5,333	5,464	5,499	5,404	5,321	4,765
Student Headcount	7,363	7,768	7,718	9,906	8,938	9,463	9,470	8,975	8,990	8,931
<b>DEGREES/CERTIFICATES EARNED</b>										
Associates	826	834	708	656	617	654	640	506	472	423
Certificates	822	1,095	1,350	812	670	601	468	342	310	208

Student information based on fall enrollment of the fiscal year and Degree information includes all graduates during the fiscal year.

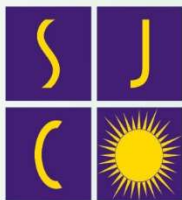
Source: Data compiled from the Peterson's survey and IPEDS



# Report on Internal Control

Over Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed in Accordance  
with Government Auditing Standards

Success Matters



**SAN JUAN COLLEGE**  
Success Matters



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING  
STANDARDS***

**INDEPENDENT AUDITORS' REPORT**

Wayne Johnson  
New Mexico State Auditor  
The Office of Management and Budget and  
To the Board of Trustees San Juan College  
Farmington, New Mexico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the business-type activities, the aggregate discretely presented component units, and the other postemployment benefits (OPEB) trust fund of San Juan College (the "College"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the College's basic financial statements and the budgetary comparisons presented as supplementary information, and have issued our report thereon dated October 29, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the College's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, we do not express an opinion on the effectiveness of the College's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the College's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control,

described in the accompanying schedule of findings and questioned costs as items FS 2018-001, FS 2018-002, and FS 2018-003 that we consider to be significant deficiencies.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

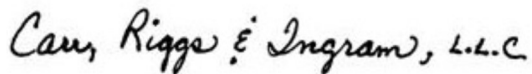
We noted a certain matter that is required to be reported per section 12-6-5 NMSA 1978 that we have described in the accompanying schedule of Section 12-6-5 NMSA 1978 findings as item NM 2018-001.

### **College's Response to Findings**

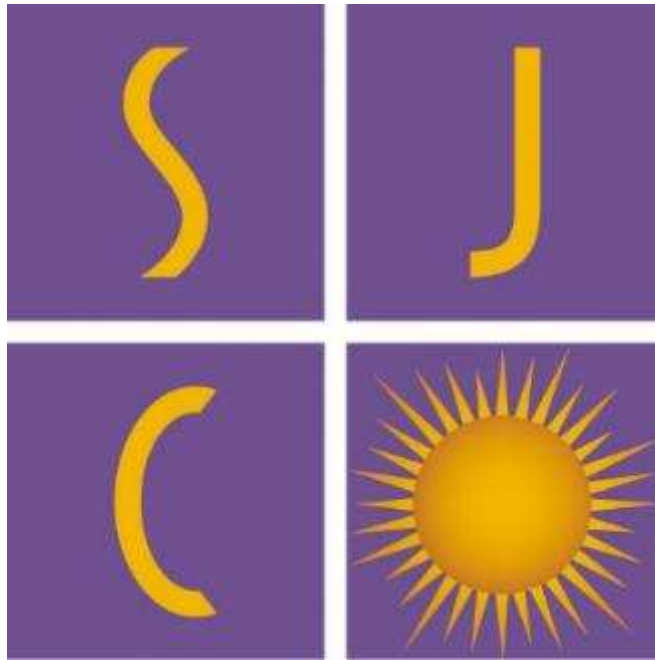
The College's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The College's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the College's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the College's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



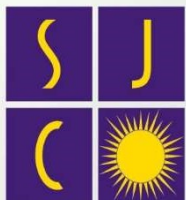
Carr, Riggs & Ingram, LLC  
Albuquerque, New Mexico  
October 29, 2018





# Single Audit Section

Success Matters



**SAN JUAN COLLEGE**  
Success Matters

# Schedule of Expenditures of Federal Awards (SEFA)

San Juan College

Figure 65: Schedule of Expenditures of Federal Awards - For Year Ended June 30, 2018 - Part 1

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
<u>National Security Agency:</u>			
GenCyber Camp	12.903	H98230-18-1-0108	\$44,320
GenCyber Camp	12.903	H98230-17-1-0292	37,141
Total National Security Agency			\$81,461
<u>National Science Foundation:</u>			
<i>Pass-through University of Colorado Boulder</i>			
CU Digitization TCN	47.074	1555733	6,439
<u>Department of Education:</u>			
TRIO SSS-EDGE	84.042A	P042A151504-17	251,123
TRIO SSS-STEM	84.042A	P042A151482	244,170
Subtotal - TRIO Cluster			495,293
Guided Pathways to Success	84.382C	P382C160010	247,537
<i>Pass-through NM Public Education Department</i>			
Perkins -Digital Media Arts	84.048A	V048A170031	34,905
Perkins - Fire Science	84.048A	V048A170031	39,371
Perkins - Career Education	84.048A	V048A170031	170,484
Perkins - Nursing	84.048A	V048A170031	34,865
Perkins - Engineering	84.048A	V048A170031	-
Perkins - Drafting	84.048A	V048A170031	-
Perkins - Geographic Information	84.048A	V048A170031	28,102
Perkins - Early Childhood Ed	84.048A	V048A170031	18,554
Perkins - Redistribution	84.048A	V048A160031-16A	16,478
<b>Subtotal</b>			<b>342,759</b>
<i>Pass-through NM Higher Education Department</i>			
Adult Basic Education	84.002	V002A170032	158,875
<i>Direct</i>			
Federal Pell Grant	84.063	P063P061828	9,832,484
Direct Student Loans	84.268	P268K131828	3,143,146
Supplemental Education Opportunity Grant	84.007	P007A066227	148,782
Federal Work-Study Program (CWS)	84.033	P033A066227	159,090
Subtotal - Student Financial Assistance Cluster			13,283,502
<b>Total Department of Education</b>			<b>\$14,527,966</b>

*San Juan College*

*Figure 66: Schedule of Expenditures of Federal Awards Part 2*

Grantor / Program or Cluster Title	Number	Number	Expenditures
<u>Department of Health and Human Services:</u>			
<i>Pass-through New Mexico State University</i>			
INBRE	93.859	Q01680	88,292
<i>Pass-through NM Children, Youth and Families</i>			
<i>Department</i>			
Childrens Behavioral Health	93.556	69000-0000049569	65,000
<i>Pass-through NM Human Services Department</i>			
UNM PFS OSAP - Community	93.243	028354-873G	93,983
<i>Pass-through University of New Mexico</i>			
Success in Nursing SNACC	93.970	3BH90	59,707
<b>Total Department of Health and Human Services:</b>			<b>\$306,982</b>
<u>Department of Agriculture</u>			
<i>Pass-through State of New Mexico CYFD</i>			
CFDC Child & Adult Care Food Program	10.558	176NM332N1099	\$61,215
<u>Department of Veterans Affairs:</u>			
<i>Pass-through New Mexico Department of Veterans</i>			
<i>Services</i>			
Rural Veterans Coordination Project	64.038	2014-RVCP-46	\$101,959
<u>Department of Commerce:</u>			
<i>Four Corners POWER Initiative</i>	11.307	08-11-05081	\$393,831
<u>Small Business Administration:</u>			
<i>Pass Through Santa Fe Community College</i>			
Small Business Development Center	59.037	SBAHQ-16-B-0054	\$21,906
<u>National Writing Project Corporation:</u>			
Bisti Writing Project SEED	84.367D	05-NM06-SEED2016-ILI	1,726
Bisti Writing Project CRWPAI	84.367D	05-NM06-SEED2017-CRWPAI	7,843
<b>Total National Writing Project Corporation</b>			<b>\$9,569</b>
<u>Internal Revenue Service:</u>			
Volunteer Income Tax Assistance (VITA)	21.009	17VITA0264	\$16,318
<u>National Endowment for the Arts:</u>			
<i>Pass-through Western States Art Federation</i>			
Promotion of the Arts	45.025	TW201600238	\$4,375
<u>Department of Labor:</u>			
<i>Pass-through Santa Fe Community College</i>			
DOL-TAACCT	17.282	TC-26486-14-60-A-35	\$227,109
<b>Grand Total</b>			<b>\$15,759,130</b>

# Notes to the Schedule of Expenditures of Federal Awards

## Note 1 – Reconciliation of SEFA to Financial Statements

San Juan College

Figure 67: SEFA Reconciliation to General Ledger Expense

Item	Amount
Total Expense	\$82,270,047
Total Federal Expense	(15,759,130)
Total Non-Federal Expenses	\$66,510,917
Expense Reconciliation	
Total General Ledger (GL) Expenses	\$82,270,047
Less:	
Federal Pass-Through	(1,231,619)
Direct Award	(1,244,009)
Student Aid	(10,140,356)
Direct Student Loans	(3,143,146)
Total Federal Expense	(15,759,130)
Total Non-Federal Expense	\$66,510,917

## Note 2 – Basis of Presentation

The accompanying Schedule of Expenditures includes all federal grants to the College which had activity during FY18. It was prepared on the accrual basis of accounting except \$0.4 million in capital purchases was included to reflect total federal expenditures. Revenues are recorded for financial reporting when the College has met the qualifications for the respective grant. Therefore, some amounts presented in this Schedule may differ from amounts presented in the financial statements. The information presented is in accordance with the requirements of the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (2 CFR Part 200).

## Note 3 – Loans Outstanding

The College is not a direct participant in federally funded student loan programs that requires tracking the outstanding balances of student loans. However, individually the College can access the National Student Loan Data System (nslds.ed.gov) when determining eligibility. Federal Direct Loans (CFDA No. 84.268) advances to students in FY18 totaled \$3.1 million.

## Note 4 – Indirect Cost Rate

The College has an indirect cost rate of 38% but, on some awards indirect cost was limited to the 10% de minimis rate and less on a few awards. Effect 07/01/2018 - 06/30/2021 the indirect cost rate will be 40%. The rate is subject to statutory or administrative limitations and apply to a given grant or contract only to the extent that funds are available.

## Note 5 – Federally Funded Insurance

The College has no federally funded insurance.

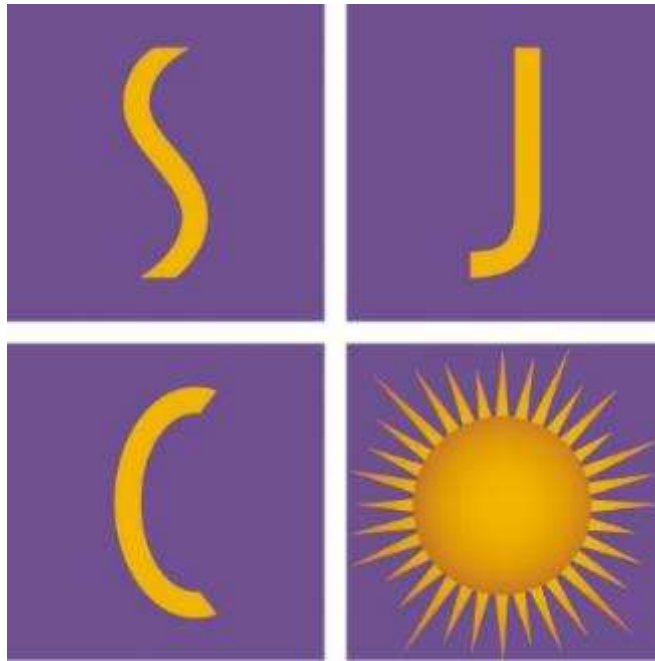
## Note 6 – Catalog of Federal Domestic Assistance (CFDA)

Program titles and CFDA numbers were obtained from the federal or pass-through grantors or the *CFDA* database, which contains information about a program’s authorization, fiscal details, guidelines, eligibility requirements, program contracts, application and award process. Each Federal program has a CFDA number assigned. Closely related programs are grouped into a cluster that share common compliance requirements. The Student Financial Aid Cluster is considered a Major Type A program (\$750,000 or greater in expenditures) for the 2018 audit. Further information is located at: <https://www.cfda.gov/>

## Note 7 – Awards by Federal Agency

*San Juan College*  
*Figure 68: Awards by Federal Agency*

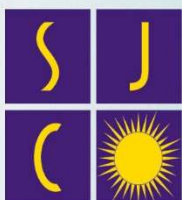
<b>Total Awards by Federal Agency</b>	<b>Amount</b>
National Security Agency	\$81,461
National Science Foundation	6,439
Department of Education	14,527,966
Department of Health and Human Services	306,982
Department of Agriculture	61,215
Department of Veterans Affairs	101,959
Department of Commerce	393,831
Small Business Administration	21,906
National Writing Project Corporations	9,569
Internal Revenue Service	16,318
National Endowment for the Arts	4,375
Department of Labor	227,109
<b>Total Federal Awards</b>	<b>\$15,759,130</b>
<b>Major Federal Program</b>	<b>Amount</b>
Federal Student Financial Aid Cluster	\$13,283,502



# Report on Compliance

For Each Major Federal Program; Report on Internal Control over Compliance

Success Matters



**SAN JUAN COLLEGE**  
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**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON  
INTERNAL CONTROL OVER COMPLIANCE  
INDEPENDENT AUDITORS' REPORT**

Wayne Johnson  
New Mexico State Auditor  
The Office of Management and Budget  
To the Board of Trustees of San Juan College  
Farmington, New Mexico

**Report on Compliance for the Major Federal Program**

We have audited San Juan College's (the "College") compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on the College's major federal program for the year ended June 30, 2018. The College's major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the College's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the College's compliance.

**Opinion on the Major Federal Program**

In our opinion, the College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2018.



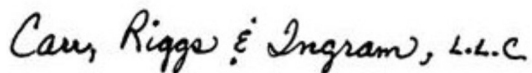
## Report on Internal Control Over Compliance

Management of the College is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the College's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over compliance.

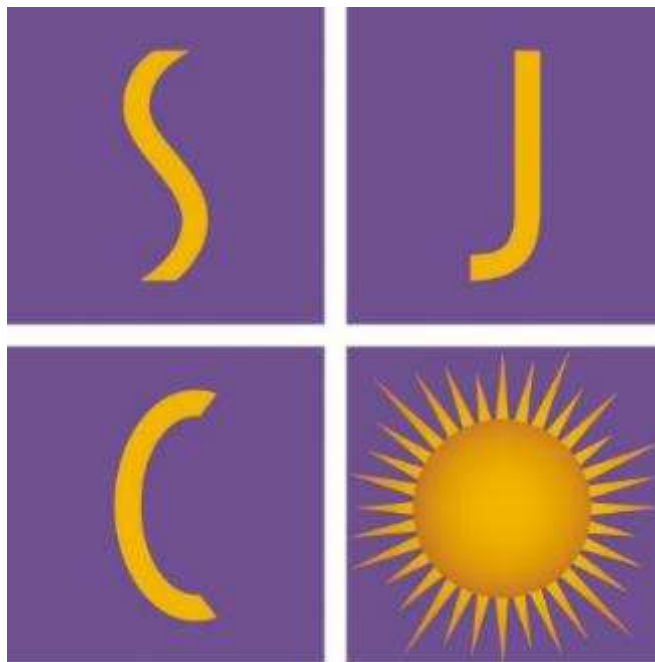
A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

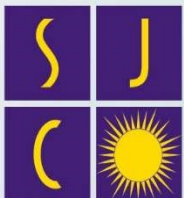


Carr, Riggs & Ingram, LLC  
Albuquerque, New Mexico  
October 29, 2018



# Schedule of Findings and Questioned Costs

Success Matters



**SAN JUAN COLLEGE**  
Success Matters

**State of New Mexico**  
 San Juan College  
 Schedule of Findings and Questioned Costs  
 June 30, 2018

**A. Summary of Auditors' Results**

*Financial Statements:*

- |  |            |
|--|------------|
| 1. Type of auditors' report issued   | Unmodified |
| 2. Internal control over financial reporting:                                    |            |
| a. Material weaknesses identified?   | None noted |
| b. Significant deficiencies identified not considered to be material weaknesses? | Yes        |
| c. Noncompliance material to the basic financial statements noted?               | None noted |

*Federal Awards:*

- |   |                                       |
|---|---------------------------------------|
| 1. Type of auditors' report issued on compliance for major programs   | Unmodified                            |
| 2. Internal control over major programs:  |                                       |
| a. Material weaknesses identified?  | None noted                            |
| b. Significant deficiencies identified not considered to be material weaknesses?                              | None noted                            |
| 3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)? | None noted                            |
| 4. Identification of major programs:  |                                       |
| <b>CFDA Number</b>  | <b>Federal Program</b>                |
| 84.063, 84.007, 84.033, 84.268  | Federal Student Financial Aid Cluster |
| 5. Dollar threshold used to distinguish between type A and type B programs:                                   | \$750,000                             |
| 6. Auditee qualified as low-risk auditee?   | Yes                                   |

**State of New Mexico**  
San Juan College  
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**B. Findings – Financial Statement Audit**

**FS 2018-001 Financial Close and Reporting- Significant Deficiency**

*Condition:* The College does not have a formalized process in place to ensure all year-end journal entries have been posted and accounted for in preparation for supplying the auditors with a final trial balance; the lack of a formalized process resulted in a restatement to inventory due to a missed adjustment in the prior year in the amount of \$255,000.

*Criteria:* The *Codification of Statements of Auditing Standards* AU Section 110.03 states that “management is responsible for adopting sound accounting policies and for establishing and maintaining internal control that will, among other things, initiate, authorize, record, process, and report transactions (as well as events and conditions) consistent with management’s assertions embodied in the financial statements. The entity’s transactions and the related assets, liabilities, and equity are within the direct knowledge and control of management.”

*Effect:* The College had to propose a restatement for the prior year due to a material adjustment that was missed in the amount of \$255,000.

*Cause:* The College did not have a formalized process to ensure all the year-end journal entries were processed and posted prior to providing the auditors with a final trial balance.

*Auditors’ Recommendation:* The College should create a formalized policy to ensure all entries are made and the responsibility of each entry is clearly distinguished. The College should create a checklist and a timeline for all entries to be made, the timeline should take into consideration when the final trial balance is schedule to be provided to the auditors.

*Agency’s Response:*

- 1) Finding: NM 2018-001 – Financial Close and Reporting
  - a) Effective fiscal year 2019 the College Business Office will:
    - i) Create a check list which includes all required adjusting entries and lists infrequent journal entries.
    - ii) Document and formalize the process of preparing the year-end-financial statements to ensure all entries are systematically posted.
  - b) Contact person(s) responsible for monitoring and maintaining corrective procedures.
    - i) Controller
    - ii) Assistant Controllers

**State of New Mexico**  
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**C. Findings – Federal Award**

None Noted

**D. Findings – Section 12-6-5 NMSA 1978**

**NM 2018-001 – Budgetary Controls – Other Noncompliance**

*Condition:* The College has over expended its budget in the following function:

Independent Operations:      \$8,858

*Criteria:* NMAC 5.3.4.10 states: “The total expenditures in each of the following budgetary functions will be used as the items of budgetary control. Total expenditures or transfers in each of these items of budgetary control may not exceed the amount of approved budget.

- A. Unrestricted expenditures and restricted expenditures.
- B. Instruction and general
- C. Each budget function in the current funds other than instruction and general (15-22).

*Effect:* Over expenditures of budget could affect the College’s reporting and compliance with state statutes.

*Cause:* The College had invoices which were not allocated between functions which caused over expenditures in this function.

*Auditors’ Recommendations:* We recommend the College monitor its budgets closely and prepare budget adjustments as necessary as the year end comes to a close.

*Agency’s Response:*

- 1) Finding: NM 2018-001 – Budgetary Controls – Other Noncompliance
  - a) The College received more revenue than was expended, and maintains a half million in fund balance for the exhibit.
  - b) We increased expenditures to successfully increase our revenue.
  - c) Based the increase in revenue a budget entry was not prepared.
- 2) Effective fiscal year 2019 the College Business Office will:
  - a) Prepare budget adjustment entries to ensure functions are not over budget on expenditures.
  - b) Allocate expenditures between related functions.
- 3) Contact person(s) responsible for monitoring and maintaining corrective procedures.
  - a) Controller
  - b) Assistant Controllers

**State of New Mexico**  
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**E. Findings – Component Unit**

**Four Corners Innovation Findings**

**FS 2018-002 Journal Entry Internal Controls Deficiencies – Significant Deficiency (Component Unit – FCI)**

*Condition:* There are inadequate controls over journal entries in the following areas:

- There is no documentation on journal entries performed FCI’s contracted accountants to indicate that management of FCI reviews the journal entries.

*Criteria:* *The Clarified Statements on Auditing Standards* (AU-C) paragraph 200.05.A2 states that the financial statements are management’s responsibility. Management is also responsible for the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement.

*Effect:* Not having proper documentation of journal entry preparation and review could result in journal entries posted to the system incorrectly, which could cause material misstatements to the financial statements.

*Cause:* Management does not have a policy in place to formally track journal entry preparation, review, and posting by FCI’s contracted accountants.

*Auditors’ Recommendations:* FCI should implement a procedure where initials and dates of the preparer, reviewer, and poster of journal entries are documented for each journal entry processed.

*Agency’s Response:*

- 1) Finding: FS 2018-001 – Journal Entry Internal Controls Deficiencies – Significant Deficiency (Component Unit – FCI)
  - a) Effective fiscal year 2019 Four Corners Innovation (FCI) will:
    - i) Implement a procedure to ensure journal entry documentation is adequately reviewed.
    - ii) Develop a formal process to track, review and post journal entries.
    - iii) The process will include an acknowledgement of review and approval (email or initials and date) from one of the following:
      - (1) Chief Executive Officer (CEO)
      - (2) Bookkeeper
  - b) The external accountant will initial, date and post entries only after they have been reviewed by the CEO or bookkeeper.
- 2) Contact person(s) responsible for monitoring and maintaining corrective procedures.
  - a) Chief Executive Officer
  - b) Bookkeeper
  - c) External Accountant

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**F. Findings – Component Unit (Continued)**

**Four Corners Innovation Findings (Continued)**

**FS 2018-003 – Material Adjustments by Auditor – Significant Deficiency (Component Unit – FCI)**

*Condition:* Several significant adjustments were required to fairly state FCI's financial statement balances. The following adjustments were proposed as part of the audit process:

• Capital Assets Adjustments:	\$24,299
• Other Assets Adjustments:	(24,299)
• Net Position Adjustments:	(2,887)
• Total Revenue Adjustments:	12,448
• Total Expense Adjustments:	10,776

*Criteria:* According to AU-C 325, what the auditor does is independent of the client's internal control over financial reporting, and, therefore, the auditor cannot be a compensating control for the client. Recording the adjustments is considered a significant process that the client needs to maintain.

*Effect:* FCI's internal control procedures did not identify and record the necessary corrections to the general ledger for these transactions, and had they not been identified and/or corrected by the auditor, they could have resulted in a material misstatement to the financial statements.

*Cause:* FCI's internal control procedures did not identify the inaccurate recording of these transactions. FCI changed accountants during the year and did not have procedures in place to ensure that all transactions were properly recorded. FCI was also not recording the full amounts of revenues and expenses for transactions with the College.

*Auditors' Recommendations:* We recommend that FCI update their policies and procedures regarding the recording of transactions. We also recommend that FCI work with the College to reconcile the transactions between the two entities on a monthly basis.

*Agency's Response:*

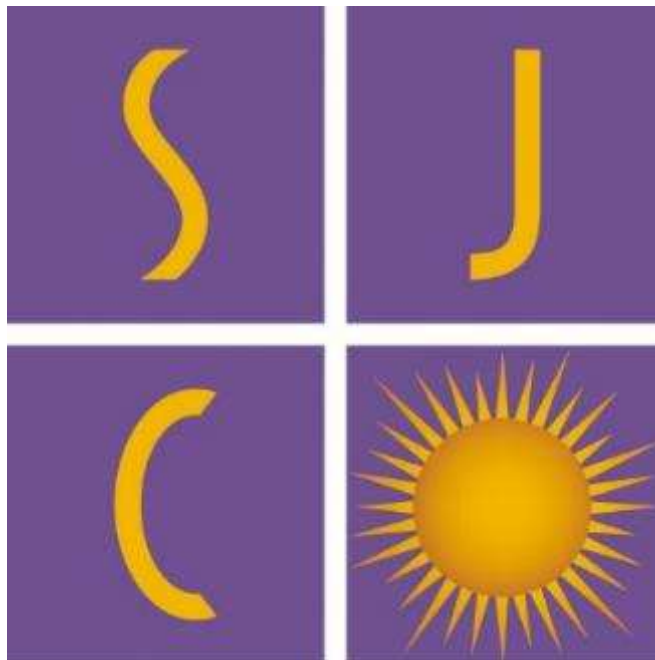
- 1) FS 2018-002 – Material Adjustments by Auditor – Significant Deficiency (Component Unit – FCI)
  - a) Effective fiscal year 2019 Four Corners Innovation (FCI) will:
  - b) Develop formal procedures to ensure that all transactions are properly recorded.
  - c) Implement a procedure to identify and record adjusting journal entries and related documentation.
- 2) The process will include an acknowledgement of review and approval (email or initials and date) from one of the following:
  - a) Chief Executive Officer (CEO)
  - b) Bookkeeper
- 3) The external accountant will:
  - a) Initial, date and post entries only after they have been reviewed by the CEO or bookkeeper.
  - b) Send a copy of journal entries and bank reconciliations for the bookkeeper's records.
- 4) Contact person(s) responsible for monitoring and maintaining corrective procedures.
  - a) Chief Executive Officer
  - b) Bookkeeper
  - c) External Accountant



**State of New Mexico**  
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**G. Prior Year Audit Findings**

No Prior Year Findings Noted



# Other Required Disclosures

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### **Other Required Disclosures**

The financial statements were prepared by San Juan College.

### **Exit Conference**

The contents of this report were discussed on October 29, 2018. The following individuals were in attendance:

#### **Carr, Riggs & Ingram CPAs and Advisors**

Alan D. Bowers, Jr., CPA, Audit Partner

#### **San Juan College**

R. Shane Chance, Board Trustee

Dr. Toni Pendergrass, President

Edward DesPlas, Executive Vice President

Kerri Langoni, Associate Vice President, H.R & Legal Activities

Kristie Ellis, Controller

Steve Miller, Assistant Controller

Jeff Parkes, Assistant Controller

#### **San Juan College Foundation**

Kathy Jo Myers, Board Member

Dr. Toni Pendergrass, Board Member

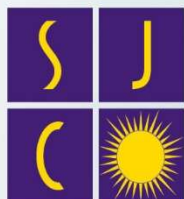
Gayle Dean, Executive Director

Lowell Perish, SJC Foundation Accountant

#### **Four Corners Innovations**

T. Greg Merrion, Chairman of the Board

Dr. Toni Pendergrass, Board Member



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