SAN JUAN COLLEGE FOUNDATION, INC. FINANCIAL STATEMENTS Years Ended June 30, 2012 and 2011 WITH INDEPENDENT AUDITORS' REPORT

INTRODUCTORY SECTION

## SAN JUAN COLLEGE FOUNDATION, INC. ANNUAL FINANCIAL REPORT June 30, 2012 and 2011

### **OFFICIAL ROSTER**

**Beverly Taylor** Len Scalzi **Charles Clouthier** Danny Beyhan **Tucker Bayless** Norman Benally Scott Bird Marjorie Black Dr. Robert J. Burns David Cardiff R. Shane Chance Gayle Dean **Richard Fraley** Kerwin Gober Curtis Gurley Dr. James C. Henderson Jeff Howle Danny Jaap Chad King Mike Lacey Kenneth Leach **Richard Ledbetter** T. Greg Merrion Joshua D. Payne Gregory Smith Myron Taylor

President Vice President Treasurer Secretary Member Member

## SAN JUAN COLLEGE FOUNDATION, INC. ANNUAL FINANCIAL REPORT June 30, 2012 and 2011

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INDEPENDENT AUDITORS' REPORT

# XEYSTONE ACCOUNTING, LLC

CERTIFIED PUBLIC ACCOUNTANTS

4801 N Butler, Ste. 8101 Farmington, NM 87401 keystone@keystoneacct.com

Telephone (505) 566-1900 Fax (505) 566-1911

#### INDEPENDENT AUDITORS' REPORT

Hector H. Balderas, State Auditor, and The Board of Directors of San Juan College Foundation, Inc.

We have audited the accompanying statements of financial position of San Juan College Foundation, Inc. (a nonprofit organization)(a component unit of San Juan College), as of and for the year ended June 30, 2012 and 2011, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on the audit.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of San Juan College Foundation, Inc. as of June 30, 2012 and 2011, and the changes in net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standard</u>, we have also issued our report dated October 25, 2012 on our consideration of San Juan College Foundation, Inc.'s internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of the report is to describe the scope of our testing on internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in conjunction with this report in assessing the results of our audit.

# XEYSTONE ACCOUNTING, LLC

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Telephone (505) 566-1900 Fax (505) 566-1911

Hector H. Balderas, State Auditor, and The Board of Directors of San Jnan College Foundation, Inc.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements. The additional schedules histed as "supplemental information" in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Keystone Accounting, LLC

October 25, 2012

# SAN JUAN COLLEGE FOUNDATION, INC. STATEMENTS OF FINANCIAL POSITION June 30, 2012 and 2011

	June 30,						
		<u>2012</u>			<u>2011</u>		
ASSETS							
Cash and cash equivalents	\$	389,733		\$	690,142		
Certificates of deposit	Ŧ	24,000		Ŧ	24,000		
Pooled investments		9,010,968			9,644,865		
Accrued investment income receivable		1,883			1,501		
Land and buildings, net of accumulated							
depreciation of \$1,697,640 and \$1,556,170		3,220,057			3,361,527		
Land held for investment		5,000			5,000		
Beneficial interest in remainder trust		2,679,328	-		2,854,506		
	\$	15,330,969		\$	16,581,541		
LIABILITIES AND NET ASSETS							
LIABILITIES:	\$	70 650		\$	70.077		
Accounts payable Possible Dreams deposits	Φ	72,650 259,853		Ф	79,277 244,772		
Possible Dreams deposits		239,033	-		244,112		
Total Liabilities		332,503	<u>.</u>		324,049		
NET ASSETS							
Unrestricted		892,936			968,071		
Temporarily restricted		3,642,261			3,971,255		
Permanently restricted		10,463,269	-		11,318,166		
Total Net Assets		14,998,466			16,257,492		
	\$	15,330,969		\$	16,581,541		

# SAN JUAN COLLEGE FOUNDATION, INC. STATEMENT OF ACTIVITIES Year Ended June 30, 2012

REVENUES:	<u>Ur</u>	nrestricted		emporarily Restricted		ermanently Restricted	Totals
Contributions, net	\$	192,101	\$	634,556	\$	56,639 \$	883,296
Noncash contributions:	Ŧ	,	Ŧ	001,000	Ŧ	00,000 4	000,200
Collectibles and assets		180		223,017		-	223,197
Real Estate		194,693				-	194,693
Services		6,187		-		-	6,187
Investment income		43,934		900		157,798	202,632
Net unrealized loss on investments		(150,866)		(2,960)		(548,110)	(701,936)
Change in value of split-							
interest agreements		(15,286)		-		(159,892)	(175,178)
Other		1,392		-		-	1,392
Net assets transferred		87,860		(52,750)		(35,110)	-
Net assets released							
from restrictions		1,457,979		(1,131,757)		(326,222)	-
Total Revenues		1,818,174		(328,994)		(854,897)	634,283
EXPENSES:							
Scholarships		384,447		-		-	384,447
College awards, programs, and relations		906,654		-		-	906,654
General and administrative		191,630		-		-	191,630
Investment management fees		132,410		-		-	132,410
Fund raising expenses		136,698		-		-	136,698
Depreciation		141,470		-		-	141,470
Total Expenses		1,893,309		-		-	1,893,309
EXCESS (DIFFICIENCY) OF REVENUES OVER EXPENSES		(75,135)		(328,994)		(854,897)	(1,259,026)
NET ASSETS, beginning		968,071		3,971,255		11,318,166	16,257,492
NET ASSETS, ending	\$	892,936	\$	3,642,261	\$	10,463,269 \$	14,998,466

# SAN JUAN COLLEGE FOUNDATION, INC. STATEMENT OF ACTIVITIES Year Ended June 30, 2011

<b>REVENUES:</b>	<u>Ur</u>	restricted		emporarily Restricted		ermanently Restricted		<u>Totals</u>
Contributions, net	\$	120,542	\$	879,730	\$	246,287	\$	1,246,559
Noncash contributions:	Ψ	120,042	Ψ	075,750	Ψ	240,207	Ψ	1,240,000
Collectibles and assets		-		376,976		_		376,976
Investment income		159,953		6,942		725,791		892,686
Net unrealized gain on investments		212,126		9,142		967,474		1,188,742
Change in value of split-		212,120		5,142		567,474		1,100,742
interest agreements		13,131		-		337,392		350,523
Other		1,601		1,617				3,218
Net assets transferred		104,751		(48,109)		(56,642)		
Net assets released		101,101		(10,100)		(00,012)		
from restrictions		1,344,816		(1,025,496)		(319,320)		
Total Revenues		1,956,920		200,802		1,900,982		4,058,704
EXPENSES:								
Scholarships		404,543		-		-		404,543
College awards, programs, and relations		781,080		-		-		781,080
General and administrative		186,367		-		-		186,367
Investment management fees		125,619		-		-		125,619
Fund raising expenses		131,533		-		-		131,533
Depreciation		141,470		-		-		141,470
Total Expenses		1,770,612		-		-		1,770,612
EXCESS (DIFFICIENCY) OF								
REVENUES OVER EXPENSES		186,308		200,802		1,900,982		2,288,092
NET ASSETS, beginning		781,763		3,770,453		9,417,184		13,969,400
NET ASSETS, ending	\$	968,071	\$	3,971,255	\$	11,318,166	\$	16,257,492

## SAN JUAN COLLEGE FOUNDATION, INC. STATEMENTS OF CASH FLOWS Years Ended June 30, 2012 and 2011

	Years Ended June 30,			
	2012	<u>2011</u>		
CASH FLOWS FROM OPERATING ACTIVITIES:				
Increase (decrease) in net assets	\$ (1,259,026)	\$ 2,288,092		
Adjustments to reconcile increase				
(decrease) in net assets to net cash				
provided by operating activities:				
Depreciation expense	141,470	141,470		
Changes in:				
Unconditional promises	-	150,000		
Accrued investment income receivable	(382)	(1,242)		
Accounts payable	(6,627)	(65,368)		
Possible Dreams deposits	15,081	1,518		
Beneficial interest in remainder trusts	175,178	(350,523)		
Net Cash Provided (Used)				
By Operating Activities	(934,306)	2,163,947		
CASH FLOWS FROM INVESTING ACTIVITIES:				
Change in pooled investments	633,897	(1,950,975)		
NET INCREASE (DECREASE) IN				
CASH AND CASH EQUIVALENTS	(300,409)	212,972		
CASH AND CASH				
EQUIVALENTS, beginning	690,142	477,170		
CASH AND CASH EQUIVALENTS, ending	\$ 389,733	\$ 690,142		

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **Nature of Organization**

San Juan College Foundation, Inc. (Foundation) is a legally separate, tax – exempt component of San Juan College (College). The Foundation acts primarily as a fund raising organization to supplement the resources that are available to the College in support of its programs. The thirty member board of the Foundation consists of graduates and friends of the Foundation. Although the College does not control the timing or amount of receipts from the Foundation, the majority of resources, or income thereon that the Foundation holds and invests are restricted to the activities of the College by the donors. Because these restricted resources held by the Foundation can be used by, or for the benefit of, the College only, the Foundation is considered a component unit of the College and is discretely presented in the College's financial statements.

#### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

#### **Financial Statement Presentation**

The Foundation reports information regarding its financial position and activities according to three classes of net assets (unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets) based upon the existence or absence of donor-imposed restrictions.

#### **Promises To Give Contributions**

Promises to give contributions are recognized when the donor makes a promise to give to the Foundation that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Cash and Cash Equivalents

For purposes of the statement of cash flows, the Foundation considers cash equivalents to be demand deposits and short-term money market mutual fund investments, with maturities of three months or less from the date of acquisition.

#### **Investments**

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

#### **Property and Equipment**

The Organization follows the practice of capitalizing, at cost, all expenditures for fixed assets in excess of \$1,000. Depreciation is computed on a straight-line basis over the following estimated useful lives of the assets:

	Years
Building	25
Improvements	10-25
Equipment, furniture and fixtures	5-7

Maintenance, repairs and renewals which neither materially add to the value of the property nor appreciably prolong its life are charged to expense as incurred.

#### **Possible Dreams Deposits**

The Foundation created a program named Possible Dreams, whereby all eighth grade students in San Juan County are invited to deposit in a college fund to meet the tuition when they graduate from high school. The participants receive a refund less a service charge of \$25 if they drop out of the program.

The Foundation is liable for a maximum of \$360 in tuition to San Juan College if the student meets certain requirements.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Income Taxes**

The Foundation is a publicly supported organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and has been classified as an organization that is not a private foundation under Section 509(a) of the Internal Revenue Code.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Concentration of Credit Risk**

The Foundation maintains deposits in two financial institutions located in Farmington, New Mexico. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000 each on June 30, 2012. From December 31, 2010 through December 31, 2012, all FDIC insured institution deposits held in noninterest bearing transaction accounts will be fully insured regardless of the amount. FDIC interest bearing accounts are insured up to \$250,000. As of June 30, 2012 and 2011, the Foundation's uninsured cash deposits total was approximately \$36,980 and \$17,785, respectively.

#### **Fair Value of Financial Instruments**

The Organization's financial instruments are reported at fair value as defined by GAAP. Equity securities are valued at the last quoted sales price on the stock exchange. Investments in mutual funds are valued at the mutual fund's closing net asset value per share on the day of valuation. Various inputs are used to determine the value of the Organization's financial instruments. These inputs are summarized in the three broad levels listed below:

- Level 1 Quoted prices in active markets for identical financial instruments
- Level 2 Observable inputs other than level 1 quoted prices
- Level 3 Unobservable inputs

The input levels are not necessarily an indication of the risk or liquidity associated with financial instruments at that level. On June 30, 2012 and 2011, all of the Organization's financial instruments were classified as Level 1, based on the inputs used to determine their values.

#### **Subsequent Events**

Subsequent events were evaluated through October 25, 2012, which is the date the financial statements were available to be issued.

#### **NOTE 2 - POOLED INVESTMENTS**

Pooled investments consist of the following as of June 30, 2012:

Tooled investments consist of the following us of suite 30, 2012.	Cost	Fair Value
Investments held by investment managers:	COBC	Fair Varue
investments nerd by investment managers.		
Money market accounts	\$ 758,499	\$ 758,499
Equities	6,554,991	6,914,100
Fixed income securities	1,165,358	1,189,997
Other	150,076	148,372
Total Pooled Investments	\$ 8,628,924	<u>\$ 9,010,968</u>
	<u> </u>	<u> </u>
$D_{1} = 1 = 1$ (more than the second of the full second second from 20, 2011)		
Pooled investments consist of the following as of June 30, 2011:		
Pooled investments consist of the following as of June 30, 2011:	Cost	Fair Value
Pooled investments consist of the following as of June 30, 2011: Investments held by investment managers:	Cost	Fair Value
	<u>Cost</u> \$ 479,005	<b>Fair Value</b> \$ 479,005
Investments held by investment managers: Money market accounts		
Investments held by investment managers:	\$ 479,005	\$ 479,005
Investments held by investment managers: Money market accounts Equities Fixed income securities	\$ 479,005 6,801,218	\$ 479,005 7,825,903
Investments held by investment managers: Money market accounts Equities	\$ 479,005 6,801,218 1,131,910	\$ 479,005 7,825,903 1,175,718
Investments held by investment managers: Money market accounts Equities Fixed income securities	\$ 479,005 6,801,218 1,131,910	\$ 479,005 7,825,903 1,175,718

The Foundation investments exposed to interest rate risk are primarily invested in short and intermediate term bonds and bond funds. Maturity rates for Foundation investments are as follows:

### **NOTE 2 - POOLED INVESTMENTS (continued)**

Maturity rates consist of the following as of June 30, 2012:

	Investment Maturities									
			Ν	ot subject						
			te	o Interest	Le	ess than 1				
Investment Type	F	'air Value	Ī	Rate Risk		Year	1-5	<u>Years</u>	<u>5+ Y</u>	<u>ears</u>
Money Market	\$	758,499	\$	758,499	\$	-	\$	-	\$	-
Equities		5,151,331		5,151,331		-		-		-
Mutual Funds Equity		1,736,339		1,736,339		-		-		-
Alternative Investment		148,372		148,372		-		-		-
Asset Back Securities		26,430		26,430		-		-		-
Mutual Funds - Fixed Income		1,189,997		1,189,997		-		-		_
Total Investments	\$	9,010,968	\$	9,010,968	\$	-	\$	-	\$	-

Maturity rates consist of the following as of June 30, 2012

		Investment Maturities								
			Ν	ot subject						
			t	o Interest	Le	ess than 1				
Investment Type	F	<u>Fair Value</u>	I	<u>Rate Risk</u>		Year	<u>1-5</u>	Years	5 +	Years
Money Market	\$	479,005	\$	479,005	\$	-	\$	-	\$	-
Equities		6,253,898		6,253,898		-		-		-
Mutual Funds Equity		1,572,005		1,572,005		-		-		-
Alternative Investment		164,239		164,239		-		-		-
Mutual Funds - Fixed Income		1,175,718		1,175,718		-		-		
Total Investments	\$	9,644,865	\$	9,644,865	\$	-	\$	-	\$	-

The Foundation investments at June 30, 2012 and 2011 are currently held in non-debt investments and thus are not subject to credit risk.

#### **NOTE 3 – BENEFICIAL INTEREST IN REMAINDER TRUSTS**

Beneficial interest in remainder trusts are as follows:

	2012	2011
Beneficial interest in remainder trusts Less discounts to net present value		
Net beneficial interest in remainder trusts	<u>\$2,679,328</u>	<u>\$2,854,506</u>

Discount rate used on long-term promises to give was approximately 4% as of June 30, 2012 and 2011.

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#### **NOTE 4 – LAND AND BUILDINGS**

Land and buildings consists of the following:

and buildings consists of the following.		
	2012	2011
Land	\$1, <del>130,</del> 945	\$1,130,945
Buildings	3,786,752	3,786,752
Total	4,917,697	4,917,697
Less accumulated depreciation	(1,697,640)	(1,556,170)
	\$3,220,057	\$3,361,527

#### NOTE 5 - SAN JUAN COLLEGE SUPPORT

San Juan College, principally through its Development Office, provides services for the administration of the Foundation in the form of personnel, equipment, and supplies to the Foundation. During the year ended June 30, 2012 and 2011, the financial statements included contributed services and corresponding general and administrative services expense of \$248,023 and \$247,601, respectively. Contributed services during the year ended June 30, 2012 and 2011 were reimbursed to the College through cash payments totaling \$241,836 and \$247,601 respectively.

#### **NOTE 6 – TRUST AGREEMENTS**

In 1986, a trust fund was established for the Roy G. Dalpra Scholarship Fund held by Citizens Bank as Trustee. The market value of the assets of the Trust approximated \$795,635 and \$822,135 as of June 30, 2012 and 2011, respectively. The Trustee has sole uncontrolled discretion regarding the distribution of the Trust funds to the Foundation. Distributions from the Trust are recorded as income in the year received and the assets are not included in these financial statements. The Foundation received \$30,500 in distributions from the trust during the year ending June 30, 2012.

In 2000, an individual established a charitable remainder unitrust agreement, and the Foundation was named as primary beneficiary under the trust administered by a trust company. The trust is an irrevocable trust. The assets of the trust are included in the Statement of Financial Position as a beneficial interest in remainder trust in the amount of \$2,438,228.

In 2001, an individual established a charitable remainder unitrust agreement, and the Foundation was named as primary beneficiary under the trust administered by an investment company. The trust is an irrevocable trust. The assets of the trust are included in the Statement of Financial Position as a beneficial interest in remainder trust in the amount of \$173,102.

In 2002, an individual established a charitable remainder unitrust agreement, and the Foundation was named as primary beneficiary under the trust administered by an investment company. The trust is an irrevocable trust. The assets of the trust are included in the Statement of Financial Position as a beneficial interest in remainder trust in the amount of \$67,998.

In 2006, an individual established a second charitable remainder unitrust agreement, and the Foundation was named as the current primary beneficiary under the trust administered by a trust company. The trust is an irrevocable trust, but includes the power to designate additional or substitute charitable remaindermen, during the lifetime of the individual establishing the trust. The market value of the assets of the trust approximated \$485,783 and \$529,565 as of June 30, 2012 and 2011, respectively. The trustee retains sole authority to invest and manage the trust assets and is required to distribute to the Foundation, not less than \$30,000 each year, after the death of the individual establishing the trust. The assets of the trust are not included in the Statement of Financial Position. During the year ended June 30, 2012 there were no distributions received from the trust.

#### NOTE 7 – DONATED LAND AND BUILDINGS

During the year ended June 30, 2001, a company gifted real property to the Foundation. The Foundation accepted the real property as a part of the permanent assets of the Foundation. The land and buildings were valued at \$4,300,000 based on an independent appraisal. The Foundation entered into an agreement allowing San Juan College to use the land and buildings at no cost.

#### **NOTE 8 – NET ASSETS**

Temporarily restricted net assets are as follows:

	2012	2011
Awards	\$ 175	\$ 125
Art gallery support	171	171
Building and land	2,602,360	2,743,830
College programs	631,066	815,379
Public events support	-	1,050
Scholarships	345,598	316,166
Scholarships - partially funded endowed	60,755	92,398
Special projects	2,136	2,136
Temporarily Restricted Net Assets	<u>\$3,642,261</u>	<u>\$3,971,255</u>

Permanently restricted net assets are as follows:

	2012	2011
Charitable remainder unitrust\$	2,438,228	\$ 2,564,682
College programs	242,341	269,368
Distinguished Teaching Chair Awards	1,088,471	1,191,923
Faculty Awards	83,823	93,588
Library Support	734,161	822,543
Mentoring and Tutoring	50,308	56,084
Scholarships	4,797,532	5,189,474
Staff Awards	55,400	58,172
Student Awards	55,906	62,205
Student Support	102,480	109,118
US Department of Education Title III	814,619	901,009
Permanently Restricted Net Assets $\ldots . \frac{\$1}{2}$	L0,463,269	<u>\$11,318,166</u>

#### **NOTE 9 – BUDGETARY INFORMATION**

An internal budget is prepared by management and approved by the Board of Directors. Actual expenditures may not exceed budgeted expenditures in total. This budget is used as a guide to control expenditures during the year. For the year ended June 30, 2012, total budgeted expenditures did not exceed total expenditures as follows:

	Total		Ove	er (Under)		
	To	tal Budget	Ex	<u>penditures</u>	-	Budget
San Juan College Foundation	\$	1,926,000	\$	1,670,291	\$	255,709

#### NOTE 10 - INCOME TAX MATTERS

The Internal Revenue Service has not examined any of the 990 tax returns. However, the Organization tax returns for 2012, 2011 and 2010 are subject to examination by the IRS, generally, for three years after they were filed. The Organization recognizes tax benefits only to the extent the Organization believes it is "more likely than not" that its tax position will be sustained upon IRS examination.

## SUPPLEMENTAL INFORMATION

## SAN JUAN COLLEGE FOUNDATION, INC. SCHEDULES OF GENERAL AND ADMINISTRATIVE EXPENSES Years Ended June 30, 2012 and 2011

	Years Ended June 30,			
	2012			<u>2011</u>
Bank charges and fees	\$	1,911	\$	1,299
Bond and insurance	·	4,809		2,620
Computer expenses		7,283		6,607
Conferences and training		-		149
Maintenance - Real Property		3,561		-
Membership dues	-		3,660	
Miscellaneous	214		165	
Newsletters		3,500		5,000
Office supplies		245		398
Postage		846		1,595
Printing		927		1,762
Promotional expenses		3,500		3,870
Publications		125		-
Salaries and benefits		241,921		238,975
Taxes		2,180		1,613
Telephone		1,124		1,579
Travel		4,766		4,736
G & A Allocated to Fundraising		(88,779)		(87,661)
Total	\$	191,630	\$	186,367

## SAN JUAN COLLEGE FOUNDATION, INC. SCHEDULE OF INDIVIDUAL DEPOSIT AND INVESTMENT ACCOUNTS Year Ended June 30, 2012

Financial Institution	Account Type	Investment Type	<u>Amount</u>
Cash on Hand Citizens Bank Wells Fargo Bank N.A. Wells Fargo Bank N.A. Wells Fargo Bank N.A. Wells Fargo Bank N.A.	Petty Cash Checking Checking Checking Checking Bus. High Yield Savings	Cash Cash Cash Cash Cash Cash	\$ 289 114,334 1,717 1,000 36,867 226,112
Total Cash per banks Deposits in Transit Less outstanding checks Cash and cash equivalents per financial statements			380,319 10,774 (1,360) \$ 389,733
Wells Fargo Bank N.A.	Time Deposit	Certificate of Deposit	<u>\$ 24,000</u>
Citizens Trust and Investment Corp Citizens Trust and Investment Corp. Citizens Trust and Investment Corp. MorganStanley SmithBarney MorganStanley SmithBarney MorganStanley SmithBarney Raymond James - Wentworth Raymond James - Wentworth Raymond James - Wentworth Raymond James - Unified Managed Freedom Growth Raymond James Raymond James Raymond James Wells Fargo Advisors Wells Fargo Advisors	Investment Mgt. Acct. Investment Mgt. Acct. Investment Mgt. Acct. Managed Investment Managed Investment Investment	Money Market Mutual Funds - Equity Mutual Funds - Fixed Income Cash Money Market Equity - Common Stocks Money Market Equity - Common Stocks Money Market Equity - Common Stocks Equity - REITs Mutual Funds - Equity Alternative Money Market Mutual Funds - Equity Mutual Funds - Fixed Income Cash Equity - Common Stocks	\$ 62,639 886,301 648,277 1,212 458,728 2,061,955 8,181 715,919 119,946 2,366,100 26,430 618,798 148,372 107,676 266,740 506,220 117 7,357
		1. 9	<u> </u>

Total pooled investments

\$ 9,010,968

	Actual YTD Amount	Annual Budgeted Amount	Remaining (Over) Budget Amount	
<u>Revenue</u>				
Contributions - Unrestricted	\$ 141,251	\$ 250,000	\$ 108,749	
Contributions - Restricted	552,290	φ 200,000 742,000	189,710	
Contributions - Endowment	79,855	200,000	120,145	
Campaign Contributions	50,850	123,000	72,150	
Golf Tournament Contributions	59,050	58,000	(1,050)	
Cash (or Equivelants) Contribution Revenue	883,296	1,373,000	489,704	
In Kind Contributions - Personal Property	223,198	-	(223,198)	
In Kind Contributions - Real Estate	250,000	-	(250,000)	
Gain / (Loss) on Sale of Real Estate	(55,307)	<u> </u>	55,307	
All Contribution Revenue	1,301,187	1,373,000	71,813	
Investment Income	202,632	166,000	(36,632)	
Unrealized FMV Gain / (Loss) on Investments	(701,936)	220,000	921,936	
In Kind College Support	248,023	246,500	(1,523)	
Support Reimbursed to SJC	(241,836)	(246,500)	(4,664)	
Other Income	1,391	2,000	609	
NPV Change / Split Interest Trusts	(175,178)	<u> </u>	175,178	
Total Revenue	634,283	1,761,000	1,126,717	
Expenses				
Awards	79,174	98,200	19,026	
Bank Fees	1,911	1,700	(211)	
Bond & Insurance	4,809	2,850	(1,959)	
College Programs	557,717	661,800	104,083	
College Relations	46,745	32,000	(14,745)	
Computer Supplies / Expenses	7,283	9,400	2,117	
Conferences & Training	-	1,000	1,000	
Depreciation	141,470	141,500	30	
Fund Raising - Direct	17,501	16,800	(701)	
Golf Tournament Expenses	30,418	34,000	3,582	
Investment Fees	132,410	131,500	(910)	
Maintenance - Real Property	3,561	-	(3,561)	
Membership Dues	3,497	3,700	203	
Miscellaneous	214	400	186	
Newsletters	3,500	5,000	1,500	
Office Supplies	245	1,300	1,055	
Postage	846	2,400	1,554	
Printing	926	2,500	1,574	
Promotions	3,500	-	(3,500)	
Publications	125	150	25	
Salaries	241,921	242,000	79 143 753	
Scholarships Special Projects	384,447	528,200	143,753	
Special Projects Taxes	- 2,180	2,200 1,600	2,200 (580)	
Telephone	1,124	1,000	(124)	
Travel & Lodging	4,767	4,800	33	
Budgeted Expenses	1,670,291	1,926,000	255,709	
		1,920,000	<u> </u>	
College Programs / In-Kind Transfers	223,018		(223,018)	
Non-Budgeted Expenses	223,018		(223,018)	
Total All Expenses	1,893,309	1,926,000	(32,691)	
Excess / (Deficiency) of Revenue over Expenses	<u>\$ (1,259,026</u> )	<u>\$ (165,000</u> )	<u>\$ 1,094,026</u>	

#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <u>GOVERNMENT AUDITING STANDARDS</u>

# XEYSTONE ACCOUNTING, LLC

CERTIFIED PUBLIC ACCOUNTANTS

4801 N Butler, Ste. 8101 Farmington, NM 87401 keystone@keystoneacct.com

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#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <u>GOVERNMENT AUDITING STANDARDS</u>

Hector H. Balderas, State Auditor, and The Board of Directors of San Juan College Foundation, Inc.

We have audited the financial statements of San Juan College Foundation, Inc., (a nonprofit organization) (a component of San Juan College), as of and for the year ended June 30, 2012, and have issued our report thereon dated October 25, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered San Juan College Foundation, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purposes of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of San Juan College Foundation, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of San Juan College Foundation, Inc.'s internal college Foundation, Inc.'s internal control over financial reporting.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the San Juan College Foundation, Inc.'s financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

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Hector H. Balderas, State Auditor, and The Board of Directors of San Juan College Foundation, Inc

**Compliance and Other Matters** 

As part of obtaining reasonable assurance about whether San Juan College Foundation, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u>.

This report is intended solely for the information and use of the New Mexico State Auditor, New Mexico State Legislature, Higher Education Department, Board of Directors, management, others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Keystine Accounting, 44 G

October 25, 2012

#### A. PRIOR YEAR AUDIT FINDINGS

No prior year audit findings to report.

#### B. FINDINGS-FINANCIAL STATEMENTS AUDIT

No audit findings to report.

### REQUIRED DISCLOSURES

#### REQUIRED DISCLOSURE

The financial statements were prepared by the Foundation.

An exit conference was held October 25, 2012 during which the audit was discussed. The exit conference was attended by the following individuals:

San Juan College Foundation Beverly Taylor, President Gayle Dean, Executive Director

San Juan College R. Shane Chance, Chairman Joseph Pope, Vice Chairman Toni H. Pendergrass, President Russell M. Litke, Vice President for Business Services Dave Eppich, Vice President for Student Services Lisa Wilson, Interim Vice President for Learning Gary Goold, Interim Controller Scott Berkley, Controller Karen King, Assistant Controller

KEYSTONE ACCOUNTING, LLC Phil Rasband, CPA Rachel Compton, Staff Accountant