## OFFICE OF THE STATE AUDITOR State of New Mexico

## STATE OF NEW MEXICO

### SOIL AND WATER CONSERVATION DISTRICT SOUTHWEST QUAY

FINANCIAL STATEMENTS
Fiscal Year Ended June 30, 2005

(With Independent Auditor's Report Thereon)



Domingo P. Martinez, CGFM
State Auditor



# STATE OF NEW MEXICO SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT TABLE OF CONTENTS JUNE 30, 2005

Schedule of Findings and Recommendations Exit Conference	Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	Notes to the Financial Statements OTHER REPORTS	Budget and Actual (Non-GAAP Budgetary Basis)  - General Fund	In Fund Balances – Governmental Funds Reconciliation of the Statement of Activities to the Statement of Revenues, Expenditures and Changes in Fund Balances Statement of Pevenues and Expenditures	Fund Financial Statements:  Balance Sheet – Governmental Funds  Reconciliation of the Balance Sheet to the Statement  of Net assets  Statement of Revenues, Expenditures and Changes	Government-wide Financial Statements: Statement of Net Assets Statement of Activities	Basic Financial Statements:	Independent Auditor's Report	FINANCIAL SECTION	Table of Contents Official Roster	INTRODUCTORY SECTION
			Οi	4	ω	2					<u>Exhibit</u>
19 20	17	10	9	8 7	6 5	ω 4		<b>—</b>		<b>=: -</b> ·	Page

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# STATE OF NEW MEXICO SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT

#### OFFICIAL ROSTER JUNE 30, 2005

Board of Supervisors

**Position** 

Don Gunn

Chairperson

Jimmy Joe Jester

Vice-Chairperson

Clyde Moon

Secretary/Treasurer

Tedd Tatum

Supervisor

Carrie Lindsey

Supervisor

District Personnel

Title

Nina Stockton

District Clerk

=:



### OFFICE OF THE STATE AUDITOR **State of New Mexico**

Domingo P. Martinez, CGFM State Auditor

Carl M. Baldwin, CPA, CFE Deputy State Auditor

### INDEPENDENT AUDITOR'S REPORT

Mr. Don Gunn, Chairperson
and Members of the Board of Supervisors
Southwest Quay Soil and Water Conservation District
3395 Curry Road AB
Melrose, New Mexico 88124

of contents. which collectively comprise the District's basis financial statements as listed in the table and Water Conservation District (District) as of and for the year ended June 30, 2005, based on our audit. management. We have audited the accompanying financial statements of the governmental activities, general fund and the respective budgetary comparison of the Southwest Quay Soil These Our responsibility is to express opinions on these financial statements financial statements are the responsibility of the District's

overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions principles used and significant estimates made by management, as well as evaluating the disclosures in the financial statements. An audit also includes assessing the accounting audit includes assurance about whether the financial statements are free of material misstatement. Those standards require that we plan and perform the audit to obtain reasonable Government Auditing Standards, issued by the Comptroller General of the United States. United States of America and the standards applicable to financial audits contained in We conducted our audit in accordance with auditing standards generally accepted in the examining, on a test basis, evidence supporting the amounts

conformity with accounting principles generally accepted in the United States of thereof and the budgetary comparison for the general fund for the year then ended in fund of the District as of June 30, 2005, and the respective changes in financial position, respects, the respective financial position of the governmental activities and the general In our opinion, the financial statements referred to above present fairly, in all material

financial statements. determined is necessary to supplement, although not required to be part of, the basic GASB Statement No. 34 that the Governmental Accounting Standards Board has The District has not presented the Management's Discussion and Analysis required by

assessing the results of our audit. financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over contracts, grant agreements and other matters. The purpose of that report is to describe reporting and our tests of its compliance with certain provisions of laws, regulations, In accordance with Government Auditing Standards, we have also issued a report dated April 19, 2006 on our consideration of the District's internal control over financial

Office of the State Auditor OFFICE OF THE STATE AUDITOR

April 19, 2006

#### Exhibit 1

#### SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT STATEMENT OF NET ASSETS STATE OF NEW MEXICO JUNE 30, 2005

Total net assets	Invested in capital assets Unrestricted	Net Assets	Total liabilities	Accounts Payable	Liabilities	Total assets	Cash Interest Receivable Capital assets, net	Assets
\$ 41,204	234 40,970		1	1		41,204	\$ 40,960 10 234	Governmental Activities

# STATE OF NEW MEXICO SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Program Expenses:  Conservation: Contract Services Mileage and Per Diem Dues Office Supplies Awards Bond Projects Depreciation  Total program expenses  Program Revenues:  Reimbursements  Total program revenues	Governmental Activities  \$ 571 1,028 730 287 1,545 100 200 313 4,774
Total program expenses	4,774
Program Revenues:	
Reimbursements	
Total program revenues	
Net program (expense) revenue	(4,774)
General Revenues:	
State Allotment Interest Income	7,722
Total general revenues	. 7,798
Change in net assets	3,024
Net assets at beginning of year	38,180
Net assets at end of year	\$ 41,204

#### Exhibit 3

# STATE OF NEW MEXICO SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2005

Total liabilities and fund balance	Total fund balance	Fund balance: Unreserved, undesignated	Total liabilities	Liabilities: Accounts Payable	Liabilities and fund balance	Total assets	Cash Interest Receivable	Assets
↔				€9		\$	€5	
40,970	40,970	40,970	1	1		40,970	40,960 10	General Fund

#### SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT RECONCILIATION OF THE BALANCE SHEET TO THE FOR THE FISCAL YEAR ENDED JUNE 30, 2005 STATEMENT OF NET ASSETS STATE OF NEW MEXICO

from the way they are reported in the Balance Sheet - Governmental Funds as follows: Amounts reported for governmental activities in the Statement of Net Assets are different

Net Assets - Statement of Net Assets (Exhibit 1)	Capital assets, net of accumulated depreciation as of 6/30/05	Fund Balance - Balance Sheet (Exhibit 3)
€		↔
41,204	234	40,970

# STATE OF NEW MEXICO SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2005

	Gen	General Fund	
Revenues			
State allocation Interest Income	€>	7,722 76	
Total revenues		7,798	
Expenditures			
Conservation: Current:			
Contract Services Mileage and Per Diem		571 1.028	
Dues Office Supplies		730 287	
Awards		1,545	
Bond Projects		100 200	
Total expenditures		4,461	
Net change in fund balance		3,337	
Fund balance beginning of year		37,633	
Fund balance end of year	<del>\$</del>	40,970	

#### TO THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT RECONCILIATION OF THE STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2005 STATE OF NEW MEXICO IN FUND BALANCES

Net change in fund balance - Governmental Funds (Exhibit 4) €>

Amounts reported in the Statement of Activities are different because:

expense as follows: over the estimated useful life of the asset and reported as depreciation in the Statement of Activities, the cost of those assets is allocated Governmental funds report capital outlays as expenditures. However,

Depreciation expense

(313)

Change in net assets - Statement of Activities (Exhibit 2)

3,024

↔

#### Exhibit 5

# STATE OF NEW MEXICO SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT STATEMENT OF REVENUES AND EXPENDITURES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Total expenditures	Current: Contract Services Mileage and Per Diem Dues Office Supplies Demonstrations - Conservation Practice Awards and special events Special Projects Bond	Expenditures	Total revenues	State Allotment Interest Income	Revenues
<del>∽</del>	<del>€9</del>		<b>&amp;</b>	€	B O
8,400	3,500 1,000 1,000 1,000 1,000 1,200 1,200 200		8,400	8,300 100	Original Budget
<del>\$</del>	↔		<del>6</del>	↔	
8,400	600 3,500 1,000 1,000 400 1,200 500 200		8,400	8,300 100	Gene Final Budget
↔	€9		<del>Se</del>	₩	General Fund  Act
4,461	571 1,028 730 287 - 1,545 200 100		7,798	7,722 76	Actual
<del>⇔</del>	<del>↔</del>		<del>69</del>	₩	Fa (Uni
3,939	29 2,472 270 713 400 (345) 300		(602)	(578) (24)	Variance Favorable Unfavorable)

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2005

# L. Summary of Significant Accounting Policies

#### A. Reporting Entity

a successor is elected or appointed. landowners in the District. Two additional supervisors may be appointed to the of the District consists of five elected supervisors, four of whom must be development and beneficial use of water and soil resources. The governing body of flood, sediment, and soil erosion damage, and to further the conservation, the state, a public body corporate and politic, organized for control and prevention through 73-20-49 NMSA 1978). The District is a governmental subdivision of District board. Supervisors serve a term of three years and continue in office until under the provisions of the Soil and Water Conservation District Act (73-20-25 The Southwest Quay Soil and Water Conservation District (District) is organized

entity would cause the financial statements to be misleading. accountable, and other organizations whose exclusion from the financial reporting government, organizations for which the primary The financial reporting entity as defined by GASB 14 consists of the primary government is financially

dependent affiliates, nor is it legally liable for actions of other agencies. corporate and legal identity. powers of the District establish it as a primary government with a separate the New Mexico State University, Department of Agriculture, the government and the organizations comprising its legal entity. District is organized as a subdivision of the State and administratively attached to government is any state government or general-purpose local The District has no component units, financially Although the

financial statements, the significant policies of the District are summarized below. District, is required to implement GASB Statement No. 40, Deposits as prescribed by the Governmental Accounting Standards Board (GASB). The accounting principles generally accepted in the United States of America (GAAP) The financial statements of the District have been prepared in conformity with Investment Risk Disclosure in fiscal year 2005. To enhance the usefulness of the

# B. Government-wide and Fund Financial Statements

intergovernmental revenues, are reported separately from business-type activities. information on all of the nonfiduciary activities of the primary government. The government-wide financial statements (i.e., the statement of net assets) report Governmental activities, which normally are supported bу taxes

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2005

District does not have any business-type or fiduciary activities. which rely to a significant extent on fees and charges for support. However, the

instead as general revenues. and other items not properly included among program revenues are reported the operational or capital requirements of a particular function or segment. Taxes function or segment and 2) grants and contributions that are restricted to meeting use, or directly benefit from goods, services, or privileges provided by a given Program revenues include 1) charges to customers or applicants who purchase, of a given function, or segment, are offset by program revenues. Direct expenses are those that are The statement of activities demonstrates the degree to which the direct expenses clearly identifiable with a specific function or segment.

Separate financial statements are provided for governmental funds

### Measurement Focus, Basis of Accounting and Financial Statement Presentation

provider have been met. recognized as revenues as soon as all eligibility requirements imposed by the regardless of the timing of related cash flows. resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, The government-wide financial statements are reported using the economic Grants and similar items are

days of the end of the current fiscal period. Expenditures are generally recorded and judgments, if any, are recorded only when payment is due. expenditures, as well as expenditures related to compensated absences and claims when a liability is incurred, as under accrual accounting. However, debt service the government considers revenues to be available if they are collected within 60 or soon enough thereafter to pay liabilities of the current period. For this purpose, are considered to be available when they are collectible within the current period Revenues are recognized as soon as they are measurable and available. Revenues resources measurement focus and the modified accrual basis of accounting Governmental fund financial statements are reported using the current financia

other revenue items are considered to be measurable and available only when cash accrual and has been recognized as revenues of the current fiscal period. is received by the government. Interest associated with the current fiscal period is considered to be susceptible to

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2005

The District reports the following major governmental funds:

accounted for in another fund. financial resources of the general government, except those required to be The general fund is the District's primary operating fund. It accounts for all

statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. December 1, Private-sector standards of accounting and financial reporting issued prior to 1989, generally are followed in the government-wide financial

eliminated from the government-wide financial statements. As a general rule, the effect of interfund activity, if applicable, has been

# D. Assets, Liabilities, Net Assets and Fund Balance

### 1. Cash and Cash Equivalents

months from the date of acquisition. short term investments (certificates of deposit) with original maturities of six The District's cash and cash equivalents are considered to be demand deposits and

applicable, are reported at fair value. repurchase agreements, and certificates of deposit. Investments for the District, if State statutes authorize the District to invest in obligations of the U.S. Treasury,

#### Capital Assets

and repairs that do not add to the value or extend the life of the asset are not fair value of the item at the date of acquisition. The cost of normal maintenance statements. For donations, the District values these capital assets at the estimated construction, if any, are capitalized and reported in the government-wide financial capitalized. an estimated useful life of more than one year. Capital assets are defined by state law as assets with an initial cost of \$1,000 and governmental activities column in the government-wide financial statements. Capital assets, which include computer equipment, are reported in the depreciated There was no infrastructure required to The total amount spent for be capitalized and

method over the following estimated useful lives: Property and equipment of the District is depreciated using the straight line

Computer Equipment

5 years

12

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2005

### 3. Compensated Absences

an independent contractor who functions as the District Clerk, and does not earn any vacation or sick leave. As of June 30, 2005, the District does not have any employees. The District hired

### Net Assets and Fund Balance

restricted by outside parties for use for a specific purpose. The District has no fund balance for amounts that are not available for appropriation or are legally is the cost of capital assets, net of accumulated depreciation and unrestricted net District's net assets consist of two components - invested in capital assets, which fund balance reservations. The difference between the District's assets and liabilities is its net assets. The In the fund financial statements, governmental funds report reservations of

# II. Stewardship, Compliance and Accountability

### A. Budgetary Information

District uses the following procedures to establish the budgeted amounts reflected in the budgetary comparisons are generally recorded on the cash basis. expenditures include accrued amounts. The revenues and expenditures reported accepted in the United States of America (GAAP). GAAP basis revenues and in the budgetary comparisons: The budget is prepared on a basis that differs from accounting principles generally

- Prior to April 1, the Budget Committee submits to the District Board of beginning July 1. Supervisors a proposed revenue and expenditure budget for the fiscal year
- 2 The Board reviews the budget proposal and makes any necessary adjustments
- ယ Prior to June 1, the Board approves the budget by passing a resolution
- 4. Board receives notice of the approved budget. Division (DFA-LGD) for approval by the first Monday of September. The Prior to June 20, the approved budget is submitted to the State of New Mexico, Department of Finance and Administration, Local Government

### NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2005

made during the fiscal year. Encumbrance accounting is not utilized by the approval of DFA-LGD. Per Exhibit 5, no significant budget adjustments were expenditures is at the total fund level. The Board can revise its budget with the The legal level at which actual expenditures may not exceed budgeted

### ₽. Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis Financial **Statements**

GAAP expenditures (Exhibit 4)	Current Accounts Payable	Non-GAAP expenditures (Exhibit 5)	GAAP revenues (Exhibit 4)	Prior year receivables	Current year receivables	Non-GAAP revenues (Exhibit 5)			
↔	•	↔	S			<del>69</del>		0	
4,461	1	4,461	7,798	(10)	10	7,798	Fund	General	

### III. Detailed Notes on all Funds

#### A. Cash

As of June 30, 2005, the District had a carrying amount of deposits of \$40,960. The bank balances for deposits were \$41,503. The difference between the \$543. The total bank balance of \$41,503 consisted of the following: carrying amount and the bank balance of deposits is due to outstanding checks of

### Citizens Bank, Tucumcari, NM

Less: FDIC coverage(5,0	Certificate of Deposit \$ 5,0	Citizens Bank, Tucumcari, NM	Less: FDIC coverage (36.5) Amount uninsured \$	↔
(5,000)	5,000		(36,503) - 0 -	36,503

Amount uninsured

## NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2005

custodial credit risk. government does not have a deposit policy for custodial credit risk. As of June 30, 2005, none of the of a bank failure, the government's deposits may not be returned to it. Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event government's bank balance of All of the District's deposits were insured by FDIC \$41,503 was exposed to

#### B. Capital Assets

Capital asset activity for the year ended June 30, 2005 was as follows:

Total Capital Assets, Net	eciation _	Computer Equipment	Less accumulated depreciation for:	Totals at historical cost	Computer Equipment	Governmental Activities	
∽		_			↔	6/3	Bal
\$ 547	(1,017)	(1,017)		1,564	1,564	0/04	Balance
\$					<del>⇔</del>	Ad	
\$ (313)	(313)	(313)			<del>⇔</del>	ditions	
<del>⇔</del>					↔	De	
<del>\$</del>	•	,		,	<del>⇔</del> '	letions	
8				1	↔	6/.	В
\$ 234	(1,330)	(1,330)	·	1,564	\$ 1,564	30/05	Balance

### IV. Other Information

### A. Employee Retirement Benefits

employment benefits to its contractor. The District does not offer a pension plan, deferred compensation plan, or post-

#### B. Risk Management

the last several years and is not a defendant in any lawsuit. commercial property coverage. The District has not sustained any losses during District assets. The District currently maintains a \$10,000 surety bond as well as required to obtain a corporate surety bond on behalf of persons responsible for each wrongful act and \$1,000,000 for the policy aggregated. District is administratively attached. the New Mexico State University, Department of Agriculture, employees are covered by an errors and omissions liability policy purchased by assets, errors and omissions and natural disasters. The District's supervisors and The District is exposed to various risks of loss due to torts, theft or damage of The limits for this policy are \$1,000,000 for The District is to which the

### NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2005

### C. Contingent Liabilities

government expects such amounts, if any, to be immaterial. disallowed by the liability of the applicable funds. The amount, if any, of expenditures that may be adjustment by grantor agencies, principally the state and federal government. Any disallowed claims, including amounts already collected, may constitute a Amounts received or receivable from grant agencies are subject to audit and grantor cannot be determined at this time, although the



### OFFICE OF THE STATE AUDITOR State of New Mexico

Domingo P. Martinez, CGFM State Auditor

Carl M. Baldwin, CPA, CFE
Deputy State Auditor

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Mr. Don Gunn, Chairperson
and Members of the Board of Supervisors
Southwest Quay Soil and Water Conservation District
3395 Curry Road AB
Melrose, New Mexico 88124

applicable to financial audits contained in Government Auditing Standards, issued by the auditing standards generally accepted in the United States of America and the standards Comptroller General of the United States. have issued our report dated April 19, 2006. We conducted our audit in accordance with and Water Conservation District (District) as of and for the year ended June 30, 2005 and We have audited the accompanying financial statements of the governmental activities, general fund and the respective budgetary comparison of the Southwest Quay Soil

## Internal Control Over Financial Reporting

internal control over financial reporting and its operation that we consider to be material normal course of performing their assigned functions. We noted no matters involving the being audited may occur and not be detected within a timely period by employees in the by errors or fraud in amounts that would be material in relation to the financial statements components does not reduce to a relatively low level the risk that misstatements caused condition in which the design or operation of one or more of the internal financial reporting that might be material weaknesses. financial reporting would not necessarily disclose all matters in the internal control over internal control over financial reporting. Our consideration of the internal control over expressing our opinion on the financial statements and not to provide an opinion on the financial reporting in order to determine our auditing procedures for the purpose of In planning and performing our audit, we considered the District's internal control over weaknesses A material weakness is a control

### Compliance and Other Matters

statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance required to be reported under Government Auditing Standards. statement amounts. However, providing an opinion on compliance with those provisions The results of our tests disclosed no instances of noncompliance or other matters that are was not an objective of our audit, and accordingly, we do not express such an opinion. with which could have a direct and material effect on the determination of financial As part of obtaining reasonable assurance about whether the District's financial

used by anyone other than these specified parties. Mexico Office of the State Auditor, the New Mexico State University - Department of Agriculture, the state legislature and grantors and is not intended to be and should not be This report is intended solely for the information and use of management, the New

Office of the State Auditor OFFICE OF THE STATE AUDITOR April 19, 2006

# STATE OF NEW MEXICO SOUTHWEST QUAY SOIL AND WATER CONSERVATION DISTRICT

SCHEDULE OF FINDINGS AND RECOMMENDATIONS JUNE 30, 2005

STATUS OF PRIOR YEAR AUDIT FINDINGS

None.

CURRENT YEAR AUDIT FINDINGS

None.

# SCHEDULE OF FINDINGS AND RECOMMENDATIONS JUNE 30, 2005

### Financial Statement Preparation

However, the contents remain the responsibility of the District. The accompanying financial statements were prepared by the Office of the State Auditor.

#### Exit Conference

Whitegeese, Audit Supervisor. Conservation District. Representing the Office of the State Auditor was Rosemary District Clerk and Don Gunn, Chairperson of the Southwest Quay Soil and Water On April 19, 2006, an exit conference was held at the District Office with Nina Stockton,