

State of New Mexico
OFFICE OF THE STATE AUDITOR

Grant Soil and Water Conservation District

Financial Statements

June 30, 2005

(With Independent Auditor's Report Thereon)



Domingo P. Martinez, CGFM
State Auditor

8019

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT
JUNE 30, 2005

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STATE AUDITOR

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT
JUNE 30, 2005

OFFICIAL ROSTER

<u>Board of Supervisors</u>	<u>Position</u>
Ty Bays	Chairperson
William Woodward	Vice-Chairperson
Alex Thal	Secretary/Treasurer
Duston Hunt Jr.	Supervisor
David McCauley	Supervisor
David Ogilvie	Supervisor
Marlene Law	Supervisor
<u>District Personnel</u>	<u>Title</u>
Maartha Woodward	Project Coordinator



State of New Mexico

OFFICE OF THE STATE AUDITOR

Domingo P. Martinez, CGFM
State Auditor

Carl M. Baldwin, CPA, CFE
Deputy State Auditor

INDEPENDENT AUDITOR'S REPORT

Mr. Ty Bays, Chairperson
and Members of the Board of Supervisors
Grant Soil and Water Conservation District
2610 North Silver
Silver City, New Mexico 88061

We have audited the accompanying financial statements of the governmental activities, each major fund and the respective budgetary comparisons of the Grant Soil and Water Conservation District (District) as of and for the year ended June 30, 2005, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of June 30, 2005, and the respective changes in financial position, thereof and the budgetary comparisons for the general and special revenue funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

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The District has not presented the Management's Discussion and Analysis required by *GASB Statement No. 34* that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In accordance with *Government Auditing Standards*, we have also issued a report dated March 23, 2006 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Office of the State Auditor

OFFICE OF THE STATE AUDITOR
March 23, 2006

STATE OF NEW MEXICO
 GRANT SOIL AND WATER CONSERVATION DISTRICT
 STATEMENT OF NET ASSETS
 JUNE 30, 2005

Exhibit 1

	Governmental Activities
Assets	
Cash	\$ 430
Grants receivable	42,628
Capital assets, net	874
Total assets	43,932
Liabilities	
Accounts payable	42,670
Total liabilities	42,670
Net Assets	
Invested in capital assets	874
Unrestricted	388
Total net assets	\$ 1,262

The notes to the financial statements are an integral part of this statement.

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Exhibit 2

	Governmental Activities
Program Expenses	
Conservation:	
Office expense	\$ 392
Telephone	1,073
Insurance bond	100
Salary expense	8,577
Soil stewardship	318
Awards & meetings	393
Dues	225
Travel	2,454
Conservation projects	233,307
Miscellaneous	129
Depreciation	1,343
Total program expenses	248,311
Program Revenues	
Federal operating grants and contracts	233,287
State operating grants and contracts	1,000
Total program revenues	234,287
Net program (expense) revenue	(14,024)
General Revenues	
NMDA allotment	9,775
Interest	19
Miscellaneous	25
Total general revenues	9,819
Change in net assets	(4,205)
Net assets at beginning of year	5,467
Net assets at end of year	\$ 1,262

The notes to the financial statements are an integral part of this statement.

STATE OF NEW MEXICO
 GRANT SOIL AND WATER CONSERVATION DISTRICT
 BALANCE SHEET - GOVERNMENTAL FUNDS
 JUNE 30, 2005

Exhibit 3

	General Fund	Special Revenue Fund	Total
Assets			
Cash	\$ 430	\$ -	\$ 430
Due from grantors - federal sources	326	42,302	42,628
Due from other funds	1,208	-	1,208
Total assets	<u>\$ 1,964</u>	<u>\$ 42,302</u>	<u>\$ 44,266</u>
Liabilities and fund balance			
Liabilities:			
Accounts payable	\$ 1,230	\$ 41,440	\$ 42,670
Due to other funds	-	1,208	1,208
Total liabilities	<u>1,230</u>	<u>42,648</u>	<u>43,878</u>
Fund balance:			
Unreserved, undesignated	734	(346)	388
Total fund balance	<u>734</u>	<u>(346)</u>	<u>388</u>
Total liabilities and fund balance	<u>\$ 1,964</u>	<u>\$ 42,302</u>	<u>\$ 44,266</u>

The notes to the financial statements are an integral part of this statement.

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT
RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET ASSETS
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Amounts reported for governmental activities in the Statement of Net Assets are different from the way they are reported in the Balance Sheet - Governmental Funds as follows:

Fund Balance - Balance Sheet (Exhibit 3)	\$ 388
Capital assets, net of accumulated depreciation	<u>874</u>
Net Assets - Statement of Net Assets (Exhibit 1)	<u><u>\$ 1,262</u></u>

The notes to the financial statements are an integral part of this statement.

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Exhibit 4

	General Fund	Special Revenue Fund	Total
Revenues			
State allocation	\$ 9,775	\$ -	\$ 9,775
Grants and contracts - federal sources	1,540	231,747	233,287
Grants and contracts - local sources	1,000	-	1,000
Interest	20	-	20
Miscellaneous	25	-	25
Total revenues	12,360	231,747	244,107
Expenditures			
Current:			
Office expense	1,466	-	1,466
Insurance bond	100	-	100
Salary expense	8,577	-	8,577
Soil stewardship	318	-	318
Awards & meetings	393	-	393
Education	-	-	-
Dues	225	-	225
Equipment	-	-	-
Travel	2,454	-	2,454
Project costs - Minimbres Watershed	1,214	-	1,214
Project costs - Wildland Urban Interface	-	206,586	206,586
Project costs - Mangas Water Quality	-	25,507	25,507
Miscellaneous	129	-	129
Total expenditures	14,876	232,093	246,969
Net change in fund balance	(2,516)	(346)	(2,862)
Fund balance beginning of year	3,250	-	3,250
Fund balance end of year	\$ 734	\$ (346)	\$ 388

The notes to the financial statements are an integral part of this statement.

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES TO THE STATEMENT OF NET ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Net change in fund balance - Governmental Funds (Exhibit 4) \$ (2,862)

Amounts reported in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over the estimated useful life of the asset and reported as depreciation expense as follows:

Depreciation expense	<u>(1,343)</u>
Change in net assets - Statement of Activities (Exhibit 2)	<u>\$ (4,205)</u>

The notes to the financial statements are an integral part of this statement.

Special Revenue Fund				Variance
Original Budget	Final Budget	Actual		Favorable (Unfavorable)
\$ -	\$ -	\$ -	\$ -	-
309,000	291,500	177,742		(113,758)
177,300	179,594	127,222		(52,372)
-	-	-		-
-	-	-		-
<u>\$ 486,300</u>	<u>\$ 471,094</u>	<u>\$ 304,964</u>	<u>\$</u>	<u>(166,130)</u>
\$ -	\$ -	\$ -	\$ -	-
-	-	-		-
-	-	-		-
-	-	-		-
-	-	-		-
-	-	-		-
-	-	-		-
-	-	-		-
309,000	291,500	192,824		98,676
177,300	179,352	112,698		66,654
-	-	-		-
<u>\$ 486,300</u>	<u>\$ 470,852</u>	<u>\$ 305,522</u>	<u>\$</u>	<u>165,330</u>

The notes to the financial statements are an integral part of the statement.

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2005

I. Summary of Significant Accounting Policies

A. Reporting Entity

The Grant Soil and Water Conservation District (District) is organized under the provisions of the Soil and Water Conservation District Act (73-20-25 through 73-20-49 NMSA 1978). The District is a governmental subdivision of the state, a public body corporate and politic, organized for control and prevention of flood, sediment, and soil erosion damage, and to further the conservation, development and beneficial use of water and soil resources. The governing body of the District consists of five elected supervisors, four of whom must be landowners in the District. Two additional supervisors may be appointed to the District board. Supervisors serve a term of three years and continue in office until a successor is elected or appointed.

The financial reporting entity as defined by GASB 14 consists of the primary government, organizations for which the primary government is financially accountable, and other organizations whose exclusion from the financial reporting entity would cause the financial statements to be misleading.

A primary government is any state government or general-purpose local government and the organizations comprising its legal entity. Although the District is organized as a subdivision of the State and administratively attached to the New Mexico State University, Department of Agriculture, the statutory powers of the District establish it as a primary government with a separate corporate and legal identity. The District has no component units, financially dependent affiliates, nor is it legally liable for actions of other agencies.

The financial reporting policies of the District conform to accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). The District is required to implement GASB Statement No. 40, Deposit and Investment Risk Disclosures in fiscal year 2005. To enhance the usefulness of the financial statements, the significant policies of the District are summarized below.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets) report information on all of the nonfiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. However, the District does not have any business-type or fiduciary activities.

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2005

The statement of activities demonstrates the degree to which the direct expenses of a given function, or segment, are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment such as equipment rental and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, if any, are recorded only when payment is due.

Grants and interest associated with the current fiscal period is considered to be susceptible to accrual and has been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The District reports the following major governmental funds:

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2005

The general fund is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The special revenue fund accounts for proceeds of revenue sources that are legally restricted to expenditures for a specific purpose. The special revenue fund is used to account for the federal projects of the District, the Mangus Water Quality and the Wildland Urban Interface projects.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

As a general rule, the effect of interfund activity, if applicable, has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Assets, Liabilities, Net Assets and Fund Balance

1. Cash

The District's cash is considered to be demand deposits.

2. Interfund Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as due to/from other funds. All amounts are expected to be repaid within one year.

The Wildland Urban Interface and the Mangus Water Quality projects receive administration funds which are due to the general fund.

3. Capital Assets

Capital assets, which include property, equipment (including software) are reported in the governmental activities column in the government-wide financial statements. Capital assets, are defined by state law as assets with an initial cost of \$1,000 and an estimated useful life of more than one year. The total amounts spent for construction, if any, are capitalized and reported in the government-wide

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2005

financial statements. For donations, the government values these capital assets at the estimated fair value of the item at the date of acquisition. The cost of normal maintenance and repairs that do not add to the value or extend the life of the asset are not capitalized. There was no infrastructure required to be capitalized and depreciated under GASB Statement No. 34.

Property and equipment of the District is depreciated using the straight line method over the following estimated useful lives:

Project equipment	5 years
Computer equipment	5 years

4. Compensated Absences

As of June 30, 2005, the District employee does not earn vacation or sick leave.

5. Net Assets and Fund Balance

The difference between the District's assets and liabilities is its net assets. The District's net assets consist of two components – invested in capital assets, which is the cost of capital assets, net of accumulated depreciation and unrestricted net assets. In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. The District currently has no reservation of fund balances.

II. Stewardship, Compliance and Accountability

A. Budgetary Information

The budget is prepared on a basis that differs from accounting principles generally accepted in the United States of America (GAAP). GAAP basis revenues and expenditures include accrued amounts. The revenues and expenditures reported in the budgetary comparisons are generally recorded on the cash basis. The District uses the following procedures to establish the budgeted amounts reflected in the budgetary comparisons:

1. Prior to April 1, the Budget Committee submits to the District Board of Supervisors a proposed revenue and expenditure budget for the fiscal year beginning July 1.
2. The Board reviews the budget proposal and makes any necessary adjustments.

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2005

3. Prior to June 1, the Board approves the budget by passing a resolution.
4. Prior to June 20, the approved budget is submitted to the State of New Mexico, Department of Finance and Administration, Local Government Division (DFA-LGD) for approval by the first Monday of September. The Board receives notice of the approved budget.

The legal level at which actual expenditures may not exceed budgeted expenditures is at the total fund level. The Board can revise its budget with the approval of DFA-LGD. Encumbrance accounting is not utilized by the District.

B. Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis Financial Statements

	General Fund	Special Revenue Fund
Non-GAAP revenues (Exhibit 5)	\$ 12,360	\$ 304,964
Prior year receivables	-	(115,519)
Current year receivables	-	42,302
GAAP revenues (Exhibit 4)	<u>\$ 12,360</u>	<u>\$ 231,747</u>
Non-GAAP expenditures (Exhibit 5)	\$ 13,646	\$ 305,522
Prior year payables	-	(114,869)
Current year payables	1,230	41,440
GAAP expenditures (Exhibit 4)	<u>\$ 14,876</u>	<u>\$ 232,093</u>

III. Detailed Notes on all Funds

A. Cash

At June 30, 2005, the District had a total carrying amount of deposits of \$430 with total bank balances of \$14,818. The difference between the book balance and the bank balance is due to outstanding checks of \$14,388 at year-end. Bank balances were fully covered by the Federal Depository Insurance Corporation and the Securities Investor Protection Corporation (SIPC) as follows:

First Savings Bank	\$ 14,741
Checking Account	(14,741)
Less: FDIC coverage	-
Amount uninsured	<u>\$ -</u>

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2005

<u>Heritage Cash Trust</u>	\$ 77
Money Market deposit account	(77)
Less: SIPC coverage	<u>-</u>
Amount uninsured	<u>\$ -</u>

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial credit risk. As of June 30, 2005, none of the District's deposits are exposed to custodial credit risk.

B. Capital Assets

Capital asset activity for the year ended June 30, 2005 was as follows:

<u>Description</u>	<u>Balance</u> <u>6/30/04</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/05</u>
Equipment	\$ 6,717	\$ -	\$ -	\$ 6,717
Less: accumulated depreciation	<u>4,500</u>	<u>1,343</u>	<u>-</u>	<u>5,843</u>
Capital assets, net	<u>\$ 2,217</u>	<u>\$ (1,343)</u>	<u>\$ -</u>	<u>\$ 874</u>

IV. Other Information

A. Employee Benefits

The District does not offer a pension plan, deferred compensation plan or post-employment benefits as of June 30, 2005.

B. Risk Management

The District is exposed to various risks of loss due to torts, theft or damage of assets, errors and omissions and natural disasters. The District's supervisors and employees are covered by an errors and omissions liability policy purchased by the New Mexico State University, Department of Agriculture, to which the District is administratively attached. The limits for this policy are \$1,050,000 for each wrongful act and \$1,050,000 for the policy aggregated. The District is

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2005

required to obtain a corporate surety bond on behalf of persons responsible for District assets. The District currently maintains a \$5,000 surety bond as well as commercial property coverage. The District has not sustained any losses during the last several years and is not a defendant in any lawsuit.

C. Contingent Liabilities

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the state and federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the government expects such amounts, if any, to be immaterial.

D. Related Party Transactions

The Project Coordinator is the wife of a member of the Board Supervisors. The District paid the project coordinator \$22,344 in wages for the year ended June 30, 2005.



State of New Mexico

OFFICE OF THE STATE AUDITOR

Domingo P. Martinez, CGFM
State Auditor

Carl M. Baldwin, CPA, CFE
Deputy State Auditor

Report on Internal Control Over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards*

Mr. Ty Bays, Chairperson
and Members of the Board of Supervisors
Grant Soil and Water Conservation District
2610 North Silver
Silver City, New Mexico 88061

We have audited the accompanying financial statements of the governmental activities, each major fund and the respective budgetary comparisons of the Grant Soil and Water Conservation District (District) as of and for the year ended June 30, 2005 and have issued our report dated March 23, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by errors or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the New Mexico Office of the State Auditor, the New Mexico State University - Department of Agriculture, the state legislature and grantors and is not intended to be and should not be used by anyone other than these specified parties.

Office of the State Auditor

OFFICE OF THE STATE AUDITOR

March 23, 2006

STATE OF NEW MEXICO
GRANT SOIL AND WATER CONSERVATION DISTRICT

EXIT CONFERENCE
JUNE 30, 2005

STATUS OF PRIOR YEAR AUDIT FINDINGS

04-1 Lack of Approval for Expenditures – Resolved.

CURRENT YEAR AUDIT FINDINGS

None.

Financial Statement Preparation

The Office of the State Auditor prepared these financial statements. However, the contents of these financial statements remain the responsibility of the District.

Exit Conference

An exit conference was held at the District's Office on March 23, 2006 with David McCauley, Supervisor, and Maartha Woodward, Project Coordinator, Grant Soil and Water Conservation District. Representing the Office of the State Auditor was Sanjay Bhakta, Audit Supervisor.