

OFFICE OF THE STATE AUDITOR Hector H. Balderas

STATE OF NEW MEXICO

SOIL AND WATER CONSERVATION DISTRICT DE BACA

FINANCIAL STATEMENTS Fiscal Year Ended June 30, 2006

(With Independent Auditor's Report Thereon)



STATE OF NEW MEXICO DE BACA SOIL AND WATER CONSERVATION DISTRICT

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STATE OF NEW MEXICO DE BACA SOIL AND WATER CONSERVATION DISTRICT

OFFICIAL ROSTER JUNE 30, 2006

Board of Supervisors

Position

Mark McCollum

Chairperson

Clifford Kenyon

Vice-Chairperson

Mike West

Secretary/Treasurer

Marqua Ratliff

Supervisor

Deanna Perez

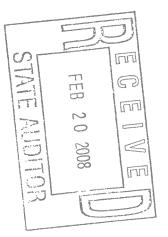
Supervisor

District Personnel

Title

DeLores Noe

District Clerk



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STATE AUDITOR



OFFICE OF THE STATE AUDITOR

Hector H. Balderas

INDEPENDENT AUDITOR'S REPORT

Mr. Mark McCollum, Chairperson and Members of the Board of Supervisors
De Baca Soil and Water Conservation District
Box 210

Fort Sumner, New Mexico 88119

contents. These financial statements are the responsibility of the District's management. collectively comprise the District's basic financial statements as listed in the table of Conservation District (District) as of and for the year ended June 30, 2006, which the general fund and the respective budgetary comparison of the De Baca Soil and Water We have audited the accompanying financial statements of the governmental activities. Our responsibility is to express opinions on these financial statements based on our audit.

disclosures in the financial statements. assurance about whether the financial statements are free of material misstatement. Government Auditing Standards, issued by the Comptroller General of the United States. United States of America and the standards applicable to financial audits contained in basis for our opinions overall financial statement presentation. principles used and significant estimates made by management, as well as evaluating the audit includes Those standards require that we plan and perform the audit to obtain reasonable We conducted our audit in accordance with auditing standards generally accepted in the examining, on a test basis, evidence supporting the An audit also includes assessing the accounting We believe that our audit provides a reasonable amounts and

respects, the respective financial position of the governmental activities and the general fund of the District as of June 30, 2006, and the respective changes in financial position, conformity with accounting principles generally accepted in the United States thereof and the budgetary comparison for the general fund for the year then ended in In our opinion, the financial statements referred to above present fairly, in all material

determined is necessary to supplement, although not required to be part of, the basic financial statements. GASB Statement No. The District has not presented the Management's Discussion and Analysis required by that the Governmental Accounting Standards Board has

February 27, 2007 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, the scope of our testing of internal control over financial reporting and compliance and assessing the results of our audit. in accordance with Government Auditing Standards and should be considered in the results of that testing, and not to provide an opinion on the internal control over contracts, grant agreements and other matters. The purpose of that report is to describe In accordance with Government Auditing Standards, we have also issued a report dated financial reporting or on compliance. That report is an integral part of an audit performed

Office of the State Auditor OFFICE OF THE STATE AUDITOR February 27, 2007

STATE OF NEW MEXICO DE BACA SOIL & WATER CONSERVATION DISTRICT STATEMENT OF NET ASSETS JUNE 30, 2006

Accounts payable Total liabilities Net Assets Invested in capital assets Unrestricted Total net assets \$ 109 109 109 10,913 3,459 \$ 14,372	Assets Cash Capital assets Total assets Liabilities Governmental Activities \$ 3,568 10,913 14,481
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STATE OF NEW MEXICO DE BACA SOIL & WATER CONSERVATION DISTRICT STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2006

1	Gove	Governmental Activities	
rogram Expenses:			
onservation:			
Per Diem and Travel	69	1,911	
Contractual Services		4,990	
Office expense		495	
Advertising		201	
Election expense		233	
Supervisor meeting		2,500	
Meetings		475	
Conservation Info. & Education		478	
Dues		1,340	
Bond		131	
Grant Project expense		12,946	
SWCC Grant project		48,114	
Equipment Purchase & Maintenance		459	
Depreciation		2,437	
Total program expenses		76,710	
+ ()			

Program Revenues:

Total program revenues
Net program (expense) revenue

General Revenues:

State allocation Rental income Interest	9,944 280 246
Total general revenues	10,470
Change in net assets	(14,047)
Net assets at beginning of year	28,419
Net assets at end of year	\$ 14,372

STATE OF NEW MEXICO DE BACA SOIL & WATER CONSERVATION DISTRICT BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2006

Total liabilities and fund balance	Total fund balance	Fund balance: Unreserved, undesignated	Total liabilities	Accounts payable	Liabilities and fund balance	Total assets	Cash	Assets	
€9	1(4)	ļ		€9		€9	₩		. G
3,568	3,459	3,459	109	109		3,568	3,568	1 third	General

STATE OF NEW MEXICO CA SOIL & WATER CONSERVATION DISTRI

DE BACA SOIL & WATER CONSERVATION DISTRICT FINANCIAL STATEMENT RECONCILIATION FOR THE FISCAL YEAR ENDED JUNE 30, 2006

RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET ASSETS:

from the way they are reported in the Balance Sheet - Governmental Funds as follows: Amounts reported for governmental activities in the Statement of Net Assets are different

Net Assets - Statement of Net Assets (Exhibit 1)	Capital assets, net of accumulated depreciation as of 6/30/06	Fund Balance - Balance Sheet (Exhibit 3)
€		↔
14,372	10,913	\$ 3,459

Exhibit 4

STATE OF NEW MEXICO DE BACA SOIL & WATER CONSERVATION DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2006

Fund balance end of year	Fund balance beginning of year	Net change in fund balance	Total expenditures	Expenditures Current: NMDA/Carlsbad SWCD Grant SWCC Grant Project expenses Salt Cedar Administration expenses Water Trust Board Admin. Exp. Equipment Purchase and Maintenance Conservation Info. & Education Dues Bond Travel Office expenses Contractual Services Supervisor Meeting expenses Election expense Meeting expenses Advertising Capital Outlay	Total revenues	Revenues State allocation Operating grant-NMDA/Carlsbad SWCD Operating grant-SWCC Rental Income Interest
\$ 3,459	20,169	(16,710)	79,372	12,946 48,114 459 478 1,340 131 1,911 495 4,990 2,500 2,500 232 475 201 5,100	62,662	General Fund \$ 9,944 4,079 48,114 280 245

DE BACA SOIL & WATER CONSERVATION DISTRICT FOR THE FISCAL YEAR ENDED JUNE 30, 2006 FINANCIAL STATEMENT RECONCILIATION STATE OF NEW MEXICO

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES: RECONCILIATION OF THE STATEMENT OF ACTIVITIES TO THE STATEMENT OF

Net change in fund balance - Governmental Funds (Exhibit 4) \$ (16,710)

Amounts reported in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However,

expense as follows: over the estimated useful life of the asset and reported as depreciation

in the Statement of Activities, the cost of those assets is allocated

Capital outlay Depreciation expense (2,437)5,100

Change in net assets - Statement of Activities (Exhibit 2)

\$ (14,047

STATE OF NEW MEXICO DE BACA SOIL & WATER CONSERVATION DISTRICT STATEMENT OF REVENUES AND EXPENDITURES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2006

Total expenditures	Meeting Expenses Advertising	Supervisor Meeting expenses Election Expense	Omice expenses Contractual Services	Travel	Dues Bond	Equipment Purchase & Maintenance Conservation Info. & Education	SWCC grant project expense	Expenditures NMDA/Carlsbad SWCD Grant	Total revenues and cash	Cash balance budgeted		Kental Income Interest	NMDA/Carlsbad SWCD Grant	SWCC grant	Revenues State allocation		
65								⇔	ક્ક						€9	_	
76,264	500 200	3,000 300	3,500	3,000	1,500 150	5,000 500	48,114	10,000	76,264	17,950	58,314	200		48,114	10,000	Original Budget	:
€ s				9				↔	65						69		
79,864	500 200	2,500 300	4,500	3,000	1,500 150	5,600	48,114	12,500	79,864	17,577	62,287	150	4,079	48,114	9,944	Final Budget	Gene
€£								69		!	cs				69		General Fund
79,263	475 201	2,500 232	4,990	1,911 495	1,340 131	5,559 478	48,114	12,837			62,662	245	4,079 380	48,114	9,944	Actual	nd
6 5								↔			6 -5				69	Va Fav (Unfa	
601	(1)	68 -	(490)	1,089 5	19	41 22		(337)			95	95		1		Variance Favorable Unfavorable)	

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

I. Summary of Significant Accounting Policies

A. Reporting Entity

sediment, and soil erosion damage, and to further the conservation, development consists of five elected supervisors, four of whom must be landowners and beneficial use of water and soil resources. The governing body of the District public body corporate and politic, organized for control and prevention of flood, 73-20-49 NMSA 1978). The District is a governmental subdivision of the state, a the provisions of the Soil and Water Conservation District Act (73-20-25 through The De Baca Soil and Water Conservation District (District) is organized under Supervisors serve a term of three years and continue in office until a successor is elected or appointed. Two additional supervisors may be appointed to the District board. in the

accountable and other organizations whose exclusion from the financial reporting government, organizations for which the primary government is entity would cause the financial statements to be misleading. The financial reporting entity as defined by GASB 14 consists of the primary

corporate and legal identity. the New Mexico State University, Department of Agriculture, the statutory government and the organizations comprising its legal entity. dependent affiliates, nor is it legally liable for actions of other agencies. powers of the District establish it as a primary District is organized as a subdivision of the State and administratively attached to primary government is any state government or The District has no component units, financially government with a separate general-purpose local Although the

of the financial statements, the significant policies of the District are summarized Governmental Accounting Standards Board (GASB). To enhance the usefulness generally accepted in the United States of America (GAAP) as prescribed by the The financial reporting policies of the District conform to accounting principles

B. Government-wide and Fund Financial Statements

activities of the primary government. are supported by taxes and intergovernmental revenues, are reported separately The government-wide financial statements (i.e., the Statement of Net Assets and from business-type activities, which rely to a significant extent on fees and Statement of Activities) report information on all of the non-fiduciary Governmental activities, which normally

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

business-type activities charges for support. However, the District does not have any fiduciary or

are of a given function, or segment, are offset by program revenues. Direct expenses Program revenues include operating grants for the Salt Cedar Project and the Soil among program revenues are reported instead as general revenues. The statement of activities demonstrates the degree to which the direct expenses those that are clearly identifiable with a specific function or segment. Water Conservation Commission grant. Other items not properly included

Ü Measurement Focus, Basis of Accounting and Financial Statement Presentation

The provider have been met. recognized as revenues as soon as all eligibility requirements imposed by the regardless of the timing of related cash flows. Grants and similar items are recorded when earned and expenses are recorded when a liability is incurred, resources measurement focus and the accrual basis of accounting. Revenues are government-wide financial statements are reported using the economic

days of the end of the current fiscal period. Expenditures are generally recorded the government considers revenues to be available if they are collected within 60 or soon enough thereafter to pay liabilities of the current period. For this purpose, are considered to be available when they are collectible within the current period Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. and judgments, if any, are recorded only when payment is due. expenditures, as well as expenditures related to compensated absences and claims when a liability is incurred, as under accrual accounting. Revenues are recognized as soon as they are measurable and available. Revenues However, debt service

available only when cash is received by the government. fiscal period. susceptible to accrual and so have been recognized as revenues of the current Grants and interest associated with the current fiscal period is considered to be All other revenue items are considered to be measurable and

The District reports the following major governmental funds:

financial resources of the general accounted for in another fund. general fund is the District's primary operating fund. government, except those required It accounts for all 8

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

guidance of the Governmental Accounting Standards Board statements to the extent that those standards do not conflict with or contradict December 1, Private-sector standards of accounting and financial reporting issued prior to 1989, generally are followed in the government-wide financial

eliminated from the government-wide financial statements. general rule, the effect of interfund activity, if applicable, has been

government's policy to use restricted resources first, then unrestricted resources as they are needed When both restricted and unrestricted resources are available for use, it is the

D. Assets, Liabilities, Net Assets and Fund Balance

Cash.

The District's cash is considered to be demand deposits.

government, if applicable, are reported at fair value repurchase State statutes authorize the District to invest in obligations of the U.S. Treasury, agreements, and certificates of deposit. Investments for

Capital Assets

statements. Capital assets are defined by state law as assets with an initial cost of reported in the governmental activities column in the government-wide financial are not capitalized maintenance and repairs that do not add to the value or extend the life of the asset the estimated fair value of the item at the date of acquisition. financial statements. For donations, the government values these capital assets at spent for construction, if any, are capitalized and reported in the government-wide \$5,000 and an estimated useful life of more than one year. Capital assets, which include property, and equipment (including software), are The total amounts The cost of normal

Property and equipment of the District is depreciated using method over the following estimated useful lives: the straight line

Refurbished Computer equipment 3 years Equipment 5 years

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

Accounts Payable

rendered and products purchased which are paid in the following month. The District's accounts payable represent routine monthly bills for services

4. Compensated Absences

or sick leave benefits As of June 30, 2006, the District did not provide its employee with any vacation

5. Net Assets and Fund Balance

use either by creditors (such as through debt covenants), grantors, contributors, nets assets, and restricted net assets- wherein the constrains are placed on net asset which is the cost of capital assets, net of accumulated depreciation, unrestricted District's net assets consist of three components – invested in capital assets, restricted net assets or balance reservation at fiscal year end. constitutional provisions or enabling legislation. The District currently had no laws or regulations of other governments or imposed by law through The difference between the District's assets and liabilities is its net assets. The

II. Stewardship, Compliance and Accountability

A. Budgetary Information

The budget is prepared on a basis that differs from accounting principles generally accepted in the United States of America (GAAP). GAAP basis revenues and in the budgetary comparisons: District uses the following procedures to establish the budgeted amounts reflected Ħ expenditures include accrued amounts. The revenues and expenditures reported the budgetary comparisons are generally recorded on the cash basis.

- Prior to April 1, the Budget Committee submits to the beginning July 1. Supervisors a proposed revenue and expenditure budget for the fiscal year District Board of
- 2 The Board reviews the budget proposal and makes any necessary adjustments.
- ယ Prior to June 1, the Board approves the budget by passing a resolution
- 4. Prior to June 20, the approved budget is submitted to the State of New Mexico, Department of Finance and Administration, Local Government

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

Division (DFA-LGD) for approval by the first Monday of September. The Board receives notice of the approved budget.

expenditures is at the total fund level. The Board can revise its budget with the The approval of DFA-LGD. Encumbrance accounting is not utilized by the District. legal level at which actual expenditures may not exceed budgeted

₿. Reconciliation Statements of Non-GAAP Budget to GAAP Basis Financial

GAAP expenditures (Exhibit 4)	Current year payables	Non-GAAP expenditures (Exhibit 5)		GAAP revenues (Exhibit 4)	Prior year receivables	Current year receivables	Non-GAAP revenues (Exhibit 5)		***
€9		↔	e:	8			↔		_
79,372	109	79,263		62,662		ı	62,662	Fund	General

III. Detailed Notes on all Funds

A. Cash

at the Citizens Bank of Clovis. The bank balances for deposits were \$4,018 of deposits is due to outstanding checks of \$450 as of June 30, 2006. The total bank balance of \$4,018 was fully covered by federal depository As of June 30, 2006, the District had a carrying amount of deposits of \$3,568 insurance. The difference between the carrying amount and the bank balance

Less: FDIC coverage Uninsured bank balance	Citizens Bank of Clovis Checking account
\$ (4,018) \$ 0	\$ 4,018

government does not have a deposit policy for custodial credit risk. As of event of a bank failure, the District's deposits may not be returned to it. The June 30, 2006, \$-0- of the District's bank balance was exposed to custodial Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

credit risk. insurance. Since all of the District's deposits were covered by FDIC

B. Capital Assets

Capital asset activity for the year ended June 30, 2006 was as follows:

Total Capital Assets, Net	Total accumulated depreciation	Equipment	Refurbished Computer	Less accumulated depreciation for:	Totals at historical cost	Equipment	Refurbished Computer	Assets being depreciated:	Governmental Activities	
جه							↔		<u>6</u>	ਲੂ
8,250 \$ 2,663	(2,271)	750	1,521		10,521	9,000	1,521		6/30/05	Balance
ક્ત્ર							6/9		Ad	
2,663	(2,437)	2,437	,		5,100	5,100	ı		Additions	
8							€9		Del	
·			•			.	•		Deletions	
\$ 10,913	(4,708)	3,187	1,521		15,621	14,100	\$ 1,521		6/30/06	Balance

C. Risk Management

the employees are covered by an errors and omissions liability policy purchased by assets, errors and omissions and natural disasters. The District's supervisors and required to obtain a corporate surety bond on behalf of persons responsible for each wrongful act and \$1,000,000 for the policy aggregated. District is administratively attached. the last several years and is not a defendant in any lawsuit. commercial property coverage. The District has not sustained any losses during District assets. The District currently maintains a \$7,500 surety bond as well as The District is exposed to various risks of loss due to torts, theft or damage of New Mexico State University, Department of Agriculture, to which the trict is administratively attached. The limits for this policy are \$1,000,000 for The District is

disallowed by the grantor cannot be determined at this time, liability of the applicable funds. The amount, if any, of expenditures that may be adjustment by grantor agencies, principally the state and federal government. Amounts received or receivable from grant agencies are subject to audit and government expects such amounts, if any, to be immaterial. Any disallowed claims, including amounts already collected, may constitute a although the

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2006

D. Joint Powers Agreement - Pecos River Salt Cedar Control Project

the Pecos River Basin. As a result of this appropriation, a joint powers agreement million to the New Mexico Department of Agriculture to remove salt cedar from was established for this project. The terms of the agreement are summarized as During the 2002 session, the New Mexico State Legislature appropriated \$2.5 follows:

									_										
reported:	revenues and expenditures are	The government agency where	Fiscal agent:		Audit responsibility:	Amount expended to date:	Total estimated amount:		date of agreement:	Beginning and ending	Description:	operations:	Responsible party for					Participants:	Date of agreement:
		New Mexico State University	Carlsbad Soil and Water Conservation District	Department of Agriculture	New Mexico State University, New Mexico	\$4,356,168	\$4,506,666	July 1, 2004 until the funding or recourses cease.	Extension of original agreement (with some revision):	Original Agreement: July 1, 2002 to June 30, 2004	Pecos River Salt Cedar Control Project		Carlsbad Soil and Water Conservation District	Districts	and Tierra Y Montes Soil and Water Conservation	Dexter, DeBaca, Penasco, Guadalupe, Upper Hondo,	the Carlsbad, Chaves, Central Valley, Hagerman-	New Mexico Association of Conservation Districts and	June 24, 2002



OFFICE OF THE STATE AUDITOR

Hector H. Balderas

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Mr. Mark McCollum, Chair
and Members of the Board of Supervisors
De Baca Soil and Water Conservation District
Box 210
Fort Sumner, NM 88119

We have audited the accompanying financial statements of the governmental activities, the general fund and the respective budgetary comparison of the De Baca Soil and Water applicable to financial audits contained in Government Auditing Standards, issued by the auditing standards generally accepted in the United States of America and the standards issued our report dated February 27, 2007. We conducted our audit in accordance with Conservation District (District) as of and for the year ended June 30, 2006 and have Comptroller General of the United States.

Internal Control Over Financial Reporting

expressing our opinion on the financial statements and not to provide an opinion on the financial reporting in order to determine our auditing procedures for the purpose of In planning and performing our audit, we considered the District's internal control over might be material weaknesses. A material weakness is a reportable condition in which internal control over financial reporting. not be detected within a timely period by employees in the normal course of performing that would be material in relation to the financial statements being audited may occur and to a relatively low level the risk that misstatements caused by errors or fraud in amounts the design or operation of one or more of the internal control components does not reduce financial reporting would not necessarily disclose all matters in the internal control that financial reporting and its operation that we consider to be material weaknesses. their assigned functions. We noted no matters involving Our consideration of the internal control over the internal control over

Compliance and Other Matters

statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance part of obtaining reasonable assurance about whether the District's financial

was not an objective of our audit, and accordingly, we do not express such an opinion. statement amounts. However, providing an opinion on compliance with those provisions with which could have a direct and material effect on the determination of financial required to be reported under Government Auditing Standards. The results of our tests disclosed no instances of noncompliance or other matters that are

than these specified parties. legislature and grantors and is not intended to be and should not be used by anyone other Agriculture, New Mexico Department of Finance and Administration, Mexico Office of the State Auditor, the New Mexico State University - Department of This report is intended solely for the information and use of management, the New the state

Office of the State Guditor OFFICE OF THE STATE AUDITOR February 27, 2007

STATE OF NEW MEXICO DE BACA SOIL AND WATER CONSERVATION DISTRICT SCHEDULE OF FINDINGS AND RECOMMENDATIONS JUNE 30, 2006

PRIOR YEAR FINDINGS

None

CURRENT YEAR AUDIT FINDINGS

None

EXIT CONFERENCE JUNE 30, 2006

Financial Statement Preparation

However, the contents remain the responsibility of the District. The accompanying financial statements were prepared by the Office of the State Auditor.

Exit Conference

On February 27, 2007, an exit conference was held at the District Office with Mike West, Treasurer and DeLores Noe, District Clerk of the De Baca Soil and Water Conservation Auditor and Stephanie Manzanares, Senior Auditor. Representing the Office of the State Auditor was Blanca Trujillo, Senior