STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS AUDIT REPORT

For the Year Ended June 30, 2012 (with Auditor's Report Thereon)

RICE & ASSOCIATES
CERTIFIED DUBLIC ACCOUNTANTS

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS

AUDIT REPORT

For The Year Ended June 30, 2012 (with Auditor's Report Thereon)

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STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Official Roster Year Ended June 30, 2012

Board of Education

 $\underline{\mathtt{Name}}$

Mr. Jack Chatfield President

Ms. Curtis Jeffrey Vice-President

Mr. Victor R. Vigil Secretary

Ms. Catherine Wheeler Member

Mr. Jacob Green Member

School Officials

Mr. Bill Ward
Superintendent

Ms. Darla King
Business Manager

Rice and Associates, C.D.A.

AUDITING BOOKKEEPING (505) 292-8275 CERTIFIED PUBLIC ACCOUNTANTS
11805 Menaul NE
Albuquerque, NM 87112

TAX PLANNING
TAX PREPARATION
FAX (505) 294-8904

INDEPENDENT AUDITOR'S REPORT

Mr. Hector H. Balderas
New Mexico State Auditor
and
Board of Education
Mosquero Municipal Schools
Mosquero, New Mexico

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the budgetary comparison for the General Fund of the Mosquero Municipal Schools, as of and for the year ended June 30, 2012, which collectively comprise the School's basic financial statements as listed in the table of contents. We also have audited the financial statements of each of the Schools' non-major governmental funds and the budgetary comparisons for the major capital project funds and debt service fund and all non-major funds presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2012 as listed in the table of contents. These financial statements are the responsibility of the Mosquero Municipal Schools management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Mosquero Municipal Schools internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable bāsis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Mosquero Municipal Schools, as of June 30, 2012, and the respective changes in financial position, thereof, and the respective budgetary comparisons for the General

Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each non-major governmental fund of Mosquero Municipal Schools, as of June 30, 2012, and the respective changes in financial position, thereof and the respective budgetary comparisons for the Bond Building, Capital Improvements, Debt Service Funds and the non-major governmental funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated November 14, 2012 on our consideration of Mosquero Municipal Schools internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Management has omitted the MD&A which is required to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements is required by GASB who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements and the combining and individual fund financial statements and the budgetary comparisons of Mosquero Municipal Schools. The accompanying financial information listed as Schedule of Cash Receipts and Disbursements is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

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STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Statement of Net Assets June 30, 2012

	Governmental Activities			
ASSETS				
Current assets				
Cash	\$ 2,165,588			
Taxes receivable	49,227			
Due from grantor				
Inventory	1,801			
Total current assets	2,216,616			
NT				
Non-current assets	0 000 150			
Capital assets	8,833,158			
Less accumulated depreciation	(2,738,279)			
Total non-current assets	6,094,879			
Total assets	8,311,495			
LIABILITIES				
Current liabilities				
Security deposit payable	200			
Deferred revenues	307			
Accounts payable	_			
Accrued interest	116,729			
Current portion of long-term obligations	285,000			
Total current liabilities	402,236			
Long-term obligations				
Non-current portion of long-term obligations	3,355,000			
Compensated absences	14,791			
Total long-term obligations	3,369,791			
Total liabilities	3,772,027			
NET ASSETS Invested in capital agents not of molated dabt				
Invested in capital assets, net of related debt Restricted for	2,454,879			
Cafeteria fund (inventory)	1,801			
Capital projects	1,602,666			
Debt service	339,564			
Unrestricted	140,558			
Total net assets	\$ 4,539,468			

The accompanying notes are an integral part of these financial statements.

Statement 2

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Statement of Activities Year Ended June 30, 2012

			Program Revenues							Net	
Functions/Programs		Expenses		Charges for Services		Operating Grants and Contributions		Capital Grants and Contributions		(Expenses) Revenue and Changes Net Assets	
EXPENSES:											
Governmental activities:											
Direct instruction	\$	511,516	\$	2,040	\$	11,135	\$	_	\$	(498,341)	
Instructional support		793,118	·	6,462	1	206,054	Т		7	(580,602)	
Food services		32,508		6,652		13,824		_		(12,032)	
Depreciation - unallocated		113,718		—		·		4=		(113,718)	
Interest on long-term obligations		221,072		_				-		(221,072)	
Total governmental activities		1,671,932		<u>15,154</u>		231,013	<u></u>			(1,425,765)	
General revenues:											
Taxes											
Property taxes,											
levied for general purposes										24,981	
Property taxes,										24, 30 L	
levied for capital projects										106,323	
Property taxes,										100,525	
levied for debt service										2 7 2 2 2 2	
Oil and gas taxes, general purpos	306									171,196	
										15,998	
Oil and gas taxes, capital project	CTS									88,845	
Oil and gas taxes, debt service										116,497	
Federal and State aid not											
restricted to specific purpose											
General										1,100,280	
•											
Interest and investment earnings										3,468	
Sub-total, general revenues										1,627,588	
Change in net assets										201,823	
Net assets - beginning of year										4,337,645	
									·		
Net assets - end of year									\$	4,539,468	

The accompanying notes are an integral part of these financial statements.

Statement 3

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Balance Sheet - All Governmental Funds June 30, 2012

ASSETS	General	Bond Building	Capital Improvements SB-9	Debt Service	Other Governmental	Total
Cash on deposit Accounts receivable, collectible Due from grantor	\$ 252,840 4,181	\$ 1,257,495 -	\$ 327,698 17,473	\$ 311,724 27,573	\$ 15,831 -	\$ 2,165,588 49,227
Inventory, at cost			· · · · · · · · · · · · · · · · · · ·		1,801	1,801
Total assets	\$ 257,021	\$ 1,257,495	\$ 345,171	\$ 339,297	\$ 17,632	\$ 2,216,616
LIABILITIES						
Accounts payable	\$ _	\$ -	\$	\$ —	\$ -	\$
Security deposit payable	200	-	<u>~</u>		٠,	200
Deferred revenues			<u> </u>		307	307
Total liabilities	<u>200</u>				307	507
FUND BALANCE						
Nonspendable	_				1,801	1 0 0 1
Restricted	46,533	1,257,495	345,171	339,297	15,524	1,801
Committed		-	ЭчЭ , т / т	555,251		2,004,020
Assigned						_
Unassigned	<u>210,288</u>			<u></u>		<u>210,288</u>
Total fund balance	<u>256,821</u>	<u>1,257,495</u>	<u>345,171</u>	339,297	<u>17,325</u>	2,216,109
Total liabilites and						
fund balance	\$ 257,021	\$ 1,257,495	\$ 345,171	\$ 339,297	\$ 17,632	\$ 2,216,616

The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS

Statement 4

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Assets

June 30, 2012

Amounts reported for governmental activities in the statement of net assets are different because:

Total fund balances - governmental funds

2,216,109

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds

The cost of capital assets Accumulated depreciation

8,833,158 (2,738,279)

6,094,879

Long-term and certain other liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term and other liabilities at year-end consist of:

Bonds payable
Accrued interest on bonds
Compensated absences

(3,640,000)

(116,729)

(14,791)

(3,771,520)

Total net assets - governmental funds

\$ 4,539,468

The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO

MOSQUERO MUNICIPAL SCHOOLS

Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Funds Year Ended June 30, 2012

Capital Bond Improvements Debt Other General Building SB-9 Service Governmental Total REVENUES Property taxes 24,981 106,323 170,926 270 302,500 Oil and gas taxes 15,998 88,845 116,497 221,340 Charges for services 6,462 8,692 15,154 Local sources 53 704 757 State sources 1,303,133 1,305,084 1,951 Federal sources 25,452 25,452 Earnings from investments 352 3,116 3,468 Total revenues 1,350,979 3,116 195,168 287,423 1,873,755 37,069 EXPENDITURES Current: Direct instruction 505,320 11,801 517,121 Instructional support 718,894 2,298 64,597 2,192 5,137 793,118 Food services 19,741 12,767 32,508 Capital outlay 1,347,886 10,048 1,357,934 Debt service: Bonds 255,000 255,000 Interest 100,645 100,645 Total expenditures 1,243,955 1,350,184 74,645 357,837 29,705 3,056,326 Excess (deficiency) revenues over expenditures 107,024 (1,347,068)120,523 (1, 182, 571)(70,414)7,364 OTHER FINANCING SOURCES Proceeds from bond sales 1,000,000 1,000,000 Total other financing sources 1,000,000 1,000,000 Net change in fund balance 107,024 (347,068)120,523 (70,414)7,364 (182,571)Fund balance beginning of year 149,797 1,604,563 224,648 409,711 2,398,680 9,961 Fund balance end of year 256,821 1,257,495 345,171 2,216,109 339,297 17,325

The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO

Statement 6

MOSQUERO MUNICIPAL SCHOOLS

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities

For the Year Ended June 30, 2012

Total net change in fund balances - governmental funds

(182,571)

Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the statement of net assets and allocated over their estimated useful lives as annual depreciation expenses in the statement of activities. This is the amount by which capital outlays exceed depreciation in the period.

Capital outlays

1,357,934

Depreciation expense

(221,072)

Excess of capital outlay over depreciation expense

1,136,862

In the Statement of Activities, certain operating expenses - accrued interest payable is measured by the amounts incurred during the year. In the fund financial statements, however, expenditures are measured by the amount of financial resources used (essentially the amounts actually paid). The (increases) decreases in the liabilities for the year were:

Accrued interest payable

Compensated absences

(13,073)

5,605

The issuance of long-term debt (e.g. bonds) provides current financial resources to governmental funds while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds.

Proceeds of bond issue Repayment of long-term debt

(1,000,000) 255,000

Change in net assets of governmental activities

201,823

The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS

Statement of Revenues and Expenditures -

Budget and Actual (Non-GAAP Budgetary Basis)

General Fund

Year Ended June 30, 2012

	Original Budget		Final Budget		Actual		Variance Favorable (Unfavorable)	
					······································		···································	
REVENUES								
Taxes	\$	31,629	\$ 31,629	\$	42,980	\$	11,351	
Charges for services		8,700	8,700		6,512		(2,188)	
Local sources		40	40		53		13	
State sources		1,318,796	1,317,528		1,303,133		(14,395)	
Federal sources		_						
Earnings from investments	 .	120	 120		352	 	232	
Total revenues	\$	1,359,285	\$ 1,358,017	\$	1,353,030	\$	(4,987)	
EXPENDITURES								
Direct instruction	\$	593,286	\$ 564,852	\$	505,320	\$	59,532	
Instructional support		829,574	856,740		719,069		137,671	
Food services		28,865	 28,865		19,741		9,124	
Total expenditures	\$	1,451,725	\$ 1,450,457	\$	1,244,130	\$	206,327	
BUDGETED CASH BALANCE	\$	92,070	\$ 92,070					

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Statement of Fiduciary Assets and Liabilities - Agency Funds June 30, 2012

ASSETS	
Cash	\$ 29,682
Total Assets	\$ 29,682
LIABILITIES Deposits held for others	\$ 29,682
Total Liabilities	\$ 29,682

The accompanying notes are an integral part of these financial statements.

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Notes to Financial Statements Year Ended June 30, 2012

 $H \lesssim \oplus \Box$ Ω Dinancial statements of Mosquero Municipal Schools (District) been prepared in conformity with accounting principles ally accepted in the United States of America (GAAP) as ed to governmental units. The Governmental Accounting ard Board (GASB) is the accepted standard-setting body for lishing governmental accounting and financial reporting iples. The GASB periodically updates its codification of the ing Governmental Accounting and Financial Reporting Standards, along with subsequent GASB pronouncements (Statements and pretations), constitutes GAAP for governmental units. The significant of the District's accounting policies are

 $H \Omega \Omega \Omega \Omega$ A N N H は、立ちてこれ。より uld No , the GASB unanimously approved Statement # atements and Management Discussion and Analocal Governments. In June 2001, the GASB o. 37, Basic Financial Statements and Manalysis for State and Local Governments and No. 38, Certain Financial Statements Statement 37 clarifies and modifies Statement o. 38 modifies, establishes and rescinds atement disclosure requirements. be fies Statement No. 3 rernments: rescinds ement #34, Basic and Analysis for e GASB approved and Management cnments: Omnibus certain Note 3 4

 $\bigcirc \vdash \vdash$ D O H D \forall \vdash \forall \vdash \Diamond plemented the provisions of GASB #'s 34, 37 and 381, 2000. As part of Statement No. 34, there is a requirement regarding the local government's (roads, bridges, etc.). The District does not own ure assets and therefore is unaffected by this Уd

A. Reporting Entity

i ons ttee. Junicipal Schools School Board was created under of Chapter 22, Article 5, Paragraph 4, New Mexico to provide public education for the children istrict. The School Board is authorized to icies and regulations for its own government h the laws of the State of New Mexico and the thee. The School Board is comprised of five elected for terms of four years.

られよれ及より reporting entity and component units that should within the reporting entity. Under provisions of nt, the District is considered a primary government, a special-purpose government that has a separately erning body, is legally separate, and is fiscally of other state or local governments. As used in ent No. 14, fiscally independent means that the y, without the approval or consent of another entity, determine or modify is own budget, levy its nt means nnsent of nn budget,

own taxes or set rates or charges, and issue bonded debt. The District also has no component units as defined by GASB Statement No. 14 as there are no other legally separate organizations for which the elected School Board members are financially accountable. There are no other primary governments with which the School Board Members are financially accountable. There are no other primary governments with which the District has a significant relationship.

B. Basis of Presentation

The accounts of the District are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The funds of the District are classified into two categories: governmental and fiduciary. In turn, each category is divided into separate fund types.

Governmental Funds

Under the requirements of GASB 34, the District is required to present certain of its governmental funds as major funds based upon certain criteria. The major funds presented in the fund financial statements include the following (in addition to the General Fund):

<u>General Fund</u> - the primary operating fund of the District accounts for all financial resources, except those required to be accounted for in other funds.

<u>Capital Projects Fund - Bond Building</u> - To account for resources received from the sale of general obligation bonds for the purpose of constructing and renovating school buildings.

Capital Projects Fund - Capital Improvements SB-9 - To account for resources received through Senate Bill 9 and local tax levies obtained for the purpose of building, remodeling, and equipping classroom facilities. Also, for resources received from State of New Mexico Severance Tax Bonds.

<u>Debt Service Fund - Debt Service</u> - To account for resources for the purpose of paying general obligation bonds and interest coupons. Funds are received from property taxes levied against property located within the school district and levied specifically for this purpose.

Agency Funds - account for assets that the government holds for others in an agency capacity. These agency funds are as follows:

<u>School Activity Fund</u> - accounts for assets held by the District as an agent for the individual schools and school organizations.

All governmental funds for the School District follow FASB Statements and Interpretations issued on or before November 30, 1989, Accounting Principles Board Opinions, and Accounting Research Bulletins, unless those pronouncements conflict with GASB pronouncements.

C. Measurement Focus and Basis of Accounting

Government-Wide Financial Statements (GWFS)

The Statement of Net Assets and the Statement of Activities displays information about the reporting government as a whole. Fiduciary funds are not included in the GWFS. Fiduciary funds are reported only in the Statement of Fiduciary Net Assets at the fund financial statement level.

The Statement of Net Assets and the Statement of Activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, Accounting and Financial Reporting for Non-Exchange Transactions.

Program Revenues

Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the District's taxpayer or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the District's general revenues.

Allocation of Indirect Expenses

The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. The District does not currently employ indirect cost allocation systems. Depreciation expense is specifically identified by function and is included in the direct expense of each function, except for that portion of depreciation that is identified as unallocated on the Statement of Activities. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

Fund Financial Statements (FFS)

Governmental Funds

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. Any effect of interfund activity has been eliminated from the district-wide financial statements.

With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The governmental funds use the following practices in recording revenues and expenditures:

REVENUES

Ad valorem taxes (property taxes) are susceptible to full accrual on the government wide financial statements. Property tax revenues recognize revenues net of estimated refunds and uncollectible accounts in the period for which the taxes are levied. Total delinquent property taxes are not available from the County Treasurers for the current year.

Entitlements and shared revenues (which include state equalization and state revenue sharing) are recorded as unrestricted grants-in-aid at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met and the susceptible to accrual criteria have been met.

<u>Sales and use taxes</u> (which include oil/gas taxes and equipment taxes) are classified as derived tax revenues and are recognized as revenue when the underlying exchange takes place and the revenues are measurable and available.

Other receipts become measurable and available when cash is received by the District and are recognized as revenue at that time.

EXPENDITURES

<u>Salaries</u> are recorded as paid. Salaries for nine-month employees are paid prior to the end of the fiscal year and therefore not accrued.

OTHER FINANCING SOURCES (USES)

Transfers between funds are not expected to be repaid (or any other types, such as capital lease transactions, sale of fixed assets, debt extinguishments, long-term debt proceeds, etc.) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

Fiduciary Funds

Agency funds are custodial in nature (assets equal liabilities) and do not present results of operations or have a measurement focus. Agency funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. These funds are used to account for assets that the District holds for others in an agency capacity.

D. <u>Budgets and Budgetary Accounting</u>

Formal budgetary integration is employed as a management control device during the year.

Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are adopted on a basis inconsistent with accounting principles generally accepted in the United States of America (GAAP). These budgets are prepared using the cash basis of accounting. Budgetary comparisons for the various funds in this report are on this non-GAAP budgetary basis.

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Prior to April 15, (unless a later date is fixed by the Superintendent of Public Instruction) the local school board submits to the School Budget Planning Unit (SBPU) of the New Mexico Department of Education an estimated budget for the school district for the ensuing fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them. All budgets submitted to the State Department of Education (SDE) by the school district shall contain headings and details as prescribed by law.
- 2. Prior to June 20, of each year, the proposed "operating" budget will be reviewed and approved by the SBPU and certified and approved by the local school board at a public hearing of which notice has been published by the local school board which fixes the estimated budget for the school district for the ensuing fiscal year.

- 3. The "operating" budget will be used by the District until they have been notified that the budget has been approved by the SBPU and the local school board. The budget shall be integrated formally into the accounting system. Encumbrances shall be used as an element of control and shall be integrated into the budget system.
- 4. The District shall make corrections, revisions and amendments to the estimated budgets fixed by the local school board to recognize actual cash balances and carryover funds, if any. These adjustments shall be reviewed and approved by the SBPU.
- 5. No school board or officer or employee of a school district shall make any expenditures or incur any obligation for the expenditure of public funds unless such expenditure or contractual obligation is made in accordance with an operating budget approved by the division, but this does not prohibit the transfer of funds between line items within a series of a budget.
- 6. Budget change requests are processed in accordance with Supplement 1 (Budget Preparation and Maintenance) of the Manual of Procedures Public School Accounting and Budgeting. Such changes are initiated by the school district and approved by the SBPU.
- 7. Legal budget control for expenditures is by function.
- 8. Appropriations lapse at fiscal year end. Funds unused during the fiscal year may be carried over into the next fiscal year by budgeting those in the subsequent fiscal year's budget. The budget of Mosquero Municipal Schools has been amended during the current fiscal year in accordance with these procedures. The budget schedules included in the accompanying financial statements reflects the approved budget and amendments thereto.

E. Encumbrances

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting - under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation - is utilized in the governmental funds. Encumbrances lapse at the fiscal year end and are therefore not included as a reservation of fund balance. Authorization for the eventual expenditure will be included in the following years budget appropriations.

F. Assets, Liabilities and Fund Equity

1. Cash & Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

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 District is unable to receive """

 \mathfrak{D} \mathfrak{D} \mathfrak{D} \mathfrak{D} \mathfrak{D} \mathfrak{D} \mathfrak{D} nme tut ty tq 1, St. ct is unable to receive payment on public money of interest set forth by the State Board of the is no less than one hundred percent of the on United States treasury bills of the same the day of the deposit) from financial within the geographic boundaries of the unit, the District may invest its money with the ate Treasurer's short-term investment pool.

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Accounts receivable consist of the following:

	Ge	eneral		Other Major	Oth Govern	- -	 Total
Property taxes Oil & gas taxes Intergovernmental	\$	2,850 1,331 —	\$	31,352 13,694	\$		\$ 34,202 15,025
	\$	4,181	<u>\$</u>	45,046	\$		\$ 49,227

4. Inventories

Inventory in the Cafeteria Fund consists of purchased food and non-food items and United States Department of Agriculture (USDA) commodities. Commodities are shown at the USDA procurement cost. Costs are recorded as expenditures at the time individual inventory items are used (consumption method). Reported inventories are equally offset by a fund balance reserve which indicates that they do not constitute "available spendable resources" even though they are a component of net current assets.

5. Capital Assets

Capital assets are recorded at historical cost and depreciated over their estimated useful lives (with no salvage value). Capital assets are defined by the District as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. This is an increase from the \$1,000 threshold reported in prior years. This is a change in accounting estimate. All previously reported Capital Assets that do not meet the updated amount will be depreciated currently and in future periods until they are fully depreciated. Donated capital assets are recorded at their estimated fair value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The District does not capitalize interest in regards to its capital assets. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

Land improvements	50 years
Buildings & building improvements	20 to 50 years
Furniture & equipment	3 to 15 years
Auto/Vehicle	2 to 15 years

GASB Statement 34 requires the recording and depreciation of infrastructure assets, which include roads, bridges, traffic signals, etc. The District did not own any infrastructure assets.

The District does not capitalize computer software or software developed for internal use (if applicable) unless they exceed the \$5,000 threshold. Also, the District does not capitalize library books unless they exceed the \$5,000 threshold.

6. Deferred Revenues

The District reports deferred revenues on its Statement of Net Assets and fund balance sheet. Deferred revenues arise when resources are received by the District before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the District has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and the revenue is recognized.

7. Compensated Absences

All 12-month or full time employees earn vacation and sick leave in amounts varying with tenure and classification. Employees cannot accumulate more than 12 days of vacation leave. Upon retirement, unused vacation leave up to 12 days is paid to employees. No reimbursement or accrual is made for unused sick leave.

The District's recognition and measurement criteria for compensated absences follow:

GASB Statement No. 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as a liability as the benefits are earned by the employees if both the following conditions are met:

- (a) The employee's right to receive compensation is attributable to services already rendered.
- (b) It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements the current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts, if any, are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The noncurrent portion of the liability is not reported.

8. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

<u>Nonspendable</u> - The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.

Restricted - Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation (School District ordinances).

Enabling legislation authorizes the School District to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the School District can be compelled by an external party - such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purpose specified by the legislation.

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance or resolution) of the School District Board. Those committed amounts cannot be used for any other purpose unless the School District's Board removes or changes the specified use by taking the same type of action (ordinance or resolution) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the School District's Board, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints are not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

<u>Assigned</u> - Amounts in the assigned fund balance classification are intended to be used by the School District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the School District Board or a School District official delegated that authority by the School District Board or ordinance.

<u>Unassigned</u> - Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts have been restricted, committed, or assigned.

The School District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

9. Restricted Net Assets

The governmental activities financial statements utilize a net assets presentation. Net assets are categorized as follows:

<u>Investment in capital assets, net of related debt</u> - This category reflects the portion of net assets that are associated with capital assets less outstanding capital asset related debt.

Restricted net assets - This category reflects the portion of net assets that have third party limitations on their use.

<u>Unrestricted net assets</u> - This category reflects net assets of the Village not restricted for any project or other purposes.

The District's policy is to apply restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

10. Interfund Transactions

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund from expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

11. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

2. <u>DEPOSITORY COLLATERAL</u>

The following is the Cash on Deposit at each financial institution.

Wells Fargo Bank C	Certificate of Deposit	Bond Bldg. Bond Bldg.	\$,262,122 470,972 470,850 941,822
Total amount on dep Outstanding checks Due from REC Deposit in transit				,203,944 (22,536) 9,084 4,778
Total per financial	lstatements		\$ 2	.195.270

At June 30, 2012, the carrying amount of the School Districts deposits was \$2,195,270 and the bank balance was \$2,203,944. Of this balance \$500,000 was covered by federal depository insurance and \$1,588,453 was covered by collateral. The remaining \$115,491 is comprised of amounts in excess of those required to be collateralized under State law.

Cash on deposit at June 30, 2012	\$ 2,203,944
Less F.D.I.C.	(500,000)
Uninsured Funds	1,703,944
50% Collateral Requirement	851,972
Pledged Collateral	<u>1,588,453</u>
Excess of Pledged Collateral	<u>\$ 736,481</u>

Custodial Credit Risk - Deposits - Custodial Credit Risk is the risk that in the event of bank failure, the School's deposits may not be returned to it. The School does not have a deposit policy for custodial credit risk other than following state statutes as put forth in the Public Money Act (Section 6-10-1 to 6-10-63, NMSA 1978). As of June 30, 2012, \$1,703,944 of the School's bank balance of \$2,203,944 was exposed to custodial credit risk as follows:

A. B.	Uninsured and uncollateralized Uninsured and collateralized with Securities held by the pledging banks trust department, not in the	\$ 115,491
	Schools name	1,588,453
	Total	\$1,703,944

According to the Federal Deposit Insurance Authority, public unit deposits are funds owned by the schools Time deposits, savings deposits and interest bearing NOW accounts of a public unit in an institution in the same state will be insured up to \$250,000 in aggregate and separate from the \$250,000 coverage for public unit demand deposits at the same institution.

NM State Statutes require collateral pledged for deposits in excess of the federal deposit insurance to be delivered, or a joint safekeeping receipt be issued, to the School District for at least one half of the amount on deposit with the institution.

The types of collateral allowed are limited to direct obligations of the United States Government and all bonds issued by any agency, district, or political subdivision of the State of New Mexico. The collateral pledged is shown as follows:

Wells Fargo Northwest, NA	<u>Maturity Date</u>	<u>Fair Market Value</u>
FN #3138A1D73 FN #3138A2VJ5 FN #3138A2WW5 FN #3138A4XY6 FN #3138A77E2 FN #3138AAX9 FN #3138AAYX3 FN #31418V3B6	$ \begin{array}{r} 1 - 1 - 41 \\ 12 - 1 - 25 \\ 1 - 1 - 41 \\ 1 - 1 - 41 \\ 4 - 1 - 41 \\ 3 - 1 - 26 \\ 3 - 1 - 41 \\ 7 - 1 - 40 \end{array} $	\$ 4,865 47,303 27,839 4,555 4,285 58,639 24,883 1,416,085
		<u>\$1,588,454</u>

As of June 30, 2012, the School District had the following cash and investments:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Maturities</u>
Checking accounts	<u>\$2,203,944</u>	Less than 6 months

Interest Rate Risk - As a means of limiting its exposure to fair value losses arising from rising interest rates, the School District's investment policy limits the School District's investment portfolio to maturities of less than one year.

3. <u>CAPITAL ASSETS</u>

Capital assets balances and activity for the year ended June 30, are as follows:

	Balance July 1, 2011	Additions	Retirements	Balance June 30, 2012
Governmental activities: Land Total not being	\$ 7,700	<u>\$</u>	<u>\$</u>	7,700
depreciated	7,700			7,700
Land improvements Buildings & building improvements Vehicles Equipment Furniture	305,162 5,910,913 320,659 924,005 6,785	1,357,934 - -		305,162 7,268,847 320,659 924,005 6,785
Total	7,467,524	1,357,934		8,825,458
Less accumulated depreciation: Land improvements Buildings & building improvements Vehicles Equipment Furniture	62,144 1,725,163 153,768 569,498 6,634	11,917 126,735 30,589 51,755 76		74,061 1,851,898 184,357 621,253 6,710
Total	2,517,207	221,072	··	2,738,279
Governmental activities Capital assets, net	<u>\$ 4,958,017</u>	<u>\$ 1,136,862</u>	\$	\$ 6,094,879

4. LONG-TERM LIABILITIES

A. Changes in Long-Term Liabilities

During the year the following changes occurred in the liabilities reported in the District-Wide Statement of Net Assets:

	Balance June 30, 2011	Additions	Deletions	Balance June 30, 2012	Due Within One Year
General Obligation Bonds Compensated Absences	\$ 2,895,000 20,396	\$ 1,000,000 -	\$ 255,000 5,605	\$ 3,640,000 <u>14,791</u>	\$ 285,000
Total	<u>\$ 2,915,396</u>	<u>\$ 1,000,000</u>	<u>\$ 260,605</u>	<u>\$ 3,654,791</u>	<u>\$ 285,000</u>

Payments on the general obligation bonds are made by the Debt Service Funds. The compensated absences liability will ultimately be liquidated by several of the District's governmental funds, with most being paid by the General Fund, Transportation Fund, Cafeteria Fund and Title I Fund.

The current portion of the compensated absences is estimated at zero since there are no anticipated retirements of terminations.

The following is a summary of bond transactions of the district for the year ended June 30:

General obligation payable, June 30, Bonds paid Bonds issued	2011 \$	2,895,000 (255,000) 1,000,000
		1,000,000

General obligation bonds payable, June 30, 2012

<u>\$ 3,640,000</u>

The details of the bond issues and the remaining retirement schedule are summarized below. The bonds were issued for the purpose of erecting, furnishing, remodeling and making additions to school buildings and improving school grounds. For the purpose of providing the necessary funds to meet the interest and principal as they become due, there is annually assessed, levied, and collected a tax upon all of the taxable property within the school district.

<u>Series</u>	<u>Date of Issue</u>	Amount	<u>Interest Rate</u>	Balance
2003	07-01-03 $08-27-04$ $05-11-07$ $06-15-08$ $08-15-10$ $10-15-11$	\$ 300,000	2.90% - 4.00%	\$ 195,000
2004		\$ 260,000	1.05768%-1.25616%	200,000
2007		\$ 500,000	2.27% - 2.37%	400,000
2008		\$ 325,000	3.25% - 4.40%	300,000
2010		\$1,800,000	2.00% - 3.40%	1,800,000
2011		\$1,000,000	2.50% - 3.70%	1,000,000

\$3,895,000

The annual requirements to amortize the general obligation bonds as of June 30, 2010, including interest payments are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013 2014 2015 2016 2017 2018-2022 2023-2027	\$ 285,000 295,000 325,000 370,000 385,000 1,480,000 500,000	\$ 116,729 94,868 87,140 78,997 69,847 188,907 44,500	\$ 401,729 389,868 412,140 448,997 454,847 1,668,907 544,500
	<u>\$3,640,000</u>	<u>\$ 680,988</u>	<u>\$4,320,988</u>

B. Operating Leases

The District did not have any operating leases during the fiscal year.

C. Short-Term Liabilities

The District did not have any short-term liabilities during the fiscal year.

5. REVENUES

A. Property Tax Levies

The School District's property taxes are levied each year on the assessed valuation of property located in the School District as of the preceding January 1st. Mill levy rates are set by the State of New Mexico each year for the General Fund and SB-9 Capital Improvement Fund. Taxes are payable in two equal installments on November 10 and April 10 following the levy and become delinquent after 30 days. Taxes on real property are liens on the property on January 1 of the year for which the taxes are imposed.

B. State Equalization Guarantee

Each school district in the State of New Mexico receives a "state equalization guarantee distribution" which is defined as "that amount of money distributed to each school district to insure that the school district's operating revenue, including its local and federal revenues as defined" (in Chapter 22, Section 8-25, NMSA 1978) "is at least equal to the school district's program cost."

A school district's program costs are determined through the use of various formulas using "program units" which take into consideration (1) early childhood education; (2) basic education; (3) special education; (4) bilingual-multi cultural education; (5) size, etc. Payment is made from the public school fund under the authority of the chief (director of public school finance). The District received \$1,100,280 in state equalization guarantee distributions during the year ended June 30, 2012.

C. Transportation Distribution

Money in the transportation distribution of the public school fund shall be used only for the purpose of making payments to each school district for the to-and-from school transportation costs of students in the grades K through twelve attending public school within the school district. Except in unusual circumstances as determined by the local school board and confirmed by the state transportation director, midday bus routes for early childhood education students shall not be approved for funding in excess of twenty miles one way.

Money in the vocational education transportation distribution of the public school fund is used for the purpose of making payments to school districts for transportation of students to and from their regular attendance centers and the place where vocation education programs are being offered, pursuant to Section 22-16-4.1 (NMSA 1978) of the Act. The transportation distribution is allocated to each school district according to an objective formula developed by the state transportation director and the director of public school finance.

In the event the sum of the proposed transportation allocations to each school district exceeds the amounts in the transportation distribution, each school district to receive an allocation shares in a reduction in the proportion that each school district's forty-day average daily membership bears to the forty-day average daily membership of all school districts to receive allocations.

Local school boards shall negotiate school bus contracts in accordance with regulations promulgated by the state transportation director with the approval of the State Board of Education.

Local school boards, with the approval of the state transportation director, may provide additional transportation services pursuant to Section 22-16-2 NMSA 1978 to meet established program needs.

The District received \$200,867 in transportation distribution during the year ended June 30, 2012.

D. SB-9 State Match

The Director shall distribute to any school district that has imposed a tax under the Public School Capital Improvements Act (22-25-1 to 22-25-10 NMSA 1978) an amount from the public school capital improvements fund that is equal to the amount by which the revenue estimated to be received from the imposed tax as specified in Subsection B of Section 22-25-3 NMSA 1978, assuming a one hundred percent collection rate, is less than an amount calculated by multiplying the product obtained by the rate imposed in the District under the Public School Capital Improvements Act. The distribution shall be made by December 1, of each year that the tax is imposed in accordance with Section 22-25-3 NMSA 1978. Provided, however, in the event that sufficient funds are not available in the public school capital improvement funds to make the state distribution provided for in this section, the dollar per program unit figure shall be reduced as necessary.

The District received \$0 in state SB-9 matching during the year ended June 30, 2012.

E. Public School Capital Outlay

Under the provisions of Chapter 22, Article 24, a public school capital outlay fund was created. The money in the fund may be used only for capital expenditures deemed by the public school capital outlay council necessary for an adequate educational program, and the capital outlay expenditures are limited to the purchase, or construction of temporary or permanent classrooms.

The council shall approve an application for grant assistance from the fund when the council determines that:

- 1. A critical need exists requiring action;
- 2. The residents of the school district have provided all available resources to the district to meet its capital outlay requirements;
- 3. The school district has used its resources in a prudent manner.
- 4. The District is in a county or counties which have participated in the reappraisal program and the reappraised values are on the tax rolls, or will be used for the tax year 1979 as certified by the property tax division; and
- 5. The school district has provided insurance for buildings of the school district in accordance with the provisions of Section 13-5-3 NMSA 1978.

The council shall consider all applications for assistance from the fund and after public hearing shall either approve or deny the application. Applications for grant assistance shall only be accepted by the council after a district has complied with

the provisions of this section. The council shall list all applications in order of priority and all allocations shall be made on a priority basis.

Money in the fund shall be disbursed by warrant of the Department of Finance and Administration on vouchers signed by the Secretary of Finance and Administration following certification by the council that the application has been approved.

During the year ended June 30, 2012, the District received \$0 in special capital outlay funds.

F. <u>Instructional Materials</u>

The New Mexico State Department of Education (Department) received federal mineral leasing funds from which it makes annual allocations to the various school districts for the purchase of educational materials. Of each allocation, seventy percent is restricted to the requisition of materials listed in the State Board of Education "State Adopted Instructional Material" list, while thirty percent of each allocation is available for purchases directly from vendors. Beginning with the fiscal year ended June 30, 2011, Districts received their total allocation at the beginning of the fiscal year, instead of being reimbursed for purchases as was done in the prior year. During the year ended June 30, 2012, the District received \$1,986 in instructional materials allocation.

G. <u>Federal Grants</u>

The District receives revenues from various Federal departments (both direct and indirect) which are legally restricted to expenditures for specific purposes. These programs are reported as Special Revenue Funds. Each program operated under its own budget, which has been approved by the Federal Department or the flow-through agency (usually the New Mexico Department of Education). The various budgets are approved by the Local School Board and the New Mexico Department of Education.

The District also receives reimbursement under the National School Lunch and Breakfast Programs for its food service operations, and distributions of commodities through the New Mexico Human Services Department.

6. <u>DEFERRED REVENUE</u>

Deferred revenue represents advances on cost-reimbursement type grants which have not yet been earned.

7. CASH OVERDRAFTS

The cash overdrafts shown in some federal, state and local projects in the special revenue fund represent expenditures made by the District which will be reimbursed by the grantor. Receivables from the grantor are presented to off-set these overdrafts.

8. DUE FROM GRANTOR

The amount shown as due from grantor represents federal, state and local expenditures in excess of revenues. Most federal, state or local projects earn revenue as expenditures are incurred and are subsequently reimbursed by the grantor.

9. <u>HIGH PLAINS REGIONAL EDUCATIONAL COOPERATIVE</u> #3

The School District is a member of the High Plains Regional Educational Cooperative #3. The High Plains Regional Educational Cooperative #3 issues a separate, publicly available financial report that includes financial statements and required supplementary information. A copy of that audit report can be obtained by writing to the High Plains Regional Educational Cooperative #3, 144 South First Street, Raton, New Mexico, 87740.

10. <u>INSURANCE COVERAGE</u>

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; error and omissions; and injuries to employees; and natural disasters. The District, as a New Mexico Public School, is insured through he New Mexico Public Schools Insurance Authority (NMPSIA). Annual premiums are paid by the District to NMPSIA for coverage provided in the following areas:

Workers Compensation Property and Automobile Liability and Physical Damage Liability and Civil Rights and Personal Injury Contract School Bus Coverage; and Crime

11. RELATED PARTY TRANSACTIONS

Board member, Cathy Wheeler and her husband, Dennis Wheeler are school bus contractors, dba Wheeler Fleet Bus Service. Total paid to Wheeler Fleet Bus Service for the year was \$150,081.

12. RISK MANAGEMENT

The school is exposed to various risks of loss related to torts; theft of damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The school carries insurance for all risks listed above.

13. SURETY BOND

The officials and certain employees of the District are covered by a surety bond as required by Section 12-6-7, NMSA, 1978 Compilation.

14. <u>BUDGETED ACTIVITY FUNDS</u>

The Student Activity Funds, while budgeted under Non-Instructional Support in the financial statements, are considered for reporting purposes as agency funds. During the year ended June 30, 2012, the following changes occurred in the agency fund.

	alance y <u>1, 2011</u>	<u> Ad</u>	ditions	<u>Re</u>	tirements	Balance June 30, 2012		
ASSETS Cash	\$ 21,465	\$	<u>55,043</u>	\$	46,826	<u>\$</u>	29 , 682	
Total assets	\$ 21,465	\$	55,043	<u>\$</u>	46,826	\$	29,682	
Deposits held for others: General activity Yearbook FFA Media Harding County Round-up Senior Class Familias District III FFA Paint the Town 5 th & 6 th Grade Class 3 rd & 4 th Grade Class	\$ (445) 1,066 925 3,555 4,229 1,045 1,045 8,628 218 128	\$	14,682 629 16,915 2,347 10,732 2,802 4,400 164 2,372	\$	9,942 (1,030) 14,834 2,365 12,018 - 2,936 2,045 1,832 - 1,884	\$	4,295 2,725 3,006 3,537 2,943 45 937 11,196 382 616	
Total liabilities	\$ 21,465	\$	55,043	\$	46,826	\$	29,682	

15. RECONCILIATION OF BUDGETARY BASIS TO GAAP BASIS STATEMENTS

		General	Bond Building	Capital Improvements SB-9
Revenues per modified accrual basis Receivables Deferred revenues/Due from grantor	\$	1,350,979 2,051	\$ 3,11	6 \$ 195,168 - 7,263
Revenues per budgetary basis	<u>\$</u>	1,353,030	<u>\$ 3,116</u>	<u>\$</u> 202,431
Expenditures per modified accrual basis Accounts payable	\$	1,243,955 175	\$ 1,350,184	4 \$ 74,645
Expenditures per budgetary basis	<u>\$</u>	1,244,130	<u>\$ 1,350,184</u>	<u>\$ 74,645</u>
		Debt Service	Non-Major Special Revenue	Non-Major Debt <u>Service</u>
Revenues per modified accrual basis Receivables Deferred revenues/Due from grantor	\$	Debt Service 287,423 87,739	\$ 36,799	<u>Service</u> 9 \$ 270
Receivables	\$ \$			Service 9 \$ 270 -
Receivables Deferred revenues/Due from grantor Revenues per budgetary	\$ \$	287,423 87,739 <u>-</u> 375,162	\$ 36,799 181	Service \$ 270 - 2 \$ 270 - 2 \$ 270

16. RETIREMENT PLAN

Plan Description. Substantially all of the Mosquero Municipal School District's full-time employees participate in a public employee retirement system authorized under the Educational Retirement Act (Chapter 22, Article 11 NMSA 1978). The Educational Retirement Board (ERA) is the administrator of the plan, which is a cost-sharing multiple employer defined benefit retirement plan. The plan provides for retirement benefits, disability benefits, survivor benefits and cost-of-living adjustments to plan members (Certified teachers, and other employees of State public school districts, colleges and universities) and beneficiaries. ERB issues a separate, publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to ERB, PO Box 26129, Santa Fe, New Mexico 87502. The report is also available on ERB's website at www.nmerb.org.

Funding Policy. Plan members earning \$20,000 or less annually are required by statute to contribute 7.9% of their gross salary. Plan members earning over \$20,000 annually were required to contribute 11.15% of their gross salary in fiscal year 2012 and will be required to contribute 9.40% of their gross salary in fiscal year 2013. The Mosquero Municipal School District has been and is required to contribute 12.4% of the gross covered salary for employees earning \$20,000 or less, in fiscal years 2012 and 2013. In fiscal year 2012 Mosquero Municipal Schools contributed 9.15% of the gross covered salary of employees earning more than \$20,000 annually. In fiscal year 2013 Mosquero Municipal Schools will contribute 10.9% of the gross covered salary of employees earning more than \$20,000 annually. The contribution requirements of plan members and Mosquero Municipal Schools are established in State statute under Chapter 22, Article 11, NMSA 1978. The requirements may be amended by acts of the legislature. The Mosquero Municipal School District's contributions to ERB for the years ending June 30, 2012, 2011, and 2010 were \$54,319, \$66,408 and \$64,699, respectively, which equal to the amount of the required contributions for each fiscal year.

17. POST-EMPLOYMENT BENEFITS - STATE RETIREE HEALTH CARE PLAN

Plan Description. Mosquero Municipal School District contributes to the New Mexico Retiree Health Care Fund, a cost-sharing multiple-employer defined benefit post-employment healthcare plan administered by the New Mexico Retiree Health Care Authority (RHCA). The RHCA provides health care insurance and prescription drug benefits to retired employees of participating New Mexico government agencies, their spouses, dependents and surviving spouses and dependents. The RHCA Board was established by the Retiree Health Care Act (Chapter 10, Article 7C NMSA 1978). The Board is responsible for establishing and amending benefit provisions of the healthcare plan and is also authorized to designate optional and/or voluntary benefits like dental, vision, supplemental life insurance, and long-term care policies.

Eligible retirees are: (1) retirees who make contributions to the fund for at least five years prior to retirement and whose eligible employer during that period of time made contributions as a participant in the RHCA plan on the person's behalf unless that person retires before the employer's RHCA effective date, in which event the time period required for employee and employer

contributions shall become the period of time between the employers effective date and the date of retirement; (2) retirees defined by the Act who retired prior to July 1, 1990; (3) former legislators who served at least two years; and (4) former governing authority members who served at least four years.

The RHCA issues a publicly available stand-alone financial report that includes financial statements and required supplementary information for the post-employment healthcare plan. The report and further information can be obtained by writing to Retiree Health Care Authority, 4308 Carlisle Boulevard, Suite 104, Albuquerque, New Mexico 87107.

Funding Policy. The Retiree Health Care Act (Section 10-7C-13 NMSA 1978) authorizes the RHCA Board to establish the monthly premium contributions that retirees are required to pay for healthcare benefits. Each participating retiree pays a monthly premium according to a service based subsidy rate schedule for the medical plus basic life plan plus an additional participation fee of five dollars if the eligible participant retired prior to the employer's RHCA effective date or is a former legislator or former governing authority member. Former legislators and governing authority members are required to pay 100% of the insurance premium to cover their claims and the administrative expenses of the plan. The monthly premium rate schedule can be obtained from the RHCA or viewed on their website at www.nmrhca.state.nm.us.

The Retiree Health Care Act (Section 10-7C-15 NMSA 1978) is the statutory authority that establishes the required contributions of participating employers and employees. During the fiscal year ended June 30, 2012, the statute requires each participating employer to contribute 1.834% of each participating employee's annual salary; each participating employee was required to contribute .917% of their salary. In the fiscal year ending June 30, 2013 the contribution rates for employees and employers will rise as follows:

1. For employees who are not members of an enhanced retirement plan the contribution rates will be:

Fiscal <u>Year</u>	Employer Contribution Rate	<u>Employee Contribution Rate</u>
FY 13	2.0008	1.000%

Also, employers joining the program after 1/1/98 are required to make a surplus-amount contribution to the RHCA based on one of two formulas at agreed-upon intervals.

The RHCA plan is financed on a pay-as-you-go basis. The employer, employee and retiree contributions are required to be remitted to the RHCA on a monthly basis. The statutory requirements for the contributions can be changed by the New Mexico State Legislature.

Mosquero Municipal School District's contributions to the RHCA for the years ended June 30, 2012, 2011 and 2010 were \$10,711, \$10,141 and \$7,669, respectively, which equal the required contributions for each year.

18. <u>FUND BALANCES CLASSIFIED</u>

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented here.

<u>Fund Balances</u>	General <u>Fund</u>	Bond <u>Building</u>	Capital Improvements <u>SB-9</u>	Debt <u>Service</u>	Non-Major Governmental <u>Fund</u>	<u>Total</u>
Nonspendable: Interfund loans Inventory	\$ 	\$ -	\$ -	\$ -	\$ 	\$
Total nonspendable	<u></u>				1,801	1,801
Restricted for: Teacherage units Transportation services Instructional materials Capital improvements Debt service payments Athletic services Special grants	3,621 42,026 886 - -	1,257,495 - - - -	345,171	339,297	- - - 267 238 15,019	3,621 42,026 886 1,602,666 339,564 238 15,019
Total restricted	46,533	1,257,495	345,171	339,297	15,524	2,004,020
Committed to: Other purposes			<u> </u>	<u> </u>		
Total committed						
Unassigned:	210,288	<u> </u>	<u> </u>			210,288
Total Fund Balances	<u>\$ 256,821</u>	\$1,257,495	<u>\$ 345,171</u>	<u>\$ 339,297</u>	\$ 17,325	\$ 2,216,109

OTHER MAJOR FUNDS BUDGETS

STATE OF NEW MEXICO

MOSQUERO MUNICIPAL SCHOOLS

Statement of Revenues and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis)

Bond Building Fund Year Ended June 30, 2012

	Original Budget		Final Budget		Actual	Variance Favorable (Unfavorable)		
REVENUES Earnings on investments	\$ 	<u>\$</u>		\$	3,116	\$	3,116	
Total revenues	\$ 	\$		\$	3,116	\$	3,116	
EXPENDITURES Capital outlay	\$ 1,585,109	\$	1,585,109	\$	1,350,184	\$	234,925	
Total expenditures	\$ 1,585,109	\$	1,585,109	\$	1,350,184	\$	234,925	
OTHER FINANCING SOURCES Bond proceeds	\$ 	\$		\$	1,000,000	\$	(1,000,000)	
Total other financing sources	\$ 	\$		\$	1,000,000	\$	(1,000,000)	
BUDGETED CASH BALANCE	\$ 1,585,109	\$	1,585,109					

Statement of Revenues and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis)

Capital Improvements - SB-9 Fund

	Original Budget		Final Budget		Actual	Variance Favorable (Unfavorable)		
REVENUES								
Taxes	\$ 132,555	\$	132,555	\$	202,431	\$	69,876	
Local sources			_		~~~		_	
State sources	_		1,892				(1,892)	
Earnings from investments	 -		-	<u></u>		• •		
Total revenues	\$ 132,555	\$	134,447	\$	202,431	\$	67,984	
EXPENDITURES								
Capital outlay	\$ 301,424	\$	303,316	\$	74,645	\$	228,671	
Total expenditures	\$ 301,424	\$	303,316	\$	74,645	\$	228,671	
BUDGETED CASH BALANCE	\$ 168,869	\$	168,869					

Statement of Revenues and Expenditures -

Budget and Actual (Non-GAAP Budgetary Basis)

Debt Service Fund

	riginal Budget	Final Budget				Va Fa Actual (Unf	
REVENUES							
Taxes	\$ 355,654	\$	355,654	\$	375,162	\$	19,508
Total revenues	\$ 355,654	\$	355,654	\$	375,162	\$	19,508
EXPENDITURES							
Instructional support Bonds paid Coupons paid	\$ 2,400 255,000 100,654	\$	2,400 255,000 100,654	\$	2,192 255,000 100,645	\$	208 - 9
Total expenditures	\$ 358,054	\$	358,054	\$	357,837	\$	217
BUDGETED CASH BALANCE	\$ 2,400	\$	2,400				

NON-MAJOR GOVERNMENTAL FUNDS

Statement A-1

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Non-Major Governmental Funds Combining Balance Sheet - By Fund Type June 30, 2012

	F	pecial evenue Funds	Se	Debt rvice unds	Total	
ASSETS						
Cash on deposit Taxes receivable	\$	15,564	\$	267	\$	15,831
Due from grantor		—				,
Inventory, at cost		1,801		···		1,801
Total assets	\$	17,365	\$	267	\$	17,632
LIABILITIES						
Deferred revenues	\$	307	\$		\$	307
Total liabilities	<u>-</u>	307			<u> </u>	307
FUND BALANCE						
Nonspendable		1,801		_		1,801
Restricted	 -	15,257		267		15,524
Total fund balance		17,058		267		17,325
Total liabilities and fund balance	\$	17,365	\$	267	\$	17,632

Non-Major Governmental Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balances - By Fund Type Year Ended June 30, 2012

	_	ecial evenue		ebt rvice		
	E	runds	F۱	unds		Total
REVENUES					- ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Taxes	\$		\$	270	\$	270
Charges for services		8,692		-		8,692
Local sources		704				704
State sources		1,951				1,951
Federal sources		25,452				25 , 452
Earnings from investments						
Total revenues		36,799		270		37,069
EXPENDITURES						
Current:						
Direct instruction		11,801				11,801
Instructional support		5,134		3		5,137
Food services		12,767				12,767
Total expenditures		29,702		3		29,705
Net change in fund balances		7,097		267		7,364
Fund balance beginning of year		9,961				9,961
Fund balance end of year	\$	17,058	\$	267	\$	17,325

Combined Statement of Revenues and Expenditures -

Budget and Actual (Non-GAAP Budgetary Basis)

Governmental Fund Types - Non-Major Special Revenue Funds

		Original Budget		Final Budget		Actual		Variance Favorable (Unfavorable)	
REVENUES									
Charges for services	\$	12,516	\$	12,516	\$	8,692	\$	(3,824)	
Local sources		_		742		700		(42)	
State sources				2,000		2,000		_	
Federal sources		25,011		25,279		25,588		309	
Earnings from investments		-		·					
Total revenues	\$	37,527	\$	40,537	\$	36,980	\$	(3,557)	
EXPENDITURES									
Direct instruction	\$	15,301	\$	16,314	\$	11,801	\$	4,513	
Instructional support		3,186		5,183		5,134	•	49	
Food services		20,734		20,734		11,170		9,564	
Total expenditures	\$	39,221	\$	42,231	\$	28,105	\$	14,126	
BUDGETED CASH BALANCE	\$	1,694	\$	1,694					

STATE OF NEW MEXICO

MOSQUERO MUNICIPAL SCHOOLS

Combined Statement of Revenue and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis)

Governmental Fund Types - Non-Major Debt Service Fund

	Original Budget			nal lget	Ac	tual	Variance Favorable (Unfavorable)	
REVENUES								
Taxes	\$		\$	3	\$	270	\$	267
Earnings from investments	<u> </u>				111 Ju.		<u> </u>	
Total revenues	\$		\$	3	\$	270	\$	267
EXPENDITURES								
Instructional support	\$	_	\$	3	\$	3	\$	
Bonds		-						_
Interest	. , ,_		-				<u></u> .	
Total expenditures	\$. 	\$	3	\$	3	\$	

NON-MAJOR SPECIAL REVENUE FUNDS

- ALL FUNDS All funds were created by management directive.
- REAP (RURAL EDUCATIONAL ACHIEVEMENT PROGRAM) To account for monies received to provide financial assistance to rural districts to carry out activities to help improve the quality of teaching and learning. Financing and authority for this program is contained in Title VI, Part B of the Elementary and Secondary Education Act of 1965 (ESEA), as amended by Public Law 107-110.
- IMPROVING TEACHER QUALITY To account for grant funds to increase student academic achievement through strategies such as improving teacher and principal quality. Financing and authority is Elementary and Secondary Education Act of 1965 as amended, Title II, Part A, Public Law 107-110.
- **EDUCATION JOB FUND** To account for resources received to be used only for compensation and benefits, including other expenses such as support services, necessary to retain existing employees, to recall or rehire former employees, and to hire new employees, in order to provide early childhood, elementary, or secondary educational and related services.
- **BEGINNING TEACHER MENTORING PROGRAM** To account for monies appropriated by the State Legislature to be used for stipends to mentors, for professional development opportunities, release time; including payment of substitutes, materials and supplies and for minor administrative costs. Financing and authority is provided by the State Legislature.
- SEG FEDERAL STIMULUS To account for resources received from the American Recovery and Reinvestment Act of 2009 (ARRA) for direct instruction in the form of salaries and benefits.
- SUN SAFETY To account for resources received to provide Sun Safety/Skin cancer prevention education to students in grades Kindergarten through Sixth grade using curricula that are evidence-based. Funding is provided by Comprehensive Cancer Program, Public Health Division, New Mexico Department of Health.
- **FUEL UP TO PLAY 60 -** To account for resources received to improve students awareness of the importance of healthy eating and increased physical activity.
- ATHLETICS FUND This fund provides financing for school athletic activities. Funding is provided by fees from patrons. Fund is authorized by 6-20-2 NMAC.
- SCHOOL LUNCH FUND This program provides financing for school hot lunch program. Funding is provided from fees from patrons and USDA food reimbursements, under the National School Lunch Act of 1946, as amended, Public Law 79-396, Sections 2-12, 60 Stat. 230, 42 U.S.C. 1751 et seq.; 80 Stat. 889, as amended; 84 Stat. 270; and the Child Nutrition Act of 1966, as amended, Sections 4 and 10. Public Law 89-642, 80 Stat. 886, 889, 42 U.S.C. 1773, 1779; Public Law 99-591, 100 Stat. 3341; Public Law 100-71, 101 Stat. 430. Also State Law NMSA 22-13-13.

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STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Non-Major Special Revenue Funds Combining Balance Sheet June 30, 2012

	REAP		Improving Teacher Quality		Education Jobs Fund		Beginning Teacher Mentoring Program		Entitlement Federal Stimulus	
ASSETS Cash on deposit	Ś		\$		¢	_	Ċ	117	\$	
Due from grantor	Y		Y	←	٠		Ÿ	11 / -	Ų	
Inventory, at cost		<u> </u>						-		
Total assets	\$	- -	\$		\$	<u>-</u>	\$	117	\$	
LIABILITIES										
Deferred revenue	\$		\$		\$		\$	117	\$	
Total liabilities				· · · · · · · · · · · · · · · · · · ·				117		-
FUND BALANCES										
Nonspendable										
Restricted		 -	 			_	.			
Total fund balance	······································			· -		-	,,	-		
Total liabilities and										
fund balance	\$		\$		\$		\$	117	\$	5 -2-7

Statement B-1 Page 2 of 2

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Non-Major Special Revenue Funds Combining Balance Sheet June 30, 2012

		un fety		. Up to ay 60	Ath	letics	Ca	feteria		Cotals
ASSETS		<u> </u>					. <u> </u>			
Cash on deposit	\$	51	\$	139	\$	238	\$	15,019	\$	15,564
Due from grantor				_				_		·
Inventory, at cost	·	-			··	——————————————————————————————————————		1,801	<u> </u>	1,801
Total assets	\$	51	\$	139	\$	238	\$	16,820	\$	17,365
LIABILITIES										
Deferred revenue	\$	51	\$	139	\$	-	\$		\$	307
Total liabilities		51	<u> </u>	139						307
FUND BALANCES										
Nonspendable		_				_		1,801		1,801
Restricted	·			_		238		15,019	<u></u>	15,257
Total fund balance		_				238		16,820		17,058
Total liabilities and										
fund balance	\$	51	\$	139	\$	238	\$	16,820	\$	17,365

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STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS

Non-Major Special Revenue Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balances Year Ended June 30, 2012

REVENUES	REAP	Improving Teacher Quality	Education Jobs Fund	Beginning Teacher Mentoring Program	Entitlement Federal Stimulus
Charges for services Local sources State sources	\$ -	\$ -	\$	\$	\$ -
Federal sources	8,175	3,183	270		
Total revenues	8,175	3,183	270		 -
EXPENDITURES Direct instruction Instructional support Food services	8,175	3,183	270		
Total expenditures	8,175	3,183	270		
Net change in fund balance					
Fund balance at beginning of year	 -				
Fund balance at end of year	\$	\$	\$ -	\$	\$

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STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS

Non-Major Special Revenue Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Year Ended June 30, 2012

	Sun Safety	Fuel Up to Play 60	Athletics	Cafeteria	Totals
REVENUES					
Charges for services	\$ -	\$ -	\$ 2,040	\$ 6,652	\$ 8,692
Local sources		604	100		704
State sources	1,951	_			1,951
Federal sources	-			13,824	25,452
Total revenues	1,951	604	2,140	20,476	36,799
EXPENDITURES					
Direct instruction		604	2,752		11,801
Instructional support	1,951		<u></u>		5,134
Food services				12,767	12,767
Total expenditures	1,951	604	2, 752	12,767	29,702
Net change in fund balance			(612)	7,709	7,097
Fund balance at beginning					
of year			850	9,111	9,961
Fund balance at end of year	\$	\$ -	\$ 238	\$ 16,820	\$ 17,058

Non-Major Special Revenue - REAP Statement of Revenues and Expenditures -Budget and Actual (Non-GAAP Budgetary Basis)

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES Federal sources	\$ 10,990	\$ 10,990	\$ 8,175	\$ (2,815)	
Total revenues	\$ 10,990	\$ 10,990	\$ 8,175	\$ (2,815)	
EXPENDITURES Direct instruction	\$ 10,990	\$ 10,990	\$ 8,175	\$ 2,815	
Total expenditures	\$ 10,990	\$ 10,990	\$ 8,175	\$ 2,815	

Non-Major Special Revenue - Improving Teacher Quality Statement of Revenues and Expenditures -Budget and Actual (Non-GAAP Budgetary Basis) Year Ended June 30, 2012

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES Federal sources	\$ 3,186	<u>\$ 3,183</u>	\$ 3,183	\$	
Total revenues	\$ 3,186 	\$ 3,183	\$ 3,183 	\$	
EXPENDITURES Instructional support	\$ 3,186	\$ 3,183	\$ 3,183	\$	
Total expenditures	\$ 3,186	\$ 3,183	\$ 3,183	\$	

Non-Major Special Revenue - Education Jobs Fund Statement of Revenues and Expenditures -Budget and Actual (Non-GAAP Budgetary Basis) Year Ended June 30, 2012

	Original Budget		Final Budget		Actual		Variance Favorable (Unfavorable)	
REVENUES Federal sources	\$		\$	271	\$	270	\$	(1)
Total revenues	\$	—	\$	271	\$	270	\$	(1)
EXPENDITURES Direct instruction	\$		\$	271	\$	270	\$	1
Total expenditures	\$		\$	271	\$	270	\$	1

Non-Major Special Revenue - Beginning Teacher Mentoring Program

Statement of Revenues and Expenditures
Budget and Actual (Non-GAAP Budgetary Basis)

Year Ended June 30, 2012

	Orig Bud		nal lget	Act	ual	Varia Favor (Unfavo	able
REVENUES							
State sources	\$	<u></u>	\$ 	\$	_	\$	~ ~~
Total revenues	\$		\$ 	\$		\$	
EXPENDITURES							
Direct instruction	\$		\$ 	\$		\$	
Total expenditures	\$		\$ ***U	\$		\$	

Non-Major Special Revenue - Entitlement - Federal Stimulus Statement of Revenues and Expenditures -Budget and Actual (Non-GAAP Budgetary Basis)

		ginal dget		nal lget	Ac	ctual	Fav	riance orable vorable)
REVENUES Federal sources	Ś		Ś		Ś	136	Ċ	136
	<u></u>		<u></u>	· 	<u></u>		<u> </u>	130
Total revenues	\$		\$		\$	136	\$	136
EXPENDITURES								
Direct instruction	\$	—	\$		\$		\$	
Total expenditures	\$		\$		\$		\$	The date of the same of the sa
REVENUES								
Budgetary basis					\$	136		
Decrease in due from gra:	ntor					(136)		
Modified accrual basis					\$			

STATE OF NEW MEXICO

MOSQUERO MUNICIPAL SCHOOLS

Non-Major Special Revenue - Sun Safety Statement of Revenues and Expenditures -Budget and Actual (Non-GAAP Budgetary Basis) Year Ended June 30, 2012

	Origi Budg			Final udget	A	ctual	Favo	lance rable orable)
REVENUES								
State sources	<u>\$</u>	_	<u>\$</u>	2,000	<u>\$</u>	2,000	\$	
Total revenues	\$		\$	2,000	\$	2,000	\$	
EXPENDITURES								
Instructional support	\$	<u></u> -	\$	2,000	\$	1,951	\$	49
Total expenditures	\$	-	\$	2,000	\$	1,951	\$	49
REVENUES								
Budgetary basis					\$	2,000		
Increase in deferred rev	enues				<u> </u>	(49)		
Modified accrual basis					\$	1,951		

Non-Major Special Revenue - Fuel Up to Play 60 Statement of Revenues and Expenditures -Budget and Actual (Non-GAAP Budgetary Basis) Year Ended June 30, 2012

	_	,inal		inal				riance orable
	Bud	lget	Budget		Actual		(Unfavorable)	
REVENUES								
Local sources	\$		\$	742	\$	600	\$	(142)
Total revenues	\$	·	\$	742	\$	600	\$	(142)
EXPENDITURES								
Direct instruction	\$		\$	742	\$	604	\$	138
Total expenditures	\$		\$	742	\$	604	\$	138
REVENUES								
Budgetary basis					\$	600		
Decrease in deferred rev	enues				<u> </u>	4		
Modified accrual basis					\$	604		

Non-Major Special Revenue - Athletics Statement of Revenues and Expenditures -Budget and Actual (Non-GAAP Budgetary Basis)

	Original Budget		Final Budget		Actual		Variance Favorable (Unfavorable)	
REVENUES Charges for services Local sources	\$	3,116	\$	3,116	\$	2,040	\$	(1,076) 100
Total revenues	\$	3,116	\$	3,116	\$	2,140	\$	(976)
EXPENDITURES Direct instruction	\$	4,311	\$	<u>4,311</u>	\$	2,752	\$	1,559
Total expenditures	\$	4,311	\$	4,311	\$	2,752	\$	1,559
BUDGETED CASH BALANCE	<u>\$</u>	1,195	\$	1,195				

Non-Major Special Revenue - Cafeteria Statement of Revenues and Expenditures -Budget and Actual (Non-GAAP Budgetary Basis) Year Ended June 30, 2012

	Original Fin Budget Bud		Actual	Variance Favorable (Unfavorable)		
REVENUES Charges for services Federal sources	\$ 9,400 10,835	\$ 9,400 10,835	\$ 6,652 13,824	\$ (2,748) 2,989		
Total revenues	\$ 20,235	\$ 20,235	\$ 20,476	\$ 241		
EXPENDITURES Food services	\$ 20,734	\$ 20,734	\$ 11,170	\$ 9,564		
Total expenditures	\$ 20,734	\$ 20,734	\$ 11,170	\$ 9,564		
BUDGETED CASH BALANCE	\$ 499	\$ 499				
EXPENDITURES Budgetary basis Decrease in inventory			\$ 11,170 1,597			
Modified accrual basis			\$ 12,767			

NON-MAJOR DEBT SERVICE FUND

EDUCATIONAL TECHNOLOGY BONDS - To account for resources received for the purpose of paying technology bonds and interest coupons. Funds are received from property taxes levied against property located within the school district and levied specifically for this purpose.

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Non-Major Debt Service Funds Combining Balance Sheet June 30, 2012

Statement C-1

	Tech	ational nology ebt rvice
ASSETS	.	
Cash on deposit Taxes receivable	\$	267
Total assets	\$	267
LIABILITIES		
Accounts payable	\$	···
Total liabilities		
FUND BALANCE		
Restricted		267
Total fund balance		267
Total liabilites and		
fund balance	\$	267

Statement C-2

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS

Non-Major Debt Service Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Funds Year Ended June 30, 2012

	Educational Technology Debt Service
REVENUES	
Taxes Charges for services	\$ 270
Local sources	
State sources	
Federal sources	
Earnings from investments	
Total revenues	270
EXPENDITURES	
Current:	
Instructional support	3
Debt service:	
Bonds	
Interest	
Total expenditures	3
Net change in fund balances	267
Fund balance beginning of year	
Fund balance end of year	\$ 267

Statement of Revenue and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis)

Debt Service Fund Year Ended June 30, 2012

		inal .get		nal lget	Ac	tual	Fav	riance orable vorable)
REVENUES								
Taxes	\$		\$	3	\$	270	\$	267
Earnings from investments	<u></u>				<u> </u>			-
Total revenues	\$		\$	3	\$	270	\$	267
EXPENDITURES								
Instructional support	\$		\$	3	\$	3	Ś	
Bonds					•	_	Т	
Interest		_			 	·		
Total expenditures	\$		\$	3	\$	3	\$	

GENERAL FUND

OPERATIONAL FUND - This fund is the chief operating fund of the School District. It is used to account for all financial resources of the School District except for those required to be accounted for in another fund.

TEACHERAGE FUND - To account for resources received from the rental of School owned facilities.

TRANSPORTATION FUND - To account for resources received from the Public Education Department to be used only for eligible to and from school transportation costs.

INSTRUCTIONAL MATERIALS FUND - to account for resources received from the Public Education Department to be used to purchase materials used as the basis for instruction.

Statement D-1

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Combining Balance Sheet General Fund June 30, 2012

ASSETS	Operational	Teacherage	Transporation	Instructional Materials	Total
Cash on deposit Accounts receivable, collectible	\$ 206,107 4,181	\$ 3,821	\$ 42,026	\$ 886	\$ 252,840 4,181
Total assets	\$ 210,288	\$ 3,821	\$ 42,026	\$ 886	\$ 257,021
LIABILITIES					
Accounts payable	\$	\$ _	\$	Ś –	Ś –
Rental deposits		200	<u></u>	——————————————————————————————————————	200
Total liabilities	<u> </u>	200			200
FUND BALANCES					
Nonspendable				— ,	
Restricted		3,621	42,026	886	46,533
Unassigned	210,288		——————————————————————————————————————		210,288
Total fund balance	210,288	<u>3,621</u>	42,026	886	256,821
Total liabilities and					
fund balance	\$ 210,288	\$ 3,821	\$ 42,026	\$ 886	\$ 257,021

STATE OF NEW MEXICO

MOSQUERO MUNICIPAL SCHOOLS

Combining Statement of Revenues, Expenditures

and Changes in Fund Balances

General Fund

Year Ended June 30, 2012

	Operational	Teacherage	Transportation	Instructional Materials	Total
REVENUES			<u> </u>	Traccination	<u> </u>
Property taxes	\$ 24,981	\$	\$ -	\$ -	\$ 24,981
Oil and gas taxes	15,998	' 	т 	~ ~	15,998
Charges for services	· 	6,462			6,462
Local sources	53				53
State sources	1,100,280		200,867	1,986	1,303,133
Federal sources	<u> </u>				
Earnings from investments	352				352
Total revenues	1,141,664	6,462	200,867	1,986	1,350,979
EXPENDITURES					
Direct instruction .	503,849			1,471	505,320
Instructional support	547,643	2,848	168,403	1,41 -	718,894
Food service	19,741				19,741
Total expenditures	1,071,233	2,848	168,403	1,471	1,243,955
Net change in fund balance	70,431	3,614	32,464	515	107,024
Fund balance at beginning of year	139,857	<u> </u>	9,562	371	149,797
Fund balance at end of year	\$ 210,288	\$ 3,621	\$ 42,026	\$ 886	\$ 256,821

General Fund - Operational Fund

Statement of Revenues and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis)

	Original Budget					Actual	Variance Favorable (Unfavorable)		
REVENUES									
Taxes	\$	31,629	\$	31,629	\$	42,980	\$	11,351	
Charges for services		_		····		_		, —	
Local sources		40		40		53		13	
State sources		1,156,154		1,110,220		1,100,280		(9,940)	
Federal sources		_		_				· · · · · · · · · · · · · · · · · · ·	
Earnings from investments		120	· · · · ·	120		352		232	
Total revenues	\$	1,187,943	\$	1,142,009	\$	1,143,665	\$	1,656	
EXPENDITURES									
Direct instruction	\$	591,256	\$	562,822	\$	503,849	\$	58,973	
Instructional support		659,887		642,387	·	547,643	'	94,744	
Food services		28,865		28,865	 .	19,741		9,124	
Total expenditures	\$	1,280,008	\$	1,234,074	\$	1,071,233	\$	162,841	
BUDGETED CASH BALANCE	\$	92,065	\$	92,065					
REVENUES					Ş	1,143,665			
Budgetary basis					,	(2,001)			
Decrease in receivables									
Modified accrual basis					\$	1,141,664			

General Fund - Teacherage Fund

Statement of Revenues and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis)

		siginal Budget		Final Budget	I	Actual	Fa	ariance vorable avorable)
REVENUES								
Taxes	\$	_	\$	_	\$	_	\$	***
Charges for services Local sources		8,700		8,700		6,512		(2,188)
State sources				-		_		
Federal sources				_				
Earnings from investments				<u> </u>				·—
Total revenues	\$	8,700	\$	8,700	\$	6,512	\$	(2,188)
EXPENDITURES								
Direct instruction	\$	_	\$		\$		Ś	_
Instructional support		8,705		8,705	•	3,023	т	5,682
Food services	····	_			·	_		
Total expenditures	\$	8,705	\$	8,705	\$	3,023	\$	5,682
BUDGETED CASH BALANCE	\$	5	\$	5				
REVENUES					\$	6,512		
Budgetary basis					Υ	(50)		
Decrease in receivables					<u></u>	<u> </u>		
Modified accrual basis					\$	6,462		
EXPENDITURES								
Budgetary basis	•				\$	3,023		
Decrease in payables					· ———————	(175)		
Modified accrual basis					\$	2,848		

General Fund - Transportation Fund

Statement of Revenues and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis)

		Original Budget		Final Budget		Actual	Fa	ariance avorable [avorable]
REVENUES								
Taxes	\$	_	\$		\$		\$	_
Charges for services				_		_		
Local sources		1.60.000		_		**************************************		
State sources Federal sources		160,982		205,648		200,867		(4,781)
Earnings from investments						-		<u>-</u>
Total revenues	\$ 	160,982	\$	205,648	\$	200,867	\$	(4,781)
EXPENDITURES								
Direct instruction	\$	_	\$		\$		Ś	
Instructional support		160,982	·	205,648	ı	168,403	Υ	37,245
Food service		-		<u> </u>				
Total expenditures	\$	160,982	\$	205,648	\$	168,403	\$	37,245
BUDGETED CASH BALANCE	\$		\$					

General Fund - Instructional Materials Fund

Statement of Revenues and Expenditures - Budget and Actual (Non-GAAP Budgetary Basis)

		Original Budget		Final Budget	<u> </u>	Actual	Fav	riance orable vorable)
REVENUES								
Taxes	\$	_	\$	_	\$		\$	_
Charges for services		****		_	·		τ	_
Local sources						_		
State sources		1,660		1,660		1,986		326
Federal sources		_				<u> </u>		
Earnings from investments				_		···		
Total revenues	\$	1,660	\$	1,660	\$	1,986	\$	326
EXPENDITURES								
Direct instruction	\$	2,030	\$	2,030	\$	1,471	Ŝ	559
Instructional support		_		, 	•		7	-
Food services					 	_		
Total expenditures	\$	2,030	\$	2,030	\$	1,471	\$	559
BUDGETED CASH BALANCE	\$	370	\$	370				



STATE OF NEW MEXICO
MOSQUERO MUNICIPAL SCHOOLS
Schedule of Cash Receipts and
Disbursements - All Funds by
School District Classification
Year Ended June 30, 2012

	Operational	Teacherage	Transportation	Instructional Materials	Food Services	Athletics	Non- Instructional
Cash balance, June 30, 2011	\$ 133,675	\$ 332	\$ 9,562	\$ 371	\$ 5,713	\$ 850	\$ 21 , 465
Cash Receipts, 2011-2012	1,143,665	6,512	200,867	1,986	20,476	2,140	55,043
Fund Closed	(71)					 -	
Cash Disbursements, 2011-2012	(1,071,162)	(3,023)	(168,403)	(1,471)	(11,170)	(2,752)	(46,826)
Cash balance, June 30, 2012	\$ 206,107	\$ 3,821	\$ 42,026	\$ 886	\$ 15,019	\$ 238	\$ 29,682
	Local	State	Federal Projects	Bond Building	Capital Improvement SB-9	Debt Service	Educational Technology Bonds
Cash balance, June 30, 2011	Local \$ 143	State \$ 119			Improvement		Technology
Cash balance, June 30, 2011 Cash Receipts, 2011-2012			Projects	Building	Improvement SB-9	Service	Technology Bonds
	\$ 143	\$ 119	Projects \$ (207)	Building \$1,604,563	Improvement SB-9 \$ 199,912	Service \$ 294,399	Technology Bonds \$ -
Cash Receipts, 2011-2012	\$ 143 600	\$ 119 2,000	Projects \$ (207) 11,764	Building \$1,604,563 1,003,116	Improvement SB-9 \$ 199,912 202,431	\$ 294,399 375,162	Technology Bonds \$ -

Rice and Associates, C.D.A.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Mr. Hector H. Balderas
New Mexico State Auditor
and
Board of Education
Mosquero Municipal Schools
Mosquero, New Mexico

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, the budgetary comparisons of the General Fund of Mosquero Municipal Schools, as of and for the year ended June 30, 2012, and have issued our report thereon dated November 14, 2012. We also have audited the financial statements of each of the Schools' non-major governmental funds and all the budgetary comparisons presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of Mosquero Municipal Schools is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Mosquero Municipal Schools internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Mosquero Municipal Schools internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Schools' internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not designed to identify all deficiencies in

internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Mosquero Municipal Schools financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of non-compliance or other matters that are required to be reported under Government Auditing Standards which is described in the accompanying Status of Findings and Responses as Request For Reimbursement Not Submitted (12-01).

The Mosquero Municipal Schools responses to the findings identified in our audit are described in the accompanying Status of Findings. We did not audit the Mosquero Municipal Schools response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Office of the State Auditor, the New Mexico State Legislature and the Public Education Department and is not intended to be used by anyone other than these specified parties.

The Control of the Co

November 14, 2012

STATE OF NEW MEXICO MOSQUERO MUNICIPAL SCHOOLS Status of Findings June 30, 2012

Prior Year Audit Findings:

1. Deficit Activity Fund Balance (11-01) - Resolved.

Current Year Audit Findings:

1. Request For Reimbursement Not Submitted (12-01)

Request For Reimbursement Not Submitted (12-01)

CONDITION

Management did not submit a request for reimbursement (RFR) to the Public Education Department (PED) in the amount of \$71 for the Safe and Drug Free Schools Fund. Because the RFR was not submitted timely PED denied the reimbursement request. The charges then had to be moved and paid for out of the Operational Fund.

CRITERIA

All requests for reimbursement are to be submitted to PED by the required deadline so all monies spent are covered by the Special Revenue grant.

CAUSE

Management did not submit the RFR to PED by the required deadline.

EFFECT

The Operational Fund had to pay for these charges of which were not budgeted for originally.

RECOMMENDATION

Management should monitor the Special Revenue Funds quarterly to ensure all requests for reimbursement are submitted when needed by the deadline.

RESPONSE

Reimbursements will be monitored quarterly and submitted in a timely manner by management.

FINANCIAL STATEMENT PREPARATION

The combining and individual fund financial statements and notes to the financial statements for the year ended, June 30, 2012 were prepared by Rice & Associates, CPA, based on managements chart of accounts and trial balances including any adjusting, correcting or closing entries approved by management. These services are allowable under SAS 115.

EXIT CONFERENCE

An exit conference was held at the School District on November 14, 2012, to discuss the current audit report. In attendance were Ms. Darla King, Business Manager, Mr. Billy Ward, Superintendent, Ms. Christine Hayoz, Secretary, Mr. Jack Chatfield, School Board President, Mr. Curtis Jeffrey, School Board Vice-Presdident, Ms. Catherine Wheeler, School Board Secretary, Mr. Victor R. Vigil, School Board Member, Ms. Amanda Culbertson, School Board Member, and Ms. Pamela A. Rice, CPA, Contract Auditor. A properly closed regular session was held.