

State of New Mexico Lake Arthur Municipal Schools

> Annual Financial Report June 30, 2018

De'Aun Willoughby CPA, PC Certified Public Accountant Clovis, New Mexico

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# State of New Mexico Lake Arthur Municipal Schools Official Roster June 30, 2018

# **Board of Education**

Edward Rubio Gene Bassett Irma Salmon Melodia Robinson Cyndi Buck President Vice-President Secretary Member Member

## **School Officials**

Elisa Begueria Dee Dee Dalton Superintendent Business Manager De'Aun Willoughby CPA, PC

Certified Public Accountant

225 Innsdale Terrace Clovis, NM 88101 (855) 253-4313

## Independent Auditor's Report

Mr. Wayne Johnson State Auditor of the State of New Mexico Board Members of the Lake Arthur Municipal Schools

Mr. Johnson and Members of the Board

#### Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the budgetary comparisons for the general and major special revenue funds of Lake Arthur Municipal Schools (District), as of and for the year ended June 30, 2018, and the related notes to the financial statements which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2018, and the respective changes in financial position, thereof and the respective budgetary comparisons for the general and major special revenue funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Schedules of Required Supplementary Information for Pension Plan and Other Post-Employment Benefits (OPEB) and their related notes be presented to supplement the basic financial statements. Such information although not a part of the basic financial statements , is required by the Governmental Accounting Standards Board who consider it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during my audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures to express an opinion or provide any assurance.

Management has omitted the Management's Discussion and Analysis which is required to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the District's financial statements that collectively comprise the District's basic financial statements. The other schedules presented as other supplementary information as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other schedules presented as other supplemental information are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with the auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 10, 2018 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control over financial reporting and compliance.

# De'Aun Willoughby, CPA, PC

Clovis, New Mexico October 10, 2018 **Financial Section** 

		Governmental Activities
Assets		
Current Assets		
Cash and Cash Equivalents	\$	899,651
Property Taxes Receivable		44,790
Due from Grantor		33,016
Inventory		377
Total Current Assets		977,834
Noncurrent Assets		
Capital Assets		11,571,312
Less: Accumulated Depreciation		(6,130,924)
Total Noncurrent Assets		5,440,388
Total Assets		6,418,222
Deferred Outflows of Resources		
Deferred Outflows Related to Pensions		
Actuarial Experience		6,827
Changes of Assumptions		1,110,179
Changes in Proportion		13,228
Contributions Subsequent to Measurement Date		131,223
Deferred Outflows Related to Other Post-Employment Benefits		
Contributions Subsequent to Measurement Date		18,881
Total Deferred Outflows of Resources		1,280,338
Liabilities		· · ·
Current Liabilities		
Accounts Payable		8,192
Accrued Interest		45,466
Current Portion of Long-Term Debt		255,000
Compensated Absences		11,304
Total Current Liabilities		319,962
Noncurrent Liabilities		0.0,002
Bonds		3,610,000
Pension Liability		3,803,029
Other Post-Employment Benefits Liability		1,028,690
Total Noncurrent Liabilities		8,441,719
Total Liabilities	_	8,761,681
Deferred Inflows of Resources		
Deferred Inflows Related to Grants		992
Deferred Inflows Related to Pensions		
Actuarial Experience		58,589
Investment Experience		522
Changes in Proportion		162,628
Deferred Inflows Related to Other Post-Employment Benefits		102,020
Actuarial Experience		39,476
Investment Experience		14,798
Changes of Assumptions		179,853
Total Deferred Inflows of Resources		456,858
Net Position		
Net Investment in Capital Assets		1,575,388
Restricted for		
Capital Projects		84,158
Debt Service		424,386
Unrestricted		(3,603,911)
Total Net Position	\$	(1,519,979)
The notes to the financial statements are an integral part of this statement.		

# State of New Mexico Lake Arthur Municipal Schools Government-Wide Statement of Activities

For the Year Ended June 30, 2018

			Program Revenues Ne					let (Expenses)
		_			Operating	Capital		Revenue and
			Charges fo	r	Grants and	Grants and		Changes in
Functions/Programs	Expenses	-	Services	-	Contributions	Contributions	<u> </u>	Net Assets
Governmental Activities								
Instruction \$	1,358,617	\$	4,089	\$	94,963	\$ 0	\$	(1,259,565)
Support Services								
Students	123,000		17,788		5,101	0		(100,111)
Instruction	158,741		0		9,310	0		(149,431)
General Administration	219,621		0		0	0		(219,621)
School Administration	125,599		0		0	0		(125,599)
Central Services	153,325		0		0	0		(153,325)
Operation of Plant	355,213		12,810		0	0		(342,403)
Student Transportation	101,456		0		99,349	0		(2,107)
Other Support Services	2,059		0		0	0		(2,059)
Food Services Operations	121,546		6,055		75,733	0		(39,758)
Interest on Long-Term								
Obligations & Other Charges	150,588	_	0	_	0	0		(150,588)
Total Governmental Activities \$	2,869,765	\$	40,742	\$	284,456	\$0		(2,544,567)

General Revenues

48,042
98,444
562,024
1,692,422
0
37,377
2,438,309
(106,258)
(400,000)
(190,682)
(1,223,039)
(1,413,721)
(1,519,979)

	_	General		
	_	Operational 11000	Teacherage 12000	Transportation 13000
Assets	\$	150 095	¢ 16 706	\$ 0
Cash and Cash Equivalents Receivables	Ф	159,985	\$ 16,726	ф 0
Taxes Receivable		1,506	0	0
Due From Grantor		0	0	0
Interfund Balances		30,054	0	0
Inventory	_	0	0	0
Total Assets	\$	191,545	\$ 16,726	\$0
Liabilities				
Accounts Payable	\$	8,138	\$ 0	\$ 0
Current Amount Due				
Principal		0	0	0
Interest		0	0	0
Interfund Balance		0	0	0
Total Liabilities	_	8,138	0	0
Deferred Inflows of Resources				
Unavailable Revenue		377	0	0
Total Deferred Inflows of Resources	_	377	0	0
Fund Balances				
Nonspendable-Inventory		0	0	0
Restricted for Special Revenue		0	0	0
Restricted for Capital Projects		0	0	0
Restricted for Debt Service		0	0	0
Unassigned	_	183,030	16,726	0
Total Fund Balances		183,030	16,726	0
Total Liabilities, Deferred Inflows and F				
Balances	\$	191,545	\$ 16,726	\$0

		General		Special Revenue	_	
	_	Instructional Materials 14000		Wind Farm 29134		Debt Service 41000
Assets	\$	E 070	¢	150,000	¢	440.000
Cash and Cash Equivalents Receivables	Ф	5,272	Ф	150,000	Ф	412,282
Taxes Receivable		0		0		31,109
Due From Grantor		0		0		0
Interfund Balances		0		0		0
Inventory	_ <del>-</del>	0		0		0
Total Assets	\$_	5,272	\$	150,000	\$_	443,391
Liabilities						
Accounts Payable	\$	0	\$	0	\$	0
Current Amount Due	Ψ	0	Ψ	Ũ	Ŷ	Ŭ
Principal		0		0		25,000
Interest		0		0		22,013
Interfund Balance	_	0		0		0
Total Liabilities	_	0		0		47,013
Deferred Inflows of Resources						
Unavailable Revenue		0		0		9,759
Total Deferred Inflows of Resources	-	0		0		9,759
	-					
Fund Balances						
Nonspendable-Inventory		0		0		0
Restricted for Special Revenue Restricted for Capital Projects		0		150,000 0		0
Restricted for Debt Service		0		0		386,619
Unassigned		5,272		0		000,019
Total Fund Balances	_	5,272		150,000		386,619
		•		•		·
Total Liabilities, Deferred Inflows and Fund	, k					
Balances	\$_	5,272	\$_	150,000	\$	443,391

		Other Governmental Funds	Total Governmental Funds
Assets			
Cash and Cash Equivalents	\$	155,386 \$	899,651
Receivables			
Taxes Receivable		12,175	44,790
Due From Grantor		33,016	33,016
Interfund Balances		0	30,054
Inventory		377	377
Total Assets	\$	200,954 \$	1,007,888
Liabilities			
Accounts Payable	\$	54 \$	8,192
Current Amount Due			
Principal		0	25,000
Interest		0	22,013
Interfund Balance		30,054	30,054
Total Liabilities	-	30,108	85,259
Deferred Inflows of Resources			
Unavailable Revenue		4,502	14,638
Total Deferred Inflows of Resources	-	4,502	14,638
Fund Balances			
Nonspendable-Inventory		377	377
Restricted for Special Revenue		44,042	194,042
Restricted for Capital Projects		84,158	84,158
Restricted for Debt Service		37,767	424,386
Unassigned		0	205,028
Total Fund Balances	-	166,344	907,991
Total Liabilities, Deferred Inflows and Fund			
Balances	\$_	200,954 \$	1,007,888

State of New Mexico Lake Arthur Municipal Schools Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position June 30, 2018

Total Fund Balance - Governmental Funds	\$	907,991
Amounts reported for governmental activities in the Statement of Net Assets are different because:		
Property taxes receivable will be collected after the period of availability, but are not available soon enough to pay for the current period's expenditures, and therefore are deferred in the funds.		13,646
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. Capital Assets \$ 11,571,3 Accumulated Depreciation (6,130,9		5,440,388
Deferred Outflows and Inflows Related to Pensions and Other Post-Employment Benefits (OPEB) are the results of differences in expected and actual actuary experience and the difference in actuary projected and actual earnings. Also changes in proportion and differences between contributions and proportionate share of contributions. Deferred Outflows Related to Pensions 1,261,4 Deferred Outflows Related to OPEB 18,8 Deferred Inflows Related to OPEB (221,7 Deferred Inflows Related to OPEB (234,1	81 39)	824,472
Long-term and certain other liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long- term and other liabilities at year end consist of : Accrued Interest (23,4 Compensated Absences (11,3 Bonds payable (3,840,0 Pension Liability (3,803,0 Other Post-Employment Benefits Liability (1,028,6	04) 00) 29)	(8,706,476)
Total Net Position - Governmental Activities	\$_	(1,519,979)

# State of New Mexico Lake Arthur Municipal Schools Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2018

	_	General		
	_	Operational 11000	Teacherage 12000	Transportation 13000
Revenues				
Property Taxes	\$	22,967 \$		\$0
Fees		0	12,810	0
State & Local Grants		1,692,265	0	99,349
Federal Grants		157	0	0
Miscellaneous	_	31,777	0	0
Total Revenues	-	1,747,166	12,810	99,349
Expenditures				
Current		000.000	0	0
Instruction		802,926	0	0
Support Services Students		00 704	0	0
		92,734	0	0
Instruction General Administration		116,555 176,243	0	0
School Administration		96,874	0 0	0 0
Central Services			0	-
Operation of Plant		126,434 254,996	7,809	0 0
•		254,996	7,809 0	-
Student Transportation			-	99,360
Other Support Services Food Services Operations		2,059	0	0 0
•		34,959	•	-
Capital Outlay Debt Service		0	7,388	0
		0	0	0
Principal		0	0	-
Interest Total Expanditures	-	1,704,903	0	<u> </u>
Total Expenditures	-	1,704,903	15,197	99,300
Excess (Deficiency) of Revenues				
Over Expenditures	-	42,263	(2,387)	(11)
Fund Balances at Beginning of Year		140,767	19,113	22
Restatement	_	0	0	(11)
Restated Beginning Fund Balance	-	140,767	19,113	11
Fund Balances End of Year	\$	183,030 \$	16,726	\$0

# State of New Mexico Lake Arthur Municipal Schools Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2018

		General	Special Revenue	
	_	Instructional Materials 14000	Wind Farm 29134	Debt Service 41000
Revenues	•	o <b>^</b>		
Property Taxes	\$	0 \$	0	477,181
Fees		0	0	0
State & Local Grants		2,912	0	0
Federal Grants		0	0	0
Miscellaneous	-	0	25,000	0
Total Revenues	-	2,912	25,000	477,181
Expenditures				
Current				
Instruction		416	0	0
Support Services				
Students		0	0	0
Instruction		0	0	0
General Administration		0	0	2,438
School Administration		0	0	0
Central Services		0	0	0
Operation of Plant		0	0	0
Student Transportation		0	0	0
Other Support Services		0	0	0
Food Services Operations		0	0	0
Capital Outlay		0	0	0
Debt Service				
Principal		0	0	250,000
Interest		0	0	151,483
Total Expenditures	-	416	0	403,921
Excess (Deficiency) of Revenues				
Over Expenditures	-	2,496	25,000	73,260
Fund Balances at Beginning of Year		2,776	125,000	386,622
Restatement		0	0	(73,263)
Restated Beginning Fund Balance	-	2,776	125,000	313,359
Fund Balances End of Year	\$	5,272 \$	150,000	386,619

State of New Mexico Lake Arthur Municipal Schools Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2018

		Other Governmental Funds	Total Governmental Funds
Revenues	•		
Property Taxes	\$	180,893 \$	
Fees		27,932	40,742
State & Local Grants		11,017	1,805,543
Federal Grants		171,178	171,335
Miscellaneous		0	56,777
Total Revenues		391,020	2,755,438
Expenditures			
Current			
Instruction		95,903	899,245
Support Services			
Students		27,103	119,837
Instruction		9,310	125,865
General Administration		982	179,663
School Administration		0	96,874
Central Services		0	126,434
Operation of Plant		61,241	324,046
Student Transportation		0	100,483
Other Support Services		0	2,059
Food Services Operations		69,058	104,017
Capital Outlay		32,640	40,028
Debt Service			
Principal		55,000	305,000
Interest		1,100	152,583
Total Expenditures		352,337	2,576,134
Excess (Deficiency) of Revenues			470.004
Over Expenditures		38,683	179,304
Fund Balances at Beginning of Year		125,763	800,063
Restatement		1,898	(71,376)
Restated Beginning Fund Balance		127,661	728,687
Fund Balances End of Year	\$	166,344	907,991

# State of New Mexico Lake Arthur Municipal Schools Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance To the Statement of Activities June 30, 2018

Excess (Deficiency) of Revenues Over Expenditures		\$	179,304
Amounts reported for Governmental Activities in the Statement of Activities are different because:			
Some property taxes will not be collected for several months after the District's fiscal year ends, they are not considered "available" revenues in the governmental funds, and are instead reported as unavailable revenues. They are however, recorded as revenues in the Statement of Activities. Property Taxes Receivable, June 30, 2017 Property Taxes Receivable, June 30, 2018	\$ (11,177) 13,646	)	2,469
	13,040	-	2,405
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the Statement of Net Position and allocated over their estimated useful lives as annual depreciation expenses in the statement of activities. Depreciation expense Donated Capital Outlay Capital Outlay	(306,421) 5,600 40,028	)	(260,793)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. Principal paid for bonds			305,000
Interest is accrued through year end but the Balance Sheet included interest payable within thirty day of year end.			
Accrued Interest, June 30, 2017 Accrued Interest, June 30, 2018	25,449 (23,452)	)	1,997
Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.			
Compensated Absences, June 30, 2017 Compensated Absences, June 30, 2018	4,617 (11,304)	)	(6,687)
Pension and Other Post-Employment Benefits (OPEB) contributions are reported as expenses in the government funds but are deferred outflows in the Statement of Net Position. Pension and OPEB expense is reported in the Statement of Activities but not in the governmental funds.		-	(-) )
Pension Contributions	131,223		
OPEB Contributions Pension Expense OPEB Expense	18,881 (436,755) (40,897)		(327,548)
Changes in Net Position of Governmental Activities		\$_	(106,258)

# State of New Mexico Lake Arthur Municipal Schools General Fund-Operational-11000 Statement of Revenues, Expenditures, and Changes in Cash Balance -Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2018

· · · · · · · · · · · · · · · · · · ·				Actual	Variance with Final Budget-
		Budgeted /		(Budgetary	Favorable
Devenues	-	Original	Final	Basis)	(Unfavorable)
Revenues	¢	00 407 ¢	00.0E0 ¢		
Property Taxes	\$	22,437 \$	23,350 \$	23,386 \$	
State & Local Grants		1,628,601	1,692,265	1,692,265	0
Miscellaneous	-	12,911	<u>13,089</u> 1,728,704	31,935 1,747,586	18,846
Total Revenues	_	1,663,949	1,728,704	1,747,580	18,882
Expenditures Instruction					
Personnel Services		602,180	567,562	549,911	17,651
Employee Benefits		239,323	202,321	194,881	7,440
Professional & Tech Services		23,027	23,027	21,893	1,134
Purchased Property Services		9,600	9,600	8,677	923
Other Purchased Services		7,607	7,946	5,777	2,169
Supplies		26,598	36,266	21,788	14,478
Total Instruction	_	908,335	846,722	802,927	43,795
Support Services Students		05 000	0.000	4 74 4	000
Personnel Services		35,000	2,000	1,714	286
Employee Benefits Professional & Tech Services		9,044	2,355	993	1,362
Other Purchased Services		95,500 947	98,759 947	89,330 697	9,429 250
Total Students	-	140,491	104,061	92,734	11,327
Total Students	-	140,431	104,001	92,734	11,527
Instruction					
Personnel Services		67,800	67,800	67,800	0
Employee Benefits		16,774	16,774	16,764	10
Supplies	_	35,000	32,175	31,991	184
Total Instruction	-	119,574	116,749	116,555	194
General Administration					
Personnel Services		25,200	114,650	114,650	0
Employee Benefits		6,591	32,001	32,001	0
Professional & Tech Services		134,076	23,655	20,387	3,268
Purchased Property Services		4,025	4,398	4,045	353
Other Purchased Services		5,015	5,802	5,160	642
Supplies		0	2,000	0	2,000
Total General Administration	\$_	174,907 \$	182,506 \$	176,243 \$	6,263

# State of New Mexico Lake Arthur Municipal Schools General Fund-Operational-11000 Statement of Revenues, Expenditures, and Changes in Cash Balance -Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2018

For the Year Ended June 30, 2018		Budgeted A	mounts	Actual (Budgetary	Variance with Final Budget- Favorable
	_	Original	Final	Basis)	(Unfavorable)
School Administration	•	<b>T</b> O OOO <b>A</b>	<b>T</b> 0 000 <b>(</b>	<b>T</b> O 000 <b>(</b>	
Personnel Services	\$	73,260 \$	73,260 \$	73,260 \$	
Employee Benefits		18,166	18,167	18,157	10
Professional & Tech Services		150	700	450	250
Purchased Property Services		3,422	4,045	4,045	0
Other Purchased Services		977	1,242	678	564
Supplies	-	0	284	284	0
Total School Administration	-	95,975	97,698	96,874	824
Central Services					
Personnel Services		73,825	73,857	73,364	493
Employee Benefits		43,089	42,283	34,364	7,919
Professional & Tech Services		8,958	10,333	10,278	55
Purchased Property Services		3,422	4,045	4,045	0
Other Purchased Services		821	1,835	1,473	362
Supplies		0	3,302	2,911	391
Total Central Services	_	130,115	135,655	126,434	9,221
Operation of Plant					
Personnel Services		48,600	31,074	16,969	14,105
Employee Benefits		32,364	25,998	2,630	23,368
Professional & Tech Services		4,925	6,465	6,465	0
Purchased Property Services		101,824	110,037	105,402	4,635
Other Purchased Services		77,717	100,691	95,336	5,355
Supplies	_	35,108	46,231	27,610	18,621
Total Operation of Plant	_	300,538	320,496	254,411	66,085
Student Transportation					
Other Purchased Services		1,102	1,124	1,124	0
Total Student Transportation	-	1,102	1,124	1,124	0
	_				
Other Support Services					
Miscellaneous		6,804	6,804	2,059	4,745
Total Other Support Services	_	6,804	6,804	2,059	4,745
Total Support Services		969,506	965,093	866,434	98,659
Food Service					
Personnel Services		28,052	28,052	26,052	2,000
Employee Benefits		12,291	12,291	8,907	3,384
Total Food Service	_	40,343	40,343	34,959	5,384
Total Expenditures	\$_	1,918,184 \$	1,852,158 \$	1,704,320 \$	147,839

# State of New Mexico Lake Arthur Municipal Schools General Fund-Operational-11000 Statement of Revenues, Expenditures, and Changes in Cash Balance -Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2018

	-	Budgeted Ar Original	nounts Final	Actual (Budgetary Basis)	Variance with Final Budget- Favorable (Unfavorable)		
Excess (Deficiency) of Revenues Over Expenditures	\$	(254,235) \$	(123,454) \$	43,266	\$ 166,721		
Cash Balance Beginning of Year	_	146,773	146,773	146,773	0		
Cash Balance End of Year	\$_	(107,462) \$	23,319 \$	190,039	\$166,721		
Reconciliation of Budgetary Basis to GAAP Basis\$ 43,266Excess (Deficiency) of Revenues Over Expenditures-Cash Basis\$ 43,266Net Change in Taxes Receivable(41)Net Change in Accounts Payables(585)Net Change in Unavailable Revenue(377)Excess (Deficiency) of Revenues Over Expenditures-GAAP Basis\$ 42,263							

# State of New Mexico Lake Arthur Municipal Schools General Fund-Teacherage-12000 Statement of Revenues, Expenditures, and Changes in Cash Balance -Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2018

Revenues	-	Budgeted A Original	Amounts Final	Actual (Budgetary Basis)	Variance with Final Budget- Favorable (Unfavorable)
Fees	\$	14,800 \$	14,800 \$	12,810 \$	(1,990)
Total Revenues	Ψ_	14,800	14,800	12,810	(1,990)
	_	14,000	14,000	12,010	(1,990)
Expenditures					
Operation of Plant					
Purchased Property Services		25,076	25,076	13,830	11,246
Other Purchased Services		5,090	5,090	275	4,815
Supplies		3,656	3,656	1,092	2,564
Total Operation of Plant	_	33,822	33,822	15,197	18,625
Total Expenditures	_	33,822	33,822	15,197	18,625
Excess (Deficiency) of Revenues Over Expenditures		(19,022)	(19,022)	(2,387)	16,635
Cash Balance Beginning of Year	_	19,113	19,113	19,113	0
Cash Balance End of Year	\$_	91_\$	<u>91</u> \$	16,726 \$	16,635

Reconciliation of Budgetary Basis to GAAP Basis

Excess (Deficiency) of Revenues Over Expenditures-Cash Basis Excess (Deficiency) of Revenues Over Expenditures-GAAP Basis

\$ (2,387)
\$ (2,387)

# State of New Mexico **Lake Arthur Municipal Schools** General Fund-Transporation-13000 Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2018

				Actual	Variance with Final Budget-
		Budgeted Ar	nounts	(Budgetary	Favorable
		Original	Final	Basis)	(Unfavorable)
Revenues					
State Grant	\$	99,349 \$	99,349 \$	99,349 \$	0
Total Revenues	_	99,349	99,349	99,349	0
Expenditures					
Student Transportation					
Personnel Services		2,850	2,850	2,850	0
Employee Benefits		1,412	1,412	1,412	0
Purchased Property Services		2,400	2,400	2,400	0
Other Purchased Services		92,687	92,698	92,698	0
Total Student Transportation	_	99,349	99,360	99,360	0
Total Expenditures	_	99,349	99,360	99,360	0
Excess (Deficiency) of Revenues					
Over Expenditures	_	0	(11)	(11)	0
Cash Balance Beginning of Year		22	22	22	0
Restatement-Return to PED		0	0	(11)	(11)
Restated Beginning Balance	_	22	22	11	(11)
Cash Balance End of Year	\$	\$	<u>    11 </u> \$	0 \$	(11)
Reconciliation of Budgetary Basis to G			Rocic ¢	(11)	

Excess (Deficiency) of Revenues Over Expenditures-Cash Basis Excess (Deficiency) of Revenues Over Expenditures-GAAP Basis

\$<u>(11)</u> \$<u>(11)</u>

# State of New Mexico Lake Arthur Municipal Schools General Fund-Instructional Materials-14000 Statement of Revenues, Expenditures, and Changes in Cash Balance -Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2018

		Budgeted An	ounte	Actual (Budgetary	Variance with Final Budget- Favorable
	-	Original	Final	Basis)	(Unfavorable)
Revenues	-	Original		D0313)	(emaverable)
State Grant	\$	2,497 \$	2,912 \$	2,912 \$	0
Total Revenues	Ť -	2,497	2,912	2,912	0
Expenditures					
Instruction					
Supplies	_	3,876	5,687	416	5,271
Total Instruction	-	3,876	5,687	416	5,271
Total Expenditures	_	3,876	5,687	416	5,271
Excess (Deficiency) of Revenues					
Over Expenditures		(1,379)	(2,775)	2,496	5,271
Cash Balance Beginning of Year	_	2,776	2,776	2,776	0
Cash Balance End of Year	\$_	1,397_\$	<u> </u>	5,272 \$	5,271
Reconciliation of Budgetary Basis to Excess (Deficiency) of Revenues Excess (Deficiency) of Revenues	Over E	xpenditures-Cash I		2,496 2,496	

# State of New Mexico Lake Arthur Municipal Schools Special Revenue Fund-Wind Farm - 29134 Statement of Revenues, Expenditures, and Changes in Cash Balance -Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2018

		Budgete	d Amounts	Actual (Budgetary	Variance with Final Budget- Favorable
		Original	Final	Basis)	(Unfavorable)
Revenues				<u>,</u>	<u>/_</u>
Local Grants	\$	19,250	\$ 99,714 \$	25,000 \$	\$ (74,714)
Total Revenues	_	19,250	99,714	25,000	(74,714)
Expenditures Capital Outlay					
Purchased Property Services		62,500	62,500	0	62,500
Fixed Assets		87,500	87,500	0	87,500
Total Capital Outlay	_	150,000	150,000	0	150,000
Total Expenditures		150,000	150,000	0	150,000
Excess (Deficiency) of Revenues					
Over Expenditures		(130,750)	(50,286)	25,000	75,286
Cash Balance Beginning of Year		125,000	125,000	125,000	0
Cash Balance End of Year	\$	(5,750)	\$\$	150,000	5
Reconciliation of Budgetary Basis to Excess (Deficiency) of Revenues Excess (Deficiency) of Revenues	Over Ex	xpenditures-C		25,000 25,000	

		Agency Funds
Assets		
Cash and Cash Equivalents Total Assets	\$ \$	70,040 70,040
Liabilities		
Deposits Held for Others Total Liabilities	\$ 	70,040 70,040

## Summary of Significant Accounting Policies

The financial statements of the Lake Arthur Municipal Schools (District) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

## Financial Reporting Entity

The District has been in existence since the early nineteen hundreds, and is currently operating under the provisions of the Public School District Code, Chapter 22, of the New Mexico Statutes Annotated, 1978 Compilation. The District operates with a local board of education - superintendent form of government and provides a supervised program of instruction designed to educate students at the elementary and secondary level.

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the District is considered a *primary government*, since it is a special-purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement No. 14, fiscally independent means that the District may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges and issue bonded debt.

The District has no component units, defined by GASB Statement No. 14 as other legally separate organizations for which the elected District members are financially accountable. There are no other primary governments with which the School Board Members are financially accountable. There are no other primary governments with which the District has a significant relationship.

The accounts of the District are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The funds of the District are classified into two categories: governmental and fiduciary. In turn, each category is divided into separate fund types. The fund classification and a description of each existing fund type follows below:

#### Governmental Funds

Governmental funds are used to account for the District's general government activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of capital assets and the servicing of general long-term debt.

General Fund - The General Fund is the general operating fund of the District and accounts for all revenues and expenditures of the District not encompassed within other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Capital Projects Fund - The Capital Projects Fund is used to account for all resources for the acquisition of capital facilities by the District.

Debt Service Fund - The Debt Service Fund is used to account for the resources for, and the payment of, principal, interest and related costs.

## Fiduciary Fund Type

Fiduciary funds account for assets held by the government in a trustee capacity or as an agent on behalf of outside parties, including other governments, or on behalf of other funds within the District.

The Student Activity Fund, an agency fund, accounts for assets held by the District as an agent for the District organizations. These organizations exist with the explicit approval of and are subject to revocation by the District's Board of Education. This accounting reflects the District's agency relationship with the student activity organizations.

The District reports the following major governmental funds:

#### General Fund (11000)(12000)(13000)(14000)

The General Fund consist of four sub funds. The first is the Operational fund of the District and accounts for all revenues and expenditures of the District not encompassed within other funds. The Teacherage accounts for rents collected from teachers and related expenditures. The Transportation fund includes a state grant to provide transportation for students in the District. The Instructional Materials fund accounts for a state grant to provide text books for students in the District.

#### Major Special Revenue Fund

**Wind Farm (29134)**. This fund is used to account for wind farm payment in lieu of property taxes revenue. The fund was created by definition.

#### Major Debt Service Fund

**Debt Service Fund (41000).** To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The resources of this fund are generated by a tax levy based upon property values. Expenditures are restricted to debt reduction.

### Measurement Focus and Basis of Accounting

#### Government-Wide Financial Statements (GWFS)

The Statement of Net Position and the Statement of Activities displays information about the reporting government as a whole. Fiduciary funds are not included in the GWFS. Fiduciary Funds are reported only in the Statement of Fiduciary Assets and Liabilities at the fund financial statement level.

The Statement of Net Position and the Statement of Activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, deferred outflow of resources, liabilities and deferred inflow of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, deferred outflow of resources, liabilities and deferred inflow of resources resulting from nonexchange transactions are recognized in accordance with the requirement of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions."

#### Program Revenues

Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the District's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the District's general revenues. Program revenues include: 1) charges for services to students or applicants who purchase, use or directly benefit from the goods or services provided by the given function 2) program-specific operating grants and contributions, and including grants for transportation, instructional materials, food service, special revenue funds such as special education as well as others and federal and state programs 3) program specific capital grants and contributions.

*Fund Financial Statements (FFS)* Governmental Funds

## State of New Mexico Lake Arthur Municipal Schools Notes to the Financial Statements June 30, 2018

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 30 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. Any effect of interfund activity has been eliminated from the district-wide financial statements.

#### **Revenues**

Ad valorem taxes are susceptible to full accrual on the government wide financial statements. Property Tax revenues recognize revenues net of estimated refunds and uncollectible accounts in the period for which the taxes are levied.

*Entitlement and shared revenues* (which include state equalization and state revenue sharing) are recorded as unrestricted grants-in-aid at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met and the susceptible to accrual criteria have been met.

*Other receipts* become measurable and available when cash is received by the District and are recognized as revenue at that time.

#### **Expenditures**

*Salaries* are recorded as paid. Salaries for nine-month employees are paid prior to the end of the fiscal year and therefore are not accrued. Salaries for the twelve month employees payroll are accrued.

## Other Financing Sources (Uses)

Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sale of fixed assets, debt extinguishments, long-term debt proceeds, etc.) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

#### **Basis of Budgeting**

Formal budgetary integration is employed as a management control device during the year.

Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are adopted on a basis inconsistent with generally accepted accounting principles (GAAP). These budgets are prepared using the cash basis of accounting. Budgetary comparisons for the various funds in this report are on the non-GAAP budgetary basis.

The District follows the following procedures in establishing data reflected in the financial statements:

- Prior to April 15, (unless a later date is fixed by the Secretary of Education) the local school board submits to the School Budget and Finance Analysis Unit (SBFAU) of the New Mexico Public Education Department an estimated budget for the District for the ensuing fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them. All budgets submitted to the New Mexico Public Education Department (PED) by the district shall contain headings and details as prescribed by law.
- 2. Prior to June 20, of each year, the proposed "operating" budget will be reviewed and approved by the SBFAU and certified and approved by the local school board at the public hearing of which notice has been published by the local school board which fixed the estimated budget for the district for the ensuing fiscal year.
- 3. The "operating" budget will be used by the District until they have been notified that the budget has been approved by the SBFAU and the local school board. The budget shall be integrated formally in to the accounting system. Encumbrances shall be used as an element for control and shall be integrated into the budget system.
- 4. The District shall make corrections, revisions and amendments to the estimated budgets fixed by the local school board to recognize actual cash balances and carryover funds, if any. These adjustments shall be reviewed and approved by the SBFAU.
- 5. No school board or officer or employee of the District shall make any expenditures or incur any obligation for the expenditures of public funds unless such expenditure or contractual obligation is made in accordance with an operating budget approved by the division. But this does not prohibit the transfer of funds between line items within a series of a budget.
- 6. Budget change requests are processed in accordance with Supplement I (Budget Preparation and Maintenance) of the *Manual of Procedures Public School Accounting and Budgeting.* Such changes are initiated by the District and approved by the SBFAU.
- 7. Legal budget control for expenditures is by function.
- 8. Appropriations lapse at fiscal year end. Funds unused during the fiscal year may be carried over into the next fiscal year by budgeting those in the subsequent fiscal year's budget. The budget of the District has been amended during the current fiscal year in accordance with these procedures. The budget schedules included in the accompanying financial statements reflect the approved budget and amendments thereto.

#### Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

The District is authorized under the provisions of Chapter 6, Article 10, paragraph 10, NMSA 1978, to deposit its money in banks, savings and loan associations and/or credit unions whose accounts are insured by an agency of the United States.

#### Investments

All money not immediately necessary for the public uses of the District may be invested in :

(a) bonds or negotiable securities of the United States, the state or any county, municipality or school district which has a taxable valuation of real property for the last preceding year of at least one million dollars (1,000,000) and has not defaulted in the payment of any interest or sinking fund obligation or failed to meet any bonds at maturity at any time within five years last preceding; or

(b) securities that are issued by the United States government or by its agencies or instrumentalities and that are either direct obligations of the United States or are backed by the full faith and credit of the United States government or agencies guaranteed by the United States government.

(c) in contracts with banks, savings and loan associations or credit unions for the present purchase and resale at a specified time in the future of specific securities at specified prices at a price differential representing the interest income to be earned by the investor. The contract shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with the investment. The contract shall be fully secured by obligations of the United States having a market value of at least one hundred two percent of the contract. The collateral required for investment in the contracts provided for in this subsection shall be shown on the books of the financial institution as being the property of the investor and the designation shall be with investment.

## **Receivables and Payables**

Receivables include property taxes, interfund loans that are expected to be paid back and amount due from state government agencies related to various grant agreements. Payables represent routine monthly bills for services rendered and products purchased and accrued salaries and benefits.

#### Property Taxes

The County collects the District's share of property taxes assessed. Property taxes attach an enforceable lien on property as of January 1st. Tax notices are sent by the County treasurer to property owners by November 1st of each year to be paid in whole or in two installments by November 10th and April 10th of each year. The County collects such taxes and distributes them to the District on a monthly basis. The District accounts for its share of property taxes in the General, Debt Service and Capital Projects Funds. Only those collections received are recorded as revenues for the budget presentation.

#### Elimination and Reclassifications of Certain Receivables and Payables

In the process of aggregating data for the Statement of Assets and Liabilities and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

#### Inventories and Prepaid Items

Purchased inventory is valued at the lower of cost (first-in, first-out) or market. Inventory in the Cafeteria Fund consists of purchased food and non-food items and United States Department of Agriculture (USDA) commodities. Commodities are shown at the USDA procurement cost. Costs are recorded as expenditures at the time individual inventory items are used (consumption method). Reported inventories are equally offset by a fund balance reserve which indicates that they do not constitute "available spendable resources" even though they are a component of net current assets. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both District-wide and fund financial statements.

#### Capital Assets

Capital assets are recorded at historical costs and depreciated over their estimated useful lives (with no salvage value). Capital assets are defined by the District as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Donated capital assets are recorded at their estimated fair market value on the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

If there are any construction projects funded by the NM Public School Facilities Authority they are included in the appropriate capital projects fund and in the capital assets.

Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

**Buildings & Improvements** 

20-50 Years

Equipment, Vehicles, Information Technology Equipment, Software & Library Books

3-15 Years

#### Capital Leases

Capital leases are recorded at the inception of the leases as expenditures and other financing sources in governmental fund financial statement at the present value of the future minimum lease payments, using the stated or implicit interest rate in the leases. Lease payments are recorded as expenditures on the due date. Capital leases are recorded as a liability in the government-wide financial statement at the time of inception and the corresponding asset is recorded in the capital asset section on the balance sheet.

# Short -Term Debt

Short-term debt results from borrowings characterized by anticipation notes, use of lines of credit, and similar loans. The District does not have any activity in short-term debt.

#### Long-Term Liabilities

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method or the straight-line method if the difference from the effective interest method is minimal. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing sources, whether or not withheld from the actual net of debt proceeds received, are reported as debt service expenditures.

#### **Compensated Absences**

Twelve month (full time) employees at the professional level or a classified administrator will be entitled to 96 hours (12 days) of annual leave. The district will pay a max of 160 hours (20 days) for accrued vacation time only.

#### Restricted Net Position

For the government-wide statement of net position, net positions are reported as restricted when constraints placed on net positions use are either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available it will first be applied to restricted resources.

#### Fund Balances of Fund Financial Statements

Nonspendable Fund Balance is a category that is not converted into cash such as inventory.

Restricted fund balance includes amounts that have constraints placed on their use that are (a) externally imposed by grantors, laws or regulation of other governments or (b) imposed by enabling legislation.

Committed fund balance is a classification for governmental fund balance reporting that includes amounts that can only be used for specific purposes pursuant to constraints imposed by law and require a formal action of the government's highest level of decision-making authority.

Assigned fund balance is a classification for governmental fund balance reporting that includes amounts that the governmental entity intends to use for specific purposes.

Unassigned fund balance is the residual classification used for reporting spendable fund balance in the General Fund that represents amounts that have not been committed or assigned or restricted.

#### Interfund Transfers

In governmental funds, transfers should be reported as other financing uses in the funds making transfers and as other financing sources in the funds receiving transfers.

#### **Deferred Inflows**

The District reports unearned and unavailable revenues on its Statement of Net Position and Fund Balance Sheet. Unearned revenues arise when resources are received by the District before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the District has a legal claim to the resources, the liability for unearned revenue is removed from the combined balance sheet and the revenue is recognized. Unavailable revenues also occur in the fund financial statements when revenue is earned but is not available. The revenue becomes available if received within 30 days of the fiscal year end.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

## A. Deposits and Investments

The District is required by New Mexico State Statute (Section 6-10-17) to be 50% collateralized. Following is a schedule calculating the requirement and disclosing the pledged securities.

Western Bank of Artesia		Balance			
		Per Bank		Reconciled	
Name of Account		6/30/18		Balance	Туре
Operational	\$	985,410	\$	899,650	Interest-checking
Activity		72,458		70,040	Interest-checking
Total Deposited	_	1,057,868	\$	969,690	
Less: FDIC Coverage		(250,000)			
Uninsured Amount	_	807,868	-		
50% collateral requirement		403,934			
Pledged securities		1,152,069			
Over (Under) requirement	\$	748,135	=		

The difference between the bank balance and the reconciled balance is outstanding deposits, outstanding checks and pending bank adjustments.

The following securities are pledged at Western Bank:

## State of New Mexico Lake Arthur Municipal Schools Notes to the Financial Statements June 30, 2018

Description FNMA Pool #J13885 FNMA Series 2018-15 Questa NM ISD FNMA Pool #MA1237	CUSIP # 3128PTJ63 3136B1KY9 74852DC2 31418ALT3	\$ \$ 	Market Value 49,438 478,112 508,191 116,328 1,152,069	Maturity Date 12/01/2025 04/25/2046 09/01/2026 11/01/2032	FH FH	Location LB Dallas, TX LB Dallas, TX LB Dallas, TX LB Dallas, TX
Custodial Credit Risk-Deposits Depository Account Insured					\$	Bank Balance 250,000
Collateralized Collateral held by the pledging b District's name Uninsured and uncollateralized Total Deposits	oank in				\$	807,868 0 1,057,868

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk. As of June 30, 2018 none of the District's bank balance of \$1,057,868 was exposed to custodial credit risk.

## B. Receivables

Revenues are deferred in accordance with the modified accrual basis of accounting for the fund financial statements. The following deferred revenues are measurable but do not represent available expendable resources for the fund financial statements for the fiscal year ended June 30, 2018:

		Operational 11000	Debt Service 41000	Other Governmental Funds	Total
Property Taxes	-				
Available	\$	1,129 \$	21,350 \$	7,673 \$	30,152
Unavailable		377	9,759	4,502	14,638
Total	\$	1,506 \$	31,109 \$	12,175 \$	44,790

Amounts due from other agencies and units of government were as follows as of June 30, 2018:

State	\$ 0
Federal	33,016
Total	\$ 33,016

#### C. Interfund Receivables, Payables and Transfers

The composition of interfund balances is as follows:

Receivable Fund	Payable Fund		
	Other		
	Governmental		
	Funds Total		
Operational Fund	\$ 30,054 \$ 30,054		

The above interfund balances resulted from reimbursement grants. The shortfalls were covered by the above funds. All transactions will be repaid within one year.

## D. Capital Assets

Capital Assets Balances and Activity for the fiscal year is as follows:

# State of New Mexico

Lake Arthur Municipal Schools Notes to the Financial Statements

June 30, 2018

	Beginning Balance 6/30/17	Increases	Decreases	Ending Balance 6/30/18
Governmental Activities				
Capital Assets not being depreciated				
Land \$	14,579 \$	0\$	0 \$	14,579
Construction in Progress	0	0	0	0
Total Capital Assets, not				
Being Depreciated	14,579	0	0	14,579
Other Capital Assets being Depreciated				
Buildings & Improvements	10,532,374	7,388	0	10,539,762
Equipment, Vehicles, Information				
Technology Equipment, Software &	070 704	00.040	0	4 040 074
Library Books	978,731	38,240	0	1,016,971
Total Capital Assets,	11 511 105	45.000		14 550 700
being depreciated	11,511,105	45,628	0	11,556,733
Total Capital Assets	11,525,684	45,628	0	11,571,312
Less Accumulated Depreciation				
Buildings & Improvement	5,374,194	248,337	0	5,622,531
Equipment, Vehicles, Information				
Technology Equipment, Software &				
Library Books	450,310	58,083	0	508,393
Total Accumulated Depreciation	5,824,504	306,420	0	6,130,924
Capital Assets, net \$	5,701,180 \$	(260,792) \$	0 \$	5,440,388
Depreciation expense was charged to g	overnmental activ	ities as follows:		
Instruction		\$	262,976	
Support Services-Instruction			8,963	
Support Services-Students			2,579	
General Administration			277	
Central Services			159	
Operation of Plant			25,373	
Food Service			6,093	
Total depreciation expense		\$	306,420	

## E. Long-Term Liabilities and Other Liabilities

A summary of activity in the Long-Term Debt is as follows:

		Balance			Balance	Amounts Due Within
	_	6/30/17	Additions	Reductions	6/30/18	One Year
Governmental Activ	vities					
Bonds and Notes F	Payab	le				
General Obligation						
Bonds	\$	4,195,000 \$	0\$	330,000 \$	3,865,000 \$	255,000
Total Bonds	_	4,195,000	0	330,000	3,865,000	255,000
Other Liabilities Compensated						
Absences		4,617	12,097	5,410	11,304	11,304
Total Other						
Liabilities	_	4,617	12,097	5,410	11,304	11,304
Long-Term						
Liabilities	\$	4,199,617	12,097 \$	335,410 \$	3,876,304 \$	266,304

Payments on the general obligation bonds are made by the Debt Service Funds. The compensated absences liability will ultimately be liquidated by several of the District's governmental funds, with most being paid by the General Fund.

General Obligation Bonds.

The following bonds were issued for the purpose of erecting, furnishing, remodeling and making additions to District buildings and improving District grounds. A tax is annually assessed, levied and collected upon all taxable property within the District for the purpose of providing the necessary funds to meet the interest and principal payments as they become due.

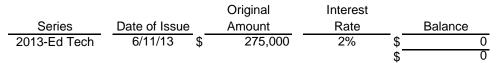
		Original	Interest	
Series	Date of Issue	Amount	Rate	Balance
2005	6/15/05	400,000	4.1%-4.25%	\$ 90,000
2007	4/1/07	400,000	4%	140,000
2009	8/15/09	470,000	4%-5.6%	360,000
2010	3/15/10	455,000	2%-4.35%	385,000
2011	5/15/11	750,000	3.3%-4.3%	740,000
2012	1/15/12	450,000	2.8%-3.7%	350,000
2013	7/1/12	1,200,000	4%-3.1%	1,050,000
2013	2/1/13	1,000,000	2.75%-3.2%	750,000
				\$ 3,865,000

The annual requirements to amortize the General Obligation Bonds Issue as of June 30, 2018, including interest payments are as follows:

	Principal	Interest	Total
2019	\$ 255,000 \$	143,150	\$ 398,150
2020	335,000	133,559	468,559
2021	275,000	119,853	394,853
2022	305,000	107,493	412,493
2023	310,000	95,523	405,523
2024-2028	1,510,000	281,448	1,791,448
2029-2031	875,000	39,588	914,588
Total	\$ 3,865,000 \$	920,614	\$ 4,785,614

Lease Purchase Notes:

Education Technology General Obligation Lease Purchase Certificates of Participation (Lease Purchase Notes) under the terms of a lease-purchase agreement by and between the District and the New Mexico Public Schools Education Technology Assistance Foundation, LLC pursuant to the Education Technology Equipment Act, NMSA 1978, §§ 6-15A-1 to 6-15A-16 for the purchase of technology related equipment and improvements as allowed under this Act. The lease purchase note is for governmental activities.



## F. Commitments

The District has no construction commitments.

## G. Retirement Plan

## **Summary of Significant Accounting Policies**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Educational Retirement Plan (ERP) and additions to/deductions from ERP's fiduciary net position have been determined on the same basis as they are reported by ERP. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### **General Information about the Pension Plan**

**Plan Description.** The New Mexico Educational Retirement Act (ERA) was enacted in 1957. The act created the Educational Employees Retirement Plan (Plan) and, to administer it, the New Mexico Educational Retirement Board (NMERB). The Plan is included in NMERB's comprehensive annual financial report. The report can be found on NMERB's Web site at https://www.nmerb.org/Annual\_reports.html.

The Plan is a cost-sharing, multiple-employer pension plan established to provide retirement and disability benefits for certified teachers and other employees of the state's public schools, institutions of higher learning, and state agencies providing educational programs. Additional tenets of the ERA can be found in Section 22-11-1 through 22-11-52, NMSA 1978, as amended.

The Plan is a pension trust fund of the State of New Mexico. The ERA assigns the authority to establish and amend benefit provisions to a seven-member Board of Trustees (Board); the state legislature has the authority to set or amend contribution rates and other terms of the Plan. NMERB is self-funded through investment income and educational employer contributions. The Plan does not receive General Fund Appropriations from the State of New Mexico.

All accumulated assets are held by the Plan in trust to pay benefits, including refunds of contributions as defined in the terms of the Plan. Eligibility for membership in the Plan is a condition of employment, as defined Section 22-11-2, NMSA 1978. Employees of public schools, universities, colleges, junior colleges, technical-vocational institutions, state special schools, charter schools, and state agencies providing an educational program, who are employed more than 25% of a full-time equivalency, are required to be members of the Plan, unless specifically excluded.

**Pension Benefit.** A member's retirement benefit is determined by a formula which includes three component parts: 1) the member's final average salary (FAS), 2) the number of years of service credit, and 3) a 0.0235 multiplier. The FAS is the average of the member's salaries for the last five years of service or any other consecutive five-year period, whichever is greater.

**Summary of Plan Provisions for Retirement Eligibility.** For members employed before July 1, 2010, a member is eligible to retire when one of the following events occurs:

- \*The member's age and earned service credit add up to the sum of 75 or more,
- \*The member is at least sixty-five years of age and has five or more
- \*The member has service credit totaling 25 years or more.

Chapter 288, Laws of 2009 changed the eligibility requirements for new members first employed on, or after, July 1, 2010 and before July 1, 2013. The eligibility for a member who either becomes a new member on or after July 1, 2010 and before July 1, 2013, or at any time prior to July 1, 2010 refunded all member contributions and then becomes re-employed after July 1, 2010 is as follows:

\*The member's age and earned service credit add up to the sum of 80 or more,

\*The member is at least sixty-seven years of age and has five or more years of earned service credit, or \*The member has service credit totaling 30 years or more.

Section 2-11-23.2, NMSA 1978 added eligibility requirements for new members who were first employed on or after July 1, 2013, or who were employed before July 1, 2013 but terminated employment and subsequently withdrew all contributions, and returned to work for an ERB employer on or after July 1, 2013. These members must meet one of the following requirements:

\*The member's minimum age is 55, and has earned 30 or more years of service credit. Those who retire earlier than age 55, but with 30 years of earned service credit will have a reduction in benefits to the actuarial equivalent of retiring at age 55.

\*The member's minimum age and earned service credit add up to the sum of 80 or more. Those who retire under the age of 65, and who have fewer than 30 years of earned service credit will receive reduced retirement benefits.

\*The member's age is 67, and has earned 5 or more years of service credit.

**Forms of Payment.** The benefit is paid as a monthly life annuity with a guarantee that, if the payments made do not exceed the member's accumulated contributions plus accumulated interest, determined as of the date of retirement, the balance will be paid in a lump sum to the member's surviving beneficiary.

Benefit Options. The Plan has three benefit options available.

Option A. Straight Life Benefit. The single life annuity option has no reductions to the monthly benefit, and there is no continuing benefit due to a beneficiary or estate, except the balance, if any, of member contributions plus interest less benefits paid prior to the member's death.

Option B. Joint 100% Survivor Benefit. The single life annuity monthly benefit is reduced to provide for a 100% survivor's benefit. The reduced benefit is payable during the life of the member, with the provision that, upon death, the same benefit is paid to the beneficiary for his or her lifetime. If the beneficiary predeceases the member, the member's monthly benefit is increased to the amount the member would have received under Option A Straight Life benefit. The member's increased monthly benefit commences in the month following the beneficiary's death.

Option C. Joint 50% Survivor Benefit. The single life annuity monthly benefit is reduced to provide for a 50% survivor's benefit. The reduced benefit is payable during the life of the member, with the provision that, upon death, the reduced 50% benefit is paid to the beneficiary for his or her lifetime. If the beneficiary predeceases the member, the member's monthly benefit is increased to the amount the member would have received under Option A. The member's increased monthly benefit commences in the month following the beneficiary's death.

**Disability Benefit.** An NMERB member is eligible for disability benefits if they have acquired at least ten years of earned service credit and is found totally disabled. The disability benefit is equal to 2% of the member's Final Average Salary (FAS) multiplied by the number of years of total service credits. However, the disability benefit shall not be less than the smaller of (a) one-third of the member's FAS or (b) 2% of the member's FAS multiplied by total years of service credit projected to age 60.

**Cost of Living Adjustment (COLA).** All retired members and beneficiaries receiving benefits receive an automatic adjustment in their benefit on July 1 following the later of 1) the year a member retires, or 2) the year a member reaches age 65 (Tier 1 and Tier 2) or age 67 (Tier 3).

\*Tier 1 membership is comprised of employees who became members prior to July 1, 2010.

\*Tier 2 membership is comprised of employees who became members after July 1, 2010, but prior to July 1, 2013.

\*Tier 3 membership is comprised of employees who became members on or after July 1, 2013.

As of July 1, 2013, for current and future retirees the COLA is immediately reduced until the Plan is 100% funded. The COLA reduction is based on the median retirement benefit of all retirees excluding disability retirements. Retirees with benefits at or below the median and with 25 or more years of service credit will have a 10% COLA reduction; their average COLA will be 1.5%. Once the funding is greater than 90%, the COLA reductions will decrease. The retirees with benefits at or below the median and with 25 or more years of service credit will have a 5% COLA reduction; their average COLA will be 1.7%.

Members on disability retirement are entitled to a COLA commencing on July 1 of the third full year following disability retirement. A member on regular retirement who can prove retirement because of a disability may qualify for a COLA beginning July 1 in the third full year of retirement.

**Refund of Contributions.** Members may withdraw their contributions only when they terminate covered employment in the State and their former employer(s) certification determination has been received by NMERB. Interest is paid to members when they withdraw their contributions following termination of employment at a rate set by the Board. Interest is not earned on contributions credited to accounts prior to July 1, 1971, or for contributions held for less than one year.

**Contributions.** For the fiscal year ended June 30, 2018 educational employers contributed to the Plan based on the following rate schedule.

					Combined
Fiscal Year	Date Range	Wage Category	Member's Rate	Employer's Rate	Rate
2018	7-1-16 to 6-30-17	Over \$20K	10.70%	13.90%	24.60%
2018	7-1-16 to 6-30-17	\$20K or less	7.90%	13.90%	21.80%

There was no change in the rates from the previous year.

The contribution requirements are established in statute under Chapter 10, Article 11, NMSA 1978. The requirements may be amended by acts of the New Mexico Legislature. For the fiscal years ended June 30, 2018 and 2017, the District paid employee and employer contributions of \$230,340 and \$237,626, which equal the amount of the required contributions for each fiscal year.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions.** At June 30, 2018, the District reported a liability of \$3,803,029 for their proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. The total pension liability was rolled-forward from the valuation date to the plan year ending June 30, 2017 using generally accepted actuarial principles. The roll-forward incorporates the impact of the new assumptions adopted by the Board on April 21, 2017. There were no other significant events of changes in benefit provisions that required an adjustment to the roll-forward liabilities as of June 30, 2017. The District's portion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating educational institutions, actuarially determined. At June 30, 2017, the District's proportion was 0.03422%, which was a decrease of 0.00315% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the District recognized pension expense of \$436,755. At the June 30, 2018, the District reported deferred outflows of resources and deferred inflows or resources related to pensions from the following sources:

		Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$	6,827	58,589
Net difference between projected and actual earnings on pensio plan investments	n	0	522
Changes of assumptions		1,110,179	0
Changes in proportion and differences between the District' contributions and proportionate share of contributions	S	13,228	162,628
District's contributions subsequent to the measurement date	\$	131,223 1,261,457	0 221,739

\$131,223 reported as deferred outflows of resources related to pensions resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended Ju	une	
2019	\$	341,900
2020		376,972
2021		220,938
2022		(31,315)
Total	\$	908,495

**Actuarial assumptions.** The total pension liability in the June 30, 2016 actuarial valuation was determined using the following significant actuarial assumptions, applied to all periods included in the measurement:

Actuarial Cost Method Entry age normal

Inflation	2.50%				
Salary Increases	-		•	productivity increases than 10 years of	•
Investment Rate of Return	7.25% compounder rate and a 4.75 rea		of expenses. Th	is is made up of a	2.50% inflation
Average Expected	Fiscal year Service Life	2017	2016	2015	2014
Remaining Service Lives	Service Life in Years	3.35	3.77	3.92	3.88
Mortality	Healthy males: Baadjustments, gene			Mortality Table wi vith Scale BB.	ith White Collar
	Healthy females: Based on GRS Southwest Region Teacher Mortality Table, set back one year, generational mortality improvements in accordance with Scale BB from the table's base year of 2012.				
	Disabled males: RP-2000 Disabled Mortality Table for males, set back three years, projected to 2016 with Scale BB.				ack three years,
	Disabled females projected to 2016		abled Mortality	Table for females	, no set back,
	and scaled at 80 mortality improver	%, and females ment from the	s set back five table's base ye	les, with males set years and scaled ar of 2000 to the nt was assumed fo	at 70%. Static e year 2016 in
Retirement Age	•		U U	service, adopted b erience study for th	•
Cost-of-living Increases	1.90% per year, co	ompounded annu	ually.		

Payroll Growth	3.00% per vear	(with no allowance f	for membership growth).
	0.00 /0 pci ycai		

Contribution Accumulation The accumulated member account balance with interest is estimated at the valuation date by assuming that member contributions increased 5.50% per year for all years prior to the valuation date. Contributions are credited with 4.00% interest, compounded annually, applicable to the account balances in the past as well as the

Disability Incidence Approved rates are applied to eligible members with at least 10 years of service.

Actuarial assumptions and methods are set by the Plan's Board of Trustees, based upon recommendations made by the Plan's actuary. The Board adopted new assumptions on April 21, 2017 in conjunction with the six-year actuarial experience study period ending June 30, 2016. At that time, the Board adopted several economic assumption changes, including a decrease in the inflation assumption from 3.00% to 2.50%. The 0.50% decrease in the inflation assumption also led to decreases in the nominal investment return assumption from 7.75% to 7.25%, the assumed annual wage inflation rate from 3.75% to 3.25%, the payroll growth assumption from 3.50% to 3.00%, and the annual assumed COLA from 2.00% to 1.90%.

The long-term expected rate of return on pension plan investments was determined using a building-block approach that includes the following:

\*Rate of return projections that are the sum of current yield plus projected changes in price (valuations,

\*Application of key economic projections (inflation, real growth, dividends, etc.)

\*Structural themes (supply and demand imbalances, capital flows, etc.) developed for each major asset class.

		Long-Term Expected Rate of
Asset Class	Target Allocation	Return
Equities	33%	
Fixed Income	26%	
Alternatives	40%	
Cash	1%	
	100%	7.25%

**Discount rate.** A single discount rate of 5.9% was used to measure the total pension liability as of June 30, 2017. This single discount rate was based on a long-term expected rate of return on pension plan investments of 7.25%, and a municipal bond rate of 3.56%, net of expense. Based on the stated assumptions and the projection of cash flows, the plan's fiduciary net position and future contributions were sufficient to finance the benefit payments through the year 2053. As a result, the long-term expected rate of return on pension plan investments was applied to projected benefit payments through the 2053 fiscal year, and the municipal bond rate was applied to all benefit payments after that date.

The projections of cash flows used to determine this single discount rate assumed that plan member and employer contributions will be made at the current statutory levels.

**Sensitivity of the Net Pension Liability.** The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 5.90 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.90 percent) or 1-percentage-point higher (6.90 percent) than the current rate:

			Current	
		1% Decrease	Discount Rate	1% Increase
		(4.9%)	(5.9%)	(6.9%)
The Districts' proportionate share of the net pension	-			
liability	\$	4,950,598	3,803,029 \$	2,864,985

**Pension plan fiduciary net position.** Detailed information about the pension plan's fiduciary net position is available in separately issued NMERB'S financial reports. The reports can be found on NMERB's Web site at https://www.nmerb.org/Annual\_reports.html.

## H. Other Post-Employment Benefits (OPEB)

## **Retiree Health Care Plan**

The New Mexico Retiree Health Care Authority (the Authority) was formed February 13, 1990, under the New Mexico Retiree Health Care Act (the Act) of New Mexico Statutes Annotated, as amended (NMSA 1978), to administer the Retiree Health Care Fund (the Fund) under Section 10-7C-1-19 NMSA 1978. The Fund was created to provide comprehensive group health insurance coverage for individuals (and their spouses, dependents and surviving spouses) who have retired or will retire from public service in New Mexico.

**Plan Description.** The Fund is a multiple employer cost sharing defined benefit healthcare plan that provides eligible retirees (including terminated employees who have accumulated benefits but are not yet receiving them), their spouses, dependents and surviving spouses and dependents with health insurance and prescription drug benefits consisting of a plan, or optional plans of benefits, that can be contributions to the Fund and by co-payments or out-of-pocket payments of eligible retirees. Employees of the Authority also participate in the Fund.

All regular full-time employees of the District are members of the Plan, in addition to certain job share and intermittent employees. Eligible employees become members on the first day they are physically on the job. At June 30, 2017, Plan membership consisted of the following:

Plan membership Current retirees and surviving spouses Inactive and eligible for deferred benefit Current active members Total	51,208 11,478 97,349 160,035
Active membership	
State general	19,593
State police and corrections	1,886
Municipal general	21,004
Municipal police	3,820
Municipal FTRE	2,290
Educational Retirement Board	48,756
	97,349

The Authority is an independent agency of the State of New Mexico. The funds administered by the Authority are considered part of the State of New Mexico financial reporting entity and are OPEB trust funds of the State of New Mexico. The Authority's financial information is included with the financial presentation of the State of New Mexico.

State of New Mexico Lake Arthur Municipal Schools Notes to the Financial Statements June 30, 2018

Because the Authority is a self-funded, mainly self-insured entity pursuant to Section 10-7C NMSA 1978, the Authority is not construed to be transacting insurance activity otherwise subject to the laws of the State of New Mexico that regulate insurance companies and therefore, not subject to minimum statutory reserve requirements.

Employer and employee contributions to the Authority total 3% for non-enhanced retirement plans and 3.75% of enhanced retirement plans of each participating employee's salary as required by Section 10-7C-15 NMSA 1978. The contributions are established by statute and are not based on an actuarial calculation. All employer and employee contributions are non-refundable under any circumstance, including termination of the employer's participation in the Authority.

Current retirees are required to make monthly contributions for individual basic medical coverage. The Board may designate other plans as "optional coverages." See Section 10 7C-13 NMSA 1978 for more details.

The Schedules are prepared using the economic resource measurement focus and the accrual basis of accounting in accordance with the standards issued by the Government Accounting Standards Board (GASB). Contributions are recognized when due. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value. For the purposes of measuring the net OPEB liability, deferred inflows of resources related to the OPEB, and OPEB expense, information about the fiduciary net position of the Authority and additions to and deductions from Authority's fiduciary net position have been determined on the same basis as they were reported by Authority. Each participating employer's proportionate share of the Fund's net OPEB liability, deferred amounts and OPEB expense is calculated based on the employer's contributions to the Fund as a percentage of total employer contributions received by the Fund during the measurement year.

The preparation of the schedules in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain amounts and disclosures for the reporting period. Actual results could differ from those estimates.

#### **Benefits Provided.**

**Benefit Types:** Retirees and spouses are eligible for medical and prescription drug benefits. Dental and vision benefits are also available, but were not included in this valuation, since they are 100% retiree paid. A description of these benefits may be found at <u>www.nmrhca.org</u> by clicking on Retirees.

Duration of Coverage: Employees and dependents are valued for life.

Dependent Benefits: Same as retirees.

Dependent Coverage: Same as retirees.

**Retiree Contributions:** The retiree contribution is derived on a service based schedule implemented effective 7/1/2001 and updated annually. The table below shows the anticipated retiree paid portion of claims.

## State of New Mexico Lake Arthur Municipal Schools Notes to the Financial Statements

June 30, 2018

Non-Medicare Retiree	33.0%	34.3%	35.5%	36.0%
Non-Medicare Spouse	57.6%	60.5%	63.0%	64.0%
Medicare Retiree	52.7%	50.9%	50.0%	50.0%
Medicare Spouse	79.1%	76.4%	75.0%	75.0%
	Retired	Before 2020 or in P	ublic Safety Pen	sion Plan
		Percent of full		Percent of full
	Years of	subsidy based	Years of	subsidy based
	Service	on service	Service	on service
	5	6.25%	13	56.25%
	6	12.50%	14	62.50%
	7	18.75%	15	58.75%
	8	25.00%	16	75.00%
	9	31.25%	17	81.25%
	10	37.50%	18	87.50%
	11	43.75%	19	93.75%
		43.7370	19	93.137
	12	50.00%	20+	
	12		20+	100.00%
	12	50.00%	20+	100.00% ension Plan
	12	50.00% fter 2019 and Not in	20+	100.00% ension Plan Percent of ful
	12 Retired A	50.00% fter 2019 and Not in Percent of full	20+ Public Safety Pe	100.00% ension Plan Percent of ful
	12 <u>Retired A</u> Years of	50.00% fter 2019 and Not in Percent of full subsidy based	20+ <u>Public Safety Pe</u> Years of	100.00% ension Plan Percent of ful subsidy based on service
	12 Retired A Years of Service	50.00% fter 2019 and Not in Percent of full subsidy based on service	20+ Public Safety Pe Years of Service	100.009 ension Plan Percent of ful subsidy based on service 57.149
	12 Retired A Years of Service 5	50.00% fter 2019 and Not in Percent of full subsidy based on service 4.76%	20+ Public Safety Pe Years of Service 16	100.00% ension Plan Percent of ful subsidy based on service 57.14% 61.90%
	12 Retired A Years of Service 5 6 7 8	50.00% fter 2019 and Not in Percent of full subsidy based on service 4.76% 9.52%	20+ Public Safety Pe Years of Service 16 17	100.00% ension Plan Percent of ful subsidy based on service 57.14% 61.90% 66.67% 71.43%
	12 Retired A Years of Service 5 6 7 8 9	50.00% fter 2019 and Not in Percent of full subsidy based on service 4.76% 9.52% 14.29% 19.05% 23.81%	20+ <u>Public Safety Pe</u> Years of <u>Service</u> 16 17 18 19 20	100.00% ension Plan Percent of ful subsidy based on service 57.14% 61.90% 66.67% 71.43% 76.19%
	12 Retired A Years of Service 5 6 7 8	50.00% fter 2019 and Not in Percent of full subsidy based on service 4.76% 9.52% 14.29% 19.05% 23.81% 28.57%	20+ <u>Public Safety Pe</u> Years of <u>Service</u> 16 17 18 19 20 21	100.00% ension Plan Percent of ful subsidy based on service 57.14% 61.90% 66.67% 71.43% 76.19% 80.95%
	12 Retired A Years of Service 5 6 7 8 9 10 11	50.00% fter 2019 and Not in Percent of full subsidy based on service 4.76% 9.52% 14.29% 19.05% 23.81% 28.57% 33.33%	20+ Public Safety Pe Years of Service 16 17 18 19 20 21 22	100.009 ension Plan Percent of ful subsidy based on service 57.149 61.909 66.679 71.439 76.199 80.959 85.719
	12 Retired A Years of Service 5 6 7 8 9 10 11 12	50.00% fter 2019 and Not in Percent of full subsidy based on service 4.76% 9.52% 14.29% 19.05% 23.81% 28.57%	20+ Public Safety Per Years of Service 16 17 18 19 20 21 20 21 22 23	100.00% ension Plan Percent of ful subsidy based on service 57.14% 61.90% 66.67% 71.43% 76.19% 80.95% 85.71% 90.48%
	12 Retired A Years of Service 5 6 7 8 9 10 11 12 13	50.00% fter 2019 and Not in Percent of full subsidy based on service 4.76% 9.52% 14.29% 19.05% 23.81% 28.57% 33.33% 38.10% 42.86%	20+ Public Safety Per Years of Service 16 17 18 19 20 21 22 23 24	100.00% ension Plan Percent of ful subsidy based on service 57.14% 61.90% 66.67% 71.43% 76.19% 80.95% 85.71% 90.48% 95.24%
	12 Retired A Years of Service 5 6 7 8 9 10 11 12	50.00% fter 2019 and Not in Percent of full subsidy based on service 4.76% 9.52% 14.29% 19.05% 23.81% 28.57% 33.33% 38.10%	20+ Public Safety Per Years of Service 16 17 18 19 20 21 20 21 22 23	100.00% ension Plan Percent of full subsidy based

## **Actuarial Valuation**

The total OPEB liability as of June 30, 2017 was determined by an actuarial valuation as of June 30, 2017. The mortality, retirement, disability, turnover and salary increase assumptions are based on the PERA annual valuation as of June 30, 2016 and the ERB actuarial experience study as of June 30, 2016. The following actuarial assumptions were applied to the actuary's measurement:

Valuation Date	June 30, 2017
Actuarial cost method	Entry age normal, level percent of pay, calculated on individual employee basis
Asset valuation method	Market value of assets

## State of New Mexico Lake Arthur Municipal Schools Notes to the Financial Statements June 30, 2018

Actuarial assumptions: Inflation	2.50% for ERB members; 2.25% for PERA members
Projected payroll increases	3.50%
Investment rate of return	7.25%, net of OPEB plan investment expense and margin for adverse deviation including inflation rate 8% graded down to 4.5% over 14 years for Non-Medicare medical plan costs and 7.5% graded down to 4.5% over 12 for Medicare medical plan costs
Health care cost trend rate	8% graded down to 4.5% over 14 years for Non-Medicare medical plan costs and 7.5% graded down to 4.5% over 12 for Medicare medical plan costs
Mortality	ERB members: RP-2000 Combined Healthy Mortality Table with White Collar Adjustment (males) and GRS Southwest Region Teacher Mortality Table (females) PERA members: RP-2000 Combined Healthy Mortality

## Rate of Return

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which the expected future real rates of return (net of investment fees and inflation) are developed for each major asset class. These returns are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage, adding expected inflation and subtracting expected investment expenses and a risk margin. The target allocation and projected arithmetic real rates of return for each major asset class, after deducting inflation, but before investment expenses, used in the derivation of the long-term expected investment rate of return assumptions. The best estimates for the long-term expected rate of return is summarized as follows:

	Target	Long-Term
Asset Class	Allocation	Rate of Return
U.S. core fixed income	20.0%	4.1%
U.S. equity - large cap	20.0%	9.1%
Non U.S emerging markets	15.0%	12.2%
Non U.S developed	12.0%	9.8%
Private equity	10.0%	13.8%
Credit and structured	10.0%	7.3%
Real estate	5.0%	6.9%
Absolute return	5.0%	6.1%
U.S. equity - small/mid cap	3.0%	9.1%

#### Discount Rate

The discount rate used to measure the total OPEB liability is 3.81% as of June 30, 2017. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made at rates proportional to the actuary determined contribution rates. For this purpose, employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs for future plan members and their beneficiaries are not included. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members through the fiscal year ending June 30, 2028. Thus, the 7.25% discount rate was used to calculate the net OPEB liability through 2029. Beyond 2029, the index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher. Thus 3.81% is the blended discount rate.

## Sensitivity of the Net OPEB Liability

The following presents the net OPEB liability, calculated using the discount rate of 3.81%, as well as what the Fund's net OPEB liability would be if it were calculated using a discount rate that is 1-percent lower or 1-percent higher than the current rate:

			Current	
		1% Decrease (2.81%)	Discount Rate (3.81%)	1% Increase (4.81%)
The Districts' proportionate share of the net OPEB	_			
liability	\$	1,498,441 \$	5 1,235,334 \$	1,028,903

The following presents the Net OPEB Liability of NMRHCA as of June 30, 2017, as well as what the Fund's Net OPEB Liability would be if it were calculated using a health cost trend rate that is 1-percentage-point lower or 1-percentage-point higher than the health cost trend rates used:

			Current Trend	
		1% Decrease	Rates	1% Increase
The Districts' proportionate share of the net OPEB	•			
liability	\$	1,050,737 \$	1,235,334 \$	1,379,274

# OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2018, the District reported a liability of \$1,235,334 for their proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2017, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2016. The total OPEB liability was rolled-forward from the valuation date to the plan year ending June 30, 2017 using generally accepted actuarial principles. Therefore, the employer's portion as established as of the measurement date of June 30, 2017. There were no significant events or changes in benefit provision that required an adjustment to the roll-forward liabilities as of June 30, 2017. The District's proportion of the net OPEB liability was based on a projection of the District's long-term share of contributions to the OPEB plan relative to the projected contributions of all participating institutions, actuarially determined. At June 30, 2017, the District's proportion was 0.02726%, which was an increase of 0% from their proportion measured as of June 30, 2016.

For the year ended June 30, 2017, the District recognized OPEB expense of \$49,113. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows or resources related to OPEB from the following sources:

	Out	eferred tflows of sources	Deferred Inflows of Resources
Differences between expected and actual experience	\$	0	39,476
Net difference between projected and actual earnings on OPEB investments		0	14,798
Changes in assumptions		0	179,853
Changes in proportion and differences between the District's contributions and proportionate share of contributions		0	0
District's contributions subsequent to the measurement date		18,881	0
	\$	18,881	234,127

\$18,881 reported as deferred outflows of resources related to OPEB resulting from District's contributions subsequent to the measurement date June 30, 2017 will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended J	lune	
2019	\$	(49,777)
2020		(49,777)
2021		(49,777)
2022		(49,777)
2023		(35,019)
Total	\$	(234,127)

**Additional Information.** Additional financial information is available at <u>www.nmrhca.org</u> or by contacting New Mexico Retiree Health Care Authority at 4308 Carlisle NE, Suite 104, Albuquerque, NM 87107.

#### Summary of Significant Accounting Policies

#### I. <u>Reconciliation of Budgetary Basis to GAAP Basis Statements</u>

The Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual all Governmental Fund Types is presented on the budgetary basis to provide a comparison of actual results with the budget. The major differences between the budget basis and GAAP (Generally Accepted Accounting Principles) basis are that:

A. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).

B. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).

State of New Mexico Lake Arthur Municipal Schools Notes to the Financial Statements June 30, 2018

The adjustments necessary to convert the results of operations for the year from GAAP basis to the budget basis for the governmental funds included on each Statement of Revenues, Expenditures, and Changes in Cash Balance - Budget and Actual (Budgetary Basis).

## J. Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; error and omissions; and injuries to employees; and natural disasters. The District, as a New Mexico Public School, is insured through the New Mexico Public Schools Insurance Authority (NMPSIA). Annual premiums are paid by the District to NMPSIA for coverage provided in the following areas:

Workers Compensation Property and Automobile Liability and Physical Damage Liability and Civil Rights and Personal Injury Contract School Bus Coverage; and Crime

The officials and certain employees of the District are covered by a surety bond as required by Section 12-6-7, NMSA, 1978 Compilation.

## K. Joint Powers Agreements

A joint powers agreement was entered into with the Pecos Valley Regional Education Cooperative #8 (REC). The purpose of the agreement is to allow the submission of a consolidated application to the State Department of Education for certain funds granted to the State of New Mexico by the United States Department of Education under the Education of the Handicapped Act, Part B, PL 94-142 among others.

There are four schools that participate in the REC, they are Dexter, Hagerman, Lake Arthur, and Loving. The agreement became effective on July 1, 1995 and is to remain in effect until the end of any fiscal year during which the school gives notice of intent to terminate.

The financial statements for the REC were prepared by another IPA. The audit report is available at the REC located at 2218 W Grand Ave Artesia, New Mexico 88210.

A joint powers agreement was entered into with Eastern New Mexico University - Roswell Dual Agreement. The purpose of the agreement is to provide higher education to qualified Lake Arthur High School junior and senior student in both technical, arts, and science courses.

Lake Arthur Schools will be responsible for tuition and enrollment fees for the enrolled students. The total cost is dependent on the number of enrolled students. The agreement is to remain in effect until it is terminated by either party.

#### L. Concentrations

The District depends on financial resources flowing from, or associated with, both the Federal Government and the State of New Mexico. Because of this dependency, the District is subject to changes in specific flows of intergovernmental revenues based on modifications to Federal and State laws and Federal and State Appropriations.

#### M Subsequent Events

Subsequent events were evaluated through October 10, 2018 which is the date the financial statements were available to be issued.

#### N Related Party Disclosures

Rubio's Auto Repair is owned by the school board president. The total amount paid to Rubio's Auto repair for the fiscal year totaled \$2,795.38.

## O. Tax Abatement

Chaves County entered into an agreement with Anderson Wind Farm Series 2012 to abate property taxes effecting the District under the authority of the County Industrial Revenue Bond Act, Section 4-59-1 to 4-59-16 NMSA 1978 (the "Act"). A payment in lieu of taxes, (PILOT), was negotiated on by the District. For the year ended June 30, 2018, \$25,000 was received for the PILOT by the District. Other required information required for the GASB 77 disclosure was not provided to the District.

## P. Restatement

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Fund Balance was restated for the following:

Fund	Amount	Reason
13000 \$	(11)	Half of the prior year's ending balance returned to PED
41000	(50,000)	Amount of principal paid 30 days after prior year end
41000	(23,263)	Amount of interest paid 30 days after prior year end
24101	14,181	To reclassify negative Fund Balance as Due from Grantor
24182	(421)	To correct beginning cash balance
25153	(304)	To correct beginning cash balance
25223	(46)	To correct beginning cash balance
27117	(1,057)	To correct beginning cash balance
27138	(1)	To correct beginning cash balance
27154	(8,976)	To correct beginning cash balance
27155	(986)	To correct beginning cash balance
27200	(3)	To correct beginning cash balance
27549	(489)	To correct beginning cash balance
\$	(71,376)	

Net Position was restated for the following reasons:

_	Amount	Reason
\$	(71,376)	Restatement to the Fund Balance as explained above
	(1,221,920)	To record the prior year OPEB Liability balance
	11,176	To record the prior year Deferred Taxes
	(14,181)	To remove deferred inflows related to grant receivables
	50,000	To correct the beginning Bonds Payable
	23,262	To correct the beginning Accrued Interest
\$	(1,223,039)	

**Required Supplemental Information** 

#### Schedule of the District's Proportionate Share of the Net Pension

Last 10 Fiscal Years\*

Fisca Year Measurement Date	r	2015 2014	2016 2015	2017 2016	2018 2017
District's proportion of the net pension liability.		0.03763%	0.03693%	0.03737%	0.03422%
District's proportionate share of the net pension liability.	\$	2,147,060 \$	2,392,054 \$	2,689,307 \$	3,803,029
District's covered-employee payroll.	\$	1,037,096 \$	1,067,365 \$	974,442 \$	944,052
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll.	6	207.03%	224.11%	275.98%	402.84%
Plan fiduciary net position as a percentage of the total pension liability.		66.54%	63.97%	61.58%	52.95%

\*Governmental Accounting Standards Board Statement No. 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for the District is not available prior to fiscal year 2015, the year the statement's requirements became effective.

#### Schedule of District's Contributions

Last 10 Fiscal Years*		June 30,					
	_	2015	2016	2017	2018		
Contractually required contribution.	\$	144,156 \$	148,364 \$	135,447 \$	131,223		
Contributions in relation to the contractually required contribution.	_	144,156	148,364	135,447	131,223		
Contribution deficiency (excess).	\$_	0 \$	0 \$	0 \$	0		
District's covered-employee payroll.	\$	1,037,096 \$	1,067,365 \$	974,442 \$	944,052		
Contributions as a percentage of covered-employee payroll.		13.90%	13.90%	13.90%	13.90%		

\*Governmental Accounting Standards Board Statement No. 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for District is not available prior to fiscal year 2015, the year the statement's requirements became effective.

## Notes to Required Supplementary Information Changes of benefit terms and assumptions.

The liabilities reflect the impact of Senate Bill 115, signed into law on March 29, 2013, and new assumptions adopted by the Board of Trustees on June 12, 2015 in conjunction with the six-year experience study period ended June 30, 2014. Specifically, the liabilities measured as of June 30, 2016 incorporate the following assumptions:

- \* All members with annual salary of more than \$20,000 will contribute 10.70% during the fiscal year ending June 30, 2015 and thereafter,
- \* Members hired after June 30, 2013 will have an actuarially reduced retirement benefit if they retire before age 55 and their COLA will be deferred until age 67,
- \* COLAs for most retirees are reduced until NMERB attains a 100% funded status, and
- \* For purposes of projecting future benefits, it is assumed that the full COLA is paid in all future years.

# Schedule of the District's Proportionate Share of the Net Other Post Employment Benefits (OPEB) Liability

Last 10 Fiscal Years\*

District's proportion of the net OPEB liability.	Fiscal Year Measurement Date	2018 2017 0.02270%
District's proportionate share of the net OPEB liability.	\$	1,028,690
District's covered-employee payroll.	\$	944,052
District's proportionate share of the net OPEB liability as a percentage employee payroll.	ge of its covered-	108.97%
Plan fiduciary net position as a percentage of the total OPEB liability.		11.34%

\*Governmental Accounting Standards Board Statement No. 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for the District is not available prior to fiscal year 2015, the year the statement's requirements became effective.

## **Schedule of District's Contributions**

Last 10 Fiscal Years\*

	Fiscal Year	2018
Contractually required contribution.	\$	18,881
Contributions in relation to the contractually required contribution.	\$	18,881
Contribution deficiency (excess).	\$	0
Districts covered-employee payroll.	\$	944,052
Contributions as a percentage of covered-employee payroll.		2.00%

\*Governmental Accounting Standards Board Statement No. 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for District is not available prior to fiscal year 2015, the year the statement's requirements became effective.

## Notes to Required Supplementary Information

**Changes of benefit terms and assumptions.** There were no changes in benefit terms from the previous valuation. A description of these benefits may be found at www.nmrhca.org by clicking on Retirees. Assumptions are included in the notes to the financial statements Note H.

Supplemental Information Related to

**Nonmajor Funds** 

## Nonmajor Special Revenue Funds

**Food Services (21000)**. To account for revenue and expenditures associated with the school breakfast and lunch program. Funding is provided from fees from patrons and USDA food reimbursements. Authority for creation of this fund is NMSA 22-13-13.

**Athletics (22000)**. To account for revenue and expenditures associated with the District's budgeted athletic activities. Authority for creation of this fund is NMAC 6.20.2.

**Title I (24101).** To account for a program funded by a federal grant to supplement the regular instructional program for educationally deprived students. Funding authorized by the Elementary and Secondary Act of 1965, Chapter I of Title I, as amended, Public Laws 100-297, 20 U.S.C. 2701. The fund was created by the authority of federal grant provisions.

**IDEA -B Entitlement (24106)**. To account for a program funded by a federal grant to assist the District in providing free appropriate public education to all handicapped children. Funding authorized by the Individuals with Disabilities Education Act, Part B, Sections 611-620, as amended, Public Laws 91-230, 93-380, 94-142, 98-199, 99-457, 100-639, and 101-476, 20 U. S. C. 1411-1420. The fund was created by the authority of federal grant provisions.

**IDEA Preschool (24109)**. To account for a program funded by a Federal grant to assist the District in providing a free appropriate public education to preschool disabled children aged three through five years. Funding authorized by the Individuals with Disabilities Education Act, Part B, Section 619, as amended, Public Laws 94-142, 99-457, 100-630, 101-497, 101-476, and 102-119. The fund was created by the authority of federal grant provisions.

**Fresh Fruit & Vegetables (24118)**. To account for a Federal grant to provide a variety of free fresh fruits and vegetables to children to help create a healthier school environment. Funding is authorized by the Agriculture, Rural Development, Food and Drug Administration and Related Agencies Act, signed in November 2005, Public Law 109-97.

**NM Results Plan (24132)**. The purpose of this grant is to support activities included in the school's education Plan for Student Success, or areas in need of improvement, identified through the instructional audit. The program is funded by the United States government, under the individuals with Disabilities Act, Public Law 108-446 Part B.

**Teacher/Principal Training (24154).** To provide grants to State Education Agencies on a formula basis to increase student academic achievement through strategies such as improving teacher and principal quality and increasing the number of highly qualified teachers in the classroom and highly qualified principals and assistant principals in schools and hold local educational agencies and schools accountable for improvements in student academic achievement. The authority for the creation of this fund is the Elementary and Secondary Education Act of 1965 as amended, Title II, Part A, Public Law 107-110.

**Carl Perkins (24182).** To account for funds distributed by the U. S. Department of Education through the State Department of Education to provide services which impact school district vocational programs, educators, and students. This fund was created by the authority of the Carl D. Perkins Vocational. and Applied Technology Education Amendments of 1998, Title I, Part B and C and Sections 115 and 116, and Workforce Investment Act, Section 503.

**Medicaid (25153)**. To account for a program providing school-based screening, diagnostic services and other related health services and administrative activities in conformance with the approved Medicaid State Plan in order to improve health and developmental outcomes for children. The fund was created by the authority of federal grant provisions. (Title XIX Social Security Act).

**Rural Education Achievement Program (REAP) (25233).** To account for funds received from US Department of Education and is designed to address the needs of rural, low-income schools. The fund was created by the authority of federal grant provisions.

**ARRA (25250)**. The objectives of this grant are to support and restore funding for elementary and secondary education, to avoid reductions in budgets for education and other essential services in exchange for a commitment to advance essential education reforms. The fund was created by grant provisions.

**Dual Credit Instructional Materials (27103).** To provide financial assistance to purchased instructional materials for the college classes offered to students who are taking them for duel credits. The fund was created by the authority of state grant provisions.

**GO Student Library (27107).** To account for revenues and expenditures from a state grant to provide for public school and juvenile detention libraries. The funding made available to update and expand library collections in order to circulate and provide access of materials to students and teachers. Funding provided by the State of New Mexico. The fund was created by the authority of state grant provisions.

**Technology for Education (27117).** To account for funds received from the Technology for Education Grant created by the 1994 State Legislation to establish funding of any costs associated with educational technology. Funding provided by the State of New Mexico. (NMSA 22-15A-1-10).

**Incentive for School Improvement (27138)**. To account for monies received from an award for high improving schools provided by the State of New Mexico for the purpose of identifying special needs at awarded locations and to purchase items to improve those schools.

**Beginning Teacher Mentoring (27154).** The objective of this program is to provide beginning teachers an effective transaction into the teaching profession, retain capable teachers, improve the achievement of students and improve the overall success of the school. Funding is provided by the New Mexico Board of Education Authority for creation of this is NMAS 22-2-8-10.

**Breakfast for Elementary (27155)**. To account for revenues and expenditures from a state grant provided for breakfast for elementary students. The fund was created by state grant provisions.

**State Directed Activities (27200)**. The objective is to account for the IDEA B Discretionary funding passed through the regional education cooperative to the District.

**2008 Library Books (27549)**. To account for the proceeds from New Mexico bonds for the purchase of the library resources. (Authority is the PED "Manual of Procedures").

## Nonmajor Capital Projects Funds

Bond Building (31000). To account for a bond issue to spend of capital improvements.

**Senate Bill Nine-Local (31701).** To account for resources received through Senate Bill 9 and local tax levies obtained for the purpose of building remodeling, and equipping class room facilities.

**Education Technology (31900).** To ensure that American children have skills they need to succeed in the information-intensive 21st century, the federal government is committed to working with the private sector to promote four major developments in American education: making modern computer technology an integral part of every classroom; providing information infrastructure; and encouraging the creation of excellent educational software. The authority for the creation of this fund is the Federal Property and Administrative Services Act of 1949, Ch. 288, 63 Stat 377, and the National Defense Authorization Act for the fiscal year 1996, Public Law 104-106.

## Nonmajor Debt Service Fund

**Ed Tech (43000).** To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest for the retirement of technology bonds. The resources of this fund are generated by a tax levy based upon property values.

	_	Special Revenue				
	_	Food Service 21000		Athletics 22000		Title I 24101
Assets						
Cash and Cash Equivalents Receivables	\$	18,506	\$	698	\$	0
Taxes Receivable		0		0		0
Due From Grantor		2,962		0		7,245
Inventory	_	377		0		0
Total Assets	\$_	21,845	\$	698	\$	7,245
Liabilities						
Accounts Payables	\$	0	\$	0	\$	0
Interfund Balance		0		0		7,245
Total Liabilities	-	0		0		7,245
Deferred Inflows of Resources						
Unavailable Revenue		0		0		0
Total Deferred Inflows of Resources	-	0		0		0
Fund Balances						
Nonspendable-Inventory		377		0		0
Restricted for Special Revenue		21,468		698		0
Restricted for Capital Projects		0		0		0
Restricted for Debt Service	-	0		0		0
Total Fund Balance	-	21,845		698		0
Total Liabilities, Deferred Inflows and Fund	=	21,845	\$	698	\$	7,245

	_	Special Revenue				
	_	IDEA-B Entitlement 24106		Preschool 24109		Fresh Fruit & Vegetables 24118
Assets						
Cash and Cash Equivalents Receivables	\$	0	\$	0	\$	0
Taxes Receivable		0		0		0
Due From Grantor		9,923		0		1,197
Inventory		0		0		0
Total Assets	\$	9,923	\$	0	\$	1,197
Liabilities						
Accounts Payables	\$	0	\$	0	\$	0
Interfund Balance		9,923		0		1,197
Total Liabilities	_	9,923		0		1,197
Deferred Inflows of Resources						
Unavailable Revenue		0		0		0
Total Deferred Inflows of Resources	_	0		0		0
Fund Balances						
Nonspendable-Inventory		0		0		0
Restricted for Special Revenue		0		0		0
Restricted for Capital Projects		0		0		0
Restricted for Debt Service		0		0		0
Total Fund Balance	_	0		0		0
Total Liabilities, Deferred Inflows and Fund	\$_	9,923	\$	0	\$	1,197

		Special Revenu	e
	NM Results Plan 24132	Teacher/Principa Training 24154	al Carl Perkins 24182
Assets			
Cash and Cash Equivalents \$ Receivables	0	\$ 0	\$ 0
Taxes Receivable	0	0	0
Due From Grantor	4,009	7,680	0
Inventory	0	0	0
Total Assets \$	4,009	\$ 7,680	\$0
Liabilities			
Accounts Payables \$	0	\$ 0	\$ 0
Interfund Balance	4,009	7,680	0
Total Liabilities	4,009	7,680	0
Deferred Inflows of Resources			
Unavailable Revenue	0	0	0
Total Deferred Inflows of Resources	0	0	0
Fund Balances			
Nonspendable-Inventory	0	0	0
Restricted for Special Revenue	0	0	0
Restricted for Capital Projects	0	0	0
Restricted for Debt Service	0	0	0
Total Fund Balance	0	0	0
Total Liabilities, Deferred Inflows and Fund \$	4,009	\$7,680	\$0

		Special Revenue				
	_	Medicaid 25153		REAP 25223		ARRA 25250
Assets						
Cash and Cash Equivalents Receivables	\$	21,930	\$	992	\$	0
Taxes Receivable		0		0		0
Due From Grantor		0		0		0
Inventory	. —	0		0		0
Total Assets	\$_	21,930	*_	992	\$_	0
Liabilities						
Accounts Payables	\$	54	\$	0	\$	0
Interfund Balance	·	0		0		0
Total Liabilities	_	54		0		0
Deferred Inflows of Resources						
Unavailable Revenue		0		992		0
Total Deferred Inflows of Resources		0		992		0
Fund Balances						
Nonspendable-Inventory		0		0		0
Restricted for Special Revenue		21,876		0		0
Restricted for Capital Projects		0		0		0
Restricted for Debt Service		0		0		0
Total Fund Balance	_	21,876		0		0
Total Liabilities, Deferred Inflows and Fun	id \$_	21,930	\$	992	\$	0

	_	Special Revenue				
	_	Duel Credit 27103	_	GO Student Library 27107		Technology for Education 27117
Assets						
Cash and Cash Equivalents Receivables	\$	0	\$	0	\$	0
Taxes Receivable		0		0		0
Due From Grantor		0		0		0
Inventory	_	0	_	0		0
Total Assets	\$	0	\$	0	\$	0
Liabilities						
Accounts Payables	\$	0	\$	0	\$	0
Interfund Balance	Ŧ	0	Ŧ	0	Ŧ	0
Total Liabilities	_	0	-	0		0
Deferred Inflows of Resources						
Unavailable Revenue		0		0		0
Total Deferred Inflows of Resources	-	0	-	0		0
Fund Balances						
Nonspendable-Inventory		0		0		0
Restricted for Special Revenue		0		0		0
Restricted for Capital Projects		0		0		0
Restricted for Debt Service	_	0	_	0		0
Total Fund Balance	-	0	-	0		0
Total Liabilities, Deferred Inflows and Fun	d\$_	0	\$	0	\$	0

		Special Revenue				
	-	Incentives for School Improvement 27138		Beginning Teacher Mentoring 27154		Breakfast for Elementary 27155
Assets						
	\$	0	\$	0	\$	0
Taxes Receivable		0		0		0
Due From Grantor		0		0		0
Inventory	_	0		0		0
Total Assets	\$	0	\$	0	\$	0
Liabilities						
Accounts Payables	\$	0	\$	0	\$	0
Interfund Balance	Ċ	0		0	•	0
Total Liabilities	-	0		0		0
Deferred Inflows of Resources						
Unavailable Revenue		0		0		0
Total Deferred Inflows of Resources	-	0		0		0
Fund Balances						
Nonspendable-Inventory		0		0		0
Restricted for Special Revenue		0		0		0
Restricted for Capital Projects		0		0		0
Restricted for Debt Service		0		0		0
Total Fund Balance	_	0		0		0
Total Liabilities, Deferred Inflows and Fund	\$_	0	\$	0	\$	0

# State of New Mexico Lake Arthur Municipal Schools Nonmajor Funds Combining Balance Sheet June 30, 2018

June 30, 2018		Specia	IR	evenue		Capital Projects
	_	State Directed Activities 27200	<u> </u>	2008 Library Books 27549	-	Bond Building 31100
Assets						
1	\$	0	\$	0	\$	691
Receivables		_		_		_
Taxes Receivable		0		0		0
Due From Grantor		0		0		0
Inventory Total Assets	s <sup></sup>	0	\$	0	- •	<u> </u>
Total Assets	<sup>Ф</sup> =	0	Ф	0	-Φ -	091
Liabilities						
Accounts Payables	\$	0	\$	0	\$	0
Interfund Balance		0		0	_	0
Total Liabilities	_	0		0	-	0
Deferred Inflows of Resources						
Unavailable Revenue	_	0		0	_	0
Total Deferred Inflows of Resources		0		0	-	0
Fund Balances						
Nonspendable-Inventory		0		0		0
Restricted for Special Revenue		0		0		0
Restricted for Capital Projects		0		0		691
Restricted for Debt Service	_	0		0	_	0
Total Fund Balance	_	0		0	-	691
Total Liabilities, Deferred Inflows and Fund	\$	0	\$	0	\$	691

		Capital Projects			Debt Service
		Senate Bill Nine-Local 31701		Education Technology 31900	Ed Tech 43000
Assets					
Cash and Cash Equivalents	\$	78,347	\$	570 \$	33,652
Receivables					
Taxes Receivable		6,539		0	5,636
Due From Grantor Inventory		0		0	0
-	s <sup>—</sup>	84,886	\$	570 \$	
	Ψ=	04,000	:Ψ=	<u> </u>	00,200
Liabilities					
	\$	0	\$	0\$	0
Interfund Balance		0		0	0
Total Liabilities	_	0		0	0
Deferred Inflows of Resources					
Unavailable Revenue		1,989		0	1,521
Total Deferred Inflows of Resources	_	1,989		0	1,521
Fund Balances					
Nonspendable-Inventory		0		0	0
Restricted for Special Revenue		0		0	0
Restricted for Capital Projects		82,897		570	0
Restricted for Debt Service		0		0	37,767
Total Fund Balance		82,897		570	37,767
Total Liabilities, Deferred Inflows and Fund	\$_	84,886	\$	<u> </u>	39,288

State of New Mexico Lake Arthur Municipal Schools Nonmajor Funds Combining Balance Sheet June 30, 2018

		Total
Assets		
Cash and Cash Equivalents	\$	155,386
Receivables		40.475
Taxes Receivable		12,175
Due From Grantor		33,016 377
Inventory Total Assets	\$	200,954
Total Assets	<sup>ф</sup> —	200,934
Liabilities		
Accounts Payables	\$	54
Interfund Balance	Ŧ	30,054
Total Liabilities		30,108
		· · · ·
Deferred Inflows of Resources		
Unavailable Revenue		4,502
Total Deferred Inflows of Resources	_	4,502
Fund Balances		
Nonspendable-Inventory		377
Restricted for Special Revenue		44,042
Restricted for Capital Projects		84,158
Restricted for Debt Service Total Fund Balance		37,767
I Utal Fund Balance		166,344
Total Liabilities, Deferred Inflows and Fund	\$	200,954

		Special Revenue				
		Food Service 21000	Athletics 22000	Title I 24101		
Revenues Property Taxes Fees State & Local Grants Federal Grants Total Revenues	\$	0 \$ 6,055 0 72,866 78,921	\$ 0 \$ 4,089 0 <u>0</u> 4,089	0 0 24,410 24,410		
Expenditures Current Instruction		0	3,852	24,410		
Support Services Students Instruction General Administration Operation of Plant		0 0 0	0 0 0 0	0 0 0 0		
Food Services Operation Capital Outlay Debt Service		66,191 0	0 0	0 0		
Principal Interest Total Expenditures	-	0 0 66,191	0 0 3,852	0 0 24,410		
Excess (Deficiency) of Revenues Over Expenditures	-	12,730	237	0		
Fund Balances at Beginning of Year Restatement Restated Beginning Fund Balances		9,115 0 9,115	461 0 461	(14,181) 14,181 0		
Fund Balance End of Year	\$	21,845	\$ <u> </u>	0		

	_	Special Revenue			
	-	IDEA-B Entitlement 24106	Preschool 24109	Fresh Fruit & Vegetables 24118	
Revenues Property Taxes Fees State & Local Grants Federal Grants Total Revenues	\$ _ _	0 \$ 0 34,135 34,135	0 \$ 0 2,355 2,355	0 0 1,500 1,500	
Expenditures Current Instruction		29,431	1,958	0	
Support Services Students Instruction General Administration Operation of Plant		4,704 0 0	397 0 0 0	0 0 0 0	
Food Services Operation Capital Outlay Debt Service Principal		0 0 0	0 0 0	1,500 0	
Interest Total Expenditures	-	0 0 34,135	0 0 2,355	0 0 1,500	
Excess (Deficiency) of Revenues Over Expenditures		0	0	0	
Fund Balances at Beginning of Year Restatement Restated Beginning Fund Balances	-	0 0 0	0 0 0	0 0 0	
Fund Balance End of Year	\$_	0 \$	0 \$	0	

	_	Special Revenue				
	-	NM Results Plan 24132	Teacher/Principal Training 24154	Carl Perkins 24182		
Revenues						
Property Taxes	\$	0	\$ 0\$	0		
Fees		0	0	0		
State & Local Grants		0	0	0		
Federal Grants		19,997	7,755	0		
Total Revenues	-	19,997	7,755	0		
Expenditures Current						
Instruction		19,997	7,755	0		
Support Services		10,007	1,100	0		
Students		0	0	0		
Instruction		0	0	0		
General Administration		0	0	0		
Operation of Plant		0	0	0		
Food Services Operation		0	0	0		
Capital Outlay		0	0	0		
Debt Service		0	0	0		
Principal		0	0	0		
Interest		0	0	0		
Total Expenditures	-	19,997	7,755	0		
Total Experiditures	-	19,997	7,755	0		
Excess (Deficiency) of Revenues						
Over Expenditures	-	0	0	0		
Fund Balances at Beginning of Year		0	0	421		
Restatement		0	0	(421)		
Restated Beginning Fund Balances	-	0	0	0		
Fund Balance End of Year	\$_	0	\$ <u>    0</u> \$	0		

	_	Special Revenue			
	_	Medicaid 25153	REAP 25223	ARRA 25250	
Revenues					
Property Taxes	\$	0\$	0	\$	0
Fees		17,788	0		0
State & Local Grants		0	0		0
Federal Grants		0	8,160		0
Total Revenues	_	17,788	8,160		0
Expenditures					
Current					
Instruction		0	8,160		0
Support Services					
Students		6,119	0		0
Instruction		0	0		0
General Administration		0	0		0
Operation of Plant		0	0		0
Food Services Operation		0	0		0
Capital Outlay		0	0		0
Debt Service					
Principal		0	0		0
Interest		0	0		0
Total Expenditures	_	6,119	8,160		0
Excess (Deficiency) of Revenues					
Over Expenditures	_	11,669	0		0
Fund Balances at Beginning of Year		10,511	46		0
Restatement		(304)	(46)		0
Restated Beginning Fund Balances	_	10,207	0		0
Fund Balance End of Year	\$	21,876_\$	0	\$	0

	-	Special Revenue			
	-	Duel Credit 27103	GO Student Library 27107	Technology for Education 27117	
Revenues					
Property Taxes	\$	0	\$ 0	\$ 0	
Fees		0	0	0	
State & Local Grants		340	9,310	0	
Federal Grants		0	0	0	
Total Revenues	-	340	9,310	0	
Expenditures					
Current					
Instruction		340	0	0	
Support Services					
Students		0	0	0	
Instruction		0	9,310	0	
General Administration		0	0	0	
Operation of Plant		0	0	0	
Food Services Operation		0	0	0	
Capital Outlay		0	0	0	
Debt Service					
Principal		0	0	0	
Interest		0	0	0	
Total Expenditures	-	340	9,310	0	
Excess (Deficiency) of Revenues					
Over Expenditures	-	0	0	0	
Fund Balances at Beginning of Year		0	0	1,057	
Restatement		0	0	(1,057)	
Restated Beginning Fund Balances	-	0	0	0	
Fund Balance End of Year	\$	0	\$	\$0	

		Special Revenue			
	-	Incentives	Begir	nning	Breakfast
		for School	Tead	cher	for
		Improvement	Ment	oring	Elementary
	_	27138	271	•	27155
Revenues					
	\$	0	\$	0\$	0
Property Taxes Fees	φ	-	φ	-	0
State & Local Grants		0		0	-
		0		0	1,367
Federal Grants	-	0	-	0	0
Total Revenues	-	0		0	1,367
Expenditures					
Current					
Instruction		0		0	0
Support Services					
Students		0		0	0
Instruction		0		0	0
General Administration		0		0	0
Operation of Plant		0		0	0
Food Services Operation		0		0	1,367
Capital Outlay		0		0	0
Debt Service		-		-	-
Principal		0		0	0
Interest		0		0	0
Total Expenditures	-	0		0	1,367
	-				.,
Excess (Deficiency) of Revenues					
Over Expenditures	-	0		0	0
Fund Balances at Beginning of Year		1		8,976	986
Restatement		(1)		(8,976)	(986)
Restated Beginning Fund Balances	-	0	· · · · · · · · · · · · · · · · · · ·	0	0
Fund Balance End of Year	\$	0	\$	0 \$	0

#### State of New Mexico Lake Arthur Municipal Schools Nonmajor Funds Combining Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2018

<i>.</i>		Created De		Capital
		Special Re State	2008	Projects
	_	Directed Activities 27200	Library Books 27549	Bond Building 31100
Revenues				
Property Taxes	\$	0\$	0\$	0
Fees	Ψ	0	0	0
State & Local Grants		0	0	0
Federal Grants		0	0	0
Total Revenues	_	0	0	0
Expenditures				
Current				
Instruction		0	0	0
Support Services				
Students		0	0	0
Instruction		0	0	0
General Administration		0	0	0
Operation of Plant		0	0	0
Food Services Operation		0	0	0
Capital Outlay		0	0	32,640
Debt Service				
Principal		0	0	0
Interest		0	0	0
Total Expenditures	_	0	0	32,640
Excess (Deficiency) of Revenues				
Over Expenditures	—	0	0	(32,640)
Fund Balances at Beginning of Year		3	489	33,331
Restatement		(3)	(489)	0
Restated Beginning Fund Balances	_	0	0	33,331
Fund Balance End of Year	\$	0 \$	0 \$	691

#### State of New Mexico Lake Arthur Municipal Schools Nonmajor Funds Combining Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2018

		Capital P	Debt Service	
		Senate Bill Nine-Local 31701	Education Technology 31900	Ed Tech 43000
Revenues				
Property Taxes	\$	96,455 \$	0 \$	84,438
Fees		0	0	0
State & Local Grants		0	0	0
Federal Grants		0	0	0
Total Revenues	-	96,455	0	84,438
Expenditures				
Current				
Instruction		0	0	0
Support Services				
Students		14,948	935	0
Instruction		0	0	0
General Administration		516	0	466
Operation of Plant		61,241	0	0
Food Services Operation		0	0	0
Capital Outlay		0	0	0
Debt Service				
Principal		0	0	55,000
Interest	-	0	0	1,100
Total Expenditures		76,705	935	56,566
Excess (Deficiency) of Revenues				
Over Expenditures		19,750	(935)	27,872
Fund Balances at Beginning of Year		63,147	1,505	9,895
Restatement		0	0	0
Restated Beginning Fund Balances		63,147	1,505	9,895
Fund Balance End of Year	\$	82,897 \$	570 \$	37,767

State of New Mexico Lake Arthur Municipal Schools Nonmajor Funds Combining Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2018

		Total
Revenues		
Property Taxes	\$	180,893
Fees	·	27,932
State & Local Grants		11,017
Federal Grants		171,178
Total Revenues	_	391,020
Expenditures		
Current		
Instruction		95,903
Support Services		
Students		27,103
Instruction		9,310
General Administration		982
Operation of Plant		61,241
Food Services Operation		69,058
Capital Outlay Debt Service		32,640
		FF 000
Principal Interest		55,000 1,100
Total Expenditures		352,337
Total Experiorates		552,557
Excess (Deficiency) of Revenues		
Over Expenditures		38,683
Fund Balances at Beginning of Year		125,763
Restatement		1,898
Restated Beginning Fund Balances	_	127,661
Fund Balance End of Year	\$	166,344

**Other Supplemental Information** 

State of New Mexico Lake Arthur Municipal Schools June 30, 2018

### **Fiduciary Fund**

### **Activity Trust Fund**

To account for funds of various student groups that are custodial in nature.

### State of New Mexico Lake Arthur Municipal Schools Agency Fund - Activities Schedule of Fiduciary Net Assets and Liabilities-Agency Funds For the Year Ended June 30, 2018

		Beginning Balance 7/1/17		Additions		Deductions		Ending Balance 6/30/18
Assets								
General	\$	1,129	\$	3,083	\$	2,807 \$	\$	1,405
In/Out		30		0		0		30
Gift Fund		535		544		270		809
Class of 2019		826		949		590		1,185
Library		32		400		0		432
Carnival		357		10		0		368
Student Council		651		616		200		1,066
Class of 2026		687		402		261		828
Principal		4		0		0		4
Class of 2017		1,198		0		216		982
Honor Society		103		0		0		103
Cheerleaders		21		0		0		21
Industrial Arts		88		483		315		256
Class of 2018		2,153		1,536		1,457		2,231
Class of 2020		1,162		58		0		1,220
Class of 2031		0		107		40		67
Class of 2028		491		127		24		594
Class of 2009		1,009		0		0		1,009
Resource Room		137		0		0		137
Class of 2016		723		0		544		180
Yearbook		2,772		25		0		2,797
Class of 2022		327		62		0		388
Class of 2015		157		0		0		157
Class of 2014		1,161		0		0		1,161
Class of 2030		220		127		85		261
Class of 2029		396		0		9		387
Athletic Boosters		6,053		13,799		13,261		6,591
TNT		3,464		11,300		9,168		5,596
Panther Outpost		531		0		0		531
Student Health		997		0		0		997
Technology		266		0		0		266
NMPSIA		18,637		153,670		160,192		12,116
SADD		48		0		0		48
Class of 2023		428		65		0		494
PNM Science Grant		46		0		0		46
FFA/AG		2,483		0		0		2,483
LA's Best		19		122		0		141
PBS Award		521		0		0		521
Preschool Playground Grant		1,800		0		0		1,800
Summer School		3,333		0		0		3,333
NM 6 Man Football Coach's Association		2,511		0		0		2,511
Project Celebration		909		0		0		909
District 3B/District 8A		3,713		1,220		1,881		3,051
State Rings/Shirts/Hoodies	¢	1,100	r	0	ድ	0	<b>۴</b>	1,100
Panther Invitational	\$	800	Ф	7,557	φ	4,722 \$	Þ	3,636

#### State of New Mexico Lake Arthur Municipal Schools Agency Fund - Activities Schedule of Fiduciary Net Assets and Liabilities-Agency Funds For the Year Ended June 30, 2018

Legislative Trip	\$ 1,529	\$ 1,138	\$ 1,006	\$ 1,661
Fees & Fines	1,535	135	537	1,133
Class of 2021	891	95	0	985
Biz-Ed	65	0	0	65
Dig Pink Volleyball	291	255	0	546
Class of 2027	451	439	355	535
Class of 2024	305	38	0	343
Class of 2025	418	402	295	525
Total Assets	\$ 69,512	\$ 198,764	\$ 198,236	\$ 70,040
Liabilities				
Deposits Held for Others	\$ 69,512	\$ 198,764	\$ 198,236	\$ 70,040
Total Liabilities	\$ 69,512	\$ 198,764	\$ 198,236	\$ 70,040

#### State of New Mexico Lake Arthur Municipal Schools Cash Reconciliations - All Funds For the Year Ended June 30, 2018

		Beginning Cash Balance 7/1/17	Revenue	Expenditures	Adjustments/ Transfer/ Loans	Ending Cash Balance 6/30/18
Operational	11000 \$	146,773	1,747,585	\$ 1,704,319	<u> </u>	190,039
Teacherage	12000	19,113	12,810	15,198	0	16,725
Transportation	13000	22	99,349	99,371	0	0
Instructional Materials	14000	2,776	2,912	416	0	5,272
Food Service	21000	5,701	72,287	59,482	0	18,506
Athletics	22000	461	4,089	3,852	0	698
Activities	23000	69,512	198,764	198,236	0	70,040
Federal Flowthrough	24000	(32,950)	93,393	90,152	(345)	(30,054)
Federal Direct	25000	10,254	26,893	14,225	0	22,922
State Flowthrough	27000	11,512	11,017	11,017	(11,513)	(0)
State/Local	29000	125,000	25,000	0	0	150,000
Bond Building	31100	33,331	0	32,640	0	691
Capital improvement SB-9 Local	31701	56,880	98,172	76,705	0	78,347
Ed Tech Equipment Act	31900	1,505	0	934	0	571
Debt Service	41000	345,366	497,087	430,171	0	412,282
Ed Tech Debt Service	43000	5,641	84,577	56,567	0	33,651
Totals	\$	800,897	2,973,936	\$ 2,793,285	6 (11,858) \$	969,690

De'Aun	Willoughby	CPA,	PC
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Certified Public Accountant

225 Innsdale Terrace Clovis, NM 88101 (855) 253-4313

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance with *Government Auditing Standards* 

#### Independent Auditor's Report

Mr. Wayne Johnson State Auditor of the State of New Mexico Board Members of the Lake Arthur Municipal Schools

Mr. Johnson and Members of the Board

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, the aggregate remaining fund information, the budgetary comparisons of the general and major special revenue funds, of Lake Arthur Municipal School (District) as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Districts basic financial statements, and have issued our report thereon dated October 10, 2018.

### Internal Control Over Financial Reporting

In planning and performing our audit, of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that are less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings and Responses, that we consider to be significant deficiencies. 2018-001, 2018-003.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of it's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings and Responses; 2018-001, 2018-002, 2018-003.

#### The District's Responses to Findings

The District's responses to the findings identified in our audit as described in the accompanying Schedule of Findings and Responses. The District's response was not subject to the auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on it.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

### De'Aun Willoughby, CPA, PC

Clovis, New Mexico October 10, 2018

#### **Prior Year Audit Findings**

None

#### **Current Year Audit Findings**

### 2018-001 Late IPA Recommendation and Audit Contract-Compliance and Internal Control-Significant Deficiency

#### Condition

The IPA recommendation and audit contract was not received by the Office of the State Auditor by the required due date of May 1, 2018. The IPA recommendation and audit contract were not mailed to the Office of the State Auditor until June 1, 2018.

#### Criteria

Paragraph (6) or Subsection G of 2.2.2.8 NMAC requires the contract be received by the Office of the State Auditor by May 1, 2018.

#### Cause

The District thought they were in the third year of a three year contract with the prior auditor. **Effect** 

Paragraph (6) or Subsection G of 2.2.2.8 NMAC was violated.

## Recommendation

The District should contract with an approved auditor timely.

#### Response

The District will comply with OSA deadlines for audit requirements.

#### Responsible Party and Timeline

The Business Manager is responsible for this finding and it will be resolved before May 1, 2019.

#### 2018-002 New Hire Reporting - Compliance and Other Matter

#### Condition

New hires - Of the 2 new hires we sampled both were not submitted timely.

#### Criteria

As per New Mexico law (§50-13-1 to 50-13-4) and Federal law (42 USC §653.a.(b)(1)(A)), all public, private, non-profit, and government employers are required to report all newly hired employees within 20 days of hire or rehire to the New Mexico New Hires Directory.

#### Cause

Management was not aware new hires had to be reported within 20 days after the hire date. **Effect** 

Pursuant to federal law, states have the option of imposing civil monetary penalties on employers who fail to report new hires. The fine can be up to \$20 per newly hired employee, and if there is a conspiracy between the employer and employee not to report, the penalty can be up to \$500 per newly hired employee.

#### Recommendation

The District should report new hires within 20 days of the hire date.

#### Response

We will be reporting new hires within the 20 day period.

#### **Responsible Party and Timeline**

The Business Manager is responsible for this finding and it will be resolved with the next new hired employee.

#### 2018-003 I-9's-Compliance and Internal Control-Significant Deficiency

#### Condition

Personnel Files - Of the 10 personnel files reviewed, three I-9's were not complete timely and two others were not complete correctly.

#### Criteria

NMAC 6.20.2.18 states the local board shall establish written policies and procedures which comply with state and federal regulations on payroll as well as maintaining strict internal controls, close supervision and financial accounting in accordance with GAAP. School district shall maintain and have available for inspection the following employee record documentation: employment contracts (including increments), personnel/payroll action forms, certification records, employment eligibility verification (federal form I-9 for citizenship certification), federal and state withholding allowance certificates, pay deduction authorizations, direct deposit authorizations, pay or position change notices and ERA plan application.

#### Cause

The District was unaware of the three day completion requirement and did not realize they had not included documents in the correct column.

#### Effect

The District could be subject to penalties from the Internal Revenue Service for underpaying payroll taxes. Employees may not be paid what they should have be paid. It is unclear if employees were over or under paid. Penalties can include \$250 to \$3,000 for improper completion of the I-9 form. Improper completion, retention or making it available for inspection fines range from \$100 to \$1,100 for each I-9. Knowingly hiring or continuing to employ unauthorized workers fines range from \$250 up to \$11,000 per violation.

#### Recommendation

Training and supervision is necessary to avoid the above issues.

#### Response

We will review our I-9's and fix any problems we find.

#### **Responsible Party and Timeline**

The Business Manager is responsible for this finding and it will be resolved by June 30, 2019.

#### 2018-004

# I-9's-Compliance and Internal Control-Compliance and Internal Control-Significant Deficiency Condition

Personnel Files - Of the 10 personnel files reviewed, three I-9's were not complete timely and two others were not complete correctly.

#### Criteria

NMAC 6.20.2.18 states the local board shall establish written policies and procedures which comply with state and federal regulations on payroll as well as maintaining strict internal controls, close supervision and financial accounting in accordance with GAAP. School district shall maintain and have available for inspection the following employee record documentation: employment contracts (including increments), personnel/payroll action forms, certification records, employment eligibility verification (federal form I-9 for citizenship certification), federal and state withholding allowance certificates, pay deduction authorizations, direct deposit authorizations, pay or position change notices and ERA plan application.

#### Cause

The District was unaware of the three day completion requirement and did not realize they had not included documents in the correct column.

#### Effect

#### State of New Mexico Lake Arthur Municipal Schools Schedule of Findings and Comments For the Year Ended June 30, 2018

The District could be subject to penalties from the Internal Revenue Service for underpaying payroll taxes. Employees may not be paid what they should have be paid. It is unclear if employees were over or under paid. Penalties can include \$250 to \$3,000 for improper completion of the I-9 form. Improper completion, retention or making it available for inspection fines range from \$100 to \$1,100 for each I-9. Knowingly hiring or continuing to employ unauthorized workers fines range from \$250 up to \$11,000 per violation.

#### Recommendation

Training and supervision is necessary to avoid the above issues.

Response

We will review our I-9's and fix any problems we find.

#### **Responsible Party and Timeline**

The Business Manager is responsible for this finding and it will be resolved by June 30, 2019.

**Financial Statement Preparation**-The financial statements were prepared by De'Aun Willoughby CPA. However, they are the responsibility of management.

**Exit Conference**-An exit conference was held on October 10, 2018. Those present were Jose Cruz Porras-Principal, Gene Bassett-Vice President of the School Board, Cheree Bain-Bookkeeper, Dee Dee Dalton-Business Manager, Elisa Begueria-Superintendent, and De'Aun Willoughby-CPA.