



REPORT OF INDEPENDENT AUDITORS,
FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

COTTONWOOD CLASSICAL PREPARATORY SCHOOL
(A Component Unit of Albuquerque Municipal
School District No. 12)

June 30, 2019

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Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal
School District No. 12)

OFFICIAL ROSTER
(UNAUDITED)

June 30, 2019

Cottonwood Classical Preparatory School Governing Council

Jill van Nortwick, President

Lisa Marbury, Vice President

Nick Williams, Treasurer

Louis Papponi, PAC Representative

Clifford Jake, Secretary

Alexandria Tavarez, Member

Danielle Silva, Member

Andrew Bundy, Member

Rathi Casey, Member

Susan LaBarge, Member

Wesley Burghardt, Member

Cottonwood Classical Preparatory School Administration

John Binnert, Executive Director

Michael Vigil, Business Manager

Cottonwood Classical Preparatory School Foundation Government Council

Antoinette Pacheco, President

Gary Fresquez, Vice President

Jennifer Dryfoos, Secretary

Danae Kim, Treasurer

Crystal Megofina

Marisol Brito

Erin Keilkema

Report of Independent Auditors

Cottonwood Classical Preparatory School Governing Council and
Mr. Brian S. Colón, Esq.
New Mexico State Auditor

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, and the budgetary comparison for the general fund and major special revenue funds of Cottonwood Classical Preparatory School (the School), a component unit of Albuquerque Municipal School District No. 12, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining funds information of the School as of June 30, 2019, and the respective changes in financial position and the budgetary comparison for the general fund and major special revenue funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 13 to the financial statements, management corrected its accounting presentation for its component unit from blended to discrete presentation. Accordingly, adjustments have been made to correct this error. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 through 10 and the schedule of proportionate share of the net pension liability and contributions and schedule of proportionate share of the OPEB liability and contributions on pages 53-55 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We do not express an opinion or provide any assurance on the information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School's basic financial statements. The combining and individual nonmajor fund financial statements and the 2.2.2 NMAC required schedules presented as supplementary schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the 2.2.2 NMAC required schedules presented as supplementary schedules as listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the 2.2.2 NMAC required schedules presented as supplementary schedules as listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2019 on our consideration of School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering School's internal control over financial reporting and compliance.

Mess Adams LLP

Albuquerque, New Mexico
November 4, 2019

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Management's Discussion and Analysis

Year Ended June 30, 2019

This section of the Cottonwood Classical Preparatory School (the "School") financial report represents our discussion and analysis of the financial performance of the School for the year ended June 30, 2019. This information should be read in conjunction with the audited financial statements included in this report.

Financial Highlights

The School's average membership (ADM) for the fiscal year ended June 30, 2019 was 717.5 students, a decrease of 8.5 students over the 2018 ADM of 726.

Overview of the Financial Statements

The audited financial statements of the Cottonwood Classical Preparatory School consist of four sections. They are as follows:

- Report of Independent Auditors
- Management's Discussion and Analysis (required supplementary information)
- Basic Financial Statements
- Required supplemental section that presents required schedules

The *Basic Financial Statements* include two types of statements that present different views of the School's finances. The first is the *Government-wide Statements*. The government-wide statements are presented on the full accrual basis of accounting and include the statement of net deficit and the statement of activities. The statement of net deficit includes all of the School's assets, deferred outflows of resources, liabilities and deferred inflows of resources. The statement of activities summarizes the School's revenues and expenses for the current year. A net (expense) revenue format is used to indicate to what extent each function is self-sufficient.

The second set of statements included in the basic financial statements is the *Fund Financial Statements*, which are presented for the School's governmental funds. These statements present the governmental funds on the modified accrual basis of accounting, measuring the near term inflows and outflows of financial resources and what is available at year-end to spend in the next fiscal year. The fund financial statements focus on the School's most significant funds. Because a different basis of accounting is used in the government-wide statements, reconciliation from the governmental fund financial statements to the government-wide statements is required. The government-wide statements provide information about the School as an economic unit while the fund financial statements provide information on each of the financial resources of each of the School's major funds.

Government-wide Statements

The government-wide statements report information about the unit as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the School's assets, deferred outflows of resources, liabilities, and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Management's Discussion and Analysis
Year Ended June 30, 2019

The two government-wide statements report the School's net deficit and how they have changed. Net deficit is the difference between the School's assets and deferred outflows of resources and the liabilities and deferred inflows of resources. This is one way to measure the unit's financial health or position.

Over time, increases or decreases in the School's net position is an indicator of whether its financial position is improving or deteriorating.

To assess the School's overall health, you need to consider additional non-financial factors such as changes in the County's property tax base and the condition of its school buildings and other physical assets.

The unit's activities are divided into two categories in the government-wide statements:

- *Governmental activities:* Most of the School's basic services are included here, such as regular and special education, transportation, and administration. State and federal aid finance most of these activities.
- *Component Unit:* The Foundation also holds various fundraisers during the year to support the School's operations.

Fund Financial Statements

The fund financial statements provide more detailed information about the School's funds, focusing on its most significant or "major" funds—not the unit as a whole. Funds are accounting devices the School uses to keep track of specific sources of funding and spending on particular programs.

The School has established other funds to control and manage money for a particular purpose or to show that it is properly using certain revenues.

Governmental funds: Most of the School's basic services are included in the governmental funds, which generally focus on two things: 1) how cash and other assets that can readily be converted to cash flow in and out, and 2) the balances left at year-end that are available for spending. As a result of this focus, the governmental funds statements provide a detailed short-term view that helps the reader determine whether there are more or fewer financial resources that can be spent in the coming year to finance the School's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information at the bottom of the governmental fund statements, in the form of a reconciliation, explains the relationship (or differences) between the government-wide and the fund financial statements. The School has several governmental funds which include but are not all encompassing: the General Fund, the Public School Capital Outlay Fund, SB-9 Capital Improvements Fund and other special revenue funds.

**Cottonwood Classical Preparatory School (A Component Unit of
Albuquerque Municipal School District No. 12)
Management's Discussion and Analysis
Year Ended June 30, 2019**

Financial Analysis of the School as a Whole

Net position is an indicator of the fiscal health of the School. Total assets and deferred outflows of resources decreased by \$303,152 when compared to prior year. Total Liabilities and deferred inflows of resources exceeded total assets and deferred outflows of resources by \$11,809,014 as of June 30, 2019. This deficit is primarily related to the net pension liability and OPEB liability of \$12,566,759 and \$3,007,757, respectively.

**Table A-1
The School's Net Position**

	FY 2019	FY 2018 As restated	Amount Change	Total % Change
Assets:				
Current and other assets	\$ 1,393,927	\$ 851,770	\$ 542,157	64%
Capital and noncurrent assets	78,745	107,632	(28,887)	-27%
Total assets	<u>1,472,672</u>	<u>959,402</u>	<u>513,270</u>	<u>53%</u>
Deferred outflows of resources	<u>3,820,553</u>	<u>4,636,975</u>	<u>(816,422)</u>	<u>-18%</u>
Total assets and deferred outflows of resources	<u>\$ 5,293,225</u>	<u>\$ 5,596,377</u>	<u>\$ (303,152)</u>	<u>-5%</u>
Liabilities:				
Current liabilities	\$ 432,451	\$ 405,918	\$ 26,533	7%
Noncurrent liabilities	15,574,516	14,415,990	1,158,526	8%
Total liabilities	<u>16,006,967</u>	<u>14,821,908</u>	<u>1,185,059</u>	<u>8%</u>
Deferred inflows of resources	<u>1,095,272</u>	<u>905,295</u>	<u>189,977</u>	<u>21%</u>
Net position:				
Net investment in capital assets	78,745	1,370,514	(1,291,769)	-94%
Restricted	731,545	834,015	(102,470)	-12%
Unrestricted (deficit)	<u>(12,619,304)</u>	<u>(12,335,355)</u>	<u>(283,949)</u>	<u>2%</u>
Total net position (deficit)	<u>(11,809,014)</u>	<u>(10,130,826)</u>	<u>(1,678,188)</u>	<u>17%</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 5,293,225</u>	<u>\$ 5,596,377</u>	<u>\$ (303,152)</u>	<u>-5%</u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Management's Discussion and Analysis
Year Ended June 30, 2019

Table A-2
Changes in the School's Net Position

	FY 2019	FY 2018 As restated	Amount Change	Total % Change
Revenues:				
Program revenues:				
Charges for services	\$ 9,500	\$ 7,310	\$ 2,190	3%
Operating grants and contributions	130,425	464,781	(334,356)	390%
Capital grants and contributions	546,599	544,832	1,767	-10%
Total program revenues	<u>686,524</u>	<u>1,016,923</u>	<u>(330,399)</u>	<u>83%</u>
General revenues:				
State equalization guarantee	4,825,542	4,691,617	133,925	15%
Miscellaneous	39,954	52,751	(12,797)	-62%
Property taxes	752,409	670,120	82,289	15%
Total general revenue	<u>5,617,905</u>	<u>5,414,488</u>	<u>203,417</u>	<u>15%</u>
Total revenues	<u>6,304,429</u>	<u>6,431,411</u>	<u>(126,982)</u>	<u>24%</u>
Expenses:				
Instruction	5,628,839	4,953,778	675,061	16%
Support services	1,415,984	1,960,811	(544,827)	12%
Operation of non-instructional services	-	-	-	-11%
Facilities, material, supplies, and other services	937,794	331,436	606,358	5%
Total expenses	<u>7,982,617</u>	<u>7,246,025</u>	<u>736,592</u>	<u>14%</u>
Change in net position	<u>(1,678,188)</u>	<u>(814,614)</u>	<u>(863,574)</u>	<u>-14%</u>
Net position, beginning of year	(10,130,826)	(9,316,212)	(814,614)	173%
Net position, end of year (deficit)	<u>\$ (11,809,014)</u>	<u>\$ (10,130,826)</u>	<u>\$ (1,678,188)</u>	<u>20%</u>

Financial Analysis of the School's Funds

Governmental Funds: The focus of Cottonwood Classical Preparatory School's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the School's financing requirements.

The School's governmental funds reported a combined fund balance of \$961,476 at June 30, 2019, an increase of \$506,842 from the \$454,634, as restated, at June 30, 2018. The School's General Fund reported an increase in fund balance for the year of \$96,224 from \$133,707 at June 30, 2018 to \$229,931 at June 30, 2019.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Management's Discussion and Analysis

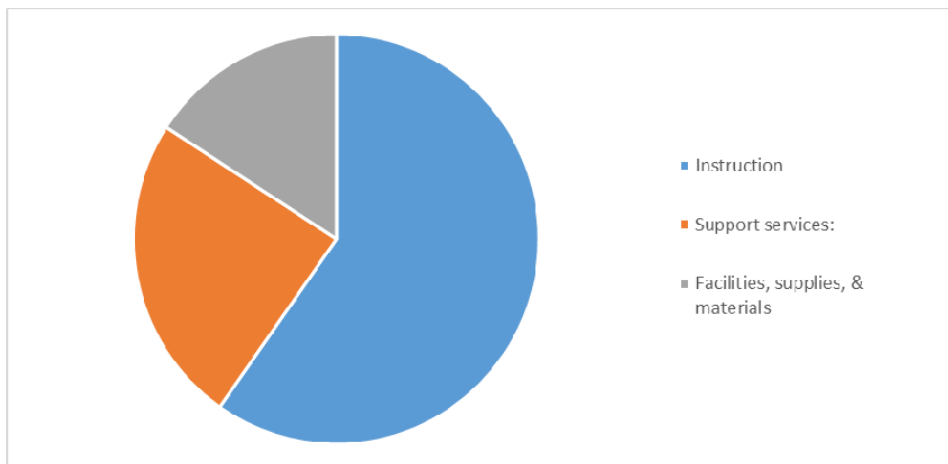
Year Ended June 30, 2019

The school's student membership remains constant with plans to maintain the current student counts level. Revenues for lease assistance and capital outlay mill levies from the local district continue to increase as assessed values increase. The school was reauthorized for an additional five year under the Albuquerque Public Schools (APS) moving from the NM Public Education Commission in FY2019. This move changed the way student transportation is funded for the school. In FY2018 and prior, the school was allocated Student Transportation Funds for to and from travel. The award is now allocated to the APS with student transportation being provided by the district. This change resulted in a \$296,295 decrease in funding to the school.

The Public School Capital Outlay and federal reimbursement funds do not carry fund balance. All revenues are expended in the year received. Revenues decreased by \$20,247 for the fiscal year ended June 30, 2019 due to an increase in student membership and 100% funding based on current lease agreement.

The SB-9 Capital Improvements fund and HB-33 funds reported an increase in fund balance for the 2019 year of \$245,148 and \$128,765, respectively. The funds along with the lease assistance fund are used to pay for the NM PED approved lease purchase agreement. Capital Outlay expenditures decreased by \$120,386 for the fiscal year ended June 30, 2019. This decrease is primarily attributable to school having purchased new technology equipment to support the student membership and mission of the school in 2018.

Categorization of Expenditures for Government Funds:



General Fund Budgetary Highlights

Over the course of the year, the School revised the budget several times to account for changes in revenue expectations and program allocations. Since several revenue sources are either unknown or uncertain at the beginning of the fiscal year when the original budget is adopted, budget revisions are necessary throughout the year to recognize these adjustments.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Management's Discussion and Analysis
Year Ended June 30, 2019

For the year, the School's General Fund reported an increase in fund balance of \$96,224. Revenues from Cottonwood Classical Preparatory School for the General Fund increased \$165,872, from the prior year. Total General Fund expenditures increased \$203,412. The increase in expenditures in the General Fund was primarily attributed to increases personnel salaries and benefits as a result of increase in staffing and an approved increase in Teacher and Educational Assistant Salary schedules, as well as a refreshing of technology and equipment needs for the facility.

Capital Assets

Total primary government net capital assets were \$78,745 at June 30, 2019 compared to \$98,850 at June 30, 2018, a decrease due to the depreciation of the remaining book value. The following is a summary of the School's capital assets, net of depreciation, at June 30, 2018 and 2019.

	Balance June 30, 2018	Additions	Deletions	Balance June 30, 2019
Furniture, fixtures, & equipment	\$ 100,525	\$ -	\$ -	\$ 100,525
Less: accumulated depreciation	(1,675)	(20,105)	-	(21,780)
Capital assets, net	<u>\$ 98,850</u>	<u>\$ (20,105)</u>	<u>\$ -</u>	<u>\$ 78,745</u>

Debt Outstanding

During the year, the School's component unit (Cottonwood Classical Preparatory School Foundation) long-term debt decreased to \$9,900,000 from \$10,100,000 due to principal payments due during fiscal year 2018. In fiscal year 2016, the component unit entered into a bond finance purchase agreement (31-year term) for the building located 7801 Jefferson St NE, Albuquerque, New Mexico 87109.

Economic Factors

Gasoline prices are a major source of income for the school; therefore, the State's economic outlook directly affects that of the school. Due to a major discovery and investment in oil production in the State, our economy has felt the impact of the tremendous increases in State funding.

Requests for Information

This report is intended to provide a summary of the financial condition of Cottonwood Classical Preparatory School. Questions or requests for additional information should be addressed to:

Business Manager
Cottonwood Classical Preparatory School
7801 Jefferson St NE
Albuquerque, NM 87109

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Statement of Net Deficit
June 30, 2019

	Governmental Activities	Component Unit
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES		
ASSETS		
Current assets:		
Cash and cash equivalents	1,179,577	\$ 7,340
Restricted cash and cash equivalents	-	1,420,100
Receivables, net of allowance for uncollectibles:		
Due from other governments	200,657	-
Other	395	2,935
Prepaid expenses and other assets	13,298	-
Total current assets	1,393,927	1,430,375
Noncurrent assets:		
Capital assets:		
Land	-	3,212,430
Building/leasehold improvements	-	5,770,204
Furniture, fixtures, and equipment	100,525	34,782
Less: accumulated depreciation	(21,780)	(889,212)
Total noncurrent assets	78,745	8,128,204
TOTAL ASSETS	1,472,672	9,558,579
DEFERRED OUTFLOWS OF RESOURCES		
Related to net pension liability	3,760,785	-
Related to other post-employment benefits	59,768	-
TOTAL DEFERRED OUTFLOWS OF RESOURCES	3,820,553	-
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 5,293,225	\$ 9,558,579
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET DEFICIT		
LIABILITIES		
Current liabilities:		
Accounts payable	\$ 32,445	\$ 2,265
Accrued liabilities	400,006	50,850
Current portion of long-term debt - lease purchase	-	200,000
Total current liabilities	432,451	253,115
Noncurrent liabilities:		
Net pension liability	12,566,759	-
Other post-employment benefits liability	3,007,757	-
Long-term debt - lease purchase	-	9,710,000
Total noncurrent liabilities	15,574,516	9,710,000
TOTAL LIABILITIES	16,006,967	9,963,115
DEFERRED INFLOWS OF RESOURCES		
Related to net pension liability	239,166	-
Related to other post-employment benefits	856,106	-
TOTAL DEFERRED INFLOWS OF RESOURCES	1,095,272	-
NET POSITION		
Net investment in capital assets	78,745	(1,781,796)
Restricted	731,545	-
Unrestricted (deficit)	(12,619,304)	1,377,260
TOTAL NET DEFICIT	(11,809,014)	(404,536)
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET DEFICIT	\$ 5,293,225	\$ 9,558,579

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Statement of Activities
Year Ended June 30, 2019

Functions/Programs	Expenses	Program Revenues			Net Revenues (Expenses) and Changes in Net Position	Component Unit
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions		
GOVERNMENTAL ACTIVITIES						
Instruction	5,628,839	\$ 9,500	\$ 130,425	\$ -	\$ (5,488,914)	\$ -
Support services:						
Students	335,504	-	-	-	(335,504)	-
Instruction	11,397	-	-	-	(11,397)	-
General administration	182,672	-	-	-	(182,672)	-
School administration	274,677	-	-	-	(274,677)	-
Central services	136,255	-	-	-	(136,255)	-
Operation and maintenance of plant	475,479	-	-	-	(475,479)	-
Student transportation	-	-	-	-	-	-
Other support services	-	-	-	-	-	-
Operating of non-instructional services:						
Food services operations	-	-	-	-	-	-
Community services operations	-	-	-	-	-	-
Facilities, supplies, & materials	937,794	-	-	546,599	(391,195)	-
Debt service - interest expense	-	-	-	-	-	-
TOTAL GOVERNMENTAL ACTIVITIES	\$ 7,982,617	\$ 9,500	\$ 130,425	\$ 546,599	(7,296,093)	-
COMPONENT UNIT						
Foundation	\$ 795,067	\$ -	\$ -	\$ -	-	(795,067)
GENERAL REVENUES						
State Equalization Guarantee					4,825,542	-
Miscellaneous					39,954	933,544
Property Taxes					752,409	-
Total General Revenues					<u>5,617,905</u>	<u>933,544</u>
CHANGE IN NET POSITION					(1,678,188)	138,477
NET POSITION, BEGINNING OF YEAR (DEFICIT), AS RESTATED					<u>(10,130,826)</u>	<u>(543,013)</u>
NET POSITION, END OF YEAR (DEFICIT)					<u>\$ (11,809,014)</u>	<u>\$ (404,536)</u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Balance Sheet – Governmental Funds
June 30, 2019

	11000	Major Fund 31200	Major Fund 31600	Major Fund 31701	Major Fund		
	General	Public School Capital Outlay	Capital Improvements HB-33	Capital Improvements SB-9 (Local)	Cottonwood Classical Foundation	Non-Major Funds	Governmental Funds Total
ASSETS							
Cash and cash equivalents	\$ 459,357	\$ -	\$ 290,928	\$ 379,984	\$ -	\$ 49,308	\$ 1,179,577
Accounts receivable							
Due from other governments	-	133,630	6,908	3,453	-	56,666	200,657
Other	395	-	-	-	-	-	395
Due from other funds	187,074	-	-	-	-	-	187,074
Prepaid expenses	13,298	-	-	-	-	-	13,298
TOTAL ASSETS	\$ 660,124	\$ 133,630	\$ 297,836	\$ 383,437	\$ -	\$ 105,974	\$ 1,581,001
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE							
LIABILITIES							
Current liabilities							
Accounts payable	\$ 31,984	\$ -	\$ -	\$ -	\$ -	\$ 461	\$ 32,445
Accrued liabilities	398,209	-	-	-	-	1,797	400,006
Due to other governments	-	-	-	-	-	-	-
Due to other funds	-	133,630	-	-	-	53,444	187,074
TOTAL LIABILITIES	430,193	133,630	-	-	-	55,702	619,525
FUND BALANCES							
Nonspendable	13,298	-	-	-	-	-	13,298
Restricted	-	-	297,836	383,437	-	50,272	731,545
Committed	-	-	-	-	-	-	-
Assigned for subsequent year	-	-	-	-	-	-	-
Unassigned	216,633	-	-	-	-	-	216,633
TOTAL FUND BALANCES	229,931	-	297,836	383,437	-	50,272	961,476
TOTAL LIABILITIES AND FUND BALANCE	\$ 660,124	\$ 133,630	\$ 297,836	\$ 383,437	\$ -	\$ 105,974	\$ 1,581,001

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Reconciliation of the Balance Sheet – Governmental Funds –
to the Statement of Net Deficit
Year Ended June 30, 2019

Total Fund Balance - Governmental Funds	
(Governmental Fund Balance Sheet)	<u>\$ 961,476</u>
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	
The cost of capital assets is	100,525
Accumulated depreciation is	<u>(21,780)</u>
Total capital assets	78,745
Deferred inflows and outflows of resources related to the net pension liability and not reported in the funds.	
Deferred outflows of resources	3,760,785
Deferred inflows of resources	<u>(239,166)</u>
Deferred inflows and outflows of resources related to the net other post-employment benefits liability and not reported in the funds.	
Deferred outflows of resources	59,768
Deferred inflows of resources	<u>(856,106)</u>
Long-term and certain other liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.	
Long-term and other liabilities at year end consist of:	
Net pension liability	(12,566,759)
Net other post-employment benefits liability	<u>(3,007,757)</u>
Net Position of Governmental Activities (Statement of Net Position)	<u><u>\$ (11,809,014)</u></u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Statement of Revenues, Expenditures, and Changes in Fund Balances
Year Ended June 30, 2019

	11000	Major Fund 31200	Major Fund 31600 Capital Improvements HB-33	Major Fund 31701 Capital Improvements SB-9 (Local)	Major Fund Cottonwood Classical Foundation	Non-Major Funds	Governmental Funds Total
	General	Public School Capital Outlay					
REVENUES							
Property taxes	\$ -	\$ -	\$ 502,982	\$ 249,427	\$ -	\$ -	\$ 752,409
Local and county sources	49,454	-	-	-	-	-	49,454
State sources	4,825,542	534,518	-	-	-	54,824	5,414,884
Federal sources	-	-	-	-	-	87,682	87,682
Interest	-	-	-	-	-	-	-
Total revenues	4,874,996	534,518	502,982	249,427	-	142,506	6,304,429
EXPENDITURES							
Current:							
Instruction	3,366,651	-	-	-	-	97,263	3,463,914
Support services:							
Students	322,887	-	4,961	2,445	-	5,211	335,504
Instruction	11,397	-	-	-	-	-	11,397
General administration	182,672	-	-	-	-	-	182,672
School administration	239,812	-	-	-	-	34,865	274,677
Central services	136,255	-	-	-	-	-	136,255
Operations and maintenance of plant	475,479	-	-	-	-	-	475,479
Student transportation	-	-	-	-	-	-	-
Other support services	-	-	-	-	-	-	-
Operation of non-instructional services:							
Food services operations	-	-	-	-	-	-	-
Community services operations	-	-	-	-	-	-	-
Capital Outlay	-	534,518	369,256	1,834	-	12,081	917,689
Debt service - principal payments	-	-	-	-	-	-	-
Debt service - interest payments	-	-	-	-	-	-	-
Total expenditures	4,735,153	534,518	374,217	4,279	-	149,420	5,797,587
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENSES	139,843	-	128,765	245,148	-	(6,914)	506,842
INTERFUND TRANSFERS	(43,619)	-	-	-	-	43,619	-
NET INCREASE (DECREASE) IN FUND BALANCE	96,224	-	128,765	245,148	-	36,705	506,842
FUND BALANCES, BEGINNING OF YEAR	133,707	-	169,071	138,289	1,364,169	13,567	1,818,803
RESTATEMENT, TRANSFER TO DISCRETE COMPONENT UNIT	-	-	-	-	(1,364,169)	-	(1,364,169)
FUND BALANCES, END OF YEAR	\$ 229,931	\$ -	\$ 297,836	\$ 383,437	\$ -	\$ 50,272	\$ 961,476

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balances – Governmental Funds
to the Statement of Activities
Year Ended June 30, 2019

Net Changes in Fund Balances - Total Governmental Funds
(Statement of Revenues, Expenditures, and Changes in
Fund Balances)

\$ 506,842

Amounts reported for governmental activities in the Statement of Activities are different because:

In the Statement of Activities, certain operating expenses - compensated absences (sick and annual leave) are measured by the amounts earned during the year. In the Governmental Funds, however, expenditures for these items are measured by the amounts of financial resources used (essentially, the amounts actually paid).

Expenses related to the net pension liability not reported in the funds.	(2,245,420)
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Expenses related to the net other post-employment benefits liability not reported in the funds.	80,495
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Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. In the current period, these amounts were:

Capital outlay	-
Depreciation expense	<u>(20,105)</u>

Excess of depreciation expense over capital outlay	<u>(20,105)</u>
--	-----------------

Change in Net Position of Governmental Activities
(Statement of Activities)

\$ (1,678,188)

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
General Fund (Fund 11000)
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget
(Budgetary Basis) and Actual
Year Ended June 30, 2019

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance From Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Property taxes	\$ -	\$ -	\$ -	\$ -
Local and county sources	-	59,661	49,454	(10,207)
State sources	4,693,974	4,686,040	4,825,542	139,502
Federal sources	-	-	-	-
Interest	-	-	-	-
Total revenues	<u>4,693,974</u>	<u>4,745,701</u>	<u>4,874,996</u>	<u>129,295</u>
EXPENDITURES				
Current:				
Instruction	3,513,615	3,425,644	3,360,989	64,655
Support services:				
Students	253,472	304,101	320,704	(16,603)
Instruction	12,000	13,582	11,547	2,035
General administration	159,997	183,262	173,756	9,506
School administration	245,722	242,591	239,812	2,779
Central services	115,474	160,361	153,016	7,345
Operation and maintenance of plant	445,620	481,809	467,115	14,694
Student transportation	-	-	-	-
Other support services	-	-	-	-
Operation of non-instructional services:				
Food services operations	-	-	-	-
Community services operations	-	-	-	-
Facilities, supplies, & materials	-	-	-	-
Debt service - principal payments	-	-	-	-
Debt service - interest payments	-	-	-	-
Total expenditures	<u>4,745,900</u>	<u>4,811,350</u>	<u>4,726,939</u>	<u>84,411</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(51,926)	(65,649)	148,057	213,706
INTERFUND TRANSFERS	-	-	(43,619)	
DESIGNATED CASH	<u>51,926</u>	<u>65,649</u>	<u>-</u>	<u>(65,649)</u>
NET CHANGES IN FUND BALANCES	<u>\$ -</u>	<u>\$ -</u>	<u>104,438</u>	<u>\$ 104,438</u>
RECONCILIATION TO GAAP BASIS				
Adjustments to revenues			-	
Adjustments to expenditures			(8,214)	
NET CHANGES IN FUND BALANCES			<u>\$ 96,224</u>	

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Public School Capital Outlay Fund (Fund 31200)
Statement of Revenues, Expenditures and Changes in Fund Balance –
Budget (Budgetary Basis) and Actual
Year Ended June 30, 2019

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance From Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Property taxes	\$ -	\$ -	\$ -	\$ -
Local and county sources	-	-	-	-
State sources	-	534,518	400,888	(133,630)
Federal sources	-	-	-	-
Interest	-	-	-	-
Total revenues	<u>-</u>	<u>534,518</u>	<u>400,888</u>	<u>(133,630)</u>
EXPENDITURES				
Current:				
Instruction	-	-	-	-
Support services:				
Students	-	-	-	-
Instruction	-	-	-	-
General administration	-	-	-	-
School administration	-	-	-	-
Central services	-	-	-	-
Operation and maintenance of plant	-	-	-	-
Student transportation	-	-	-	-
Other support services	-	-	-	-
Operation of non-instructional services:				
Food services operations	-	-	-	-
Community services operations	-	-	-	-
Facilities, supplies, & materials	-	534,518	534,518	-
Debt service - principal payments	-	-	-	-
Debt service - interest payments	-	-	-	-
Total expenditures	<u>-</u>	<u>534,518</u>	<u>534,518</u>	<u>-</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	-	-	(133,630)	(133,630)
DESIGNATED CASH	-	-	-	-
NET CHANGES IN FUND BALANCES	<u>\$ -</u>	<u>\$ -</u>	(133,630)	<u>\$ (133,630)</u>
RECONCILIATION TO GAAP BASIS				
Adjustments to revenues			133,630	
Adjustments to expenditures			<u>-</u>	
NET CHANGES IN FUND BALANCES			<u>\$ -</u>	

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Capital Improvements HB33 (Fund 31600)
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget
(Budgetary Basis) and Actual
Year Ended June 30, 2019

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance From Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Property taxes	\$ 481,608	\$ 487,608	\$ 496,074	\$ 8,466
Local and county sources	-	-	-	-
State sources	-	-	-	-
Federal sources	-	-	-	-
Interest	-	-	-	-
Total revenues	<u>481,608</u>	<u>487,608</u>	<u>496,074</u>	<u>8,466</u>
EXPENDITURES				
Current:				
Instruction	-	-	-	-
Support services:				
Students	4,816	4,816	4,961	(145)
Instruction	-	-	-	-
General administration	-	-	-	-
School administration	-	-	-	-
Central services	-	-	-	-
Operation and maintenance of plant	-	-	-	-
Student transportation	-	-	-	-
Other support services	-	-	-	-
Operation of non-instructional services:				
Food services operations	-	-	-	-
Community services operations	-	-	-	-
Facilities, supplies, & materials	476,792	645,863	369,256	276,607
Debt service - principal payments	-	-	-	-
Debt service - interest payments	-	-	-	-
Total expenditures	<u>481,608</u>	<u>650,679</u>	<u>374,217</u>	<u>276,462</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	-	(163,071)	121,857	284,928
DESIGNATED CASH	-	163,071	-	(163,071)
NET CHANGES IN FUND BALANCES	<u>\$ -</u>	<u>\$ -</u>	121,857	<u>\$ 121,857</u>
RECONCILIATION TO GAAP BASIS				
Adjustments to revenues			6,908	
Adjustments to expenditures			-	
NET CHANGES IN FUND BALANCES			<u>\$ 128,765</u>	

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Capital Improvements SB-9 - Local (Fund 31701)
Statement of Revenues, Expenditures and Changes in Fund Balance –
Budget (Budgetary Basis) and Actual
Year Ended June 30, 2019

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance From Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Property taxes	\$ 237,751	\$ 237,751	\$ 245,974	\$ 8,223
Local and county sources	-	-	-	-
State sources	-	-	-	-
Federal sources	-	-	-	-
Interest	-	-	-	-
Total revenues	<u>237,751</u>	<u>237,751</u>	<u>245,974</u>	<u>8,223</u>
EXPENDITURES				
Current:				
Instruction	-	-	-	-
Support services:				
Students	2,378	2,378	2,445	(67)
Instruction	-	-	-	-
General administration	-	-	-	-
School administration	-	-	-	-
Central services	-	-	-	-
Operation and maintenance of plant	-	-	-	-
Student transportation	-	-	-	-
Other support services	-	-	-	-
Operation of non-instructional services:				
Food services operations	-	-	-	-
Community services operations	-	-	-	-
Facilities, supplies, & materials	235,373	373,662	1,834	371,828
Debt service - principal payments	-	-	-	-
Debt service - interest payments	-	-	-	-
Total expenditures	<u>237,751</u>	<u>376,040</u>	<u>4,279</u>	<u>371,761</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	-	(138,289)	241,695	379,984
DESIGNATED CASH	-	138,289	-	(138,289)
NET CHANGES IN FUND BALANCES	<u>\$ -</u>	<u>\$ -</u>	241,695	<u>\$ 241,695</u>
RECONCILIATION TO GAAP BASIS				
Adjustments to revenues			3,453	
Adjustments to expenditures			-	
NET CHANGES IN FUND BALANCES			<u>\$ 245,148</u>	

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Statement of Fiduciary Assets and Liabilities – Agency Funds
June 30, 2019

	<u>Agency Funds</u>
ASSETS	
Cash and Cash Equivalents	<u>\$ 4,689</u>
TOTAL ASSETS	<u><u>\$ 4,689</u></u>
LIABILITIES	
Deposits Held for Others	<u>\$ 4,689</u>
TOTAL LIABILITIES	<u><u>\$ 4,689</u></u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies

Cottonwood Classical Preparatory School (the School), organized under the laws of the State of New Mexico, operates under the governing council-director form of government. The School is a component unit of the Albuquerque Municipal School District No. 12, as the District is the authorizer of the School, however, the operations of the entities is separate and distinct. The School provides public education opportunities for children from first through twelfth grade, including but not limited to classroom and vocational studies; as well as school oriented social and athletic activities.

The financial statements of the School have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. Cottonwood Classical Preparatory School Foundation (the Foundation) is considered to be a component unit of the School as the Foundation's financial statements are considered material to the financial statements of the School and the Foundation is considered to be legally separate from the School. The Foundation is discretely presented from the School on the government-wide financial statements.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment such as the collection of cafeteria fees and lost books, etc. and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment such as in Entitlement IDEA-B or state programs such as Capital Improvements HB-33 and Capital Improvements SB-9.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

Taxes and other items not properly included among program revenues are reported instead as general revenues. The school does not have any tax abatements as such no GASB No. 77 disclosure is necessary.

Those revenues susceptible to accrual are property taxes, state shared taxes, investment income and charges for services. In accordance with GASB Statement No. 65, estimated property, and other taxes that are not available are called unavailable revenue and shown as a deferred inflow of resources. All other revenues are recognized when they are received and are not susceptible to accrual, because they are usually not measurable until payment is actually received. Expenditures are recorded as liabilities when they are incurred.

Property taxes are collected by the Bernalillo and Sandoval County Treasurers and remitted to the School. Property tax revenue is recognized at the time of receipt or earlier if accrual criteria are met. The School's accounting policy is to defer property taxes that are not collected within 60 days after fiscal year end since delinquent property taxes are not available to finance current fiscal year School operations. Delinquent property taxes collected in future periods will be recognized as revenue when collected.

Unavailable revenues arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Unearned revenues arise when resources are received by the School before it has a legal claim to them, as when grant monies are received prior to incurring the qualifying expenditures. In subsequent periods when both revenue recognition criteria are met or when the School has a legal claim to the resources, the revenue is recognized.

Other Financing Sources (Uses)

Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sale of capital assets, debt extinguishments, long-term debt proceeds, et cetera) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the period for which the taxes are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

Property taxes, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met and the susceptible to accrual criteria have been met. All other revenue items are considered to be measurable and available only when cash is received.

Governmental funds are used to account for the School's general government activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general capital assets, and the servicing of general long-term debt. Governmental funds include:

The General Fund is the primary operating fund of the School, and accounts for all financial resources, except those required to be accounted for in other funds.

The Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

The Capital Projects Funds account for the acquisition of capital assets or construction of major capital projects not being financed by proprietary or nonexpendable trust funds.

Under the requirements of GASB Statement No. 34, the School is required to present certain of its governmental funds as major funds based upon certain criteria. The major funds presented in the fund financial statements are identified below (in addition to the General Fund).

The General Fund (11000) is the primary operating fund of the School, and accounts for all financial resources, except those required to be accounted for in other funds.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

The Pupil Transportation Fund (13000) is used to account for the State Equalization, received from the Public Education Department (PED), which is used to pay for the costs associated with transporting school age children.

The Instructional Materials Fund (14000) is used to account for the monies received from the Public Education Department (PED) for the purposes of purchasing instructional materials (books, manuals, periodicals, etc.) used in the education of students.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

The Entitlement IDEA-B Fund (24106) is used to account for federal resources administered by the public education department to provide for special educational needs of handicapped 6-21 year olds under Public Law (PL) 91-230, 93-380, 94-142, 99-457, 100-637, and 100-476.

Teacher/Principal Training and Recruiting Fund (24154) – To improve the skills of teachers and the quality of instruction in mathematics and science, and also to increase the accessibility of such instruction to all students.

USHHS/CDC School Health (24186) – Promotes Adolescent Health through School-based Human Immunodeficiency Virus (HIV)/Sexually Transmitted Infections (STI) Prevention and School-based Surveillance program in the state of New Mexico

Excellence in Teaching Awards (27125) – To recognize teachers who meet the standards for excellence in teaching.

Natural Helpers Fund (28195) – Fund will be used to support teenage suicide prevention and other problems.

Capital Projects Funds – Capital Projects Funds account for the acquisition of capital assets or construction of major capital projects not being financed by proprietary or nonexpendable trust funds.

The Public School Capital Outlay Fund (31200) is used to account for monetary assistance received by the public school capital outlay council for educational facility lease/rent payments. **This is a Major Fund.**

The Capital Improvements HB-33 Fund (31600) is used to account for erecting, remodeling, making additions to and furnishing of school buildings, or purchasing or improving school grounds or any combination thereof as identified by the local school board. Financing is provided by the State of New Mexico's State Equalization Matching and a special tax levy as authorized by the Public School District Capital Improvements Act. (22-25-1 to 22-25-10, NMSA 1978). **This is a Major Fund.**

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

The Capital Improvements SB9 State Match Fund (31700) – The fund is used to account for erecting, remodeling, making additions to and furnishing of school buildings, or purchasing or improving school grounds or any combination thereof as identified by the local school board. Financing is provided by the State of New Mexico's State Equalization Matching. (22-25-1 to 22-25-10, NMSA 1978).

The Capital Improvements SB9 Local Fund (31701) – The fund is used to account for erecting, remodeling, making additions to and furnishing of school buildings, or purchasing or improving school grounds or any combination thereof as identified by the local school board. Financing is provided by a special tax levy as authorized by the Public School District Capital Improvements Act. (22-25-1 to 22-25-10, NMSA 1978). **This is a Major Fund.**

Additionally, the School reports the following fund type:

Fiduciary Funds are used to account for assets held by the School as an agent for individuals, private organizations or other governments. Agency Funds are custodial in nature (assets equal liabilities) and do not present results of operations or have a measurement focus. These funds relate primarily to the activities of individual schools. While these funds are under the supervision of the School and enhance the School's educational programs, they are funds of the individual schools and/or their student bodies and are not available for use by the School.

The Statement of Net Deficit and the Statement of Activities were prepared using the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 *“Accounting and Financial Reporting for Non-Exchange Transactions.”*

Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources and Net Position or Equity

Cash and Cash Equivalents

Policies regarding cash and cash equivalents are approved by the School's Governing Council and are governed by New Mexico statute. Such policies allow deposits or investments in certificates of deposit, savings accounts, overnight repurchase agreements, various obligations of the U.S. Government or its agencies and the New Mexico State Treasurer's Local Government Short Term Investment Fund. Such deposits and investments must be made through a State or Federally chartered bank or savings and loan association which is insured by the Federal Deposit Insurance Commission (FDIC) and which is within the geographic boundaries of the School, or with the New Mexico State Treasurer. The School's cash and cash equivalents are considered to be cash on hand and demand deposits.

Collateral is required for at least 50% of deposits that are not insured by the FDIC, with the exception of repurchase agreements. These are required to have collateral of at least 102%. Obligations that may be pledged as collateral are obligations of the U.S. Government, its agencies, and state and local governments. Collateral is held in safekeeping at depository institutions in the name of the School.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as interfund receivables and interfund payables.

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible. The allowance for doubtful accounts is based on management’s assessment of the collectability of specific accounts, the aging of accounts receivable and historical experience.

Certain Special Revenue funds are administered on a reimbursement method of funding; other funds are operated on a cash advance method of funding. The funds incurred the cost and submitted the necessary request for reimbursement or advance, respectively.

Capital Assets

Capital assets costing more than \$5,000 are recorded at historical cost and depreciated over their estimated useful lives (with no salvage value). Donated capital assets valued at more than \$5,000 are recorded at the time of acquisition at estimated fair value plus ancillary charges. Estimated useful life is management’s estimate of how long the asset is expected to meet service demands. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

Capital assets include land and land improvements, buildings and building improvements, furniture, fixtures, equipment, machinery and vehicles. Capital assets are used in operations and have a useful life of more than one year and a cost exceeding established capitalization thresholds. The School does not own any infrastructure assets such as roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems.

Capital assets are reported net of accumulated depreciation in the statement of net deficit. Capital assets that are not being depreciated, such as land, are reported separately for significant amounts.

The following are the School's estimated useful lives:

Computer Equipment and Business Machines	5 Years	Improvements to Land	20 Years
General Equipment and Musical Vehicles, Trucks, and Trailers	8 Years	Improvements to Bldgs.	20 Years
Furniture, Major Appliances, Large	10 Years	Portable School Buildings	25 Years
		Buildings	40 Years

Depreciation was allocated to the various functions based upon originating purchasing source where identifiable. Unallocated depreciation was recorded in the statement of activities.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

Accrued Salaries

Certain employees of the School (primarily school teachers and support staff) work nine months of the 12-month fiscal year. The School disburses payroll to such employees throughout the entire 12-month period. Accordingly, salaries payable included as accrued liabilities in the accompanying financial statements include accrued salaries for services performed through June 30, 2019 for these employees. The accrued salaries will be paid within two months after the end of the fiscal year.

Long-term Obligations

In the government-wide fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. During the year, the Foundation recognized \$614,348 in interest expense on long-term debt, which included \$50,850 in accrued interest payable as of June 30, 2019.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School is reporting \$3,760,785 related to the pension plan and \$59,768, related to the other post-employment benefits plan in this category as of June 30, 2019.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School is reporting \$239,166 related to the pension plan and \$856,106 related to the other post-employment benefits plan in this category as of June 30, 2019.

Fund Balance

The difference between assets and liabilities in the governmental fund financial statements are among the most widely and frequently used information in state and local government financial reports.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

GASB Statement No. 54 distinguishes fund balances based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts are reported in the following classifications:

- **Nonspendable** – portion of net resources that cannot be spent because they are either a) not in spendable form or b) legally or contractually required to be maintained intact.
- **Restricted** – amounts constrained by external parties, constitutional provision, or enabling legislation.
- **Committed** – amounts constrained by a government using its highest level of decision-making authority. The Governing Council is the highest level of decision making authority. Formal Governing Council action, through a resolution creates a commitment.
- **Assigned** – amounts a government intends to use for a particular purpose. Intent should be expressed by a) the governing body or b) a body or official who has been delegated.
- **Unassigned** – amounts that are not constrained at all will be reported in the general fund.

Net Position

The government-wide statements utilize a net position presentation categorized as follows:

Net investment in capital assets – This category reflects the portion of net position that are associated with net capital assets less outstanding capital asset related debt.

Restricted Net Position – For the government-wide statement of net position, net position is reported as restricted when constraints placed on its use are either:

1. Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; or
2. Imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position – This category reflects net position of the School not restricted for any project or other purpose.

The School's policy is to apply restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position are available. The School's restricted fund balances for capital projects represent those imposed by law through enabling legislation. When an expenditure is incurred for which committed, assigned, and/or unassigned amounts of funding are available, funds are applied in that respective order.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

Interfund Transactions

Reciprocal and non-reciprocal transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund from expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/ expenses in the fund that is reimbursed. All other interfund transactions, except reciprocal and non-reciprocal transactions and reimbursements, are reported as transfers.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

State Equalization Guarantee

School districts and Charter Schools in the State of New Mexico receive a 'state equalization guarantee distribution' which is defined as "that amount of money distributed to each school district or charter school to insure that the school district's or charter school operating revenue, including its local and federal revenues as defined (22-8-25, NMSA 1978) is at least equal to the school district's or charter school's program cost.

A school district's charter school's program costs are determined through the use of various formulas using 'program units' which take into consideration 1) early childhood education; 2) basic education; 3) special education; 4) bilingual-multicultural education; 5) size, etc. Payment is made from the public school fund under the authority of the Director of Public School Finance. The School received \$4,825,542 in state equalization guarantee distributions during the year ended June 30, 2019.

Revenues

Property Tax

The School receives mill levy and ad valorem tax revenues primarily for capital outlay purposes. Revenues are recognized for governmental purposes when they are assessed and for fund purposes when they are measurable and available. The School records only the portion of the taxes considered to be 'measurable' and 'available'. Descriptions of the individual capital outlay funds contained in these financial statements include information regarding the authority for the collection and use of these taxes.

An enforceable lien is attached on property as of January 1st. Tax notices are sent to property owners by November 1st of each year, to be paid in whole or in two installments by November 10th and April 10th of each year. The County collects County, City, and School taxes and distributes collections to each fund once per month.

Instructional Materials

The New Mexico State Public Education Department (PED) receives federal mineral leasing funds from which it makes annual allocations to the various school districts and charter schools for the purchase of educational materials. These funds are restricted for the purchase of instructional materials. Allocations received from the State for the year ended June 30, 2019 totaled \$26,478.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

SB-9 State Match

The Director shall distribute to any school district that has imposed a tax under the Public School Capital Improvements Act (22-25-1 to 22-25-10, NMSA 1978) an amount from the public school capital improvements fund that is equal to the amount by which the revenue estimated to be received from the imposed tax as specified in Subsection B of Section 22-25-3, NMSA 1978, assuming a one hundred percent collection rate, is less than an amount calculated by multiplying the product obtained by the rate imposed in the District under the Public School Capital Improvements Act. The distribution shall be made by December 1st of each year that the tax is imposed, in accordance with Section 22-25-3, NMSA 1978. However, in the event that sufficient funds are not available in the public school capital improvements fund to make the state distribution provided for in this section, the dollar per program unit figure shall be reduced as necessary. Allocations received for the year ended June 30, 2019 totaled \$12,081.

Public School Capital Outlay

Under the provisions of Chapter 22, Article 24 NMNSA 1978, a public school capital outlay fund was created. The money in the fund may be used only for capital expenditures deemed by the public school capital outlay council necessary for an adequate educational program, and capital outlay expenditures are limited to the purchase, or construction of temporary or permanent classrooms.

The council shall approve an application for grant assistance from the fund when the council determines that:

1. A critical need exists requiring action;
2. The residents of the school district or charter school have provided all available resources to the district to meet its capital outlay requirements;
3. The school district or charter school has used its resources in a prudent manner;
4. The District is in a county or counties which have participated in the reappraisal program and the reappraised values are on the tax rolls, or will be used for the tax year 1979 as certified by the property tax division; and
5. The school district or charter school has provided insurance for buildings of the school district or charter school in accordance with the provisions of Section 13-5-3, NMSA 1978.

The council shall consider all applications for assistance from the fund and after public hearing shall either approve or deny the application. Applications for grant assistance shall only be accepted by the council after a district or charter school has complied with the provisions of this section. The council shall list all applications in order of priority and all allocations shall be made on a priority basis. Money in the fund shall be disbursed by warrant of the Department of Finance and Administration on vouchers signed by the Secretary of Finance and Administration following certification by the council that the application has been approved. Allocations received for the year ended June 30, 2019 are \$534,518.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

Federal Grants

The School receives revenues from various Federal departments (both direct and indirect), which are legally restricted to expenditures for specific purposes. These programs are reported as Special Revenue Funds. Each program operated under its own budget, which has been approved by the Federal Department or the flow through agency (usually the New Mexico Department of Education). The various budgets are approved by the Local School Board and the New Mexico Public Education Department.

Allocation of Indirect Expenses

The School reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. The School does not currently employ indirect cost allocation systems. Depreciation expense not charged to a specific function is identified as unallocated on the statement of activities.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Educational Retirement Board (ERB) and additions to/deductions from ERB's fiduciary net position have been determined on the same basis as they are reported by ERB, on the economic resources measurement focus and accrual basis of accounting. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the New Mexico Retiree Health Care Authority (NMRHCA) and additions to and deductions from NMRHCA's fiduciary net position have been determined on the same basis as they are reported by NMRHCA. For this purpose, NMRHCA recognizes benefit payments when due and payable in accordance with the benefit terms.

Budgetary Information

The following procedures are utilized to establish the School's budget:

1. Subsequent to January 31, and prior to June 1, School management submits to the Governing Council a proposed budget for the fiscal year which commences on July 1. The budget includes an estimate of revenues and a proposed expenditure plan.
2. The proposed budget is presented at meetings subject to the Open Meetings Act of New Mexico, and the public is invited to comment.
3. The School is required to submit to the State of New Mexico, Public Education Department School Budget & Financial Analysis Unit (SBFAU) a balanced budget for the fiscal year which commences on July 1.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

4. Based on criteria set by the SBFAU, the School undergoes either a formal technical review of the proposed budget or a more informal phone review each year. Subsequent to this review, the local Governing Council approves a budget resolution to adopt the proposed budget subject to any technical adjustments by SBFAU. The final budget as approved by SBFAU is provided to the Governing Council for information purposes only.
5. The budget is adjusted throughout the fiscal year based upon changes in programmatic needs. Budgetary control is at the function level; over-expenditure of a function is not allowed per NMAC 6.20.2.9.A.
6. Budgets for the General Fund, Special Revenue Funds and Capital Projects Funds are adopted on a basis consistent with Supplement 1 Budget Preparation and Maintenance of the “Manual of Procedures for Uniform Financial Accounting and Budgeting for School Districts”. Budgetary amounts for the Debt Service Fund are based upon the issuance of general obligation bonds.
7. Budgeted amounts are as originally adopted or as amended by the SBFAU.

For budgetary purposes, expenditures include amounts paid in the fiscal year, adjusted for the effects of liabilities paid within ten days of fiscal year-end and unpaid salaries and benefits attributable to services provided during the school year. The Governing Council must approve amendments to the appropriated budget when the budgeted fund balance differs from the actual fund balance at the end of the fiscal year. New Mexico state law prohibits a Governmental Agency from exceeding the appropriated budget.

The Statements of Revenues, Expenditures and Changes in Fund Balance – Budget (Non-GAAP Budgetary Basis) and Actual present comparisons of the legally adopted budget with actual data on a budgetary basis.

Since accounting principles applied for purposes of developing data on a budgetary basis differ significantly from those used to present financial statements in conformity with generally accepted accounting principles, a reconciliation of resultant basis, perspective, equity and timing differences in the excess (deficiency) of revenues and other sources of financial resources for the year ended June 30, 2019 is presented with each fund’s Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis).

1. Revenues are recorded when received in cash (budgetary) as opposed to when susceptible to accrual (GAAP); and
2. Generally, expenditures are recorded when paid in cash (budgetary) as opposed to when susceptible to accrual (GAAP). However, budgetary expenditures include amounts for salaries and benefits attributable to services provided during the fiscal year.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 2 – Cash and Cash Equivalents

State statutes authorize the investment of charter school funds in a wide variety of instruments, including certificates of deposit and other similar obligations, state investment pool, money market accounts, and United States Government obligations. All invested funds of the charter schools properly followed State investment requirements as of June 30, 2019.

Deposits of funds may be made in interest or non-interest bearing checking accounts in one or more banks or savings and loan associations within the geographical boundaries of the charter school. Deposits may be made to the extent that they are insured by an agency of the United States or by collateral deposited as security or by bond given by the financial institution.

The rate of interest in non-demand interest-bearing accounts shall be set by the State Board of Finance, but in no case shall the rate of interest be less than one hundred percent of the asked price on United States treasury bills of the same maturity on the day of deposit.

Excess of funds may be temporarily invested in securities which are issued by the State or by the United States government, or by their departments or agencies, and which are either direct obligations of the State or the United States or are backed by the full faith and credit of those governments.

The collateral pledged is listed on the Schedule of Collateral Pledged by Depository for Public Funds in this report. The types of collateral allowed are limited to direct obligations of the United States Government and all bonds issued by any agency, district or political subdivision of the State of New Mexico.

According to the FDIC, public unit deposits are funds owned by the public unit. Time deposits, savings deposits and interest-bearing NOW accounts of a public unit in an institution in the same state will be insured up to \$250,000 in aggregate and separate from the \$250,000 coverage for public unit demand deposits at the same institution.

Deposits

New Mexico State Statutes require collateral pledged for deposits in excess of the federal deposit insurance to be delivered, or a joint safekeeping receipt be issued, to the Schools for at least one-half of the amount on deposit with the institution. The Schedule of Collateral Pledged by Depository for Public funds listed in the financial statements for the School will meet the State of New Mexico, Office of the State Auditor's requirements in reporting the insured portion of the deposits. The Foundation is not subject to the same statutory requirements of the School.

Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a bank failure, the government' deposits may not be returned to it. The School does not have a deposit policy for custodial credit risk, other than following state statutes as put forth in the Public Money Act (Section 6-10-1 to 6-10-63, NMSA 1978). At June 30, 2019, the school is not exposed to custodial credit risk as all deposits are either insured or collateralized.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 2 – Cash and Cash Equivalents (continued)

Restricted Cash – Bond Escrow – Foundation

The Foundation’s proceeds from Bond Series 2016 are held by the Wells Fargo Bank National Association in escrow, pursuant to the Executed Indenture of Trust between the Public Finance Authority (PFA) and Wells Fargo Bank National Association. The majority of the amounts held in escrow reside in the in Project Investment Account, which is restricted for capital outlay and educational facility related expenses. The funds are invested in money market funds and are considered cash and cash equivalents.

Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the School will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Corporate Bonds, Federal National Mortgage Association Bonds, Federal Home Loan Mortgage Corporation Bonds, Federal Home Loan Bank Bonds, and U.S. Treasury Notes are exposed to custodial credit risk in that they are uninsured, unregistered and held by the counterparty. Holdings of the money market funds consist of primarily short-term Government Securities and repurchase agreements collateralized by US Government Securities which minimizes any custodial credit risk.

Credit Risk

The money market funds are rated AAAM by Standard & Poor’s. The Foundation has no investment policy that addresses credit risk.

Note 3 – Accounts Receivable

As of June 30, 2019, the School’s accounts receivable consists of the following:

Intergovernmental	\$ 200,657
Other	<u>395</u>
Total	<u><u>\$ 201,052</u></u>

As of June 30, 2019, the Foundation’s accounts receivable consists of the following:

Accounts receivable	<u><u>\$ 2,935</u></u>
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The above receivables are deemed to be fully collectible.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 4 – Capital Assets

A summary of capital assets and changes occurring during the year ended June 30, 2019 follows:

<u>Primary Government Activities</u>	<u>Balance June 30, 2018</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2019</u>
Cost				
Land	\$ -	\$ -	\$ -	\$ -
Building/leasehold improvements	-	-	-	-
Furniture, fixtures, and equipment	100,525	-	-	100,525
Construction in progress	-	-	-	-
Total	<u>100,525</u>	<u>-</u>	<u>-</u>	<u>100,525</u>
Accumulated Depreciation				
Building/leasehold improvements	-	-	-	-
Furniture, fixtures, and equipment	(1,675)	(20,105)	-	(21,780)
Total	<u>(1,675)</u>	<u>(20,105)</u>	<u>-</u>	<u>(21,780)</u>
Net total - primary government	<u>\$ 98,850</u>	<u>\$ (20,105)</u>	<u>\$ -</u>	<u>\$ 78,745</u>
<u>Component Unit</u>	<u>Balance June 30, 2018</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2019</u>
Cost				
Land & Land Improvements	\$ 3,172,430	\$ 40,000	\$ -	\$ 3,212,430
Building/leasehold improvements	5,770,204	-	-	5,770,204
Furniture, fixtures, and equipment	34,782	-	-	34,782
Total	<u>8,977,416</u>	<u>40,000</u>	<u>-</u>	<u>9,017,416</u>
Accumulated Depreciation				
Building/leasehold improvements	(721,336)	(144,796)	-	(866,132)
Furniture, fixtures, and equipment	(20,986)	(2,094)	-	(23,080)
Total	<u>(742,322)</u>	<u>(146,890)</u>	<u>-</u>	<u>(889,212)</u>
Net total - component unit	<u>\$ 8,235,094</u>	<u>\$ (106,890)</u>	<u>\$ -</u>	<u>\$ 8,128,204</u>

Depreciation expense for the year ended June 30, 2019 was charged to the following functions:

Facilities, supplies, & materials	\$ 20,105
Foundation expenses	146,890
Total	<u>\$ 166,995</u>

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Notes to Financial Statements

Note 5 – Pensions

General Information about the Pension Plan

Plan Description – The New Mexico Educational Retirement Act (ERA) was enacted in 1957. The act created the Educational Employees Retirement Plan (Plan) and, to administer it, the New Mexico Educational Retirement Board (NMERB). The Plan is included in NMERB's comprehensive annual financial report. The report can be found on NMERB's web site at https://www.nmerb.org/Annual_reports.html.

The Plan is a cost-sharing, multiple-employer pension plan established to provide retirement and disability benefits for certified teachers and other employees of the state's public schools, institutions of higher learning, and state agencies providing educational programs. Additional tenets of the ERA can be found in Section 22-11-1 through 22-11-52, NMSA 1978, as amended.

The Plan is a pension trust fund of the State of New Mexico. The ERA assigns the authority to establish and amend benefit provisions to a seven-member Board of Trustees (Board); the state legislature has the authority to set or amend contribution rates and other terms of the Plan. NMERB is self-funded through investment income and educational employer contributions. The Plan does not receive General Fund Appropriations from the State of New Mexico.

All accumulated assets are held by the Plan in trust to pay benefits, including refunds of contributions as defined in the terms of the Plan. Eligibility for membership in the Plan is a condition of employment, as defined in Section 22-11-2, NMSA 1978. Employees of public schools, universities, colleges, junior colleges, technical-vocational institutions, state special schools, charter schools, and state agencies providing an educational program, who are employed more than 25% of a full-time equivalency, are required to be members of the Plan, unless specifically excluded.

Pension Benefit – A member's retirement benefit is determined by a formula which includes three component parts: 1) the member's final average salary (FAS), 2) the number of years of service credit, and 3) a 0.0235 multiplier. The FAS is the average of the member's salaries for the last five years of service or any other consecutive five-year period, whichever is greater.

Summary of Plan Provisions for Retirement Eligibility – For members employed before July 1, 2010, a member is eligible to retire when one of the following events occurs:

- The member's age and earned service credit add up to the sum of 75 or more,
- The member is at least sixty-five years of age and has five or more years of earned service credit, or
- The member has service credit totaling 25 years or more.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 5 – Pensions (continued)

Chapter 288, Laws of 2009 changed the eligibility requirements for new members first employed on, or after, July 1, 2010 and before July 1, 2013. The eligibility for a member who either becomes a new member on or after July 1, 2010 and before July 1, 2013, or at any time prior to July 1, 2010 refunded all member contributions and then becomes re-employed after July 1, 2010 is as follows:

- The member's age and earned service credit add up to the sum of 80 or more,
- The member is at least sixty-seven years of age and has five or more years of earned service credit, or
- The member has service credit totaling 30 years or more.

Section 22-11-23.2, NMSA 1978 added eligibility requirements for new members who were first employed on or after July 1, 2013, or who were employed before July 1, 2013 but terminated employment and subsequently withdrew all contributions, and returned to work for an ERB employer on or after July 1, 2013. These members must meet one of the following requirements.

- The member's minimum age is 55, and has earned 30 or more years of service credit. Those who retire earlier than age 55, but with 30 years of earned service credit will have a reduction in benefits to the actuarial equivalent of retiring at age 55.
- The member's minimum age and earned service credit add up to the sum of 80 or more. Those who retire under the age of 65, and who have fewer than 30 years of earned service credit will receive reduced retirement benefits.
- The member's age is 67, and has earned 5 or more years of service credit.

Forms of Payment – The benefit is paid as a monthly life annuity with a guarantee that, if the payments made do not exceed the member's accumulated contributions plus accumulated interest, determined as of the date of retirement, the balance will be paid in a lump sum to the member's surviving beneficiary.

Benefit Options – The Plan has three benefit options available.

- **Option A – Straight Life Benefit** – The single life annuity option has no reductions to the monthly benefit, and there is no continuing benefit due to a beneficiary or estate, except the balance, if any, of member contributions plus interest less benefits paid prior to the member's death.
- **Option B – Joint 100% Survivor Benefit** – The single life annuity monthly benefit is reduced to provide for a 100% survivor's benefit. The reduced benefit is payable during the life of the member, with the provision that, upon death, the same benefit is paid to the beneficiary for his or her lifetime. If the beneficiary predeceases the member, the member's monthly benefit is increased to the amount the member would have received under Option A Straight Life benefit. The member's increased monthly benefit commences in the month following the beneficiary's death.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Notes to Financial Statements

Note 5 – Pensions (continued)

- **Option C – Joint 50% Survivor Benefit** – The single life annuity monthly benefit is reduced to provide for a 50% survivor's benefit. The reduced benefit is payable during the life of the member, with the provision that, upon death, the reduced 50% benefit is paid to the beneficiary for his or her lifetime. If the beneficiary predeceases the member, the member's monthly benefit is increased to the amount the member would have received under Option A Straight Life benefit. The member's increased monthly benefit commences in the month following the beneficiary's death.

Disability Benefit – An NMERB member is eligible for disability benefits if they have acquired at least ten years of earned service credit and is found totally disabled. The disability benefit is equal to 2% of the member's Final Average Salary (FAS) multiplied by the number of years of total service credits. However, the disability benefit shall not be less than the smaller of (a) one-third of the member's FAS or (b) 2% of the member's FAS multiplied by total years of service credit projected to age 60.

Cost of Living Adjustment (COLA) – All retired members and beneficiaries receiving benefits receive an automatic adjustment in their benefit on July 1 following the later of 1) the year a member retires, or 2) the year a member reaches age 65 (Tier 1 and Tier 2) or age 67 (Tier 3).

- Tier 1 membership is comprised of employees who became members prior to July 1, 2010.
- Tier 2 membership is comprised of employees who became members after July 1, 2010, but prior to July 1, 2013.
- Tier 3 membership is comprised of employees who became members on or after July 1, 2013.

As of July 1, 2013, for current and future retirees the COLA is immediately reduced until the Plan is 100% funded. The COLA reduction is based on the median retirement benefit of all retirees excluding disability retirements. Retirees with benefits at or below the median and with 25 or more years of service credit will have a 10% COLA reduction; their average COLA will be 1.5%. Once the funding is greater than 90%, the COLA reductions will decrease. The retirees with benefits at or below the median and with 25 or more years of service credit will have a 5% COLA reduction; their average COLA will be 1.7%.

Members on disability retirement are entitled to a COLA commencing on July 1 of the third full year following disability retirement. A member on regular retirement who can prove retirement because of a disability may qualify for a COLA beginning July 1 in the third full year of retirement.

Refund of Contributions – Members may withdraw their contributions only when they terminate covered employment in the State and their former employer(s) certification determination has been received by NMERB. Interest is paid to members when they withdraw their contributions following termination of employment at a rate set by the Board. Interest is not earned on contributions credited to accounts prior to July 1, 1971, or for contributions held for less than one year.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 5 – Pensions (continued)

Contributions – For the fiscal years ended June 30, 2019 and 2018, educational employers contributed to the Plan based on the following rate schedule.

Fiscal Year	Date Range	Wage Category	Member Rate	Employer Rate	Combined Rate	Increase Over Prior Year
2019	7/1/18 to 6/30/19	Over \$20k	10.7%	13.9%	24.6%	0.0%
2019	7/1/18 to 6/30/19	\$20k or less	7.9%	13.9%	21.8%	0.0%
2018	7/1/17 to 6/30/18	Over \$20k	10.7%	13.9%	24.6%	0.0%
2018	7/1/17 to 6/30/18	\$20k or less	7.9%	13.9%	21.8%	0.0%

The contribution requirements are established in statute under Chapter 10, Article 11, NMSA 1978. The requirements may be amended by acts of the New Mexico Legislature. For the fiscal year ended June 30, 2019, the School paid employee and employer contributions of \$415,858, which equal the amount of the required contributions for the fiscal year.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At June 30, 2019, the School reported a liability of \$12,566,759 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2017. The total pension liability was rolled-forward from the valuation date to the plan year ending June 30, 2018 using generally accepted actuarial principles. The roll-forward incorporates the impact of the new assumptions adopted by the Board on April 21, 2017. There were no other significant events of changes in benefit provisions that required an adjustment to the roll-forward liabilities as of June 30, 2018. Therefore, the employer’s portion was established as of the measurement date of June 30, 2018. The School’s proportion of the net pension liability was based on a projection of the School’s long-term share of contributions to the pension plan relative to the projected contributions of all participating educational institutions, actuarially determined. At June 30, 2018, the School’s proportion was 0.10568%, which was an increase of 0.00487% from its proportion measured as of June 30, 2017.

**Cottonwood Classical Preparatory School (A Component Unit of
Albuquerque Municipal School District No. 12)
Notes to Financial Statements**

Note 5 – Pensions (continued)

For the year ended June 30, 2019, the School recognized pension expense of \$2,661,278. At June 30, 2019, the School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 9,172	\$ 239,166
Changes of assumptions	2,589,950	-
Net difference between projected and actual earnings on pension plan investments	27,820	-
Changes in proportion and differences between the employer's contributions and proportionate share of contributions	717,985	-
Employer's contributions subsequent to the measurement date	<u>415,858</u>	<u>-</u>
Total	<u>\$ 3,760,785</u>	<u>\$ 239,166</u>

Deferred outflows of resources related to pensions includes \$415,858 resulting from the School's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2020	\$ 1,892,606
2021	1,168,640
2022	44,149
2023	366
2024	-
Thereafter	-

Actuarial Assumptions – The total pension liability in the June 30, 2017 actuarial valuation was determined using the following significant actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	3.25% composed of 2.50% inflation, plus a 0.75% productivity increase rate, plus a step-rate promotional increase for members with less than 10 years of service.
Investment rate of return	7.25% compounded annually, net of expenses. This is made up of a 2.50% inflation rate and a 4.75 real rate of return.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 5 – Pensions (continued)

Average of Expected Remaining Service Lives	Fiscal year	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
	Service life in years	3.35	3.77	3.92	3.88

Mortality	<p>Healthy males: Based on the RP-2000 Combined Healthy Mortality Table with White Collar adjustments, not set back. Generational mortality improvements with Scale BB from the table's base year of 2000.</p> <p>Healthy females: Based on GRS Southwest Region Teacher Mortality Table, set back one year. Generational mortality improvements in accordance with Scale BB from the table's base year of 2012.</p> <p>Disabled males: RP-2000 Disabled Mortality Table for males, set back three years, projected to 2016 with Scale BB.</p> <p>Disabled females: RP-2000 Disabled Mortality Table for females, no set back, projected to 2016 with Scale BB.</p> <p>Active members: RP-2000 Employee Mortality Tables, with males set back two years and scaled at 80%, and females set back five years and scaled at 70%. Static mortality improvement from the table's base year of 2000 to the year 2016 in accordance with Scale BB. No future improvement was assumed for preretirement mortality.</p>
Retirement Age	Experience-based table rates based on age and service, adopted by the Board on April 21, 2017 in conjunction with the six-year experience study for the period ending June 30, 2016.
Cost-of-living increases	1.90% per year, compounded annually; increases deferred until July 1 following the year a member retires, or the year in which a member attains the age of 65 (67 for Tier 3), whichever is later or, for disabled retirees, until July 1 of the third year following retirement.
Payroll growth	3.00% per year (with no allowance for membership growth).
Contribution accumulation	The accumulated member account balance with interest is estimated at the valuation date by assuming that member contributions increased 5.50% per year for all years prior to the valuation date. Contributions are credited with 4.00% interest, compounded annually, applicable to the account balances in the past as well as the future.
Disability incidence	Approved rates are applied to eligible members with at least 10 years of service.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 5 – Pensions (continued)

Actuarial assumptions and methods are set by the Plan’s Board of Trustees, based upon recommendations made by the Plan’s actuary. The Board adopted new assumptions on April 21, 2017 in conjunction with the six-year actuarial experience study period ending June 30, 2016. At that time, the Board adopted several economic assumption changes, including a decrease in the inflation assumption from 3.00% to 2.50%. The 0.50% decrease in the inflation assumption also led to decreases in the nominal investment return assumption from 7.75% to 7.25%, the assumed annual wage inflation rate from 3.75% to 3.25%, the payroll growth assumption from 3.50% to 3.00%, and the annual assumed COLA from 2.00% to 1.90%.

The long-term expected rate of return on pension plan investments was determined using a building-block approach that includes the following:

- Rate of return projections that are the sum of current yield plus projected changes in price (valuations, defaults, etc.)
- Application of key economic projections (inflation, real growth, dividends, etc.)
- Structural themes (supply and demand imbalances, capital flows, etc.) developed for each major asset class.

Asset Class	Target Allocation	Long-Term Expected Rate of Return
Equities	33%	
Fixed income	26%	
Alternative investments	40%	
Cash	1%	
Total	100%	7.25%

Discount Rate – A single discount rate of 5.69% was used to measure the total pension liability as of June 30, 2018. The rate is .21% less than the 5.9% discount rate used for June 30, 2017.

This June 30, 2018 single discount rate was based on a long-term expected rate of return on pension plan investments of 7.25%, and a municipal bond rate of 3.62%, net of expense. Based on the stated assumptions and the projection of cash flows, the plan’s fiduciary net position and future contributions were sufficient to finance the benefit payments through the year 2050. As a result, the long-term expected rate of return on pension plan investments was applied to projected benefit payments through the 2050 fiscal year, and the municipal bond rate was applied to all benefit payments after that date.

The projections of cash flows used to determine the June 30, 2018 single discount rate assumed that plan member and employer contributions will be made at the current statutory levels.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 5 – Pensions (continued)

Sensitivity of the School's proportionate share of the net pension liability to changes in the discount rate – The following presents the School's proportionate share of the net pension liability calculated using the discount rate of 5.69 percent, as well as what the School's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.69 percent) or 1-percentage-point higher (6.69 percent) than the current rate:

Proportionate Share of Net Pension Liability		
1% Decrease (4.69%)	Current Discount Rate (5.69%)	1% Increase (6.69%)
16,331,973	12,566,759	9,494,578

Pension Plan Fiduciary Net Position – Detailed information about the pension plan's fiduciary net position is available in separately issued NMERB'S financial reports. The reports can be found on NMERB's Web site at https://www.nmerb.org/Annual_reports.html.

Note 6 – OPEB

General Information about the OPEB

Plan Description – Employees of the School are provided with OPEB through the Retiree Health Care Fund (the Fund) – a cost-sharing multiple-employer defined benefit OPEB plan administered by the New Mexico Retiree Health Care Authority (NMRHCA). NMRHCA was formed February 13, 1990, under the New Mexico Retiree Health Care Act (the Act) of New Mexico Statutes Annotated, as amended (NMSA 1978), to administer the Fund under Section 10-7C-1-19 NMSA 1978. The Fund was created to provide comprehensive group health insurance coverage for individuals (and their spouses, dependents and surviving spouses) who have retired or will retire from public service in New Mexico.

NMRHCA is an independent agency of the State of New Mexico. The funds administered by NMRHCA are considered part of the State of New Mexico financial reporting entity and are OPEB trust funds of the State of New Mexico. NMRHCA's financial information is included with the financial presentation of the State of New Mexico.

Benefits Provided – The Fund is a multiple employer cost sharing defined benefit healthcare plan that provides eligible retirees (including terminated employees who have accumulated benefits but are not yet receiving them), their spouses, dependents and surviving spouses and dependents with health insurance and prescription drug benefits consisting of a plan, or optional plans of benefits, that can be contributions to the Fund and by co-payments or out-of-pocket payments of eligible retirees.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 6 – OPEB (continued)

Employees Covered by Benefit Terms – At June 30, 2018, the Fund’s measurement date, the following employees were covered by the benefit terms:

Plan membership	
Current retirees and surviving spouses	51,205
Inactive and eligible for deferred benefit	11,471
Current active members	<u>93,349</u>
	<u><u>156,025</u></u>
Active membership	
State general	19,593
State police and corrections	1,886
Municipal general	17,004
Municipal police	3,820
Municipal FTRE	2,290
Education retirement board	<u>48,756</u>
	<u><u>93,349</u></u>

Contributions – Employer and employee contributions to the Fund total 3% for non-enhanced retirement plans and 3.75% of enhanced retirement plans of each participating employee’s salary as required by Section 10-7C-15 NMSA 1978. The contributions are established by statute and are not based on an actuarial calculation. All employer and employee contributions are non-refundable under any circumstance, including termination of the employer’s participation in the Fund.

Contributions to the Fund from the School were \$59,768 for the year ended June 30, 2019.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2019, the School reported a liability of \$3,007,757 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date.

The School’s proportion of the net OPEB liability was based on actual contributions provided to the Fund for the year ending June 30, 2018. At June 30, 2018, the School’s proportion was 0.06917 percent.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 6 – OPEB (continued)

For the year ended June 30, 2019, the School recognized OPEB expense of \$59,768. At June 30, 2019, the School reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 178,078
Changes of assumptions	-	561,535
Change in proportion	-	78,957
Net difference between projected and actual earnings on OPEB plan investments	-	37,536
Employer's contributions subsequent to the measurement date	59,768	-
Total	\$ 59,768	\$ 856,106

Deferred outflows of resources totaling \$59,768 represent School contributions to the Fund made subsequent to the measurement date and will be recognized as a reduction of net OPEB liability in the year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in OPEB expense as follows:

Year Ending June 30,	Amount
2020	\$ (214,185)
2021	(214,185)
2022	(214,185)
2023	(169,215)
2024	(44,336)
Thereafter	-

Actuarial Assumptions – The total OPEB liability was determined by an actuarial valuation using the following actuarial assumptions:

Valuation Date	June 30, 2017
Actuarial cost method	Entry age normal, level percent of pay, calculated on individual employee basis
Asset valuation method	Market value of assets

**Cottonwood Classical Preparatory School (A Component Unit of
Albuquerque Municipal School District No. 12)
Notes to Financial Statements**

Note 6 – OPEB (continued)

Actuarial assumptions:

Inflation	2.50% for ERB members; 2.25% for PERA members
Projected payroll increases	3.25% to 12.5%, based on years of service, including inflation
Investment rate of return	7.25%, net of OPEB plan investment expense and margin for adverse deviation including inflation 8% graded down to 4.5% over 14 years for Non-Medicare medical plan costs and 7.% graded down to 4.5% over 12 years for Medicare medical plan costs ERB members: RP-2000 Combined Healthy Mortality Table with White Collar adjustment (males) and GRS Southwest Region Teacher Mortality Table (females) PERA members: RP-2000 Combined Healthy Mortality.

Rate of Return – The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which the expected future real rates of return (net of investment fees and inflation) are developed for each major asset class. These returns are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage, adding expected inflation and subtracting expected investment expenses and a risk margin. The target allocation and projected arithmetic real rates of return for each major asset class, after deducting inflation, but before investment expenses, used in the derivation of the long-term expected investment rate of return assumptions.

The best estimates for the long-term expected rate of return is summarized as follows:

Asset Class	2018
U.S. core fixed income	2.10%
U.S. equity - large cap	7.10%
Non U.S. - emerging markets	10.20%
Non U.S. - developed equities	7.80%
Private equity	11.80%
Credit and structured finance	5.30%
Real estate	4.90%
Absolute return	4.10%
U.S. equity - small/mid cap	7.10%

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 6 – OPEB (continued)

Discount Rate – The discount rate used to measure the Fund's total OPEB liability is 4.08% as of June 30, 2018. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made at rates proportional to the actuary determined contribution rates. For this purpose, employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs for future plan members and their beneficiaries are not included. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members through the fiscal year ending June 30, 2029. Thus, the 7.25% discount rate was used to calculate the net OPEB liability through 2029. Beyond 2029, the index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher. Thus, 4.08% is the blended discount rate.

Sensitivity of the net OPEB Liability to Changes in the Discount Rate and Healthcare Cost Trend Rates – The following presents the net OPEB liability of the School, as well as what the School's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.08 percent) or 1-percentage-point higher (5.08 percent) than the current discount rate:

Proportionate Share of Net Pension Liability		
1% Decrease (3.08%)	Current Discount Rate (4.08%)	1% Increase (5.08%)
3,640,094	3,007,757	2,509,334

The following presents the net OPEB liability of the School, as well as what the School's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

Proportionate Share of Net Pension Liability		
1% Decrease	Current Trend Rates	1% Increase
2,542,609	3,007,757	3,372,443

OPEB Plan Fiduciary Net Position – Detailed information about the OPEB plan's fiduciary net position is available in NMRHCA's audited financial statements for the year ended June 30, 2019.

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 7 – Commitments and Liabilities

The school leases facilities under a cancelable lease with option to purchase with the Foundation. Rental expense for the year ended June 30, 2019 was \$882,226.

Note 8 – Long-Term Debt

The changes to long-term debt for the component unit are as follows.

<u>Component Unit</u>	<u>Balance June 30, 2018</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2019</u>	<u>Amounts Due Within One Year</u>
Bond Issued, Series 2012A	\$ 10,100,000	\$ -	\$ (190,000)	\$ 9,910,000	\$ 200,000

Typically, the General Fund has been used to liquidate other long term liabilities. Series 2012A Bonds are expected to be liquidated by the Foundation from lease payments received from the School.

During the 2013 fiscal year, the Foundation applied for the financial assistance of the Public Finance Authority (PFA) in the financing of the cost of: acquiring the buildings location at 7801 Jefferson St NE, Albuquerque, NM 87109 for the use as an educational facility. The PFA issued Educational Facility Revenue Bonds Series 2012A and Series 2012B Bonds in the amount of \$10,250,000 and \$360,000, respectively, under the Indentured of Trust between the PFA and Wells Fargo Bank, NA (Trustee). The bond proceeds are held by the Trustee in restricted escrow accounts. The Foundation makes required payments to the Trustee, which then remits the required principal and interest payments to bondholders. The Series 2012B Bond has been paid in full as of June 30, 2019. The Series 2012A Bond is made up of three separate issuances:

- \$1,200,000 5.250% Series 2012 Term Bond maturing December 1, 2022
- \$3,220,000 6.000% Series 2012 Term Bond maturing December 1, 2032
- \$5,830,000 6.250% Series 2012 Term Bond maturing December 1, 2042

Interest expense for the current fiscal year was \$614,348 and the current portion of long-term debt is \$200,000.

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 200,000	\$ 682,084	\$ 882,084
2021	210,000	671,524	881,524
2022	220,000	660,436	880,436
2023	230,000	650,035	880,035
2024	245,000	606,999	851,999
2025-2029	1,460,000	2,594,071	4,054,071
2030-2034	1,950,000	2,099,218	4,049,218
2035-2039	2,630,000	1,415,807	4,045,807
2040-2044	2,765,000	472,383	3,237,383
Total	<u>\$ 9,910,000</u>	<u>\$ 9,852,557</u>	<u>\$ 19,762,557</u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 9 – Related Party Transactions

The Foundation is considered to be a related party of the School. The Foundation primary focus is to provide supplemental funding to the School and hold the new educational facility. Rent payments were paid from the school to the Foundation. There were no other significant related party transactions during fiscal year 2019.

Note 10 – Other Required Individual Fund Disclosures

Generally accepted accounting principles require disclosures as part of the combined statements of certain information concerning individual funds, including:

- A. Receivables and payables from inter-fund transactions as of June 30, 2019 are listed below. Funds which inter-fund transactions were affected or created due to cash overdrafts are represented.

	Due from Other Funds	Due to Other Funds
General	\$ 187,074	\$ -
IDEA-B entitlement	-	29,123
Teacher/principal training & recruiting	-	13,361
Public school capital outlay	-	133,630
Special capital outlay	-	10,960
	\$ 187,074	\$ 187,074
Total		

- B. Deficit fund balance of individual funds.

The school had no funds that reported a deficit fund balance for the year ended June 30, 2019.

- C. Excess of expenditures over appropriations. The school had an expenditure function where actual expenditures exceeded budgetary authority:

Fund 31600 (Function 2000) - \$145
Fund 31701 (Function 2000) - \$67

- D. Transfers

The School had transfers in the following funds.

Fund 11000 - (\$43,619)
Fund 13000 - \$43,619
Fund 24186 - (\$5,000)
Fund 28195 - \$5,000

Cottonwood Classical Preparatory School (A Component Unit of Albuquerque Municipal School District No. 12)

Notes to Financial Statements

Note 11 – Risk Management

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors; errors and omissions; injuries to employees; and natural disasters. Because the School was unable to obtain general liability insurance at a cost it considered to be economically justifiable, it joined together with other school districts in the State and obtained insurance coverage with New Mexico Public Schools Insurance Authority, a public entity risk pool currently operating as a common risk management and insurance program for member school districts. The School pays an annual premium to New Mexico Public Schools Insurance Authority for its general insurance coverage, and all risk of loss is transferred. No losses exceeded insurance in the past three years.

The New Mexico Public Schools Insurance Authority is self-insured for property and liability losses below \$250,000 and purchases excess insurance above the self-insured retention aggregate for property is set at \$2,000,000 with a \$1,000,000 stop loss. The self-insured retention aggregate for liability is \$3,000,000 with a \$1,000,000 stop loss.

Note 12 – Subsequent Accounting Standard Pronouncements

GASB has issued the following statements, which are applicable in future years. At this time, management is evaluating the impact, if any, on the School.

GASB Statement No. 84 – Fiduciary Activities

Effective Date: The provisions in Statement 84 are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on:

1. Whether a government is controlling the assets of the fiduciary activity and
2. The beneficiaries with whom a fiduciary relationship exists.

This Statement describes four fiduciary funds that should be reported, if applicable:

1. Pension (and other employee benefit) trust funds,
2. Investment trust funds,
3. Private-purpose trust funds, and
4. Custodial funds.

Custodial funds generally should report fiduciary activities that are not held in a trust or equivalent arrangement that meets specific criteria.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Financial Statements

Note 12 – Subsequent Accounting Standard Pronouncements (continued)

GASB Statement No. 87 – Leases

Effective Date: The provisions in Statement 87 are effective for reporting periods beginning after December 15, 2019.

This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

Note 13 – Restatement

The accompanying financial statements include the impact of prior period adjustments on the following balances related to improperly recognizing the Foundation component unit as blended. Accordingly, the cumulative effect of the accounting change is recorded at the beginning of the year in the financial statements as detailed below for governmental fund balance. The impact to 2018 change in governmental fund balance is a decrease of \$93,620.

	Balance June 30, 2018	Restatement	Balance June 30, 2018, as restated
Fund Balance	<u>\$ 1,818,803</u>	<u>\$ (1,364,169)</u>	<u>\$ 454,634</u>

Accordingly, the cumulative effect of the accounting change is recorded at the beginning of the year in the financial statements as detailed below for net position. The impact to the change in net position is an increase of \$135,986.

	Balance June 30, 2018	Restatement	Balance June 30, 2018, as restated
Net Position	<u>\$ (10,673,839)</u>	<u>\$ 543,013</u>	<u>\$ (10,130,826)</u>

Required Supplementary Information

**Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Schedule of Proportionate Share of the Net Pension Liability and Contributions
(Required Supplementary Information)
June 30, 2019**

**SCHEDULE OF COTTONWOOD CLASSICAL PREPARATORY SCHOOL'S
PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
Educational Retirement Board (ERB) Plan
Last 10 Fiscal Years***

	Measurement Date				
	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Proportion of the net pension liability (asset)	0.10568%	0.10081%	0.09071%	0.08052%	0.07497%
Proportionate share of the net pension liability	\$ 12,566,759	\$ 11,203,487	\$ 6,527,895	\$ 5,215,495	\$ 4,277,579
Covered payroll	\$ 2,953,568	\$ 2,870,734	\$ 2,590,748	\$ 2,288,950	\$ 1,955,014
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	425.48%	390.27%	251.97%	227.86%	218.80%
Plan fiduciary net position as a percentage of the total pension liability	52.17%	52.95%	61.58%	63.97%	66.54%

*Governmental Accounting Standards Board Statement No. 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for Cottonwood Classical Preparatory School is not available prior to fiscal year 2014, the year the statement's requirements became effective.

**SCHEDULE OF COTTONWOOD CLASSICAL PREPARATORY SCHOOL'S
Educational Retirement Board (ERB) Plan
Last 10 Fiscal Years***

	Year ended June 30,				
	2019	2018	2017	2016	2015
Contractually required contributions	\$ 415,858	\$ 410,546	\$ 399,032	\$ 360,114	\$ 318,164
Contributions in relation to the contractually required contribution	415,858	410,546	399,032	360,114	318,164
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 2,991,784	\$ 2,953,568	\$ 2,870,734	\$ 2,590,748	\$ 2,288,950
Contributions as a percentage of covered payroll	13.90%	13.90%	13.90%	13.90%	13.90%

*Governmental Accounting Standards Board Statement No. 68 requires ten years of historical information be presented; however, until a full 10-year trend is compiled, the statement only requires presentation of information for those years that information is available. Complete information for Cottonwood Classical Preparatory School is not available prior to fiscal year 2015, the year the statement's requirements became effective.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Required Supplementary Information
Year Ended June 30, 2019

Changes of benefit terms

There were no modifications to the benefit provisions that were reflected in the actuarial valuation as of June 30, 2019.

Changes of assumptions and methods

Actuarial assumptions and methods are set by the Board of Trustee, based upon recommendations made by the Plan's actuary. The Board adopted new assumptions on April 21, 2017 in conjunction with the six-year actuarial experience study period ending June 30, 2016. At that time, The Board adopted a number of economic assumption changes, including a decrease in the inflation assumption from 3.00% to 2.50%. The 0.50% decrease in the inflation assumption also led to decreases in the nominal investment return assumption from 7.75% to 7.25%, the assumed annual wage inflation rate from 3.75% to 3.25%, the payroll growth assumption from 3.50% to 3.00%, and the annual assumed COLA from 2.00% to 1.90%.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Schedule of Proportionate Share of the Net OPEB Liability and Contributions
(Required Supplementary Information)
June 30, 2019

SCHEDULE OF COTTONWOOD CLASSICAL PREPARATORY SCHOOL'S
PROPORTIONATE SHARE OF THE NET OPEB LIABILITY
Retiree Health Care Authority (RHCA) Plan
Last 10 Fiscal Years*

	Measurement Date June 30, 2018	Measurement Date June 30, 2017
Proportion of the net OPEB liability (asset)	0.06917%	0.07089%
Proportionate share of the net OPEB liability	\$ 3,007,757	\$ 3,212,513
Covered payroll	\$ 2,967,820	\$ 2,953,027
Proportionate share of the net OPEB liability (asset) as a percentage of its covered payroll	101.35%	108.79%
Plan fiduciary net position as a percentage of the total OPEB liability	13.14%	11.34%

*The amounts presented were determined as of June 30. This schedule is presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend is compiled, Cottonwood Classical Preparatory School will present information for those years for which information is available.

SCHEDULE OF COTTONWOOD CLASSICAL PREPARATORY SCHOOL'S
Retiree Health Care Authority (RHCA) Plan
Last 10 Fiscal Years*

	Year Ended June 30, 2019	Year Ended June 30, 2018
Contractually required contributions	\$ 108,090	\$ 225,109
Contributions in relation to the contractually required contribution	<u>106,770</u>	<u>112,980</u>
Contribution deficiency (excess)	<u>\$ 1,320</u>	<u>\$ 112,129</u>
Covered payroll	\$ 2,967,820	\$ 2,953,027
Contributions as a percentage of covered payroll	3.60%	3.83%

*This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, Cottonwood Classical Preparatory School will present information for those years for which information is available.

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Notes to Required Supplementary Information
Year Ended June 30, 2019

Changes of Benefit Terms

There were no modifications to the benefit provisions that were reflected in the actuarial valuation as of June 30, 2018.

Changes of Assumptions and Methods

The assumed discount rate increased from 4.08% to 4.16% for the measurement dates as of June 30, 2018 and 2019, respectively.

Supplementary Information

**Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Combining Balance Sheet – Non-Major Governmental Funds
June 30, 2019**

	13000	14000	24106	24154	24186	27125	28195	31700	
	Transportation	Instructional Materials	Entitlement IDEA- B	Teach/Principal Training & Recruiting	USHHS/CDC School Health	Excellence in Teaching Awards	Natural Helpers	Capital Improvements SB-9 (State Match)	Total
ASSETS									
Current assets:									
Cash and cash equivalents	\$ -	\$ 44,040	\$ -	\$ -	\$ -	\$ -	\$ 5,268	\$ -	\$ 49,308
Accounts receivable:									
Due from other governments	-	1,425	30,578	13,703	-	-	-	10,960	56,666
Other	-	-	-	-	-	-	-	-	-
Due from other funds	-	-	-	-	-	-	-	-	-
Prepaid expenses	-	-	-	-	-	-	-	-	-
TOTAL ASSETS	<u>\$ -</u>	<u>\$ 45,465</u>	<u>\$ 30,578</u>	<u>\$ 13,703</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,268</u>	<u>\$ 10,960</u>	<u>\$ 105,974</u>
LIABILITIES AND FUND BALANCE									
LIABILITIES									
Current liabilities:									
Accounts payable	\$ -	\$ 461	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 461
Accrued liabilities	-	-	1,455	342	-	-	-	-	1,797
Due to other governments	-	-	-	-	-	-	-	-	-
Due to other funds	-	-	29,123	13,361	-	-	-	10,960	53,444
TOTAL LIABILITIES	<u>-</u>	<u>461</u>	<u>30,578</u>	<u>13,703</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,960</u>	<u>55,702</u>
FUND BALANCE									
Nonspendable	-	-	-	-	-	-	-	-	-
Restricted	-	45,004	-	-	-	-	5,268	-	50,272
Committed	-	-	-	-	-	-	-	-	-
Assigned for subsequent year	-	-	-	-	-	-	-	-	-
Unassigned (deficit)	-	-	-	-	-	-	-	-	-
Total fund balance (deficit)	<u>-</u>	<u>45,004</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,268</u>	<u>-</u>	<u>50,272</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE	<u>\$ -</u>	<u>\$ 45,465</u>	<u>\$ 30,578</u>	<u>\$ 13,703</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,268</u>	<u>\$ 10,960</u>	<u>\$ 105,974</u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Combining Statement of Revenues, Expenditures and
Changes in Fund Balance – Non-Major Governmental Funds
Year Ended June 30, 2019

	13000	14000	24106	24154	24186	27125	28195	31700	
	Transportation	Instructional Materials	Entitlement IDEA-B	Teach/Principal Training & Recruiting	USHHS/CDC School Health	Excellence in Teaching Awards	Natural Helpers	Capital Improvements SB-9 (State Match)	Total
REVENUES									
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local and county sources	-	-	-	-	-	-	-	-	-
State sources	-	26,478	-	-	-	10,765	5,500	12,081	54,824
Federal sources	-	-	53,412	34,270	-	-	-	-	87,682
Total revenues	-	26,478	53,412	34,270	-	10,765	5,500	12,081	142,506
EXPENDITURES									
Current:									
Instruction	-	33,660	18,547	34,270	-	10,765	21	-	97,263
Support services:									
Students	-	-	-	-	-	-	5,211	-	5,211
Instruction	-	-	-	-	-	-	-	-	-
General administration	-	-	-	-	-	-	-	-	-
School administration	-	-	34,865	-	-	-	-	-	34,865
Central services	-	-	-	-	-	-	-	-	-
Operations and maintenance of plant	-	-	-	-	-	-	-	-	-
Student transportation	-	-	-	-	-	-	-	-	-
Other support services	-	-	-	-	-	-	-	-	-
Operation of non-instructional services:									
Food services operations	-	-	-	-	-	-	-	-	-
Community services operations	-	-	-	-	-	-	-	-	-
Facilities, supplies, & materials	-	-	-	-	-	-	-	12,081	12,081
Debt Service - Principal	-	-	-	-	-	-	-	-	-
Debt Service - Interest	-	-	-	-	-	-	-	-	-
Total expenditures	-	33,660	53,412	34,270	-	10,765	5,232	12,081	149,420
EXCESS (DEFICIENCY OF REVENUES OVER (UNDER) EXPENSES	-	(7,182)	-	-	-	-	268	-	(6,914)
INTERFUND TRANSFERS	43,619	-	-	-	(5,000)	-	5,000	-	43,619
NET INCREASE (DECREASE) IN FUND BALANCE	43,619	(7,182)	-	-	(5,000)	-	5,268	-	36,705
FUND BALANCES - BEGINNING OF YEAR	(43,619)	52,186	-	-	5,000	-	-	-	13,567
FUND BALANCES, END OF YEAR	\$ -	\$ 45,004	\$ -	\$ -	\$ -	\$ -	\$ 5,268	\$ -	\$ 50,272

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Schedule of Changes in Fiduciary Assets and Liabilities – Agency Funds
(Required by 2.2.2 NMAC)
Year Ended June 30, 2019

	Balance <u>July 1, 2018</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>June 30, 2019</u>
ASSETS				
Cash and cash equivalents	\$ -	\$ 154,679	\$ (149,990)	\$ 4,689
TOTAL ASSETS	<u>\$ -</u>	<u>\$ 154,679</u>	<u>\$ (149,990)</u>	<u>\$ 4,689</u>
LIABILITIES				
Deposits held for others	\$ -	\$ 154,679	\$ (149,990)	\$ 4,689
TOTAL LIABILITIES	<u>\$ -</u>	<u>\$ 154,679</u>	<u>\$ (149,990)</u>	<u>\$ 4,689</u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Schedule of Collateral Pledged by Depository for Public Funds
(Required by 2.2.2 NMAC)
June 30, 2019

<u>Name of Depository</u>	<u>Description of Pledged Collateral</u>	<u>Fair/Par Market Value June 30, 2019</u>	<u>Safekeeping Agent</u>
Wells Fargo	3137ARHD1 FMAC FGFRM 2.00% 12/15/41	\$ 198,361	BNY Mellon
Wells Fargo	3138MOCP3 FNMA FNMS 3.00% 09/01/42	92,715	BNY Mellon
Wells Fargo	314OJ8YG2 FNMA FNMS 5.50% 09/01/38	282,272	BNY Mellon
		<u>\$ 573,348</u>	
	Total amount on deposit	\$ 1,201,497	
	Less: FDIC	<u>(250,000)</u>	
	Total uninsured public money	951,497	
	50% collateral requirement	475,749	
	Total pledged	<u>573,348</u>	
	Over pledged	<u>\$ 97,599</u>	

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Schedule of Cash and Cash Equivalents
(Required by 2.2.2 NMAC)
June 30, 2019

	<u>Primary Government</u>
Operating account	\$ 1,201,497
Reconciling items	<u>(17,231)</u>
Reconciled balance at June 30, 2019	1,184,266
Less: activity funds	<u>(4,689)</u>
Balance per statement of net position	<u><u>\$ 1,179,577</u></u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Cash Reconciliation
(Required by 2.2.2 NMAC)
June 30, 2019

	Operational Account 11000	Pupil Transportation 13000	Instructional Materials 14000	Student Activity 23000	Projects Account 24000
June 30, 2018 Cash (Book Balance)	\$ 442,899	\$ -	\$ 54,279	\$ -	\$ -
June 30, 2018 Payroll Liabilities	(377,250)	-	-	-	(7,321)
June 30, 2018 Temporary Interfund Loans	57,510	(43,619)	-	\$ (21,020)	(10,392)
June 30, 2018 Adjustments/Reconciling Differences	-	-	-	-	-
June 30, 2018 Cash Available to Budget	123,159	(43,619)	54,279	(21,020)	(17,713)
2018-2019 Revenue	4,874,996	-	25,053	154,679	64,973
2018-2019 Expenditures	(4,726,939)	-	(35,292)	(128,970)	(87,682)
Permanent Cash Transfers/Revisions	(43,619)	43,619	-	-	-
Adjustments	-	-	-	-	(3,859)
June 30, 2019 Cash Available to Budget	227,597	-	44,040	4,689	(44,281)
June 30, 2019 Payroll Liabilities	398,209	-	-	-	1,797
June 30, 2019 Temporary Interfund Loans	(187,074)	-	-	-	42,484
June 30, 2019 Adjustments/Reconciling Differences	20,625	-	-	-	-
June 30, 2019 Cash (Book Balance)	<u>\$ 459,357</u>	<u>\$ -</u>	<u>\$ 44,040</u>	<u>\$ 4,689</u>	<u>\$ -</u>
Reconciliation to PED Cash Report Line 7					
June 30, 2019 Cash (Book Balance)	\$ 459,357	\$ -	\$ 44,040	\$ 4,689	\$ -
June 30, 2019 Payroll Liabilities	(398,209)	-	-	-	(1,797)
June 30, 2019 Temporary Interfund Loans	187,074	-	-	-	(42,484)
Audit adjustments and reclassifications/other reconciling	(20,625)	-	-	-	-
Line 7 PED Cash Report June 30, 2019	<u>\$ 227,597</u>	<u>\$ -</u>	<u>\$ 44,040</u>	<u>\$ 4,689</u>	<u>\$ (44,281)</u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Cash Reconciliation
(Required by 2.2.2 NMAC)
June 30, 2019

	State Flowthrough Fund 27000	State Direct Account 28000	Public School Capital Outlay 31200
June 30, 2018 Cash (Book Balance)	\$ -	\$ -	\$ -
June 30, 2018 Payroll Liabilities	-	-	-
June 30, 2018 Temporary Interfund Loans	(3,499)	-	-
June 30, 2018 Adjustments/Reconciling Differences	-	-	-
June 30, 2018 Cash Available to Budget	(3,499)	-	-
2018-2019 Revenue	14,264	6,641	400,888
2018-2019 Expenditures	(10,765)	(5,232)	(534,518)
Permanent Cash Transfers/Revisions	-	-	-
Adjustments	-	3,859	-
June 30, 2019 Cash Available to Budget	-	5,268	(133,630)
June 30, 2019 Payroll Liabilities	-	-	-
June 30, 2019 Temporary Interfund Loans	-	-	133,630
June 30, 2019 Adjustments/Reconciling Differences	-	-	-
June 30, 2019 Cash (Book Balance)	<u>\$ -</u>	<u>\$ 5,268</u>	<u>\$ -</u>
Reconciliation to PED Cash Report Line 7			
June 30, 2019 Cash (Book Balance)	\$ -	\$ 5,268	\$ -
June 30, 2019 Payroll Liabilities	-	-	-
June 30, 2019 Temporary Interfund Loans	-	-	(133,630)
Audit adjustments and reclassifications/other reconciling	-	-	-
Line 7 PED Cash Report June 30, 2019	<u>\$ -</u>	<u>\$ 5,268</u>	<u>\$ (133,630)</u>

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Cash Reconciliation
(Required by 2.2.2 NMAC)
June 30, 2019

	Capital Improve. HB 33 31600	Capital Improve. State SB 9 31700	Capital Improve. Local SB 9 31701	Total Primary Government
June 30, 2018 Cash (Book Balance)	\$ 169,071	\$ -	\$ 138,289	\$ 804,538
June 30, 2018 Payroll Liabilities	-	-	-	(384,571)
June 30, 2018 Temporary Interfund Loans	-	-	-	(21,020)
June 30, 2018 Adjustments/Reconciling Differences	-	-	-	-
June 30, 2018 Cash Available to Budget	169,071	-	138,289	398,947
2018-2019 Revenue	496,074	1,121	245,974	6,284,663
2018-2019 Expenditures	(374,217)	(12,081)	(4,279)	(5,919,975)
Permanent Cash Transfers/Revisions	-	-	-	-
Adjustments	-	-	-	-
June 30, 2019 Cash Available to Budget	290,928	(10,960)	379,984	763,635
June 30, 2019 Payroll Liabilities	-	-	-	400,006
June 30, 2019 Temporary Interfund Loans	-	10,960	-	-
June 30, 2019 Adjustments/Reconciling Differences	-	-	-	20,625
June 30, 2019 Cash (Book Balance)	<u>\$ 290,928</u>	<u>\$ -</u>	<u>\$ 379,984</u>	<u>\$ 1,184,266</u>
			Less Student Activity Funds	<u>(4,689)</u>
Reconciliation to PED Cash Report Line 7			Total	<u>1,179,577</u>
June 30, 2019 Cash (Book Balance)	\$ 290,928	\$ -	\$ 379,984	1,184,266
June 30, 2019 Payroll Liabilities	-	-	-	(400,006)
June 30, 2019 Temporary Interfund Loans	-	(10,960)	-	-
Audit adjustments and reclassifications/other reconciling	-	-	-	(20,625)
Line 7 PED Cash Report June 30, 2019	<u>\$ 290,928</u>	<u>\$ (10,960)</u>	<u>\$ 379,984</u>	<u>\$ 763,635</u>

Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Cottonwood Classical Preparatory School
Governing Council and
Mr. Brian S. Colón, Esq.
New Mexico State Auditor

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the discretely presented component unit, each major fund, the aggregate remaining fund information, the budgetary comparison of the general fund and the major special revenue funds, of Cottonwood Classical Preparatory School (the School) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated November 4, 2019.

Internal Control over Financial Reporting

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weakness may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that are required to be reported per Section 12-6-5 NMSA 1978, that we have described in the Schedule of Findings and Responses, as item 2019-001.

School's Response to Findings

The School's response to the findings identified in our audit is described in the accompanying Schedule of Findings and Responses. The School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Albuquerque, New Mexico
November 4, 2019

**Cottonwood Classical Preparatory School (A Component Unit of
Albuquerque Municipal School District No. 12)
Summary of Audit Results (as Required by 2.2.2.10 NMAC L(1) (f)
June 30, 2019**

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified?
- Significant deficiency(ies) identified?

Yes

No

Yes

None reported

Compliance and other matters noted?

Yes

No

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Schedule of Findings and Responses
June 30, 2019

SECTION I – FINANCIAL STATEMENT FINDINGS

2019-001 – School Budgetary Conditions (Other Non-Compliance)

Condition: The school posted an adjustment for the 1% property tax fees. Due to this adjustment, the school had an expenditure function where actual expenditures exceeded budgetary authority:

Fund 31600 (Function 2000) - \$145
Fund 31701 (Function 2000) - \$67

Criteria: Sound financial management and 6.20.2.9 (A) NMAC and 22-8-5 through 22-8-12.2 NMSA 1978 require that budgets not be exceeded at the legal level of control. For school districts, the function is the legal level of control.

Cause: The NM PED required the school to book the gross amount kept by the counties causing amounts to be over-expended. No cash balances disbursed were over-expended.

Effect: Noncompliance with state statutes and overstatement of cash.

Repeat finding: This is not a repeat finding.

Recommendation: We recommend the school estimate the amount of the 1% that will need to be recorded in future periods based on the total estimated taxes to be received.

Management's Response: The amount exceeded was the adjustment for the 1% property taxes as noted in the condition. The county tax collection fee was budgeted; however, the revenue exceeded projection. This caused the budget to be exceeded. The school will adjust estimated property tax fees budgeted in June of the fiscal year end to comply with budget requirements in the future.

Person Responsible: Business Manager

**Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Summary Schedule of Prior Audit Findings
June 30, 2019**

SECTION II – FINANCIAL STATEMENT FINDINGS SCHOOL

2018-001 Controls over Cash Receipts –Resolved

2018-002 Purchasing –Resolved

2018-003 Financial Close and Reporting- Resolved

2018-004 Controls over Employee Contracts – Resolved

Cottonwood Classical Preparatory School
(A Component Unit of Albuquerque Municipal School District No. 12)
Exit Conference
June 30, 2019

An exit conference was held with the School and Foundation on October 29, 2019. The conference was held in a closed meeting to preserve the confidentiality of the audit information prior to the official release of the financial statements by the State Auditor. In attendance were:

COTTONWOOD CLASSICAL PREPARATORY SCHOOL

John Binnert, Executive Director, Principal
Michael Vigil II, Business Manager
Antoinette Pacheco, Foundation President
Roberta Velasquez, APS
Jill van Nortwick, CC President

MOSS ADAMS LLP

Sheila Herrera, Senior Manager

PREPARATION OF FINANCIAL STATEMENTS

The financial statements presented in this report have been prepared with the assistance of the independent auditor. However, they are the responsibility of management, as addressed in the Report of Independent Auditors. Management reviewed and approved the financial statements.