# STATE OF NEW MEXICO VILLAGE OF WAGON MOUND HOUSING AUTHORITY (A COMPONENT UNIT OF THE VILLAGE OF WAGON MOUND)

## FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

**JUNE 30, 2014** 

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OFFICIAL ROSTER JUNE 30, 2014

#### **Board of Directors**

NameTitleLaudente QuintanaMayorEsther MondragonChairKathy RomeroVice-ChairAngie RomeroBoard MemberRita ArmijoBoard MemberChristine MartinezBoard Member

#### **Administrative Officials**

Theresa Carmody Executive Director

#### **INDEPENDENT AUDITORS' REPORT**

Mr. Hector H. Balderas, State Auditor and To the Board of Directors Village of Wagon Mound Housing Authority (A Component Unit of the Village of Wagon Mound) Wagon Mound, New Mexico

#### Report on Financial Statements

We have audited the accompanying financial statements of the business-type activities and each major fund of the Village of Wagon Mound Housing Authority (Authority), a component unit of the Village of Wagon Mound (Village), as of and for the year ended June 30, 2014, and the related notes to the financial statements which collectively comprise the Authority's basic financial statements as listed in the table of contents. We also have audited the budgetary comparisons presented as supplementary information, as defined by the Government Accounting Standards Board for the year ended June 30, 2014 as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Mr. Hector H. Balderas, State Auditor and To the Board of Directors Village of Wagon Mound Housing Authority (A Component Unit of the Village of Wagon Mound) Wagon Mound, New Mexico Page Two

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Village of Wagon Mound Housing Authority, as of June 30, 2014, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective budgetary comparisons for the year then ended in conformity with budgetary basis required by the U.S. Department of Housing and Urban Development that is more fully described in Note 8 which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

#### Other Matters

#### Reporting Entity

As discussed in Note 1, the financial statements of the Authority are intended to present the financial position and changes in its financial position and cash flows of only that portion of the Village that is attributable to the Authority. They do not purport to, and do not present fairly the financial position of the Village as of June 30, 2014, and the changes in its financial position or, where applicable, its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 and 8 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Mr. Hector H. Balderas, State Auditor and To the Board of Directors Village of Wagon Mound Housing Authority (A Component Unit of the Village of Wagon Mound) Wagon Mound, New Mexico Page Three

#### Other Information

Our audit was conducted for the purpose of forming opinions on the Authority's financial statements and the budgetary comparisons. The Financial Data Schedule is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The Financial Data Schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with the auditing standards generally accepted in the United States of America. In our opinion, the Financial Data Schedule is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated November 29, 2014 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Authority's internal control over financial reporting and compliance.

Kriegel/Gray/Shaw & Co., P.C.

Las Cruces, New Mexico

November 29, 2014



(A Component Unit of the Village of Wagon Mound)
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014

The following is an analysis for the Wagon Mound Housing Authority's financial performance. It is to provide the reader with an overview to the Authority's financial activities for the fiscal year ended June 30, 2014. The information contained here in this MD&A should be considered in conjunction with the Authority's basic financial statements.

#### **Financial Highlights**

- The Wagon Mound Housing Authority's total assets decreased from \$165,497 to \$151,268 a decrease of \$14,229 or 8.6%.
- The net position balance decreased from \$154,768 to \$139,930 at June 30, 2014. This represents a decrease of \$14,838 or 9.6% from the previous year. The unrestricted net position balance decreased from \$43,587 to \$40,571, a decrease of \$3,016 or 6.9%.
- Revenues decreased from \$114,005 to \$99,573 a decrease of \$14,432 or 12.7% from the previous year.
- Total expenses increased by \$3,831, from \$110,580 to \$114,411 for the current year. This represents an increase of 3.5%.

#### **Using this Annual Report**

This annual report consists of basic financial statements and notes to the financial statements. Management's Discussion and Analysis provides a narrative of the Authority's financial performance and activities for the year ended June 30, 2014. The basic statements provide readers with a broad overview of the Authority's finances. The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

The basic financial statements consist of three statements:

- 1. The Statement of Net Position provides information on all the Authority's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial situation of the Authority is improving.
- 2. The Statement of Revenue, Expenses, and Changes in Fund Net Position presents information showing how the Authority's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Certain revenues and expenses are reported in this statement that will result in cash flows in future periods.
- 3. The Statement of Cash Flows presents information showing how the Authority's cash changed during the most recent fiscal year. It shows the sources and uses of cash.

(A Component Unit of the Village of Wagon Mound)
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014

The agency has two individual programs. These include the Low Rent Housing Program and the Capital Fund Program.

- The Low Rent Housing Program consists of the 21 dwelling units. Funding is provided based on dwelling rents paid by the tenants and operating fund payments received by the Department of Housing & Urban Development based on a formula. Tenants typically pay dwelling rent, which is based on a formula that equates to 30 percent of the tenant's adjusted gross income.
- The Capital Fund program is also funded from HUD based on a formula. The purpose of this program is to provide funding for the modernization and improvement of the Low Rent Housing Program. These resources allow the Housing Authority to provide capital improvements for the current dwelling structures and assist in their operations.

#### Housing Authority Activities & Highlights

The Housing Authority's overall financial position and operations for the past two years are summarized below based on the information in the current and prior financial statements. The table below lists the asset and liability comparisons for the years ended June 30, 2014 and June 30, 2013.

#### Statement of Net Position-Condensed FYE June 30

Category	<b>FYE2014</b>	<b>FYE 2013</b>	<b>Dollar Change</b>
Current Assets	\$48,051	\$50,434	(\$2,383)
Noncurrent Assets	3,858	3,882	(24)
Capital Assets (Net of Depreciation)	99,359	111,181	(11,822)
Total Assets	151,268	165,497	(14,229)
Current Liabilities	7,480	6,847	633
Long Term Liabilities	3,858	3,882	(24)
Total Liabilities	11,338	10,729	609
Unrestricted Net Position	40,571	43,587	(3,016)
Net Investment in Capital Assets	99,359	111,181	(11,822)
Total Net Position	\$139,930	\$154,768	(\$14,838)

#### Cash and Investments

Unrestricted cash and investments totaled \$38,754, a decrease of \$4,828 from the previous year.

#### Current Assets

Current assets decreased 4.7%, from \$50,434 to \$48,051 due primarily to a decrease in cash at year end.

(A Component Unit of the Village of Wagon Mound)
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014

#### Current Liabilities

Current liabilities increased from \$6,847 to \$7,480 or 9.2%. This increase was due to a variety of factors including interfund payables.

#### Net Position

The total net position balance decreased from \$154,768 to \$139,930 at June 30, 2014. Unrestricted net position is the amount of available funds for future appropriations. These funds are reserved for expenditures of the actual program. The Authority's unrestricted net position total of \$40,571 is a decrease of \$3,016 from the previous year.

#### Statement of Revenues & Expenses FYE June 30

Category	<b>FYE 2014</b>	<b>FYE 2013</b>	<b>Dollar Change</b>
Rental Revenue	\$32,193	\$32,209	(\$16)
HUD Operating Grants	50,020	54,319	(4,299)
Capital Grants	16,304	26,043	(9,739)
Interest Income	79	143	(64)
Other Revenue	977	1,291	(314)
Total Revenue	99,573	114,005	(14,432)
Personnel	36,260	34,285	1,975
Operating	64,189	62,638	1,551
Depreciation	13,962	13,657	305
Total Expenses	114,411	110,580	3,831
Excess of Revenue over Expenses	(\$14,838)	\$3,425	(\$18,263)

#### Results of Operations

Operating revenues of the Authority are generated principally from dwelling rents and HUD grants (including Operating and Capital Funds). The Authority's revenues decreased by \$14,432. Total expenses increased by \$3,831 from the previous year. Revenues decreased from the previous year principally due to the decrease in activity noted in the CFP Program and HUD operating subsidies. Expenses increased from the previous year principally due to increased personnel costs.

#### Budgetary Highlights

The Authority prepares its budgets in accordance with HUD requirements. The budgets are utilized only as guidelines and have not been amended during the fiscal year.

(A Component Unit of the Village of Wagon Mound)
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014

#### Capital Assets

As of June 30, 2014, the Wagon Mound Housing Authority's net investment in capital assets was \$99,359. This investment includes land, building, building improvements, office equipment, maintenance equipment, and construction in process.

Category	<b>FYE 2014</b>	<b>FYE 2013</b>	<b>Dollar Change</b>
Construction in process	\$2,140	\$0	\$2,140
Land	7,227	7,227	0
Buildings	838,245	830,418	7,827
Equipment	15,774	23,601	(7,827)
Non-dwelling Structures	20,865	20,865	Ó
Accumulated Depreciation	(784,892)	(770,930)	(13,962)
Total Net Fixed Assets	\$99,359	\$111,181	(\$11,822)

No significant changes in financial position or results of operations are anticipated for the fiscal year ending June 30, 2014.

#### **Request for Information**

This financial report is designed to provide a general overview of the Authority's accountability for all those interested.

If you should have additional questions regarding the financial information, you can contact our office in writing at the following address:

Wagon Mound Housing Authority Theresa Carmody, Executive Director P.O. Box 311 Wagon Mound, New Mexico 87752



(A Component Unit of the Village of Wagon Mound)

# PROPRIETARY FUNDS STATEMENTS OF NET POSITION JUNE 30, 2014

	Business-Type Activities		
	Nonmajor Fund		
ACCETO	Low Rent	CFP	Total
ASSETS			
Current Assets:	400 774		***
Cash and cash equivalents	\$38,754	\$0	\$38,754
Prepaid insurance	1,670	0	1,670
Tenant receivable - net of allowance of \$1,117	1,318	0	1,318
Due from CFP	2,140	0	2,140
HUD receivable	0	2,140	2,140
Interest receivable	2	0	2
Inventory	2,027	0	2,027
Total current assets	45,911	2,140	48,051
N			
Noncurrent Assets:			
Restricted cash - tenant security deposit	3,858	0	3,858
Net capital assets	97,219	2,140	99,359
Total noncurrent assets	101,077	2,140	103,217
Total assets	146,988	4,280	151,268
LIABILITIES AND NET POSITION			
Current Liabilities:			
Accounts payable	2,754	0	2,754
Wages payable and accrued payroll liabilities	2,315	0	2,315
Accrued compensation	0	0	0
Prepaid rent	271	ō	271
Due to LR	0	2,140	2,140
Total current liabilities	5,340	2,140	7,480
Long-term Liabilities:			
Accrued compensated absences	0	0	0
Tenant security deposits	3,858	0	3,858
Total long-term liabilities	3,858	0	3,858
Total liabilities	9,198	2,140	11,338
Net Position:			
Net investment in capital assets	97,219	2,140	99,359
Unrestricted	40,571	0	40,571
Total net position	\$137,790	\$2,140	\$139,930

(A Component Unit of the Village of Wagon Mound)

#### PROPRIETARY FUNDS

### STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	Business-Type Activities		
	N	onmajor Fund	
	Low Rent	CFP	Total
OPERATING REVENUES:	-		
Rental income	\$32,193	\$0	\$32,193
HUD operating subsidy	50,020	0	50,020
Other revenue	977	0	977
Total operating revenues	83,190	0	83,190
OPERATING EXPENSES:			
Personnel	34,070	2,190	36,260
Operating	60,123	4,066	64,189
Depreciation	13,962	0	13,962
Total operating expenses	108,155	6,256	114,411
Net operating income (loss)	(24,965)	(6,256)	(31,221)
NON-OPERATING REVENUE AND (EXPENSES)			
HUD capital grants	0	16,304	16,304
Interest	79	0	79
Total non-operating revenue and (expenses)	79	16,304	16,383
Income (loss) before transfers	(24,886)	10,048	(14,838)
Transfers in (out)	7,908	(7,908)	0
Capital transfers in (out)	7,610	(7,610)	0
	15,518	(15,518)	0
Change in net position	(9,368)	(5,470)	(14,838)
Total net position - beginning of year	147,158	7,610	154,768
Total net position, end of year	\$137,790	\$2,140	\$139,930

(A Component Unit of the Village of Wagon Mound)

# PROPRIETARY FUNDS STATEMENTS OF CASH FLOWS FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	Business-Type Activities Nonmajor Fund		es
	Low Rent	CFP	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers	\$31,323	<b>\$</b> 0	\$31,323
Grants - subsidies	50,020	0	50,020
Cash paid to suppliers	(58,122)	(4,066)	(62,188)
Cash paid to employees	(33,926)	(2,190)	(36,116)
Net cash provided (used) by operating activities	(10,705)	(6,256)	(16,961)
CASH FLOWS FROM NON CAPITAL FINANCING ACTIVITIES			
Transfers in (out)	7,908	(7,908)	0
CASH FLOWS FROM CAPITAL AND RELATED			
FINANCING ACTIVITIES			
Capital lease payments	0	0	0
Capital grant	0	14,164	14,164
Purchase of capital assets	(2,140)	0	(2,140)
Net cash provided (used) by capital and	(=,:::0)		(=,:::0)
related financing activities	(2,140)	14,164	12,024
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received	85	0	85
Net increase (decrease) in pooled cash and investments	(4.952)		(4.050)
Net increase (decrease) in pooled cash and investments	(4,852)	0	(4,852)
Cash and investments, beginning of year	47,464	. 0	47,464
Cash and investments, end of year	\$42,612	<b>\$0</b>	\$42,612
Non Cash Transactions: Capital transfers in (out)	\$7,610	(\$7,610)	\$0

(A Component Unit of the Village of Wagon Mound)

# PROPRIETARY FUNDS STATEMENTS OF CASH FLOWS FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	Busine	Business-Type Activities		
	No	Nonmajor Fund		
	Low Rent	CFP	Total	
RECONCILIATION OF OPERATING INCOME TO NET				
CASH PROVIDED (USED) BY OPERATING ACTIVITIES				
Operating Income (loss)	(\$24,965)	(\$6,256)	(\$31,221)	
Adjustments to reconcile operating income to net				
cash provided by operating activities:				
Depreciation	13,962	0	13,962	
Change in assets and liabilities:				
Accounts receivable	(1,038)	0	(1,038)	
Inventory	3,869	0	3,869	
Prepaid expenses	(1,002)	0	(1,002)	
Tenants prepaid rent	270	0	270	
Accounts and contracts payable	(1,921)	0	(1,921)	
Accrued payroll	144	0	144	
Customer deposits	(24)	0	(24)	
Total adjustments	14,260	0	14,260	
		·		
Net cash provided (used) by operating activities	(\$10,705)	(\$6,256)	(\$16,961)	

(A Component Unit of the Village of Wagon Mound)
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The function of the Village of Wagon Mound Housing Authority is to administer the Housing and Urban Development (HUD) programs to provide housing for qualified individuals in the Village of Wagon Mound Area.

This funding is provided through various grant programs.

The financial statements of the Village of Wagon Mound Housing Authority (Housing Authority) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The Village of Wagon Mound Housing Authority's most significant accounting policies are described below.

#### **Reporting Entity**

The Housing Authority is a component unit of the Village of Wagon Mound. The accompanying financial statements present only the Village of Wagon Mound Housing Authority's financial information.

The Village of Wagon Mound Housing Authority is a Village organization created by Village Ordinance to provide housing for qualified Village residents. The Village has the ability to appoint management; influence operations, and influence the disposition of funds.

The Village of Wagon Mound Housing Authority has no component units.

#### **Basis of Presentation**

For financial reporting purposes, the accounts of the Village of Wagon Mound Housing Authority are organized into funds each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, retained earnings, revenues and expenses as appropriate. The various funds are summarized by type in the financial statements. All programs have been accounted for as proprietary funds under the HUD UFRS guidelines.

#### **Proprietary Fund Type**

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that costs (expenses, including amortization and depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

(A Component Unit of the Village of Wagon Mound)
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The Proprietary Funds are as follows:

Low Income Housing Project - To account for the rental activities of the Village-owned low income housing project.

<u>Public Housing Capital Fund Program</u> -To account for HUD's new Public Housing Capital Fund Program, which replaces CIAP and CGP. Provides funds for capital improvements for Housing Authority-owned housing.

#### **Basis of Accounting**

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. The financial statements of the Village of Wagon Mound Housing Authority are recorded using the economic resources measurement focus and the accrual basis of accounting. All assets, all liabilities and deferred outflows and inflows of resources associated with the operations are included on the statement of net position.

Proprietary fund types are reported on the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recognized at the time liabilities are incurred. Grants are recognized as revenue when all eligibility requirements imposed by the provider have been met. It is the Housing Authority's policy to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

#### **Budgets and Budgetary Accounting**

The Housing Authority adopts budgets for Proprietary Funds in accordance with the Housing and Urban Development program agreements.

Budgetary Compliance - Budgetary control is required to be maintained at the individual fund level.

Actual fund revenues may be either over or under the budgeted amounts; however, the variance is required to be reasonable, particularly in the case of over-budgeted revenues. Major over-budgeted revenues require a budget amendment as soon as the extent of the shortage is reasonably ascertainable.

<u>Budget Amendments</u> - Budget increases and decreases can only be accomplished by Commission resolution, followed by DFA approval. Similarly, budget transfers must follow the same procedure.

<u>Budgetary Basis</u> - State law prescribes that the Village's budget be prepared on the basis of cash receipts and cash expenses. Therefore, budgetary comparisons shown in exhibits are prepared on a cash basis to compare actual revenues and expenses with a cash basis budget as amended.

#### Income Taxes

As a local government entity, the Village is not subject to federal or state income taxes.

(A Component Unit of the Village of Wagon Mound)
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Compensated Absences**

The Village allows employees to accrue annual leave based on years of service. Upon termination, accrued annual leave is paid in full. Employees are eligible to be paid half of their accrued sick leave up to 240 hours upon termination.

The accrual for compensated absences made as of June 30, 2014 is \$0.

#### Cash and Cash Equivalents

For the purpose of the statement of cash flows the proprietary fund considers all highly liquid investments to be cash equivalents.

#### **Interfund Transactions**

There are transactions that constitute reimbursements to a fund for expenditures initially expended from one fund that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

Interfund payables and receivables are reflected in the appropriate fund.

#### **Capital Assets**

Purchase or constructed capital assets are reported at cost or estimated historical cost. The Housing Authority defines capital assets as assets with lives of greater than one-year and a cost or donated value of \$1,000 or greater.

Donated capital assets are recorded at their estimated fair value at the date of donation. Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Asset Class	Estimated Useful Lives'
Buildings	40
Non Dwelling Structures	15
Machinery and Equipment	5 -7

Software is capitalized in the machinery and equipment category.

#### Inventory

Inventory is valued at cost, which approximates market using the first-in/first-out (FIFO) method. Inventory is recorded as expenditures when consumed rather than when purchased.

(A Component Unit of the Village of Wagon Mound)
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014

#### **NOTE 2. CASH**

Cash consists of United States currency and financial institution checking accounts. The Housing Authority follows state law in regard to deposits and investments. At June 30, 2014, the Housing Authority held only short term certificates of deposit and therefore, they were shown as cash equivalents.

Restricted cash is cash from tenants being held as security deposits.

All financial institutions in which the Housing Authority has an account are covered by Federal Deposit Insurance Corporation (FDIC) insurance.

#### Cash on Deposit

	Bank	Carrying
	Balance	Amounts
1st Community Bank		
Public Fund – regular checking	\$7,425	\$5,166
CFP	5	5
Tenant security deposits – business checking	5,847	5,847
Savings	31,594	31,594
Total cash	\$44,871	\$42,612

Custodial Credit Risk – Deposits: Custodial credit risk is the risk that in the event of a bank failure, the Housing Authority's deposits may not be returned to it.

There were no uninsured bank deposits (not covered by F.D.I.C).

	First Community Bank
Amount held in bank	\$44,871
Less F.D.I.C.	44,871
Amount uninsured	\$0
100% Collateral requirement	\$0

#### NOTE 3. ACCOUNTS RECEIVABLE AND MORTGAGES RECEIVABLE

Accounts receivable are reported at their gross value. Those amounts considered doubtful have been recorded as allowance for doubtful accounts in the amount of \$1,117.

(A Component Unit of the Village of Wagon Mound)
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014

#### **NOTE 4. CHANGES IN CAPITAL ASSETS**

Capital Assets are stated at historical cost. The following is a summary of changes in Capital Assets for the fiscal year in the proprietary funds:

	Balance June 30, 2013	Additions	Deletions	Transfers	Balance June 30, 2014
Non Depreciable Assets:			2010110110	2100102015	04110 50, 2011
Construction in process	\$0	\$2,140	\$0	\$0	\$2,140
Land	7,227	0	0	0	7,227
Depreciable Assets:	·				,
Buildings	830,418	0	0	7,827	838,245
Non dwelling structures	20,865	0	0	0	20,865
Machinery and equipment	23,601	0	0	(7,827)	15,774
Total	882,111	2,140	0	0	884,251
Less Accumulated Depreciation:					
Buildings	(738,182)	(13,576)	0	(217)	(751,975)
Non dwelling structures	(16,757)	(386)	0	Ó	(17,143)
Machinery and equipment	(15,991)	Ó	0	217	(15,774)
Total accumulated depreciation	(770,930)	(13,962)	0	0	(784,892)
Total net position	\$111,181	(\$11,822)	\$0	\$0	\$99,359

Depreciation uses the straight-line method. Depreciation expense for the year was \$13,962.

#### **NOTE 5. NET POSITION**

The unrestricted net position represent the amounts available for budgeting future operations (i.e., current).

#### **Net Position**

Net position is displayed in three components:

Net Investment in Capital Assets – This component consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any related debt attributable to the acquisition, construction, or improvement of those assets.

<u>Restricted Net Position</u> – Net position is reported as restricted when constraints placed on net position use are either (1) externally imposed by creditors, grantors, contributions or laws or regulations of other governments or (2) imposed by law through constitutional provisions or enabling legislation.

<u>Unrestricted Net Position</u> – Net position that does not meet the definition of "restricted" and "Net investment in capital assets."

(A Component Unit of the Village of Wagon Mound)
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014

#### NOTE 6. PARTICIPATION IN PUBLIC ENTITY RISK POOL

The Village is a member of the New Mexico Self-Insurers' Fund (the "Fund"). The Fund was created to formulate, develop, and administer a program of modified self-funding for the Fund's membership, obtain lower costs for insurance coverage, and develop a comprehensive loss control program. The Village pays an annual premium to the Fund for its workers' compensation liability, general liability, auto liability, auto physical damage, and property coverage. The Village's agreement with the Fund provides that the Fund will be self-sustaining through member premiums, and will provide, through commercial companies reinsurance contracts, individual stop loss coverage for member cities.

#### NOTE 7. OTHER REQUIRED INDIVIDUAL FUND DISCLOSURES

Generally accepted accounting principles require disclosure, as part of the basic financial statements, of certain information concerning individual funds including:

A. Net Working Capital:
Proprietary Funds \$40,571

#### NOTE 8. PENSION PLAN – PUBLIC EMPLOYEES RETIREMENT ASSOCIATION

The Housing Authority employees participate in a public employee retirement system through the Village of Wagon Mound. For further disclosures, see the Village of Wagon Mound's financial statements.

#### **NOTE 9. TRANSFERS**

Transfers between funds were as follows:

	Operating Tran	Operating Transfers Out		
	Low Rent	CFP	Totals	
Operating Transfers In:				
Low Rent	\$0	\$7,908	\$7,908	
CFP	0	0	0	
Total	\$0	\$7,908	\$7,908	

Transfers are used to move the portion of CFP funding allotted for operating expenditures to the Low Rent Fund.

	Capital Transfers Out		
Canital Transfers In	Low Rent	CFP	Totals
Capital Transfers In:	·		
Low Rent	\$0	\$7,610	\$7,610
CFP	0	0	0
Total	\$0	\$7,610	\$7,610

Capital transfers arose from the purchase or construction of capital assets in one fund, which were then transferred to another fund where they are being utilized.



(A Component Unit of the Village of Wagon Mound)

#### **LOW RENT**

#### PROPRIETARY FUND

# STATEMENT OF REVENUES AND EXPENSES BUDGET (NON-GAAP) AND ACTUAL (CASH BASIS) FOR THE FISCAL YEAR ENDED JUNE 30, 2014

DEVENUEA	Original Approved Budget	Revised Budget	Actual on Budgetary Basis	Variance Favorable (Unfavorable)
REVENUES:	000.040	000.015		
Rental income	\$32,210	\$32,210	\$30,346	(\$1,864)
HUD operating subsidy	50,020	50,020	50,020	0
Other	1,050	1,050	977	(73)
Total revenues	83,280	83,280	81,343	(1,937)
OPERATING EXPENSES:				
Tenant services	400	400	0	400
Personnel	35,810	35,810	33,926	1,884
Admin expenses	14,840	14,840	13,892	948
Operating and maintenance	28,380	28,380	26,981	1,399
Capital outlay	0	0	0	0
Utilities	17,730	17,730	17,249	481
Total operating expenses	97,160	97,160	92,048	5,112
Operating income (loss)	(13,880)	(13,880)	(10,705)	3,175
NON-OPERATING REVENUE (EXPENSES):				
HUD grants	0	0	0	0
Interest	160	160	85	(75)
Transfers in	8,360	8,360	7,908	(4 <del>5</del> 2)
Total non-operating revenue (expenses)	8,520	8,520	7,993	(527)
Net income	(5,360)	(5,360)_	(\$2,712)	\$2,648
Budgeted cash and investment carryover	5,360	5,360		
··	\$0	\$0_		

Net income (budgetary basis)	(\$2,712)
Adjustments for revenue accruals, transfers, earnings on investments	1,841
Adjustments for expenditures for payables, inventory, capital outlay, capital transfers and depreciation	(8,497)
Change in net position (GAAP basis)	(\$9,368)

(A Component Unit of the Village of Wagon Mound)

#### **CFP FUND - 2011**

#### PROPRIETARY FUND

### STATEMENT OF REVENUES AND EXPENSES BUDGET (NON-GAAP) AND ACTUAL (CASH BASIS)

FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	Original Approved Budget	Revised Budget	Actual on Budgetary Basis	Variance Favorable (Unfavorable)
REVENUES:	4.5	•	• •	
Intergovernmental	\$0	\$0	\$0	\$0
Rental income	0	0	0	0
Other	0	0	0	0
Gain/loss on sale of asset	0	0	0	0
Total revenues	0	0	0	0
OPERATING EXPENSES:				
Operations	0	0	0	0
Audit costs	0	0	0	0
Capital outlay	0	0	0	0
Management improvements	0	0	0	0
Administration	0	0	0	0
Fees and costs	0	0	0	0
Total operating expenses	0	0	0	0
Operating income (loss)	0	0	0	0
NON-OPERATING REVENUE (EXPENSES):				
HUD grants	0	0	0	0
Interest	0	0	0	0
Transfers (out)	0	0	0	0
Total non-operating revenue (expenses)	0	0	0	0
Net income	\$0	\$0	\$0	\$0

Net income (budgetary basis)	\$0
Adjustments for revenue accruals, transfers, earnings on investments	0
Adjustments for expenditures for payables, inventory, capital outlay, capital transfers and depreciation	(7,610)
Change in net position (GAAP basis)	(\$7,610)

(A Component Unit of the Village of Wagon Mound)

#### **CFP FUND - 2012**

#### PROPRIETARY FUND

#### STATEMENT OF REVENUES AND EXPENSES BUDGET (NON-GAAP) AND ACTUAL (CASH BASIS) FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	Original		Actual on	Variance
	Approved	Revised	Budgetary	Favorable
DEVENUE O	Budget	Budget	Basis	(Unfavorable)
REVENUES:		**	•	
Intergovernmental	\$0	\$0	\$0	\$0
Rental income	0	0	0	0
Other	0	0	0	0
Gain/loss on sale of asset	0	0	0	0
Total revenues	0	0	0	0
OPERATING EXPENSES:				
Operations	4,608	4,608	4,066	542
Audit costs	2,300	2,300	0	2,300
Capital outlay	15,133	15,133	0	15,133
Management improvements	1,000	1,000	0	1,000
Administration	0	0	0	0
Fees and costs	0	0	0	0
Total operating expenses	23,041	23,041	4,066	18,975
Operating income (loss)	(23,041)	(23,041)	(4,066)	18,975
NON-OPERATING REVENUE (EXPENSES):				
HUD grants	23,041	23,041	11,974	(11,067)
Interest	0	0	0	o o
Transfers (out)	0	0	(7,908)	(7,908)
Total non-operating revenue (expenses)	23,041	23,041	4,066	(18,975)
Net income	\$0	\$0	\$0	\$0_

Net income (budgetary basis)	\$0
Adjustments for revenue accruals, transfers, earnings on investments	0
Adjustments for expenditures for payables, inventory, capital outlay, capital transfers and depreciation	0
Change in net position (GAAP basis)	\$0

(A Component Unit of the Village of Wagon Mound)

#### **CFP FUND - 2013**

#### PROPRIETARY FUND

### STATEMENT OF REVENUES AND EXPENSES BUDGET (NON-GAAP) AND ACTUAL (CASH BASIS)

FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	Original Approved Budget	Revised Budget	Actual on Budgetary Basis	Variance Favorable (Unfavorable)
REVENUES:				
Intergovernmental	\$0	\$0	\$0	\$0
Rental income	0	0	0	0
Other	0	0	0	0
Gain/loss on sale of asset	0	0	0	0
Total revenues	0	0	0	0
OPERATING EXPENSES:				
Operations	0	0	0	0
Audit costs	0	0	0	0
Capital outlay	15,332	15,332	0	15,332
Management improvements	4,380	4,380	0	4,380
Administration	2,190	2,190	2,190	0
Fees and costs	0	0	0	0
Total operating expenses	21,902	21,902	2,190	19,712
Operating income (loss)	(21,902)	(21,902)	(2,190)	19,712
NON-OPERATING REVENUE (EXPENSES):				
HUD grants	21,902	21,902	2,190	(19,712)
Interest	0	0	0	` oʻ
Transfers (out)	0	0	0	0
Total non-operating revenue (expenses)	21,902	21,902	2,190	(19,712)
Net income	\$0	\$0	\$0	\$0

Net income (budgetary basis)	\$0
Adjustments for revenue accruals, transfers, earnings on investments	2,140
Adjustments for expenditures for payables, inventory, capital outlay, capital transfers and depreciation	0
Change in net position (GAAP basis)	\$2,140



#### Housing Authority of the Village of Wound Mound Wagon Mound, NM Financial Data Schedule 6/30/2014

Line Item #	Account Description	Low Rent Public Housing	Public Housing Capital Fund Program	Total
111	Cash - Unrestricted	38,754	-	38,754
114	Cash - Tenant Security Deposits	3,858	-	3,858
100	Total Cash	42,612	545	42,612
122	Accounts receivable - HUD other projects		2,140	2,140
126	Accounts Receivable - Tenants	2,435	2,140	2,435
126.1	Allowance for Doubtful Accts - Tenants	(1,117)		(1,117)
129	Accrued Interest Receivable	2		2
120	Total Receivables, Net of Allowance for Doubtfull Accts	1,320	2,140	3,460
142	Prepaid Expenses and Other Assets	1,670	-	1,670
143	Inventories	2,252	197	2,252
143.1	Allowance for Obsolete Inventories	(225)	-	(225)
144	Inter-program - due from	2,140		2,140
150	Total Current Assets	49,769	2,140	51,909
161	Land	7,227		7,227
162	Buildings	859,110		859,110
164	Furniture, Equipment & Machinery - Administration	15,774		15,774
166	Accumulated Depreciation	(784,892)		(784,892)
167	Construction in progress	-	2,140	2,140
160	Total Capital Assets, Net of Accumulated Depreciation	97,219	2,140	99,359
180	Total Non-Current Assets	97,219	2,140	99,359
190	Total Assets	146,988	4,280	
190	Total Assets	140,300	4,200	151,268
312	Accounts Payable <= 90 Days	2,754	34	2,754
321	Accrued Wages / Payroli Taxes Payable	2,315		2,315
341	Tenant Security Deposits	3,858	74	3,858
342	Deferred Revenue	271	0.440	271
347 310	Inter-program - due to Total Current Liabilities	9,198	2,140 2,140	2,140 11,338
310	Total Current Liabilities	9,180	2,140	11,330
354	Accrued Compensated Absences - Non Current	_	_	_
350	Total Noncurrent Liabilities	(8)		
300	Total Liabilities	9,198	2,140	11,338
508.1	Invested in Capital Assets, Net of Related Debt	97,219	2,140	99,359
512.1	Unrestricted Net Assets	40,571		40,571
513	Total Equity/Net Assets	137,790	2,140	139,930
600	Total Liabilities and Equity/Net Assets	146,988	4,280	151,268
70300	Net Tenant Rental Revenue	32.193	-	32,193
70400	Tenant Revenue - Other	977	-	977
70500	Total Tenant Revenue	33,170	-	33,170
70600	HUD PHA Operating Grants	50,020		50,020
70610	Capital Grants	00,020	16,304	16,304
70700	Total Fee Revenue	50,020	16,304	66,324
71100	Investment Income - Unrestricted	70		70
70000	Total Revenue	83,269	16,304	79 99,573
,0000	TOTAL I VEYELING	03,209	10,304	99,373
91100	Administrative Salaries	22,433	2,190	24,623
91200	Auditing Fees	5,530	•	5,530
91500	Employee Benefit Contributions - Administrative	2,238		2,238
91600	Office Expenses	4,756		4,756
91900	Other	3,482		3,482
91000	Total Operating - Administrative	38,439	2,190	40,629
92400	Tenant Services - Other	+2	*	-
92500	Total Tenant Services	+	-	8
93100	Water	3,240		3,240
93200	Electricity	2,255		2,255

#### Housing Authority of the Village of Wound Mound Wagon Mound, NM Financial Data Schedule 6/30/2014

Line Item #	Account Description	Low Rent Public Housing	Public Housing Capital Fund Program	Total
93300	Gas	7,615		7,615
93600	Sewer	4,140		4,140
93000	Total Utilities	17,250	+1	17,250
94100	Ordinary Maintenance and Operations - Labor	8,421		8,421
94200	Ordinary Maintenance and Operations - Materials & Other	9,894	4.066	13,960
94300	Ordinary Maint and Operations - Contract Costs	10,566		10,566
94500	Employee Benefit Contributions - Ordinary Maintenance	978		978
94000	Total Maintenance	29,859		33,925
96110	Property Insurance	4.238		4.238
96120	Liability Insurance	663		663
96130	Workmen's Compensation	1.582		1.582
96140	All Other Insurance	1,072		1,072
96100	Total Insurance Premiums	7.555		7,555
		•		,
96200	Other General Expenses	34		34
96400	Bad debt - Tenant Rents	1,056		1,056
96000	Total Other General Expenses	1,090	-	1,090
96900	Total Operating Expenses	94,193	6,256	100,449
97000	Excess Operating Revenue over Operating Expenses	(10,924)	10,048	(876)
97400	Depreciation Expense	13,962		13,962
90000	Tota! Expenses	108,155	6,256	114,411
10010 10020	Operating Transfers In Operating Transfers Out	7,908	(7,908)	7,908 (7,908)
10100	Total Other FinancingSources (Uses)	7,908		(1,000)
10000	Excess (Deficiency) of Total Rev Over (Under) Total Exp	(16,978)	2,140	(14,838)
11030 11040	Beginning Equity Prior Period Adj, Equity Transfers, Correction of Errors	\$ 147,158 \$ 7,610		154,768 -
11190 11210	Unit Months Available Number of Unit Months Leased	252 220		252 220

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### **Independent Auditor's Report**

Mr. Hector H. Balderas, State Auditor and To the Board of Directors Village of Wagon Mound Housing Authority (A Component Unit of the Village of Wagon Mound) Wagon Mound, New Mexico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and each major fund of the Village of Wagon Mound Housing Authority, a component unit of the Village of Wagon Mound as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and the related budgetary comparisons of the Authority, presented as supplemental information, and have issued our report thereon dated November 29, 2014.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Mr. Hector H. Balderas, State Auditor and To the Board of Directors Village of Wagon Mound Housing Authority (A Component Unit of the Village of Wagon Mound) Wagon Mound, New Mexico Page Two

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as item 2013-005.

#### The Authority's Responses to Findings

The Authority's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. The Authority's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Kriegel/Gray/Shaw & Co., P.C. Las Cruces, New Mexico

Kruge ( / Gruy / Shaw + Co, P.C.

November 29, 2014

(A Component Unit of the Village of Wagon Mound) SCHEDULE OF FINDINGS AND RESPONSES FOR THE FISCAL YEAR ENDED JUNE 30, 2014

CURRENT YEAR SIGNIFICANT DEFICIENCIES:
None.
CURRENT STATUS ON PRIOR YEAR FINDINGS:
2013-001 Mileage Reimbursement Incorrectly Calculated - Significant Deficiency and Non Compliance
Resolved and not repeated.
2013-002 Independent Contractor Paid as Employee – Significant Deficiency and Non Compliance
Resolved and not repeated.
2013-003 Lack of Appropriate Documentation for Disbursement - Significant Deficiency
Resolved and not repeated.
<u>2013-004 Tenant Files Missing Updated Documentation</u> – Significant Deficiency and Non Compliance
Resolved and not repeated.

(A Component Unit of the Village of Wagon Mound) SCHEDULE OF FINDINGS AND RESPONSES FOR THE FISCAL YEAR ENDED JUNE 30, 2014

#### **CURRENT STATUS ON PRIOR YEAR FINDINGS (CONTINUED):**

#### 2013-005 (2013-05) Late Independent Public Accountant Recommendation - Non Compliance

Repeated with modification.

Statement of Condition – The State Auditor received the IPA Recommendation Form and Audit Contract on June 3, 2014 after the required due date of May 15, 2014.

Criteria – Paragraph (6)(c) of Subsection G of 2.2.2.8 NMAC requires that component units of municipalities submit a completed IPA Recommendation Form and Audit Contract to the State Auditor by May 15.

Effect – The Housing Authority is not in compliance with state statute regarding submission of IPA Recommendation Form and Audit Contract.

Cause – The Housing Authority does not have a procedure to ensure that the IPA Recommendation Form and Audit Contracts are delivered to the State Auditor by the deadline.

**Recommendation** – We recommend that the Housing Authority implement a procedure to ensure that future Recommendation Forms and Audit Contracts are delivered to the State Auditor by the prescribed deadline.

Management's Response – The Housing Authority will implement a procedure to ensure that future State Auditor deadlines regarding Recommendation Forms and Audit Contracts are met.

2011-001 Timely Filing with Proper Documentation - Significant Deficiency and Non Compliance

Resolved and not repeated.

(A Component Unit of the Village of Wagon Mound)

EXIT CONFERENCE

JUNE 30, 2014

#### **EXIT CONFERENCE:**

The exit conference was held October 27, 2014 and was attended by the following:

#### From the Village of Wagon Mound Housing Authority:

Theresa Carmody, Executive Director Rita Armijo, Chairperson

#### From Kriegel/Gray/Shaw & Co., P.C.:

Ken Shaw, CPA/Shareholder Kristi Granados, CPA, Staff Auditor

#### FINANCIAL STATEMENTS PREPARATION

Preparation of financial statements is the responsibility of management. Although, the Village of Wagon Mound Housing Authority's personnel provided significant assistance in the preparation, the statements and related footnotes were prepared by Kriegel/Gray/Shaw & Co., P.C.