### STATE OF NEW MEXICO TOWN OF VAUGHN

Independent Auditors' Report and Annual Financial Statements

June 30, 2008

Calhoon Accounting & Tax Services

PO Box 945

Estancia, New Mexico

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State of New Mexico
TOWN OF VAUGHN
OFFICEAL ROSTER
June 30, 2008

### **TOWN COUNCIL**

Paul Madrid Jr. Richard Gallegos A. F. Padilla Manny Flores Mayor Pro-Tem Member Member

### **TOWN ADMINISTRATION**

Teri Apodaca Carmen Sisneros Paula Foote Clerk and Treasurer Assistant Clerk Administrative Assistant (This page intentionally left blank.)

FINANCIAL SECTION

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## CALHOON ACCOUNTING & TAX SERVICES PO BOX 945 ESTANCIA, NEW MEXICO 87016

#### INDEPENDENT AUDITOR'S REPORT

Mr. Hector H. Balderas, State Auditor Mr. Paul Madrid Jr., Mayor Members of the Town Council Town of Vaughn Vaughn, New Mexico

I was engaged to audit the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the major budgetary comparisons for the general fund and major special revenue funds of the Town of Vaughn (the "Town"), as of and for the year ended June 30, 2008, which collectively comprise the Town's basic financial statements as listed in the table of contents. I was also engaged to audit the financial statements of each of the Town's nonmajor governmental funds and the budgetary comparisons for the debt service fund and all remaining nonmajor governmental funds presented as supplementary information in the accompanying combining and individual fund financial statements and the nonmajor budgetary comparison statements as of and for the year ended June 30, 2008, as listed in the table of contents. These financial statements are the responsibility of the Town's management.

The Town of Vaughn did not maintain sufficient internal controls and/or adequate records of its cash and investments, capital assets, component unit-housing authority activity, compensated absences liability, revenues and expenditures. Accordingly, we were unable to perform procedures sufficient to achieve the audit objectives for these account balances and transaction classes.

As the Town did not maintain sufficient internal controls and/or adequate records I was unable to obtain sufficient evidential matter and I was not able to apply other auditing procedures to satisfy myself as to the fairness of the presentation of the financial statements in conformity with generally accepted accounting principles. The scope of my work was not sufficient to enable me to express, and I do not express an opinion on the respective financial position of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the major budgetary comparison statements of the Town as of June 30, 2008, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year ended in conformity with accounting principles generally accepted in the United States of America.

In addition, I do not express an opinion on the respective financial position of each nonmajor governmental fund and fiduciary fund of the Town as of June 30, 2008, and the respective changes in financial position, thereof and the respective budgetary comparison information for all nonmajor governmental funds for the year then ended, in conformity with accounting principles accepted in the United States of America.

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The financial statements do not include financial data for the Town's legally separate component unit. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the Town's primary government unless the Town also issues financial statements for the financial reporting entity that include the financial data for its component units. The Town has not issued such reporting entity financial statements.

In accordance with Government Auditing Standards, I have also issued a report dated December 6, 2012, on my consideration of the Town's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of the audit I was engaged to perform.

The Town of Vaughn has omitted the Management's Discussion and Analysis which is required to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. My opinion on the basic financial statements is not affected by this missing information.

I was engaged to conduct an audit for the purpose of forming opinions on the basic financial statements, the combining and individual fund financial statements, and the budgetary comparisons. The additional schedules listed as "Other Supplemental Information" in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. For the reasons described above, I was unable to obtain sufficient evidential matter to form an opinion regarding the fair presentation of this information in relation to the basic financial statements taken as a whole and accordingly, I express no opinion on them.

Calhoon Accounting & Dax Services
Calhoon Accounting & Tax Services

December 6, 2012

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**BASIC FINANCIAL STATEMENTS** 

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### State of New Mexico TOWN OF VAUGHN Statement of Net Assets As of June 30, 2008

	G	overnmental Activities	В	siness-Type Activities		Total
Assets						
Cash, cash equivalents and investments	\$	361,393	\$	152,662	\$	514,055
Cash with paying agent		23,269		3,376		26,645
Receivables, net		55,097		25,752		80,849
Due from grantor		51,771		•		51,771
Prepaid expenses		9,058		4,205		13,263
Interfund balances		23,010		(23,010)		•
Bond issuance costs		-		10,281		10,281
Restricted assets:						•
Meter deposits		-		21,758		21,758
Capital assets:				•		
Land and construction work in progess		188,265		19,203		207,468
Other capital assets		7,086,618		4,793,211		11,879,829
·		7,274,883		4,812,414	_	12,087,297
Accumulated depreciation		(1,404,851)		(1,270,677)		(2,675,528)
Net capital assets		5,870,032		3,541,737		9,411,769
Total assets	•		_		-	
10(21 253015	<u> </u>	6,393,630	<u> </u>	3,736,761	\$	10,130,391
Liabilities						
Accounts payable and accrued expenses	\$	25,594	\$	6,023	\$	31,617
Accrued and withheld taxes		•		19,536		19,536
Compensated absences - current		2,598		9,370		11,968
Deposits held in trust for others				12,111		12,111
Long-term liabilities:				•		•
Due within one year		27,306		18,085		45,391
NMFA notes payable		129,516		513,475		642,991
Landfill closure costs		•		30,170		30,170
Compensated absences		10,014				10,014
Total liabilities	\$	195,028	\$	608,770	\$	803,798
Net Assets						
Invested in capital assets, net of related debt Restricted for:	\$	5,713,210	S	3,010,089	\$	8,723,299
Public safety		12,471		_		12,471
Public works		6,596		_		6,596
Culture and recreation		1,884		-		1,884
Health and welfare		-,00		-		1,007
Capital Outlay		_		_		
Debt service		-		_		_
Unrestricted		464,441		117,902		582,343
Total net assets		6,198,602		3,127,991		9,326,593
Total liabilities and net assets	<u>s</u>	6,393,630	<u>s</u>	3,736,761	<u>\$</u>	10,130,391

The accompanying notes are an integral part of these financial statements. EXHIBIT A

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State of New Mexico TOWN OF VAUGHN Statement of Activities For the Year Ended June 30, 2008

and s		Total		S 1757 (178)		1476	112 708	28.024	739.	\$ (114,704)		(800 53)	(40,10)	\$ (155,230)	\$ (269,934)			26.479	158,104	53,668	2,467	240,718	•	(39,216)	9,355,809	\$ 9,326,593
Net (Expenses) Revenues and Changes in Net Assets Primary Government	Business-tyne	Activities			•	<b>1</b>	•	•	•	\$		(87,004)	(88 226)	\$ (155,230)	\$ (155,230)			•	•	23,500	513	24,013	•	(131,217)	3,259,208	\$ 3,127,991
Net (B	Governmental	Activities		\$ (257,028)			112.798	28.024	(3,739)	\$ (114,704)		•	•	\$	\$ (114,704)			26,479	158,104	30,168	1,954	216,705	•	102,001	6,096,601	\$ 6,198,602
	Capitral Grants and	Contributions		204,095	26.792	•	134,341	. •	•	\$ 365,228		•	•	S	\$ 365,228			прозе	aral purposes							
	Operating Grants and	Contributions		\$ 115,666	141,806	•	(42,290)	131,952		\$ 347,134		•	•	S	\$ 347,134			Property taxes, levied for general purpose	Gross receipts taxes, levied for general purposes			revenues	ì	assets		
	Charges for	Service		26,446	•	•	•	•	٠	\$ 26,446		32,970	287,970	\$ 320,940	\$ 347,386	ij	Taxes:	Property taxes, le	Gross receipts ta	Other taxes	stment earnings	Total general revenues Transfers in (out)		Change in net assets	ming	20
		Expenses		603,235	163,357	•	(20,747)	103,928	3,739	a 		99,974	376,196	1 1	\$ 1,329,682	General Revenues:				,	Interest and investment earnings				Net assets - Beginning	Net assets - Ending
		Functions/Programs Primary Chyernment	Government activities:	General government	Public safety	Health and welfare	Public works	Culture and recreation	Interest on long-term obligation	Total governemental activities	Business-type Activities:	Solid Waste	Water and Sewer	Total business-type activities	Total Primary Government											

The accompanying notes are an integral part of these financial statements. EXHIBIT B

### Balance Sheet - Governmental Funds

As of June 30, 2008

							Other			
	Gen			Steet		port	Ga	vernmentai		Total
Assets	Fu	nd		Fund_	<u>Ft</u>	ınd		Funds	Go	vernmental
Cash and investments			_							
	13	8,574	\$	98,870	\$	-	\$	103,949	\$	361,393
Cash with paying agent				-		•		23,269		23,269
Tax and accounts receivable	3	3,766		-		-		60,911		94,677
Due from other funds		5,885		23,559		-				29,444
Prepaid Insurance		3,623		-		- 0		5,435		9,058
Total assets	\$ 20	1,848	\$ 1	22,429			\$	193,564	\$	517,841
Liabilities and Fund Balance										
Liabilities:										
Accounts payable	S	6,295	S	1,091	S	_	s	11,210	2	18,596
Accrued salaries & benefits		5,792	•	-,	•		•	1,206		6,998
Accrued compensated absences		2,294				_		304		2,598
Due to other funds		2,151		_		_		4,283		6,434
Total liabilities		6,532		1,091		-		17,003		34,626
Fund balance:										
Statutory reserve	4	5,958		_		_				46.060
Reserved for subsequent year's expenditures		,,,,,,,	1.	21,338		-		-		46,958
Reserved for prepaid insurance		3,623	1.	-1,556				2.907		121,338
Reserved for debt service	•	,023		•		•				6,530
Unreserved fund equity, reported in:		-		•		•		23,269		23,269
Special revenue funds						•				-
General	124	,735		•		•		150.001		
Total fund balance			11	1 220		-		150,385		285,120
Total land baldise	183	,316		21,338		<u> </u>		176,561		483,215
Total liabilities and fund balance	\$ 201	,848	\$ 12	2,429	<u>\$</u>	_	<u>s</u>	193,564	\$	517,841

## Reconciliation of the Balance Sheet - Governmental Funds To the Statement of Net Assets As of June 30, 2008

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Total Fund balances - Governmental Funds		\$	483,215
Income that the Town is entitled to at the year end but which is received two months after the balance sheet date is deferred and not recognized as income in the fund statements.			12,191
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds:			
The cost of capital assets is: Accumulated depreciation is	\$ 7,274,883 (1,404,851)		5,870,032
Long-term debt, including current maturities, and certain other liabilities are not recorded until due and therefore are not reported as liabilities in the governmental funds: Long-term and other liabilities at year-end consisted of:			
Accounts payable Notes payable Accrued compensated absences - non current	(156,822) (10,014)		(166,836)
Total net assets-governmental activities		\$ 6	6,198,602

### Statement of Revenues, Expenditures and Changes in Fund Balances

### Governmental Funds

For the Year Ended June 30, 2008

Revenues:	General Fund	Street Fund	Airport Fund	Other Governmental Funds	Total Governmental Funds	
Property taxes	\$ 34,221	•	•			
Gross receipts tax	158,104	\$ -	· \$ -	\$ 27,460	\$ 61,681	
Other taxes	5.211	24,289	•	•	158,104	
Intergovernmental - State	165,631	(42,535)		105.010	29,500	
Intergovernmental - Federal	143,750	(42,333)	) 108,459	197,813	429,368	
Charges for services	34,821	•	-	-10	143,750	
Licenses and permits	4,100	•	•	•	34,821	
Miscellaneous local sources	16,161	-	26.002	CO 200	4,100	
Total revenue	561,999	(18,246)	25,882	68,375	110,418	
TORRETO VOLUC	301,333	(18,240)	134,341	293,648	971,742	
Expenditures:						
Current						
General government	330,273	-	_	_	330,273	
Public safety	70,475	9,307	(53,171)	92,882	119,493	
Health and welfare	0	-	(00,17.1)	72,002	112,473	
Culture and recreation	17,597	_	-	84,831	102,428	
Public works	23,117	-	•	-	23,117	
Noncurrent	•				20,117	
Debt service-principal	-		-	26,767	26,767	
Debt service-Interest and fiscal charges		-	_	3,739	3,739	
Capital outlay	111,562	197,487	187,512	14,756	511,317	
Total expenditures	553,024	206,794	134,341	222,975	1,117,134	
Excess (deficiency) of revenues						
over (under) expenditures	8,975	(225,040)	•	70,673	(145,392)	
Other financing sources (uses):						
Proceeds from loan	-	-				
Operting transfers in	-		-	567	567	
Operating transfers out	_	-	-	(567)	(567)	
Total other financing sources (uses)	•		•			
Net change in fund blances	8,975	(225,040)	*	70,673	(145,392)	
Fund balances - beginning of year	176,341	346,378		105,888	628,607	
Fund balances - end of year	\$ 185,316	\$ 121,338	<u>s</u> -	\$ 176,561	\$ 483,215	

Reconciliation of the Statement of Revenues, Expenditures and Changes In Fund Balances - Governmental Funds

To the Statement of Activities

For the Year Ended June 30, 2008

Amounts reported for governmental activities in the Statement of Activities are different because:

Total net change in fund balances - governmental funds		\$	(145,392)
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities, those assets are shown in the Statement of Net Assets and allocated over their estimated useful lives as annual depreciation expenses in the Statement of Activities. This is the amount by which capital outlays exceeded depreciation and loss disposals.			
Depreciation expense	\$ (272,351)		
Disposal of assets	(9,987)		
Capital outlays	 511,317		228,979
In the Statement of Activities, certain operating expenses are measured by the amounts incurred during the year. However, in the fund financial statements, expenditures are measured by the amount of fiancial resources used or available for use (essentially the amounts actually paid). The (increase) decrease in the assets and liabilities for the year were:			
Increase in taxes receivable	(7,742)		
Decrease in compensated absences payable	(611)		(8,353)
Repayment of debt principal is an expenditure in the governmental funds, but it reduces long-term liabilities in the Statement of Net Assets and does not affect the Statement of Activities.	 		(-)
Notes principal payments			26,767
Total changes in net assets-governmental activities		<u>\$</u>	102,001

### Statement of Revenues, Expenditures and Changes In Fund Balance Budget (Non-GAAP Budgetary Basis) and Actual - General Fund - 101 For the Year Ended June 30, 2008

				Variance
	Original	Final		Favorable
	Budget	Budget	Actual	(Unfavorable)
Revenues:		•		
Intergovernmental - State	<b>\$</b> 42,187	\$ 42,000	\$ 46,500	\$ 4,500
Taxes	276,059	289,710	266,951	(22,759)
License and fees	700	700	330	(370)
Grants	42,187	42,187	204,095	161,908
Miscellaneous local sources	13,757	13,757	50,982	37,225
Total Revenues	374,890	388,354	568,858	180,504
Expenditures:				
General Government:				
Financial Administration:				
Current:				
Personnel services	35,830	39,857	100,429	(60,572)
Operating expenses	91,612	91,612	230,641	(139,029)
Non-current	,			(111,000)
Capital outlay	-		104,679	(104,679)
Total Financial Administration	127,442	131,469	435,749	(304,280)
Planning and zonning Current:				
Personnel services	28,084	28,084	_	28,084
Operating expenses	20,004	20,004	•	20,004
Non-current	•	-	_	-
Capital outlay	_		_	_
Total Financial Administration	28,084	28,084		28,084
	20,007	20,004	<del></del>	28,004
Public Safety:				
Police:				
Current				
Personnel services	140,497	140,497	57,449	83,048
Operating expenses	9,504	9,504	6,584	2,920
Non-current:				
Capital outlay	-			
Total Police	150,001	150,001	64,033	85,968
Fire:				
Current				
Personnel services	-	•	2,721	(2,721)
Operating expenses	2,246	2,246	3,721	(1,475)
Non-current:				
Capital outlay	<del></del>		<del></del>	
Total Fire	2,246	2,246	6,442	(4,196)
Total Public Safety	152,247	152,247	70,475	81,772
Public Works:				
Highway and Streets:				
Current:				
Operating expenses	24,019	24,019	23,117	902
Non-current:	- ,	•		
Capital outlay			6,883	(6,883)
Total Highway and streets	24,019	24,019	30,000	902
Total Public Works	\$ 24,019	\$ 24,019	\$ 30,000	\$ 902

The accompanying notes are an integral part of these Financial Statements. EXHIBIT  $\boldsymbol{\mathsf{E}}$ 

Statement of Revenues, Expenditures and Changes in Fund Balance -Budget (Non-GAAP Budgetary Basis) and Actual - General Fund - 101 For the Year Ended June 30, 2008

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Expenditures:				
Health and Welfare:				
Current:				
Personnel services	\$ 3,930	\$ 3,930	<b>s</b> -	\$ 3,930
Operating expenses	200	200	-	200
Non-current:				
Capital outlay				
Total Highway and streets	4,130	4,130	<del></del>	4,130
Total Public Works	4,130	4,130		4,130
Culture and Recreation:				
Library:				
Current:				
Personnel services	8,467	8,467	8,894	(427)
Operating expenses	7,116	7,116	2,652	4,464
Total Library	15,583	15,583	11,546	4,037
Parks and Recreation:				
Personnel services			952	(062)
Operating expenses	1,551	1,551	5,099	(952) (3,548)
Non-current:	ادتوا	1,001	3,039	(3,348)
Capital outlay	35,000	35,000		35,000
Total Parks and Recreation	36,551	36,551	6,051	30,500
Seniors:				50,500
Current				
Personnel services	-	-	-	_
Operating expenses	-	-	•	-
Non-current:				
Capital outlay	444,394	444,394		444,394
Total Seniors	444,394	444,394	-	444,394
Total Culture and Recreation	496,528	496,528	17,597	478,931
Total Expenditures	800,236	804,263	553,821	250,442
Excess (deficiency) of reveneues				
over (under) expenditures	(800,236)	(804,263)	15,037	250,442
,				
Other financing sources (uses):				
Bond Proceeds	-	•	-	-
Operating transfers in	-	-	•	-
Operating transfers out				-
Total other financing sources (uses)				
Net change in fund balances	(800,236)	(804,263)	15,037	-
Cash balances - beginning of year			143,537	
Cash balances - end of year	\$ (800,236)	\$ (804,263)	\$ 158,574	<u>\$</u>
Net change in fund blanace (Non-GAAP Budge	tary Rasis)		\$ 15,037	
Adjustment to revenues for accruals and other of			(6,859)	
Adjustment to expenditures for payables, prepai		uals	797	
Net change in fund balance (GAAP Basis)			\$ 8,975	

The accompanying notes are an integral part of these Financial Statements. EXHIBIT  ${\bf E}$ , continued

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### Statement of Revenues, Expenditures and Changes In Fund Balance Budget (Non-GAAP Budgetary Basis) and Actual - Street Fund - 216 For the Year Ended June 30, 2008

		Original Budget	1	Final Budget		Actual	F	ariance avorable favorable)
Revenues:	_							
Intergovernmental - State	\$	32,136	\$	32,136	\$	24,289	\$	(7,847)
CDBG Grant		•		-		50,504		50,504
Miscellaneous local sources		-		-				
Total revenue	_	32,136		32,136		74,793		42,657
Expenditures:								
Public Safety:								
Current:								
Operating expenses		184,553		207,401		9,291		198,110
Non-current								
Capital outlay		-		-		197,487		(197,487)
Total expenditures		184,553		207,401		206,778		623
Excess (deficiency) of reveneues								
over (under) expenditures		(152,417)	(	175,265)		(131,985)		43,280
Other financing sources (uses):								
Bond Proceeds		-		-		-		
Operating transfers in		-		-		-		-
Operating transfers out				-		(1,000)		1,000
Total other financing sources (uses)						(1,000)		1,000
Net change in fund balances		152,417)		175,265)		(132,985)		44,280
Cash balances - beginning of year		<del></del>				231,855		
Cash balances - end of year	\$ (	152,417)	\$ (	175,265)	\$	98,870	\$	44,280
Net change in fund blanace (Non-GAAP Budgetary Basis) Adjustment to revenues for accruals and other deferrals Adjustment to expenditures for payables, prepaids and other a	ccruals	ı				132,985) (92,039) (16)		
Net change in fund balance (GAAP Basis)					\$ (	225,040)		

### Statement of Net Assets - Proprietary Funds

tatement of Net Assets - Proprietary Fund As of June 30, 2008

	-	olid aste		Water and Sewer		Total
Assets	·		_			-
Current assets, unrestricted:						
Cash, cash equivalents and investments	\$	48,203	\$	104,459	\$	152,662
Cash with paying agent		3,375		1		3,376
Customer accounts receivable, net of allowance for doubtful acounts		3,926		21,826		25,752
Due from other funds		-		1,962		1,962
Prepaid expenses		750		3,455		4,205
Deferred bond issuance costs		-		10,281		10,281
Total current unrestricted assets		56,254		141,984		198,238
Current assets, restricted:		•		·		
Cash, cash equivalents and investments						
Meter deposits		-		21,758		21,758
Total restricted assets		<del></del>		21,758	_	21,758
Total current assets	<del></del> -	56,254		163,742		219,996
Capital assets:						
Land and construction work in progress		3,500		15,703		19,203
Other capital assets		289,313		4,503,898		4,793,211
Less: accumulated depreciation		(151,761)		(1,118,916)		(1,270,677)
Net capital assets		141,052		3,400,685	_	3,541,737
		1.11,002		3,100,003		3,541,757
Total assets	\$	197,306	<u>s</u>	3,564,427	S	3,761,733
Liabilities and Equity Current liabilities, payable from unrestricted assets:						
Accounts Payables		1,139		4,884		6,023
Accrued liabilities		541		2,581		3,122
Accrued interest		-		16,414		16,414
Current portion of long-term debt		12,085		6,000		18,085
Compensated absences		1,031		8,339		9,370
Due to other funds		2,602		22,370		24,972
Total current liabilties payable from unrestricted assets		17,398		60,588		77,986
Current liabilities, payable from restricted assets:						
Customer deposits				12,111		12,111
Total liabilities payable from restricted assets		-		12,111		12,111
Total current liabilities		17,398		72,699		90,097
Long-term liabilities						
NMFA note payable		24,475		489,000		513,475
Landfill closure costs		30,170		_		30,170
Total long-term liabilities		54,645		489,000		543,645
Total liabilities		72,043		561,699		633,742
Fund equity:						
Net assets invested in capital assets, net of related debt		104,404		2,905,685		3,010,089
Unrestricted net assets		20,859		97,043		117,902
Total net assets	\$	125,263	\$	3,002,728	\$	3,127,991

The accompanying notes are an integral part of these financial statements. EXHIBIT  $\mathbf{G}$ 

### Statement of Revenues, Expenses and Changes in Net Assets

### Proprietary Funds

For the Year Ended June 30, 2008

	Solid Waste		Water and Sewer		Total Governmental Funds		
Operating revenues:							
Sales and service	\$	32,970	287,970	\$	320,940		
Other		23,500	 -		23,500		
Total operating revenue		56,470	 287,970		344,440		
Operating expenses:							
Personnel services		21,933	79,628		101,561		
Operating expenses		53,149	150,416		203,565		
Fuel and power/utilities		-	30,053		30,053		
Depreciation		24,603	98,410		123,013		
Other		-	-		-		
Total operating expenses		99,685	358,507		458,192		
Operating income (loss)		(43,215)	 (70,537)	_	(113,752)		
Non-operating income (expenses):							
Increst income		335	1 <b>78</b>		513		
Interest expense		(289)	(17,689)		(17,978)		
Capital grants			-		-		
Net non-operating income (expenses)		46	(17,511)		(17,465)		
Transfers in		_	-		_		
Transfers out		-	_		-		
Net transfers		-	-		-		
Change in net assets		(43,169)	(88,048)		(131,217)		
Net assets, beginning of year		168,432	3,090,776		3,259,208		
Net assets, end of year	<u>\$</u>	125,263	\$ 3,002,728	\$	3,127,991		

## State of New Mexico TOWN OF VAUGHN Statement of Cash Flows Proprietary Funds

For the Year Ended June 30, 2008

		Solid Waste	V	Vater and Sewer	G	Total overnmental Funds
Cash flows from operating activities		10				
Cash received from customers	\$	54,953	\$	283,806	\$	338,759
Cash paid to and on behalf of employees		(21,988)		(80,076)		(102,064)
Cash paid to vendors for goods and services		(49,305)		(177,333)		(226,638)
Operating grants received		65		ll <del>a</del>		•
Net cash flow from operating activities		(16,340)		26,397		10,057
Cash flows used for noncapital financing activities						
Operating transfers received (paid)		-		_		
Net cash flow from noncapital financing activities		<u> </u>		-		•
Cash flows from capital and related financing activities						
Interest expense		(289)		(21,900)		(22,189)
Loan repayments		(11,997)		(5,000)		(16,997)
Capital grant received				(-,000,		(10,,,,,
Purchase of capital assets		_		_		_
Net cash flows from capital and related financing activities		(12,286)		(26,900)		(39,186)
Cash flows form investing activities						
Investment income		335		178		513
Net cash flows from investing activities		335		178		513
Net increase (decrease) in cash and cash equivalents		(28,291)		(325)		(28,616)
Cash and cash equivalents, beginning of year		79,869		126,543		206,412
Cash and cash equivalents, end of year	\$	51,578	\$	126,218	\$_	177,796
Shown on statement of net assets as:						
Unrestricted cash and cash equivalents	\$	48,203	\$	104.460		150 660
Cash with paying agent	•	3,375	•	104,459 1	\$	152,662
Restricted cash and cash equivalents		2,272		21,758		3,376 21,758
Total cash on statement of net assets	\$	51,578	\$	126,218	S	177,796
RECONCILIATION OF NET OPERATING INCOME TO NET CASH FLOWS FORM OPERATING ACTIVITIES		•		_		
Net operating income	\$	(43,215)	S	(70,537)	S	(113,752)
Adjustments to reconcile net operating income to net cash flows	•	(,=10)	•	(10,001)	•	(113,132)
from operating activities;						
Depreciation and amortization		24,603		98,410		123,013
Collection losses		•		-		-
Change in assets and liabilities:						
Receivables		(1,517)		(4,164)		(5,681)
Prepaid expenses		34		(607)		(573)
Accounts payable		(500)		(2,133)		(2,633)
Compensated absences		(55)		(448)		(503)
Due to/from other funds		-		-		-
Bond issuance cost		-		278		278
Customer Deposits		•		5,598		5,598
Landfill closure costs		4,310				4,310
Total reconciliation	\$	(16,340)	<u>s</u>	26,397	\$	10,057

The accompanying notes are an integral part of these financial statements. EXHIBIT  $\boldsymbol{I}$ 

### INDEX

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Vaughn (Town) have been prepared in conformity with generally accepted accounting principles as applied to government entities. The Town has implemented the new financial reporting model, as required by the provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments. The effective date of the implementation was July 1, 2003. Under the provisions of GASB 34, significant changes in its financial reporting are evident. A few of the most significant changes include:

- Addition of management's discussion and analysis
- Elimination of account groups
- Government-wide financial statements using full accrual basis of accounting
- Recognition of depreciation on all depreciable capital assets
- Changes in the statement requirements that comprise the Town's 1) Basic Financial Statements, 2) Require Supplementary Data, 3) Footnotes.

The more significant of the government's accounting policies are described below.

### A. FINANCIAL REPORTING ENTITY

The Town of Vaughn is incorporated under provisions of Chapter 3, Article 2, NMSA 1978. The Town operates under Mayor – Council form of government and provides the following services as provided by law: public safety (police and fire), highways and streets, sanitation, health and social services, culture-recreation, public works, planning and zoning, economic development and general administrative services. The Town operates the following funds: enterprises: water/sewer, housing and solid waste.

The Town's basic financial statements include all activities and accounts of the Town's "financial reporting entity".

The financial reporting entity consists of (a) the primary government, (b) organization for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### A. FINANCIAL REPORTING ENTITY (continued)

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body, and either it is able to impose its will on that organization, or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens, on the primary government may also be financially accountable for government organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, activities, or level of services performed or provided by the organization. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or (c) is obligated in some manner for the debt of the organization.

Some organizations are included as component units because of their fiscal dependency on the primary government if they are unable to adopt a budget, levy taxes or set rates or charges, or issue bonded debt without approval by the primary government.

The Town of Vaughn Housing is a component unit of the Town of Vaughn; however, it is not presented in the Government-Wide Financial Statements. The Housing Authority's Board members are appointed by the Town's officials and all Annual Contribution Contracts "ACC's" are signed by the Town.

There were no other component units during the year ended June 30, 2008. Complete financial statements for Town of Vaughn Housing Authority are not available.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### B. BASIS OF PRESENTATION

### Government-Wide and Fund Financial Statements:

The Statement of Net Assets and Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. For the most part, the effect of interfund activities has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operation or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Program-specific grants and contributions (operating and capital) include revenues arising from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for use in a particular program. Some grants and contributions consist of capital assets or resources that are restricted for capital purposes-to purchase, construct, or renovate capital assets associated with a specific program. These are reported separately from grants and contributions that may be used either for operating expenses or for capital expenditures of the program at the discretion of the reporting government.

These categories of program revenue are specifically attributable to a program and reduce the net expense of that program to the reporting government.

During the year ended June 30, 2008 the Town received operating grants and contributions for its General Government (mainly, Small Cities assistance from the State of New Mexico); Public Safety (mainly Fire and EMS allotments from the State of New Mexico); Culture and Recreation (mainly Senior Program grants and contributions) as well as a FAA Capital grant for airport improvements.

NOTES TO THE FINANCIAL STATEMENTS (continued)
June 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### B. BASIS OF PRESENTATION

### Government-Wide and Fund Financial Statements (continued):

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses. The Town's funds are organized into two major categories: governmental and proprietary. An emphasis is placed on major funds within the governmental category. A fund is considered major if it is the primary operating fund of the Town or meets the following criteria:

Total assets, liabilities, revenues or expenditures/expenses of that individual fund are at least 10 percent of the corresponding total for all funds of that category or type; and

Total assets, liabilities, revenues or expenditures/expenses of the individual fund are at least 5 percent of the corresponding total for all funds of the Town combined.

The Town reports the following major funds:

#### Major Governmental Funds:

General Fund - To account for resources associated with governments that are not required legally or by sound financial management to be accounted for in another fund.

### **Special Revenue Funds:**

Streets Fund - To account for funds used to maintain roads for which the Town has responsibility. Financing sources include gasoline taxes imposed by Chapter 7, Article 13 NMSA 1978 and distributed to the Town pursuit to 7-1-6.9 NMSA 1978 and New Mexico State Highway Department Cooperative Agreement Funds as provided for in 67-3-28 NMSA 1978. Expenditures are restricted for the purpose of constructions, reconstruction, resurfacing or other improvement of public roads, streets, alleys or bridges, including right-of-way and materials acquisition.

### 1. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)</u>

### B. BASIS OF PRESENTATION

#### Government-Wide and Fund Financial Statements (continued):

### **Capital Projects Funds:**

<u>Airport Fund</u> - To account for the Vaughn Municipal Airport. Funding is provided by Federal and State grants as well as transfers of local source revenues from other funds. The Federal grant is received from the U.S. Department of Transportation, Federal Aviation Administration, pursuant to Public Law 103-272 as amended by Public Law 103-260 and Public Law 103-305. The State grant is received from the New Mexico State Highway and Transportation Department.

#### **Proprietary Funds:**

Solid Waste - To account for the provision of solid waste services to the residents of the Town.

Water and Sewer - To account for the provision of water and sewer to the residents of the Town and others.

The funds of the financial reporting entity are described below:

#### Governmental Funds:

<u>General Fund</u> - The General Fund is the primary operating fund of the Town and is always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

<u>Special Revenue Funds</u> - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for certain purposes.

<u>Capital Project Fund</u> - Capital Project Funds are used to account for resources restricted for the acquisition or construction of specific capital projects or items.

<u>Debt Service Fund</u> - Debt Service Funds are used to account for the accumulation of financial resources for the payment of interest and principle o the general long-term debt of the Town.

<u>Fiduciary Funds (Not included in government-wide statements)</u> - The Town of Vaughn did not have any Fiduciary Funds.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### **B. BASIS OF PRESENTATION**

#### Government-Wide and Fund Financial Statements (continued):

<u>Proprietary Funds</u> - Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful for sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). The Town of Vaughn has no internal service funds.

### C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

On the government-wide Statement of Net Assets and the Statement of Activities, governmental activities and proprietary activities are presented using the economic resources measurement focus and the accrual basis of accounting.

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The accounting objectives of this measurement focus are the determination of operating is classified as net assets.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

a. All governmental funds utilize a "current financial resources" measurement focus and the modified accrual basis of accounting. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures, are generally

NOTES TO THE FINANCIAL STATEMENTS (continued)
June 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (continued)

recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is made.

Taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by he Town.

b. Proprietary funds use the economic resources measurement focus as described above.

#### **Revenue Recognition**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of timing of related cash flows. Property taxes are recognized in the year for which they are levied and billed. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met and the expenses have been incurred.

Derived tax revenues, such as; gross receipts tax, gasoline tax, cigarette tax, and motor vehicle licensing fees, are recognized when the underlying exchange has occurred.

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed measurable and available (i.e., collectible within the current year or within two months of year-end and available to pay obligations of the current period). This includes certain locally assessed and state levied locally shred taxes including gross receipts tax, motor vehicle license fees and gasoline taxes. Reimbursements due for federally funded projects are accrued as revenue at the time the expenditures are made, or when received in advance, deferred until expenditures are made.

Other revenues, including licenses and permits, certain charges for services, and miscellaneous revenues, are recorded as revenue when received in cash because they are generally not measurable until actually received.

### **Expenditure Recognition**

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expense. Most expenditures are measurable and are recorded when the related fund liability is incurred. However, principal and interest on general long-term debt, which as not matured, are recognized when paid. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. ASSETS, LIABILITIES AND EQUITY

#### Cash and Cash Equivalents

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short term deposits with maturities of six months or less from the date of acquisition.

#### Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivable balances for the governmental activities include gross receipts taxes, grants and state shared taxes as well as assessed, but unpaid property taxes. For the proprietary funds the primary receivables are amounts due from customers.

In the fund financial statements, material receivables in governmental funds include revenue accruals such as tax and grants and other similar intergovernmental revenues that have met the available criteria for accrual, since they are usually measurable. Non-exchange transactions collectible but not available are deferred in the fund financial statements in accordance with modified accrual, but not deferred in the government-wide financial statements in accordance with the accrual basis. For governmental fund financial statement purposes, interest and investment earnings are recorded when earned only if paid within 60 days since they would be considered both measurable and available. Interest and investment earnings are recognized when earned, regardless of when received in the government-wide financial and the proprietary fund statements in accordance with the accrual basis of accounting. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable.

#### Allowance for Doubtful Accounts

A provision for uncollectible accounts was maintained at June 30, 2008 for the proprietary funds. The solid waste allowance was estimated at \$300 and the water and sewer allowance was estimated to be \$1,200. All other receivables were considered to be collectible.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. ASSETS, LIABILITIES AND EQUITY (continued)

#### **Interfund Receivables and Payables**

During the course of operations transactions may occur between individual funds that may give rise to amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds."

Short-term interfund loans are reported as "interfund receivables and payables." Long-term interfund loans (noncurrent portion) are reported as "advances from and to other funds." Interfund receivables and payable between funds within governmental activities and interfund transfers between the respective proprietary funds are eliminated in the Statement of Net Assets.

However between the governmental and proprietary fund categories the interfund receivables have not been eliminated, except in the total column.

At June 30, 2008 there were due to/due from accounts in the fund financial statements which are presented in Note 2.

#### Prepaid Expenses

Prepaid expenses are reported in the Statement of Net Assets (government-wide statement) and balance sheet (fund financial statement) when expenditures for goods or services are made that benefit future periods. At June 30, 2008 prepaid insurance cost amounted to \$13,264.

#### **Inventory of Supplies**

There were no material amounts of inventory at June 30, 2008. Purchases for supplies are recorded as expenditures and are not recorded as an asset on the statement of net assets or balance sheet.

#### Restricted Cash - Meter Deposits

The Town maintains a separate bank account for utility customer service deposits. The monies on deposit in this account are not available for purposes other than the repayment of the deposits.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. ASSETS, LIABILITIES AND EQUITY (continued)

#### Capital Assets and Depreciation

The accounting treatment over capital assets depends on whether the assets are reported in the government-wide or fund financial statements.

#### Government-wide Statements

In the government-wide financial statements, capital assets with a value or cost greater than \$5,000 are accounted for as capital assets. All capital assets are valued at historical cost, or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their estimated fair value at the date of donation. All of the capital assets have been recorded at cost.

The Town does not develop "internal use" software. Rather, software purchased is depreciated over its expected useful life (generally 5 years) using the straight-line method of depreciation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities with accumulated depreciation reflected in the Statements of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Infrastructure	20-30 years
Land Improvements	25-65 years
Building and improvement	25-65 years
Vehicles and rolling stock	5-10 years
Machinery, equipment and other	5-20 years

#### **Long Term Debt**

The accounting treatment of long-term debt depends on whether the debt is reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental resources are reported as liabilities in the government-wide statements. The long-term debt consists primarily of notes payable and accrued compensated absences. This same treatment applies to the proprietary fund financial statements.

Long-term debt for governmental funds is not reported as a liability in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principle and interest reported as expenditures.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. ASSETS, LIABILITIES AND EQUITY (continued)

#### **Compensated Absences**

The Town's policy regarding vacation time permits employees to accumulate earned but, unused compensated absences. The liability for these compensated absences is recorded as long-term debt in the government-wide statements. The current portion of this debt is estimated based on historical trends. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources and the proprietary funds use the economic resources measurement focus.

#### **Equity Classifications**

Government-wide Statements

Equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt: Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets: Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulation of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets: All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

#### Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

Fund equity was reserved for the following purposes:

#### Statutory Reserve

A statutory reserve, as required by state regulation, equal to 1/12 of the subsequent year's budgeted expenditures has been provided in the General Fund.

#### Reserved for Debt Service

Amounts legally restricted for the payment of long-term debt.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. ASSETS, LIABILITIES AND EQUITY (continued)

#### Reserved for Prepaid Insurance

This designation segregates a portion of equity to indicate that although prepaid items are an asset, it does not represent an available, spendable resource.

#### Reserved for Subsequent Years' Expenditures

This represents the amounts, which are required to be reserved for subsequent years' expenditures.

#### Unreserved, Undesignated

These amounts have not been reserved or designated for any purpose. These funds are available for unrestricted usage by the Town.

#### **Operating Revenues and Expenses**

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, non-capital financing, or investing activities. Revenues and expenses that do not meet this definition are accounted for as non-operating revenues and expenses.

#### E. REVENUES, EXPENDITURES AND EXPENSES

#### **Gross Receipts Tax**

The Town levies a gross receipts tax on sales within the Town. The tax is collected by the Taxation and Revenue Department of the State of New Mexico and remitted to the Town approximately one month after receipt of the tax from vendors doing business in the Town. Vendors remit the tax to the State in the month following the month of sale/collection. Taxes collected by the State in J e and July and received by the Town July and August included in the caption "Receivables" on the Statement of Net Assets (Government-wide) and Balance Sheet (Fund Financial Statements).

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### E. REVENUES, EXPENDITURES AND EXPENSES (continued)

#### **Property Taxes**

Under Chapter 7, Article 37-7 B(3), NMSA, 1978 Compilation, Municipalities are limited in their ability to impose property taxes on assessed property within the Municipality to a rate not to exceed \$7.65 for each one thousand dollars (\$1,000) of net taxable value of both residential and non residential property.

In addition, the Municipality can impose, without restriction, property taxes sufficient to pay principal and interest on general obligation bonds that were authorized by the voters within the Municipality as well as taxes sufficient to pay for tort or workman's compensation judgments for which the Municipality is liable.

#### Expenditures/Expenses

In the government-wide financial statements, expenses are classified by function. In the fund financial statements, expenditures are classified as follows:

Governmental Funds-By Character: Current (further classified by function)

Debt Service Capital Outlay

In the fund financial statements, governmental funds report expenditures of financial resources.

#### **Expenditures of Restricted Sources**

It is the Town's policy to expend restricted sources prior to unrestricted sources when both sources are available for expenditure.

#### Accrued Compensated Absences

Vested compensated absences are accounted for under the full accrual basis of accounting on the Government-wide financial statements and are classified as current and non-current liabilities.

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of 'the governmental fund that will pay it. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are not reported in the fund statements. In accordance with the provisions of Statement No. 16 of the Governmental Accounting Standards Board, Accounting for Compensated Absences, a liability has been recognized for certain sick pay as the Town does provide for payment upon termination of employment.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### E. REVENUES, EXPENDITURES AND EXPENSES (continued)

#### Interfund Transfers

Permanent reallocation of resources between funds of the reporting entity is classified as interfund transfers. For the purposes of the Statement of Activities, all interfund transfers between individual governmental and proprietary funds have been eliminated. However, transfers between governmental and proprietary funds have not been eliminated, except in the total column.

#### F. OTHER POLICIES

#### **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Implementation of Accounting Principles - FASB Pronouncements-Proprietary Fund Accounting

The Town of Vaughn uses enterprise funds to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful for sound financial administration. Per the requirements of GASB 20, "Accounting and Financial Reporting for Proprietary Funds and other Governmental Entities that use Proprietary Fund Accounting", the enterprise funds have elected to apply all applicable GASB pronouncements (including all NCGA Statements and Interpretations currently in effect) as well as following all FASB pronouncements issued on or after November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

#### 2. COMPLIANCE AND ACCOUNTABILITY

#### A. BUDGET REQUIREMENTS, ACCOUNTING AND REPORTING

All budgets are adopted on the cash basis of accounting, which is inconsistent with Generally Accepted Accounting Principles (GAAP). Budgetary comparison statements present budget and actual amounts on the budgetary basis of accounting (cash basis).

The Town is required to follow the procedures established by the New Mexico Department of Finance and Administration when developing its budgets, as follows:

- The Fiscal Officer submits to the Town Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
- 2. Public hearings are conducted at the Town offices to obtain public comment.
- 3. The budget is tentatively approved by the Town Council, and final approval is ultimately made by the Department of Finance and Administration, Local Government Division.
- 4. The Fiscal Officer requests authorization from the Town Council to transfer budget amounts within departments within any fund. However, any revisions that alter the total expenditures of any fund must be approved by the Commission and by the Local Government Division of the Department of Finance and Administration, State of New Mexico.
- 5. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

Amendments to the budget, including operating transfers, which increase or decrease a fund's total budgeted expenditures that must be approved by the Town Council and the Local Government Division of the Department of Finance and Administration, State of New Mexico. Amendments made to the original budget are included in the budgetary comparison schedules of this report, which reflect actual to budget.

Budgets and amendments to the budgets for all funds are adopted in a legally permissible manner. The legal level of budgetary control is the fund level. Expenditures may not legally exceed budgeted appropriations at the fund level. Outstanding encumbrances lapse at year end but may be re-budgeted in the next year's budget. The Town did not use encumbrance accounting during the year ended June 30, 2008.

NOTES TO THE FINANCIAL STATEMENTS (continued)
June 30, 2008

#### 2. COMPLIANCE AND ACCOUNTABILITY (continued)

#### B. <u>INTERFUND BALANCES</u>

The following schedule details the net interfund due to/due from made by the Town of Vaughn during the year ended June 30, 2008:

General Fund	<u>Due From</u>	<u>Due To</u>
216 Municipal Street		\$ 189
219 Senior Citizens	\$ 1,579	,
509 Ambulance	1,704	
504 Landfill	2,602	
505 Water Utility	<u> </u>	_ 1,962
Total General Fund	5,885	2,151
Special Revenue Funds		
216 Municipal Street		
101 General Fund	189	
217 Recreation Fund	1,000	
505 Water Utility	22,370	
217 Recreation Fund	•	
216 Municipal Street		1,000
219 Senior Citizens		•
101 General Fund		1,579
509 Ambulance		•
101 General Fund		1,704
Total Special Revenue Funds	23,559	4,283
Proprietary Funds		
504 Landfill		
101 General Food		2,602
505 Water Utility		
101 General Fund	1,962	
216 Municipal Street		<u>22,370</u>
Total Proprietary Funds	<u>1,962</u>	24,972
Total All Funds	<u>\$31.406</u>	<u>\$31,406</u>

The due to / due from accounts were generally created to reflect amounts that were receipted or expended from the wrong fund or account.

NOTES TO THE FINANCIAL STATEMENTS (continued)
June 30, 2008

#### 3. **DEPOSITS AND INVESTMENTS**

The Town Of Vaughn is authorized under the provisions of Chapter 6, Article 10, paragraph 10, NMSA 1978, annotated, to deposit its money in banks, savings and loan associations and/or credit unions whose accounts are insured by an agency of the United States.

All money not immediately necessary for the public uses of the Town may be invested in:

- a. bonds or negotiable securities of the United States, the state or any county, municipality or town which
  has a taxable valuation of real property for the last preceding year of at least one million dollars
  (\$1,000,000) and has not defaulted in the payment of any interest or sinking fund obligation or failed to
  meet any bonds at maturity at any time within five years last preceding; or
- securities that are issued by the United States government or by its agencies or instrumentalities and that are either direct obligations of the United States or are backed by the full faith and credit of the United States government or agencies guaranteed by the United States government; or
- c. in contracts with banks, savings and loan associations or credit unions for the present purchase and resale at a specified time in the future of specific securities at specified prices at a price differential representing the interest income to be earned by the investor. The contract shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with the investment. The contract shall be fully secured by obligations of the United States having a market value of at least one hundred two percent of the contract. The collateral required for investment in the contracts provided in this subsection shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with the investment.

Pursuant to Section 6-10-10.1 NMSA 1978, if the Town is unable to receive payment on public money at the rate of interest set forth in Section 6-10-3 6 NMSA 1978 (which is no less than one hundred percent of the asked price on the United States treasury bills of the same maturity on the day of the deposit) from financial institutions within the geographic boundaries of the governmental unit, the Town official having money in his custody not required for expenditure within thirty days or less may, with the consent of the local board of finance, if any, remit some or all of such money to the State Treasurer, bank, savings and loan association or credit union for deposit for the purpose of short term investment.

#### 3. **DEPOSITS AND INVESTMENTS (continued)**

Before any local funds are invested or reinvested for the purpose of short-term investment pursuant to section 6-10-10.1 NMSA 1978 Compo the local public body finance official shall notify and make such available to banks, savings and loan associations and credit unions located within the geographical boundaries of their respective governmental unit, subject to the limitation on credit union accounts. To be eligible for such funds, the financial institution shall pay to the local public body the rate established by the State Treasurer pursuant to a policy adopted by the State Board of Finance for such short-term investments.

The local public body finance official shall specify the length of time each deposit shall be in the State Treasurer's short-term investment fund, but in any event the deposit shall not be made for more than one hundred eighty-one days.

The Governmental Accounting Standards Board has issued its Statement #40, which requires deposits and investments to be classified into categories of risk. The categories of risk are discussed below.

- --Interest Rate Risk The risk that modifications in the interest rate will unfavorably impact the fair value of an investment. The Town of Vaughn has a limited exposure to interest rate risk as only a small amount of funds are invested in interest bearing accounts.
- Concentration of Credit Risk The exposure which comes from having all funds located in one financial institution or all funds invested in similar investments with similar-economic characteristics that would be similarly affected by changes in economic or other conditions. The Town of Vaughn is exposed to concentration of credit risk in that the majority of funds are held in one financial institution.
- -- Custodial Credit Risk The risk that in the event of failure of a depository institution, a government will not be able to recover its deposits or collateral securities that are in the possession of an outside party. Once again, the Town of Vaughn is exposed to custodial credit risk because almost all cash is held in one financial institution which also holds the securities which collateralize the accounts.

At June 30,2008, the carrying amount of the Town Of Vaughn's deposits (excluding \$76,657 cash with paying agent) was \$485,801 and the bank balances were \$503,358. The deposits are held at Wells Fargo Bank. All accounts are carried at cost.

In accordance with Section 6-10-7, NMSA, 1978 Compilation, deposits of public monies are to be collateralized in an aggregate equal to 50% of deposits in excess of Federal Deposit Insurance Corporation insurance coverage. The following schedule shows the bank balances held by Wells Fargo Bank.

#### 3. **DEPOSITS AND INVESTMENTS (continued)**

Wells Fargo Bank: Demand Deposits Certificates of deposit	Carrying <u>Amount</u> \$474,318	Bank <u>Balance</u> \$491,875 
	<u>\$585,801</u>	<u>503,358</u>
FDIC Coverage Uninsured balance		100,000 403,358
Collateralization required at 50% Collateral held at Wells Fargo Trust		201,679 673,785
Over (under) collateralization requirement		\$472,106

The pledged securities are held by Wells Fargo Trust Department in San Francisco in favor of the Town Of Vaughn. However, the securities are held in the name of Wells Fargo Bank. The Town of Vaughn is currently over collateralized by \$472,106.

Five trust accounts exist with the New Mexico Finance Authority and Bank of Albuquerque. The Town is not required to independently collateralize these accounts. The total amount held at these institutions at June 30, 2008 was \$26,644. Also, the Town has one account with Everyone's Federal Credit Union with the amount of \$50,013 as of June 30, 2008.

#### 4. <u>ACCOUNTS RECEIVABLE</u>

The accounts receivable of the Town of Vaughn, by fund type, at June 30, 2008 are as follows:

		Special	
	<u>General</u>	Revenue	Enterprise
Locally assessed taxes	\$13,713		
State shared taxes	25,932		
Customer utility accounts			\$ 27,252
Grants		51,771	•
Other	6,312	<u>9,139</u>	<u> </u>
	45,957	60,910	27,252
Less: Allowance for doubtful accounts			1,500
Total	<u>\$45,957</u>	\$ 60.910	\$ 25,752

Except as noted, all amounts are considered collectable at June 30, 2008. Utility customer receivables are presented net of an allowance for doubtful accounts of \$1,500 as shown above.

#### 5. CAPITAL ASSETS

The following is a summary of changes in capital assets during the fiscal year:

Governmental activities	Balance _6/30/2007	Additions	Deletions	Balance 6/30/2008
Capital assets not being depreciat	ed:			
Land	\$ 198,252	\$ -	\$ 9,987	\$ 188,265
Construction in progress				
Total	198,252	-	9,987	188,265
Capital assets being depreciated:				
Land improvements	4,151,046	469,542	-	4,620,588
Buildings	1,808,801	20,136	-	1,828,937
Machinery and equipment	80,685	21,639	-	102,324
Vehicles	534,769		_	534,769
Total	6,575,301	511,317	•	7,086,618
Less accumulated depreciation for	<del></del>			
Land improvements	(37,257)	(75,497)	-	(112,754)
Buildings	(812,164)	(72,584)	-	(884,748)
Machinery and equipment	(36,403)	(17,316)	-	(53,719)
Vehicles	(246,676)	(106,954)		(353,630)
Total	(1,132,500)	(272,351)	-	(1,404,851)
Total capital assets being				
depreciated, net	5,442,801	238,966	<u> </u>	5,681,767
Total Governmental activities,				
capital assets, net	\$ 5,641,053	\$ 238,966	\$ 9,987	\$ 5,870,032

#### 5. CAPITAL ASSETS (continued)

The following is a summary of changes in capital assets during the fiscal year:

Business type activities	Balance 6/30/2007	Additions	Deletions	Balance 6/30/2008
Capital assets not being depreciated:				
Land	\$ 19,203	\$ -	\$ -	\$ 19,203
Construction in progress				
Total	19,203	•	-	19,203
Capital assets being depreciated:				
Buildings	34,159	-	-	34,159
Underground lines	4,347,338	-	-	4,347,338
Machinery and equipment	411,714			411,714
Total	4,793,211	•	-	4,793,211
Less accumulated depreciation for:				
Buildings	(7,460)	(1,366)	-	(8,826)
Underground lines	(891,913)	(86,947)	-	(978,860)
Machinery and equipment	(248,291)	(34,700)		(282,991)
Total	(1,147,664)	(123,013)	-	(1,270,677)
Total capital assets being				
depreciated, net	3,645,547	(123,013)		3,522,534
Total Business type activities,				
capital assets, net	\$ 3,664,750	\$ (123,013)	<u>\$</u> -	\$ 3,541,737

#### 6. PROPRIETARY FUND LONG-TERM DEBT

#### A. CHANGES IN LONG-TERM DEBT

The following is a schedule of the changes in proprietary fund long-term debt for the year ended June 30, 2008:

	Balance 06/30/2007	Additions	Deletions	Balance 06/30/2008	Current Portion
Note payable Landfill closure costs	\$ 548,557	e 4210	\$ 16,997	\$ 531,560	\$18,085
Compensated absences	25,860 9,873	\$ 4,310 2,494	2,997	30,170 9,370	9,370
Total	\$ 584.290	\$ 6.804	\$ 19.994	\$ 571.100	\$27.455

The following is a schedule of long-term debt principal, interest and charges on proprietary fund long-term debt.

Year Ended 06/30	Principal	Interest	Admin Fees	Total
2009	\$ 18,085	\$21,931	\$ 92	\$ 40,108
2010	18,183	21,564	62	39,809
2011	18,292	21,286	30	39,608
2012	6,000	20,900	-	26,900
2013	7,000	20,700	-	27,700
2014-2029	464,000	406,400	<del>-</del>	870,400
Total	\$531,557	\$512,781	\$ 184	\$1,044,525

#### 6. PROPRIETARY FUND LONG-TERM DEBT (continued)

#### B. CLOSURE AND POST CLOSURE LANDFILL COSTS

State and federal laws and regulations require the Town to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although closure and post closure care costs will be paid only near or after the date that the landfill stops accepting waste, the Town reports a portion of these closure and post closure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date. The total liabilities for closure and post closure costs of \$30,170 at June 30, 2008 represent the cumulative amount reported to date based upon approximately 15% of the usable capacity of the landfill. The liability is based upon an estimate performed in March 2003. The estimated current year accrual of the future closure and post-closure care costs amounted to \$4,310.

The actual cost of closure and post closure care may be higher, of course, due to inflation, changes in technology or changes in:

The NMFA Note payable for the proprietary debt, as reflected on the Statement of Net Assets, is being paid from its major funds in the percentage of 12% from Solid Waste Fund and 88% from the Water/Sewer Fund.

#### 7. GOVERNMENTAL LONG-TERM DEBT

#### A. CHANGES IN LONG-TERM DEBT

The following is a schedule of changes in governmental fund long-term debt for the year ended June 30, 2008.

	Balance 06/30/2007	Additions	<u>Deletions</u>	Balance 06/30/2008	Current Portion
Notes payable Accrued compensated	\$ 183,589		\$ 26,767	\$ 156,822	\$27,306
absences Total	12,248 \$ 195.837	4,564 \$ 4,564	4,199 \$_30.966	12,612 \$ 169,434	<u>2,598</u> \$29,904

#### 7. GOVERNMENTAL LONG-TERM DEBT (continued)

#### B. NOTES PAYABLE

The Town entered into a note with New Mexico Finance Authority on July 21, 2000 in the amount of \$130,000 for the purchase of a fire truck. The note bears interest at rates ranging from 4.03% to 4.8% and also is subject to an administration fee of 0.25%. Annual payments range from \$14,991 to \$15,080 and are subject to an intercept agreement whereby the annual amount due the fire fund is reduced and submitted to New Mexico Finance Authority. The balance on the note was \$42,786 at June 30, 2008.

The Town entered into a note with the New Mexico Finance Authority on March 8, 2006 in the amount of \$138,889 for the purchase of a fire truck to enhance the ability of the Town to fight brush fires. The note bears interest at rates ranging from 3.140% to 3.630% and is also subject to an administration fee of 0.25%. Annual payments range from \$11,675 to \$15,205 and are subject to an intercept agreement whereby the annual amount due the fire fund is reduced and submitted to New Mexico Finance Authority. The balance on the note was \$114,036 at June 30, 2008.

Annual debt service requirements for the NMFA notes are as follows:

Year Ended 06/30	Principal	Interest	Admin Fees	Total
2009	\$ 27,306	\$ 2,809	\$ 392	\$ 30,507
2010	27,873	2,311	324	30,508
2011	28,466	1,789	254	30,509
2012	14,093	1,238	183	15,514
2013	14,351	1,016	148	15,515
2014-2029	44,733	1,589	225	46,547
Total	\$156,822	\$10,752	\$ 1,526	\$ 169,100

#### 8. ACCRUED COMPENSATED ABSENCES

The Town allows for the accrual and payment of annual leave. Annual leave is awarded at a rate of two weeks per year for all employees who work five eight hour days in a regular workweek. Upon termination or retirement an employee will be paid for unused vacation at his or her final rate of pay.

Accrued compensated absences of the governmental funds have been recorded pursuant to GASB 16 and appear on the statement of net assets as follows:

Governmental Funds:	Current Portion	Non-current Portion	_Total
General Fund Seniors Fund	\$ 2,294 304	\$ 6,642 3,372	\$ 8,936 3,676
Total	\$ 2.598	\$10.014	\$12.612

#### 9. TAXES

#### A. PROPERTY TAXES

The Town receives property taxes from the Guadalupe County Treasurer for operational purposes. Property taxes are assessed on January 1 of each year, except on livestock, and are payable in two equal installments on November 10th of the year in which the tax bill is prepared and April 10th of the following year. Unpaid property taxes are deemed delinquent 30 days after their due date. Taxes on real property are a lien against the property from January 1 of the year for which the taxes are imposed.

Tax levies are authorized by statute to service payments due on general obligation bonds which have been authorized pursuant to state law, and for general operating purposes. However, at June 30, 2008, the Town had no general obligation bonds outstanding.

The Mill levy tax rates for the Town for 2008 were 5.872 for residential and .765 for non-residential. These are tax rates applied to each \$1,000 of property value taxable by the Town.

Property tax revenues amounted to \$34,221 for the fiscal year ended June 30, 2008.

#### B. BUSINESS LICENSES

Under Chapter 3, Article 38 NMSA 1978, the Town, by passage of an ordinance, authorized the assessment of a registration fee equal to \$35 per annum for all businesses within the jurisdiction of the Town. During the fiscal year ended June 30, 2008, the Town collected \$330 in business license fees.

NOTES TO THE FINANCIAL STATEMENTS (continued)
June 30, 2008

#### 9. TAXES (continued)

#### C. MOTOR VEHICLE REGISTRATION FEES

Under the provisions of Chapter 66, Article 6 NMSA 1978 the State of New Mexico collects various fees for the registration and regulation of motor vehicles in the state. Of the amount collected, a portion is disbursed to the various incorporated municipalities based upon the total assessed valuation a qualified municipality bears to the total assessed valuation of all the qualified municipalities within the county. Under Section 66-6-23, the various qualified cities in the State of New Mexico share 9.4 percent of the total fees collected (10 percent distribution). In addition, an amount equal to 14.1 percent of the total fees collected are allocated between the various counties, towns, and incorporated municipalities within the county in the same proportion that the receipts from general property taxes, other than taxes for state purposes, receipts from general property taxes received by the county treasurer for the year in which such distribution is to be made, are so distributed in such county between said town and said incorporated municipalities within the county. In the counties wherein are located municipalities incorporated, organized and operating under special accounts, the allocation shall be in the proportion that the receipts from general property taxes in said municipalities bear to the total receipts from general property taxes other than taxes for state purposes received by the county treasurers and the collectors of said municipalities in the year in which said allocation is to be made. For the purpose of effecting an equitable allocation in counties wherein are located municipalities incorporated, organized and operating under special act, the local government division shall compute a hypothetical figure representing the municipality's proceeds from the property tax based on the figure arrived at by the county assessor as the evaluation of real property within the municipality, the assessment ratio used in that county and the highest mill levy approved by the local government division for any other municipality in the state (15 percent distribution).

The Town earned \$4,387 in motor vehicle registration fees for the year ended June 30, 2008.

#### D. EXCISE TAX ON CIGARETTES

For the privilege of selling, giving or consuming cigarettes in New Mexico, there is levied an excise tax at the rate of ten and one half cents (\$. 105) for each ten cigarettes or fraction thereof sold, given or consumed in New Mexico. The taxes collected due to the provision of Chapter 7, Article 12, paragraph 3 NMSA 1978 (as paraphrased above) are distributed to the State General Fund and the various counties and municipalities as follows:

State General Fund	.075
County and Municipality Recreation Fund	.010
County and Municipality Cigarette Tax Fund	.020
	.105

#### June 30, 2008

#### 9. TAXES (continued)

#### D. EXCISE TAX ON CIGARETTES (continued)

Taxes deposited into the County and Municipality Recreation Fund is distributed to the various counties and municipalities and is restricted to usage as follows:

- 1. To each county in the proportion that the sales of cigarettes made within the county borders, exclusive of sales within any municipality in that county, bears to the total sales of cigarettes in the state during such month; and
- 2. To each municipality in the proportion that the sales of cigarettes made within the municipality during such month bears to the total sales of cigarettes in the state of such month.

The funds distributed to the counties and municipalities under this section shall be used for recreational facilities and salaries of instructors and other employees necessary to the operation of such facilities. Such recreational facilities shall be for the use of all persons, and juveniles and elderly persons shall not be excluded.

Each county or municipality shall establish a fund to be known as the "recreational fund" into which all monies received from the County and Municipality Recreational Fund shall be deposited. As used in this section, "juvenile" means every person under the age of majority and "elderly" means every person over the age of sixty years. Taxes deposited into the County and Municipality Cigarette Tax Fund are distributed to the various counties and municipalities in the same manner as the County and Municipality Recreation Fund; however, the taxes so distributed shall be deposited in the general fund of such counties and municipalities, provided the cigarette tax revenues distributed under the provision of this section shall not be earmarked or otherwise obligated under the terms or provision of any prior law, prior local ordinance or prior bond agreement which pledges cigarette tax revenues for the payment of any principal or interest of revenue bonds issued pursuant to such prior law, prior local ordinance or prior bond agreement.

During the year ended June 30, 2008, the Town received distributions of cigarette taxes in the amount of \$985 in the general fund and \$668 in the recreation fund for a total of \$1,653 in cigarette taxes.

#### E. GASOLINE TAX

The State of New Mexico, by authority of Chapter 7, Article 13 NMSA 1978, imposes an excise tax of \$\\$.17 on each gallon of gasoline received in New Mexico. Of the total gasoline taxes received, a portion is distributed to the various municipalities within the state pursuant to Chapter 7, Article 1-6.9 NMSA 1978 and Chapter 7, Article 1-6.27 NMSA 1978. Distributions of gasoline taxes received pursuant to Chapter 7, Article 1-6.9 must be deposited into a separate road fund for expenditures only for construction, reconstruction, resurfacing or other improvements or maintenance of public roads, streets, alleys or bridges, including right-of-way and materials acquisition. The distribution may also be used to provide matching funds for projects subject to cooperative agreements entered into with the State highway and transportation department pursuant to section 67-3-28 1978.

### State of New Mexico TOWN OF VAUGHN IE FINANCIAL STATEMENTS (contin

NOTES TO THE FINANCIAL STATEMENTS (continued)
June 30, 2008

#### 9. TAXES (continued)

#### E. GASOLINE TAX (continued)

Any municipality or II class county that has created or that creates a "street improvement fund" to which gasoline tax revenues or distributions are irrevocably pledged under Section 3-34-1 Though 3-34-4 NMSA 1978 or that has pledged all or a portion of gasoline tax revenues or distributions to the payment of bonds shall receive its proportion of the distribution of revenues under this section impressed with and subject to these pledges.

Distributions of gasoline taxes received pursuant to Chapter 7, Article 1-6.27 shall be used for the following purposes:

- Reconstructing, resurfacing, maintaining, repairing, or otherwise improving existing alleys, streets, roads or bridges, or any combination of the foregoing, or laying of, opening, constructing or otherwise acquiring new alleys, streets, roads or bridges, or any combination of the foregoing, provided that any of the foregoing improvements may include but are not limited to, the acquisition of rights of way
- 2. To provide matching funds for projects subject to cooperative agreements with the state highway and transportation department pursuant to Section 67-3-28 NMSA 1978, and
- 3. for expenses of purchasing, maintaining and operating transit operations and facilities for the operation of a transit authority established by the municipal transit law and for the operation of a vehicle emission inspection program. A municipality may engage in the business of the transportation of passengers and property within the political subdivision by whatever means the municipality may decide and may acquire -cars, trucks, motor buses and other equipment necessary for operating the business. A municipality may acquire land, erect buildings and equip the buildings with all the necessary machinery and facilities for the operation, maintenance, modification, repair and storage of the cars, trucks, motor buses and other equipment needed. A municipality may do all things necessary for the acquisition and the conduct of the business of public transportation.

During the fiscal year ended June 30, 2008, the Town earned \$24,289 in gasoline tax distributions.

#### F. MUNICIPAL GROSS RECEIPTS TAX

Under authority of Chapter 7, Articles 19, 19A and 19D, NMSA 1978, the Town adopted gross receipts taxing through ordinances. Said ordinances provide for the imposition of gross receipts taxes on all non-exempt persons engaging in business in the municipality. The tax is collected by the State of New Mexico and remitted to the Town after deducting certain administrative costs. During the year ended June 30, 2008, the Town earned taxes in the amounts shown below which were imposed under the above stated authorities.

General Fund: Town gross receipts tax \$ 77,843
Solid Waste Fund: Environmental gross receipts tax 23,500
Total \$101.343

#### 9. TAXES (continued)

#### G. STATE GROSS RECIEPTS TAX

Under authority of Chapter 7, Article 1, NMSA 1978, the State of New Mexico imposes a gross receipts tax on all business within the State. Of the total collected, 1.25 percent of the taxable gross receipts is distributed to the municipality reporting the taxable receipts. During the year ended June 30, 2008, the Town earned \$76,740 from the State under the above stated authority.

#### 10. RETIREMENT PLAN - Public Employees Retirement Association

Plan Description. Substantially all of the Estancia Valley Solid Waste Authority's full time employees participate in a public employees retirement system authorized under the Public Employees Retirement Act (Chapter 10, Article 11 NMSA 1978). The Public Employees Retirement Association (PERA) is the administrator of the plan, which is a cost sharing multiple-employer defined benefit retirement plan. The plan provides for retirement benefits, disability benefits, survivor benefits and cost-of-living adjustments to plan members and beneficiaries. PERA issues a separate, publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to PERA, PO Box 2123, Santa Fe, NM 87504-2123. The report is also available on PERA's website at www.pera.state.nm.us.

Funding Policy. Plan members are required to contribute 2.15% of their gross salary. The Estancia Valley Solid Waste Authority is required to contribute 16.15% of the gross covered salary. The contribution requirements of plan members and the Authority are established in State statute under Chapter 10, Article 11, NMSA 1978. The requirements may be amended by acts of the legislature. The Authority's contributions to PERA for the fiscal years ending June 30, 2012, 2011, and 2010 were \$80,769, \$79,795, and \$70,795 respectively, which equal the amount of the required contributions for each fiscal year.

#### 11. RETIREE HEALTH CARE ACT CONTRIBUTIONS

The employees of the Town have elected not to participate under the Retiree Health Care Act. This plan would have provided health care benefits to Town employees upon retirement.

### NOTES TO THE FINANCIAL STATEMENTS (continued) June 30, 2008

#### 12. RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts, thefts of, damage to, and destruction of property. errors and omissions and natural disasters. The Town participates in the New Mexico Self-Insurers' Fund risk pool Listed below is a summary of insurance coverage in force for the fiscal year ended June 30, 2008:

Workers' Compensation

a. Name and address of insurance agent: New Mexico Self-Insurers' Fund

b. Policy number: 1920W
c. Amount of coverage: Unlimited
d. Expiration date: 06/30/2008

e. Premium: \$13,592

**Property** 

a. Name and address of insurance agent: Insurance Services of New Mexico

b. Policy number: 4633-000073-02
c. Amount of coverage: Replacement cost
d. Expiration date: 11/03/2008

d. Expiration date: 11/03/2008
e. Premium: \$3,603

**Auto Liability** 

a. Name and address of insurance agent: Insurance Services of New Mexico

b. Policy number: Town V-1
c. Amount of coverage: Tort limits
d. Expiration date: 11/03/2008

e. Premium: \$21,362

General Liability

a. Name and address of insurance agent: Insurance Services of New Mexico

b. Policy number: Town V-1
c. Amount of coverage: Tort limits
d. Expiration date: 11/03/2008
e. Premium: \$7,614

The standard premium amount of \$13,592 for the Workers' Compensation policy is subject to an audit that normally increases or decreases the premium according to the actual payroll expense upon which the premium bad been estimated.

The Town has not filed any claims for which the settlement amount exceeded the insurance coverage during the past three years. However, should a claim he filed against the Town which exceeds the insurance coverage, the Town would be responsible for a loss in excess of the coverage amounts.

At June 30, 2008, no unpaid claims have been filed which exceed the policy limits and to the best of management's knowledge and belief all known and unknown claims will be covered by insurance. No major lawsuits have been filed against the Town.

#### 13. BUDGET AUTHORITY EXCEEDED

The Town overspent its budget authority in the following funds in the amounts indicated. As explained in Note 1, expenditures may not exceed the budget at the fund level.

•	Overspent Amount
217 Recreation Fund	\$ 1,210
219 Senior Citizens Fund	9,356
409 Airport Fund	187,512
402 Debt Service	30,506
505 ter & Sewer Fund	57,774

#### 14. GASB 34 RECONCILIATION

Pursuant to New Mexico State Auditor's Rule 2.2.2.10.CC(1) below is the reconciliation between the ending fund equity at June 30, 2006 to the beginning of the year net assets as presented in the Statement of Net Assets (Exhibit A).

Total fund equity at June 30, 2007	Governmental Funds \$3,401,425	Proprietary Funds \$3,259,208
Reconciling Items:	ψ5, τ01, τ25	45,257,200
Capital assets, net	2,861,430	
Deferred income	19,933	
Notes payable	(183,589)	
Compensated absences	(2,598)	-
Net assets, beginning of year - Exhibit B	\$6,096,601	\$3,259,208

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SUPPLEMENTARY INFORMATION

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## State of New Mexico TOWN OF VAUGHN NON-MAJOR GOVERNMENTAL FUNDS June 30, 2008

#### **NON-MAJOR SPECIAL REVENUE FUNDS**

<u>Corrections</u> - To establish an additional source of funds to municipalities to offset the costs of corrections. The source of funds is a five dollar fee which must be paid by all persons violating laws relating to the operations of a motor vehicle. Funding is authorized by NMSA 33-9-3.

<u>E.M.S.</u> - To account for the acquisition of emergency medical equipment and the operation of the equipment financed through a grant from the State of New Mexico. Funding is authorized by NMSA 24-10-A-1.

<u>Fire Protection</u> - To account for the operations and maintenance of the fire department. The operations are financed by an allotment from the annual fire grant from the State of New Mexico. Funding is authorized by NMSA 59A-53-2.

<u>Law Enforcement</u> - To account for the expenditures from the State of New Mexico for training, equipment and capital outlay. Funding is authorized by NMSA 29-13-1 and 29-13-4.

<u>Recreation</u> - To account for the operation and maintenance of recreational facilities in the Town. Funding is provided by a specific annual cigarette tax levy. Funding is authorized by NMSA 7-12-1 & 7-12-15.

Senior Citizens - To account for funds used to provide services to senior citizens. Financing services include: State funds appropriated by the State under House Bill 2; Federal funds from Title III-B, Title III-C-1; Title III-C-2; Title III-D, cash in lieu of commodities; and local sources.

<u>Cemetery</u> - To account for revenue from sale of lots and donations to be used for cemetery improvements. Funding is authorized by NMSA 58-17-4.

Ambulance Fund - To account for grant funds received from County and State sources for development of an EMS system within the County. Funding is authorized by NMSA 24-10A-1.

#### NON-MAJOR DEBT SERVICE FUND

The Debt Service Fund is used to accumulate monies for payment of interest and principal due on general obligation bonds.

#### Combining Balance Sheet Nonmajor Governmental Funds June 30, 2008

SPECIAL REVENUE FUNDS

	SPECIAL REVENUE FUNDS									
	Corrections EMS Fund Fund				Fi Fu		Law Enforcement Fund			
Assets										
Cash and investments	\$	4,342	\$	109	\$ 7,		\$	402		
Cash with paying agent		-		-	21,	562		-		
Taxes and accounts receivable		-		-		-		-		
Due from other funds				177				-		
Prepaid insurance				-		907		-		
Total assets	\$	4,342	\$	109	\$ 32,	196	\$	402		
Liabilities and Fund Balance										
Liabilities										
Accounts payable	\$	-	\$	423	\$ 10,	444	\$	-		
Accrued salaries and benefits		-		_		-		+		
Accrued compensated absences		-		_		-		-		
Due to other funds		-		-		-				
Total liabilities				423	10,	144		-		
Fund Balances										
Statutory reserve		-		-		-		-		
Reserved for subsequent										
years expenditures		-		-		_		-		
Reserved for prepaid insurance		-		-	2,9	907		-		
Reserved for debt service		-		_	21,5	562		<u>-</u>		
Reserved for capital projects		_		-		-		-		
Unreserved - undesignated		4,342		(314)	(2,7	717)		402		
Total fund balance		4,342		(314)	21,7			402		
Total liabilities and fund balance	\$	4,342	\$	109	\$ 32,1	96	\$	402		

The accompanying notes are an integral part of these financial statements. STATEMENT 1

ODDOLAT	DESTRAIT	IE FUNDS
SPECIAL	REVEN	JE FUNDS

		Senior	VENUE FUNI		Debt	Total
Rec	creation	Citizens	Cemetery	Ambulance	Service	Non-major
	Fund	Fund	Fund	Fund	Fund	Funds
	100					
\$	851	\$ 1,033	\$ 6,596	\$ 82,889	\$ -	\$ 103,949
	-	-	-	-	1,707	23,269
	-	52,717	-	8,194	-	60,911
	-	e 5	-	-	-	-
	-01	1,264		1,264		5,435
\$	851	\$ 55,014	\$ 6,596	\$ 92,347	\$ 1,707	\$ 193,564
\$	_	\$ -	\$ -	\$ 343	\$ -	\$ 11,210
	_	1,206	_	-	-	1,206
	_	304	-	-	_	304
	1,000	1,579	-	1,704	-	4,283
	1,000	3,089		2,047		17,003
	<u> </u>				-	
	•		(*)	-		
	876	1.50				-
	-	-	-	-	-	2,907
	-	-	-	-	1,707	23,269
	-	-	-	-	-	-
	(149)	51,925	6,596	90,300		150,385
	(149)	51,925	6,596	90,300	1,707	176,561
\$	851	\$ 55,014	\$ 6,596	\$ 92,347	\$ 1,707	\$ 193,564

### Combining Statement of Revenues, Expenditures And Changes In Fund Balance Nonmajor Governmental Funds For the Year Ended June 30, 2008

SPECIAL REVENUE FUNDS

	STINGTHE READURED									
	Co	Corrections EMS Fund Fund		Fire Fund	En	Law forcement Fund				
Revenues:										
Taxes - other	\$	-	\$ -	\$ -	\$	-				
Intergovernmental - state		-	5,000	39,138		20,000				
Federal grants		-	-	-		-				
Miscellaneous local sources		74		744						
Total revenues		74	5,000	39,882		20,000				
Expenditures:										
Current										
Public safety		-	6,599	35,534		12,527				
Health and welfare		-	-	-		-				
Culture and recreation		-	-	-		-				
Public works		-	-	-		-				
Non-Current										
Debt service principal		-	_	-		-				
Debt service interest and fiscal charges		-	-	-		-				
Capital outlay		-	-	7,685		7,071				
Total expenditures		-	6,599	43,219		19,598				
Excess (deficiency) of revenues										
over (under) expenditures		74	(1,599)	(3,337)		402				
Other financing sources (uses):										
Proceeds from loan		-	-	-		-				
Operating transfers in		-	-	-		-				
Operating transfers out		-	-	(567)		-				
Total other financing sources		-		(567)		-				
Net changes in fund balances		74	(1,599)	(3,904)		402				
Fund balance, beginning of year		4,268	1,285	25,656		<del>-</del>				
Fund balance, end of year	\$	4,342	\$ (314)	\$ 21,752	\$	402				

The accompanying notes are an integral part of these financial statements. STATEMENT 2

:	SPECIAL RE	VENUE FUNI	os		
	Senior	•		Debt	Total
Recreation	Citizens	Cemetery	Ambulance	Service	Non-Major
Fund	Fund	Fund	Fund	Fund	Funds
668	\$ -	\$ -	\$ -	26,792	\$ 27,460
-	125,481	-	8,194	-	197,813
-	- 4,971	- 245	- 61,218	1 100	- 60 275
				1,123	68,375
668	130,452	245	69,412	27,915	\$ 293,648
-	-	_	38,222	-	92,882
-	-	-	-	-	-
6,304	78,527	-	-	-	84,831
-	-	-	-	-	-
-	-	-	-	26,767	26,767
-	_	_	_	3,739	3,739
•	-	_	_	_	14,756
6,304	78,527		38,222	30,506	222,975
(5,636)	51,925	245	31,190	(2,591)	70,673
_	-	_	2	•	-
-		-		567	567
-				-	(567)
		<u> </u>	-	567	-
(5,636)	51,925	245	31,190	(2,024)	70,673
5,487	-	6,351	59,110	3,731	105,888
(149)	\$ 51,925	\$ 6,596	\$ 90,300	\$ 1,707	\$ 176,561

#### Statement of Revenues and Expenditures

#### Budget and Actual (Non - GAAP Basis) - Corrections Fund - 201 For the Year Ended June 30, 2008

_	•			inal Idget Actual			Variance Favorable (Unfavorable)		
Revenues:	_		_						
Intergovernmental - State	\$	-	\$	-	\$	-	\$	-	
Miscellaneous local sources						74		74	
Total revenue					-	74		74	
Expenditures:									
Public Safety:									
Current:									
Operating expenses		-		-		-		-	
Non-current									
Capital outlay		-		-		-		23	
Total expenditures		-		-		-			
Excess (deficiency) of reveneues									
over (under) expenditures						74		74	
Other financing sources (uses):									
Bond Proceeds		_		_		_		_	
Operating transfers in				_		_		_	
Operating transfers out		-		-		_		_	
Total other financing sources (uses)			-				***************************************	<del></del>	
()		<del></del>					-		
Net change in fund balances						74		74	
Cash balances - beginning of year					<del></del>	4,268			
Cash balances - end of year	\$	-	\$		<u>\$</u>	4,342	\$	74	
Net change in fund blanace (Non-GAAP Budg Adjustment to revenues for accruals and other Adjustment to expenditures for payables, prepa	deferrals	·	uals		\$	74			
Net change in fund balance (GAAP Basis)					\$	74			

The accompanying notes are an integral part of these Financial Statements. STATEMENT  ${\bf 3}$ 

#### Statement of Revenues and Expenditures

#### Budget and Actual (Non - GAAP Basis) - EMS Fund - 206 For the Year Ended June 30, 2008

		riginal Budget		Final Budget		Actual	Variance Favorable (Unfavorable)	
Revenues:			_				_	
Intergovernmental - State	\$	5,000	\$	5,000	\$	5,000	\$	-
Miscellaneous local sources		£ 000		£ 000	_	5 000	7.7	
Total revenue		5,000		5,000	_	5,000		
Expenditures:								
Public Safety:								
Current:								
Operating expenses		5,000		5,000		4,910		90
Non-current								
Capital outlay		_		-				
Total expenditures		5,000		5,000		4,910		90
Other financing sources (used):								
Operating transfers in (out)		-		-		-		-
Total other financing sources (used)		-				-		
Excess (deficiency) of reveneues								
over (under) expenditures		-				90		90
Other financing sources (uses):								
Bond Proceeds		-		-		_		_
Operating transfers in		•		_		-		_
Operating transfers out		-		-		-		<b>-</b>
Total other financing sources (uses)								-
Net change in fund balances			····	-		90	=-	90
Cash balances - beginning of year		-				19		
Cash balances - end of year	\$	-	\$		\$	109	\$	90
Net change in fund blanace (Non-GAAP Budge Adjustment to revenues for accruals and other d Adjustment to expenditures for payables, prepai	eferrals	}	uals		\$	90 - (1,689)		
Net change in fund balance (GAAP Basis)					\$	(1,599)		

The accompanying notes are an integral part of these Financial Statements. STATEMENT 4

#### Statement of Revenues, Expenditures and Changes in Fund Balance -Budget (Non-GAAP Budgetary Basis) and Actual - Fire Protection Fund - 209 For the Year Ended June 30, 2008

Revenues:	Original Final Budget Budget				_	Actual	Variance Favorable (Unfavorable)		
Intergovernmental - State	s	58,584	\$	58,584	\$	20 646	•	(10.020)	
Miscellaneous local sources	3	5,000	•	-	Þ	38,646	\$	(19,938)	
Total revenue		63,584		5,000 63,584		3,501 42,147		(1,499)	
Total leveline		03,364		03,364		42,14/		(21,437)	
Expenditures:									
Public Works:									
Current:									
Salaries and benefits				-		-		-	
Operating expenses		48,592		48,592		25,991		22,601	
Non-current						•		•	
Capital outlay		14,992		14,992		7,685		7,307	
Total expenditures		63,584		63,584		33,676		29,908	
Excess (deficiency) of reveneues									
over (under) expenditures		•				8,471		8,471	
Other financing sources (uses):									
Bond Proceeds		-		-		-		-	
Operating transfers in		-		-		-		-	
Operating transfers out						(567)		567	
Total other financing sources (uses)			_	-		(567)		567	
Net change in fund balances						7,904		9,038	
Cash balances - beginning of year		-		-		21,385		1,110	
Cash balances - end of year	\$	-	\$	-	\$	29,289	<u>\$</u>	9,038	
Net change in fund blanace (Non-GAAP Budgetary Basis) Adjustment to revenues for accruals and other deferrals Adjustment to expenditures for payables, prepaids and other accruals	ccruals	1			<b>s</b>	7,904 (2,265) (9,543)			
Net change in fund balance (GAAP Basis)					\$	(3,904)			

SEE INDEPENDENT AUDITOR'S REPORTS
The accompanying notes are an integral part of these Financial Statements.
STATEMENT 5

#### Statement of Revenues and Expenditures

### Budget and Actual (Non - GAAP Basis) - Law Enforcement Fund - 211 For the Year Ended June 30, 2008

		Priginal Budget		Final Budget		Actual	F	ariance ivorable favorable)
Revenues:	_		_		_		_	
Intergovernmental - State Miscellaneous local sources	\$ -	20,000	\$	20,000	\$	20,000	\$	•
Total revenue		20,000		20,000	_	20,000		
Expenditures:								
Public Safety:								
Current:								
Operating expenses		20,000		20,000		12,527		7,473
Non-current		-		•				•
Capital outlay		•		-		7,071		(7,071)
Total expenditures		20,000		20,000		19,598		402
Excess (deficiency) of reveneues								
over (under) expenditures			_	•		402		402
Other financing sources (uses):								
Bond Proceeds		-		_		_		_
Operating transfers in		-		-		-		-
Operating transfers out		-		-		-		-
Total other financing sources (uses)		-		-		-		-
Net change in fund balances		_		-		402		402
Cash balances - beginning of year		<del> </del>						<del></del>
Cash balances - end of year	\$	-	\$	-	\$	402	\$	402
Net change in fund blanace (Non-GAAP Budge	etary Ba	ısis)			\$	402		
Adjustment to revenues for accruals and other of						-		
Adjustment to expenditures for payables, prepa	ids and	other accr	uals			<u> </u>		
Net change in fund balance (GAAP Basis)					\$	402		

### Statement of Revenues and Expenditures

## Budget and Actual (Non - GAAP Basis) - Recreation Fund - 217 For the Year Ended June 30, 2008

	Original Final Budget Budget		Actual		Variar Favora Actual (Unfavor			
Revenues:	_		_	400				
Intergovernmental - State Miscellaneous local sources	\$	609	\$	609	\$	668	\$	59
Total revenue		609	_	609		668	- (1)	59
2 4 3 3 4 3 4 3 4 3 4 3 4 3 4 3 4 3 4 3		<u>,,,,,</u>						
Expenditures:				89				
Culture and recration								
Current:								
Personnel services		2,442		3,784		6,304		(2,520)
Operating expenses		1,310		1,310		-		1,310
Non-current								
Capital outlay		-		-				
Total expenditures		3,752	_	5,094		6,304		(1,210)
Excess (deficiency) of reveneues								
over (under) expenditures		(3,143)		(4,485)		(5,636)		(1,151)
Other financing sources (uses):								
Bond Proceeds		-		_		_		-
Operating transfers in		-		-		1,000		(1,000)
Operating transfers out				-		-		-
Total other financing sources (uses)				-		1,000		(1,000)
Net change in fund balances		(3,143)		(4,485)		(4,636)	<del></del>	(2,151)
Cash balances - beginning of year				<del>. ,</del>		5,487		
Cash balances - end of year	\$	(3,143)	\$	(4,485)	\$	851	\$	(2,151)
Net change in fund blanace (Non-GAAP Budg Adjustment to revenues for accruals and other Adjustment to expenditures for payables, prep	defer	Tals	ccrua	ls		(4,636) (1,000) -		
Net change in fund balance (GAAP Basis)					\$ (	5,636)		

The accompanying notes are an integral part of these Financial Statements. STATEMENT 7

### Statement of Revenues and Expenditures

### Budget and Actual (Non - GAAP Basis) - Senior Citizens Fund - 219 For the Year Ended June 30, 2008

Revenues:		Original Budget	1	Final Budget		Actual	F	/ariance avorable favorable)
Intergovernmental - State	\$	54,307	\$	54,307	\$	74,264	s	19,957
Federal Funding	•	15,151	Φ	15,151	•	74,204	Þ	(15,151)
Miscellaneous local sources		1,545		1,545		4,971		3,426
Total revenue		71,003		71,003		79,235		8,232
Expenditures:								
Culture and recreation:								
Current:								
Personal services		47,064		47,064		44,563		2,501
Operating expenses		23,939		25,281		37,138		(11,857)
Non-current								, . ,
Capital outlay		-		-				_
Total expenditures		71,003		72,345		81,701		(9,356)
Excess (deficiency) of reveneues								
over (under) expenditures		_		(1,342)		(2,466)		(1,124)
Other financing sources (uses):								
Bond Proceeds		-		-		-		-
Operating transfers in		-		-		-		-
Operating transfers out				•		-		-
Total other financing sources (uses)								
Net change in fund balances				(1,342)		(2,466)		(1,124)
Cash balances - beginning of year			_			3,499		
Cash balances - end of year	\$	-	<u>\$</u>	(1,342)	\$	1,033	\$	(1,124)
Net change in fund blanace (Non-GAAP Budget Adjustment to revenues for accruals and other de Adjustment to expenditures for payables, prepaid	eferrals	•	als		\$	(2,466) 52,717 1,674		
Net change in fund balance (GAAP Basis)					_\$_	51,925		

The accompanying notes are an integral part of these Pinancial Statements. STATEMENT 8

### Statement of Revenues and Expenditures

Budget and Actual (Non - GAAP Basis) - Cemetery Fund - 510 For the Year Ended June 30, 2008

		iginal idget	_	inal udget	,	Actual	Far	ariance vorable avorable)
Revenues:								7.1
Miscellaneous local sources	\$	250	\$	250	_\$_	245	\$	(5)
Total revenue		250		250		245		(5)
Expenditures:								
Health and welfare:								
Current:								
Operating expenses		300		300		-		300
Total expenditures		300		300		-		300
Excess (deficiency) of reveneues								
over (under) expenditures		(50)		(50)		245		(305)
Other financing sources (uses):								
Bond Proceeds		-		_		_		_
Operating transfers in		-		-		_		-
Operating transfers out		-		_		_		_
Total other financing sources (uses)		-		-				
Net change in fund balances		(50)		(50)		245		(305)
Cash balances - beginning of year						6,351		
Cash balances - end of year	\$	(50)	\$	(50)	\$	6,596	\$	(305)
Net change in fund blanace (Non-GAAP Budgetary Basis) Adjustment to revenues for accruals and other deferrals Adjustment to expenditures for payables, prepaids and other	accruals				\$	245		
Net change in fund balance (GAAP Basis)					\$	245		

### Statement of Revenues and Expenditures

## Budget and Actual (Non - GAAP Basis) - Ambulance Fund - 509 For the Year Ended June 30, 2008

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:	6 114001	6 114.001	e (1010	e (co. aea)
Miscellaneous local sources  Total revenue	\$ 114,001	\$ 114,001	\$ 61,218	\$ (52,783)
Total revenue	114,001	114,001	61,218	(52,783)
Expenditures:				
Public Safety:				
Current:				
Personnel services	88,681	91,223	39,240	51,983
Operating expenses	11,500	11,500	-	11,500
Non-current	·	·		•
Capital outlay	60,000	60,000	-	60,000
Total expenditures	160,181	162,723	39,240	123,483
Excess (deficiency) of reveneues over (under) expenditures	(46,180)	(48,722)	21,978	70,700
Other financing sources (uses):				
Bond Proceeds	_		_	_
Operating transfers in	_	_	-	_
Operating transfers out		_		_
Total other financing sources (uses)		-	-	
Net change in fund balances	(46,180)	(48,722)	21,978	70,700
vior arms on virtue amountain		(103,22)		
Cash balances - beginning of year			60,911	<del></del>
Cash balances - end of year	\$ (46,180)	\$ (48,722)	\$ 82,889	\$ 70,700
Net change in fund blanace (Non-GAAP Budge Adjustment to revenues for accruals and other d Adjustment to expenditures for payables, prepai	eferrals	uals	\$ 21,978 8,194 1,018	
Net change in fund balance (GAAP Basis)			\$ 31,190	

## Statement of Revenues and Expenditures Budget and Actual (Non - GAAP Basis) - Debt Service Fund - 402 For the Year Ended June 30, 2008

_	Original Budg <del>e</del> t	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues: Intergovernmental - State	\$ -	c	¢ 27.016	<b>A</b> 05.015
Total revenue	<u> </u>	<u> </u>	\$ 27,915 27,915	\$ 27,915 27,915
Expenditures:				
Non-current:				
Debt service:				
Principal payment	_	-	26,767	(26,767)
Interest payment	-	-	3,280	(3,280)
Agent fees	-	-	459	(459)
Total expenditures	-	•	30,506	(30,506)
Excess (deficiency) of reveneues				
over (under) expenditures	-	-	(2,591)	(2,591)
Other financing sources (uses):				
Bond Proceeds	•	_	_	_
Operating transfers in	_	_	567	(567)
Operating transfers out	_	_	507	(307)
Total other financing sources (uses)	-		567	(567)
Net change in fund balances	<u></u>		(2,024)	(3,158)
Cash balances - beginning of year			3,731	
Cash balances - end of year	<u>s -</u>	<b>s</b> -	\$ 1,707	\$ (3,158)
Net change in fund blanace (Non-GAAP Budgetary Basis) Adjustment to revenues for accruals and other deferrals Adjustment to expenditures for payables, prepaids and other	accruals		\$ (2,024)	
Net change in fund balance (GAAP Basis)			\$ (2,024)	

The accompanying notes are an integral part of these Financial Statements. STATEMENT 11

### Statement of Revenues and Expenditures

### Budget and Actual (Non - GAAP Basis) - Airport Fund 409 For the Year Ended June 30, 2008

		Original Final Budget Budget			Actual	Variance Favorable (Unfavorable)	
Revenues:							
State capital outlay grant	\$	-	\$	-	\$ 108,459	\$	108,459
Federal capital grants		-		-	44,183		44,183
Other local sources					25,882		25,882
Total revenue					178,524		178,524
Expenditures:							
Non-current:							
Capital outlay		-		_	187,512		(187,512)
Total expenditures					187,512		(187,512)
Excess (deficiency) of reveneues							
over (under) expenditures		-			(8,988)		(8,988)
Other financing sources (uses):							
Bond Proceeds		-		-	-		_
Operating transfers in		-		-	-		-
Operating transfers out		-		-	-		-
Total other financing sources (uses)	47				-		
Net change in fund balances				-	(8,988)		(8,988)
Cash balances - beginning of year					8,988		
Cash balances - end of year	\$		\$	_	<u>s</u> -	<u>\$</u>	•
Net change in fund blanace (Non-GAAP Budgetary Basis) Adjustment to revenues for accruals and other deferrals Adjustment to expenditures for payables, prepaids and other a	ccruals				\$ (8,988) (44,183) 53,171		
Net change in fund balance (GAAP Basis)					<u> </u>		

### Statement of Revenues, Expenditures - Budget (Non-GAAP Budgetary Basis) and Actual (GAAP Basis) - Solid Waste Fund - 504 For the Year Ended June 30, 2008

	Original Budget	Final Budget	Actual Budgetary Basis	Variance Favorable (Unfavorable)
Revenues				
Operating grants	\$ -	\$ -	\$ -	\$ -
Sales and services	50,106	50,106	55,288	5,182
State environmental GRT	-	-	-	-
Other local sources		-	-	•
Total revenues	50,106	50,106	55,288	5,182
Expenses				
Current				
Personnel services	23,018	41,839	21,988	19,851
Operating expenses	38,942	42,969	49,184	(6,215)
Non-current	•	,.	,	(0,=,0)
Debt service	-	-	11,997	(11,997)
Interest and fiscal charges	-	_	410	(410)
Capital outlay	93,500	93,500	-	93,500
Total expenses	155,460	178,308	83,579	94,729
Excess (deficiency) of reveneues				
over (under) expenditures	(105,354)	(128,202)	(28,291)	99,911
Other financing sources (uses):				•
Bond Proceeds	-	-	_	-
Operating transfers in	-	-	-	-
Operating transfers out	(5,596)		-	-
Total other financing sources (uses)	(5,596)		•	
Net change in fund balances	(110,950)	(128,202)	(28,291)	99,911
Cash balances - beginning of year			79,869	
Cash balances - end of year	\$ (110,950)	\$ (128,202)	\$ 51,578	\$ 99,911
Net change in fund blanace (Non-GAAP Budgetary Bas			\$ (28,291)	
Adjustment to revenues for accruals and other deferrals			1,517	
Adjustment to expenditures for payables, prepaids and o	other accruals		(16,395)	
Net change in fund balance (GAAP Basis)			\$ (43,169)	

The accompanying notes are an integral part of these Financial Statements. STATEMENT 13

### Statement of Revenues, Expenditures - Budget (Non-GAAP Budgetary Basis) and Actual (GAAP Basis) - Water & Sewer Fund - 505 For the Year Ended June 30, 2008

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
State environmental GRT	\$ -	\$ -	\$ -	\$ -
Sales and services	298,803	298,803	283,806	(14,997)
Other		-	178	178
Total revenues	298,803	298,803	283,984	(14,819)
Expenses				
Current				
Personnel services	94,316	64,471	80,076	(15,605)
Operating expenses	125,350	129,377	146,459	(17,082)
Fuel and power utilities	-	-	30,053	(30,053)
Meter deposits	-	_	821	(821)
Non-current				()
Debt service	•	-	5,000	(5,000)
Interest and fiscal charges	-	-	21,900	(21,900)
Capital outlay	-	-	-	•
Total expenses	219,666	193,848	284,309	(90,461)
Excess (deficiency) of reveneues				
over (under) expenditures	79,137	104,955	(325)	75,642
Other financing sources (uses):				
Bond Proceeds	-	-	-	-
Operating transfers in	-	-	-	-
Operating transfers out				
Total other financing sources (uses)		-		
Net change in fund balances	79,137	104,955	(325)	75,642
Cash balances - beginning of year	<u>-</u>		126,543	
Cash balances - end of year	\$ 79,137	\$ 104,955	\$ 126,218	\$ 75,642
Net change in fund blanace (Non-GAAP Budgetary Ba	sis)		\$ (325)	
Adjustment to revenues for accruals and other deferrals			4,164	
Adjustment to expenditures for payables, prepaids and	other accruals		(91,887)	
Net change in fund balance (GAAP Basis)			\$ (88,048)	

### SEE INDEPENDENT AUDITOR'S REPORTS

The accompanying notes are an integral part of these Financial Statements. STATEMENT 14

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OTHER SUPPLEMENTARY INFORMATION

# State of New Mexico TOWN OF VAUGHN SCHEDULE OF PLEDEGED COLLATERAL June 30, 2008

### SCHEDULE OF PLEDGED COLLATERAL

For the year ended June 30, 2008.

Wells Fargo

Cusip Security Description Rate Maturity Date Original Face Market Value

3137NNV3 FNCL 257004 6.00 10/01/2037 \$725,000 \$673,785

The accompanying Notes are an integral part of these Financial Statements STATEMENT 15

### State of New Mexico TOWN OF VAUGHN SCHEDULE OF BANK DEPOSITORIES

June 30, 2008

Trust Service/Debt Service		Account		Account		Bank		Outstanding		•				Book
Airport Improvement Fund		Name		Туре		Balance	Checks		checks Transit		Balance			
Airport Improvement Fund														
Local Government Correctional   3				_	_				_					
Fire Fund Ambulance I 62,023 1,111 Senior Citizens Account I 4,095 596 Juvenile Recreation Fund I 5,637 150 Health Services Grant Fund I 1 19 - Municipal Rd 10% Plate Fund I 1231,928 72 General Fund I 149,766 6,229 Cemetary Fund I 16,351 - Law Enforecement Protection Fund I 1,878 1,878 Total Business-type Activities Operation and Maintenance Operation and Maintenance I 69,718 2,398 Landfill Account I 78,698 1,869 Water & Sewer Improvement I 1 1 - Water & Sewer Improvement I 1 38,357 - Meter Fund I 13,927 24 Water Department I 207,664 4,292 Total Wells Fargo Bank Bank of Albuquerque  Trust Service/Debt Service A \$ 14,007 \$ - \$ Trust Service/Debt Service Trust Service/Debt Service Total Service/Fund Vater Teasurere D/S State Treasurere D/S A \$ 3,040 \$ - \$ State Treasurere D/S A \$ 1,338 - State Treasurere D/S A \$ 2,393	•	•		=	_	-	\$	-	\$	-	\$	8,988		
Ambulance 1 62,023 1,111  Senior Citizens Account 1 4,095 596  Juvenile Recreation Fund 1 5,637 150  Health Services Grant Fund 1 19 -  Municipal Rd 10% Plate Fund 1 231,928 72  General Fund 1 149,766 6,229  Cemetary Fund 1 6,351 -  Law Enforecement Protection Fund 1 1,878 1,878  Total 483,406 18,491  Business-type Activities  Operation and Maintenance 1 69,718 2,398  Landfill Account 1 78,698 1,869  Water & Sewer Improvement 1 38,357 -  Meter Fund 1 13,927 24  Water Department 3 6,963 -  Total 207,664 4,292  Total Wells Fargo Bank 5 691,070 \$ 22,782 \$  Bank of Albuquerque  Trust Service/Debt Service 4 \$ 14,007 \$ - \$  Trust Service/Debt Service 4 \$ 14,007 \$ - \$  Trust Service/Debt Service 4 \$ 14,007 \$ - \$  Total 7,378 -  Total 7,378 -  Total 7,378 -  Total 5 21,385 \$ - \$  New Mexico Finance Authority  State Treasurere D/S 4 \$ 3,040 \$ - \$  State Treasurere D/S 4 \$ 3,040 \$ - \$  State Treasurere D/S 4 \$ 3,040 \$ - \$  State Treasurere D/S 4 \$ 3,040 \$ - \$  State Treasurere D/S 4 \$ 3,040 \$ - \$			nal			•		-				4,268		
Senior Citizens Account   1						-		=				-		
Juvenile Recreation Fund				•		-		-				60,911		
Health Services Grant Fund   1   19   1   19   1   19   10   10						•		596				3,499		
Municipal Rd 10% Plate Fund   1   231,928   72     General Fund   1   149,766   6,229     Cemetary Fund   1   6,351       Law Enforecement Protection Fund   1   1,878   1,878     Total   483,406   18,491     Business-type Activities     Operation and Maintenance   1   69,718   2,398     Landfill Account   1   78,698   1,869     Water & Sewer Improvement   1   1       Water & Sewer Improvement   1   38,357       Meter Fund   1   13,927   24     Water Department   3   6,963       Total Wells Fargo Bank   \$691,070   \$22,782   \$1     Bank of Albuquerque   Trust Service/Debt Service   4   \$14,007   \$ \$     Total Total   \$21,335   \$ \$     New Mexico Finance Authority   State Treasurere D/S   4   \$3,040   \$ \$     State Treasurere D/S   4   \$1,338       State Treasurere D/S   4   \$2,393				1		5,637		150				5,487		
Cemetary Fund				1				-				19		
Cemetary Fund	Munici	icipal Rd 10% Plate Fi	nd	1		231,928		72			:	231,855		
Law Enforecement Protection Fund Total	Genera.	eral Fund		1		149,766		6,229		-	:	143,537		
Total   483,406   18,491	Cemeta	etary Fund		1		6,351		-				6,351		
Business-type Activities	Law En	Enforecement Protecti	n Fund	1		1,878		1,878				-		
Coperation and Maintenance		Total				483,406		18,491	<u> </u>	-	-	164,915		
Landfill Account   1	-type Ac	Activities												
Water & Sewer Improvement   1	Operati	ation and Maintenance		1		69,718		2,398		_		67,319		
Water & Sewer Improvement   1   38,357   -	Landfill	fill Account		1		78,698		1,869				76,829		
Meter Fund       1       13,927       24         Water Department       3       6,963       -         Total       207,664       4,292         Total Wells Fargo Bank       \$ 691,070       \$ 22,782         Bank of Albuquerque       **         Trust Service/Debt Service       4       \$ 14,007       \$ -         Trust Service/Truck Payment       4       7,378       -         Total       \$ 21,385       \$ -       \$         New Mexico Finance Authority       **       \$ \$ 3,040       \$ -       \$         State Treasurere D/S       4       \$ 3,040       \$ -       \$         State Treasurere D/S       4       \$ 1,338       -         State Treasurere D/S       4       2,393       -	Water 8	r & Sewer Improveme	t	1		1		-				1		
Water Department   3   6,963   -	Water &	r & Sewer Improveme	t	1		38,357		_				38,357		
Total	Meter F	r Fund		1		13,927		24				13,903		
Total Wells Fargo Bank   \$ 691,070   \$ 22,782   \$	Water D	r Department		3		6,963		_				6,963		
Total Wells Fargo Bank   \$ 691,070   \$ 22,782   \$		Total				207,664		4,292				03,372		
Bank of Albuquerque	lls Fargo	rgo Bank			_		\$		\$			68,288		
Trust Service/Debt Service	erque				_									
Trust Service/Truck Payment  Total  Total  State Treasurere D/S  4 1,338  State Treasurere D/S  4 2,393  -	-	Service/Debt Service		4	s	14,007	\$	_	s	_	s	14,007		
Total \$ 21,385 \$ - \$  New Mexico Finance Authority  State Treasurere D/S 4 3,040 \$ - \$  State Treasurere D/S 4 1,338 -  State Treasurere D/S 4 2,393 -	Trust Se	Service/Truck Paymen		4	•	_	•	_	•	_	•	7,378		
New Mexico Finance Authority   State Treasurere D/S   4		•		•	<u></u>		S		\$		\$	21,385		
State Treasurere D/S       4       \$ 3,040       \$ - \$         State Treasurere D/S       4       1,338       -         State Treasurere D/S       4       2,393       -	iance Aii	Anthority			Ě						Ť	21,505		
State Treasurere D/S       4       1,338       -         State Treasurere D/S       4       2,393       -		·		4	e	2 040	e		e		s	3,040		
State Treasurere D/S 4 2,393 -					4	-	J)	•	Þ	-	3	-		
		A.S.						-		-		1,338		
IDIRI V KTII V	cate III	Total		*	<u> </u>	6,771	<u>s</u>	<del></del>	<u> </u>		<u> </u>	2,393		
3 0,7/1 3 - 3		10141			<b>-</b>	0,771	-		3		<u> </u>	6,771		
Fotal all accounts \$ 719,226 \$ 22,782 \$	s				\$	719,226	s	22,782	\$	-	\$ 69	96,444		

<sup>1</sup> Checking account

The accompanying Notes are an integral part of these Financial Statements STATEMENT 16

<sup>2</sup> Savings account

<sup>3</sup> Certificate of Deposit 4 Trustee account

#### SCHEDULE OF JOINT POWERS AGREEMENTS

For the Year Ended June 30, 2008

I Participants -

Town of Vaughn and Consolidated School District of Vaughn

Responsible for operations -

Town of Vaughn

Description -

The Ton of Vaughn will assist the School District with road equipment and

operators to undertake various School District improvement projects.

Beginning and ending dates -

August 15, 2006 to June 30, 2007

Total estimated cost -

Not Known

Town of Vaughn contributions -

Road equipment and operators

Audit responsibility -

Town of Vaughn

Fiscal agent -

Town of Vaughn

Agency reporting revenues and

expenditures -

Town of Vaughn

II Participants -

Town of Vaughn (Vaughn) and Guadalupe County (County)

Responsible for operations -

Vaughn and County

Description -

County is permitted disposal of solid waste at the Town's landfill.

Beginning and ending dates -

June 22, 2004 until terminated.

Total estimated cost -

Town will be compensated \$23.00 per ton of solid waste dumped.

Town of Vaughn contributions -

Cubic yards at landfill.

Audit responsibility -

Vaughn and County

Fiscal agent -

Vaughn

Agency reporting revenues and expenditures -

Vaughn and County

Ш Participants - Town of Vaughn (Vaughn) and Guadalupe County (County)

Responsible for operations -

Vaughn and County

Description -

Vaughn will provide EMS and dispatch personnel.

Beginning and ending dates -

July 1, 2006 to June 30, 2007

Total estimated cost -

Vaughn will be compensated 17% of the County's EMS GRT. Driver \$50,

Basic Service \$75, and Intermediate Service \$100.

Town of Vaughn contributions -

Equipment, EMS personnel, drivers and dispatch services.

Audit responsibility -

expenditures -

Vaughn and County

Fiscal agent -

Vaughn

Agency reporting revenues and

Vaughn and County

**COMPLIANCE SECTION** 

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## CALHOON ACCOUNTING & TAX SERVICES PO BOX 945 ESTANCIA, NEW MEXICO 87016

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Mr. Hector H. Balderas, State Auditor Mr. Paul Madrid, Mayor Members of the Town Council Town of Vaughn Vaughn, New Mexico

I was engaged to audit the financial statements of the governmental activities, the business type activities, each major fund, the aggregate remaining fund information, the budgetary comparisons for the general fund and major special revenue funds, which collectively comprise the Town of Vaughn's (the "Town") basic financial statements and the financial statements of each of the non-major governmental funds presented as supplementary information in the accompanying combining and individual fund financial statements and the non-major budgetary comparison statements of the Town as of and for the year ended June 30, 2008, as listed in the table of contents. I was unable to express an opinion on those financial statements because the Town did not maintain sufficient internal controls and/or adequate records of its cash and investments, capital assets, component unithousing authority activity, compensated absences liability, revenues and expenditures.

### Internal Control over Financial Reporting

In planning and performing the engagement to audit the financial statements, I considered the Town's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, I identified certain deficiencies in internal control over financial reporting that I consider to be significant deficiencies.

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A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected on a timely basis. I consider the deficiencies described in the accompanying schedule of findings and questioned costs to be significant deficiencies in internal control over financial reporting as finding 2008-10 and 2008-11.

A significant deficiency is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. I consider the deficiency described as finding 2007-01, 2007-02 and 2008-12 in the accompanying schedule of findings and responses to be a significant deficiency.

### **Compliance and Other Matters**

As part of being engaged to obtain reasonable assurance about whether the Town's financial Statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and recommendations as items 2002-05, 2002-12, 2002-25, 2003-02, 2003-09, 2006-03, 2007-01, 2007-02, 2008-04 and 2008-12.

The Town's responses to the findings identified in my audit are described in the accompanying schedule of findings and questioned costs. I did not audit the Town's responses and, accordingly, I express no opinion on them.

This report is intended solely for the information and use of the Town Council, the New Mexico State Auditor, management and awarding agencies and pass through entities and is not intended to be and should not be used by anyone other than these specified parties.

Calhoon Accounting & Dar Services

December 6, 2012

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FINDINGS AND QUESTIONED COSTS

# State of New Mexico TOWN OF VAUGHN SUMMARY OF AUDITOR'S RESULTS For the Year Ended June 30, 2008

### **SUMMARY OF AUDITOR'S RESULTS**

### Financial Statements

Type of auditor's report issued:	Disqualified			
Internal control over financial reporting:				
Material weakness identified:	X yes	no		
Significant deficiencies identified that are not considered to be material weaknesses:	X yes	no		
Noncompliance material to financial statements noted?	X yes	ño		

# State of New Mexico TOWN OF VAUGHN SCHEDULE OF FINDING AND QUESTIONED COSTS For the Year Ended June 30, 2008

### FINANCIAL STATEMENT FINDINGS

Prior Year Findings	Status
2002-05 Debt Service Fund	Repeated
2002-12 Timeliness of Audit Report	Repeated
2002-25 Expenditures in Excess of Budget	Repeated
2003-02 Funds Omitted From DFA Quarterly Report	Repeated
2003-09 Late Filing of Proposed Budget for Next Fiscal Year	Repeated
2006-03 Management's Discussion and Analysis Not Included	Repeated
2007-01 Capital Assets	Repeated
2007-02 Trial Balance	Repeated
2007-03 Pledged Collateral	Resolved
2007-04 Omission of Component Unit	Repeated

### **Current Year Findings**

2008-10 Cash Controls and Monitoring

2008-11 Revenue Not Recorded

2008-12 Compensated Absences

SCHEDULE OF FINDING AND QUESTIONED COSTS (continued)

For the Year Ended June 30, 2008

### 2002-05 Debt Service Fund

Criteria: The payments the Town is making on a fire truck and station improvements should be accounted for in a separate fund, a Debt Service Fund.

Condition: The Town is not including in its reporting to the State of New Mexico Department of Finance and administration payments made to reduce debt and pay finance costs within its debt service fund.

Cause: The staff of the Town was unaware of how to properly account for the retirement of the debt.

Effect: All the financial activities of the Town are not being properly reported on their periodic quarterly reports.

**Recommendation:** The Town should properly account for the payments for the fire truck in a Debt Service Fund.

Management's response: All intercept agreements will be reported in a Debt Service Fund on all Quarterly Reports to DFA.

### 2002-12 Timeliness of Audit Report

Criteria: Governmental entities, agencies, and committees review the reports and prefer to do so in a timely manner. The SAO Rule, NMAC 2.2.2.9 A (1)(d) establishes a due date of December 1 for the audit reports of municipalities.

Condition: The New Mexico State Auditor requires the audit to be completed and submitted to his office by December 1, 2008, the report is past due.

Cause: The Independent Auditor was contracted years after the audit due date.

Effect: The audit was filed late.

Recommendation: The Town and its auditor will work together to get the town's audits caught up so that future audits can be completed timely in accordance with state requirements.

Management's response: The Town is working with the auditor to get the audits caught up and filed in a timely manner.

## SCHEDULE OF FINDING AND QUESTIONED COSTS (continued) For the Year Ended June 30, 2008

### 2002-25 Expenditures In Excess of Budgets

Criteria: State Statute, 6-6-6, NMSA 1978 requires the expenditures of public bodies not to exceed budget authority.

Condition: The town of Vaughn's actual expenditures exceeded the budgeted authority in the following funds:

Name	<u>Number</u>	Revised <u>Budget</u>	Actual <u>Expenditures</u>	Overspent Amount
Recreation Fund	217	5,094	6,304	1,210
Senior Citizens Fund	219	52,065	171,886	9,356
Airport Fund	40 <del>9</del>	-0-	187,512	187,512
Debt Service	402	-0-	30,506	30,506
Water & Sewer Fund	.505	193,848	284,309	90,461

Cause: The Town policies and procedures do not prevent over expenditure of funds and do not require budget adjustments when necessary.

Effect: The Town is in violation of applicable laws, regulations and policies established by the Town, State and Department of Finance and Administration.

Recommendation: Management implements procedures to prevent budget over expenditures.

Management's response: Budget adjustment request will be made in a timely manner and the budget will be monitored more closely.

## State of New Mexico TOWN OF VAUGHN SCHEDULE OF FINDING AND QUESTIONED COSTS (continued) For the Year Ended June 30, 2008

### 2003-02 Funds Omitted From DFA Quarterly Report

Criteria: Quarterly reports to DFA must include all funds which the Town has ownership and control. The required funds include general funds, special revenue funds, debt service funds, capital project funds and proprietary funds.

Condition: Quarterly reports to DFA did not include all Town funds required for the report. Activity for the Debt Service Fund, Street Fund and Airport Capital Project Fund was not completely included in the Town's reports.

Cause: The funds excluded from the DFA report were overlooked and because administrative staff did not know the reporting requirements.

Effect: The reports to DFA are misstated to the extent of funds not reported.

**Recommendation:** The Town administration should prepare a checklist of funds to be included in the quarterly report to the DFA to prevent the omission of an funds from the report. When monies are received or expended it should be checked against the budget and recorded appropriately.

Management's response: All funds will be included in the Quarterly Reports to DFA. A checklist of all funds will be used to ensure all funds are included.

### 2003-09 Late Filing of Proposed Budget for Next Fiscal Year

Criteria: All local public bodies are required by the Local Government Division of the Department of Finance and Administration to submit a proposed budget for the next fiscal year on or before June 1 of each year (State Statutes 6-6-2, NMSA 1978 Compilation).

Condition: A proposed budget for fiscal year ending June 30, 2008 was not submitted in a timely manner to the Local Government Division of the Department of Finance and Administration.

Cause: Unknown.

Effect: The Town will not be authorized to make expenditures of public money without an approved budget.

Recommendation: The proposed budget should be prepared and submitted to the Local Government Division of the Department of Finance and Administration for their approval on a timely basis. The approved proposed budget can be used by the Town pending approval of the final budget.

Management's response: The best attempt to get this filed in a timely manner will be taken.

### SCHEDULE OF FINDING AND QUESTIONED COSTS (continued)

For the Year Ended June 30, 2008

### 2006-03 Management's Discussion and Analysis (MD&A) Not Included

Criteria: GASB 34 requires that MD&A be included in the financial statements.

Condition: MD&A is a required element of the Financial Statements is not included.

Cause: There is a lack of understanding of the requirements of GASB 34 in financial reporting.

Effect: The Town is unable to produce all the required elements of complete financial reporting.

Recommendation: The Town should consider hiring an accounting firm or knowledgeable personnel to prepare the required information and financial statements.

Management's response: The Town will attempt to complete its MD&A in the future.

### 2007-01 Capital Assets

Criteria: Per state statute 12-6-10, NMSA 1978 and regulation 2.20.1.15 NMAC, the town should establish controls over its fixed assets for the primary purpose of safeguarding them and establishing accountability for their custody and use. Assets must be properly capitalized, classified, valued and depreciated.

Condition: The Town does not have a complete listing of capital assets and has not calculated and recorded depreciation expense on those assets.

Cause: The Town has not kept a complete inventory of their capital assets.

Effect: The failure to maintain adequate capital asset records results in the inability of the Town to maintain control over the capital assets and also results in the Town being noncompliant with sate requirements.

Recommendation: I recommend that the Town complete an inventory of all their capital assets, including infrastructure and update it annually for any additions or dispositions of assets. Also, those capital assets must be depreciated according to state requirements.

Management's response: The Town previously had a list but submitted it to a previous auditor and is unable to retrieve this listing. The Town will work on recreating the previous asset list and maintain it on an ongoing basis.

## SCHEDULE OF FINDING AND QUESTIONED COSTS (continued) For the Year Ended June 30, 2008

### 2007-02 Trial Balance

Criteria: Good accounting practices indicate that the Town's books should be maintained in such a way that a general ledger which balances out by fund be available.

Condition: The Town does not maintain a general ledger which balances by fund.

Cause: The Town's books are maintained in multiple files which must be pieced together and divided into funds to prepare a general ledger. Records are kept in multiple locations and not filed in a systematic manner.

Effect: The result is that the Town doesn't have an accurate day to day general ledger with which to make decisions. The general ledger is difficult to piece together and requires additional time for the auditor to complete the audit.

Recommendation: I recommend the Town maintain accounting software so that all transactions are recorded in one file by fund to ensure funds balance to zero. Accounting records should be maintained in one location and made available to the auditor in a timelier manner.

Management's response: The Town is now maintaining records in QuickBooks software which should help maintain accurate and timely records that balance by fund. Accounting records are being accumulated and brought to one location and filed in the correct fiscal year.

### 2007-04 Omission of Component Unit

Criteria: The Housing Authority is a component unit of the Town of Vaughn and has not completed an audit for the June 30, 2008 fiscal year.

Condition: Omission of financial information of the Housing Authority.

Cause: No audit has been completed for the Housing Authority due to the unavailability of accounting records. In 2010 the Housing Authority is no longer a component unit of the Town of Vaughn

Effect: The Town is omitting financial information of the Housing Authority.

Recommendation: Accounting records be kept in a more secure area and performing audits on a timely basis.

Management's response: The Town is working with the current auditor to get the audits current.

## SCHEDULE OF FINDING AND QUESTIONED COSTS (continued) For the Year Ended June 30, 2008

### 2008-10 Cash Controls and Monitoring

Criteria: The Town is responsible for establishing and maintaining internal controls that include controls over cash and investments in order to meet the financial reporting objectives of the Town.

Condition: Several bank accounts were not recorded on the Town's general ledger. Additionally, the Town had material unrecorded balances in several funds at June 30, 2008. Finally, the Town was unable to provide the auditor with and bank statements for one of the bank accounts and this bank account was opened without the proper approval from the town council.

Cause: The Town did not have a procedure for tracking bank accounts to ensure their inclusion in the general ledger. The Town should also develop and enforce a policy that makes timely reconciliation of all bank accounts required. A procedure should be developed and enforce to only allow bank accounts that have been approved by the town council to be opened or closed.

Effect: The amounts reported for cash and investments are likely materially misstated. Additionally, fraud risk is heightened without timely reconciliation of bank accounts. A disclaimer of opinion was issued on the City's financial statements due to the inability to sufficiently complete the audit objectives necessary to render an opinion on the cash and investments balances.

Recommendation: I recommend the Town review all existing bank accounts and ensure their inclusion in the general ledger. The Town should also develop and enforce a policy that makes timely reconciliation of all bank accounts required. Also, the town should develop and enforce a policy regarding who should be able to open and close bank accounts once approved by the town council.

Management's response: The Town will draft policies and procedures and implement internal controls over cash and investments in order to meet the financial reporting objectives of the Town. The Town is currently reconciling all bank statements and verifying that the cash balances in the general ledger are accurate for each fund.

## State of New Mexico TOWN OF VAUGHN SCHEDULE OF FINDING AND QUESTIONED COSTS (continued) For the Year Ended June 30, 2008

### 2008-11 Revenue Not Recorded

Criteria: The Town is responsible for establishing and maintaining internal controls that include controls over revenue of the Town.

Condition: The Town had \$50,000 of unrecorded revenue. Additionally, the Town had material unrecorded balances in the general fund at June 30, 2008. The Town was unable to provide evidence of where the money came from.

Cause: The Town did not have a procedure for tracking revenue to ensure the inclusion in the general ledger.

Effect: The amount recorded for revenue is materially misstated. Additionally, fraud risk is heightened without timely reconciliation and recording of revenue. A disclaimer of opinion was issued on the Town's financial statements due to the inability to sufficiently complete the audit objectives necessary to render an opinion on the revenue balances.

Recommendation: The Town should develop and enforce a policy that requires all revenue to be recorded and a receipt required for all money received.

Management's response: The Town will draft policies and procedures and implement internal controls over receipts of revenue.

### 2008-12 Compensated Absences

Criteria: The Town is responsible for establishing and maintaining internal controls that include controls over expenditures and liabilities of the Town.

Condition: The Town was unable to provide supporting documentation or evidence of compensated absences used and/or accrued for employees for the June 30, 2008 fiscal year end.

Cause: The Town did not maintain appropriate documentation for employees compensated absences for the fiscal year ended June 30, 2008.

Effect: The Town was unable to demonstrate that compensated absences were authorized, approved and recorded properly. The amount recorded for compensated absences could be misstated and may be at risk of undetected misstatements and/or fraud. Additionally, adequate supporting documentation was not maintained.

Recommendation: The Town should maintain supporting documentation to demonstrate the expenditure was authorized and approved by the appropriate authority.

Management's response: The Town will record and maintain appropriate documentation for all leave records for each individual employee.

# State of New Mexico TOWN OF VAUGHN SCHEDULE OF FINDING AND QUESTIONED COSTS (continued) For the Year Ended June 30, 2008

### **EXIT CONFERENCE**

An exit conference was held in the offices of the Town of Vaughn in Vaughn, New Mexico on December 6, 2012. Those attending were Paul Madrid Jr., Mayor, Carmen Sisneros, Clerk/Treasurer, Paula Foote, Assistant Clerk and Renea L. Calhoon, CPA. The financial statements and audit report were discussed.

The financial statements presented in this report were prepared by the auditor, Calhoon Accounting and Tax Services.