

#### VILLAGE OF TULAROSA

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### STATE OF NEW MEXICO VILLAGE OF TULAROSA

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### STATE OF NEW MEXICO VILLAGE OF TULAROSA

Official Roster June 30, 2011

#### **BOARD OF TRUSTEES**

Ray S. Cordova Mayor

Patrick Garcia Mayor-ProTem

Gloria Sainz Trustee
Joe Dan Lueras Trustee
Fred Tyler Trustee

#### **ADMINISTRATIVE OFFICIAL**

Dianna Brusuelas Clerk/Treasurer

.		
	DeAun Willoughby CPA, PC	
	Certified Public Accountant	Innsdale Terrace, Clovis, NM 88101
		(855) 253-4313

#### Independent Auditor's Report

Mr. Hector H. Balderas State Auditor of the State of New Mexico Board Members of the Village of Tularosa

Mr. Balderas and Members of the Board

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information and the budgetary comparisons for the general fund of the Village of Tularosa, (Village), as of and for the year ended June 30, 2011, which collectively comprise the Village's basic financial statements as listed in the table of contents. We also have audited the financial statements of each of the Village's nonmajor governmental funds and the budgetary comparisons for the major capital project fund and all nonmajor funds presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2011, as listed in the table of contents. These financial statements are the responsibility of the Village's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village as of June 30, 2011, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each nonmajor governmental fund of the Village as of June 30, 2011, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparisons for the major capital project fund and for all nonmajor funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 27, 2012, on our consideration of the Village's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing, of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Village has not presented management's discussion and analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be a part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the basic financial statements and the combining and individual fund financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements taken as a whole.

July 27, 2012

De'Aun Willoughby CPA PC

## STATE OF NEW MEXICO VILLAGE OF TULAROSA

Government-Wide Statement of Net Assets June 30, 2011

		Governmental	Business-Type	
		Activities	Activities	Total
ASSETS				
Current Assets				
Cash and Cash Equivalents	\$	586,108 \$	358,817 \$	944,925
Investments	Ψ	57,407	0	57,407
Receivable		01,101	ŭ	0.,.0.
Accounts		0	113,113	113,113
Taxes		74,113	1,077	75,190
Total Current Assets	•	717,628	473,007	1,190,635
	•	,	<u> </u>	, ,
Noncurrent Assets				
Restricted Cash		24,506	104,281	128,787
Capital Assets		10,585,747	13,059,816	23,645,563
Less: Accumulated Depreciation		(3,111,932)	(5,132,300)	(8,244,232)
Total Noncurrent Assets		7,498,321	8,031,797	15,530,118
Total Assets		8,215,949	8,504,804	16,720,753
LIABILITIES				
Current Liabilities				
Accounts Payable		6,293	13,290	19,583
Accounts Fayable Accrued Salaries and Benefits		5,704	5,427	11,131
Accrued Interest		1,845	10,905	12,750
Compensated Absences		37,847	31,810	69,657
Current Portion of Long-Term Debt		84,252	84,082	168,334
Total Current Liabilities	•	135,941	145,514	281,455
	•	,	,	•
Noncurrent Liabilities				
Customer Deposits		0	64,030	64,030
Bonds and Notes		68,886	1,045,352	1,114,238
Total Noncurrent Liabilities		68,886	1,109,382	1,178,268
T 4 11 1 199		004.007	4.054.000	4 450 700
Total Liabilities		204,827	1,254,896	1,459,723
NET ASSETS				
Invested in Capital Assets, Net of				
Related Debt		7,345,183	6,902,363	14,247,546
Unrestricted		665,939	347,545	1,013,484
Total Net Assets	\$	8,011,122 \$	7,249,908 \$	15,261,030
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STATE OF NEW MEXICO
VILLAGE OF TULAROSA
Government-Wide Statement of Activities
For the Year Ended June 30, 2011

		_		Program Revenues		Net(Expenses) Re	evenue and Changes in	Net Assets
		_		Operating	Capital			
			Charges for	Grants and	Grants and	Governmental	Business-Type	
Functions/Programs		Expenses	Services	Contributions	Contributions	Activities	Activities	Total
Governmental Activities								
General	\$	337,579					0 \$	(152,779)
Public Safety		746,334	53,001	141,170	0	(552,163)	0	(552,163)
Public Works		33,684	45,960	2,104,572	0	2,116,848	0	2,116,848
Culture & Recreation		581,515	45,754	186,083	24,541	(325,137)	0	(325,137)
Depreciation		213,084	0	0	0	(213,084)	0	(213,084)
Interest on Long-Term								
Obligations		7,508	0	0	0	(7,508)	0	(7,508)
Total Governmental								
Activities	\$	1,919,704	153,805	\$ 2,607,535	\$ 24,541	866,177	0	866,177
Business-type Activities								
Water	\$	804,689	780,274	\$ 0	\$ 0	0	(24,415)	(24,415)
Sewer	,	304,323	136,923	0	0	0	(167,400)	(167,400)
Solid Waste		215,074	221,290	0	0	0	6,216	6,216
Total Business-type			· · · · · · · · · · · · · · · · · · ·					•
Activities	\$	1,324,086	1,138,487	\$0	\$0	0	(185,599)	(185,599)
	Gei	neral Revenues	3					
	F	ranchise Taxes	3			51,805	0	51,805
	G	Fross Receipts	Tax			847,533	17,354	864,887
	G	Sasoline Taxes				66,584	0	66,584
	Р	roperty Taxes				162,513	0	162,513
	C	ther Taxes				5,064	0	5,064
	N	fiscellaneous				76,178	0	76,178
	Т	otal General R	evenues			1,209,677	17,354	1,227,031
	C	change in Net A	ssets			2,075,854	(168,245)	1,907,609
	Net	Assets - begin	ning			5,935,268	7,418,153	13,353,421
	Net	Assets - endin	g			\$ 8,011,122 \$	7,249,908 \$	15,261,030

STATE OF NEW MEXICO VILLAGE OF TULAROSA GOVERNMENTAL FUNDS Balance Sheet June 30, 2011

		General	Capital Projects	Non-Major Governmental Funds
ASSETS				
Cash and Cash Equivalents	\$	294,900	\$ 47,110	\$ 244,098
Investment		57,407	0	0
Receivables				
Taxes		67,576	0	6,537
Restricted Cash		0	0	24,506
Total Assets	\$ <u></u>	419,883	\$ 47,110	\$ 275,141
LIABILITIES AND FUND BALANCE				
Liabilities				
Current Liabilities				
Accounts Payable	\$	2,483	\$ 0 9	\$ 3,810
Accrued Salaries & Benefits		5,704	0	0
Compensated Absences		0	0	2,054
Total Liabilities		8,187	0	5,864
Fund Balances				
Restricted for, reported in				
Special Revenue Fund		0	0	164,814
Debt Service				104,463
Assigned-Capital Projects		0	47,110	0
Unassigned- General Fund		411,696	0	0
Total Fund Balances		411,696	47,110	269,277
Total Liabilities and Fund Balances	\$	419,883	\$47,110	\$ 275,141

		Total Governmental Funds
ASSETS		
Cash and Cash Equivalents	\$	586,108
Investment	•	57,407
Receivables		- , -
Taxes		74,113
Restricted Cash		24,506
Total Assets	\$	742,134
	:	
LIABILITIES AND FUND BALANCE		
Liabilities		
Current Liabilities		
Accounts Payable	\$	6,293
Accrued Salaries & Benefits		5,704
Compensated Absences		2,054
Total Liabilities		14,051
Fund Balances		
Restricted for, reported in		
Special Revenue Fund		164,814
Debt Service		104,463
Assigned-Capital Projects		47,110
Unassigned- General Fund		411,696
Total Fund Balances	-	728,083
Total Liabilities and Fund Balances	\$	742,134

#### **VILLAGE OF TULAROSA**

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets June 30, 2011

Total Fund	Polonoo	Governmental	Eundo
LOTAL FUNG	Balance -	(-overnmental	Funds

\$ 728,083

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.

The cost of capital assets \$ 10,585,747 Accumulated depreciation is (3,111,932) 7,473,815

Long-term and certain other liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term and other liabilities at year end consist of :

Bonds and notes payable (153,138)
Accrued interest on bonds (1,845)
Compensated Absences (35,793) (190,776)

Total net assets - governmental activities \$ 8,011,122

# STATE OF NEW MEXICO VILLAGE OF TULAROSA GOVERNMENTAL FUNDS Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2011

	_	General	Capital Projects	Non-Major Governmental Funds
Revenues Taxes				
Franchise	\$	51,805 \$	0 \$	0
Gross Receipts	Ψ	802,530	0	45,003
Gasoline		002,330	0	66,584
Property		162,513	0	0
Other		4,849	0	215
Charges for Services		45,960	0	45,754
License & Permits		9,090	0	0
Fines & Forfeitures		43,324	0	9,677
State & Local Grants		175,710	1,108,539	329,574
Federal Grants		0	946,455	71,798
Miscellaneous	_	36,140	5,499	34,539
Total Revenues		1,331,921	2,060,493	603,144
Expenditures Current General Government		331,065	0	0
Public Safety		595,515	0	149,782
Public Works		30,192	0	0
Culture and Recreation		138,137	0	443,583
Capital Outlay		11,944	2,031,737	74,119
Debt Service				
Principal		0	0	78,486
Interest	_	0	0	9,310
Total Expenditures		1,106,853	2,031,737	755,280
Excess (Deficiency) of Revenues				
Over Expenditures	_	225,068	28,756	(152,136)
Other Financing Sources (Uses)		(107 170)		407.470
Transfers	_	(137,476)	0	137,476
Total Other Financing Sources (Uses)	_	(137,476)	0	137,476
Net Change in Fund Balance		87,592	28,756	(14,660)
Fund Balances at Beginning of Year	_	324,104	18,354	283,937
Fund Balance End of Year	\$_	411,696 \$	47,110 \$	269,277

#### **VILLAGE OF TULAROSA**

**GOVERNMENTAL FUNDS** 

Statement of Revenues, Expenditures and Changes

in Fund Balance

For the Year Ended June 30, 2011

Demons	_	Total Governmental Funds
Revenues Taxes		
Franchise	\$	E1 00E
	Ф	51,805 847,533
Gross Receipts		66,584
Gasoline		
Property Other		162,513 5,064
Charges for Services License & Permits		91,714 9,090
Fines & Forfeitures		53,001
State & Local Grants Federal Grants		1,613,823 1,018,253
Miscellaneous		
Total Revenues	_	76,178 3,995,558
Total Revenues	-	3,993,556
Expenditures		
Current		
General Government		331,065
Public Safety		745,297
Public Works		30,192
Culture and Recreation		581,720
Capital Outlay		2,117,800
Debt Service		
Principal		78,486
Interest		9,310
Total Expenditures	_	3,893,870
·	_	<u> </u>
Excess (Deficiency) of Revenues		
Over Expenditures		101,688
·	_	<u>,                                      </u>
Other Financing Sources (Uses)		
Transfers		0
Total Other Financing Sources (Uses)	_	0
Net Change in Fund Balance		101,688
Fund Balances at Beginning of Year	_	626,395
	_	
Fund Balance End of Year	\$_	728,083

#### **VILLAGE OF TULAROSA**

Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance To the Statement of Activities June 30, 2011

Net Change in Fund Balance
----------------------------

\$ 101,688

\$ 2,075,854

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the statement of net assets and allocated over their estimated useful lives as annual depreciation expenses in the statement of activities.

Depreciation expense Capital Outlays	\$	(213,084) 2,117,800	1,904,716
Repayment of bond principal is an expenditure in the government funds, but the repayment reduces long-term liabilities in the Stateme of Net Assets.			78,486
In the Statement of Activities, interest is accrued on outstanding bond whereas in governmental funds, an interest expenditure is reported when due.			
Accrued Interest, June 30, 2010 Accrued Interest, June 30, 2011		3,647 (1,845)	1,802
Some expenses reported in the Statement of Activities, such a compensated absences, do not require the use of current financi resources and therefore are not reported as expenditures governmental funds.	al		
Compensated Absences, June 30, 2010 Compensated Absences, June 30, 2011 Less Current Portion reported in the fund		24,955 (37,847) 2,054	(10,838)

The notes to the financial statements are an integral part of this statement.

Changes in Net Assets of Governmental Activities

#### **VILLAGE OF TULAROSA**

GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget (Budgetary Basis) and Actual For the Year Ended June 30, 2011

Tot the real Ended dutie 50, 2011		Budgete	νd Λι	mounte		Actual (Budgetary		Variance with Final Budget-
	-	Original	u Ai	Final		Basis)		Over (Under)
Revenues	-	Original	_	i iiidi	_	Basis	-	Over (ender)
Taxes								
Franchise Tax	\$	50,429	\$	50,429	\$	50,769	\$	340
Gross Receipt Tax		655,570		655,570		829,359		173,789
Property Tax		160,728		160,728		161,202		474
Other		0		0		1,134		1,134
Total Taxes		866,727		866,727		1,042,464		175,737
Charges for Services		37,681		37,681		45,960		8,279
Licenses & Permits		10,098		10,098		9,090		(1,008)
Fines and Forfeitures		36,944		36,944		43,324		6,380
Small Cities Assistance		147,906		147,906		175,710		27,804
Miscellaneous	_	38,981	_	38,981	_	36,140	_	(2,841)
Total Revenues	_	1,138,337	_	1,138,337	_	1,352,688	_	214,351
Expenditures Executive								
Salaries		62,797		62,797		62,797		0
Benefits		12,240		12,240		12,412		(172)
Other	_	8,000	_	8,000	_	16,461		(8,461)
Total Executive		83,037	_	83,037		91,670		(8,633)
Judicial		00.004		00.004		00.000		405
Salaries		63,064		63,064		62,899		165
Benefits		15,685		15,685		18,521		(2,836)
Other	-	11,900	-	11,900	-	13,231	-	(1,331)
Total Judicial	-	90,649	-	90,649	-	94,651	-	(4,002)
Financial								
Salaries		12,389		12,389		10,386		2,003
Benefits		4,966		4,966		4,955		11
Other		76,735		76,735		74,340		2,395
Insurance		43,400		43,400		43,388		12
Capital Outlay		16,900		16,900		16,898		2
Total Financial	_	154,390	_	154,390	-	149,967	-	4,423
	_		_					
Public Safety								
Salaries		322,686		322,686		327,291		(4,605)
Benefits		85,346		85,346		91,267		(5,921)
Other		40,410		40,410		50,125		(9,715)
Insurance		60,000		60,000		60,000		0
Capital Outlay		11,944		11,944		11,944		0
Total Public Safety	\$_	520,386	\$_	520,386	\$_	540,627	\$	(20,241)

#### **VILLAGE OF TULAROSA**

GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget (Budgetary Basis) and Actual For the Year Ended June 30, 2011

						Actual	Variance with Final
		Budgete	d A	mounts		(Budgetary	Budget-
	_	Original		Final		Basis)	Over (Under)
					_		
Fire							
Salaries	\$	9,600	\$	9,600	\$	9,600	
Benefits	_	734		734	_	734	0
Total Fire	_	10,334	_	10,334	_	10,334	0
Ambulance							
Ambulance Contract		13,150		13,150		13,134	16
Dispatch Contract		8,800		8,800		9,046	(246)
Total Ambulance	_	21,950	_	21,950	_	22,180	(230)
	_		_	·			
Animal Control							
Salaries		21,757		21,757		22,703	(946)
Benefits		3,197		3,197		3,269	(72)
Other	_	3,600	_	3,600	_	4,868	(1,268)
Total Animal Control	_	28,554		28,554	_	30,840	(2,286)
Motor Vohiolo							
Motor Vehicle Salaries		27,540		27,540		24,523	3,017
Benefits		6,482		6,482		4,378	2,104
Other		600		600		794	(194)
Total Motor Vehicle	-	34,622		34,622	-	29,695	4,927
	-	0 .,022	_	0.,022	-		.,,,
Museum & Library							
Salaries		17,118		17,118		17,188	(70)
Benefits		1,310		1,310		1,319	(9)
Other	_	21,471		21,471		18,083	3,388
Total Museum & Library	_	39,899		39,899	_	36,590	3,309
Community Center		00.044		00.044		00.000	(00)
Salaries		63,614		63,614		63,683	(69)
Benefits Other		21,392 14,210		21,392 14,210		22,145	(753)
Total Community Center	-	99,216	-	99,216	-	14,572 100,400	(362) (1,184)
Total Community Center	-	99,210		99,210	_	100,400	(1,104)
Total Expenditures	_	1,083,037	_	1,083,037	_	1,106,954	(23,917)
Excess (Deficiency) of Revenues							
Over Expenditures	\$_	55,300	\$_	55,300	\$_	245,734	\$ 190,434

#### **VILLAGE OF TULAROSA**

**GENERAL FUND** 

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget (Budgetary Basis) and Actual

For the Year Ended June 30, 2011

		Budgeted Ar	nounts	Actual (Budgetary	Variance with Final Budget-
		Original	Final	Basis)	Over (Under)
Other Financing Sources (Uses)	·				
Transfer to Older Americans	\$	(31,741) \$	(31,741) \$	(51,241) \$	(19,500)
Transfer to Recreation		(30,206)	(30,206)	(30,206)	0
Transfer to Debt Service		(56,029)	(56,029)	(56,029)	0
Total Other Financing Sources (Uses)	•	(117,976)	(117,976)	(137,476)	(19,500)
Net Change in Cash Balance		(62,676)	(62,676)	108,258	170,934
Cash Balance Beginning of Year	•	244,049	244,049	244,049	0
Cash Balance End of Year	\$	181,373 \$	181,373 \$	352,307 \$	170,934
Reconciliation of Budgetary Basis to GA	AP	Basis	_		
Net Change in Cash Balance			\$	108,258	
Net change in Taxes Receiva				(20,765)	
Net change in Accounts Paya		. 5		5,803	
Net change in Accrued Salari	es 8	Benefits	<u>, -</u>	(5,704)	
Net Change in Fund Balance			\$ <u>-</u>	87,592	

STATE OF NEW MEXICO VILLAGE OF TULAROSA PROPRIETARY FUND Statement of Fund Net Assets June 30, 2011

				Solid	
ASSETS	_	Water	Sewer	Waste	Total
Current Assets	Φ.	400 770 A	07.554 Ф	404 400 <b>(</b>	050 047
Cash and Cash Equivalents	\$	189,770 \$	37,554 \$	131,493 \$	358,817
Receivables (net of allowance for uncollectible accounts)					
Accounts		83,443	11,119	18,551	113,113
Taxes		00,440	0	1,077	1,077
Total Current Assets	_	273,213	48,673	151,121	473,007
	_				- ,
Noncurrent Assets					
Restricted Assets		34,851	5,250	64,180	104,281
Capital Assets		5,157,976	7,413,861	487,979	13,059,816
Less: Accumulated Depreciation	_	(3,578,549)	(1,475,899)	(77,852)	(5,132,300)
Total Noncurrent Assets	_	1,614,278	5,943,212	474,307	8,031,797
Total Assets		1,887,491	5,991,885	625,428	8,504,804
	_				
LIABILITIES					
Current Liabilities					
Accounts Payable		10,567	66	2,657	13,290
Accrued Salaries & Benefits		4,038	880	509	5,427
Accrued Interest		7,710	2,000	1,195	10,905
Compensated Absences		28,667	1,162	1,981	31,810
Current Portion of Long-Term Debt	_	52,376	1,000	30,706	84,082
Total Current Liabilities	_	103,358	5,108	37,048	145,514
Noncurrent Liabilities					
Customer Deposits		64,030	0	0	64,030
Long Term Debt		479,150	93,000	473,202	1,045,352
Total Noncurrent Liabilities	_	543,180	93,000	473,202	1,109,382
Total Liabilities	_	646,538	98,108	510,250	1,254,896
NET ASSETS					
Invested in Capital Assets, Net of					
Related Debt		1,082,752	5,847,212	442,406	7,372,370
Unrestricted		158,201	46,565	(327,228)	(122,462)
Total Net Assets	\$	1,240,953 \$	5,893,777 \$	115,178 \$	7,249,908

# STATE OF NEW MEXICO VILLAGE OF TULAROSA PROPRIETARY FUND

Statement of Revenue, Expenses and Changes in Net Assets

For the Year Ended June 30, 2011

		Water		Sewer		Solid Waste	Total
Operating Revenues	_	vvator	_	Ocwei	_	vvasic	Total
Sales & Service	\$	657,073	\$	134,831	\$	216,768 \$	1,008,672
Fees	Ψ	29,861	Ψ	2.018	Ψ	ο	31,879
Miscellaneous		93.340		74		4.522	97,936
Total Operating Revenues	_	780,274		136,923	_	221,290	1,138,487
3 1 1 1 1	_				_		, , -
Operating Expenses							
Salaries		344,042		83,137		43,280	470,459
Benefits		94,242		17,299		19,748	131,289
Operating Expenses		246,619		51,965		104,745	403,329
Depreciation		102,664		147,902		32,532	283,098
Total Operating Expenses		787,567		300,303		200,305	1,288,175
		_		_			
Operating Income (Loss)	_	(7,293)		(163,380)		20,985	(149,688)
Nonoperating Revenue (Expenses)							
Environmental Gross Receipts Tax		0		0		17,354	17,354
Interest Expense		(17,122)		(4,020)		(14,769)	(35,911)
Total Nonoperating Revenue	_						
(Expense)	_	(17,122)		(4,020)	_	2,585	(18,557)
Change in Net Accets		(04.445)		(407,400)		00.570	(400 045)
Change in Net Assets		(24,415)		(167,400)		23,570	(168,245)
Total Net Assets - Beginning	_	1,265,368		6,061,177		91,608	7,418,153
Total Net Assets - Ending	\$_	1,240,953	\$	5,893,777	\$	115,178 \$	7,249,908

# STATE OF NEW MEXICO VILLAGE OF TULAROSA PROPRIETARY FUND Statement of Cash Flows For the Year Ended June 30, 2011

	_	Water	Sewer
Cash Flows from Operating Activities Cash Received From Customers	\$	787,621 \$	137,434
Cash Paid to Suppliers and Employees	Ψ	(674,768)	(152,173)
Net Cash Provided by Operating Activities	-	112,853	(14,739)
Cash Flows from Noncapital Financing Activities			
Environmental Gross Receipts Tax		0	0
Net Cash Provided by Noncapital Financing Activities	_	0	0
Cash Flows from Capital & Related Financing Activities			
Purchase of Capital Assets		(24,764)	0
Principal Paid		(51,385)	(1,000)
Interest Paid	_	(17,122)	(4,020)
Net Cash Provided by Capital & Related Financing Activities	_	(93,271)	(5,020)
Net Increase (Decrease) in Cash		19,582	(19,759)
Cash, Beginning of Year	_	205,039	62,563
Cash, End of Year	\$_	224,621 \$	42,804
Reconciliation of Cash			
Cash and Cash Equivalents	\$	189,770 \$	37,554
Restricted Assets	•	0	5,250
	\$	189,770 \$	42,804
Reconciliation of Net Income to Net Cash Provided by Operating Activities	=		
Operating Income (Loss)	\$	(7,293) \$	(163,380)
Adjustments to Reconcile Net Income to			
Net Cash Provided by Operating Activities		400.004	4.47.000
Depreciation		102,664	147,902
Change in Assets and Liabilities (Increase) Decrease in Taxes Receivable		0	0
(Increase) Decrease in Taxes Receivable  (Increase) Decrease in Accounts Receivable		0 1,517	0 585
Increase (Decrease) in Accounts Payable		4,681	(1,112)
Increase (Decrease) in Accrued Salaries and Benefits		4,038	880
Increase (Decrease) in Accrued Interest		(737)	(20)
Increase (Decrease) in Compensated Absences		2,153	406
Increase (Decrease) in Customer Deposits		5,830	0
Net Cash Provided by Operating Activities	\$	112,853 \$	(14,739)

# STATE OF NEW MEXICO VILLAGE OF TULAROSA PROPRIETARY FUND Statement of Cash Flows For the Year Ended June 30, 2011

	_	Solid Waste		Total
Cash Flows from Operating Activities Cash Received From Customers Cash Paid to Suppliers and Employees Net Cash Provided by Operating Activities	\$_	220,923 (163,672) 57,251	\$ _	1,145,978 (990,613) 155,365
	-	07,201		100,000
Cash Flows from Noncapital Financing Activities		17.254		17.254
Environmental Gross Receipts Tax  Net Cash Provided by Noncapital Financing Activities	-	17,354 17,354	_	17,354 17,354
	-	17,001	_	17,001
Cash Flows from Capital & Related Financing Activities		0		(0.4.70.4)
Purchase of Capital Assets Principal Paid		0 (30,503)		(24,764) (82,888)
Interest Paid		(14,769)		(35,911)
Net Cash Provided by Capital & Related Financing Activities	-	(45,272)	-	(143,563)
	_			<u> </u>
Net Increase (Decrease) in Cash		29,333		29,156
Cash, Beginning of Year	_	166,340	_	433,942
Cash, End of Year	\$_	195,673	\$_	463,098
Reconciliation of Cash				
Cash and Cash Equivalents	\$	131,493	\$	358,817
Restricted Assets	•	64,180	•	69,430
	\$	195,673	\$_	428,247
Reconciliation of Net Income to Net Cash Provided by Operating Activities			_	,,,,,
Operating Income (Loss)	\$	20,985	\$	(149,688)
Adjustments to Reconcile Net Income to  Net Cash Provided by Operating Activities				
Depreciation		32,532		283,098
Change in Assets and Liabilities		- ,		,
(Increase) Decrease in Taxes Receivable		647		647
(Increase) Decrease in Accounts Receivable		(367)		1,735
Increase (Decrease) in Accounts Payable		2,383		5,952
Increase (Decrease) in Accrued Salaries and Benefits Increase (Decrease) in Accrued Interest		510		5,428
Increase (Decrease) in Accrued interest Increase (Decrease) in Compensated Absences		(40) 601		(797) 3,160
Increase (Decrease) in Customer Deposits		0		5,830
Net Cash Provided by Operating Activities	\$	57,251	\$_	155,365
	=			

#### NOTE A: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Village of Tularosa (Village), has been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued prior to November 30, 1989 that do not conflict with or contradict GASB pronouncements. The more significant of the Village's accounting policies are described below.

#### **Financial Reporting Entity**

The Village was incorporated under the laws of the State of New Mexico. The Village operates under a Council-Mayor form of government and provides the following services as authorized by its charter: public safety (police and fire), streets, sanitation, culture-recreation, public improvements, planning and zoning, and general administrative services.

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Village is considered a primary government, since it is a special-purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement No. 14, fiscally independent means that the Village may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges and issue bonded debt.

The Village has no component units, defined by GASB Statement No. 14 as other legally separate organizations for which the elected Village members are financially accountable. There are no other primary governments with which the Village Board Members are financially accountable. There are no other primary governments with which the Village has a significant relationship

The accounts of the Village are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The funds of the Village are classified into three categories: governmental, proprietary, and fiduciary. In turn, each category is divided into separate fund types.

#### **Measurement Focus and Basis of Accounting**

#### Government-Wide Financial Statements (GWFS)

The government-wide financial statements (the statement of net assets and the statement of changes in net assets) report information on all of the activities of the Village. The effect of interfund activity, within the governmental and business-type activities columns, has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Fiduciary funds are not included in the GWFS. Fiduciary Funds are reported only in the Statement of Fiduciary Net Assets at the fund financial statement level.

Amounts reported as program revenue in the government-wide financial statements include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating such as Small Cities Assistance, Fire Protection, EMS, LEPF grants and contributions, and (3) capital grants and contributions. The Village's operating grants include the Small Cities Assistance Grant and State Grants.

The Village segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Separate statements are presented for governmental and proprietary activities. These statements present each major fund as separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

The specific revenue recognition policy for property taxes are recognized when levied, derived tax revenue (such as gross receipts tax) are recognized when the underlying transaction takes place, and grants are recognized when all of the eligibility requirements have been met.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources.

#### **Proprietary Fund - Enterprise Funds Financial Statements**

Proprietary Fund Financial Statements include a Statement of Net Assets, a Statement of Revenues, Expenses and Changes in Fund Net Assets, and a Statement of Cash Flows for each major proprietary fund and non-major funds aggregated.

Proprietary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Assets. The Statement of Revenues, Expenses and Changes in Fund Net Assets presents increases (revenues) and decreases (expenses) in total net assets. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The Village has presented the following major governmental funds:

The Village has presented the following major governmental funds:

**General Fund** - The General Fund is the general operating fund of the Village and accounts for all revenues and expenditures of the Village not encompassed within other funds.

#### **Capital Projects Fund**

The Capital Projects Funds is used to account for the revenue and expenditures related to capital improvements.

Additionally, the Village reports the following non-major funds types:

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Debt Services-**To account for resources and payments made for debt service.

#### **Measurement Focus and Basis of Accounting**

The government wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus. The government wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in the Village gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Derived tax revenue, such as franchise and sales tax revenue, is recognized when the underlying exchange transaction occurs.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method revenues are recognized when measurable and available. The Village considers all revenues reported in the governmental funds to be available if the revenues are collected within thirty days after year-end. Property taxes, sales taxes, franchise tax, licenses, and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreement, the Village funds certain programs by a combination of specific cost reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to financial the program. It is the Village's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

#### **Budgetary Control**

1. Prior to June 1, the Village's Clerk-Treasurer submits the budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.

- 2. Prior to July 1, the budget is legally enacted through passage of an ordinance and then must be approved by Local Government Division of the State Department of Finance and Administration.
- 3. The Village treasurer is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the Village Trustees and the State Department of Finance and Administration.
- 4. Formal budgetary integration is employed as a management control device during the year for all funds.
- 5. The level of budget authority is at the fund level.
- 6. The cash basis is used to present the budgetary comparisons.

#### Cash and Cash Equivalents

The Village's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

The Village is authorized under the provisions of Chapter 6, Article 10, paragraph 10, NMSA 1978, to deposit its money in banks, savings and loan associations and/or credit unions whose accounts are insured by an agency of the United States.

#### Investments

All money not immediately necessary for the public uses of the Village may be invested in:

- (a) bonds or negotiable securities of the United States, the state or any county, municipality or Village which has a taxable valuation of real property for the last preceding year of at least one million dollars (1,000,000) and has not defaulted in the payment of any interest or sinking fund obligation or failed to meet any bonds at maturity at any time within five years last preceding; or
- (b) securities that are issued by the United States government or by its agencies or instrumentalities and that are either direct obligations of the United States or are backed by the full faith and credit of the United States government or agencies guaranteed by the United States government.
- (c) in contracts with banks, savings and loan associations or credit unions for the present purchase and resale at a specified time in the future of specific securities at specified prices at a price differential representing the interest income to be earned by the investor. The contract shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with the investment. The contract shall be fully secured by obligations of the United States having a market value of at least one hundred two percent of the contract. The collateral required for investment in the contracts provided for in this subsection shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with investment.

#### **VILLAGE OF TULAROSA**

Notes to the Financial Statements

June 30, 2011

#### Prepaid Items

Prepaid balances are for payments made by the Village in the current year to provide services occurring in the subsequent fiscal year, and the reserve for prepaid items has been recorded to signify that a portion of fund balance is not available for other subsequent expenditures.

#### Receivables and Payables

Receivables include property taxes, interfund loans that are expected to be paid back and amount due from state government agencies related to various grant agreements. Payables represent routine monthly bills for services rendered and products purchased and accrued salaries and benefits.

#### Elimination and Reclassifications of Certain Receivables and Payables

In the process of aggregating data for the Statement of Net Assets and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

#### Capital Assets

Capital assets, which includes property, plant, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the fund financial statements for proprietary funds. Capital assets are recorded at historical costs and depreciated over their estimated useful lives (with no salvage value). Capital assets are defined by the Village as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Donated capital assets are recorded at their estimated fair market value on the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

Infrastructure	30 Years
Buildings	50 Years
Building Improvements	20 Years
Vehicles	2-15 Years
Equipment	3-15 Years
Information Technology Equipment and Software	3-5 Years

#### **Short -Term Debt**

Short-term debt results from borrowings characterized by anticipation notes, use of lines of credit, and similar loans. The Village does not have any activity in short-term debt.

#### **VILLAGE OF TULAROSA**

Notes to the Financial Statements June 30, 2011

#### Capital Leases

Capital leases are recorded at the inception of the leases as expenditures and other financing sources in governmental fund financial statement at the present value of the future minimum lease payments, using the stated or implicit interest rate in the leases. Lease payments are recorded as expenditures on the due date. Capital leases are recorded as a liability in the government-wide financial statement at the time of inception and the corresponding asset is recorded in the capital asset section on the balance sheet. There are no outstanding Capital Leases.

#### Revenue

The policy for defining the proprietary fund's operating revenues and expenses is how individual transactions would be categorized for purposes of preparing a statement of cash flows. Transactions for which cash flows are reported as capital and related financing activities, noncapital financing activities, or investing activities normally are not reported as components of operating income.

#### **Deferred Revenue**

The Village reports deferred revenues on its Statement of Net Assets and Fund Balance Sheet. Deferred revenues arise when resources are received by the Village before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the Village has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and the revenue is recognized. Deferred revenues also occur in the fund financial statements when revenue is earned but is not available. The revenue becomes available if received within 30 days of the fiscal year end.

#### Compensated Absences

Each employee that has been employed between 1 and 5 years is entitled to 4 hrs of vacation pay per pay period, 6 to 10 years is 6 hours per pay period and 11 years or more is 8 hours per pay period. Sick leave is determined for all employees no mater the length of employment is 4 hours per pay period. Sick leave will be granted only from the duty because of personal illness, legal quarantine or medical, dental or optical appointments. Also for family members that include spouse, parents, spouses parents, children and grandchildren.

#### Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net assets are reported as restricted when there are limitations imposed by creditors, grantors or laws or regulations of other governments.

#### **Restricted Net Assets**

For the government-wide statement of net assets, net assets are reported as restricted when constraints placed on net assets use are either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation.

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available it will first be applied to restricted resources.

#### NOTE B: RECONCILIATION OF BUDGETARY BASIS TO GAAP BASIS STATEMENTS

The Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - all Governmental Fund Types is presented on the budgetary basis to provide a comparison of actual results with the budget. The major differences between the budget basis and GAAP (Generally Accepted Accounting Principles) basis are that:

- A. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- B. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).

The adjustments necessary to convert the results of operations for the year from GAAP basis to the budget basis for the governmental funds are included on each Statement of Revenues, Expenditures, and Changes in Cash Balance - Budget (Budgetary Basis) and Actual Schedules.

#### NOTE C: DEPOSITS AND INVESTMENTS

The Village is required by New Mexico State Statute (Section 6-10-17) to be 50% collateralized. Following is a schedule calculating the requirement and disclosing the pledged securities.

1st National Bank:		Balance		
		Per Bank	Reconciled	
Name of Account	_	06/30/11	Balance	Туре
General Fund	\$	297,664	294,712	Checking
Covert Account		190	190	Checking
Fire Department		14,675	4,542	Checking
Law Enforcement		691	1	Checking
Local Government Correction		2,568	2,568	Checking
Special Gas Tax		127,728	127,728	Checking
Recreation Fund		783	678	Checking
Summer Food Program		9,615	3,617	Checking
Older American Program		12,434	501	Checking
Capital Projects		49,192	46,968	Checking
Debt Service		960	960	Checking
Revenue Bond Proceeds		50,560	50,560	Savings
Motor Vehicle Department		9,609	0	Checking
Municipal Court		15,581	0	Checking
Disbursement		12,037	0	Checking
Payroll		48,159	0	Checking
Water		92,329	83,864	Checking
Sewer		30,058	28,313	Checking
Sewer Fund-CD	\$	9,240	9,240	Savings

### STATE OF NEW MEXICO VILLAGE OF TULAROSA

Notes to the Financial Statements

June 30, 2011

WWP Phase 2 Reserve Solid Waste	\$ 5,250 96,119	\$	5,250 95,922	Checking Checking
TOTAL Deposited	885,442	\$	755,614	
Less: FDIC Coverage	 (250,000)	_		
Uninsured Amount	635,442			
50% collateral requirement	317,721			
Pledged securities	 682,603	_		
Over (Under) requirement	\$ 364,882			

The difference between the bank balance and the reconciled balance is outstanding deposits, outstanding checks and pending bank adjustments.

The following securities are pledged at 1st National Bank, the custodian of the securities is FHLB in Dallas, Texas:

			ган	
<u>Description</u>	CUSIP#	M	arket Value	<b>Maturity Date</b>
Santa Fe NM Water Utility System	802169BH4		332,760	6/1/2024
Questa ISD	748352DA6		349,843	9/1/2027
		\$	682,603	

The difference between the bank balance and reconciled balance is outstanding deposits, outstanding checks, and pending bank adjustments.

Balance Per Bank			Reconciled		
_	06/30/11	_	Balance	Туре	
\$	143	\$	143	Checking	
	52,942		52,942	Savings	
	35,571		35,571	Savings	
	88,656	\$	88,656		
	(88,656)				
	0				
	0				
	0				
\$	0				
	\$ - - \$ =	96/30/11 \$ 143 52,942 35,571 88,656	Per Bank 06/30/11 \$ 143 \$ 52,942 35,571 88,656 \$	Per Bank 06/30/11         Reconciled Balance           \$ 143 \$ 143	

The difference between the bank balance and the reconciled balance is outstanding deposits, outstanding checks and pending bank adjustments.

June 30, 2011

Western Bank		Balance		
		Per Bank	Reconciled	
Name of Account	_	06/30/11	Balance	Type
Water	\$	32,650 \$	32,650	Savings
Village of Tularosa		73,255	73,255	Savings
TOTAL Deposited		105,905 \$	105,905	
Less: FDIC Coverage		(105,905)		
Uninsured Amount		0		
50% collateral requirement		0		
Pledged securities		0		
Over (Under) requirement	\$	0		

The difference between the bank balance and the reconciled balance is outstanding deposits, outstanding checks and pending bank adjustments.

Bank of Albuquerque	Balance Per Bank		Reconciled	
Name of Account	06/30/11		Balance	Type
Village of Tularosa-Fire Department	\$ 18	\$	18	Savings
Village of Tularosa-Special Gas Tax	24,488		24,488	Savings
Village of Tularosa-Water	34,851		34,851	Savings
Village of Tularosa-Solid Waste	 64,180	_	64,180	Savings
TOTAL Deposited	 123,537	\$_	123,537	
Less: FDIC Coverage	(123,537)			
Uninsured Amount	0			
50% collateral requirement	0			
Pledged securities	0			
Over (Under) requirement	\$ 0			

The difference between the bank balance and the reconciled balance is outstanding deposits, outstanding checks and pending bank adjustments.

#### **Custodial Credit Risk-Deposits**

		Bank
Depository Account		Balance
Insured	\$_	568,098
Collateralized:		
Collateral held by the pledging bank in		
Village's name		635,442
Uninsured and uncollateralized		0
Total Deposits	\$_	1,203,540

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk. As of June 30, 2011 none of the Village's bank balance of \$1,203,540 was exposed to custodial credit risk.

#### **New Mexico State Treasurer**

Name of Account	Fair Market Value 06/30/11		Reconciled Balance	Туре	
Village of Tularosa-Reserve	57,242 166 57,408		57,242 166 57,408	Investment Investment	

GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, relates to how deposits and investments are reported in the annual financial statements of governmental entities. GASB Statement No. 40 disclosures inform financial statement users about deposit and investment risks that could affect a government's ability to provide services and meet its obligations as they become due. GASB Statement No. 40 requires governments to disclose deposit and investment risks related to credit risk (including custodial credit risk), concentration of credit risk, interest rate risk, and foreign currency risk. The State Treasurer's Office provides the following information regarding the LGIP:

- 1. With respect to credit risk, the LGIP, a government investment pool, is rated AAAm by Standard & Poor's. Therefore, the LGIP reports AAAm for credit risk. Public funds are not required to disclose custodial credit risk for external investment pools. Therefore, the LGIP is exempt from this requirement.
- 2. GASB Statement No. 40 defines concentration of credit risk as investments of more than 5% in any one issuer. External investment pools, such as the LGIP, are excluded from the requirement of disclosing concentration of credit risk. Therefore, the LGIP is exempt from this disclosure. However, our portfolio is posted on the State Treasurer's website <a href="https://www.stonm.org">www.stonm.org</a> and available for review by participants at any time.
- 3. GASB Statement No. 40 defines interest rate risk as the risk that interest rate variations may adversely affect the fair value of an investment. According to GASB Statement No. 40, an acceptable method for reporting interest rate risk is weighted average maturity ("WAM"). The State Treasurer's Office uses this method for reporting purposes for the LGIP. The WAM of the LGIP is identified on the monthly LGIP investment report found on the State Treasurer's Office website at www.stonm.org. As of June 30, 2011, the LGIP WAM is 50 days.
- 4. Finally, with respect to foreign currency risk, all investments in the LGIP are in U.S. dollar denominated assets. Therefore, the LGIP has no foreign currency risk.

#### **NOTE D: DEFERRED REVENUES**

There were no Deferred Revenues for the year ended June 30, 2011.

#### NOTE E: CAPITAL ASSETS

Capital Assets Balances and Activity for the Year Ended June 30, 2011, is as follows:

		Beginning Balance 6/30/10		Increases		Decreases		Ending Balance 6/30/11
Governmental Activities								
Capital Assets, not being Deprecia	ted							
Land	\$	588,363	\$	0	\$	0	\$	588,363
Construction in Progress		133,082		483,800			_	616,882
Total Capital Assets, not								_
being Depreciated		721,445		483,800		0		1,205,245
			-				_	
Capital Assets, being Depreciated								
Infrastructure		690,224		49,578		0		739,802
Buildings & Improvements		4,590,782		1,480,189		0		6,070,971
Equipment		2,465,499		104,230		0		2,569,729
		7,746,505		1,633,997		0		9,380,502
Total Capital Assets	_	8,467,950		2,117,797		0	_	10,585,747
Less Accumulated Depreciation								
Buildings & Improvements		1,156,222		84,625		0		1,240,847
Infrastructure		48,927		18,643		0		67,570
Equipment		1,693,699		109,816		0		1,803,515
Total Accumulated Depreciation	_	2,898,848	-	213,084		0	-	3,111,932
Total Accumulated Depreciation	_	2,090,040		213,004			-	3,111,932
Capital Assets, net	\$_	5,569,102	\$	1,904,713	\$	0	\$	7,473,815
The information to disclose depre	ciati	ion charges h	v fi	inctions was n	ot s	availahla		
The information to disclose depre	Clati	on charges b	уп	unctions was n	Ot a	avallable.		
		Beginning						Ending
		Balance						Balance
		6/30/10	_	Increases	_	Decreases	_	6/30/11
Business-Type Activities					_			_
Water								
Other Capital Assets								
Water System	\$	5,133,212	\$	24,764	\$	0	\$	5,157,976
Total Capital			-	·	-		_	
Assets at Historical Cost	_	5,133,212		24,764		0		5,157,976
Less Accumulated Depreciation								
Improvements		3,475,885		102,664		0		3,578,549
Total Accumulated Depreciation	_	3,475,885	-	102,664	-	0	-	3,578,549
Capital Assets, net	\$	1,657,327	\$	(77,900)	\$	0	\$	1,579,427

Sewer	_	Beginning Balance 6/30/10	. <u>-</u>	Increases		Decreases	. <u>-</u>	Ending Balance 6/30/11
Other Capital Assets Sewer System Equipment Total Capital	\$_	7,395,076 18,785	\$_	0	\$	0	\$_	7,395,076 18,785
Assets at Historical Cost	_	7,413,861	_	0		0	_	7,413,861
<b>Less Accumulated Depreciation</b>								
Improvements		1,305,545		147,902		0		1,453,447
Equipment		22,452	_	0		0	_	22,452
Total Accumulated Depreciation	_	1,327,997	_	147,902		0	_	1,475,899
Capital Assets, net	\$	6,085,864	\$	(147,902)	\$	0	\$	5,937,962
Solid Waste	_	Beginning Balance 6/30/10	_	Increases		Decreases		Ending Balance 6/30/11
Other Capital Assets	_				_			_
Equipment Total Capital	\$_	487,979	\$_	0	\$_	0	\$_	487,979
Assets at Historical Cost	_	487,979	_	0	_	0		487,979
Less Accumulated Depreciation								
Equipment .		45,320		32,532		0		77,852
Total Accumulated Depreciation	_	45,320	_	32,532		0	_	77,852
Capital Assets, net	\$_	442,659	\$	(32,532)	\$	0	\$_	410,127

#### NOTE F: LONG TERM DEBT

A summary of activity in the Long-Term Debt is as follows:

		Beginning Balance 6/30/10	Additions	Reductions	Ending Balance 6/30/11	Amounts Due Within One Year
Governmental Ac	tiv	ities				
Notes Payable						
NM GRT	\$	105,000 \$	0 \$	50,000 \$	55,000 \$	55,000
NMFA Fire Truck		33,672	0	10,981	22,691	11,220
NMFA Paving		92,952	0	17,505	75,447	18,032
		231,624	0	78,486	153,138	84,252
Other Liabilities Compensated						
Absences		27,714	53,060	42,927	37,847	37,847
Long-Term Liabilities	\$	259,338 \$	53,060 \$	121,413 \$	190,985 \$	122,099

The compensated absences will be liquidated by the General Fund or Water Fund.

The annual requirements to amortize the above loans as of June 30, 2011, including interest payments are as follows:

				Principal	Interest	Total
2012			\$	84,252 \$	5,783 \$	90,035
2013				30,045	1,920	31,965
2014				19,133	1,168	20,301
2015			_	19,708	591	20,299
			\$	153,138 \$	9,462 \$	162,600
		Desiration			E. P.	A 1 -
		Beginning			Ending	Amounts
		Balance	A . I. I.'C	D. L. C.	Balance	Due Within
		6/30/10	Additions	Reductions	6/30/11	One Year
Business-Type A	ctiv	ities				
Bonds Payable						
RIP 96-03	\$	242,549 \$	0 \$	18,938 \$	223,611 \$	19,506
RIP 93-11		109,457	0	12,309	97,148	12,678
NMFA PPRF		230,905	0	20,138	210,767	20,192
USDA RUS 2004		95,000	0	1,000	94,000	1,000
NMFA-Equip 5/1/0	9	534,412	0	30,503	503,909	30,706
	\$_	1,212,323 \$	0 \$	82,888 \$	1,129,435 \$	84,082
Office I Sale William						
Other Liabilities						
Compensated	Φ	00.040.0	00 <b>7</b> 00 <b>0</b>	00.504.0	04.040.0	04.040
Absences	\$_	28,648 \$	29,726 \$	26,564 \$	31,810 \$	31,810
Long-Term						
Liabilities	\$	2,453,294 \$	29,726 \$	192,340 \$	2,290,680 \$	199,974
	=					

#### **Utility Bonds**

The following bonds were issued for the purpose of improving and expanding the Village's water utility system. The water utility fund charges a fee for water and services to retire the principal and interest on the bond issues.

Maturity	Original	Interest		
Date	Amount	Rate		Balance
5/1/2020 \$	405,405	3.8%-5.83%	\$	223,612
9/25/2017	186,144	3%		97,147
11/8/2020	390,000	3%		210,767
12/31/2044	100,000	4.25%		94,000
5/1/2019	564,831	2.95%		503,908
			\$	1,129,434
	Date 5/1/2020 \$ 9/25/2017 11/8/2020 12/31/2044	Date         Amount           5/1/2020 \$         405,405           9/25/2017 186,144         11/8/2020 390,000           12/31/2044 100,000         100,000	Date         Amount         Rate           5/1/2020 \$         405,405         3.8%-5.83%           9/25/2017         186,144         3%           11/8/2020         390,000         3%           12/31/2044         100,000         4.25%	Date         Amount         Rate           5/1/2020 \$         405,405         3.8%-5.83% \$           9/25/2017         186,144         3%           11/8/2020         390,000         3%           12/31/2044         100,000         4.25%           5/1/2019         564,831         2.95%

The annual requirements to amortize the above bonds as of June 30, 2011, including interest payments are as follows:

	Principal	Interest	Total
2012	\$ 84,082 \$	34,797 \$	118,879
2013	117,893	32,701	150,594
2014	121,273	29,709	150,982
2015	123,965	26,351	150,316
2016	127,859	22,784	150,643
2016-2020	474,362	54,393	528,755
2021-2025	10,000	16,160	26,160
2026-2030	12,000	14,000	26,000
2031-2035	15,000	11,710	26,710
2036-2040	19,000	7,610	26,610
2041-2045	 24,000	3,020	27,020
	\$ 1,129,434 \$	253,235 \$	1,382,669

#### **NOTE G: PROPERTY TAXES**

The County collects the Village's share of property taxes assessed. Property taxes attach an enforceable lien on property as of January 1st. Tax notices are sent by the County treasurer to property owners by November 1st of each year to be paid in whole or in two installments by November 10th and April 10th of each year. The County collects such taxes and distributes them to the Village on a monthly basis. The Village accounts for its share of property taxes in the General Fund. Only those collections received are recorded as revenues for the budget presentation.

#### NOTE H: PENSION PLAN

**Plan Description.** Substantially all of the Village's full-time employees participate in a public employee retirement system authorized under the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). The Public Employees Retirement Association (PERA) is the administrator of the plan, which is a cost-sharing multiple-employer defined benefit retirement plan. The plan provides for retirement benefits, disability benefits, survivor benefits and cost-of-living adjustments to plan members and beneficiaries. PERA issues a separate, publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to PERA, P.O. Box 2123, Santa Fe, NM 87504-2123. The report is also available on PERA's website at <a href="https://www.pera.state.nm.us">www.pera.state.nm.us</a>.

Funding Policy. Plan members are required to contribute 7% of their gross salary, 10% for Police Officers. The Village is required to contribute 7% for employees and 10 % for Police Officers of the gross covered salary. The contribution requirements of plan members and the Village are established in State statute under Chapter 10, Article 11, NMSA 1978. The requirements may be amended by acts of the legislature. The total contributions to PERA for the fiscal year ending June 30, 2011, 2010 and 2009 were \$53,049, \$44,185.86 and \$35,912.68, respectively, which equal the amount of the required contributions for the fiscal year.

#### **VILLAGE OF TULAROSA**

Notes to the Financial Statements June 30, 2011

#### NOTE I: POST-EMPLOYMENT BENEFITS

The Retiree Health Care Act (10-7C-1 to 10-7C-16, NMSA 1978) provides comprehensive care group health insurance for persons who have retired from certain public service in New Mexico as authorized under Section 9D of Chapter 6, Laws of 1990. The village has elected not to participate in this plan.

#### **NOTE J: RECEIVABLES**

Receivables as of June 30, 2011, were as follows:

			Non-Major
		General	Funds
Franchise Taxes	\$	9,933 \$	0
Gross Receipts Taxes		49,367	1,305
Property Taxes		4,092	0
Gasoline Taxes		0	5,232
Other Taxes		4,184	0
Due from Grantor		0	0
	\$_	67,576 \$	6,537

All receivable balances are expected to be collected within one year.

#### NOTE K: INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Tra	ansfer froi	m	Transfe	er to
General	\$	30,206	Recreation \$	30,206
General		51,241	Older Americans	51,241
General		56,029	Debt Service	56,029
	\$	137,476	\$	137,476

#### NOTE L: RISK MANAGEMENT

The Village is exposed to various risks of losses related to torts: theft of, damage to and destruction of assets: errors and omissions: injuries to employees: and natural disasters. The Village has obtained insurance through a commercial carrier to insure against potential losses and claims. The premiums are based on payroll and other expenditures, and are not directly related to claims filed. The policies are retrospectively rated and premiums may be adjusted after year end based on the ultimate level of expenditures.

#### NOTE M: SURETY BOND

The officials and certain employees of the Village are covered by a surety bond as required by Section 12-6-7, NMSA, 1978 Compilation.

#### **NOTE N: LANDFILL**

The Village is a member of the Otero Regional Waste Authority and consequently does not account for landfill closure and post-closure care cost since the Authority is a separate entity that has its own accounting system. The Village has also hired a contractor for solid waste service pick-up, and therefore is also not subject to these accounting requirements.

#### **VILLAGE OF TULAROSA**

Notes to the Financial Statements June 30, 2011

#### NOTE O. BUDGET

Generally accepted accounting principles require disclosures of certain information concerning individual funds including:

The following funds maintained a deficit fund balance as of June 30, 2011:

Nonmajor Fund	_	Amount		
Older American	\$	(1,619)		

Excess of expenditures over appropriations. The following funds exceeded approved budgetary authority for the year ended June 30, 2011:

Major Francis	A
Major Funds	 Amount
General	\$ (23,917)
Water	(36,365)
Sewer	(15,294)
Nonmajor Funds	
Fire	(3,429)
Law Enforcement	(5,103)
Corrections	(865)
Recreation	(196)
Older American	(8,371)
Debt Service	\$ (272)

# SUPPLEMENTAL INFORMATION RELATED TO MAJOR FUNDS

#### **VILLAGE OF TULAROSA**

CAPITAL PROJECTS FUND

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

					Variance
				Actual	with Final
	_	Budgeted A		(Budgetary	Budget-
	_	Original	Final	Basis)	Over (Under)
Revenues					
State Grant	\$	2,141,089 \$	2,141,089	1,108,539 \$	(1,032,550)
Federal Grant		1,927,809	1,927,809	946,455	(981,354)
Miscellaneous	_	7,591	7,591	5,499	(2,092)
Total Revenues	_	4,076,489	4,076,489	2,060,493	(2,015,996)
Expenditures					
Capital Outlay					
Equipment		89,900	89,900	0	89,900
Utility-Water		738,932	738,932	31,610	707,322
Utility-Sewer		1,603,887	1,603,887	452,193	1,151,694
Buildings & Improvement	_	1,657,252	1,657,252	1,547,934	109,318
Total Expenditures		4,089,971	4,089,971	2,031,737	2,058,234
Excess (Deficiency) of Revenues					
Over Expenditures		(13,482)	(13,482)	28,756	42,238
Cash Balance Beginning of Year	-	18,354	18,354	18,354	0
Cash Balance End of Year	\$_	4,872 \$	4,872	<u>47,110</u> \$	42,238
Reconciliation of Budgetary Basis to G Excess (Deficiency) of Revenues Net change in Due from Granto Excess (Deficiency) of Revenues	Over I r	Expenditures-Cash		0	

# SUPPLEMENTAL INFORMATION RELATED TO NON MAJOR FUNDS

#### NONMAJOR FUNDS

#### **Fire Protection**

To account for the operation and maintenance of the Village Fire Department. Financing is primarily from an annual state fire allotment. The fund was created by the authority of state grant provisions. (NMSA 59A-53-1)

#### **Law Enforcement**

To account for funds received from the State of New Mexico for law enforcement purposes. The fund was created by the authority of state grant provisions. (NMSA 29-13-3)

#### **Correction Fund**

To account for the collection of fines which are used to supplement the cost of prisoner housing. The fund was created by the authority of state statute. (Section 29-1301 NASA 1978)

#### **Gas Tax**

To account for the receipts and expenditures of special gasoline tax which is restricted for use in repairing and maintaining roads and streets within the municipality. The fund was created by the authority of state grant provisions. (NMSA 29-13-3)

#### Recreation

To account for the operation and maintenance of the Village's youth recreation program. Financing is provided by the state shared cigarette tax. The fund was created by the authority of state statute. (NMSA 7-12-15)

#### **Summer Food**

To account for the receipts and expenditures related to the state grants based upon agreement with the New Mexico Children, Youth and Families Department for the purpose of providing meals for the youth of Tularosa during the summer months when school nutritional facilities are not available. The fund was created by the authority of state grant provisions.

#### **Older American**

To account for the receipts and expenditures related to the Senior Citizens Center. The fund was created by the village ordinance.

#### **Debt Service**

To account for resources and payments made for debt service.

STATE OF NEW MEXICO VILLAGE OF TULAROSA NONMAJOR FUNDS Combining Balance Sheet June 30, 2011

	_	Special Revenue Funds				ds
	-	Fire Department		Law Enforcement		Correction
ASSETS						
Cash and Cash Equivalents Receivables	\$	4,542	\$	1	\$	2,568
Taxes		0		0		0
Restricted Cash		18		0		0
Total Assets	\$	4,560	\$	1	\$	2,568
LIABILITIES AND FUND BALANCE Liabilities						
Accounts Payable	\$	2,232	\$	0	\$	1,495
Accrued Salaries & Benefits	,	0	,	0		0
Total Liabilities	-	2,232		0		1,495
Fund Balance						
Restricted for, reported in						
Special Revenue Fund		2,328		1		1,073
Debt Service	-	0 000		0		0
Total Fund Balance	-	2,328		1		1,073
Total Liabilities and Fund Balance	\$	4,560	\$	1	\$	2,568

STATE OF NEW MEXICO VILLAGE OF TULAROSA NONMAJOR FUNDS Combining Balance Sheet June 30, 2011

	_	Special Revenue Funds			
	_	Gas Tax	Recreation		Summer Food
ASSETS					
Cash and Cash Equivalents Receivables	\$	127,728	678	\$	3,617
Taxes		6,537	0		0
Restricted Cash		24,488	0		0
Total Assets	\$	158,753	678	\$_	3,617
LIABILITIES AND FUND BALANCE Liabilities					
Accounts Payable	\$	0 9	§ 17	\$	0
Accrued Salaries & Benefits	,	0		•	0
Total Liabilities	_	0	17		0
Fund Balance Restricted for, reported in					
Special Revenue Fund		158,753	661		3,617
Debt Service		0	0		0
Total Fund Balance	_	158,753	661		3,617
Total Liabilities and Fund Balance	\$_	158,753	678	\$_	3,617

STATE OF NEW MEXICO VILLAGE OF TULAROSA NONMAJOR FUNDS Combining Balance Sheet June 30, 2011

	_	Special Revenue	_			
	_	Older American	_	Debt Service		Total
ASSETS						
Cash and Cash Equivalents Receivables	\$	501	\$	104,463	\$	244,098
Taxes		0		0		6,537
Restricted Cash		0		0		24,506
Total Assets	\$_	501	\$	104,463	\$	250,635
LIABILITIES AND FUND BALANCE Liabilities						
Accounts Payable	\$	66	\$	0	\$	3,810
Accrued Salaries & Benefits		2,054		0		2,054
Total Liabilities	_	2,120	_	0	_	5,864
Fund Balance						
Restricted for, reported in		(4.040)		0		404.044
Special Revenue Fund Debt Service		(1,619) 0		104.463		164,814
Total Fund Balance	_	(1,619)	-	104,463		104,463
TOTAL FULLA DAIATICE	_	(1,019)	-	104,463		269,277
Total Liabilities and Fund Balance	\$_	501	\$	104,463	\$	275,141

# STATE OF NEW MEXICO VILLAGE OF TULAROSA NONMAJOR FUNDS Combining Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2011

Special Revenue Funds Fire Law Department Enforcement Correction Revenues Taxes **Gross Receipts** 0 \$ 0 \$ 0 \$ Gasoline Other Charge for Services 0 0 0 Fines & Forfeitures 0 0 9,677 State & Local Grants 117,570 23,600 0 **Federal Grants** 0 0 Miscellaneous 34 2 2,272 **Total Revenues** 119,842 23,634 9.679 Expenditures Current **Public Safety** 112,030 28,703 9,049 Cultural & Recreation 0 0 0 Capital Outlay 0 0 0 **Debt Services** 0 Principal 10,981 0 Interest 220 0 0 123,231 28,703 9.049 **Total Expenditures** Excess (Deficiency) of Revenues Over Expenditures (3,389)(5,069)630 Other Financing Sources (Uses) Transfers In/Out Total Other Sources (Uses) 0 0 (3,389)630 Net Change in Fund Balance (5,069)5,070 Fund Balance at Beginning of Year 443

The notes to the financial statements are an integral part of this statement.

Fund Balance End of Year

1 \$

1,073

2,328 \$

# STATE OF NEW MEXICO VILLAGE OF TULAROSA NONMAJOR FUNDS Combining Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2011

	_	Special Revenue Funds			
		Gas Tax	Recreation	Summer Food	
Revenues					
Taxes	•	4 <b>=</b> 000 A			
Gross Receipts	\$	45,003 \$	0 \$	0	
Gasoline		66,584	0	0	
Other		•	215	0	
Charge for Services		0	0	0	
Fines & Forfeitures		0	0	0	
State & Local Grants		49,578	_	20,891	
Federal Grants		0	0	0	
Miscellaneous	_	24,678	7,138	236	
Total Revenues	_	185,843	7,353	21,127	
Expenditures Current					
Public Safety		0	0	0	
Cultural & Recreation		98,156	37,554	24,677	
Capital Outlay		49,578	0	0	
Debt Services				_	
Principal		17,505	0	0	
Interest	_	2,789	0	0	
Total Expenditures	_	168,028	37,554	24,677	
Excess (Deficiency) of Revenues Over Expenditures		17,815	(30,201)	(3,550)	
Over Experialtures	_	17,015	(30,201)	(3,330)	
Other Financing Sources (Uses) Transfers In/Out		0	30,206	0	
Total Other Sources (Uses)	_	0	30,206	0	
(,	_				
Net Change in Fund Balance		17,815	5	(3,550)	
Fund Balance at Beginning of Year	_	140,938	656	7,167	
Fund Balance End of Year	\$_	158,753 \$	661 \$	3,617	

# STATE OF NEW MEXICO VILLAGE OF TULAROSA

NONMAJOR FUNDS

Combining Statement of Revenues, Expenditures

and Changes in Fund Balance For the Year Ended June 30, 2011

		Special		
		Revenue		
		Older	Debt	
		American	Service	Total
Revenues				
Taxes				
Gross Receipts	\$	0 \$	0 \$	45,003
Gasoline		0	0	66,584
Other		0	0	215
Charge for Services		45,754	0	45,754
Fines & Forfeitures		0	0	9,677
State & Local Grants		117,935	0	329,574
Federal Grants		71,798	0	71,798
Miscellaneous		0	179	34,539
Total Revenues		235,487	179	603,144
		<u> </u>		<u> </u>
Expenditures				
Current				
Public Safety		0	0	149,782
Cultural & Recreation		283,196	0	443,583
Capital Outlay		24,541	0	74,119
Debt Services		,		•
Principal		0	50,000	78,486
Interest		0	6,301	9,310
Total Expenditures	•	307,737	56,301	755,280
	•			
Excess (Deficiency) of Revenues				
Over Expenditures		(72,250)	(56,122)	(152,136)
- 1 - 1 - 1 - 1	•	( , /	(, /	( - , ,
Other Financing Sources (Uses)				
Transfers In/Out		51,241	56,029	137,476
Total Other Sources (Uses)		51,241	56,029	137,476
,	•		<del></del>	
Net Change in Fund Balance		(21,009)	(93)	(14,660)
•		` ' '	,	, ,
Fund Balance at Beginning of Year		19,390	104,556	283,937
	•	<u> </u>	<u> </u>	,
Fund Balance End of Year	\$	(1,619) \$	104,463 \$	269,277

#### **VILLAGE OF TULAROSA**

SPECIAL REVENUE FUND-FIRE

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

		Budgeted /	Amounts Final	Actual (Budgetary Basis)	Variance with Final Budget- Over (Under)
Revenues					
State Grant	\$	117,570 \$	117,570 \$	117,570 \$	
Miscellaneous		2,076	0	2,272	2,272
Total Revenues	·	119,646	117,570	119,842	2,272
Expenditures Public Safety					
Operating Expenses		62,150	62,150	63,750	(1,600)
Debt Service		== 400	== 100	10.010	
Principal		55,420	55,420	46,048	9,372
Interest		0	0	11,201	(11,201)
Total Expenditures	·	117,570	117,570	120,999	(3,429)
Excess (Deficiency) of Revenues Over Expenditures		2,076	0	(1,157)	(1,157)
Cash Balance Beginning of Year	•	5,717	5,717	5,717	0
Cash Balance End of Year	\$	7,793 \$	5,717 \$	4,560 \$	(1,157)
Reconciliation of Budgetary Basis to G Excess (Deficiency) of Revenues ( Net change in Accounts Payabl Excess (Deficiency) of Revenues (	Over e	Expenditures-Cas		(1,157) (2,232) (3,389)	

#### **VILLAGE OF TULAROSA**

SPECIAL REVENUE FUND-LAW ENFORCEMENT

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

	_	Budgeted	Amounts	Actual (Budgetary	Variance with Final Budget-	
	_	Original	Final	Basis)	Over (Under)	
Revenues						
State Grant	\$	23,000 \$				
Investment Income	_	0	0	34	34	
Total Revenues	_	23,000	23,000	23,634	634	
Expenditures Public Safety						
Operating Expenses	_	23,600	23,600	28,703	(5,103)	
Total Expenditures		23,600	23,600	28,703	(5,103)	
Excess (Deficiency) of Revenues Over Expenditures	_	(600)	(600)	(5,069)	(4,469)	
Cash Balance Beginning of Year	_	5,070	5,070	5,070	0	
Cash Balance End of Year	\$_	4,470 \$	4,470	\$1	\$ (4,469)	
Reconciliation of Budgetary Basis to GAAP Basis  Excess (Deficiency) of Revenues Over Expenditures-Cash Basis  Excess (Deficiency) of Revenues Over Expenditures-GAAP Basis  \$\( (5,069) \)  (5,069)						

#### **VILLAGE OF TULAROSA**

SPECIAL REVENUE FUND-CORRECTION FUND

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

		Budgete Original	ed Amounts Final	_	Actual (Budgetary Basis)		Variance with Final Budget- Over (Under)
Revenues	_	Original	- I mai		Dasis)		Over (Orider)
Correction Fees	\$	6,688	\$ 6,688	\$	9,677	\$	2,989
Other	•	0	0	•	2	*	2
Total Revenues	_	6,688	6,688		9,679		2,991
Expenditures Public Safety							
Operating Expenses		6,688	6,688		7,554		(866)
Total Expenditures	_	6,688	6,688		7,554		(866)
Excess (Deficiency) of Revenues Over Expenditures		0	0		2,125		2,125
1.5					, -		, -
Cash Balance Beginning of Year	_	443	443		443		0
Cash Balance End of Year	\$_	443	\$ 443	\$	2,568	\$	2,125
Reconciliation of Budgetary Basis to GAAP Basis  Excess (Deficiency) of Revenues Over Expenditures-Cash Basis  Net change in Accounts Payable  Excess (Deficiency) of Revenues Over Expenditures-GAAP Basis  \$ 2,125 (1,495) (1,495) (1,495)							

#### **VILLAGE OF TULAROSA**

NON-MAJOR FUND-GAS TAX FUND

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

	Budgeted An		Actual (Budgetary	Variance with Final Budget-
	Original	Final	Basis)	Over (Under)
\$		, .		•
		•	,	3,511
	66,000	66,000		(16,422)
	0	0		24,678
_	172,743	172,743	188,903	16,160
	65,090	65,090	98,663	(33,573)
	103,849	103,849	49,578	54,271
	20,304	20,304	17,505	2,799
	0	0	2,789	(2,789)
	189,243	189,243	168,535	54,281
			_	
	(16,500)	(16,500)	20,368	36,868
	131,848	131,848	131,848	0
\$_	115,348 \$	115,348 \$	152,216	36,868
Over Ex le le	rpenditures-Cash		20,368 (3,060) 507	
	SAAP B Over Ex le le	Original  \$ 41,653 \$ 65,090 66,000 0 172,743  65,090 103,849 20,304 0 189,243  (16,500) 131,848  \$ 115,348 \$  SAAP Basis Over Expenditures-Cash le le	\$ 41,653 \$ 41,653 \$ 65,090 65,090 66,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Budgeted Amounts         (Budgetary Basis)           \$ 41,653 \$ 41,653 \$ 46,046 \$ 65,090 65,090 66,000 66,000 49,578 0 0 24,678 172,743 172,743 188,903           65,090 65,090 98,663 103,849 103,849 103,849 103,849 49,578 189,243 189,243 168,535           \$ (16,500) (16,500) 20,368 131,848 131,848 131,848 131,848 \$ 115,348 \$ 115,348 \$ 152,216 \$ \$ 6AAP Basis           Over Expenditures-Cash Basis   \$ 20,368 (3,060)   1507

#### **VILLAGE OF TULAROSA**

SPECIAL REVENUE FUND-RECREATION

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

	-	Budgeted Ar Original	mounts Final	Actual (Budgetary Basis)	Variance with Final Budget- Over (Under)
Revenues	-				
Cigarette Taxes	\$	0 \$	0 \$	450 \$	450
Contributions/Donations	_	7,135	7,135	7,138	3
Total Revenues	-	7,135	7,135	7,588	453
Expenditures Culture & Recreation					
Salaries		21,798	21,798	21,798	0
Benefits		1,678	1,678	2,557	(879)
Other	_	13,865	13,865	13,181	684
Total Expenditures	-	37,341	37,341	37,536	(195)
Excess (Deficiency) of Revenues Over Expenditures	-	(30,206)	(30,206)	(29,948)	258
Other Financing Sources (Uses) Transfers from General Fund Total Other Financing Sources	-	30,206	30,206	30,206	0
(Uses)	_	30,206	30,206	30,206	0
Net Change in Cash Balance		0	0	258	258
Cash Balance Beginning of Year	_	420	420	420	0
Cash Balance End of Year	\$	420 \$	420 \$	678_\$	258
Reconciliation of Budgetary Basis to GA Net Change in Cash Balance Net change in Taxes Receivable Net change in Accounts Payable Net Change in Fund Balance	AP	Basis	\$ \$	258 (236) (17) 5	

#### **VILLAGE OF TULAROSA**

SPECIAL REVENUE-SUMMER FOOD FUND

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget (Budgetary Basis) and Actual

For the Year Ended June 30, 2011

		Budgete Original	d Amounts Final	_	Actual (Budgetary Basis)	Variance with Final Budget- Over (Under)
	•			_	<del>, , , , , , , , , , , , , , , , , , , </del>	
Revenues						
State Grant	\$	26,032	\$ 26,032	\$	20,891 \$	(5,141)
Other	_	0	0		236	236
Total Revenues		26,032	26,032		21,127	(4,905)
Expenditures Cultural & Recreation						
Salaries		7,341	7,341		6,436	905
Benefits		562	562		498	64
Other		18,129	18,129	_	18,010	119
Total Expenditures		26,032	26,032	_	24,944	1,088
Excess (Deficiency) of Revenues		2	0		(0.047)	(0.047)
Over Expenditures		0	0		(3,817)	(3,817)
Cash Balance Beginning of Year		7,434	7,434		7,434	0
Cash Balance End of Year	\$	7,434	\$ 7,434	\$	3,617 \$	(3,817)
Reconciliation of Budgetary Basis to Excess (Deficiency) of Revenues Net change in Accounts Payal Excess (Deficiency) of Revenues	ole	Expenditures-C		\$ \$	(3,817) 267 (3,550)	

#### **VILLAGE OF TULAROSA**

SPECIAL REVENUE-OLDER AMERICAN FUND

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget (Budgetary Basis) and Actual

For the Year Ended June 30, 2011

For the Year Ended June 30, 2011		Budgete	ed A		_	Actual (Budgetary		Variance with Final Budget-
_	-	Original	_	Final		Basis)	_	Over (Under)
Revenues Program Income	\$	28,200	\$	28,200	\$	31,968	\$	3,768
Local Grant		6,000		6,000		6,000		0
County Subsidy		29,800		29,800		29,800		0
State Grant		93,310		93,310		91,436		(1,874)
Federal Grants								
IIIB		18,610		18,610		15,305		(3,305)
IIIC-1		26,932		26,932		27,469		537
IIIC-2		9,690		9,690		9,690		0
Cash in Lieu of Commodities		13,153		13,153		19,261		6,108
ARRA		0		0		73		73
Other		15,815		15,815		13,786		(2,029)
Total Revenues	•	241,510		241,510		244,788		3,278
Expenditures Culture and Recreation								
Salaries		155,146		155,146		157,385		(2,239)
Benefits		47,501		47,501		48,881		(1,380)
Other		72,897		72,897		78,109		(5,212)
Capital Outlay	-	25,000		25,000		24,541	_	459
Total Expenditures	-	300,544		300,544		308,916	_	(8,372)
Excess (Deficiency) of Revenues Over Expenditures		(59,034)	ı	(59,034)		(64,128)		(5,094)
·	-	•		, , ,	_	, , ,	_	, , ,
Other Financing Sources (Uses)								
Transfer From General Fund	_	59,034	_	59,034		51,241	_	(7,793)
Total Other Financing Sources	_	59,034		59,034	_	51,241	_	(7,793)
Net Change in Cash Balance		0		0		(12,887)		(12,887)
Cash Balance Beginning of Year	-	13,388		13,388		13,388	_	0
Cash Balance End of Year	\$	13,388	\$_	13,388	\$	501	\$_	(12,887)
Reconciliation of Budgetary Basis to GA Net Change in Cash Balance Net change in Due from Grantor Net change in Accounts Payable Net change in Accrued Salaries a Net change in Compensated Abs Net Change in Fund Balance	and l	3enefits			\$ \$_	(12,887) (9,301) 477 (2,054) 2,756 (21,009)		

#### **VILLAGE OF TULAROSA**

DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

	_	Budgeted An Original	nounts Final	Actual (Budgetary Basis)	Variance with Final Budget- Over (Under)
Revenues	_			,	
Investment Income	\$	0 \$	0 \$	179 \$	179
Total Revenues	_	0	0	179	179
Expenditures Debt Service					
Principal		50,000	50,000	50,000	0
Interest		5,985	5,985	5,985	0
Fiscal Charges		44	44	316	(272)
Total Expenditures	_	56,029	56,029	56,301	(272)
Excess (Deficiency) of Revenues Over Expenditures	_	(56,029)	(56,029)	(56,122)	(93)
Other Financing Sources (Uses) Transfer in from General Total Other Financing Sources	_	53,590	53,590	56,029	2,439
(Uses)	_	53,590	53,590	56,029	2,439
Net Change in Cash Balance		(2,439)	(2,439)	(93)	2,346
Cash Balance Beginning of Year	_	104,556	104,556	104,556	0
Cash Balance End of Year	\$_	102,117 \$	102,117 \$	104,463 \$	2,346
Reconciliation of Budgetary Basis to GA Net Change in Cash Balance Net Change in Fund Balance	AAP I	Basis	\$ <u>-</u> \$ <u>-</u>	(93) (93)	

#### **ENTERPRISE FUNDS**

Water, Sewer, and Solid Waste Funds- The Water, Sewer and Solid Waste Funds are used to account for the provision of water, sewer, and solid waste services to the residents of the Village. Activities of the fund include administration, operations and maintenance of the water and sewer system and billing and collection activities. The fund also accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest for water and sewer debt. All costs are financed through charges to utility customers with rates reviewed regularly and adjusted if necessary to ensure integrity of the funds.

#### **VILLAGE OF TULAROSA**

ENTERPRISE FUND-WATER

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

						Variance
					Actual	with Final
	_	Budgeted	Amounts	_	(Budgetary	Budget-
	_	Original	Final	_	Basis)	Over (Under)
Revenues						
Sales & Service	\$	684,535 \$	684,535	\$	664,420 \$	, ,
Fees		26,241	26,241		29,861	3,620
Miscellaneous	_	331	331	_	93,340	93,009
Total Revenues		711,107	711,107		787,621	76,514
Expenditures						
Salaries		304,860	304,860		337,850	(32,990)
Benefits		96,595	96,595		94,242	2,353
Other		237,292	237,292		241,939	(4,647)
Capital Outlay		23,683	23,683		24,764	(1,081)
Debt Service		20,000	20,000		21,701	(1,001)
Principal		69,245	69,245		51,385	17,860
Interest		0	0		17,859	(17,859)
Total Expenditures	_	731,675	731,675		768,039	(36,364)
·	_	, , , , , , , , , , , , , , , , , , ,	·	-		
Excess (Deficiency) of Revenues						
Over Expenditures		(20,568)	(20,568)		19,582	40,150
Cash Balance Beginning of Year		205,039	205,039		205,039	0
Cash Balance End of Year	\$	184,471 \$	184,471	\$	224,621 \$	40,150
	_				· · · · · · · · · · · · · · · · · · ·	
Reconciliation of Budgetary Basis to G	AAP B	asis				
Excess (Deficiency) of Revenues			sh Basis	\$	19,582	
Capital Outlay		•			24,764	
Depreciation					(102,664)	
Principal Paid					51,385	
Net change in Accounts Receiv	able				(1,517)	
Net change in Accounts Payabl					(4,681)	
Net change in Accrued Salaries		efits			(4,038)	
Net change in Accrued Interest					737	
Net change in Compensated Ab	sence	S			(2,153)	
Net change in Customer Depos					(5,830)	
Change in Net Assets				\$	(24,415)	
3				•	, -7	

#### **VILLAGE OF TULAROSA**

ENTERPRISE FUND-SEWER

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

	_	Budgeted A			Actual (Budgetary	Variance with Final Budget-	
Revenues	-	Original	Final	_	Basis)	Over (Under)	
Sales & Service	\$	134,556 \$	134,556	¢	135,416 \$	860	
Connection Fees	Ψ	4,267	4,267	Ψ	2,018	(2,249)	
Investment Income		3,215	3,215		140	(3,075)	
Total Revenues	-	142,038	142,038	_	137,574	(4,464)	
Expenditures							
Salaries		66,518	66,518		81,851	(15,333)	
Benefits		15,805	15,805		17,299	(1,494)	
Other		54,675	54,675		53,143	1,532	
Debt Service							
Principal		5,040	5,040		1,000	4,040	
Interest	_	0	0		4,040	(4,040)	
Total Expenditures	_	142,038	142,038	_	157,333	(15,295)	
Excess (Deficiency) of Revenues							
Over Expenditures		0	0		(19,759)	(19,759)	
Cash Balance Beginning of Year	-	62,563	62,563	_	62,563	0	
Cash Balance End of Year	\$	62,563 \$	62,563	\$_	42,804 \$	(19,759)	
Excess (Deficiency) of Revenues Over Expenditures-Cash Basis \$ (19,759)  Depreciation 147,902  Principal Payment 1,000  Net change in Accounts Receivable (585)  Net change in Accounts Payable 1,113  Net change in Accrued Salaries & Benefits (880)  Net change in Accrued Interest 20  Net change in Compensated Absenses (406)  Change in Net Assets \$ 128,405							

#### **VILLAGE OF TULAROSA**

**ENTERPRISE FUND-SOLID WASTE** 

Statement of Revenues, Expenditures, and Changes in Cash Balance -

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2011

		Budgeted A Original	mounts Final	-	Actual (Budgetary Basis)	Variance with Final Budget- Over (Under)
Revenues	'-					
Sales & Service	\$	189,147 \$	189,147	\$	216,401 \$	27,254
Enviromental Gross Receipts Tax		61,069	61,069		18,000	(43,069)
Other		5,555	5,555	_	4,522	(1,033)
Total Revenues		255,771	255,771	-	238,923	(16,848)
Expenditures						
Salaries		46,800	46,800		42,169	4,631
Benefits		22,858	22,858		19,748	3,110
Other		95,581	95,581		102,362	(6,781)
Debt Service						
Principal		45,266	45,266		30,503	14,763
Interest		0	0	_	14,809	(14,809)
Total Expenditures		210,505	210,505	-	209,591	914
Excess (Deficiency) of Revenues						
Over Expenditures		45,266	45,266		29,332	(15,934)
Cash Balance Beginning of Year		166,340	166,340		166,340	0
Cash Balance End of Year	\$	211,606 \$	211,606	\$	195,672 \$	(15,934)
Reconciliation of Budgetary Basis to G Excess (Deficiency) of Revenues C Depreciation Principal Payment Net change in Taxes Receivable Net change in Accounts Receiva Net change in Accounts Payable Net change in Accrued Salaries Net change in Accrued Interest Net change in Compensated Ab Change in Net Assets	Over eable e & Be	Expenditures-Cas	h Basis	\$	29,332 (32,532) 30,503 (647) 367 (2,383) (509) 40 (601) 23,570	

#### **VILLAGE OF TULAROSA**

Schedule of Expenditures of Federal Awards

For the Year Ended June 30, 2011

	Federal		Total Federal
Federal Agency/Pass Through	CFDA	State	Awards
Grantor/Program Title	Number	ID Number	Expended
			 •
US Department of Agriculture Water and Waste Disposal Systems for Rural			
communities	10.760		\$ 452,190
US Department of Housing and Urban Development Pass through New Mexico Environmental Protection Ag Community Development Block	gency		
Grants/Entitlement Grants	14.218		 494,265
US Department of Health Services Pass through the Area Agency on Aging			
ARRA-Aging Home-Delivered Nutrition Services			
for States	93.705		73
Nutrition Services Incentive Program Special Programs for Aging-Title III, Part B- Grants for Supportive Services and Senior	93.053		19,261
Centers Special Programs for Aging-Title III, Part C	93.044		15,305
Nutrition Services	93.045		37,159
Total US Department of Health Services	00.0.0		71,798
Total Federal Assistance			\$ 1,018,253

See accompanying notes to the Schedule of Expenditures of Federal Awards

#### **VILLAGE OF TULAROSA**

Notes to the Schedule of Expenditures of Federal Awards June 30, 2011

# Note 1: Significant Accounting Policies used in preparing the Schedule of Expenditure of Federal Awards

The modified accrual basis was used to prepare the Schedule of Expenditures of Federal Awards

#### Note 2: Insurance Requirements

There are no insurance requirements on the federal awards disclosed on the Schedule of Expenditures of Federal Awards

#### Note 3: Loans or Loan Guarantees

There was a loan outstanding at year end.

	DeAun Willoughby CPA, PC		
	Certified Public Accountant	Innsdale Terrace, Clovis, NM 88101	
		(855) 253-4313	

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance with *Government Auditing Standards* 

Mr. Hector H. Balderas State Auditor of the State of New Mexico Board Members of the Village of Tularosa

Mr. Balderas and Members of the Board

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, the budgetary comparisons of the general fund, budgetary comparisons for the major capital project funds and the combining individual funds and related budgetary comparison presented as supplemental information of the Village of Tularosa (Village) as of and for the year ended June 30, 2011, and have issued our report thereon dated July 27, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and correct on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies in internal control over financial reporting; 10-2, 10-3, 11-1, 11-2, and 11-3. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Village's financial statements are free of material misstatement, we performed tests of it's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and which are described in the accompanying schedule of findings and questioned costs; 09-1, 10-2, 10-3, 11-1, 11-2, 11-3, 11-4 and 11-5.

The Village's responses to the findings identified in our audit as described in the accompanying schedule of findings and questioned cost. We did not audit the Village's responses and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the administration, the board members, the Public Education Department, the Office of the State Auditor, the New Mexico State Legislature and federal grantors and is not intended to be and should not be used by anyone other than these specified parties.

July 27, 2012

De'lun Will oughby CPA PC

DeAun Willoughby CPA, PC	
Certified Public Accountant	Innsdale Terrace, Clovis, NM 88101
	(855) 253-4313

Report on Compliance with Requirements
Applicable to Each Major Program and Internal Control
Over Compliance in Accordance With OMB Circular A-133

Mr. Hector Balderas State Auditor of the State of New Mexico Board Members of the Village of Tularosa

Mr. Balderas and Members of the Board

#### Compliance

We have audited Village of Tularosa (Village) compliance with the types of compliance requirements described in the OMB A-133 Compliance Supplement that could have a direct and material effect on each of the Village's major federal programs for the year ended June 30, 2011. The Village's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Village's management. Our responsibility is to express an opinion on the Village's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Village's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Village's compliance with those requirements.

In our opinion, the Village complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2011. However, the results of our auditing procedures disclosed one instance of noncompliance with those requirements, which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying schedule of findings and guestioned costs as item 11-1.

#### Internal Control Over Compliance

Management of the Village, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Village's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the board members, the Office of the State Auditor, the New Mexico Department of Finance and Administration, the New Mexico State Legislature and federal grantors and is not intended to be and should not be used by anyone other than these specified parties.

July 27, 2012

De'Aun Willoughby CPA PC

#### **VILLAGE OF TULAROSA**

Schedule of Findings and Questioned Costs

For the Year Ended June 30, 2011

#### A. SUMMARY OF AUDIT RESULTS

Type of auditor's report issued Unqualified

Internal control over financial reporting

\* Material weaknesses identified?

\* Significant deficiencies identified? Yes

Noncompliance material to financial statements noted?

Federal Awards

Internal control over major programs:

\* Material weaknesses identified?

\* Significant deficiencies identified?

Type of auditor's report issued on compliance for major programs

Unqualified

Any audit findings disclosed that are required to be

reported in accordance with section 510(a) of Circular A-133 No

Identification of major programs:

CFDA Numbers)	Name of Federal Program of Cluster	
	Water and Waste Disposal Systems for	
10.760	Rural communities	
	Community Development Block	
14.218	Grants/Entitlement Grants	

Dollar threshold used to distinguish between type A and type B programs: \$ 300,000

Audited qualified as low risk auditee No

#### **VILLAGE OF TULAROSA**

Schedule of Findings and Questioned Costs

June 30, 2011

#### **Federal Award Findings**

#### **Prior Year Audit Findings**

There were no audit findings for the prior year.

#### 11-1 Late Filed Data Collection Form and Reporting Package to the Federal Clearinghouse-

#### Compliance

#### Condition

The audit report was filed after the due date.

#### Criteria

As required by OMB Circular A-133.320, the reporting package is due nine months after the fiscal vear end.

#### Cause

The audit could not be completed timely because the District did not contract with an auditor until after the due date of the audit.

#### Effect

Late report filing is an instance of noncompliance with the District's internal controls related to financial reporting.

#### Recommendation

Care should be taken to ensure that the data collection form and reporting package are completed in a timely fashion.

#### Response

We will complete the data collection forms timely in the future.

#### **Financial Statement Audit Findings**

Prior Year Audit Findings		<u>Status</u>
09-1	Preparation of Financial Statements	Repeated
10-1	Use of Incorrect Pledged Collateral	Resolved
10-2	Budget	Modified & Repeated
10-3	Cash Appropriations in Excess of Available Cash Balances	Modified & Repeated

#### **Current Year Audit Findings**

#### 09-1 Preparation of Financial Statements-Compliance

#### Condition

The Village's employees or management do not have the qualifications and training to apply GAAP in recording their financial transactions and preparing their financial statements.

#### Criteria

According to the SAS 112: SAO Rule 2.2.2.8 J (4) if the auditor prepares the financial statements, it should be included as a finding.

#### **Effect**

By preparing the financial statements, the auditors are auditing their own work product.

#### Cause

The Village is so small, it cannot afford to hire personnel that have adequate qualifications and training to prepare the financial statements.

#### Recommendation

The Village should hire someone with adequate qualifications and training to prepare the financial statements.

#### Response

Our Village is so small and does not have sufficient funding to hire personnel to prepare the financial statements. We chose to receive a finding rather than spend additional funds hiring personnel capable of preparing our financial statements.

### 10-2 Budget-Internal Control & Compliance Condition

The Village has maintained expenditures at the fund level in which actual expenditures exceeded budgetary authority in the following funds:

Major Funds	Amount
General	(23,917)
Water	(36,365)
Sewer	(15,294)
Nonmajor Funds	
Fire	(3,429)
Law Enforcement	(5,103)
Corrections	(865)
Recreation	(196)
Older American	(8,371)
Debt Service	(272)

#### Criteria

Sound financial management and state regulation (6.20.2.9(A), NMAC) and state statutes (§§ 22-8-5 - 12.2, NMSA 1978), require that budgets not be exceeded at the legal level of control. A Village's expenditure function is deemed to be the legal level of control.

#### **Effect**

As a result, the Village has failed to comply with New Mexico law, and the control established by the use of budgets has been compromised. Continued over-expenditure of budgeted balances may result in unnecessary usage of operating funds to absorb over-expenditures.

#### Cause

The Village failed to make the appropriate budgetary adjustment requests and transfers to the

above listed funds, which would alleviate over-expenditure within the functions prior to the year end.

#### Recommendation

The Village must establish a policy of budgetary review at year-end, and make the necessary budget adjustments.

#### Response

The Village will make the appropriate budgetary adjustment requests and transfers as needed and will review the budget at year-end.

## 10-3 Cash Appropriations in Excess of Available Cash Balances-Internal Control & Compliance Condition

The Village maintained a deficit budget in excess of available cash balance in the Older American Fund of \$(1,619).

#### Criteria

Section 2.2.2.10. (P) (1), NMAC, requires all funds, with the exception of agency funds, to be budgeted by the local governing body and submitted to the DFA for approval. Cash balances rebudgeted to make up the deficit budgeted revenues that do not cover the budgeted expenditures, cannot exceed the actual cash balance available at the end of the prior year.

#### Effect

The Village will be required to supplement this budget deficit in this fund with cash reserves from other funds. This supplement may lead to financial difficulties and deplete the budget in other funds.

#### Cause

The Village lacks a proper procedure to ensure that sufficient beginning cash balances exist to absorb budget deficits later in the fiscal year.

#### Recommendation

The Village should review the budget for future years to insure that all funds have adequate budget authority for budgeted expenditures. Greater attention should be given to the budget monitoring process and the end of the year cash balance estimates.

#### Response

The Village has implemented a policy whereby they will review and compare the June 30th reconciled cash balances in each fund to ensure that budgeted cash balances are sufficient for the fund's purposes. If this review reveals a that there is not sufficient cash to balance the budget, budget amendments will be made.

### 11-2 Use of a Credit Card by the Village - Internal Control & Compliance

During the test of expenditures we found that the Village had a Bank of America credit card and a Wal-Mart credit card.

#### Criteria

In accordance with Laws of 2007, Regular session, Chapter 28, Section 3, Subsection L states, "Except for gasoline credit cards used solely for operation of official vehicles, telephone credit cards used solely for official business and procurement cards used as authorized by section 6-5-9(I) NMSA 1978, none of the appropriations contained in the General Appropriation Act of 2007 may be expended for payment of agency-issued credit card invoices."

#### **Effect**

The Village potentially could lose spending control with this card as the purchases do not have to follow the Village's purchase order system. In addition the Village has a potential risk of loss and theft through inappropriate purchases by an employee or the loss of control of the credit card number resulting in fraudulent use.

#### Cause

The Village was not aware that credit cards were not allowable.

#### Recommendation

The Village should immediately cancel the credit card and only utilize procurement cards authorized by Section 6-5-9(I) NMSA 1978.

#### Response

The Village was not aware that it was illegal to enter into an agreement with credit cards. The credit card has been cancelled and the account closed. The Village is currently looking into state approved procurement/purchasing cards.

#### 11-3 Disposition of Property-Internal Control & Compliance

#### Condition

The Village disposed of the Recreation Van and the Older American Van with out following the requirements of the disposal of fixed assets.

#### Criteria

In accordance with Sections 13-6-1 and 13-6-2 NMSA 1978Sections 13-6-1 and 13-6-2 NMSA 1978 govern the disposition of obsolete, worn-out or unusable tangible personal property owned by state agencies, local public bodies, school districts, and state educational institutions. At least thirty days prior to any disposition of property on the agency inventory list described below in Subsection Y of 2.2.2.10 NMAC, written notification of the official

#### **Effect**

The Village is not in compliance and risks the misappropriation of assets.

#### Cause

The Village was not aware of the requirements.

#### Recommendation

The Village should make every effort to comply with state statutes when disposing of fixed assets.

#### Response

The Village will follow the requirements when disposing fixed assets in the future.

#### 11-4 Expenditures-Internal Control & Compliance

#### Condition

The following were found when testing of expenditures:

- (1) \$10,010 was paid for injuries incurred for a voluntary fireman because the incorrect coverage was selected for voluntary firemen.
- (2) 4 computers were coded to financial administration as a copier machine.
- (3) A late penalty fee of \$39 was included on a credit card. See finding 11-1.
- (4) Of a sample of 269 items, 4 expenditures were missing purchase orders, 4 purchase orders were issued after the invoice date and 1 did not include all of the supporting documentation.
- (5) There were 2 times the Village's credit card was used by a board member for personal charges. There was no evidence that the Village was reimbursed for the personal expenses.

#### Criteria

In accordance with 6.20.2.17 Purchasing each entity shall establish and implement written policies and procedures for purchasing which shall be in compliance with the Procurement Code, Section 13-1-21 et seg, NMSA 1978.

#### Effect

Without proper documentation and following the procurement act, there are not adequate controls Cause

Everyone makes mistakes and no one is perfect. The mistakes found are typical.

#### Recommendation

All staff should strive to follow procurement requirements and document such so that mistakes are found quickly and dealt with promptly.

#### Response

We will strive to do the very best at our jobs as possible to avoid the above mentioned problems.

#### 11-5 Late Audit Report - Compliance

#### Condition

The audit report was not timely submitted to the State Auditor by the due date of December 1, 2011. The audit report was received by the State Auditor's Office by July 31, 2012.

#### Criteria

All audit reports should be submitted to the State Auditor by the required due date according the State Auditors Rule 2.2.2 9 A (1) ( c ).

#### Cause

The Village was a single audit and the contract had to be amended.

#### **Effect**

The users of the financial statements such as legislators, creditors, bondholders, state and federal grantors, etc., do not have timely audit reports and financial statements for their review. Late audit report could have an effect on state and federal funding.

#### Recommendation

The Village and auditor should make every effort to assure the audits are completed timely.

#### Response

The Village will contract with the auditor for a single audit when required.

#### **Financial Statement Preparation**

The financial statements were prepared by DeAun Willoughby, CPA. However, management is responsible for the contents of the Financial Statements.

#### **Exit Conference**

An exit conference was held on July 27, 2012. In attendance were Ray Cordova-Mayor, Dianna Brusuelas-Clerk, Monica Voorbach-Payroll Clerk, Valarie Delgado-Accounts Payable Clerk and De'Aun Willoughby, CPA.