# Village of Milan, New Mexico

Financial Statements, Supplementary Information and Independent Auditors' Report June 30, 2012

Harshwal & Company LLP Certified Public Accountants 500 Marquette Ave NW, Suite 280 Albuquerque, NM 87102 (505) 814-1201

# VILLAGE OF MILAN, NEW MEXICO

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# VILLAGE OF MILAN, NEW MEXICO

# **List of Principal Officials**

# June 30, 2012

#### **Elected Officials**

Tom Ortega Mayor

Vivian Brumbelow Mayor Pro-Tem

Ellen Baca Trustee

George Knotts Trustee

Helen Dayan Trustee

### **Administrative Officials**

Marcella Sandoval Village Manager

Esther Barnes Payroll Clerk and Human Resources



#### INDEPENDENT AUDITORS' REPORT

Mr. Hector H. Balderas, State Auditor and Mr. Tom Ortega, Mayor and The Village Trustees Village of Milan, New Mexico

We have audited the accompanying basic financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the budgetary comparison of the general fund of the Village of Milan (Village), as of and for the year ended June 30, 2012, which collectively comprise the Village's basic financial statements as listed in the table of contents. We also have audited the financial statements of each of the Village's nonmajor governmental funds presented as supplementary information in the accompanying combining and individual fund financial statements and schedules, and budgetary comparisons as of and for the year ended June 30, 2012, as listed in the table of contents. These financial statements are the responsibility of the Village's management. Our responsibility is to express opinions on these financial statements based on our audit.

Except as discussed in the following paragraph we conducted our audit in accordance with auditing standards generally accepted in the United States of America and with the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

During the year ending June 30, 1998, the Village entered into an Arbitration and Partial Settlement Agreement (agreement) (as described in Note 14). The agreement transferred 17.41% ownership in the Wastewater Treatment facility (facility) to the Village. The agreement requires the Village to make payments to the City of Grants. These payments should be recalculated yearly based upon flow data from the Wastewater Treatment facility. As of the date of this audit the Village has not accounted for its ownership interest in the Wastewater Treatment facility, and the yearly payments have not been adjusted based upon the flow data. It was not practicable to extend our procedures sufficiently to determine if the Village should recognize net income or loss, additional capital assets or additional liabilities from its ownership in the Waste Water Treatment Facility.

Because of the matters discussed in the preceding paragraph, the scope of our work was not sufficient to enable us to express, and we do not express, an opinion on the proprietary portion of the Statement of Net Assets and Statement of Activities, and the Balance Sheet, Statement of Revenues, Expenses and Changes in Fund Net Assets, Statement of Cash Flows and Statement of Revenues and Expenses - Budget and Actual which are related to the Joint Utility enterprise fund.

In our opinion, with the exception of the statements disclaimed above, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Village, as of June 30, 2012, and the respective changes in financial position, and the budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the financial position for the nonmajor governmental funds of the Village, as of June 30, 2012, and the respective changes in financial position thereof, and the respective budgetary comparisons for the nonmajor governmental funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated November 28, 2012 on our consideration of the Village's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* and should be considered in assessing the results of our audit.

The Village has omitted the Management's Discussion and Analysis that Governmental Accounting Standards Board requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Our audit was conducted for the purpose of forming opinions on the basic financial statements, the combining and individual fund financial statements, and the budgetary comparisons of the Village. The supplemental schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Harshwal & Company LLP Certified Public Accountants

Hasshwal & Company LLP

Albuquerque, New Mexico November 28, 2012

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF NET ASSETS June 30, 2012

	G	overnmental Activities		usiness-type Activities		Total
ASSETS						
Cash and cash equivalents	\$	2,105,056	\$	1,119,454	\$	3,224,510
Investments				337,531		337,531
Receivables						
Taxes						
Gross receipts tax		416,650		7,304		423,954
Gasoline tax		32,594				32,594
Utility billing, net of allowance		ŕ		276,487		276,487
Restricted cash				61,450		61,450
Capital reserve fund				140,000		140,000
Capital assets, not depreciated		654,006		2,340,000		2,994,006
Capital assets, net of accumulated depreciation		8,072,374		3,986,339		12,058,713
•	_			0.260.565	_	10.540.245
Total assets	_	11,280,680	_	8,268,565	-	19,549,245
LIABILITIES						
Accounts payable		9,733				9,733
Accrued compensation and benefits		71,229		60,049		131,278
Gross receipts tax payable		, 1,22		14,553		14,553
Interest payable				10,689		10,689
Deposit payable				98,269		98,269
• • •				J0, <b>2</b> 0J		JO,20J
Non current liabilities:						
Compensated absences, due in one year		42,105		5,115		47,220
Long-term liabilities, due in one year		136,814		155,466		292,280
Long-term liabilities, due in more than one year	_	383,423	_	1,631,158	-	2,014,581
Total liabilities	_	643,304	_	1,975,299	_	2,618,603
NET ASSETS						
Invested in capital assets, net of related debt		8,206,143		4,539,715		12,745,858
Restricted for debt service		134,081		35,678		169,759
Unrestricted		2,297,152		1,717,873		4,015,025
Total net assets	\$	10,637,376	<b>\$</b>	6,293,266	<b>\$</b>	16,930,642
i otal fiet assets	~=	-,,-,-	~=	-,, <b>-</b> 0	*=	=,===,=:2

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF ACTIVITIES Year Ended June 30, 2012

Net (Expense) Revenue and Change in Net Assets

	Assets
Program Revenues	Primary Government
Operating Capital Charges for Grants and Grants and Govern	Business-
Functions/ Programs Expenses Services Contributions Contributions Activ	21
Primary government:	Tienvines Total
Governmental activities	
	\$ (946,623)
	20,364) (820,364)
	01,160 401,160
Culture and	
recreation 527,599 (52	27,599) (527,599)
Interest on long-term	
debt <u>10,396</u>	(10,396)
Total government	
activities <u>2,932,057</u> <u>120,121</u> <u>380,544</u> <u>527,570</u> <u>(1,90</u>	0 (1,903,822)
Business-type activities:	
Joint Utilities 1,354,179 1,766,052	411,873 411,873
Total business-type	111,075
activities 1,354,179 1,766,052 0 0	0 411,873 411,873
1,55 1,175 1,7700,002	0 111,075
Total primary	
government \$\\\\ 4,286,236 \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	03,822) \$ 411,873 \$ (1,491,949)
General Revenues:	22 200
	\$3,290 \$ 83,290 200,806
	200,896       200,896       10,681       1,910,681
•	10,681     1,910,681       17,162     317,162
Cigarette taxes	2 2
	2,970 2,970
C	17,479 17,479
	26,412 26,412
	3,194 \$ 925 4,119
Debt	5,151
	36,791 2,253,168 2,639,959
	(61,067) (73,464) (2,634,531)
	37,810 2,180,629 2,568,439
	16,012) 2,592,502 1,076,490
	53,388 3,700,764 15,854,152
Net assets - end of year \$\frac{10.63}{20.63}\$	<u>37,376</u> \$ <u>6,293,266</u> \$ <u>16,930,642</u>

The accompanying notes are an integral part of these financial statements.

# VILLAGE OF MILAN, NEW MEXICO BALANCE SHEET -GOVERNMENTAL FUNDS June 30, 2012

		Major		Nonmajor	
		Fire	Co-op Street	Government	
	General	Protection	<u>Improvement</u>	al Fund	Total
ASSETS					
Cash and cash equivalents	\$ 1,350,811	\$ 32,258	\$ 279,494	\$ 442,493	\$ 2,105,056
Investments		1		2	3
Gross receipts tax	414,352			2,298	416,650
Gasoline tax				32,594	32,594
Due from other funds	72,057				<u>72,057</u>
<b>Total assets</b>	1,837,220	32,259	279,494	477,387	2,626,360
LIABILITIES AND FUND	BALANCES				
LIABILITIES					
Accounts payable	9,733				9,733
Accrued compensation	,				,
and benefits	70,485			744	71,229
Due to other funds	70,514			1,543	72,057
<b>Total liabilities</b>	150,732	0	0	2,287	153,019
FUND BALANCES					
Assigned for:					
General fund	1,686,488			74,799	1,761,287
Restricted for:	1,000,100			71,700	1,701,207
Capital projects funds			279,494	72,220	351,714
Special revenue funds		32,259	275,151	194,000	226,259
Debt service				134,081	134,081
Total fund balances	1,686,488	32,259	279,494	475,100	2,473,341
Total liabilities and					
fund balances	\$ <u>1,837,220</u>	\$ 32,259	\$ <u>279,494</u>	\$ 477,387	\$ <u>2,626,360</u>

# VILLAGE OF MILAN, NEW MEXICO RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS June 30, 2012

Amounts reported for governmental activities in the statement of net assets are different because:

Total fund balance - governmental funds	\$	2,473,341
Accrued compensated absences not payable from current revenues		(42,105)
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.		8,726,380
Long-term liabilities, including capital leases payable, are not due and payable in the current period and, therefore, are not reported in the governmental fund.		(520,237)
Net assets- government activities	\$_	10,637,376

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS Year Ended June 30, 2012

	Major						
						o-op Street	
_	_	General	F	re Protection	In	nprovement	
Revenues Taxes Licenses, permits, fees and fines	\$	2,209,923 69,992					
Federal sources - Intergovernmental Non-federal sources - Intergovernmental Interest Rent		391,219 2,109 26,412	\$	206,436	\$	903	
Miscellaneous		146		55			
Total revenues	_	2,699,801	_	206,500	_	903	
Expenditures General government Public safety Highways and streets Culture and recreation		1,026,866 749,519 470,801		51,313			
Debt service - principal				11,863			
Debt service - interest				386			
Capital outlay	_	375,989	-	493,569	_	379,902	
Total expenditures	_	2,623,175	_	557,131	_	379,902	
(Deficiency) excess of revenues over expenditures before other financings sources	_	76,626	_	(350,631)	_	(378,999)	
Other Financing Sources (Uses) Operating transfer in Operating transfer out Debt Proceeds		78,658 (1,402,777)		88,857 326,157		105,644 (442,127)	
<b>Total other financing sources (uses)</b>		(1,324,119)	_	415,014		(336,483)	
Net change in fund balances	_	(1,247,493)	-	64,383	_	(715,482)	
<u> </u>	_		-	_	_		
Fund balance, beginning of year	-	2,933,981	-	(32,124)	_	994,976	
Fund balance, end of year	\$_	1,686,488	\$	32,259	\$_	279,494	

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS Year Ended June 30, 2012

Revenues         Governmental Fund         Total           Taxes         \$ 305,077         \$ 2,515,000           Licenses, permits, fees and fines         50,154         120,146           Federal sources - Intergovernmental Interest         288,062         288,062           Non-federal sources - Intergovernmental Interest         173         3,194           Rent         26,412         26,412           Miscellaneous         300         501           Total revenues         683,117         3,590,321           Expenditures         683,117         3,590,321           Expenditures         1,922         1,028,788           Public safety         24,663         825,495           Highways and streets         312,353         312,353           Culture and recreation         470,801           Debt service - principal         86,000         97,863           Debt service - interest         10,010         10,396           Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         713,632		N	onmajor		
Revenues         305,077         \$ 2,515,000           Licenses, permits, fees and fines         50,154         120,146           Federal sources - Intergovernmental         288,062         288,062           Non-federal sources - Intergovernmental         39,351         637,006           Interest         173         3,194           Rent         26,412           Miscellaneous         300         501           Total revenues         683,117         3,590,321           Expenditures         683,117         3,590,321           Expenditures         24,663         825,495           Public safety         24,663         825,495           Highways and streets         312,353         312,353           Culture and recreation         470,801           Debt service - principal         86,000         97,863           Debt service - interest         10,010         10,396           Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         70,613         2(2,561,067)         326,157					
Taxes       \$ 305,077       \$ 2,515,000         Licenses, permits, fees and fines       50,154       120,146         Federal sources - Intergovernmental       288,062       288,062         Non-federal sources - Intergovernmental       39,351       637,006         Interest       173       3,194         Rent       26,412         Miscellaneous       300       501         Total revenues       683,117       3,590,321         Expenditures       683,117       3,590,321         Expenditures       24,663       825,495         Public safety       24,663       825,495         Highways and streets       312,353       312,353         Culture and recreation       470,801         Debt service - principal       86,000       97,863         Debt service - interest       10,010       10,396         Capital outlay       31,738       1,281,198         Total expenditures       466,686       4,026,894         (Deficiency) excess of revenues over expenditures before other financings sources       216,431       (436,573)         Other Financing Sources (Uses)       716,163       (2,561,067)         Operating transfer out       (716,163)       (2,561,067)         <			Fund		Total
Licenses, permits, fees and fines         50,154         120,146           Federal sources - Intergovernmental         288,062         288,062           Non-federal sources - Intergovernmental         39,351         637,006           Interest         173         3,194           Rent         26,412           Miscellaneous         300         501           Total revenues         683,117         3,590,321           Expenditures         683,117         3,590,321           Expenditures         24,663         825,495           Highways and streets         312,353         312,353           Culture and recreation         470,801           Debt service - principal         86,000         97,863           Debt service - interest         10,010         10,396           Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings         216,431         (436,573)           Other Financing Sources (Uses)         Operating transfer out         (716,163)         (2,561,067)           Operating transfer out         (716,163)         (2,561,067)         326,157           Total other financing sourc	Revenues		_		
Licenses, permits, fees and fines         50,154         120,146           Federal sources - Intergovernmental         288,062         288,062           Non-federal sources - Intergovernmental         39,351         637,006           Interest         173         3,194           Rent         26,412           Miscellaneous         300         501           Total revenues         683,117         3,590,321           Expenditures         683,117         3,590,321           Expenditures         24,663         825,495           Public safety         24,663         825,495           Highways and streets         312,353         312,353           Culture and recreation         470,801           Debt service - principal         86,000         97,863           Debt service - interest         10,010         10,396           Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         Operating transfer out         (716,163)         (2,561,067)           Operating transfer out         (716,163)	Taxes	\$	305,077	\$	2,515,000
Federal sources - Intergovernmental Non-federal sources - Intergovernmental Interest Rent 26,412         39,351 637,006           Interest Rent Rent Miscellaneous 300         300         501           Total revenues 683,117         3,590,321           Expenditures General government Public safety Public safety 24,663 825,495         24,663 825,495           Highways and streets Culture and recreation Debt service - principal Debt service - principal Public service - interest 10,010 10,396         470,801           Debt service - interest Capital outlay 31,738 1,281,198         1,281,198           Total expenditures (Deficiency) excess of revenues over expenditures before other financings sources (Uses) Operating transfer in Operating transfer out (716,163) (2,561,067) Debt Proceeds         113,632 386,791 (2,561,067) (2,561	Licenses, permits, fees and fines		50,154		
Non-federal sources - Intergovernmental Interest         39,351         637,006           Interest         173         3,194           Rent         26,412           Miscellaneous         300         501           Total revenues           Expenditures         683,117         3,590,321           Expenditures         1,922         1,028,788           Public safety         24,663         825,495           Highways and streets         312,353         312,353           Culture and recreation         470,801           Debt service - principal         86,000         97,863           Debt service - interest         10,010         10,396           Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         Operating transfer in         113,632         386,791           Operating transfer out         (716,163)         (2,561,067)           Debt Proceeds         326,157           Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund					
Interest Rent         173         3,194           Rent         26,412           Miscellaneous         300         501           Total revenues         683,117         3,590,321           Expenditures         9         1,922         1,028,788           Public safety         24,663         825,495           Highways and streets         312,353         312,353           Culture and recreation         470,801           Debt service - principal         86,000         97,863           Debt service - interest         10,010         10,396           Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         0perating transfer in         113,632         386,791           Operating transfer out         (716,163)         (2,561,067)           Debt Proceeds         326,157           Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200					· ·
Rent Miscellaneous         300 501           Total revenues         683,117         3,590,321           Expenditures         683,117         3,590,321           Expenditures         1,922 1,028,788           Public safety         24,663 825,495           Highways and streets         312,353 312,353           Culture and recreation         470,801           Debt service - principal         86,000 97,863           Debt service - interest         10,010 10,396           Capital outlay         31,738 1,281,198           Total expenditures         466,686 4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431 (436,573)           Other Financing Sources (Uses)         Operating transfer in 113,632 386,791           Operating transfer out (716,163) (2,561,067)         326,157           Total other financing sources (uses)         (602,531) (1,848,119)           Net change in fund balances         (386,100) (2,284,692)           Fund balance, beginning of year         861,200 4,758,033	<u> </u>				
Miscellaneous         300         501           Total revenues         683,117         3,590,321           Expenditures         General government         1,922         1,028,788           Public safety         24,663         825,495           Highways and streets         312,353         312,353           Culture and recreation         470,801           Debt service - principal         86,000         97,863           Debt service - interest         10,010         10,396           Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         Operating transfer in         113,632         386,791           Operating transfer out         (716,163)         (2,561,067)           Debt Proceeds         326,157           Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200         4,758,033			-,-		
Total revenues         683,117         3,590,321           Expenditures         General government         1,922         1,028,788           Public safety         24,663         825,495           Highways and streets         312,353         312,353           Culture and recreation         470,801           Debt service - principal         86,000         97,863           Debt service - interest         10,010         10,396           Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         Operating transfer in         113,632         386,791           Operating transfer out         (716,163)         (2,561,067)           Debt Proceeds         326,157           Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200         4,758,033			300		
Expenditures   General government   1,922   1,028,788   Public safety   24,663   825,495   Highways and streets   312,353   312,353   A70,801   Debt service - principal   86,000   97,863   Debt service - interest   10,010   10,396   Capital outlay   31,738   1,281,198   Total expenditures   466,686   4,026,894    (Deficiency) excess of revenues over expenditures before other financings sources   216,431   (436,573)   (436,573)   Other Financing Sources (Uses)   Operating transfer in   113,632   386,791   Operating transfer out   (716,163)   (2,561,067)   Debt Proceeds   326,157   Total other financing sources (uses)   (602,531)   (1,848,119)   Net change in fund balances   (386,100)   (2,284,692)   Fund balance, beginning of year   861,200   4,758,033				-	
General government       1,922       1,028,788         Public safety       24,663       825,495         Highways and streets       312,353       312,353         Culture and recreation       470,801         Debt service - principal       86,000       97,863         Debt service - interest       10,010       10,396         Capital outlay       31,738       1,281,198         Total expenditures       466,686       4,026,894         (Deficiency) excess of revenues over expenditures before other financings sources       216,431       (436,573)         Other Financing Sources (Uses)       Operating transfer in       113,632       386,791         Operating transfer out       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033	Total revenues		005,117	-	3,370,321
General government       1,922       1,028,788         Public safety       24,663       825,495         Highways and streets       312,353       312,353         Culture and recreation       470,801         Debt service - principal       86,000       97,863         Debt service - interest       10,010       10,396         Capital outlay       31,738       1,281,198         Total expenditures       466,686       4,026,894         (Deficiency) excess of revenues over expenditures before other financings sources       216,431       (436,573)         Other Financing Sources (Uses)       Operating transfer in       113,632       386,791         Operating transfer out       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033	Expenditures				
Public safety       24,663       825,495         Highways and streets       312,353       312,353         Culture and recreation       470,801         Debt service - principal       86,000       97,863         Debt service - interest       10,010       10,396         Capital outlay       31,738       1,281,198         Total expenditures       466,686       4,026,894         (Deficiency) excess of revenues over expenditures before other financings sources       216,431       (436,573)         Other Financing Sources (Uses)       Operating transfer in       113,632       386,791         Operating transfer out       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033	-		1 922		1 028 788
Highways and streets       312,353       312,353         Culture and recreation       470,801         Debt service - principal       86,000       97,863         Debt service - interest       10,010       10,396         Capital outlay       31,738       1,281,198         Total expenditures       466,686       4,026,894         (Deficiency) excess of revenues over expenditures before other financings sources       216,431       (436,573)         Other Financing Sources (Uses)       Operating transfer in       113,632       386,791         Operating transfer out       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033					
Culture and recreation       470,801         Debt service - principal       86,000       97,863         Debt service - interest       10,010       10,396         Capital outlay       31,738       1,281,198         Total expenditures       466,686       4,026,894         (Deficiency) excess of revenues over expenditures before other financings sources       216,431       (436,573)         Other Financing Sources (Uses)       0perating transfer in       113,632       386,791         Operating transfer out       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033	•				· ·
Debt service - principal       86,000       97,863         Debt service - interest       10,010       10,396         Capital outlay       31,738       1,281,198         Total expenditures         (Deficiency) excess of revenues over expenditures before other financings sources       216,431       (436,573)         Other Financing Sources (Uses)       216,431       (436,573)         Other Financing Sources (Uses)       (716,163)       (2,561,067)         Operating transfer out       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033			312,303		
Debt service - interest         10,010         10,396           Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         0perating transfer in         113,632         386,791           Operating transfer out         (716,163)         (2,561,067)           Debt Proceeds         326,157           Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200         4,758,033			86 000		
Capital outlay         31,738         1,281,198           Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         0perating transfer in (716,163)         (2,561,067)           Operating transfer out (716,163)         (2,561,067)         326,157           Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200         4,758,033					
Total expenditures         466,686         4,026,894           (Deficiency) excess of revenues over expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         216,431         (436,573)           Operating transfer in Operating transfer out Operating transfer					
expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         113,632         386,791           Operating transfer in         (716,163)         (2,561,067)           Debt Proceeds         326,157           Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200         4,758,033	Total expenditures		466,686	_	4,026,894
expenditures before other financings sources         216,431         (436,573)           Other Financing Sources (Uses)         113,632         386,791           Operating transfer in         (716,163)         (2,561,067)           Debt Proceeds         326,157           Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200         4,758,033	(Deficiency) excess of revenues over				
sources       216,431       (436,573)         Other Financing Sources (Uses)       386,791         Operating transfer in       113,632       386,791         Operating transfer out       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033	` '				
Other Financing Sources (Uses)       113,632       386,791         Operating transfer in       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033	1		216 431		(436 573)
Operating transfer in       113,632       386,791         Operating transfer out       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033		_	210,131	-	(130,373)
Operating transfer out       (716,163)       (2,561,067)         Debt Proceeds       326,157         Total other financing sources (uses)       (602,531)       (1,848,119)         Net change in fund balances       (386,100)       (2,284,692)         Fund balance, beginning of year       861,200       4,758,033					
Debt Proceeds         326,157           Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200         4,758,033					
Total other financing sources (uses)         (602,531)         (1,848,119)           Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200         4,758,033	· ·		(716,163)		
Net change in fund balances         (386,100)         (2,284,692)           Fund balance, beginning of year         861,200         4,758,033	Debt Proceeds			-	326,157
Fund balance, beginning of year 861,200 4,758,033	<b>Total other financing sources (uses)</b>		(602,531)	_	(1,848,119)
	Net change in fund balances		(386,100)	_	(2,284,692)
Fund balance, end of year \$\\ 475,100 \\$\\ 2,473,341	Fund balance, beginning of year		861,200	_	4,758,033
	Fund balance, end of year	\$	475,100	\$	2,473,341

# VILLAGE OF MILAN, NEW MEXICO RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year Ended June 30, 2012

Amounts reported for governmental activities in the statement of net assets are different because:

Net changes in fund balances - governmental funds	\$	(2,284,692)
Governmental funds report capital outlay as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense exceeded capital outlay in the current period		
Depreciation expense \$ (285,804)		
Capital outlay <u>1,281,198</u>		
Excess of capital outlay over depreciation expense		995,394
The repayment of the principal of long-term debt (including capital leases) consumes current financial resources of governmental funds		97,863
Accrued compensated absences are expensed under the accrual method, and not the modified accrual method  Revenue in the Statement of activities that do not provide current financial resources are reported as revenues in the funds:		1,580
Proceeds from debts	_	(326,157)
Change in net assets - governmental activities	\$_	(1,516,012)

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL - (NON-GAAP BUDGETARY BASIS) GENERAL FUND Year Ended June 30, 2012

	Budgeted Amounts							Variance with Final Budget
D.		Original	_	Final		Actual	_	Positive (Negative)
Revenues Taxes Licenses, permits, fees and fine Intergovernmental Interest Rent	\$	2,270,499 62,450 419,087 3,500 30,000	\$	2,270,499 62,450 419,087 3,500 30,000	\$	1,798,923 66,639 391,220 2,109 26,412	\$	(471,576) 4,189 (27,867) (1,391) (3,588)
Miscellaneous	_	550	_	550	_	146		(404)
<b>Total revenues</b>	_	2,786,086	_	2,786,086	_	2,285,449		(500,637)
Expenditures General government Public safety Culture and recreation Debt service - principal Debt service - interest Capital outlay	_	1,391,754 894,305 547,702 126,000 63,500 167,100	_	1,504,854 921,505 551,602 200,775	_	1,017,314 754,298 464,481 353,758		487,540 167,207 87,121 (152,983)
<b>Total expenditures</b>	_	3,190,361	_	3,178,736	_	2,589,851		588,885
Excess of revenues over expenditures	_	(404,275)	_	(392,650)	_	(304,402)		88,248
Other financing sources (uses): Operating transfers in Operating transfers out	_	10,000	_	(10,000)	_	38,132 (1,402,767)		38,132 (1,392,767)
Total other financing uses	-	10,000	-	(10,000)	-	(1,364,635)	•	(1,354,635)
Net changes in fund balances		(394,275)		(402,650)		(1,669,037)		(1,266,387)
Fund balance, beginning of year	_	1,042,113	_	1,137,519	-	3,153,282	φ.	2,015,763
Fund balance, end of year	\$_	647,838	\$=	734,869	_	1,484,245	\$	749,376
Non-GAAP change in fund balance						(1,669,037)		
Change in:     Accounts receivable     Accounts payable					_	454,878 (33,334)		
GAAP change in fund balance					\$_	(1,247,493)		

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) FIRE PROTECTION Year Ended June 30, 2012

	Budgeted Amounts						ariance with	
		Original	_	Final		Actual		Final Budget Positive (Negative)
Revenues			_	-05.4-5				
Intergovernmental	\$	96,779	\$	206,436	\$	206,436	Φ.	2
Interest		300				9	\$	9
Miscellaneous			_		_	55	-	55
<b>Total revenues</b>		97,079		206,436		206,500	_	64
Expenditures							_	
Public safety		83,329		91,815		51,313		40,502
Debt service - principal		12,500		12,288		11,863		425
Debt service - interest				195		386		(191)
Capital outlay		53,451	_	158,854	_	493,569	_	(334,715)
<b>Total Expenditures</b>	_	149,280	_	263,152	_	557,131	_	(293,979)
Excess of revenues over expenditures		(52,201)	_	(56,716)	_	(350,631)	_	(293,915)
Other financing sources								
Debt Proceeds						326,157		326,157
Operating transfers in		52,201	_	56,716	_	88,857	_	32,141
<b>Total other financing sources</b>	_	52,201	_	56,716	_	415,014	_	358,298
Net change in fund balance						64,383		64,383
Fund balance, beginning of year	_	(51,181)	_	(92,339)	_	(32,124)	-	60,215
Fund balance, end of year	\$	(51,181)	\$_	(92,339)	_	32,259	\$_	124,598
Non-GAAP change in fund balance					_	64,383		
GAAP change in fund balance					\$_	64,383		

# VILLAGE OF MILAN, NEW MEXICO **BALANCE SHEET -**PROPRIETARY FUNDS - JOINT UTILITY June 30, 2012

ASSETS		
Current Assets	Φ	1 110 454
Cash and cash equivalents Investments	\$	1,119,454 337,531
Accounts receivable		337,331
Utility billing, net of allowance		276,487
Gross receipts taxes		7,304
Restricted cash		61,450
Capital reserve fund	_	140,000
<b>Total Current Assets</b>	_	1,942,226
Capital assets, not depreciated		2,340,000
Capital assets, net of accumulated depreciation	_	3,986,339
Total Assets	_	8,268,565
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable		60,049
Gross receipts tax payable Interest payable		14,553 10,689
Deposits payable		98,269
Total current liabilities		183,560
Non current Liabilities		
Compensated absences		5,115
Long-term liabilities, due in one year		155,466
Long-term liabilities, due in more than one year	_	1,631,158
Total noncurrent liabilities	_	1,791,739
Total liabilities	_	1,975,299
Net Assets		
Invested in Capital Assets, net of related debt		4,539,715
Restricted for debt service		35,678
Unrestricted	_	1,717,873
<b>Total Net Assets</b>	_	6,293,266
<b>Total Liabilities and Net Assets</b>	\$_	8,268,565

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS -PROPRIETARY FUNDS Year Ended June 30, 2012

Operating Revenues	
Sales and services	\$ <u>1,766,052</u>
Operating Expenses	
Operating expenses	1,096,168
Depreciation	246,155
<b>Total operating expenses</b>	1,342,323
Operating income	423,729
Nonoperating Revenues (Expenses)	
Interest income	925
Interest expense	(11,856)
Transfers in	2,253,168
Transfer out	(73,464)
<b>Total Non-Operating Revenue (Expense)</b>	2,168,773
Net income	2,592,502
Net assets, beginning of year	3,700,764
Total net assets, end of year	\$ <u>6,293,266</u>

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF CASH FLOWS -**PROPRIETARY FUNDS**

Year Ended June 30, 2012

Cash Flows From Operating Activities		
Cash received from customers	\$	1,738,107
Cash payments to vendors and employees	_	(1,059,041)
Net cash used by operating activities	_	679,066
Cash Flows From Noncapital and Related Financing Activities		
Net change in deposits payable		7,574
Net change in due to/due from other funds Operating transfers, net	_	(2,030,778) 2,179,704
Net cash used by noncapital financing activities		156,500
Cash Flows From Capital and Related Financing Activities		
Purchase of capital assets		(15,501)
Principle payment on loans		(150,442)
Interest payment on loans and capital leases		(11,856)
Additions to capital reserve account	_	(10,000)
Net cash provided by capital and related financing activities		(187,799)
Cash Flows From Investing Activities Interest income	_	925
Net cash provided by investing activities	_	925
Net change in cash Cash, beginning of year	_	648,692 869,743
Cash, end of year	\$_	1,518,435
Operating income	\$	423,729
Adjustments to reconcile operating income to net cash flows:		
Depreciation expense		246,155
Changes in assets and liabilities: Accounts receivable		(27.045)
Accounts receivable  Accounts payable		(27,945) 32,647
Accounts payable Accrued expenses		5,763
Compensated absences		(1,283)
	Φ	
Net cash used by operating activities	<b>⊅</b> =	679,066

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF FIDUCIARY NET ASSETS -**AGENCY FUNDS** June 30, 2012

ASSETS	
Cash	\$ <u>8,515</u>
Total assets	\$ <u>8,515</u>
LIABILITIES	
Due to other entities	\$ <u>8,515</u>
<b>Total liabilities</b>	\$ <u>8,515</u>

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

*Nature of Entity.* The Village of Milan, Inc. (Village) was incorporated under provisions Chapter 3, Article 2, NMSA 1978. The Village operates under the Mayor-Trustee-Manager form of government and provides the following services as provided for by law public safety (police and fire), highways and streets, sanitation, health and social services, culture and recreation, public works, planning and zoning, economic development and general administrative services.

The financial statements of the Village have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental entities.

#### A. Financial Reporting Entity

As required by GAAP, the financial statements present the Village and entities for which the Village is considered to be financially accountable. There are no component units for the fiscal year ended June 30, 2012.

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the nonfiduciary activities of the Village. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and enterprise funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Private-sector standards of accounting and financial reporting issued prior to December 01, 1989, generally are followed in the government-wide statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### A. Financial Reporting Entity (Continued)

Enterprise funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary fund's principle ongoing operations.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are recorded.

Governmental financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and *available*. Revenues are considered to be available when they are collectible within the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is made.

The Village follows the following revenue recognition principles applied to nonexchange transactions which are in accordance with GASB Statement 33, Accounting and Reporting for Nonexchange Transactions:

*Derived tax revenues* are recognized as revenue in the period when the underlying exchange transaction has occurred and the resources are available. Derived tax revenues include gross receipts tax, gasoline taxes, and cigarette taxes.

*Imposed nonexchange revenues* — *property taxes* are recognized in the period for which the taxes are levied, provided the available criteria are met.

*Imposed nonexchange revenue other than property taxes* are recognized in the period when an enforceable legal claim has arisen and the resources are available.

Government-mandated nonexchange transactions and voluntary nonexchange transactions are recognized when all applicable eligibility requirements have been met and the resources are available. These include grant revenues, state shared taxes and intergovernmental revenue. Grant revenues are recognized as revenues when the related costs are incurred.

Other revenues susceptible to accrual are investment income and charges for services. All other revenues are recognized when they are received and are not susceptible to accrual because they are usually not measurable until payment is actually received.

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### A. Financial Reporting Entity (Continued)

The Village reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the Village before it has legal claim to the resources, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Village has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

The Village reports the following major governmental funds:

General Fund. The general fund is the Village's primary operating fund. It accounts for all the financial resources of the general government, except those required to be accounted for in another fund

*Fire Protection.* To account for the operations and maintenance of the fire department. The operations are financed by an allotment from the annual fire grant from the State of New Mexico. Authority is NMSA 59-A-53-1.

*Street Improvement.* This capital project fund is used to account for costs associated with the improvements to Village streets. Funding is primarily through cooperative agreements with the state of New Mexico Highway and Transportation Department.

Proprietary funds are accounted for on the flow of economic resources measurement focus (all assets and all liabilities associated with the operation of these funds are included on the balance sheet) and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The Village applies all applicable GASB pronouncements in accounting and reporting for its proprietary operations.

Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. The Village reports the following major enterprise fund:

Joint Utility. To account for the provision of water, waste water and solid waste services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance billing, and collection.

The Village reports the following fund types:

General Fund is the general operating fund of the Village. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. Many of the more important functions of the Village, including the Village's general services and administration, are accounted for in this fund.

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### A. Financial Reporting Entity (Continued)

Special Revenue Funds are used to account for revenues derived from specific sources, which are usually required by law or regulation to be accounted for in separate funds.

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those constructed for proprietary funds.

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term principal, interest and related costs.

Agency Funds are used to account for monies held by the Village in a custodial capacity on behalf of third parties or other agencies.

#### B. Cash, Cash Equivalents and Investments

Cash and cash equivalents include amounts in demand deposits, savings accounts and certificates of deposit with an original maturity of three months or less from the date of acquisition. Cash deposits are reported at carrying amount, which reasonably estimates fair value.

The Village does not have an investment policy. Village funds are invested in accordance with New Mexico State Statute 6-10-36 which provides for the following investments:

- 1. United States Treasury Securities (Bills, Notes and Bonds) and other securities issued by the United States government or its agencies or instrumentalities that are either direct obligations of the United States of America, the Federal Home Loan Mortgage Corp., the Federal National Mortgage Association, the Federal Farm Credit Bank, or the Student Loan Marketing Association, or are backed by the full faith and credit of the United States government.
- 2. Insured and/or collateralized (with U.S. Government Securities and/or New Mexico Bonds) certificates of deposit of banks, savings and loan associations, and credit unions, pursuant to State Board of Finance Collateral Policies.
- 3. Money market funds whose portfolios consist entirely of United States Government Securities or agencies sponsored by the United States government.
- 4. Investments in the New Mexico State Treasurer external investment pool (Local Government investment Pool).

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C. Capital Assets

Capital assets, which include software, property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Village as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year.

Governmental Accounting Standards Board (GASB) 34 Basic Financial Statements and Managements Discussion and Analysis for State and Local Governments allows phase III governments an exemption from the retroactive application of the capitalization requirements to major general infrastructure assets. The Village has elected not retroactively record infrastructure assets.

Assets are recorded at historical cost or estimated historical cost if purchased or construction. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Capital assets in governmental funds are depreciated using the straight-line method over the following estimated useful lives:

Buildings and improvements	40 years
Equipment	3 - 10 years
Vehicles	5 - 7 years
Infrastructure	50 years
Software	5 years

Capital Assets in proprietary funds are depreciated using the straight-line method over the estimated useful lives of the assets as follows:

Underground plant	30 - 33 1/2 years
Buildings and other improvements	33 1/2 years
Shared plant	30 years
Heavy equipment	15 years
Machinery and equipment	5 - 10 years
Wells	33 1/2 years
Vehicles	5 - 8 years
Computers and software	3 - 5 years

The Audit Act, 12-6-10, NMSA 1978, requires all assets which cost more than \$5,000 and have a life greater than one year to be added to the General Fixed Asset Account Group and a yearly inventory of those assets must be taken

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **D.** Accrued Employee Benefits

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as expenditure and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group. No expenditure is reported for these amounts. Vested or accumulated vacation leave for proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

#### E. Fund Equity

Reservations of fund balance represent amounts that are not appropriated or are legally segregated for a specific purpose. Restrictions of net assets are limited to outside third-party restrictions. Fund equity and net assets were reported as follows:

**Debt Service -** Amounts legally restricted for the payment of long-term debt.

**Unreserved, undesignated** - Amounts which have not been reserved or designated for any purpose. These funds are available for unrestricted usage by the Village.

#### F. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvements of those assets. Net assets invested in capital assets, net of related debt excludes unspent debt proceeds. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Village or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

#### **G.** Interfund Transactions

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### H. Cash Flows

For purposes of the Statement of Cash Flows, the various enterprise funds consider all highly liquid assets with a maturity of three months or less when purchased to be cash equivalents.

#### I. Budgetary Information

Actual amounts for the budgetary basis are prepared on the cash basis of accounting for governmental funds. The cash basis method recognizes revenues when received and expenditures when paid. Actual amounts for proprietary funds are prepared using the full accrual method. The full accrual method recognizes revenues when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Annual budgets are adopted for the general, special revenue, capital projects and enterprise funds.

The Village follows the following procedures for establishing the budgetary data reflected in the financial statements:

- 1. Prior to June 1, the Village Administrator submits to the Village Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them based on previous year's history. Public hearings are conducted at the Village Hall to obtain taxpayer comments. Prior to July 1, the budget is legally enacted through passage of an ordinance.
- 2. The Village Administrator is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any funds must be approved by the Village Council and New Mexico State Department of Finance, Division of Local Governments.
- 3. Formal budgetary integration is employed as a management control device during the year for the general fund, special revenue funds, capital projects fund and enterprise funds.
- 4. The level of classification detail in which expenditures of expenses may not legally exceed appropriations for each budget is in fund total. Appropriations lapse at yearend.

#### J. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### K. Implementation of New Accounting Standards

During the year ended June 30, 2012, the Village adopted Government Accounting Standards Board Statement (GASB) No. 52, *Land and Other Real Estate Held as Investments by Endowments* (GASB 52). GASB 52 will not have a material impact on the Village's financial statements.

#### NOTE 2. CASH AND INVESTMENTS

#### **Deposits**

Custodial Credit Risk - Deposits. Custodial credit risk is, in the event of the failure of a depository financial institution, the Village will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The Village does not have a deposit policy for custodial credit risk. Deposits are exposed to custodial credit risk if they are not covered by depository insurance and are (1) uncollateralized, (2) collateralized with securities held by the pledging financial institution, or (3) collateralized with securities held by the pledging financial institution's trust department or agent but not in the Village's name. As of June 30, 2012, the Village's bank balance total of \$3,757,649 was exposed to credit risk in the amount of \$1,906,847 as follows:

Uninsured and collateral held by pledging bank's trust department or agent but not in the Village's name \$1,906,847

According to the Federal Deposit Insurance Corporation, public unit deposits are funds owned by the public unit. Time deposits, savings deposits, and interest bearing NOW accounts of a public unit in an institution in the same state will be insured up to \$250,000 in aggregate and separate from the \$250,000 coverage for public unit demand deposits at the same institution. The Dodd Frank Act of 2010 required that all funds in a non-interest bearing bank account be fully insured by the FDIC through December 31, 2012. The Village has five non-interest bearing accounts that is 100% FDIC insured through December 31, 2012, which are general, payroll and CDBG Planning accounts of Grants State Bank, Operating-Pooled cash account of US Bank and GO Bonds account of Wells Fargo Bank.

NM State Statutes require collateral pledged for deposits in excess of the federal deposit insurance to be delivered, or a joint safekeeping receipt be issued, to the Village for at least one half the amount in excess of FDIC coverage on deposit with the institution.

The Village does not have a deposit or investment policy. Village funds are invested in accordance with New Mexico State Statute 6-10-36 which provides for the following investments:

1. United States Treasury Securities (Bills, Notes and Bonds) and other securities issued by the United States government or its agencies or instrumentalities that are either direct obligations of the United States of America, the Federal Home Loan Mortgage Corp., the Federal National Mortgage Association, the Federal Farm Credit Bank, or the Student Loan Marketing Association, or are backed by the full faith and credit of the United States government.

### **NOTE 2. CASH AND INVESTMENTS (Continued)**

- 2. Insured and/or collateralized (with U.S. Government Securities and/or New Mexico Bonds) certificates of deposit of banks, savings and loan associations, and credit unions, pursuant to State Board of Finance Collateral Policies.
- 3. Money market funds whose portfolios consist entirely of United States Government Securities or agencies sponsored by the United States government.
- 4. Investments in the New Mexico State Treasurer external investment pool (Local Government investment Pool).

#### Investments

Concentration of Credit Risk. Concentration of credit risk is the risk of loss attributable to the magnitude of the Village's investment in a single issuer. The Village has no formal policy limiting the amount of investments or deposits at any single institution or with any single issuer.

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Village does not have a policy for managing interest rate risk.

Investments held at the Bank of Albuquerque are invested in dollar denominated US Treasury funds. The funds invest in instruments with maturities of 90 days or less.

#### NOTE 3. ACCOUNTS RECEIVABLE — PROPRIETARY FUNDS

Accounts receivable represents billings for water, waste water and solid waste fees. It is management's policy to cut off water and waste water service for non-payment. A lien is placed on the properties which have outstanding water bills. Accounts receivable is comprised of the following at June 30, 2012:

Accounts receivable \$301,900
Allowance for uncollectible accounts \$276,487

NOTE 4. CAPITAL ASSETS

Governmental fund capital asset activity for the year ending June 30, 2012 was as follows:

	Beginning Balance	Additions	Transfers	Ending Balance
<b>Governmental Activities</b>				
Capital assets, not depreciated				
Land	\$ 594,006	\$ 60,000		\$ 654,006
Construction in process	1,794,954		\$ <u>(1,794,954</u> )	
Total, not depreciated	2,388,960	60,000	(1,794,954)	654,006
Capital assets, depreciated:				
Buildings and improvements	3,909,901	29,277	1,269,624	5,208,802
Furniture, fixtures and equipment	995,541	15,501		1,011,042
Vehicles	443,129	587,765		1,030,894
Infrastructure	3,463,991	588,655	525,330	4,577,977
Total, depreciated	8,812,562	1,221,198	1,794,954	11,828,714
Accumulated depreciation for:				
Buildings and improvements	2,041,109	88,422		2,129,532
Furniture, fixtures and equipment	888,598	21,774		910,372
Vehicles	343,762	74,050		417,812
Infrastructure	197,067	101,557		298,624
Total accumulated depreciation	3,470,536	285,804	0	3,756,340
Total capital assets, depreciated, net	5,342,026	935,394	1,794,954	8,072,374
Total capital assets, net	\$ <u>7,730,986</u>	\$ 995,394	\$0	\$ <u>8,726,380</u>

Depreciation expense for governmental funds was charged to functions/programs of the government as follows:

General government	\$ 52,285
Public safety	74,606
Highways and streets	102,115
Culture and recreation	 56,798
<b>Total depreciation expense</b>	\$ 285,804

# NOTE 4. CAPITAL ASSETS (CONTINUED)

Enterprise fund capital asset activity for the year ending June 30, 2012 was as follows:

	Beginning Balance		Additions	Transfers	Ending Balance
<b>Business-type Activities</b>	Bulance	_	7 raditions	Transfers	Bulance
Capital assets, not depreciated:					
Land	\$ 927,000				\$ 927,000
Water rights	1,413,000				1,413,000
Construction in process	216,035	\$_		\$ <u>(216,035)</u>	
Total, not depreciated	2,556,035	\$_	0	(216,035)	2,340,000
Capital assets, depreciated:					
Plant and system	8,176,306			216,035	8,392,340
Buildings and improvements	131,057				131,057
Furniture, fixtures and equipment	973,683	-	15,501		989,184
Total, depreciated	9,281,046	-	15,501	216,035	9,512,582
Accumulated depreciation for:					
Plant and system	4,503,432		208,028		4,711,459
Buildings and improvements	57,225		3,190		60,415
Furniture, fixtures and equipment	719,432	_	34,937		754,369
Total accumulated depreciation	5,280,088	_	246,155	0	5,526,243
Total capital assets, depreciated, net	4,000,958	_	(230,654)	216,035	3,986,339
Total capital assets, net	\$ <u>6,556,993</u>	\$_	(230,654)	\$0	\$ <u>6,326,339</u>

#### NOTE 5. LONG-TERM OBLIGATIONS - GOVERNMENTAL FUNDS

During the year ended June 30, 2012, the following changes occurred:

		eginning Balance	A	Additions	]	Deletions		Ending Balance		ue Within One Year
Governmental activities										
General Obligation										
bonds	\$	268,000			\$	(86,000)	\$	182,000	\$	92,000
Notes payable		23,943	\$	326,157		(11,863)		338,237		44,814
Compensated Absences	_	43,685	_		_	(1,580)	_	42,105		42,105
Total	\$	335,628	\$	326,157	\$_	(99,443)	\$_	562,342	\$ <u>_</u>	178,919

*General Obligation Bonds*: The Village had general obligation bond series outstanding during the fiscal year ending June 30, 2012

#### 2002 General Obligation Refunding Bonds

On June 20, 2002, the Village Trustees approved Ordinance No. 193 authorizing the issuance of the Series 2002 General Obligation Refunding Bonds in an amount of \$690,000. The purpose of the issuance was to refund the callable portions of the Series 1992 G.O. Bonds and the callable portions of the Series 1994 G.O. Bonds (the "Refunded Bonds").

The Series 2002 G.O. Refunding Bonds are payable in annual installments on August 1 and interest is payable on February 1 and August 1 at rates ranging from 1.97% to 4.52% per annum. The future requirements for bonds payable are as follows:

Year Ending June 30	<u>Principal</u>			Interest	Total
2013	\$	92,000	\$	6,106	98,106
2014		90,000	_	2,034	92,034
	\$_	182,000	\$_	8,140	\$ 190,140

*Notes Payable*: The Village entered into a loan agreement with the New Mexico Finance Authority on August 16, 2002 wherein the Village pledged revenue derived from its annual State Fire Allotment to cover debt service. The revenue is subject to an intercept agreement. The proceeds from the note were used to purchase a fire pumper/tanker.

<u>Purpose</u>	<u>Interest Rates</u>	<u>Amount</u>	<u>Term</u>
Purchase Fire Equipment	1.97-4.43%	\$112,631	10years

### NOTE 5. LONG-TERM OBLIGATIONS — GOVERNMENTAL FUNDS (CONTINUED)

The future requirements for notes payable are as follows:

Year Ending June 30	Pı	rincipal		Interest		Fees		Total
2013	\$	12,080	\$_	199	\$_	30	\$_	12,309
	\$	12,080	\$_	199	\$_	30	\$_	12,309

On April 04, 2012, the Village entered into a loan agreement with the New Mexico Finance Authority for the principal amount \$326,157. The proceeds from the note were used to purchase and equip two fire trucks for use by the Governmental Unit.

<u>Purpose</u>	Interest Rates	<u>Amount</u>	<u>Term</u>
Purchase Fire Equipment	1.535%	\$326,157	10years

The future requirements for notes payable are as follows:

Year Ending June 30	Principal			Interest		Fees		Total	
2013	\$	20,425	\$_	4,120		12,309	\$	36,854	
2014	\$_	32,777	\$_	3,955	\$_		\$	36,732	
2015	\$_	32,902	\$_	3,830	\$_		\$	36,732	
2016	\$_	33,093	\$_	3,639	\$_		\$	36,732	
2017	\$_	33,370	\$_	3,361	\$_		\$	36,731	
2018-2022	\$_	173,590	\$_	10,069	\$_		\$	183,659	
	\$_	326,157	\$_	28,975	\$_	12,309	\$	367,440	

Accrued Compensated Absences: Employees accrue either eight or ten hours per pay period depending on if the employee has been with the village less than or more than ten years, respectively. The maximum number of annual leave hours which may be accrued is 120 hours. Compensated absence balances have been liquidated with general fund money in prior years.

Village employees accrue vacation leave as follows:

Total Years	Yearly				
of Village Service	<b>Accumulation</b>				
0-10 (inclusive)	96 hours				
11 - or more	120 hours				

#### NOTE 5. LONG-TERM OBLIGATIONS — GOVERNMENTAL FUNDS (CONTINUED)

Defeased Debt — In prior years, the Village defeased their Series 2002 General Obligations Refunding Bonds by placing the proceeds of a new bond issued in an irrevocable trust to provide for all future debt service payments on the defeased bonds. Accordingly, the trust account assets and liabilities for the defeased bonds are not included in the Village's financial statements. As of June 30, 2012, \$690,000 of bonds outstanding is considered defeased.

#### NOTE 6. LONG-TERM DEBT - ENTERPRISE FUNDS

During the year ended June 30, 2012, the following changes occurred:

	]	Beginning Balance	Additions	Deletions		Ending Balance		Oue Within One Year
Business-type activities Notes payable Compensated absences	\$	1,937,066 6,398		\$ (150,443) (1,284)	\$	1,786,623 5,115	\$	155,466 5,115
Total	\$_	1,943,464	\$0	\$ <u>(151,727)</u>	\$_	1,791,738	\$_	160,581

Notes payable: The Village had two notes payable outstanding during the fiscal year ending June 30, 2012

#### 1. Note Payable to the City of Grants

In the year ended June 30, 1998, pursuant to an arbitration and partial settlement agreement, the Village agreed to purchase a 17.41% ownership interest in the wastewater treatment facility from the City of Grants. The purchase price was \$1,590,000 The Village paid \$850,000 at closing and is making monthly principal and interest payments of \$3,083. The note matures December 2018.

The future requirements for the note payable are as follows:

Year Ending June 30	Principal	Interest	Total	
2013	\$ 26,805	\$ 10,195	\$ 37,000	
2014	28,574	8,426	37,000	
2015	30,461	6,539	37,000	
2016	32,472	4,528	37,000	
2017	34,616	2,384	37,000	
2018	18,156	344	18,500	
	\$ <u>171,085</u>	\$ <u>32,415</u>	\$ 203,500	

#### NOTE 6. LONG-TERM DEBT - ENTERPRISE FUNDS (CONTINUED)

### 2. <u>Note Payable to the New Mexico Finance Authority</u>

The Village's Joint Utility has entered into a loan agreement pursuant to ordinance No. 200 dated August 04, 2003 between the Village and the New Mexico Finance Authority (NMFA). The proceeds of the note were used to acquire land and appurtenant water rights. The principal amount of the loan was \$2,583,296 of which \$240,000 was used to purchase the land and water rights, and \$183,926 was used to establish a reserve account. Interest is at 3.792%, which includes a 0.25% administrative fee for NMFA. Interest and principal payments are due May 1st and November 1st of each year. The note matures May 01, 2023. The loan is collateralized by the Village's gross receipt tax.

The future requirements for the note payable are as follows:

Year Ending June 30	Principal		Interest			Interest			Total
2013	\$	128,661	\$	60,269	\$	188,930			
2014		133,526		56,146		189,672			
2015		137,421		51,731		189,152			
2016		141,517		47,046		188,563			
2017		144,388		42,077		186,465			
2018 to 2022		766,109		126,985		893,094			
2023		163,916		6,850	_	170,766			
	\$	1,615,538	\$	391,104	\$_	2,006,642			

#### NOTE 7. CONTINGENT DEBT OBLIGATION

On June 01, 1993 the Village entered into a joint powers agreement to establish the Northwest New Mexico Solid Waste Authority (NWNMRSWA). The participants in the agreement are McKinley County, Cibola County, the City of Grants, the City of Gallup and the Village of Milan. NWNMRSWA's separately issued financial statements may be obtained from NWNMRSWA at P.O. Box 1330, Thoreau, New Mexico, 87323.

On May 18, 1995, the Village Trustees approved Ordinance 171 which authorized the execution and delivery of a loan agreement and intercept agreement by and between the Village and the New Mexico Finance Authority (NMFA), evidencing a special limited obligation of the Village to pay a principal amount not to exceed \$8,250,000 together with interest thereon, for the purpose of acquiring and constructing a solid waste disposal facility as a member of the NWNMRSWA.

On February 18, 1998 the Village Trustees approved Ordinance 177 which authorized the execution and delivery of a loan agreement and intercept agreement by and between the Village and NMFA, evidencing a special limited obligation of the Village to pay a principal amount not to exceed \$1,615,353 together with interest thereon, for the purpose of acquiring and constructing a solid waste disposal facility and refinancing certain lease purchase agreements, as a member of the NWNMRSWA.

#### NOTE 7. CONTINGENT DEBT OBLIGATION (Continued)

Ordinance 194 was approved on November 21, 2002 by the Village Trustees, authorizing the execution and delivery of a loan agreement by and between the Village and the NMFA. The loan agreement called for the issuance of a limited obligation to refund the note approved above by Ordinance 171 as described above. The obligation amount authorized by Ordinance 194 was in the amount of \$5,600,000.

The debt obligations above are payable solely from the net revenues of NWNMRSWA as well as the Environmental Gross Receipts Tax Revenues imposed on the participating entities.

The NWNMRSWA has agreed to assist the Village in testing and monitoring the Village's closed solid waste disposal site. At June 30, 2012, the management of NWNMRSWA and the Village do not anticipate any additional significant liability to the Village for closure/post closure costs.

#### NOTE 8. INTERFUND OPERATING TRANSFERS

Inter-agency transfers at June 30, 2012 consisted of the following:

Transfer				Transfer		
In fund	Fund Description	_A	mount	Out fund	Fund Description	Amount
101	General Fund	\$	22,282	101	General Fund	\$1,402,777
199	Payroll Fund		56,376	214	Lodger's Tax Fund	831
201	Correction Fund		1,805	216	Street Fund	128,155
209	Fire Protection Fund		88,857	299	CDBG Planning Grant	587,177
211	Law Enforcement Protection Fund		1,753	399	Co-Op Street Improvement Fund	442,127
217	Recreation Fund		10,491	402	1981 Water/Sewer Revenue Bond	25,773
399	Co-Op Street Improvement Fund	1	05,644	403	Debit Services Reserve	9,908
401	Debt Services Fund		99,584	506	Joint Utility Fund	37,784
506	Joint Utility Fund	2,2	253,168		•	
	Total transfers	\$ <u>2,6</u>	539,960		Total transfers	\$ <u>2,634,532</u>

Interfund transfer balances are unbalanced by the amount \$5,428 and the cause of which is unknown.

#### NOTE 9. INTERFUND BALANCES

Interfund balances at June 30, 2012 consisted of the following amounts:

Due From Fund	Fund Description	,	Amount	Due to Fund	Fund Description		Amount
<u> Tuna</u>	T una Description		imount	1 una	Tuna Description		mount
199	Payroll Fund	\$	72,057	101	General Fund	\$	70,514
		_		216	Street Fund	_	1,543
	Total Due from	\$_	72,057		Total Due to	<b>\$_</b>	72,057

The due to/due from balances have been caused by capital projects expenses being paid from incorrect funds.

#### **NOTE 10. PROPERTY TAXES**

Cibola County is responsible for assessing, collecting and distributing property taxes for the Village. Property taxes are assessed on November 1 of each year based on the assessed value on the prior January 1 and are payable in two equal installments by November 10 of the year in which the tax bill is prepared and by May 10 of the following year. Property taxes are delinquent if not paid by December 10 and June 10. Taxes on real property are liened on January 1 of the year for which the taxes are imposed.

#### **NOTE 11. PERA PENSION PLAN**

Plan Description: Substantially all of the Village's full-time employees participate in a public employee retirement system authorized under the Public Employees Retirement Act (Chapter 10, Article 11 NMSA 1978). The Public Employees Retirement Association (PERA) is the administrator of the plan, which is a cost-sharing multiple-employer defined benefit retirement plan. The plan provides for retirement, disability benefits, survivor benefits and cost-of-living adjustments to plan members and beneficiaries. PERA issues a separate, publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to PERA, PO Box 2123, Santa Fe, New Mexico 87504-2123.

Funding Policy. Plan members are required to contribute 7.00% (for police and regular employees) to 8.00% (for fire employees) of their gross salary and the Village is required to make a matching contribution of 7.00% for regular employees, 10.00% for police personnel, and 11.00% for fire personnel. The contribution requirements of plan members and the Village are established under Chapter 10, Article 11 NMSA 1978. The requirements may be amended by acts of the legislature. The Village's contributions to PERA for the years ending June 30, 2012, 2011, and 2010 were \$89,013 \$83,872, and, \$84,852, respectively, equal to the amount of the required contributions for each year.

#### NOTE 12. POST-EMPLOYMENT BENEFITS

Plan Description: The Village contributes to the New Mexico Retiree Health Care Fund, a cost-sharing multiple employer defined benefit postemployment healthcare plan administered by the New Mexico Retiree Health care Authority (RHCA). The RHCA provides health care insurance and prescription drug benefits to retired employees of participating New Mexico government agencies, their spouses, dependents, and surviving spouses and dependents. The RHCA Board was established by the Retiree Health Care Act (Chapter 10, Article 7C, NMSA 1978). The board is responsible for establishing and amending benefit provisions of the healthcare plan and is also authorized to designate optional and/or voluntary benefits like dental, vision, supplemental life insurance, and long-term care policies.

Eligible retirees are: (1) retirees who make contributions to the fund for at least five years prior to retirement and whose eligible employer during that period of time made contributions as a participant in the Retirement Health Care Act on the person's behalf unless that person retires before the employer's NMRHCA effective date, in which event the time period required for employee and employer contributions shall become the time between the employer's effective date and the date of retirement; (2) Retirees defined by the Act who retired prior to July 01, 1990; and (3) former governing authority members who served at four years.

The RHCA issues a publicly available stand-alone financial report that includes financial statements and required supplementary information for the post employment healthcare plan. That report and further information can be obtained by writing to the Retiree Health Care Authority, 4308 Carlisle Blvd N.E., Suite 104, Albuquerque, New Mexico 87107.

Funding Policy: The Retiree Health Care Act (Section 10-7C-13 NMSA 1978) authorizes the RHCA Board to establish the monthly premium contributions that retirees are required to pay for healthcare benefits. Each participating retiree pays a monthly premium according to a service based subsidy rate schedule for the medical plus basic life plan plus an additional participation fee of five dollars if the eligible participant retired prior to the employer's RHCA effective date or is a former legislator or former governing authority member. Former legislators and governing authority member's are required to pay 100% of the insurance premium to cover their claims and the administrative expenses of the plan. The monthly premium rate schedule can be obtained from the RHCA or viewed on their website at www.nmrhca.state.nm.us.

#### **NOTE 12. POST-EMPLOYMENT BENEFITS (CONTINUED)**

The Retiree Health Care Act (Section 10-7C-13 NMSA 1978) is the statutory authority that establishes the required contributions of participating employers and their employees. During the fiscal year ending June 30, 2012, the statue required each participating employer contribute 1.834% of each participating employee's annual salary; each participating employee was required to contribute 0.917% of their salary. In the fiscal year ending June 30, 2013, the contribution rates for employees and employers will raise as follows:

For employees who are not members of an enhanced retirement plan the contribution rates will be:

Fiscal Year	Employer Contribution Rate	Employee Contribution Rate
FY13	2.000%	1.000%

For employees who are members of an enhanced retirement plan (state police and adult correctional officer plan 1; municipal police member plans 3, 4, and 5; municipal fire members coverage plan 3, 4, and 5; municipal detention officer member coverage plan 1; and members pursuant to the Judicial Retirement Act [10-12B-1 NMSA 1978] the contribution rates will be:

Fiscal Year	Employer Contribution Rate	Employee Contribution Rate
FY13	2.500%	1.250%

Also, employers joining the program after 1/1/98 are required to make a surplus-amount contribution to the RHCA based on one of the two formulas at agreed upon intervals.

The RHCA plan is financed on a pay-as-you-go basis. The employer, employee and retiree contributions are required to be remitted to the RHCA on a monthly basis. The statutory requirements for the contributions can be changed by the New Mexico State legislature.

The Village's contributions to the RHCA for the fiscal years ended June 30, 2012, 2011 and 2010 were \$20,588, \$6,403 and \$7,907, respectively, which equal the required contributions for each year.

#### **NOTE 13. RISK MANAGEMENT**

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions and natural disasters for which the government carries commercial insurance. The Village participates in the State of New Mexico Self- Insurers Fund for workers' compensation claims and employers' liability insurance including general, auto, uninsured motorist, law enforcement, and public official's errors and omissions liabilities. The policy limits for workers' compensation is unlimited and \$1,050,000 per occurrence for employer's liability. There is no deductible. Liability policy limits range from \$1,000,000 to \$750,000 per occurrence, with a \$4,000,000 annual aggregate per policy. Deductibles range from \$500 to \$5,000.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. The liability for claims and judgments is reported in the General Long-Term Debt Account Group because it is not expected to be liquidated with expendable available financial resources.

# NOTE 14. ARBITRATION AGREEMENT AND PARTIAL SETTLEMENT WITH THE CITY OF GRANTS

The Village and the City of Grants entered into an Arbitration and Partial Settlement Agreement during the year ending June 30, 1998. The Village purchased a 17.41% interest in the Wastewater Treatment plant for \$1,590,000, including interest and charges. The parties agreed that the Village of Milan will pay for 17.41% of the existing debt on the Wastewater Treatment facility. The Village paid \$850,000 after signing the agreement and financed the remainder. The Village will make payments for 20 years starting January 10, 1998. The payment amount is \$3,083.34, or \$37,000 per year.

In addition to the payments for the debt, the City and Village agreed to share the costs of the following components of pertain and management of the Wastewater Treatment Plant:

- 1. Operation and management contract (OMI costs).
- 2. Electrical costs.
- 3. Capital reserve fund.

The Agreement stipulates the payments to be made each year beginning 1992/93 up to the end of the fiscal year 1998/99. The Agreement does not stipulate the payment amounts to be made after June 30, 1999, but gives a formula for calculating the payments.

# NOTE 14. ARBITRATION AGREEMENT AND PARTIAL SETTLEMENT WITH THE CITY OF GRANTS (CONTINUED)

Paragraph five of the agreement states:

- "5. The parties agree that beginning with Fiscal Year 1998/99, the Village of Milan will pay the agreed upon operation and maintenance components of electrical costs and OMI costs based upon the following formula:
- a. The parties will each obtain a record of the Village of Milan monthly sewage flow for the period of January 01, 1997, through December 31, 1997. This record flow data will be obtained from two calibrated meters. The first meter is located at the main sewer trunk line where the Village of Milan sewage is placed into the City of Grants sewage flow. This meter is located approximately between the western boundary of the City of Grants, and the eastern boundary of the Village of Milan. The second meter is located at the Wastewater Plant. The calibration of the meter will be check by a third party. At this point in time, the parties agree upon the qualification of OMI to be the third party documenting the calibration of the two meters.
- b. The meter information will provide the Village of Milan percentage flow of sewage into the total amount of sewage treated by the Wastewater Treatment Plant Facility. The Village of Milan percentage will be applied towards the operation and maintenance costs for Fiscal Year 1998/99.
- 6. The parties agree that future calculations of the Village of Milan's percentage of responsibility will be the same as outlined in paragraph 5 above."

As of the date of this audit, the Village has not received the required flow data necessary to recalculate the payments. It is not practicable to determine if the Village overpaid or underpaid in the years after June 30, 1999. It is necessary to have the flow data in order to determine the payment the Village is required to make.

#### **NOTE 15. CONTINGENCIES**

Litigation. The Village is a defendant in a small number of lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Village Attorney, the resolution of these matters will not gave a material adverse effect on the financial condition of the Village.

Grant Compliance. The Village receives significant financial assistance from the State and U.S. Government. Entitlement to the resources is generally based on compliance with terms and conditions of the grant agreements and applicable state and federal regulations, including the expenditure of the resources for eligible purposes. Substantially all grants are subject to financial and compliance audits by the grantor. As of June 30, 2012, management estimates that no material liabilities will result form such audits.

#### VILLAGE OF MILAN, NEW MEXICO NONMAJOR FUNDS June 30, 2012

#### SPECIAL REVENUE FUNDS

*Corrections.* To establish an additional sources of funds for municipalities to offset the costs of corrections. The source of funds is a five-dollar fee which must be paid by all persons violating laws relating the operations of a motor vehicle. Authority is NMSA 33-9-3.

*Law Enforcement Protection.* To account for the expenditures from the State of New Mexico for training, equipment and capital outlay. Authority is NMSA 29-13-4.

Lodgers Tax Reserve. To account for lodgers tax collections. The tax is to be used for cultural and recreational activities. Authority is NMSA 3-38-14.

Street Fund. To account for funds used to maintain road for which the Village is responsible. Financing sources include gasoline taxes imposed by Chapter 7, Article 12, NMSA 1978 and distributed to the village pursuant to 7-1-6.9, NMSA 1978. Funding is also provided by the New Mexico State Highway Department's Cooperative Agreement Grant per 67-3-28, NMSA 1978. Expenditures are restricted for the purpose of construction, reconstruction, resurfacing and other improvements of public roads, streets, alleys and brides, including right-of-way acquisition.

*Recreation.* To account for revenues and expenditures relating to village recreational facilities and programs. Financing is provided by the State. Such revenue provides for payment of all current operating costs and may be used for that purpose only. Authority is NMSA 7-12-15.

#### **CAPITAL PROJECT FUNDS**

CDBG *Planning Grant*. This capital project fund is used to account for the revenues and expenditures from Community Development Block Grant funds.

#### **DEBT SERVICE FUNDS**

*Debt Service*. To accumulate monies for payment of principal and interest due on general obligation bonds. Financing is provided by a special tax levy approved by the voters.

### VILLAGE OF MILAN, NEW MEXICO COMBINING BALANCE SHEET NONMAJOR FUNDS June 30, 2012

	RRECTION FUND	ENFOR PROTI	AW CEMENT ECTION JND	LODGER'S TAX FUND		
ASSETS  Cash and cash equivalents Investments Receivables Gross receipts tax Gasoline tax	\$ 74,799		2	\$	23,117	
<b>Total assets</b>	 74,799		2		23,117	
LIABILITIES AND FUND BALANCES LIABILITIES Accrued compensation and benefits Due to other funds  Total liabilities	 		0			
FUND BALANCES	 0					
Assigned for: General fund Restricted for: Capital projects funds Special revenue funds	74,799		2		23,117	
Debt service						
<b>Total fund balances</b>	 74,799		2		23,117	
Total liabilities and fund balances	\$ 74,799	\$	2	\$	23,117	

### VILLAGE OF MILAN, NEW MEXICO COMBINING BALANCE SHEET NONMAJOR FUNDS June 30, 2012

	STR	EET FUND	RE	ECREATION FUND	P	CDBG PLANNING GRANT
ASSETS	Φ.	117.200	Ф	22 104	Ф	72.220
Cash and cash equivalents Investments Receivables	\$	117,390	\$	23,184	\$	72,220
Gross receipts tax						
Gasoline tax		32,594				
Total assets		149,984		23,184		72,220
LIABILITIES AND FUND BALANCES LIABILITIES						
Accrued compensation and benefits		744				
Due to other funds		1,543	_		_	
Total liabilities		2,287	_	0		0
FUND BALANCES						
Assigned for: General fund						
Restricted for:						72.220
Capital projects funds Special revenue funds		147,697		23,184		72,220
Debt service			_		_	
Total fund balances		147,697		23,184		72,220
Total liabilities and fund balances	\$ <u></u>	149,984	\$	23,184	\$	72,220

### VILLAGE OF MILAN, NEW MEXICO COMBINING BALANCE SHEET NONMAJOR FUNDS June 30, 2012

	DEB	T SERVICE FUND		TOTAL
ASSETS Cash and cash equivalents Investments Receivables	\$	131,781	\$	442,493
Gross receipts tax Gasoline tax		2,298	_	2,298 32,594
<b>Total assets</b>		134,081	_	477,387
LIABILITIES AND FUND BALANCES LIABILITIES				
Accrued compensation and benefits Due to other funds				744 1,543
<b>Total liabilities</b>		0	_	2,287
FUND BALANCES				
Assigned for: General fund Restricted for:				74,799
Capital projects funds				72,220
Special revenue funds Debt service		124 001		194,000 134,081
		134,081	_	
Total fund balances		134,081	_	475,100
Total liabilities and fund balances	\$	134,081	\$	477,387

#### VILLAGE OF MILAN, NEW MEXICO COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR FUNDS Year Ended June 30, 2012

	RRECTION FUND	LAW ORCEMENT OTECTION FUND	LOD	OGER'S TAX FUND
Revenues Taxes Licenses, permits, fees and fines Federal sources - Intergovernmental	\$ 50,154		\$	2,970
Non-federal sources - Intergovernmental Interest Miscellaneous	51 300	\$ 22,400		18
Total revenues	50,505	22,400		2,988
Expenditures General government Public safety Highways and streets Debt service - principal Debt service - interest	5 24,663			1,171
Capital outlay		 29,536		
<b>Total expenditures</b>	24,668	 29,536		1,171
(Deficiency) excess of revenues over expenditures before other financings sources	25,837	(7,136)		1,817
Other Financing Sources (Uses) Operating transfer in Operating transfer out	1,805	1,753		(831)
Total other financing sources (uses)	1,805	 1,753		(831)
Net change in fund balances	27,642	(5,383)		986
Fund balance, beginning of year	 47,157	 5,385		22,131
Fund balance, end of year	\$ 74,799	\$ 2	\$	23,117

#### VILLAGE OF MILAN, NEW MEXICO COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR FUNDS Year Ended June 30, 2012

	STR	REET FUND	RI	ECREATION FUND		CDBG PLANNING GRANT
Revenues Taxes	\$	200,895	\$	2		
Licenses, permits, fees and fines Federal sources -						
Intergovernmental Non-federal sources -					\$	288,062
Intergovernmental		02		20		16,951
Interest Miscellaneous		82	_	20		
<b>Total revenues</b>		200,977	_	22	_	305,013
Expenditures General government						
Public safety		158,043				154,310
Highways and streets Debt service - principal		138,043				134,310
Debt service - interest Capital outlay		2,202			_	
Total expenditures		160,245	_	0		154,310
(Deficiency) excess of revenues over expenditures before other financings sources		40,732		22		150,703
		10,732	_		_	130,703
Other Financing Sources (Uses) Operating transfer in				10,490		
Operating transfer out		(128,155)	_		_	(587,177)
Total other financing sources (uses)		(128,155)	_	10,490	_	(587,177)
Net change in fund balances		(87,423)		10,512		(436,474)
Fund balance, beginning of year		235,120	_	12,672	_	508,694
Fund balance, end of year	\$	147,697	\$_	23,184	\$_	72,220

#### VILLAGE OF MILAN, NEW MEXICO COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR FUNDS Year Ended June 30, 2012

	D	DEBT SERVICE FUND		TOTAL
Revenues	_	_		_
Taxes	\$	101,210	\$	305,077
Licenses, permits, fees and fines				50,154
Federal sources -				
Intergovernmental				288,062
Non-federal sources -				
Intergovernmental		2		39,351
Interest		2		173
Miscellaneous	-		_	300
Total revenues	-	101,212	_	683,117
Expenditures				
General government		746		1,922
Public safety				24,663
Highways and streets				312,353
Debt service - principal		86,000		86,000
Debt service - interest		10,010		10,010
Capital outlay	-		_	31,738
Total expenditures	-	96,756	_	466,686
(Deficiency) excess of revenues over				
expenditures before other financings		4.456		216 421
sources	-	4,456	_	216,431
Other Financing Sources (Uses)				
Operating transfer in		99,584		113,632
Operating transfer out		77,501		(716,163)
	•		_	(710,100)
Total other financing sources		00.594		(602 521)
(uses)	-	99,584	_	(602,531)
Net change in fund balances		104,040		(386,100)
Fund balance, beginning of year	-	30,041	_	861,200
Fund balance, end of year	\$	134,081	\$_	475,100

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENDITURES -**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) CORRECTIONS**

Year Ended June 30, 2012	Year	<b>Ended</b>	June	30,	2012
--------------------------	------	--------------	------	-----	------

		Budgeted	d Aı	nounts				Variance with Final Budget Positive
		Original		Final		Actual		(Negative)
Revenues Licenses, permits, fees and fines Miscellaneous Interest	\$	60,450 600 200	\$	60,650 600 200	\$	50,154 300 51	\$	(10,496) (300) (149)
<b>Total revenues</b>	_	61,250	_	61,450	_	50,505	-	(10,945)
Expenditures General Governmental Public safety	_	33,500	_	10 33,490	_	5 24,663	_	5 8,827
Total expenditures	_	33,500	_	33,490	_	24,668	_	8,832
Excess of revenues over expenditures	_	27,750	_	27,960	_	25,837	_	(2,113)
Other financing sources Operating transfers in	_		_		_	1,805	_	1,805
Total other financing sources	_	0	_	0	_	1,805	_	1,805
Net change in fund balance Fund balance, beginning of year	_	27,750 84,415	_	27,960 41,465	_	27,642 47,157	_	(308) 5,692
Fund balance, end of year	\$_	112,165	\$_	69,425	_	74,799	\$_	5,384
Non-GAAP change in fund balance					_	27,642		
GAAP change in fund balance					\$_	27,642		

#### VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) LAW ENFORCEMENT PROTECTION Year Ended June 30, 2012

	Budgeted Amounts							Variance with Final Budget Positive	
		Original		Final		Actual		(Negative)	
Revenues Intergovernmental Miscellaneous	\$	24,000 4,150	\$	22,400 7,129	\$_	22,400	\$_	(7,129)	
Total revenues Expenditures Capital outlay	-	28,150 26,550	_	29,529 29,529	_	22,400 29,537	-	(7,129) (8)	
Total expenditures		26,550		29,529	_	29,537	-	(8)	
Excess of revenues over expenditures	_	1,600	_		_	(7,137)	_	(7,137)	
Other financing sources (uses) Operating transfers in	_		_		_	1,743	_	1,743	
<b>Total other financing sources (uses)</b>	_	0	_	0	_	1,743	_	1,743	
Net change in fund balance		1,600		0		(5,394)		(5,394)	
Fund balance, beginning of year	_	(2,554)	_	(2,704)	_	5,385	_	8,089	
Fund balance, end of year	\$_	(954)	\$_	(2,704)	_	<u>(9</u> )	\$_	2,695	
Non-GAAP change in fund balance						(5,394)			
Change in: Accounts receivable					_	11			
GAAP change in fund balance					\$_	(5,383)			

#### VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) LODGERS TAX Year Ended June 30, 2012

	-	Budgeted An		Variance with Final Budget Positive	
	_	Original	Final	Actual	(Negative)
Revenues					
Taxes Interest	\$	3,500 \$ 50	3,500 \$ 50	2,970 18	\$ (530) (32)
Total revenues	•				
Expenditures	•	3,550	3,550	2,988	(562)
General government		4,500	4,500	1,172	3,328
<b>Total expenditures</b>		4,500	4,500	1,172	3,328
Excess of revenues over expenditures		(950)	(950	1,816	2,766
Other financing sources (uses) Operating transfers out				(831	(831)
<b>Total other financing sources (uses)</b>		0	0	(831	(831)
Net change in fund balance		(950)	(950)	985	1,935
Fund balance, beginning of year		13,443	13,168	22,131	8,963
Fund balance, end of year	\$	12,493 \$	12,218	23,116	\$ 10,898
Non-GAAP change in fund balance				985	
Change in: Accounts payable			_	1	
GAAP change in fund balance			\$ <u>_</u>	986	

#### VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) STREETS

Year Ended June 30, 2012

	Budgeted Amou	unts	Variance with Final Budget	
	Original	Final Actual	Positive (Negative)	
Revenues Taxes	\$ 166,000 \$	166,000 \$ 168,301	\$ 2,301	
Interest	200	200 82	(118)	
<b>Total revenues</b>	166,200	166,200 168,383	2,183	
Expenditures				
Highways and streets Capital outlay	207,943 11,500	219,943 157,168 8,000 2,202	62,775 5,798	
Total expenditures	219,443	227,943 159,370	68,573	
Excess of revenues over expenditures	(53,243)	(61,743) 9,013	70,756	
Other financing sources (uses) Operating transfers out		(128,155)	(128,155)	
Total other financing sources (uses)		(128,155)	(128,155)	
Net change in fund balance	(53,243)	(61,743) (119,142)	(57,399)	
Fund balance, beginning of year	146,506	141,649 235,120	93,471	
Fund balance, end of year	\$ <u>93,263</u> \$	79,906 115,978	\$36,072	
Non- GAAP change in fund balance		(119,142)		
Change in: Accounts receivable Accounts payable		32,594 (875)		
GAAP change in fund balance		\$ <u>(87,423)</u>		

## VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) RECREATION

Year Ended June 30, 2012

	_	Budgeted Amounts							Variance with Final Budget
		Original	_		Final		Actual	_	Positive (Negative)
Revenues									
Taxes Interest						\$	2 20	\$	2 20
	<b>-</b>	(		Φ		_	,	•	
Total revenues	<b>p</b> _		-	<b>p</b>	0	_	22	•	22
Total expenditures	_	(	<u>)</u>		0	_	0		0
Excess of revenues over expenditures	_		-			_	22		22
Other financing sources (uses) Operating transfers in	_		-			_	10,491		10,491
<b>Total other financing sources(uses)</b>	_		_				10,491		10,491
Net change in fund balance							10,513		10,513
Fund balance, beginning of year	_	12,987	7_	_	12,987	_	12,672		(315)
Fund balance, end of year	\$ <b>_</b>	12,987	7	\$	12,987		23,185	\$	10,198
Non-GAAP change in fund balance						_	10,513		
GAAP change in fund balance						\$_	10,513		

#### VILLAGE OF MILAN, NEW MEXICO TATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) CDBG PLANNING GRANT Year Ended June 30, 2012

	Budgeted		Variance with Final Budget		
	Original Final		Actual	Positive (Negative)	
Revenues	<b>47.5</b> 00	ф <b>227</b> 500	Φ 205.012	ф. ( <b>5</b> .510	
Intergovernmental	\$ <u>47,500</u>	\$ <u>237,500</u>	\$ 305,013	\$ 67,513	
<b>Total revenues</b>	47,500	237,500	305,013	67,513	
Expenditures					
Highway and Streets	50,000	250,000	154,310	95,690	
<b>Total expenditures</b>	50,000	250,000	154,310	95,690	
Excess of revenues over expenditures	(2,500)	(12,500)	150,703	163,203	
Other financing sources Operating transfers out Operating transfers in	2,500	10,000	(587,177)	(587,177) (10,000)	
<b>Total other financing sources</b>	2,500	10,000	(587,177)	(597,177)	
Net change in fund balance	0	(2,500)	(436,474)	(433,974)	
Fund balance, beginning of year	(3,716)	46,284	508,694	462,410	
Fund balance, end of year	\$(3,716)	\$ 43,784	72,220	\$ 28,436	
Non-GAAP change in fund balance			(436,474)		
GAAP change in fund balance			\$ <u>(436,474</u> )		

# VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) DEBT SERVICE

Year Ended	<b>June 30</b> ,	2012
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	_	Budgeted	An	nounts			Fir	riance with	
		Original		Final		Actual		Positive (Negative)	
Revenues Taxes	\$	127,000	\$	127,000	\$	98,912	\$	(28,088)	
Interest	Ψ	127,000	Ψ	127,000	Ψ	2	Ψ	2	
Miscellaneous	_	150	_	150	-		_	(150)	
<b>Total revenues</b>	_	127,150	_	127,150	-	98,914	_	(28,236)	
Expenditures									
General government		713		713		747		(34)	
Debt service - principal Debt service - interest		86,000 10,010		86,000 10,010		86,000 10,010			
Total expenditures	-	96,723	_	96,723	-	96,757		(34)	
Excess of revenues over expenditures	-	30,427		30,427	-	2,157		(28,270)	
•	-	30,427	_	30,427	-	2,137	_	(20,270)	
Operating transfers out Operating transfers in	_		_		-	99,584		99,584	
<b>Total other financing sources (uses)</b>	_	0	_	0	-	99,584		99,584	
Net change in fund balance		30,427		30,427		101,741		71,314	
Fund balance, beginning of year	_	126,328	_	90,559	-	30,041	_	(60,518)	
Fund balance, end of year	\$_	156,755	\$_	120,986	-	131,782	\$_	10,796	
Non-GAAP change in fund balance						101,741			
Change in: Accounts receivable Accounts payable					_	2,298 1			
GAAP change in fund balance					\$	104,040			

#### VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) STREET IMPROVEMENT Year Ended June 30, 2012

	Budgeted	l Amounts		Variance with Final Budget
	Original	Final	Actual	Positive (Negative)
Revenues Intergovernmental Interest	\$ 422,500	\$ 558,467	\$ <u>903</u>	\$ (558,467) 903
<b>Total revenues</b>	422,500	558,467	903	(557,564)
Expenditures Capital outlay	550,000	871,689	379,902	491,787
<b>Total expenditures</b>	550,000	871,689	379,902	491,787
Excess of revenues over expenditures	(127,500)	(313,222)	(378,999)	(65,777)
Other financing sources (uses) Operating transfers in Operating transfers out	127,500		105,644 (442,127)	105,644 (442,127)
<b>Total other financing sources (uses)</b>	127,500	0	(336,483)	(336,483)
Net change in fund balance	0	(313,222)	(715,482)	(402,260)
Fund balance, beginning of year	1,094,597	2,182,611	751,284	(1,431,327)
Fund balance, end of year	\$ <u>1,094,597</u>	\$ <u>1,869,389</u>	35,802	\$ <u>(1,833,587)</u>
Non-GAAP change in fund balance			(715,482)	
GAAP change in fund balance			\$ (715,482)	

#### VILLAGE OF MILAN, NEW MEXICO STATEMENT OF REVENUES AND EXPENSES -BUDGET AND ACTUAL JOINT UTILITY Year Ended June 30, 2012

	Budgeted Amounts							ariance with inal Budget Positive	
		Original		Final		Actual		(Negative)	
Revenues Charges for services Interest	\$	1,606,500 50	\$	1,606,500 50	\$	1,765,225 820	\$	158,725 770	
<b>Total revenues</b>	_	1,606,550		1,606,550		1,766,045		159,495	
Expenses Joint utility Debt service- interest	_	1,454,392 13,413	_	1,674,850 11,856	_	1,058,824 11,856	_	616,026	
Total expenditures	_	1,467,805	_	1,686,706	_	1,070,680	_	616,026	
Excess of revenues over expenditures	_	138,745	_	(80,156)	_	695,365	_	775,521	
Other financing sources (uses) Operating transfers in Operating transfers out	_	15,000 175,000	_	300,000 50,000	_	193,357 (15,501)	_	(106,643) 65,501	
<b>Total other financing sources (uses)</b>	_	190,000	_	350,000	_	177,856	_	172,144	
Net change in net assets		328,745		269,844		873,221		603,377	
Net assets, beginning of year	_	3,340,338	_	3,224,373	_	3,700,764	_	476,391	
Net assets, end of year	\$_	3,669,083	\$_	3,494,217	_	4,573,985	\$_	1,079,768	
Changes in net assets above						873,221			
Expenses not budgeted: Accounts receivable Accounts payable Depreciation					_	2,060,742 (95,306) (246,155)			
Net income per the statement of revenues and e	xpe	enses			\$_	2,592,502			

#### VILLAGE OF MILAN, NEW MEXICO AGENCY FUNDS June 30, 2012

*Police Bonds*. To account for the receipt and disbursement of bond funds collected through the Municipal Judicial System and held for refund or conversion to pay fines and fees.

# VILLAGE OF MILAN, NEW MEXICO SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES - AGENCY FUNDS

Year Ended June 30, 2012

POLICE BONDS	Beginning Balance		Additions		Deductions		Ending Balance
ASSETS							
Cash Due from other funds	\$ 4,892 671	\$	3,623	\$	671	\$	8,515
<b>Total assets</b>	\$ 5,563	\$	3,623	\$	671	\$	8,515
LIABILITIES  Deposits held in trust	\$ 5,563	\$	3,623	\$	<u>671</u>	\$	8,51 <u>5</u>
<b>Total liabilities</b>	\$ 5,563	\$	3,623	\$	671	\$	8,515

## VILLAGE OF MILAN, NEW MEXICO SCHEDULE OF DEPOSIT ACCOUNTS June 30, 2012

Depository	Account Name	Type	Depository Balance	Reconciled Balance
Grants State Bank	General	Checking	\$ 969,850	\$ 895,542
Grants State Bank	Payroll	Checking	18,338	18,338
Grants State Bank	Correction	Checking	74,457	74,799
Grants State Bank	Fire Protection	Checking	16,251	16,127
Grants State Bank	Law Enforcement	Checking	20,850	(8)
Grants State Bank	Lodgers Tax	Checking	23,117	23,117
Grants State Bank	Street	Checking	118,933	118,933
Grants State Bank	Recreation	Checking	23,184	23,184
Grants State Bank	CDBG Planning	Checking	72,220	72,220
Grants State Bank	Co-Op Street	Checking	279,494	279,494
Grants State Bank	Joint Utility	Checking	1,602	1,602
Grants State Bank	Water Deposit	Checking	60,016	59,588
Grants State Bank	Savings - General Fund	Saving	43,179	43,179
Grants State Bank	Savings- Fire Fund	Saving	16,131	16,131
Grants State Bank	Debt Service Reserve	Saving	0	0
US Bank	Operating-Pooled cash	Checking	1,241,481	1,211,401
US Bank	Savings	Saving	283,370	283,370
US Bank	Savings	Saving	3,431	3,431
US Bank	Savings	Saving	6,957	6,957
US Bank	Savings	Saving	6,957	6,957
Wells Fargo Bank	GO Bonds	Checking	131,781	131,781
Total deposit account	cs ·		3,411,599	3,286,143
Petty cash	General			100
Returned check clearing	Joint Utility			(287)
			3,411,599	3,285,956
Investment Accounts				
Grants State Bank Enterpris		CD	60,000	60,000
1 1	Treasury Money Market Fund	Investment	184,743	184,743
2	Treasury Money Market Fund	Investment	92,789	92,789
NM Finance Authority U.S.	Treasury Money Market Fund	Investment	3	3
Total investment acco	ounts		337,535	337,535
Total deposit and inv	estment accounts- non-agency		\$ <u>3,749,134</u>	\$ <u>3,623,491</u>
Agency funds cash accounts				
			<b>.</b>	<b>.</b>
Grants State Bank	Police Bonds	Checking	\$ <u>8,515</u>	\$ <u>8,515</u>

#### VILLAGE OF MILAN, NEW MEXICO SCHEDULE OF PLEDGED COLLATERAL June 30, 2012

	Grants State			Wells Fargo				
		Bank	_	US Bank		Bank	_	Total
Deposits at June 30, 2012	\$	2,215,453	\$	1,542,196	\$	131,781	\$	3,757,649
Less: FDIC coverage	_	359,321	_	1,491,481	_	131,781	_	1,850,802
Uninsured public funds		1,856,132		50,715				1,906,847
Pledged collateral held by the pledging bank's trust department or agent but not in the Village's name	_	1,188,244	_	118,906	_		_	1,307,150
50% pledged collateral requirement per statute		928,066		25,358				953,424
Total pledged collateral	_	1,188,244	_	118,906	_	0	_	1,307,150
Pledged collateral over the requirement	\$_	(260,178)	\$_	(93,548)	\$_	0	\$_	(353,726)

Pledged collateral at June 30, 2012 consists of the following:

			Market	Market	Market	
Security	CUSIP	<u>Maturity</u>	Value	<u>Value</u>	<u>Value</u>	Total
Bernalillo NM MSD 1	085279NY9	8/1/2020	\$167,414			\$167,414
Gadsden NM ISD BQ Call GO	362550KR5	8/15/2018	545,105			545,105
Bloomfield NM mun Sch Dist BQ	094077KN3	9/1/2019	120,785			120,785
Carlsbad SD Call FR	142735CM9	8/1/2013	100,308			100,308
Dulce ISD NO 21 Call FR	264430GJ2	5/1/2015	153,708			153,708
San Juan Cnty NM JRCO	798360EB5	2/15/2016	100,924			100,924
FNMA POOL 988885	31415TREZ	10/1/2025		\$ <u>118,906</u>		118,906
Total pledged collateral			\$ <u>.188,244</u>	\$ <u>118,906</u>	\$ <u> </u>	\$ <u>307,150</u>

The custodian of the pledged securities for Grants State Bank is Independent Bankers Bank, in Dallas, Texas.

The custodian of the pledged securities for First Community Bank is the Federal Home Loan Bank in Dallas, Texas.

# VILLAGE OF MILAN, NEW MEXICO SCHEDULE OF JOINT POWERS AGREEMENTS June 30, 2012

Joint Power Agreement	Participants	Responsible Party	Description	Beginning and Ending Dates	Total estimated project amount and amount applicable to Village	Amount contributed by Village during fiscal year	Audit Responsibility	Fiscal agent and responsible reporting entity
Grants Airport	Village of Milan,	City of Grants	To provide for the management,	08/96 to	None	\$6,976	City of Grants	City of Grants
	City of Grants		operation, maintenance, improvement and financing of the Grants-Milan municipal airport	indefinite				
Animal Control	Village of Milan	City of Grants	Collect and keep custody of	09/76 to	The Village will	\$5,200	City of Grants	City of Grants
	City of Grants		animals	indefinite	reimburse the city of Grants for 35% of net of operating and maintenance costs			
Rio San Jose	Village of Milan	Rio San Jose	To provide for administrative	01/86 to	The Village provides	None	Rio San Jose Flood	Rio San Jose Flood
Flood Control	Rio San Jose Flood Control Authority	Flood Control Authority	space, personnel furniture, equipment and utilities for the operation of the District.	indefinite	office space including utilities; the Village employs one person who is directed by the District. The District reimburses the Village for the salary and payroll costs.		Control Authority	Control Authority
Wildlife Protection Activities	Stale of New Mexico Energy, Minerals and Natural Resources Department, Village of Milan		To provide a cooperative fire protection system covering any or all private, county, non-municipal, and State lands within or adjacent to the Village	Indefinite	Payments are on a reimbursement basis.	None	State of New Mexico Energy, Minerals and Natural Resources Department	Stale of New Mexico Energy, Minerals and Natural Resources Department
Northwest New Mexico Region Solid Waste Authority	2	Northwest New Mexico Regional Solid Waste Authority	To provide for the disposition of solid waste by establishing a modern solid waste disposal facilities.	05/06 to Indefinite	The Village is required indefinite to contribute 50% of its Environmental Gross Receipts Tax.	\$8,412	Northwest New Mexico Regional Solid Waste Authority	Northwest New Mexico Regional Solid Waste Authority
Library	Village of Milan, City of Grants, City of Grants	City of Grants	Establishment of a library program	07/81 to Indefinite	Contribute 20% of the yearly operating costs	\$4,000	City of Grants	City of Grants
Senior Citizens Center	Village of Milan, City of Grants, County of Valencia	City of Grants	Establishment of a senior center.	Unknown Indefinite	None	\$4,400	City of Grants	City of Grants

# VILLAGE OF MILAN, NEW MEXICO SCHEDULE OF JOINT POWERS AGREEMENTS June 30, 2012

Joint Power Agreement	Participants	Responsible Party	Description	Beginning and Ending Dates	Total estimated project amount and amount applicable to Village	Amount contributed by Village during fiscal year	Audit Responsibility	Fiscal agent and responsible reporting entity
Mosquito Control	Village of Milan, Cibola County Vector	Cibola County Vector	Mosquito Control	Unknown Indefinite	The Village is required to contribute 26% of the yearly operating costs	\$6,509	Cibola County	Cibola County
Prisoner Housing	Cibola County, Village of Milan	Cibola County	To provide housing of municipal prisoners arrested by the Village and confuted in the Cibola County Detention Cater.	Unknown Indefinite	\$54 per day Per inmate	\$14,103	Cibola County	Cibola County
Transit	Village of Milan, City of Grants, Cibola County	Cibola County	To jointly crate and operate a municipal transit authority providing transportation between various points within the City. the Village, the County and surrounding areas.	9/06 to indefinite	The Village is required to contribute 15% of the yearly Operating costs	\$15,027	Village of Milan	Village of Milan
Mt. Taylor Ambulance	Village of Milan,		Ambulance service	Oct 9,01 to	12,000	\$12,000	Mt. Taylor	Mt. Taylor
	Mt. Taylor Ambulance			indefinite	annual			
Northwest NM Council of	Waste Management, Village of Milan		Region Plan	07-11 to 6/13	13,500	\$13,500	Council of Government	Council of Government
Government					annual			
Cibola Regional Communications Center	Village of Milan, Cibola City		911 Service	7/12 to Indefinite	12% of operating	\$50,332	Cibola County	Cibola County
Corley, Valdez Farm Lease	Corley, Valdez, Village of Milan		Crop Share	6/05 to		None	Village of Milan	Village of Milan
				10/15				
Waste Management of New Mexico	Village of Milan,		Solid Waste Service	7/97 to	Billed Per Rate	\$339,545	Waste Management	Waste Management
	Waste Management			Indefinite	Scheduled			
Numero UNO DBA Blast-N- Clean	Terminated, Out of Business					None		
Cibola Communities Economic Development	Village of Milan, Cibola Economic Development		Economic Development Service	7/11 to 6/13	44,359	\$3,369	Economic Development	Economic Development
					Annual			



# Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Mr. Hector H. Balderas, State Auditor and Mr. Tom Ortega, Mayor and The Village Trustees Village of Milan, New Mexico

We have audited the accompanying basic financial statements of the governmental activities, each major fund, the aggregate remaining fund information, the budgetary comparisons of the general fund and streets fund, and the combining and individual funds and related budgetary comparisons presented as supplemental information of the Village of Milan, New Mexico (Village), as of and for the year ended June 30, 2012, and have issued our report thereon dated November 28, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

Management of Village of Milan is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Village's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as item 08-01.

The Village's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. We did not audit the Village's response and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Village of Milan's management, Village Trustees, the New Mexico Legislature, the New Mexico Department of Finance and Administration and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties.

Harshwal & Company LLP Certified Public Accountants

Hasshwal & Company LLP

Albuquerque, New Mexico November 28, 2012

### VILLAGE OF MILAN, NEW MEXICO SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS Year Ended June 30, 2012

08-1 Late Audit Report

Repeated and Modified

#### VILLAGE OF MILAN, NEW MEXICO SCHEDULE OF FINDINGS AND RESPONSES Year Ended June 30, 2012

# Non Compliance - Late Audit Report (08-01)

CONDITION The June 30, 2012 audit report was not submitted by the required deadline of

December 1, 2012.

CRITERIA The Village of Milan audit report should be submitted to the State Auditors

Office by the December 1 following the fiscal year-end, according to

2.2.2.9.A(1) of NMAC.

CAUSE The original audit report was initially submitted to the Office of the State

Auditor on December 1, 2012. NMOSA reviewed the audit report and issued a notice of rejection. As additional review took place, the audit submission was

delayed.

EFFECT The Village was not in compliance with the State Auditor rule NMAC

2.2.2.9.A for the fiscal year ended June 30, 2012.

RECOMMENDATION None.

RESPONSE The Village of Milan's auditor failed to follow new rules for governmental

reporting for this audit. The audit was submitted without empliance to the new rules; therefore the State Auditors Office rejected it. The audit has been

corrected and resubmitted.

#### VILLAGE OF MILAN, NEW MEXICO EXIT CONFERENCE Year Ended June 30, 2012

An exit conference was held on December 03, 2012, and attended by the following:

#### Village of Milan, New Mexico

Vivian Brumbelow, Mayor Pro-Tem Marcella Sandoval, Village Administrator Esther Barnes, Payroll Clerk and Human Resources Thad Porch, In-House Auditor

#### Harshwal & Company LLP

Sanwar Harshwal, Managing Partner

The financial statements were prepared by Harshwal & Company LLP from the books and records of the Village of Milan. However, the contents of these financial statements remain the responsibility of the Village's management.