

Financial Statements and Independent Auditors' Report June 30, 2010



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# DIRECTORY OF OFFICIALS

# **Housing Authority**

Winifred Y. Jacobs Chairman

Paul Miller Vice-Chairman

Ellen Haltom Commissioner

Thomas G. Hassell Executive Director



## Independent Auditors' Report

Mr. Hector Balderas
New Mexico State Auditor,
The Board of Commissioners of the Housing
Authority of the City of Las Cruces
and the
Honorable Mayor and City Council Members of
the City of Las Cruces

We have audited the accompanying basic financial statements of the Housing Authority of the City of Las Cruces (the "Housing Authority"), a component unit of the City of Las Cruces, New Mexico as of and for the year ended June 30, 2010, as listed in the table of contents. We have also audited the budget comparison schedule presented as supplementary information in the schedule of revenues, expenses and changes in net assets—budget and actual as listed in the table of contents. These financial statements and schedule are the responsibility of the Housing Authority's management. Our responsibility is to express an opinion on these financial statements and schedule based on our audit. We did not audit the financial statements of Montana Senior Village, LLC (MSV), MSV II Limited Partnership (MSV II), Stone Mountain Place, LP (SMP), Falcon Ridge, LP (FR), and Cimmaron II Apartments, LP (Cimmaron II), component units of the Housing Authority. Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the amounts included for MSV, MSV II, SMP, FR and Cimmaron II, is based on the reports of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the reports of other auditors provide a reasonable basis for our opinion.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Housing Authority and its discretely presented component units as of June 30, 2010, and the

respective changes in financial position and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the supplementary schedule referred to above presents fairly, in all material respects, the budgetary comparison of the Housing Authority in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we also have issued our report dated November 22, 2010, on our consideration of the Housing Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The accompanying management's discussion and analysis is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Housing Authority's basic financial statements. The accompanying combining statements identified in the table of contents as supplementary information, HUD required supplementary information, and New Mexico State Auditor's supplementary information is presented for purposes of additional analysis and to meet the requirements of the United States Department of Housing and Urban Development and are not required parts of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations,* and is also not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us and the other auditors in the audit of the basic financial statements and, in our opinion, based on our audit and the report of other auditors, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

REDWILL

November 22, 2010

Executive Director: Thomas G. Hassell

# Housing Authority of the City of Las Cruces, New Mexico

TELEPHONE (575) 528-2000 FAX (575) 523-1383 LAS CRUCES, NEW MEXICO 88001

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Housing Authority of the City of Las Cruces' (the "Housing Authority") financial performance provides an overview of the Authority's financial activities for the fiscal year ended June 30, 2010. Please read it in conjunction with the Housing Authority's financial statements, which follow this section.

# The Statement of Net Assets and the Statement of Revenues, Expenses and Changes in Net Assets

One of the most important questions asked about the Housing Authority's finances is, "Is the Housing Authority as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Revenues, Expenses and Changes in Net Assets reports information about the Housing Authority as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. They report the Housing Authority's net assets at year-end and changes in net assets during the year.

You can think of the Housing Authority's net assets, the difference between assets and liabilities, as one way to measure the Housing Authority's financial health, or financial position. Over time, increases or decreases in the Housing Authority's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the Housing Authority's tenant base, which includes such variables as housing assistance demand, family size, family income, the condition of the Housing Authority's rental units, and the Housing Authority's investments in mixed-financing ventures to assess the overall health of the Housing Authority.

The statement of net assets and the statement of revenues, expenses and changes in net assets include component units, legally separate entities for which the Housing Authority is financially accountable. The Housing Authority's component units are Montana Senior Village, LLC (MSV), Montana Senior Village II, LP (MSV II), Stone Mountain Place, LP (SMP), Falcon Ridge, LP (FR), and Cimmaron II Apartments, LP (Cimmaron II). These component units are described in the notes to the financial statements. The component units are legally separate from the Housing Authority and may buy, sell, lease, and mortgage property in their own name and can sue or be sued in their own name. The Housing Authority is the managing member of MSV, is the sole member of Montana Street, LLC, which is MSV II's general partner, is the sole member of Stone Mountain Place LLC, which is SMP's general partner, is the sole member of Falcon Ridge, LLC, which is FR's general partner, and is the sole member of Cimmaron Apartments, LLC, which is Cimmaron II's general partner.

### Management's Discussion and Analysis For the Year Ended June 30, 2010

The Housing Authority's total assets increased during the year ended June 30, 2010, by approximately \$1 million. This increase is due to several factors. The Housing Authority sold eleven homes, purchased land and vehicles, and upgraded the network server. A Capital Fund Recovery Grant (CFRG) provided \$431,000 for the repaving of several parking lots owned by the Housing Authority. Funding of \$101,000 was received for a Veterans Affairs Supportive Housing (VASH) program and \$165,000 of developer's fees were received. Additionally, cash in the Section 8 Voucher program increased by \$369,000. This increase represents housing assistance payments (HAP) funding that was received from the U.S. Department of Housing and Urban Development (HUD), which was not utilized by the end of fiscal year 2010, and increases the Housing Authority's HAP restricted net assets. Restricted net assets are available for future HAP subsidy payments.

Assets, liabilities, and net assets are summarized as follows:

	June 30,			
	2010	2009		
Current assets	\$ 4,253,601	\$ 4,216,784		
Restricted assets	1,272,730	502,637		
Noncurrent assets	10,949,952	10,698,598		
Total assets	<u>\$ 16,476,283</u>	\$ 15,418,019		
Current liabilities	\$ 817,352	\$ 700,968		
Noncurrent liabilities	3,082,561	3,310,483		
Total liabilities	3,899,913	4,011,451		
Net assets				
Invested in capital assets, net of related debt	5,806,480	5,946,294		
Restricted	1,272,730	502,637		
Unrestricted	5,497,160	4,957,637		
Total net assets	12,576,370	11,406,568		
Total liabilities and net assets	<u>\$ 16,476,283</u>	\$ 15,418,019		

The Housing Authority's total operating revenues increased by approximately \$231,000 compared to 2009, due to the addition of new programs during 2010, namely the New Mexico Mortgage Finance Authority Homelessness Prevention and Rapid Rehousing (HPRP) program and a second Shelter Plus Care program funded by the City of Las Cruces. Operating expenses increased by \$190,000 from a year ago. The Housing Authority sold eleven homes in 2010 compared to six in 2009. Maintenance costs to prepare these homes for sale increased accordingly. The Housing Authority paid \$70,000 in 2010 for the purchase of a new

### Management's Discussion and Analysis For the Year Ended June 30, 2010

computer software system. Nonoperating revenue increased by \$1.3 million due in part to HUD funding increases in the Section 8 Voucher and Public Housing programs, in the amount of \$265,000. The Housing Authority also received funding for two new HUD programs, the CFRG and VASH programs, previously referred to, which added a combined \$554,000 to the Housing Authority's nonoperating revenues.

Changes in net assets are summarized as follows:

	Year Ended June 30,			ine 30,
		2010		2009
Total operating revenues	\$	1,447,838	\$	1,217,222
Total operating expenses		6,859,536		6,669,322
Operating loss		(5,411,698)		(5,452,100)
Total nonoperating revenue (expenses)	_	6,581,500		5,303,627
Change in net assets		1,169,802		(148,473)
Beginning net assets		11,406,568		11,555,041
Ending net assets	<u>\$</u>	12,576,370	\$	11,406,568

Total net assets increased from a year ago by \$1.2 million for reasons explained above.

## **Budgetary Highlights**

The Housing Authority made two revisions to its budget during fiscal year 2010. These revisions adjusted the budget for fluctuations in HUD funding of the Section 8 Voucher and Public Housing programs, as well as adjusted for the increased number of projected home sales and related cost of sales for the year. Total operating revenues were over budget by \$649,000, due to higher than anticipated gross home sales proceeds and developer's fees received. Total operating expenses were over budget by \$873,000, due mainly to the HPRP program's budget period not matching the fiscal year budget period. These variances resulted from a variety of factors, including the lack of an annual funding budget provided by HUD for certain HUD programs. Additionally, the Housing Authority bases its budget on the expenditure rate for the previous fiscal year and incorporates any anticipated changes. The Housing Authority is not required by HUD to revise budgets based on line item changes, except in its Capital Fund Programs. Additionally, budgets are not prepared for funds that track expenses for reimbursement purposes only.

Management's Discussion and Analysis For the Year Ended June 30, 2010

#### **Capital Assets**

At the end of fiscal year 2010, the Housing Authority had \$9,063,623 net of depreciation, invested in a range of capital assets, including land, dwelling units, administrative buildings, office furniture and equipment, maintenance equipment, and vehicles. This amount represents a net decrease of \$344,001 from last year's amount of \$9,407,624 due primarily to the sale of eleven properties (four from public housing stock). See the notes to the financial statements for further information on capital assets.

#### **Long-Term Debt**

At year-end, the Housing Authority had \$3,257,143 in bonds and notes outstanding compared to \$3,461,330 last year, for a net decrease of \$204,187. See the notes to the financial statements for further information on long-term debt.

#### **Economic Factors and Next Year's Budgets and Rates**

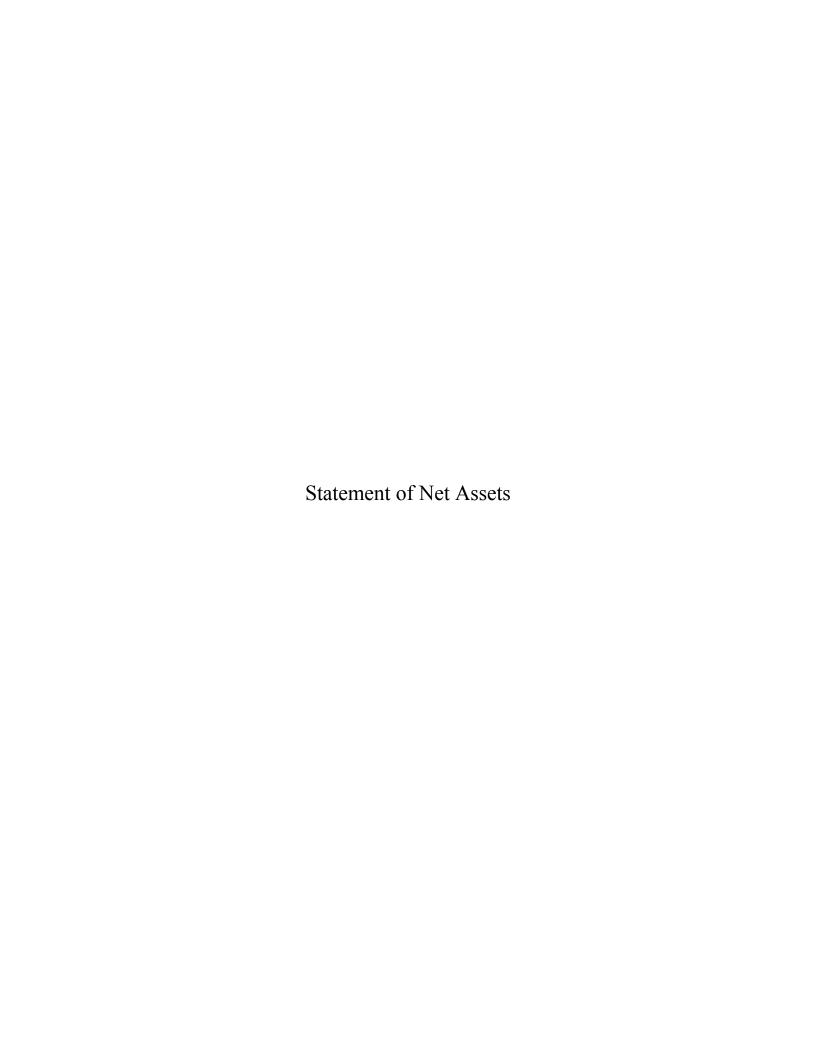
The Housing Authority's staff and Board of Commissioners considered many factors when setting the fiscal year 2010 budget. One of the main factors is the economy. The demand for housing assistance should not diminish due to the growth of the community and surrounding area, and the local and national economies.

As of September 2010, the unemployment rate for Dona Ana County was 7.6%, an increase of .7% from the same time period last year. The average rate for the state of New Mexico as a whole was 8.0%, while the unemployment rate for the nation as a whole was 9.6%. It is important to keep in mind that the actual HUD Section 8 Voucher funding level is mainly based on the Housing Authority's actual expenditure level for housing assistance payments, as reported to HUD electronically on a monthly basis through the Voucher Management System (VMS). For the public housing program, the final funding percentage for calendar year 2010 is 103%, compared to 88.42% for calendar year 2009, and 88.96% for calendar year 2008. The Housing Authority operates in an environment of annually fluctuating funding levels.

## Contacting the Housing Authority's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Housing Authority's finances and to show the Housing Authority's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Housing Authority of the City of Las Cruces at 926 South San Pedro, Las Cruces, New Mexico 88001.





# Housing Authority of the City of Las Cruces Statement of Net Assets

# June 30, 2010

				Compon	ent U	Inits
	(	City of Las				_
		Cruces		Montana		
		Housing	Senior		MSV II Limited	
		Authority	Vi	illage, LLC	P	artnership
Assets						
Current assets						
Cash and cash equivalents	\$	3,596,247	\$	35,460	\$	98,152
Accounts receivable, net		109,387		1,440		910
Grant receivables		350,952		-		-
Mortgage receivables, current		36,995		-		-
Prepaid expenses and other assets		28,363		120,063		507,942
Inventories		131,657				
Total current assets		4,253,601		156,963		607,004
Restricted assets						
Cash and cash equivalents		1,272,730	-			
Noncurrent assets						
Capital assets, net		9,063,623		2,134,603		4,241,190
Receivables from component units, net		1,377,130		-		-
Mortgage receivables, net of current portion		509,199		_		-
Other				44,090		51,735
Total noncurrent assets	_	10,949,952		2,178,693		4,292,925
Total assets	\$	16,476,283	\$	2,335,656	\$	4,899,929

D 1	2.1	2000
December	- 1 I	711119
December	JI.	2007

Stone Mountain Place, LP		Falcon Ridge, LP		Cimmaron II Apartments, LP		
\$ 43,932	\$	1,384	\$	5,200		
2,486		-		5,908		
-		-		-		
-		-		-		
297,404		461,214		1,621		
343,822		462,598		12,729		
 	_	1,180,018				
8,815,055		2,427,140		1,124,876		
-		-		-		
-		-		-		
 109,654	_					
 8,924,709		2,427,140		1,124,876		
\$ 9,268,531	\$	4,069,756	\$	1,137,605		

# Housing Authority of the City of Las Cruces Statement of Net Assets — continued

# June 30, 2010

		Component Units			Units
	City of Las				
	Cruces		Montana		
	Housing		Senior		SV II Limited
	 Authority	V	illage, LLC		Partnership
Liabilities					
Current liabilities					
Accounts payable	\$ 496,860	\$	2,131	\$	3,136
Accrued liabilities	10,839		24,609		32,257
Deposits due others	90,136		9,946		21,084
Current portion of long-term debt	 219,517		7,849		25,968
Total current liabilities	 817,352		44,535		82,445
Noncurrent liabilities					
Long-term debt	3,037,626		974,654		1,930,372
Other long-term liabilities	-		175,410		46,210
Payables to Housing Authority	-		677,966		1,483,940
Accrued compensated absences	 44,935				
Total noncurrent liabilities	 3,082,561		1,828,030		3,460,522
Total liabilities	 3,899,913		1,872,565		3,542,967
Net Assets					
	5 00 C 10 C		500.050		004070
Invested in capital assets, net of related debt	5,806,480		589,873		984,850
Restricted for program activities	1,272,730		-		-
Unrestricted (deficit)	 5,497,160		(126,782)		372,112
Total net assets	\$ 12,576,370	\$	463,091	\$	1,356,962

D 1	2 1	2000
December	· 🕹 I	711119
December	JI.	. 2007

Stone Mountain			Falcon	Cimmaron II		
Place, LP			Ridge, LP	Apa	rtments, LP	
				•		
\$	2,494	\$	2,438	\$	8,442	
	47,018		231,395		30,907	
	35,971		-		3,282	
	15,152		30,527		1,134,495	
	100,635		264,360		1,177,126	
	2,689,016		2,977,120		-	
	228,706		705,833		-	
	256,574		124,676		-	
	-		-		-	
	3,174,296		3,807,629		-	
	3,274,931		4,071,989		1,177,126	
	3,271,931	_	1,071,505	-	1,177,120	
	6,110,887		_		_	
	0,110,007		-		_	
	(117.207)		(2.222)		(20.521)	
	(117,287)	_	(2,233)		(39,521)	
\$	5,993,600	\$	(2,233)	\$	(39,521)	

Statement of Revenues, Expenses and Changes in Net Assets

# **Housing Authority of the City of Las Cruces** Statement of Revenues, Expenses and Changes in Net Assets

For the Year Ended June 30, 2010

			Co	mponent Uni	its (F	or the Year
	(	City of Las				
	Cruces		Montana			
	Housing		* ***	Senior	MSV II Limited	
		Authority	Vıl	lage, LLC	Р	artnership
Operating Revenues						
Tenant revenues	\$	922,241	\$	256,198	\$	415,097
Other revenues		525,597		-		
Total operating revenues		1,447,838		256,198		415,097
<b>Operating Expenses</b>						
Housing assistance payments		3,446,214		-		-
Administration		1,652,129		47,717		82,073
Maintenance and operations		902,747		33,634		55,089
Depreciation		350,456		109,851		214,107
Utilities		129,454		15,403		25,448
Other		378,536		34,091		59,087
Total operating expenses		6,859,536		240,696		435,804
Operating loss		(5,411,698)		15,502		(20,707)
<b>Nonoperating Revenues (Expenses)</b>						
Intergovernmental revenues		6,567,184		-		-
Investment income		55,765		1,079		737
Interest expense		(193,936)		(105,168)		(126,188)
Gain on sale of capital assets		152,487		-		
Total nonoperating revenues (expenses)		6,581,500		(104,089)		(125,451)
Change in net assets		1,169,802		(88,587)		(146,158)
Net assets, beginning of year, as restated						
for Cimmaron II Apartments, LP		11,406,568		551,678		1,503,120
Net assets (deficit), end of year	\$	12,576,370	\$	463,091	\$	1,356,962

# Ended December 31, 2009)

Stone Mountain Place, LP	Falcon Ridge, LP	Cimmaron II Apartments, LP			
\$ 512,156	\$ -	\$ 88,038			
-	-	-			
512,156		88,038			
<u> </u>					
-	-	-			
113,641	2,233	11,106			
60,928	-	11,111			
283,184	-	14,398			
38,033	-	15,108			
83,670		13,486			
579,456	2,233	65,209			
(67,300)	(2,233)	22,829			
-	-	-			
1,246	-	-			
(158,251)	-	(67,177)			
(157,005)		(67,177)			
(224,305)	(2,233)	(44,348)			
, , ,	· · · /	, , ,			
6,217,905		4,827			
\$ 5,993,600	\$ (2,233)	\$ (39,521)			



# Statement of Cash Flows For the Year Ended June 30, 2010

Cash flows from operating activities	
Cash received from tenants	\$ 897,595
Cash paid to employees	(984,457)
Cash paid to suppliers and others	(4,850,837)
Other receipts	 439,985
Net cash used by operating activities	 (4,497,714)
Cash flows from noncapital financing activities	
Intergovernmental revenue received	 6,229,728
Cash flows from capital and related financing activities	
Acquisition of capital assets	(818,936)
Proceeds from sale of capital assets	964,968
Principal paid on long-term debt	(204,187)
Interest paid on long-term debt	 (193,936)
Net cash used by capital and related	
financing activities	 (252,091)
Cash flows from investing activities	
Interest and dividends on investments	 55,765
Net increase in cash and cash equivalents	1,535,688
Cash and cash equivalents, beginning of year	 3,333,289
Cash and cash equivalents, end of year	\$ 4,868,977

## Statement of Cash Flows — continued For the Year Ended June 30, 2010

### Reconciliation of operating loss to net cash used by operating activities

Operating loss	\$ (5,411,698)
Adjustments to reconcile operating loss	
to net cash used by operating activities	
Depreciation	350,456
Change in assets and liabilities	
Accounts receivable	305,200
Mortgage receivable	(337,878)
Inventories	882
Prepaid expenses and other assets	300,818
Due from component units	(86,156)
Accounts payable	406,153
Accrued liabilities	(13,847)
Deposits due others	(11,644)
Total adjustments	913,984
Net cash used by operating activities	\$ (4,497,714)

Notes to Financial Statements June 30, 2010

#### 1) Summary of Significant Accounting Policies

**Reporting Entity**—The Housing Authority of the City of Las Cruces (the "Housing Authority") is a public housing authority that provides affordable housing to low-income families. The programs are primarily funded with federal grants and tenant rents.

The reporting entity for the Housing Authority is based upon criteria established by the Governmental Accounting Standards Board. All functions of the Housing Authority for which it exercises oversight responsibility are included. The oversight responsibility includes, but is not limited to, financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, accountability for fiscal matters, and special financing relationships.

The Las Cruces Housing Development Corporation (LCHDC) is a legally separate nonprofit corporation formed to provide for the construction and financing of a low-income housing project. The project is managed by the Housing Authority. LCHDC is governed by a self-appointed board. LCHDC is reported as if it was part of the Housing Authority (blended) because its sole purpose is to finance and construct the housing project.

The New Mexico Housing Corporation (NMHC) was formed in 2006 and is a legally separate nonprofit corporation formed to assist the Housing Authority in providing affordable housing. NMHC is reported as if it was part of the Housing Authority (blended) because its board of directors is comprised of the same members as the Housing Authority's board of directors.

The Housing Authority is reported as a component unit of the City of Las Cruces (the "City") because the City appoints the Board of Commissioners and the City is able to impose its will on the entity. The financial statements present the financial position and results of operations of only that portion of the financial reporting attributed to the component unit.

#### **Discretely-Presented Component Units**

Montana Senior Village, LLC (MSV), MSV II Limited Partnership (MSV II), Stone Mountain Place, LP (SMP), Falcon Ridge, LP (FR) and Cimmaron II Apartments, LP (Cimmaron II), were formed to acquire, construct and rehabilitate, and operate apartment buildings for rental to low-income tenants. The Housing Authority is the managing member of MSV, is the sole member of Montana Street, LLC (MSV II's general partner), is the sole member of Stone Mountain Place, LLC (SMP's general partner), is the sole member of Falcon Ridge, LLC (FR's general partner), and is the sole member of Cimmaron Apartments, LLC (Cimmaron II's general partner). The criteria provided in Government Accounting Standards Board Statements No. 14 and No. 39 have been considered and MSV, MSV II, SMP, FR and Cimmaron II meet the criteria for inclusion

Notes to Financial Statements June 30, 2010

as component units of the Housing Authority. MSV, MSV II, SMP, FR and Cimmaron II do not meet the requirements for blending and are reported as discretely-presented component units (see Note 12).

MSV, MSV II, SMP, FR, and Cimmaron II have a December 31 fiscal year-end. Accordingly, these financial statements report their balances and results of operations as of and for the year ended December 31, 2009.

Subsequent to December 31, 2009, the Housing Authority became the managing member of Desert Palms, LLC and Cimmaron Apartments I, LLC, which are the general partners of Desert Palms Apartments, LP and Cimmaron I Apartments, LP, respectively. Since this occurred after the fiscal year-ends of December 31, 2009, their balances and results of operations are not included in these financial statements.

#### Measurement Focus, Basis of Accounting

#### Basis of Accounting and Presentation

The accompanying financial statements have been prepared in accordance with the accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units.

### **Proprietary Fund Accounting**

The Housing Authority follows proprietary fund accounting. Proprietary funds are accounted for on the flow of economic measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. The Housing Authority applies pronouncements of the Governmental Accounting Standards Board (GASB) and statements and interpretations of the Financial Accounting Standards Board (FASB) issued on or before November 30, 1989, Accounting Principles Board Opinions, and Accounting Research Bulletins, unless those pronouncements conflict with GASB pronouncements. The Housing Authority has also elected to apply FASB Statements and Interpretations issued after November 30, 1989, unless those pronouncements conflict with GASB pronouncements.

Under the terms of grant agreements, the Housing Authority funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there may be both restricted and unrestricted net assets available to finance the program. It is the Housing Authority's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenue.

### Notes to Financial Statements June 30, 2010

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities.

#### Cash and Cash Equivalents

The Housing Authority's cash and cash equivalents are comprised of cash on hand, demand deposits, U.S. government money market funds and short-term low risk investments with original maturities of 90 days or less from the date of acquisition.

#### Accounts Receivable

Accounts receivable are presented net of allowance for doubtful accounts. The allowance is estimated based on management's knowledge of past collection history.

#### Investments

Investments are recorded at fair value except as noted. Fair value of securities and mutual funds is determined by the reported market value on national exchanges. Fair value of investments with stated interest rates (savings accounts, CDs, repurchase accounts/agreements) is stated at cost.

#### Revenue and Expenses

Revenues are recognized in the accounting period in which they are earned. Other operating revenues consist mainly of administrative fees and developer fees. Intergovernmental grant revenue includes annual contributions and operating subsidies from the U.S. Department of Housing and Urban Development (HUD), as well as development and modernization grants. Intergovernmental grant revenue is recognized when all eligibility requirements have been met. Expenses are recognized in the accounting period in which the related liability is incurred.

#### Capital Assets

Additions of property are recorded at cost, or, if donated, at fair value at the date of the gift. The Housing Authority capitalizes all capital asset purchases, including buildings, building improvements, furniture, fixtures, equipment and software, over \$5,000.

#### Inventory

Inventory consists of a property held for sale, and is reported at cost.

### Notes to Financial Statements June 30, 2010

#### Net Assets

Unrestricted net assets represent the amount available to budget for future operations. Restricted net assets represent the amounts that have been externally restricted for specific purposes.

#### <u>Insurance</u>

Premiums on insurance policies are charged to prepaid insurance and amortized over the life of the policy, if significant.

#### **Depreciation**

Depreciation is recognized each year using the straight-line method. Site improvements have an estimated useful life of 15 years. Structures are depreciated over 15-40 years and equipment has estimated useful lives of 5-7 years.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### Compensated Absences

Compensated absences are reported as an expense and a liability of the program that will fund it.

#### Budgets

The Housing Authority's budget is prepared on a basis consistent with accounting principles generally accepted in the United States of America (GAAP), using an estimate of the anticipated revenues and expenditures. Budgets are approved and amended by the Board of Commissioners.

#### Component Unit Accounting Policies

Significant accounting policies of component units are presented in Note 12.

#### **Subsequent Events**

The Housing Authority has evaluated subsequent events through November 29, 2010, the date which the financial statements were available to be issued.

### Notes to Financial Statements June 30, 2010

#### 2) Activities of the Housing Authority

The Housing Authority manages the following units:

**HUD Public Housing (Contract FW5434)** 

Scattered sites, Development II and modernization programs 251 units

New Construction Housing (NMOZ-0002-0004)

Valley and Burley Drive projects and Las Cruces

Housing Development Corporation

101 units

The Housing Authority also oversees the regulatory portion and subsidizes rent for the following program:

HUD Section 8 Housing Voucher (Contract FW5374V)

917 units

#### 3) Cash and Investments

State statutes authorize the Housing Authority to invest in interest-bearing accounts with financial institutions, direct obligations of the U.S. Treasury or New Mexico political subdivisions, and the State Treasurer's Investment Pool.

#### Deposits and Repurchase Agreement

At June 30, 2010, the carrying amount of the Housing Authority's bank deposits was \$633,816, and the bank balance was \$612,244, which was fully insured by the Federal Deposit Insurance Corporation.

New Mexico statutes require that financial institutions with public monies on deposit, governed by a repurchase agreement, pledge collateral to the owner of such public monies in an amount not less than 102% of the uninsured public monies held on deposit. As of June 30, 2010, the Housing Authority had \$4,020,452 invested in a repurchase agreement, which is collateralized by securities with a fair value of \$4,100,861 held by Wells Fargo Bank, N.A. in the Housing Authority's name.

Custodial Credit Risk—Deposits. Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned to it. New Mexico statutes require that financial institutions with public monies on deposit pledge collateral to the owner of such public monies in an amount not less than 50% of the uninsured public monies held on deposit. Collateral securities are held by the Housing Authority's bank. Securities pledged by financial institutions are required to be pledged at par with the exception of U.S. government obligations, which are pledged at fair value. As of June 30, 2010, the bank balance of the Housing Authority's deposits was fully insured, and thus, was not exposed to custodial credit risk.

Notes to Financial Statements June 30, 2010

#### Investments

As of June 30, 2010, the Housing Authority owned money market funds, which had a fair value of \$213,709. Due to their liquidity, these investments are held for the purpose of meeting bond requirements and are included in restricted cash and cash equivalents on the statement of net assets.

*Interest Rate Risk*—At June 30, 2010, investments consist of money market funds, which are highly liquid and are not subject to significant interest rate risk.

*Credit Risk*—The Housing Authority's investment policy lists the criteria for selecting investments and the order of priority as follows: 1) safety 2) yield 3) liquidity 4) maturity 5) amount and 6) administrative cost. As of June 30, 2010, ratings were not available for the Housing Authority's money market investments in Federated U.S. Treasury Cash Reserves.

Custodial Credit Risk—For investments, custodial credit risk is the risk that, in the event of a failure of the counterparty, the Housing Authority will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. All of the Housing Authority's securities are held in the Housing Authority's name by Wells Fargo Bank, N.A.

Concentration of Credit Risk—The Housing Authority's investment policy places no limit on the amount the Housing Authority may invest in any one issuer. As of June 30, 2010, 100% of the Housing Authority's investment pool was invested in Federated U.S. Treasury Cash Reserves issued by Wells Fargo Bank, N.A.

# 4) Mortgage Receivables

The Housing Authority owns mortgages on five properties which they sold and originated the mortgage. These mortgages carry an interest rate ranging from 4% to 4.5% and mature in 2039 or 2040. They are all collateralized by the mortgaged property.

# Housing Authority of the City of Las Cruces Notes to Financial Statements

# June 30, 2010

#### **5**) **Capital Assets**

Capital asset activity of the Housing Authority for the year ended June 30, 2010, was as follows:

10110 W.S.	Ju	ne 30, 2009		Additions		Deletions		Transfers	Ju	me 30, 2010
Public housing	\$	7,717,968	\$		\$	(452,373)	\$	_	\$	7,967,057
Less accumulated depreciation	Ψ	(6,116,931)	Ψ	(196,243)	Ψ	281,478	Ψ	-	Ψ	(6,031,696)
Net public housing		1,601,037		505,219		(170,895)		_		1,935,361
Section 8 housing		4,541		-		-		-		4,541
Less accumulated depreciation	_	(957)	_	(132)	_	-	_	-	_	(1,089)
Net section 8 housing	_	3,584	_	(132)	_		_		_	3,452
New construction Housing development corporation		1,477,219 3,380,000		-		-		-		1,477,219 3,380,000
Total new construction	_	4,857,219	_		_		_	_	_	4,857,219
Less accumulated depreciation		(838,822)		(68,758)		-		-		(907,580)
Net new construction		4,018,397		(68,758)		_		-		3,949,639
Local housing projects		4,177,608		117,474		(668,711)		-		3,626,371
Less accumulated depreciation		(393,002)	_	(85,323)		27,125	_			(451,200)
Net local housing	_	3,784,606	_	32,151	_	(641,586)	_		_	3,175,171
Net capital assets	\$	9,407,624	\$	468,480	\$	(812,481)	\$	-	\$	9,063,623
	Ju	ne 30, 2009		Additions		Deletions		Transfers	Ju	ine 30, 2010
Summary totals										
Capital assets										
Capital assets not being depreciated  Land	\$	3,333,718	\$	109,735	S	(131,394)	<b>P</b>		\$	3,312,059
Construction in progress	Ф	47,691	Φ	109,733	Ф	(131,394)	Φ	(47,691)	Φ	3,312,039
Total capital assets not being depreciated		3,381,409		109,735		(131,394)		(47,691)		3,312,059
Other capital assets					_					
Site improvements		1,579,135		487,052		(50,890)		_		2,015,297
Structures		11,402,919		-		(877,699)		47,691		10,572,911
Equipment		393,873		222,149		(61,101)		´-		554,921
Total other capital assets at cost		13,375,927	_	709,201	_	(989,690)		47,691		13,143,129
Less accumulated depreciation										
Site improvements		(1,171,183)		(35,523)		12,728		-		(1,193,978)
Structures		(5,835,872)		(265,511)		234,774		-		(5,866,609)
Equipment		(342,657)	_	(49,422)	_	61,101				(330,978)
Subtotal	_	(7,349,712)	_	(350,456)	_	308,603	_		_	(7,391,565)
Net capital assets being depreciated		6,026,215		358,745	_	(681,087)	_	47,691	_	5,751,564
Net capital assets	\$	9,407,624	\$	468,480	\$	(812,481)	\$	-	\$	9,063,623

Details of capital assets of component units are presented in Note 12.

## Notes to Financial Statements June 30, 2010

# 6) Component Unit Receivables

The following is a reconciliation of amounts due to the Housing Authority from its component units as of June 30, 2010. Reconciling items include timing differences from the year-ends of the component units (December 31) and an allowance for doubtful accounts based on management's assessment of the collection of receivables from MSV II.

MSV payables to Housing Authority (December 31, 2009)	
Note payable	\$ 487,250
Deferred development fees	107,446
Land note payable	74,977
Development advances	8,293
•	677,966
MSV II payables to Housing Authority (December 31, 2009)	
Deferred development fee note	175,157
Authority loan payable	800,000
Authority AHP loan payable	500,000
Development advances	8,783
	1,483,940
SMP Due to Housing Authority (December 31, 2009)	
Development fees payable	256,574
Falcon Ridge Due to Housing Authority (December 31, 2009)	
Development fees payable	124,676
Net payable to Housing Authority from MSV,	
MSV II, SMP, and Falcon Ridge at December 31, 2009	2,543,156
· · · · ·	, ,
Reconciling items	
Allowance for doubtful accounts	(1,300,000)
Payments received from January 1, 2010 through June 30, 2010	(59,000)
Accrued interest from January 1, 2010 through June 30, 2010	209,599
Other reconciling items	(16,625)
Housing Authority receivable from component	
units, net (June 30, 2010)	<u>\$ 1,377,130</u>

## Notes to Financial Statements June 30, 2010

#### 7) Long-Term Debt

Details of the Housing Authority and LCHDC's debt are as follows:

					Total				Total				
	Issue	Interest	Maturity	C	Outstanding		C	Outstanding	A	mount Due			
Description	Date	Rates (%)	Date		6/30/2009 R		Retired		Retired 6		6/30/2010	Witl	nin One Year
LCHDC Mortgage													
Revenue Bond (Series 2005)	07/06/2005	5.35%	10/01/2019	\$	2,248,040	\$	166,036	\$	2,082,004	\$	176,652		
Note payable - Gallup Federal													
Savings Bank	10/13/2004	7.5%	01/20/2014		386,777		14,988		371,789		16,731		
Note payable - Wells Fargo Bank	04/15/2005	8.13%	04/15/2025		351,337		10,703		340,634		12,145		
Note payable - First Federal Bank	08/15/2005	8%	08/15/2025		268,148		8,747		259,401		9,492		
Note payable - Firstlight Federal													
Credit Union	03/13/08	6.5%	04/01/2038		129,791		1,453		128,338		1,748		
Note payable - Other	12/02/1998	0%	11/02/2015		77,237		2,260		74,977		2,749		
Total				\$	3,461,330	\$	204,187	\$	3,257,143	\$	219,517		

Debt service requirements on long-term debt at June 30, 2010, are as follows:

	Bonds				Notes 1	Paya	ble
Year ending June 30,		Principal	Interest		Principal		Interest
2011	\$	176,652	\$	107,021	\$ 42,865	\$	81,763
2012		186,338	186,338 97,335		46,046		78,579
2013		196,555	196,555 87,118		49,484		75,142
2014		207,333		76,311	349,778		61,216
2015		218,705		64,803	34,639		46,107
2016-2020		1,002,914		133,582	263,699		187,512
2021-2025		93,507		1,044	297,955		91,357
2026-2030		-		-	31,593		23,550
2031-2035		-		-	36,537		13,393
2036-2038		-			 22,543		1,749
	\$	2,082,004	\$	567,214	\$ 1,175,139	\$	660,368

LCHDC mortgage revenue bonds require the following bond and reserve funds, which are presented as restricted assets in the financial statements:

- Debt Service Reserve—Funds set aside to cover the highest level of debt service requirements during the bond term.
- Bond Fund—Funds accumulated to pay the next principal and interest payment.
- Extraordinary Maintenance and Replacements—Annual deposits equal three percent of fair market rents set aside for maintenance and replacements.
- Insurance and Tax Escrow—Funds accumulated to pay insurance and tax expense.

Notes to Financial Statements June 30, 2010

The bonds also require certain insurance coverage. LCHDC complied with all these bond requirements.

Details of component unit debt are presented in Note 11.

#### 8) Defeased Bonds

In a prior fiscal year, LCHDC entered into an advance refunding transaction related to its bonded debt. A portion of the proceeds of the refunding issues was placed in trust and used to purchase U.S. Government and agencies securities at various interest rates and maturities sufficient to meet all debt service requirements of the refunded debt. The assets are administered by trustees and are restricted for retirement of refunded debt. The liability for the refunded bonds and the related securities and escrow accounts are not included in the accompanying financial statements since LCHDC defeased its obligation for the payment of the refunded bonded debt upon completion of the refunding transactions.

The amount of the LCHDC bond issue that is outstanding but which has been refunded and is payable from an escrow account is \$2,082,004.

# 9) Employee Retirement System

#### Retirement Plan

Substantially all full-time employees of the Housing Authority participate in a defined benefit contributory retirement plan through the Public Employees' Retirement Act (PERA) of the State of New Mexico, a cost-sharing multiple employer public employee retirement system. Benefit provisions are established and may only be amended by state statute. Information pertaining to the actuarially computed present value of vested accumulated plan benefits and nonvested accumulated plan benefits, the plan's net assets available for benefits and the assumed rate of return used in computing the present value, and ten-year historical trend information presenting PERA's progress in accumulating sufficient assets to pay benefits when due is not available by individual government agencies participating in the plan. Actuarial pension data for the State of New Mexico, as employer, is provided at the statewide level in a separately issued audit report of PERA. That report may be obtained by writing to PERA, P.O. Box 2123, 1120 Paseo de Peralta, Santa Fe, NM, 87504-2123 or on their internet website at www.state.nm.us/pera/.

#### Notes to Financial Statements June 30, 2010

#### Retirement Eligibility

Eligibility for receiving the monthly benefit equal to the number of years of credited service times 2.5% of their final average monthly salary, the 36 consecutive months of credited service producing the largest average, is as follows:

- Employees may retire at:
  - Any age with 25 or more years of credited service Age 60 or older with 20 or more years of credit service
- All employees are eligible for retirement at:
  - Age 61 or older with 17 or more years of credited service
  - Age 62 or older with 14 or more years of credited service
  - Age 63 or older with 11 or more years of credited service
  - Age 64 or older with 8 or more years of credited service
  - Age 65 or older with 5 or more years of credited service
- Benefits vest after five years of credited service

#### Disability Benefits

Members or vested former members with five or more years of credited service will receive their normal retirement pension based on credited service and final average salary at the time of disability or retirement. The five-year service requirement is waived if the disability is incurred in the line of duty. Disability retirements are subject to reevaluation until the member reaches normal retirement. Payment of the disability pension is suspended for the balance of any year in which a disability-retired member does not submit an annual statement of earnings from gainful employment by June 30<sup>th</sup> of each year or if the amount of earnings in the previous year is more than the amount that causes the suspension of, or a decrease in, the Social Security Old Age Benefit for a 65 year old.

#### Funding Policy

The Housing Authority's retirement plan requires a 9.15% contribution by the employees and a 9.15% contribution by the Housing Authority.

Contribution requirements for the years ended are as follows:

	ŀ	Housing				Percentage
	A	uthority	Employee		Total	Contributed
June 30, 2006	\$	73,365	\$	73,365	\$ 146,730	100%
June 30, 2007		62,400		62,400	124,800	100%
June 30, 2008		66,291		66,291	132,582	100%
June 30, 2009		64,483		64,483	128,966	100%
June 30, 2010		68,163		68,163	136,326	100%

Notes to Financial Statements June 30, 2010

#### 10) Risk Management

The Housing Authority is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; and natural disasters for which the Housing Authority carries commercial insurance. There have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the previous three years.

#### 11) Contingent Liabilities

Legal Proceedings—The Housing Authority is subject to various legal proceedings that arise in the ordinary course of the Housing Authority's operations. In the opinion of the Housing Authority's management, the ultimate resolution of the matters will not have a material adverse impact on the financial position or results of operations of the Housing Authority.

Federal Grants—The Housing Authority receives federal grants for various specific purposes. These grants are subject to audit, which may result in requests for reimbursements to granting agencies for expenditures disallowed under the terms of the grants. Management believes that such disallowance, if any, will not be material to the financial statements.

#### 12) Component Units

#### A. Montana Senior Village, LLC

#### **Nature of Business and Organization**

Montana Senior Village, LLC (the "Company") was organized on January 22, 1998 as a Limited Liability Company to acquire, construct, rehabilitate, and operate a 49 unit rental housing project for persons of low income, pursuant to the New Mexico Limited Liability Company Act. The project is located in the City of Las Cruces, New Mexico and is known as Montana Senior Village Apartments. The "Managing Member" is the Housing Authority of the City of Las Cruces and the "Investor Member" is the Banc of America Housing Fund II Limited Partnership. The activities of the Company are governed by the Management and Operating Agreements and the Internal Revenue Code Section 42.

### Notes to Financial Statements June 30, 2010

The management of the Company and the ongoing management of Montana Senior Village Apartments are vested in the Members. The Company has hired a property management company to provide day-to-day management for the property. Compensation for such services is as determined under the Operating Agreement and Management Agreement.

The project is financed and constructed under Section 542(c) of the Housing and Community Development Act, as amended, and as administered by the New Mexico Mortgage Finance Authority (MFA). Under this program, the Company provides housing to low and moderate income tenants, subject to regulation by MFA and the United States Department of Housing and Urban Development (HUD), as to rental charges and operating methods. Lower rental charges to tenants are recovered by the Project through rent subsidies provided by the local Public Housing Authority (PHA).

The Company is reported as a component unit of the Housing Authority of the City of Las Cruces because the Housing Authority of the City of Las Cruces is the Managing Member of the Company. The Company has no component units.

The Company issues separate audited financial statements. These financial statements may be obtained by writing to the Housing Authority of the City of Las Cruces, 926 S. San Pedro Street, Las Cruces, New Mexico, 88001.

#### **Summary of Significant Accounting Policies**

#### Basis of Accounting

The financial statements of the project are prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States.

#### Cash Equivalents

Cash and cash equivalents consist of short-term investments with an original maturity of three months or less, cash on deposit, money market funds and certificate of deposit.

#### Tenant Receivable and Bad Debt Policy

Tenant rent charges for the current month are due on the first of the month. The project does not accrue interest on the tenant receivable balances. The project has not established an allowance for doubtful accounts and does not use the reverse method for recognizing bad debts. Bad debts are treated as direct write-offs in the period management determines that collection is not probable.

#### Income Taxes

No federal income taxes are payable by the Company and none have been provided in the accompanying financial statements. The Members are to include their respective share of Company income or loss in their separate tax returns.

### Notes to Financial Statements June 30, 2010

#### Rental Property

Rental property is recorded at cost. Improvements are capitalized, while expenditures for maintenance and repairs are expensed as incurred. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are reflected in the statements of operations. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives using the straight-line method over a recovery period of 3 to 27.5 years.

#### Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### Rental Income

Rental Income is recognized as rentals become due. Rental payments received in advance are deferred until earned. All leases between the Company and the tenants of the property are operating leases.

#### Amortization

Permanent loan fees of \$57,161 are amortized on a straight-line basis over the life of the respective loan.

#### Member's Profit and Loss Allocation and Distributions

The Members of Montana Senior Village, LLC and their respective profit and loss percentages are as follows at December 31, 2009:

Managing Member	
Housing Authority of the City of Las Cruces	0.01%
Investor Member	
The Banc of America Housing Fund II LP	99.99%
Total	100.00%

<u>Capital Contributions and Allocations of Profit, Loss, Tax Credits, and Cash Flow</u>
The Investor Member has contributed \$1,235,342 for a 99.99% interest in the Company.
The Managing Member contributed \$170,000 for a 0.01% interest in the Company. The final Investor Member contribution of \$64,342 was made during 2003 upon achievement of breakeven operations, as defined.

# Notes to Financial Statements June 30, 2010

Profits, losses, and tax credits generally are to be allocated to the Members in accordance with their ownership interests. In the event the Managing Member makes an operating deficit contribution, the Managing Member receives a special allocation equal to the amount of the contribution.

Net cash flow from operations, as defined, is to be distributed annually as follows:

- 1) To the Managing Member to pay the Deferred Development Fee in accordance with the Development Services Agreement;
- 2) To the Managing Member to pay the annual Company Management Fee in accordance with the Company Administration Agreement;
- 3) To the Managing Member to pay the Incentive Management Fee in accordance with the Company Administration Agreement;
- 4) To the Managing Member to repay any Operating Deficit Contribution;
- 5) The balance, .01% to the Managing Member and 99.99% to the Investor Member.

### **Capital Assets**

Capital asset activity for the year ended December 31, 2009, was as follows.

		Balances January 1,				Balances ecember 31.
		2009	Additions	D	eletions	2009
Capital assets						_
Land	\$	249,000	\$ -	\$	-	\$ 249,000
Buildings		600,000	5,321		-	605,321
Site improvements		2,260,635	7,134		-	2,267,769
Furniture, fixtures and equipment		7,564	 3,093			 10,657
	_	3,117,199	 15,548			 3,132,747
Accumulated depreciation		(889,758)	 (108,386)		-	 (998,144)
Net capital assets	\$	2,227,441	\$ (92,838)	\$		\$ 2,134,603

# Notes to Financial Statements June 30, 2010

### **Long-Term Debt**

As of December 31, 2009, notes payable consist of the following:

\$ 982,503

On November 29, 1999, the Company executed a \$99,000 promissory note (the "Land Loan") with the Housing Authority of the City of Las Cruces. The loan is subordinate to the First Mortgage loan and payment is subject to available cash flow. During 2004, the terms of the Land Loan were changed and previously paid interest was applied to principal. The loan is now a non-interest bearing loan and is payable in full on December 1, 2015.

74,977

On January 12, 2000, the Company executed a \$487,250 promissory note with the Housing Authority of the City of Las Cruces to partially finance predevelopment and rehabilitation costs. The loan bears interest at the rate of 4% per annum and is payable in full on December 15, 2017 or immediately upon the sale or dissolution of the project. The loan is subordinate to the First Mortgage Loan and payment is subject to available cash flow. Interest of \$175,410 was accrued and payable as of December 31, 2009. This long-term accrued interest is not reflected in the schedule of maturities below.

487,250

1,544,730 (7,849)

Less current portion Long-term notes payable

\$ 1,536,881

Long-term interest accrued included in long-term debt

<u>\$ 175,410</u>

# Notes to Financial Statements June 30, 2010

The schedule of maturities for the mortgage is as follows:

Year ending December 31,	Principal	Interest
2010	\$ 7,849	\$ 79,785
2011	8,513	79,121
2012	9,233	78,401
2013	10,015	77,619
2014	10,862	76,772
2015-2019	631,982	368,416
2020-2024	104,702	333,469
2025-2029	157,156	281,015
2030-2034	235,888	202,283
2035-2039	354,065	84,106
2040	14,465	141
Total	\$ 1,544,730	\$ 1,661,128

#### **Reserve Accounts**

#### Operating Reserve

In accordance with the Operating Agreement the Operating Reserve should maintain a balance of at least \$60,000. The Managing Member may use funds in the Operating Reserve with the consent of the Investor Member, for any Company purpose, but only to the extent the revenues of the Company are insufficient to accomplish such purposes. NMMFA required that an amount equal to three monthly first mortgage payments, or \$30,327, be retained in escrow as the Operating Deficit Reserve Account. The Managing Member has established an Operating Reserve account to accumulate the additional funds required by the Operating Agreement. The combined balance of the Operating Reserves as of December 31, 2009 was \$67,027.

### Replacement Reserve

A Replacement Reserve is required to be funded from the project's gross revenue to fund major repair and capital expenditures. The Replacement Reserve balance as of December 31, 2009 was \$40,593.

#### **Transactions with Affiliates and Related Parties**

### Property Management Fee

The Company has entered into a Management Agreement with JL Gray Company to manage the rental operations of the apartment community. The compensation for this service is based on the Management Agreement. The management fee shall equal 5.25%

# Notes to Financial Statements June 30, 2010

of monthly gross rental collections excluding any service or laundry income. Property Management Fees expensed were \$13,369 during 2009. The amounts due to the Management Agent related to Property Management Fees were \$188 as of December 31, 2009.

### Company Administrative Management Fee

The Company executed a Company Administrative Agreement with the Managing Member for its services in managing the business of the project. An annual Administrative Management Fee of \$15,000 beginning in 2000 is payable subject to available cash flow, as defined. In addition, an annual Incentive Management Fee equal to 75% of net cash flow is payable subject to available cash flow, as defined. The fees are noncumulative and for the year ended December 31, 2009, no fees were paid.

#### Development Fee

On January 20, 2000, the Company entered into a Development Agreement with the Managing Member to render development services for construction of the project. The fee of \$250,448 has been fully earned as of December 31, 2000 and is included in rental property on the accompanying balance sheets. The liability is non-interest bearing. Payment is subject to available cash flow and shall be repaid no later than December 31, 2011. Deferred Developer Fees of \$107,446 were outstanding as of December 31, 2009.

#### Reimbursed Expenses

The Management Agent is reimbursed for a few expenses that are directly related to this property. Due to the nature and function of the Management Agent, some expenses are incurred for the property by the Management Agent. For example, the properties do not have access to credit cards in order to directly pay necessary items such as seminars and motels. These reimbursements qualify as eligible project expenses and do not duplicate expenses that are included in the management fee. The reimbursement is considered both reasonable and immaterial. There were no amounts due to the Management Agent related to the reimbursed expenses as of December 31, 2009.

#### **Related Party Transactions**

Payments in the year ended December 31, 2009, and related balances at December 31, 2009, with the above related parties and/or affiliates were as follows:

	Paid	Payable		
Note payable - managing member	\$ -	\$	487,250	
Deferred development fees - managing member	-		107,446	
Land note payable - managing member	2,260		74,977	
Due to managing member	-		8,293	

Notes to Financial Statements June 30, 2010

#### **Current Vulnerability Due to Certain Concentrations**

The Company's sole asset is Montana Senior Village Apartments. The Company's operations are concentrated in the multifamily real estate market. In addition, the Company operates in a heavily regulated environment. The operations of the Company are subject to the administrations directives, rules and regulations of federal, state and local regulatory agencies. Such administrative directive, rules and regulations are subject to change by an act of Congress or administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

#### **Commitments and Contingencies**

#### Guaranty of Tax Credits

Under the terms of the Operating Agreement, the Managing Member has the duty to use its best efforts to ensure that the Company qualifies for the maximum lawful Low Income Housing Tax Credits. In the event that actual Low Income Housing Tax Credits accruing to the benefit of the Investor Member are less than the amount of Credits that were projected at the formation of the Company, the contributions of capital otherwise required of the Investor Member may be reduced, or constructive advances deemed made, in accordance with applicable provisions of the Operating Agreement.

#### **Operating Deficit Contributions**

The Managing Member is obligated to make contributions to the Company as necessary to fund operating expenses, debt service payments, reserve and escrow accounts, capital improvements, and maintenance expenses that occur during certain specified periods, as defined. The Managing Member's obligation to make operating deficit contributions after the lease-up date, as defined, is limited to \$100,000 and terminates upon achievement of certain operating milestones. According to the Operating Agreement, losses equal to the deficit payments are allocated to the Managing Member.

### Regulatory Agreement Provisions

On February 5, 2001, the Company executed a 542(c) Multifamily Insurance Program Regulatory Agreement with the New Mexico Mortgage Finance Authority in order to obtain a "risk-sharing" mortgage loan. The Company is required to abide by the regulatory agreement provisions including, but not limited to, (1) the maintenance of certain tenant income requirements, (2) limitations on surplus cash distributions, (3) Replacement Reserve requirements, and (4) compliance with Affirmative Fair Housing marketing plans.

#### **Housing Tax Credits**

As incentive for investment equity, the Company applied for and received an allocation certificate for Housing Tax Credits established by the Tax Reform Act of 1986. To

Notes to Financial Statements June 30, 2010

qualify for the Tax Credits, the Company must meet certain requirements, including attaining a qualified basis sufficient to support the credit allocation. In addition, tenant eligibility and rental charges are restricted in accordance with Internal Revenue Code Section 42. Management has certified that each tax credit unit has met these qualifications to allow the credits allocated to each unit to be claimed. Compliance with these regulations must be maintained in each of the fifteen consecutive years of the compliance period. Failure to maintain compliance with occupant eligibility, unit gross rent, or to correct noncompliance within a reasonable time period could result in recapture of previously claimed tax credits plus interest.

### B. MSV II Limited Partnership

### **Nature of Business and Organization**

MSV II Limited Partnership (MSV II or the "Partnership") was formed as a Limited Partnership on January 29, 2001 to acquire, construct, rehabilitate, and operate an 84 unit rental housing project for low income senior tenants. The project is located in the City of Las Cruces, New Mexico and is known as Montana Senior Village II Apartments. The activities of the Partnership are governed by the Partnership Agreement and the Internal Revenue Code Section 42.

The management of the Partnership and the ongoing management of Montana Senior Village II Apartments are vested in the Partners. The Partnership has hired a property management company to provide day to day management for the property. Compensation for such services is as determined under the Partnership Agreement and Management Agreement.

The Partnership is reported as a component unit of the Housing Authority because the Housing Authority is the sole member of Montana Street, LLC, MSV II's general partner. The Partnership has no component units.

The Partnership issues separate audited financial statements. These financial statements may be obtained by writing to the Housing Authority of the City of Las Cruces, 926 S. San Pedro Street, Las Cruces, New Mexico, 88001.

#### **Summary of Significant Accounting Policies**

# **Basis of Accounting**

The financial statements of the Partnership are prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States.

Notes to Financial Statements June 30, 2010

#### Cash Equivalents

Cash and cash equivalents consist of short-term investments with an original maturity of three months or less, cash on deposit, money market funds and certificate of deposit. Cash for purposes of the Statements of Cash Flows does not include Tenant Security Deposits Held in Trust.

#### Tenant Receivable and Bad Debt Policy

Tenant rent charges for the current month are due on the first of the month. The Partnership does not accrue interest on the tenant receivable balances. The Partnership has not established an allowance for doubtful accounts and does not use the reverse method for recognizing bad debts. Bad debts are treated as direct write-offs in the period management determines that collection is not probable.

#### Income Taxes

No provision or benefit for income taxes has been included in these financial statements since taxable income or loss passes through to, and is reportable by, the Partners individually.

#### Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### Rental Property

Rental property is recorded at cost. Improvements are capitalized, while expenditures for maintenance and repairs are expensed as incurred. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are reflected in the statements of operations. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives using the straight-line method over a recovery period 3 to 27.5 years.

#### Rental Income

Rental income is recognized as rentals become due. Rental payments received in advance are deferred until earned. All leases between the Partnership and the tenants of the property are operating leases.

#### Amortization

Permanent loan financing fees of \$79,593 are amortized on a straight-line basis over the life of the tax credits.

# Notes to Financial Statements June 30, 2010

#### Partners' Profit and Loss Allocation and Distributions

The Partners of MSV II Limited Partnership and their respective profit and loss percentages are as follows at December 31, 2009:

General Partner  Montana Street, LLC	0.01%
Limited Partner	
The Housing Outreach Fund IX LP	99.99%
Total	100.00%

<u>Capital Contributions and Allocations of Profit, Loss, Tax Credits, and Cash Flow</u>
The Limited Partner has contributed \$2,285,313 for a 99.99% interest in the Partnership.
The General Partner has contributed \$300,000 for a 0.01% interest in the Partnership.

Profits, losses, and tax credits generally are to be allocated to the partners in accordance with their ownership interests. In the event the General Partner makes an operating deficit contribution, the General Partner receives a special allocation equal to the amount of the contribution.

Net cash flow from operations, as defined, is to be distributed annually as follows:

- First to the Limited Partner, an amount equal to the credit deficiency;
- Second, to the Limited Partner, an amount sufficient to pay federal income taxes on taxable income allocated to the Limited Partner for such fiscal year;
- Third to the Limited Partner to pay the Investor Services Fee, as defined;
- Fourth to fund Operating Reserves, as required;
- Fifth to the Deferred Development Fee and interest thereon:
- Sixth to the Developer to pay the Partnership Administration Fee, as defined;
- Seventh, to the Developer to pay the Tenant Services Fee, as defined;
- Eighth, to the General Partner to repay any operating deficit contributions; and
- The balance, .01% to the General Partner and 99.99% to the Limited Partner.

# Notes to Financial Statements June 30, 2010

### **Capital Assets**

Capital asset activity for the year ended December 31, 2009, was as follows.

	Balances January 1, 2009	Additions	D	eletions	Balances ecember 31, 2009
Land	\$ 195,230	\$ -	\$	-	\$ 195,230
Site improvements	354,615	-		-	354,615
Buildings	4,898,956	26,391		-	4,925,347
Furniture, fixtures and equipment	249,036	6,909		-	 255,945
	5,697,837	33,300		-	5,731,137
Less accumulated depreciation	(1,281,147)	(208,800)		-	 (1,489,947)
	\$ 4,416,690	\$ (175,500)	\$		\$ 4,241,190

# **Long-Term Debt**

At December 31, 2009, notes payable consist of the following:

On September 23, 2004, the Partnership executed a \$1,790,000 Loan Agreement with Enterprise Mortgage Investments, Inc., an affiliate of the Limited Partner. The loan amortizes at a fixed interest rate of 7.03% per annum over 18 years. Monthly principal and interest payments of \$11,945 commenced November 1, 2004. The note matures on October 1, 2022 and is secured by the project's rental property and an assignment of the project's rental revenue. Accrued and unpaid interest was \$8,995 as of December 31, 2009.

\$ 1,681,340

On October 18, 2002, the Partnership executed a \$275,000 Home Loan Agreement with the city of Las Cruces, NM with an interest rate of 1% for 17 years. Beginning in year 18, the outstanding interest becomes principal and the balance accrues interest at the rate of 3% per year payable in 180 monthly installments of \$2,243. The loan matures at the end of year 32. Accrued and unpaid long-term interest was \$19,808 as of December 31, 2009.

275,000

On November 1, 2002, the Partnership executed a \$700,000 promissory note (Authority Loan) with the Housing Authority, an affiliate of the General Partner, to partially finance the predevelopment and construction costs with an

# Notes to Financial Statements June 30, 2010

interest rate of .25% per annum. All unpaid principal and interest is payable in full on November 1, 2034. The payment is subject to available cash flow. During 2004, \$100,000 of development advances was added to this loan balance. Accrued and unpaid long-term interest was \$13,860 as of December 31, 2009. This long-term accrued interest is not reflected in the schedule of maturities below.

800,000

On November 1, 2002, the Partnership executed a \$500,000 promissory note (Authority AHP Loan) with the Housing Authority, an affiliate of the General Partner, to partially finance the predevelopment and construction costs with an interest rate of .25% per annum. All unpaid principal and interest is payable in full on November 1, 2034. The payment is subject to available cash flow. Accrued and unpaid long-term interest was \$8,959 as of December 31, 2009. This long-term accrued interest is not reflected in the schedule of maturities below.

500,000

Total payable

3,256,340

Less current portion

(25,968)

Long-term notes payable

<u>\$ 3,230,372</u>

Long-term accrued interest included in long-term debt

\$ 42,627

The schedule of maturities for the notes payable noted above is as follows:

Year ending December 31,	Principal	Interest
2010	\$ 25,968	\$ 120,410
2011	27,545	118,545
2012	29,545	116,545
2013	31,690	114,400
2014	33,991	112,099
2015-2019	213,624	521,313
2020-2024	392,072	459,238
2025-2029	532,675	318,635
2030-2034	1,969,230	122,823
Total	\$ 3,256,340	\$ 2,004,008

Notes to Financial Statements June 30, 2010

#### **Reserve Accounts**

#### Operating Reserve

In accordance with the Partnership Agreement the Operating Reserve should maintain a balance of at least \$89,000. The General Partner may use funds in the Operating Reserve with the consent of the Limited Partner, for any Partnership purpose, but only to the extent the revenues of the Partnership are insufficient to accomplish such purposes. The balance of the Operating Reserve Account was \$94,183 as of December 31, 2009.

### Replacement Reserve

A Replacement Reserve is required to be funded from the project's gross revenue to fund major repair and capital expenditures. The Reserve should be funded \$200 per unit per year, \$16,800 increasing at 3%. The Replacement Reserve balance was \$73,154 as of December 31, 2009.

#### **Guaranty Reserve**

The General Partner is required to fund a Guaranty Reserve in the amount of \$300,000 in order to guarantee its construction, operating deficit, and Partnership obligations. Upon termination and winding-up of the Partnership, this Reserve shall be disbursed to the General Partner. The Guaranty Reserve balance was \$315,059 as of December 31, 2009.

#### **Transactions with Affiliates and Related Parties**

#### Property Management Fee

The Partnership has entered into a Management Agreement with JL Gray Company to manage the rental operations of the apartment community. The compensation for this service is based on the Management Agreement. The Management Fee shall equal 5.25% of monthly gross rental collections excluding any service or laundry income. Property Management Fees expensed were \$21,674 during 2009. The amounts due to the Management Agent related to Property Management Fees were \$357 as of December 31, 2009.

#### Investor Services Fee

The Partnership executed an Investor Services Agreement with the Limited Partner for investor administrative services provided to the Partnership. An annual Investor Services Fee of \$3,000 beginning in 2003, increasing at a rate of 3% each year, is payable to the Limited Partner subject to available cash flow. If cash flow is insufficient in any year, the unpaid fees shall be deferred and shall be payable out of the next available cash flow. Investor Service Fees of \$3,583 were recognized during 2009. Investor Services Fees of \$3,583 were due as of December 31, 2009.

Notes to Financial Statements June 30, 2010

## Partnership Administration Fee

The Partnership executed a Partnership Administration Agreement with the Housing Authority, an affiliate of the General Partner, for its services in managing certain administrative issues of the project. An annual Partnership Administration Fee of \$20,000 beginning in 2003, increasing at a rate of 3% each year, is payable to HACLC, subject to available cash flow. The fees are noncumulative and no fees were paid as of December 31, 2009.

#### Tenant Services Fee

The Partnership executed a Tenant Services Agreement with the Housing Authority, an affiliate of the General Partner, for social services provided to tenants of the project. An annual Tenant Services Fee of \$20,000 beginning in 2003, increasing at a rate of 3% each year, is payable, subject to available cash flow. The fees are noncumulative and no fees have been paid as of December 31, 2009.

#### Development Fee

On November 1, 2002, the Partnership entered into a Development Services Agreement with the Housing Authority, an affiliate of the General Partner. The fee due under the agreement of \$382,752 has been fully earned as of December 31, 2003 and is included in rental property on the accompanying balance sheets. The entire fee was deferred as of December 31, 2003 and is classified as a long-term liability on the accompanying balance sheets. Deferred Developer Fees of \$57,595 were paid at permanent loan closing during 2004. Deferred Developer Fees were \$175,157 as of December 31, 2009, and are payable from net cash flow, as defined.

#### Advances — General Partner

As of December 31, 2003, the General Partner advanced \$614,240 to the Partnership in order to fund predevelopment and construction costs. During 2004, \$506,298 was repaid from the collateral account and \$100,000 was converted to the Authority Loan Payable. There were also operating advances due to the General Partner for the payment of various operating and financing expenses. Total advances due to the General Partner were \$8,783 as of December 31, 2009.

### Reimbursed Expenses

The Management Agent is reimbursed for a few expenses that are directly related to this property. Due to the nature and function of the Management Agent, some expenses are incurred for the property by the Management Agent. For example, the properties do not have access to credit cards in order to directly pay necessary items such as seminars and motels. These reimbursements qualify as eligible project expenses and do not duplicate expenses that are included in the management fee. The reimbursement is considered both reasonable and immaterial. The amounts due to the Management Agent related to the reimbursed expenses were \$29 as of December 31, 2009.

# Notes to Financial Statements June 30, 2010

### **Related Party Transactions**

Payments in the year ended December 31, 2009, and related balances as of December 31, 2009, with the above related parties and/or affiliates were as follows:

	 Paid	-	Payable		
Authority loan - HACLC	\$ -	\$	800,000		
AHP loan - HACLC	-		500,000		
Deferred development fees - HACLC	-		175,157		
Advances - general partner*	-		8,783		
Investor service/reporting fee	6,355		3,583		

<sup>\*</sup> Includes development of \$451 and operating of \$8,333

#### **Vulnerability Due to Certain Concentrations**

The Partnership's operations are concentrated in the multifamily real estate market. In addition, the Partnership operates in a heavily regulated environment. The operations of the Partnership are subject to the administrations directives, rules and regulations of federal, state and local regulatory agencies. Such administrative directive, rules and regulations are subject to change by an act of Congress or administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

#### **Commitments and Contingencies**

#### Guaranty of Tax Credits

Under the terms of the Operating Agreement, the General Partner has the duty to use its best efforts to ensure that the Partnership qualifies for the maximum lawful Low Income Housing Tax Credits. In the event that actual Low Income Housing Tax Credits accruing to the benefit of the Limited Partner are less than the amount of Credits that were projected at the formation of the Partnership, the contributions of capital otherwise required of the Limited Partner may be reduced, or constructive advances deemed made, in accordance with applicable provisions of the Operating Agreement.

#### **Operating Deficit Contributions**

The General Partner is obligated to make contributions to the Partnership as necessary to fund operating expenses, debt service payments, reserve and escrow accounts, capital improvements, and maintenance expenses that occur during certain specified periods, as defined. The General Partner's obligation to make operating deficit contributions after the lease-up date, as defined, is limited to \$250,000 and terminates upon achievement of certain operating milestones. The General Partner shall be allocated the expenses paid by

Notes to Financial Statements June 30, 2010

the proceeds of such Operating Deficit contribution. According to the Operating Agreement, losses equal to the deficit payments are allocated to the General Partner.

#### Housing Tax Credits

As incentive for investment equity, the Partnership applied for and received an allocation certificate for Housing Tax Credits established by the Tax Reform Act of 1986. To qualify for the Tax Credits, the Partnership must meet certain requirements, including attaining a qualified basis sufficient to support the credit allocation. In addition, tenant eligibility and rental charges are restricted in accordance with Internal Revenue Code Section 42. Management has certified that each Tax Credit unit has met these qualifications to allow the Credits allocated to each unit to be claimed. Compliance with these regulations must be maintained in each of the fifteen consecutive years of the compliance period. Failure to maintain compliance with occupant eligibility, unit gross rent, or to correct noncompliance within a reasonable time period could result in recapture of previously claimed Tax Credits plus interest.

# C. Stone Mountain Place Limited Partnership

### **Nature of Business and Organization**

Stone Mountain Place Limited Partnership (SMP or the "Partnership") is a New Mexico Limited Partnership that was formed on August 4, 2005. The Partnership was organized to acquire, construct, rehabilitate, and operate an 84 unit apartment building in Las Cruces, New Mexico for rental to low and middle income tenants. The activities of the Partnership are governed by the Partnership Agreement and the Internal Revenue Code Section 42.

The management of the Partnership and the ongoing management of Stone Mountain Place Apartments are vested in the Partners. The Partnership has hired a property management company to provide day to day management for the property. Compensation for such services is as determined under the Partnership Agreement and Management Agreement.

The project is financed and constructed under Section 542(c) of the Housing and Community Development Act, as amended, and as administered by the New Mexico Mortgage Finance Authority (MFA). Under this program, the Company provides housing to low and moderate income tenants, subject to regulation by MFA and the United States Department of Housing and Urban Development (HUD), as to rental charges and operating methods. Lower rental charges to tenants are recovered by the project through rent subsidies provided by the local Public Housing Authority (PHA).

The Partnership is reported as a component unit of the Housing Authority because the Housing Authority is the sole member of Stone Mountain Place, LLC, SMP's general partner. The Partnership has no component units.

# Notes to Financial Statements June 30, 2010

The Partnership issues separate audited financial statements. These financial statements may be obtained by writing to the Housing Authority of the City of Las Cruces, 926 S. San Pedro Street, Las Cruces, New Mexico, 88001.

### **Summary of Significant Accounting Policies**

#### Basis of Accounting

The financial statements of the Partnership are prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States.

#### Cash Equivalents

Cash and cash equivalents consist of short-term investments with an original maturity of three months or less, cash on deposit, money market funds and certificate of deposit. Cash for purposes of the Statements of Cash Flows does not include Tenant Security Deposits Held in Trust.

#### Tenant Receivable and Bad Debt Policy

Tenant rent charges for the current month are due on the first of the month. The Partnership does not accrue interest on the tenant receivable balances. The Partnership has not established an allowance for doubtful accounts and does not use the reverse method for recognizing bad debts. Bad debts are treated as direct write-offs in the period management determines that collection is not probable.

#### Income Taxes

No provision or benefit for income taxes has been included in these financial statements since taxable income or loss passes through to, and is reportable by, the Partners individually.

#### Rental Property

Rental property is recorded at cost. Improvements are capitalized, while expenditures for maintenance and repairs are expensed as incurred. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are reflected in the statements of operations. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives using the straight-line method over a recovery period of three to 40 years.

#### Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

# Notes to Financial Statements June 30, 2010

#### Rental Income

Rental Income is recognized as rentals become due. Rental payments received in advance are deferred until earned. All leases between the Partnership and the tenants of the property are operating leases.

#### **Amortization**

Organization costs are expensed as incurred. Permanent loan fees of \$115,425 are amortized on a straight-line basis over the life of the respective loan.

#### Partners' Profit and Loss Allocation and Distributions

The Partners of Stone Mountain Place Limited Partnership and their respective profit and loss percentages are as follows at December 31, 2009:

General	Partner
Stone	Mounta

Stone Mountain Place, LLC 0.01%

Limited Partner

TGIG Tax Credit Fund II, LLC	99.99%
Total	100.00%

Profit, losses, and tax credits generally are to be allocated to the partners in accordance with their ownership interests.

Provided that all required reserves have been funded, net cash flow from operations, as defined, is to be distributed annually as follows:

- First, to the Limited Partner, an amount equal to the credit deficiency;
- Second, to the Limited Partner to pay the Asset Management Fee, as defined;
- Third, to maintain the Operating Reserve at \$205,000;
- Fourth, to the payment of any operating deficit loans and interest thereon;
- Fifth, to the Developer to pay the deferred Development Fee;
- Sixth, 10% of the remaining balance to the Limited Partner;
- Seventh, to the General Partner to pay the Incentive Management Fee, as defined;
- Eighth, the balance shall be distributed to the General Partner.

### Partner Contributions

The General Partner is to contribute \$10 for a .01% interest in the Partnership. The Limited Partner is to contribute, subject to certain tax-credit adjustment terms, \$6,689,469 for a 99.99% interest in the Partnership. As of December 31, 2009, the Limited Partner had contributed a cumulative total of \$6,637,708. Future Limited Partner

# Notes to Financial Statements June 30, 2010

capital contributions are contingent upon the achievement of certain financing, operating, and reporting milestones, as defined in the Partnership Agreement.

#### **Reserve Accounts**

### Operating Reserve

In accordance with the Partnership Agreement, the General Partner shall cause the Partnership to establish and maintain an Operating Reserve with a bank designated by the Lender in an amount not less than \$205,000. At the termination of the Compliance Period, the General Partner and the Limited Partner shall release the funds, if any, remaining in the Operating Reserve Account. The Operating Reserve Account had a balance of \$207,896 as of December 31, 2009.

### Replacement Reserve

In accordance with the Partnership Agreement, the General Partner shall cause the Partnership to establish and maintain a Replacement Reserve. The Account should be funded monthly at a rate of \$200 per dwelling unit per year, totaling \$16,800 per year. At the termination of the Compliance Period, the General Partner and the Limited Partner shall release the funds, if any, remaining in the Replacement Reserve Account. The Replacement Reserve Account had a balance of \$36,032 as of December 31, 2009.

	 Operating	Re	placement
Beginning balance, January 1, 2009	\$ 206,929	\$	10,529
Deposits	-		25,200
Interest earned (net of fees)	 967		303
Ending balance, December 31, 2009	\$ 207,896	\$	36,032

#### **Capital Assets**

Capital asset activity for the year ended December 31, 2009, was as follows.

	Balances January 1, 2009	Additions	D	eletions	Balances ecember 31, 2009
Land	\$ 699,742	\$ =	\$	=	\$ 699,742
Site improvements	651,194	919		-	652,113
Buildings	7,975,464	-		-	7,975,464
Furniture, fixtures and equipment	254,959	7,198		-	262,157
	 9,581,359	8,117		_	9,589,476
Less accumulated depreciation	 (494,123)	 (280,298)			 (774,421)
Net capital assets	\$ 9,087,236	\$ (272,181)	\$		\$ 8,815,055

# Notes to Financial Statements June 30, 2010

### **Long-Term Debt**

At December 31, 2009, notes payable consist of the following:

6.1% note payable to New Mexico Mortgage Finance Authority in the original amount of \$2,305,000; monthly payments, principal and interest of \$12,843; the loan originated on June 10, 2008 and will mature in 40 years; loan will be secured by a first lien position on the project.

2,285,052

1% note payable to the City of Las Cruces in the original amount of \$419,116, payable in 180 monthly interest only payments of \$349 for the first fifteen years; in year sixteen the note will be payable in 360 monthly installments of \$1,348, principal and interest; the note matures 45 years from August 1, 2006 or at the sell or refinancing of the project.

419,116

2,704,168

Less current portion

(15,152)

Long-term notes payable

\$ 2,689,016

The schedule of maturities for the mortgages noted above is as follows:

Year ending December 31,	Principal	Interest
2010	\$ 15,152	\$ 143,160
2011	16,103	142,210
2012	17,113	141,200
2013	18,187	140,126
2014	19,328	138,985
2015-2019	116,421	675,143
2020-2024	185,079	633,452
2025-2029	276,756	574,735
2030-2034	356,045	495,445
2035-2039	462,549	388,942
2040-2044	605,893	245,598
2045-2049	571,680	61,472
2050-2052	43,862	624
Total	\$ 2,704,168	\$ 3,781,092

Notes to Financial Statements June 30, 2010

#### **Transactions with Affiliates and Related Parties**

### Property Management Fee

In accordance with the Management Agreement, the Partnership has incurred Management Fee expenses for services rendered in connection with the leasing and operation of the project. The current year Management Fee expense is equal to 6% of the monthly gross rental income. Property Management Fees expensed were \$30,438 during 2009. The fee is payable out of available cash flow as further detailed in the Partnership Agreement. The amount due to the Management Agent related to Property Management Fees was \$516 as of December 31, 2009.

#### Asset Management Fee

In accordance with the Partnership Agreement, the Limited Partner is entitled to receive an Asset Management Fee in the annual cumulative amount of \$3,500. The fee will increase by three percent (3%) each year. The fee is payable out of available cash flow as further detailed in the Partnership Agreement. Asset Management Fees of \$3,713 were recognized during 2009. The amount due to the Limited Partner related to Asset Management Fees was \$3,501 as of December 31, 2009.

#### **Incentive Management Fee**

In accordance with the Partnership Agreement, the Partnership shall pay to the General Partner a noncumulative Incentive Management Fee. The fee shall equal 90% of cash flow remaining after the priorities set forth in the Partnership Agreement. In no event, shall the Incentive Management Fee and the Property Management Fee exceed, in the aggregate, 12% of the gross revenues of the project in any fiscal year. There were no Incentive Management Fees accrued during 2009. There were no amounts due to the General Partner related to Incentive Management Fees as of December 31, 2009.

#### Development Fee

The Partnership entered into a Development Services Agreement with the Housing Authority of the City of Las Cruces (Owner), an affiliate of the General Partner, and JL Gray Company, Inc. (Developer). The Development Fee is payable 30% to the Owner and 70% to the Developer. The fee is payable out of available cash flow as further detailed in the Partnership Agreement. The amounts due to the Owner related to Development Fees were \$256,574 as of December 31, 2009. The amounts due to the Developer related to Development Fees were \$225,205 as of December 31, 2009.

#### Reimbursed Expenses

The Management Agent is reimbursed for a few expenses that are directly related to this property. Due to the nature and function of the Management Agent, some expenses are incurred for the property by the Management Agent. For example, the properties do not have access to credit cards in order to directly pay necessary items such as seminars and motels. These reimbursements qualify as eligible project expenses and do not duplicate

# Notes to Financial Statements June 30, 2010

expenses that are included in the management fee. The reimbursement is considered both reasonable and immaterial. There were no amounts due to the Management Agent related to the reimbursed expenses as of December 31, 2009.

### **Related Party Transactions**

Payments in the year ended December 31, 2009, and related balances as of December 31, 2009, with the above related parties and/or affiliates were as follows:

	 Paid	Payable
Deferred development fees - Housing Authority	\$ -	\$ 256,574

### **Vulnerability Due to Certain Concentrations**

The Partnership's operations are concentrated in the multifamily real estate market. In addition, the Partnership operates in a heavily regulated environment. The operations of the Partnership are subject to the administrative directives, rules and regulations of federal, state and local regulatory agencies. Such administrative directive, rules and regulations are subject to change by an act of Congress or administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

#### **Commitments and Contingencies**

#### Guaranty of Tax Credits

Under the terms of the Partnership Agreement, the General Partner has the duty to use its best efforts to ensure that the Partnership qualifies for the maximum lawful Low Income Housing Tax Credits. In the event that actual Low Income Housing Tax Credits accruing to the benefit of the Limited Partner are less than the amount of credits that were projected at the formation of the Partnership, the contributions of capital otherwise required of the Limited Partner may be reduced, or constructive advances deemed made, in accordance with applicable provisions of the Partnership Agreement.

#### Operating Deficit and Completion Guarantees

The General Partner is obligated to make contributions to the Partnership as necessary to fund operating expenses, debt service payments, reserve and escrow accounts, capital improvements and maintenance expenses that occur during certain specified periods, as defined. The General Partner's obligation to make operating deficits is unlimited prior to the later of (1) permanent loan closing and (2) the achievement of debt service coverage ratio of 1.15:1 for ninety (90) consecutive days. Subsequently, the General Partner's obligation to make operating deficit contributions is limited to \$205,000 and terminates upon the achievement of certain operating milestones. Operating deficit loans bear

# Notes to Financial Statements June 30, 2010

interest at 10% per annum and are repayable subject to distributable cash flow, as defined.

Additionally, the General Partner has guaranteed to fund any cost overruns necessary to complete the project. The Developer has guaranteed the operating deficit and construction completion obligations.

### **Regulatory Agreement Provisions**

On February 5, 2001, the Company executed a 542 (c) Multifamily Insurance Program Regulatory Agreement with the New Mexico Mortgage Finance Authority in order to obtain the "risk-sharing" mortgage loan. The Company is required to abide by the regulatory agreement provisions including, but not limited to, (1) the maintenance of certain tenant income requirements, (2) limitations on surplus cash distributions, (3) Replacement Reserve requirements, and (4) compliance with Affirmative Fair Housing marketing plans.

#### Housing Tax Credits

The project has received an allocation of Low Income Housing Tax Credits from the New Mexico Mortgage Finance Authority under Section 42 of the Internal Revenue Code of 1986, as amended. As such, the project has a requirement of minimum units that shall be leased to families based on the level of income.

As incentive for investment equity, the Partnership applied for and received an allocation certificate for Housing Tax Credits established by the Tax Reform Act of 1986. To qualify for the Tax Credits, the Partnership must meet certain requirements, including attaining a qualified basis sufficient to support the credit allocation. In addition, tenant eligibility and rental charges are restricted in accordance with Internal Revenue Code Section 42. Management has certified that each Tax Credit unit has met these qualifications to allow the Credits allocated to each unit to be claimed. Compliance with these regulations must be maintained in each of the fifteen consecutive years of the compliance period. Failure to maintain compliance with occupant eligibility, unit gross rent, or to correct noncompliance within a reasonable time period could result in recapture of previously claimed Tax Credits plus interest.

#### Floating HOME Assisted Units

The Partnership received funding from the HOME Investment Partnerships Program to assist with financing the development of the project. Under the terms of the agreement, eight units shall be designated as floating HOME assisted units.

Notes to Financial Statements June 30, 2010

# D. Falcon Ridge Limited Partnership

### **Nature of Business and Organization**

Falcon Ridge Limited Partnership (the "Partnership") was formed as a Limited Partnership on June 8, 2007, to acquire, construct, rehabilitate, and operate a 72-unit rental housing project for low income senior tenants. The project is located in the Village of Hatch, New Mexico (the "Project") and is to be known as Falcon Ridge Apartments. The major activities of the Partnership are governed by the Partnership Agreement, Management Agreement and the Low Income Housing Tax Credit Exchange Program Agreement, Section 1602 of the American Recovery and Reinvestment Tax Act of 2009.

The Project was acquired on November 11, 2007, and is under construction as of June 30, 2010. The total development cost is budgeted at \$12,562,594.

In August 2006, three properties known as Los Caballos I, II & III were destroyed and rendered uninhabitable by a flood in Hatch, NM. The properties were originally funded by three different RD 515 loans. A new project in a different location, but also in Hatch, NM will be built. On December 22, 2009, the transfer of the loans was made to the new entity, Falcon Ridge Apartments. The total of the loans assumed was \$2,259,317. Interest was paid on the loan prior to the assumption in the amount of \$132,229. In addition, the remaining insurance proceeds in the amount of \$1,778,290 received from the Los Caballos property insurance settlement were also transferred, along with the remaining cash in the Replacement Reserve Accounts in the amount of \$198,075. The property recognized development costs of \$414,551 related to this transfer.

The management of the Partnership and the ongoing management of Falcon Ridge Apartments are vested in the General Partner.

The Partnership is reported as a component unit of the Housing Authority because the Housing Authority is the sole member of the General Partner of the Partnership. The Partnership has no component units.

The Partnership issues separate audited financial statements. These financial statements may be obtained by writing to the Housing Authority of the City of Las Cruces, 926 S. San Pedro Street, Las Cruces, New Mexico, 88001.

#### **Summary of Significant Accounting Policies**

#### Basis of Accounting

The financial statements of the Partnership are prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States.

Notes to Financial Statements June 30, 2010

#### Cash Equivalents

Cash and cash equivalents consist of short-term investments with an original maturity of three months or less, cash on deposit, money market funds and certificate of deposit. Cash for purposes of the Statements of Cash Flows does not include Tenant Security Deposits Held in Trust.

#### Income Taxes

No provision or benefit for income taxes has been included in these financial statements since taxable income or loss passes through to, and is reportable by, the Partners individually.

#### Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### Rental Property

Rental property is recorded at cost. Improvements are capitalized, while expenditures for maintenance and repairs are expensed as incurred. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are reflected in the statements of operations. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives using the straight-line method.

#### Partners' Profit and Loss Allocation and Distributions

The Partners of Falcon Ridge Limited Partnership and their respective profit and loss percentages are as follows as of December 31, 2008 and through November 10, 2009:

General Partner	
Falcon Ridge LLC	6.00%
Limited Partner	
Thomas G. Hassell, Executive Director of the	
Housing Authority of the City of Las Cruces	94.00%
Total	100.00%

# Notes to Financial Statements June 30, 2010

The Partners of Falcon Ridge Limited Partnership and their respective profit and loss percentages are as follows for the period from November 10, 2009 to December 31, 2009:

General Partner	
Falcon Ridge LLC	99.99%
The table	
Limited Partner	
Housing Authority of the City of Las Cruces	1.00%
Total	100.99%

<u>Capital Contributions and Allocations of Profit, Loss, Tax Credits. and Cash Flow</u>
No contributions have been made to date by either the General Partner or the Limited Partner

Profits, losses, and Cash Flows generally are to be allocated to the Partners in accordance with their ownership interests. Further provisions are outlined in the Partnership Agreement.

#### **Capital Assets**

Capital asset activity for the year ended December 31, 2009, was as follows.

	Balances							
	Ja	anuary 1,				December 31,		
		2009 Additions			De	eletions		2009
Land	\$	106,160	\$	=	\$	=	\$	106,160
Construction in progress		351,662		1,969,318		-		2,320,980
Net capital assets	\$	457,822	\$	1,969,318	\$	-	\$	2,427,140

#### **Long-Term Debt**

As of December 31, 2009, notes payable consist of the following:

#### Construction Loan

On December 18, 2009, a Modification of Mortgage was executed between the Partnership and Citizens Bank of Las Cruces. The principal amount of the loan was increased to \$2,650,000

# Housing Authority of the City of Las Cruces Notes to Financial Statements

# June 30, 2010

and the terms of the original mortgage, dated September 4, 2007, remain unchanged and in full force.	<u>\$ 231,395</u>
Long-Term Debt	
On December 22, 2009, Falcon Ridge Limited Partnership assumed the unpaid principal balance of the Rural Development loan originally issued to Los Caballos I. The amount assumed was \$726,506 at the interest rate of 9.0% per annum, payable in monthly payments commencing on January 1, 2010. The maturity date of the loan is February 1, 2037.	\$ 726,870
On December 22, 2009, Falcon Ridge Limited Partnership assumed the unpaid principal balance of the Rural Development loan originally issued to Los Caballos II. The amount assumed was \$690,892 at the interest rate of 8.75% per annum, payable in monthly payments commencing on January 1, 2010. The maturity date of the loan is August 1, 2041.	689,124
On December 22, 2009, Falcon Ridge Limited Partnership assumed the unpaid principal balance of the Rural Development loan originally issued to Los Caballos III. The amount assumed was \$839,902 at the interest rate of 7.75% per annum, payable in monthly payments commencing on January 1, 2010. The maturity date of the loan is July 1, 2043.	838,071
On December 18, 2009, the Partnership executed a \$6,976,074 Mortgage Note to New Mexico Mortgage Finance Authority. The terms of the loan begin upon its execution and end 180 months after commencement of the Compliance Period. There are no interest or scheduled principal payments due with respect to this loan. In the event there is no uncured Recapture Event of Default at the time of termination, this Mortgage Note shall be forgiven. This loan is not represented in the maturities table below.	752 592
	753,582
Total payable	3,007,647
Less current portion	30,527
Long-term notes payable	<u>\$ 2,977,120</u>

# Notes to Financial Statements June 30, 2010

The schedule of maturities for the development loans noted above is as follows:

Year ending December 31,	Principal	Interest*
2010	\$ 30,527	\$ 182,628
2011	25,664	187,492
2012	27,966	185,189
2013	30,476	182,680
2014	33,210	179,945
2015-2019	216,511	849,266
2020-2024	332,917	732,860
2025-2029	467,956	554,530
2029-2034	303,997	390,689
2035-2039	445,075	232,107
2040-2044	259,360	86,189
2045-2046	80,406	4,322
Total	\$ 2,254,065	\$ 3,767,897

<sup>\*</sup>The Rural Development loans assumed by the Partnership are Section 515. Interest Subsidy from Rural Development should reduce the interest paid to 1% over the term of the loan.

#### **Reserve Accounts**

### Replacement Reserve

In accordance with the provisions of the Partnership Agreement, restricted cash is to be held by the General Partner to be used for replacement of capital improvements. Such reserves shall be established by the General Partner in their absolute discretion, provided that such reserves are sufficient to ensure that any distributions of cash in allocation of net income and losses and other distributions do not in any way jeopardize or limit the business of the Partnership. The Replacement Reserve Account has an initial funding in the amount of \$198,706, which was transferred from the Los Caballos properties on December 22, 2009. In addition to the initial funding, another \$36,868 was added to the reserve account at the time of closing. The Replacement Reserve balance as of December 31, 2009 was \$235,574.

#### Operating Reserve

An Operating Reserve Account shall be funded in the amount of \$200,640 to assure the Partnership and lender that all payments are made in full and in a timely manner. The Operating Reserve will be held by NMMFA in an interest bearing account until project compliance (compliance period) is achieved. In the event that it would be necessary to use any Operating Reserve funds to alleviate any insufficiency in rents, NMMFA must be

# Notes to Financial Statements June 30, 2010

notified of the fund shortages in writing at least ten days prior to the due date on the mortgage. The Operating Reserve balance as of December 31, 2009 was \$200,640.

#### Lease Up Reserve

On December 18, 2009 at the time of the loan closing, a Lease Up Reserve account was established in the amount of \$25,000. Upon completion of the construction, the funds will be held by the New Mexico Mortgage Finance Authority and only to be distributed by their approval. When the project reaches stabilization, any remaining funds shall be applied first to pay any monies owed to NMMFA, then to satisfy any other reserve requirement for the project, then to the owners or any lender with a continuing loan on the project. The Lease Up Reserve balance as of December 31, 2009 was \$25,000.

Stabilization has been achieved when all of the following conditions have been met:

- The project has achieved an occupancy of 93%;
- The project has met the debt service coverage ratio for three consecutive months
- The owner has closed on and received permanent financing
- The owner has established and funded all required reserves the owner has delivered to NMMFA satisfactory evidence that all low-income units have been occupied by qualifying tenants.

#### **Transaction with Affiliates and Related Parties**

#### Development Fee

On June 20, 2007, the Partnership entered into a Development Agreement with JL Gray Company, Inc., the Developer, and the Housing Authority of the City of Las Cruces to render development services for construction of the Project. The total Development Fee of \$1,107,346 will be paid 85% to the Developer and 15% to the Housing Authority of the City of Las Cruces. Developer Fees of \$276,836 were paid during 2009. The amount due related to developer fees was \$830,509 as of December 31, 2009. The development fees will be earned during specific stages of development of the Project.

### Schedule of Related Party Transactions

Payments in the year ended December 31, 2009, and related balances at December 31, 2009, with the above related parties and/or affiliates were as follows:

	 Paid	Payable			
Development fees					
JLGray	\$ 235,411	\$	705,833		
Housing Authority	41,425		124,676		

Notes to Financial Statements June 30, 2010

### **Vulnerability Due to Certain Concentrations**

The Partnership's future operations will be concentrated in the multifamily real estate market. In addition, the Partnership will operate in a heavily regulated environment. The operations of the Partnership will be subject to the administrations directives, rules and regulations of federal, state and local regulatory agencies. Such administrative directive, rules and regulations are subject to change by an act of Congress or administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

#### **Commitments and Contingencies**

#### Tax Credit Exchange Program

The Low Income Housing Tax Credit Exchange Program Agreement entered into with New Mexico Mortgage Finance Authority states that no interest or scheduled principal payments are due with respect to the loan listed above. However, the entire principal of the loan will become due and payable if an event of default under the TCEP Agreement is failed to be cured. The Events of Default that would cause the loan to become due and payable include, but are not limited to the following:

- A Recapture Event of Default;
- Failure to comply with the requirements of Section 42 of the Code;
- Failure to observe or perform any term, condition or covenant in the TCEP Agreement;
- A default under any of the Loan Documents;
- Any representation or warranty made by the Owner or on behalf of Owner becomes materially incorrect or incomplete;
- Failure by owner to commence construction of the Project within the specified time period;
- The Project is damaged or destroyed and cannot be restored for completion by the Completion Date and within the other terms;
- Failure by owner to construct the Project according to the contract documents;
- For any cause (other than acts of God) that would suspend construction for a period of 20 consecutive days, construction is not carried on to permit completion by completion date, or construction is not progressing in accordance with the contract documents;
- Failure by owner to pay the general contractor, mechanic, or supplier;

# Notes to Financial Statements June 30, 2010

- Property, Project or any part thereof are subject to a lien or security agreement except as provided in the TCEP agreement;
- Failure by owner to discharge, bond over or obtain title insurance against any mechanics' lien; or
- The General Contractor or Owner shall become insolvent or be adjudicated bankrupt.

# E. Cimmaron II Apartments Limited Partnership

### **Nature of Business and Organization**

Cimmaron II Apartments Limited Partnership (the "Partnership") was formed as a Limited Partnership on July 24, 2004 to acquire, construct, rehabilitate, and operate a 24-unit rental housing project for low income tenants. The project is located in the city of Anthony, New Mexico and is to be known as Cimmaron II Apartments. The major activities of the Partnership are governed by the Management and Operating Agreements and the Internal Revenue Code Section 42.

The management of the Partnership and the ongoing management of Cimmaron II Apartments are vested in the General Partners. The Partnership has hired a management company to provide day to day management for the property. Compensation for such services is as determined under the Operating Agreement and Management Agreement.

The Partnership is reported as a component unit of the Housing Authority because the Housing Authority is the managing member of the General Partner of the Partnership. The Partnership has no component units.

The Partnership issues separate audited financial statements. These financial statements may be obtained by writing to the Housing Authority of the City of Las Cruces, 926 S. San Pedro Street, Las Cruces, New Mexico, 88001.

#### **Summary of Significant Accounting Policies**

#### Basis of Accounting

The financial statements of the Partnership are prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States.

#### Cash Equivalents

Cash and cash equivalents consist of short-term investments with an original maturity of three months or less, cash on deposit, money market funds and certificate of deposit.

Notes to Financial Statements June 30, 2010

#### Income Taxes

No provision or benefit for income taxes has been included in these financial statements since taxable income or loss passes through to, and is reportable by, the partners individually.

### Tenant Receivable and Bad Debt Policy

Tenant rent charges for the current month are due on the first of the month. The Partnership does not accrue interest on the tenant receivable balances. The Partnership has not established an allowance for doubtful accounts and does not use the reverse method for recognizing bad debts. Bad debts are treated as direct write-offs in the period management determines that collection is not probable.

#### Rental Income

Rental Income is recognized as rentals become due. Rental payments received in advance are deferred until earned. All leases between the Partnership and the tenants of the property are operating leases.

### Rental Property

Rental property is recorded at cost. Improvements are capitalized, while expenditures for maintenance and repairs are expensed as incurred. Upon disposal of depreciable property, the appropriate property accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are reflected in the statements of operations. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives using the straight-line method.

#### Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

### **Restatement of Beginning Net Assets**

The Partnership purchased a 24-unit multi-family complex (the "Village Apartments") on November 13, 2008, that is located in Anthony, New Mexico. The purchase price for the property was \$675,000. This purchase was disclosed to management subsequent to May 25, 2009, the date that the December 31, 2008, audit report was issued. The purchase was material, which required that the December 31, 2008, audit report be restated to include the purchase of the asset in the current financial statements and the related statement of operations. Beginning net assets in the December 31, 2009, financial statements have been restated accordingly.

# Notes to Financial Statements June 30, 2010

#### Partners' Profit and Loss Allocation and Distributions

The Partners of Cimmaron II Apartments Limited Partnership and their respective profit and loss percentages are as follows at December 31, 2009:

General Partner

Cimmaron Apartments LLC

1.00%

Limited Partner

Tom Andrews
Total

99.00% 100.00%

<u>Capital Contributions and Allocations of Profit, Loss, Tax Credits, and Cash Flow</u> A capital contribution of \$4,000 was made by the General Partner to facilitate the purchase of the Village Apartments.

Profits, losses, and tax credits generally are to be allocated to the partners in accordance with their ownership interests. Further provisions are outlined in the Partnership Agreement.

### **Capital Assets**

Capital asset activity for the year ended December 31, 2009, was as follows.

	Balances							
	January 1,						Balances	
	2009 (as					De	cember 31,	
	restated) Additions Deletions				Deletions	2009		
Land	\$ 346,604	\$	7,000	\$	-	\$	353,604	
Buildings	549,926		368		-		550,294	
Site improvements/building equipment	-		850		-		850	
Furnishings	-		5,210		-		5,210	
Construction in progress	 150,222	_	81,387				231,609	
	1,046,752		94,815		-		1,141,567	
Accumulated depreciation	 (2,293)		(14,398)				(16,691)	
Net capital assets	\$ 1,044,459	\$	80,417	\$		\$	1,124,876	

Notes to Financial Statements
June 30, 2010

#### Liabilities

As of December 31, 2009, notes payable consist of the following:

On November 14, 2008, the Partnership executed a \$675,000 agreement with Village Apartments-Anthony, LLC to purchase a 24-unit multifamily complex. Successive monthly installments of interest only, each in the amount of \$5,062.50 beginning with the first monthly installment due on December 1, 2008, and continuing on the same date of each succeeding month thereafter, up to and including January 31, 2010, at which time the entire remaining principal balance and all accrued interest shall be paid in full. This promissory note is secured by a second real estate mortgage on real property located in Dona Ana County, New Mexico.

\$ 675,000

On January 29, 2008, the partnership executed a \$249,500 loan agreement with Citizens Bank of Las Cruces to finance the predevelopment of the Partnership. The original note was due to mature on January 29, 2009. On November 14, 2008, the Partnership acquired a secured renewal loan in the form of a Variable Rate Nondisclosable Draw Down Line of Credit loan, payable in the amount of \$404,500, or so much as may be outstanding, together with interest on the unpaid outstanding principal balance of such advances due November 14, 2009. The variable interest rate is subject to change based on an independent index which is the Wall Street Journal Prime Lending Rate (4.5% - 18.0%). The index was 4.00% per annum at November 14, 2009, based on a year of 360 days. Interest only payments are due monthly beginning December 14, 2008. The note is secured by the Project's property under a mortgage to the Lender dated January 29, 2009. On July 29, 2009, the Partnership extended the above referenced note. The index was 6.5% per annum at July 29, 2009. The new maturity date is January 15, 2010 and the new Draw Down Line of Credit loan, up to a maximum of \$475,000, or so much as may be outstanding, together with interest on the unpaid outstanding principal balance of such advances is due at maturity. All other terms and conditions remain the same. The loan dated July 29, 2009 was extended to April 15, 2010.

459,495

\$ 1,134,495

# Notes to Financial Statements June 30, 2010

The schedule of maturities on the notes is as follows:

	Principal	Interest
Citizens Bank of Las Cruces – April 15, 2010	\$ 459,495	\$ 8,711
Village Apartments Anthony, LLC – January 31, 2010	 675,000	10,125
	\$ 1,134,495	\$ 18,836

#### **Reserve Accounts**

#### Restricted Reserve Cash

In accordance with the provisions of the Partnership Agreement, the General Partner may establish restricted cash reserves sufficient to provide for any anticipated expenditures or liabilities of the Partnership reasonably known in amount and to maintain the Partnership in a sound financial and cash position. Such reserves shall be established by the General Partners in their absolute discretion, provided that such reserves are sufficient to ensure that any distributions of cash in allocation of net income and losses and other distributions do not in any way jeopardize or limit the business of the Partnership. Reserve balances were zero as of December 31, 2009.

#### **Transactions with Affiliates and Related Parties**

#### Property Management Fee

The Partnership has entered into a Management Agreement with JL Gray Company to manage the rental operations of the apartment community. The compensation for this service is based on the Management Agreement. The management fee shall equal 6% of monthly gross rental collections excluding any service or laundry income. Property management expenses were \$5,070 during 2009. The amount due to the Management Agent related to management fees was \$5,838 as of December 31, 2009.

	P	aid I	Payable		
JL Gray Company Management Fees	\$	- \$	5,838		
Reimbursements		2,638	-		
Technical support		642	-		

Notes to Financial Statements June 30, 2010

#### **Vulnerability Due to Certain Concentrations**

The Partnership's future operations will be concentrated in the multifamily real estate market. In addition, the Partnership will operate in a heavily regulated environment. The operations of the Partnership will be subject to the administrations directives, rules and regulations of federal, state and local regulatory agencies. Such administrative directive, rules and regulations are subject to change. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden to comply with a change.

#### **Commitments and Contingencies**

#### Housing Tax Credits

As incentive for investment equity, the Partnership applied for and received an allocation certificate for Housing Tax Credits established by the Tax Reform Act of 1986. To qualify for the Tax Credits, the Partnership must meet certain requirements, including attaining a qualified basis sufficient to support the credit allocation. In addition, tenant eligibility and rental charges are restricted in accordance with Internal Revenue Code Section 42. Management will have to certify that each Tax Credit unit has met these qualifications to allow the Credits allocated to each unit to be claimed.

Compliance with these regulations must be maintained in each of the fifteen consecutive years of the compliance period. Failure to maintain compliance with occupant eligibility, unit gross rent, or to correct noncompliance within a reasonable time period could result in recapture of previously claimed Tax Credits plus interest.



# Housing Authority of the City of Las Cruces Schedule of Revenues, Expenses and

Schedule of Revenues, Expenses and Changes in Net Assets – Budget and Actual For the Year Ended June 30, 2010

							ariance with nal Budget -
	Budgeted	An	nounts			11	Positive
	 Original Final		-	Actual		(Negative)	
Operating Revenues							
Tenant revenues Other revenues	\$ 922,920 211,514	\$	689,545 108,858	\$	922,241 525,597	\$	232,696 416,739
Total operating revenues	 1,134,434	_	798,403	_	1,447,838		649,435
<b>Budgeted Operating Expenses</b>							
Housing assistance payments	3,473,000		3,552,252		3,446,214		106,038
Administration	530,477		556,863		1,652,129		(1,095,266)
Maintenance and operations	673,956		484,629		902,747		(418,118)
Utilities	152,835		177,158		129,454		47,704
Other operating expenses	 959,631		864,944		378,536		486,408
Total budgeted operating expenses	 5,789,899		5,635,846	_	6,509,080		(873,234)
Operating loss	 (4,655,465)	_	(4,837,443)		(5,061,242)		(223,799)
Nonoperating Revenues							
Intergovernmental revenues	3,814,785		3,552,252		6,567,184		3,014,932
Investment income	29,489		17,930		55,765		37,835
Gain on sale of capital assets	 1,095,400		400,000	_	152,487		(247,513)
Total nonoperating revenues	 4,939,674	_	3,970,182	_	6,775,436	_	2,805,254
Income before unbudgeted expenses	\$ 284,209	\$	(867,261)		1,714,194	\$	2,581,455
<b>Unbudgeted Expenses</b>							
Depreciation					(350,456)		
Interest expense					(193,936)		
Change in net assets				\$	1,169,802		





## Housing Authority of the City of Las Cruces Detail Statement of Net Assets

	HUD Public Housing		D Section 8 Housing
Assets			
Current assets			
Cash and cash equivalents	\$ 1,676,511	\$	161,979
Accounts receivable, net	2,745		-
Grants receivable	308,221		-
Mortgages receivable, current	-		-
Prepaid expenses and other assets	14,663		7,671
Inventories	 		
Total current assets	 2,002,140		169,650
Restricted assets			
Cash and cash equivalents	-		1,059,022
Noncurrent assets			
Capital assets, net	1,935,361		3,452
Mortgages receivable, net of current portion	-		-
Receivable from component units, net	 <u> </u>		=
Total noncurrent assets	1,935,361		3,452
Total assets	 3,937,501		1,232,124
Liabilities			
Current liabilities			
Accounts payable	342,326		8,152
Accrued liabilities	2,545		1,556
Deposits due others	55,793		-
Current portion of long-term debt			
Total current liabilities	 400,664		9,708
Noncurrent liabilities			
Long-term debt	-		-
Accrued compensated absences	 24,025		2,847
Total noncurrent liabilities	24,025	· ·	2,847
Total liabilities	424,689		12,555
Net Assets			
Invested in capital assets, net of related debt	1,935,361		3,452
Restricted for program activities	, , -		1,059,022
Unrestricted	1,577,451		157,095
Total net assets	\$ 3,512,812	\$	1,219,569

	New				
C	onstruction	Lo	cal Housing		_
	Housing		Projects		Total
\$	336,453	\$	1,421,304	\$	3,596,247
	34,896		71,746		109,387
	-		42,731		350,952
	-		36,995		36,995
	3,290		2,739		28,363
			131,657		131,657
	374,639		1,707,172		4,253,601
_	213,708				1,272,730
	3,949,639		3,175,171		9,063,623
	J,J4J,0JJ -		509,199		509,199
	_		1,377,130		1,377,130
	3,949,639		5,061,500		10,949,952
	4,537,986		6,768,672	-	16,476,283
	.,		<u> </u>		,,
	29,501		116,881		496,860
	1,427		5,311		10,839
	18,824		15,519		90,136
	176,652		42,865		219,517
	226,404		180,576		817,352
	1,903,919		1,133,707		3,037,626
	-		18,063		44,935
	1,903,919		1,151,770		3,082,561
	2,130,323		1,332,346		3,899,913
	, ,	-	, , ,		
	1,869,068		1,998,599		5,806,480
	213,708		-		1,272,730
_	324,887		3,437,727	_	5,497,160
\$	2,407,663	\$	5,436,326	\$	12,576,370

#### Housing Authority of the City of Las Cruces Combining Statement of Net Assets—HUD Public Housing Programs June 30, 2010

	blic Housing Operations	Capital Program
Assets		
Current assets		
Cash and cash equivalents	\$ 1,676,511	\$ -
Accounts receivable, net	2,745	-
Grants receivable	-	-
Mortgages receivable	14.662	-
Prepaid expenses and other assets	 14,663	 
Total current assets	 1,693,919	 
Noncurrent assets		
Capital assets, net	 1,935,361	 _
Total noncurrent assets	 1,935,361	 _
Total assets	 3,629,280	 
Liabilities		
Current liabilities		
Accounts payable	34,477	-
Accrued liabilities	2,173	-
Deposits due to others	 55,793	 
Total current liabilities	92,443	-
Noncurrent liabilities		
Accrued compensated absences	 24,025	 -
Total liabilities	 116,468	 
Net Assets		
Invested in capital assets, net of related debt	1,935,361	-
Restricted for program activities	-	-
Unrestricted	 1,577,451	 _
Total net assets	\$ 3,512,812	\$ 

	7 Capital	2008 Capital	2009 Capital	2010 Capital			
Func	d Program	Fund Program	Fund Program	Fund Program	Total		
\$	-	\$ -	\$ -	\$ -	\$ 1,676,511		
	-	-	-	-	2,745		
	132,395	3,744	168,870	3,212	308,221		
	-	-	-	-	-		
					14,663		
	132,395	3,744	168,870	3,212	2,002,140		
	-	_	-	-	1,935,361		
	_				1,935,361		
	132,395	3,744	168,870	3,212	3,937,501		
	132,395	3,744	168,498	3,212	342,326		
	-	-	372	-	2,545		
		<u>-</u>			55,793		
	132,395	3,744	168,870	3,212	400,664		
	_	_	_	_	24,025		
	132,395	3,744	168,870	3,212	424,689		
	-	-	-	-	1,935,361		
	-	-	-	-	-		
					1,577,451		
\$		<u>\$</u>	<u>\$</u>	<u>\$</u>	\$ 3,512,812		

#### Housing Authority of the City of Las Cruces Combining Statement of Net Assets—New Construction Housing Programs June 30, 2010

	New		Housing	
	onstruction		evelopment	
	Operations	C	orporation	Total
Assets				
Current assets				
Cash and cash equivalents	\$ 336,453	\$	=	\$ 336,453
Accounts receivable, net	21,478		13,418	34,896
Grants receivable	-		-	-
Mortgages receivable	-		-	-
Prepaid assets and other assets	 3,290			 3,290
Total current assets	 361,221		13,418	 374,639
Restricted assets				
Cash and cash equivalents	 -		213,708	 213,708
Noncurrent assets				
Capital assets, net	 985,398		2,964,241	3,949,639
Total assets	 1,346,619		3,191,367	 4,537,986
Liabilities				
Current liabilities				
Accounts payable	10,399		19,102	29,501
Accrued liabilities	1,427		-	1,427
Deposits due other	18,824		-	18,824
Current portion of long-term debt	 		176,652	 176,652
Total current liabilities	30,650		195,754	226,404
Noncurrent liabilities				
Long-term debt	-		1,903,919	1,903,919
Accrued compensated absences	 			 
Total liabilities	 30,650		2,099,673	 2,130,323
Net Assets				
Invested in capital assets, net of related debt	985,398		883,670	1,869,068
Restricted	-		213,708	213,708
Unrestricted	 330,571		(5,684)	 324,887
Total net assets	\$ 1,315,969	\$	1,091,694	\$ 2,407,663

#### Housing Authority of the City of Las Cruces Combining Statement of Net Assets—Local Housing Projects June 30, 2010

	Dona Ana County Housing Authority		onventional Home Choice II
Assets	<u> </u>		
Current assets			
Cash and cash equivalents	\$	-	\$ 1,159,634
Accounts receivable, net		5,557	61,981
Grants receivable		-	-
Mortgages receivable		-	36,995
Prepaid expenses and other assets		-	2,242
Inventories			 131,657
Total current assets		5,557	1,392,509
Noncurrent assets			
Capital assets, net		1,294	3,173,877
Mortgages receivable, net of current portion		-	509,199
Receivable from component unit		_	 1,377,130
Total noncurrent assets		1,294	 5,060,206
Total assets		6,851	 6,452,715
Liabilities			
Current liabilities			
Accounts payable		13,226	57,748
Accrued liabilities		408	1,717
Deposits due others		-	15,519
Current portion of long-term debt			 42,865
Total liabilities		13,634	 117,849
Noncurrent liabilities			
Long-term debt		_	1,133,707
Accrued compensated absences		13,182	4,881
Total noncurrent liabilities		13,182	1,138,588
Total liabilities		26,816	1,256,437
Net Assets (Deficit)			
Invested in capital assets, net of related debt		1,294	1,997,305
Unrestricted		(21,259)	3,198,973
Total net assets (deficit)	\$	(19,965)	\$ 5,196,278

	Shelter Plus Care	Dev	eloper Fees		Totals		
	1100 0010	20,	oropor roos		-Housing		10000
\$	-	\$	261,670	\$	-	\$	1,421,304
	4,208		-		-		71,746
	-		-		42,731		42,731
	-		-		-		36,995
	497		-		-		2,739
							131,657
	4,705		261,670		42,731		1,707,172
	-		-		-		3,175,171
	-		-		-		509,199
							1,377,130
							5,061,500
	4,705		261,670		42,731		6,768,672
			<u> </u>		<u> </u>		
	3,954		_		41,953		116,881
	-		2,408		778		5,311
	-		-		_		15,519
	-		-		-		42,865
	3,954		2,408	<u> </u>	42,731		180,576
			<u> </u>		<u> </u>		
	-		-		-		1,133,707
	-		-		-		18,063
	_		_		_		1,151,770
	3,954		2,408	-	42,731		1,332,346
	2,751				.=,,,,,		
							1,998,599
	<del>-</del> 751		259,262		-		3,437,727
•		•		•		•	
\$	751	\$	259,262	\$	_	\$	5,436,326

Combining Statements of Revenues, Expenses and Changes in Net Assets

#### Housing Authority of the City of Las Cruces Detail Statement of Revenues, Expenses and Changes in Net Assets June 30, 2010

	UD Public Housing	Нί	JD Section 8 Housing
Operating Revenues			
Tenant revenues	\$ 395,062	\$	-
Other revenues	 31,469		
Total operating revenues	 426,531		
Operating Expenses			
Housing assistance payments	-		3,436,586
Administration	495,638		330,663
Maintenance and operations	553,051		1,594
Depreciation and amortization	196,243		132
Utilities	66,218		1,025
Other	 84,223		93,838
Total operating expenses	 1,395,373		3,863,838
Operating loss	 (968,842)		(3,863,838)
Nonoperating Revenues (Expenses)			
Intergovernmental revenues	1,462,044		4,237,687
Investment income	4,133		10,163
Interest expense	-		-
Gain on sale of capital assets	 -		
Total nonoperating revenues (expenses)	 1,466,177		4,247,850
Income before transfers	497,335		384,012
Transfers in	634,238		-
Transfers out	(800,852)		-
Change in net assets	 330,721	-	384,012
Net assets, beginning of year	 3,182,091		835,557
Net assets, end of year	\$ 3,512,812	\$	1,219,569

	New				
C	onstruction	Lc	ocal Housing		
	Housing		Projects		Total
\$	159,520	\$	367,659	\$	922,241
	220,100		274,028		525,597
	379,620		641,687		1,447,838
	9,628		_		3,446,214
	252,450		573,378		1,652,129
	128,547		219,555		902,747
	68,759		85,322		350,456
	45,495		16,716		129,454
	60,843		139,632		378,536
	565,722		1,034,603		6,859,536
	(186,102)		(392,916)		(5,411,698)
	389,907		477,546		6,567,184
	1,325		40,144		55,765
	(116,264)		(77,672)		(193,936)
			152,487		152,487
	274,968		592,505	_	6,581,500
	88,866		199,589		1,169,802
	200,747		373,165		1,208,150
	(200,748)		(206,550)		(1,208,150)
	88,865		366,204		1,169,802
	2,318,798		5,070,122		11,406,568
\$	2,407,663	\$	5,436,326	\$	12,576,370

#### Housing Authority of the City of Las Cruces Combining Statement of Revenues, Expenses and Changes in Net Assets **HUD Public Housing Programs** For the Year Ended June 30, 2010

	olic Housing Operations	6 Capital d Program
Operating Revenues		
Tenant revenues	\$ 395,062	\$ -
Other revenues	 31,469	 
Total operating revenues	 426,531	 
<b>Operating Expenses</b>		
Administration	433,745	-
Ordinary maintenance and operations	391,480	-
Depreciation	196,243	-
Utilities	66,218	-
Other expenses	 83,919	 
Total operating expenses	1,171,605	-
Operating loss	 (745,074)	
Nonoperating Revenues		
Intergovernmental revenues	604,038	86,471
Investment income	 4,133	 <u>-</u>
Total nonoperating revenues	 608,171	 86,471
Income before transfers	(136,903)	86,471
Transfers in	634,238	-
Transfers out	 (166,614)	 (86,471)
Change in net assets	330,721	-
Net assets, beginning of year	 3,182,091	 
Net assets, end of year	\$ 3,512,812	\$ 

2007 Capital Fund Program	2007 Capital 2008 Capital Fund Program Fund Program		009 Capital nd Program		0 Capital d Program	Total
\$ -	\$	-	\$ -	\$	-	\$ 395,062
			 			 31,469
			 			 426,531
2,159	)	8,234	22,361		29,139	495,638
132,395	5	449	-		28,727	553,051
-		-	-		-	196,243
-		-	-		-	66,218
			 		304	 84,223
134,554	<u> </u>	8,683	 22,361		58,170	 1,395,373
(134,554	<u> </u>	(8,683)	 (22,361)		(58,170)	 (968,842)
134,554	1	45,018	453,400		138,563	1,462,044
134,554		45,018	 453,400		138,563	 4,133 1,466,177
154,55	<u> </u>	75,010	 733,700	-	150,505	 1,400,177
-		36,335	431,039		80,393	497,335
-		-	-		-	634,238
_		(36,335)	 (431,039)		(80,393)	 (800,852)
-		-	-		-	330,721
	_		 			 3,182,091
\$ -	\$		\$ 	\$		\$ 3,512,812

#### Housing Authority of the City of Las Cruces Combining Statement of Revenues, Expenses and Changes in Net Assets New Construction Housing Programs For the Year Ended June 30, 2010

	New onstruction perations	Housing Development Corporation		Total
<b>Operating Revenues</b>				
Tenant revenues	\$ 159,520	\$	-	\$ 159,520
Other revenues	220,100			 220,100
Total operating revenues	 379,620			379,620
<b>Operating Expenses</b>				
Housing assistance payments	9,628		-	9,628
Administration	32,349		220,101	252,450
Ordinary maintenance and operations	128,547		-	128,547
Depreciation	38,759		30,000	68,759
Utilities	45,495		-	45,495
Other expenses	 60,843		-	 60,843
Total operating expenses	 315,621		250,101	 565,722
Operating income (loss)	 63,999		(250,101)	 (186,102)
<b>Nonoperating Revenues (Expenses)</b>				
Intergovernmental revenues	-		389,907	389,907
Investment income	1,254		71	1,325
Interest expense	 		(116,264)	 (116,264)
Total nonoperating revenues (expenses)	 1,254		273,714	 274,968
Income before transfers	65,253		23,613	88,866
Transfers in	50,957		149,790	200,747
Transfers out	 (149,791)		(50,957)	 (200,748)
Change in net assets	(33,581)		122,446	88,865
Net assets, beginning of year	 1,349,550		969,248	 2,318,798
Net assets, end of year	\$ 1,315,969	\$	1,091,694	\$ 2,407,663

#### Housing Authority of the City of Las Cruces Combining Statement of Revenues, Expenses and Changes in Net Assets Local Housing Projects For the Year Ended June 30, 2010

	Cour	ona Ana nty Housing outhority	Conventional Home Choice II	
Operating Revenues				
Tenant revenues	\$	-	\$	367,659
Other revenues				167,576
Total operating revenues				535,235
<b>Operating Expenses</b>				
Administration		232,781		151,225
Ordinary maintenance and operations		32,751		186,804
Depreciation		42		85,280
Utilities		-		16,713
Other expenses		1,971		48,974
Total operating expenses		267,545		488,996
Operating income (loss)		(267,545)		46,239
<b>Nonoperating Revenues (Expenses)</b>				
Intergovernmental Revenue		268,884		(15,967)
Investment income		-		40,090
Interest expense		-		(77,672)
Gain on sale of fixed assets				152,487
Total nonoperating revenues (expenses)		268,884		98,938
Income before transfers		1,339		145,177
Transfers in		-		166,615
Transfers out				(206,550)
Change in net assets		1,339		105,242
Net assets (deficit), beginning of year		(21,304)		5,091,036
Net assets (deficit), end of year	\$	(19,965)	\$	5,196,278

	Shelter Plus Care	Developer Fees	Homeless Prevention and Rapid Re-Housing	Totals
\$	-	\$ -	\$ -	\$ 367,659
		106,452		274,028
		106,452		641,687
	5,412	53,791	130,169	573,378
	5,412	33,771	150,107	219,555
	_	_	_	85,322
	_	3	_	16,716
	88,687	-	-	139,632
_	94,099	53,794	130,169	1,034,603
	(94,099)	52,658	(130,169)	(392,916)
	94,460	-	130,169	477,546
	-	54	-	40,144
	-	-	-	(77,672)
_				152,487
	94,460	54	130,169	592,505
	361	52,712	-	199,589
	-	206,550	-	373,165
				(206,550)
	361	259,262	-	366,204
	390			5,070,122
\$	751	\$ 259,262	<u>\$</u>	\$ 5,436,326



## Housing Authority of the City of Las Cruces Combining Statement of Cash Flows

### For the Year Ended June 30, 2010

	UD Public Housing	Ж	JD Section 8 Housing
Cash flows from operating activities			
Cash received from tenants	\$ 398,510	\$	-
Cash paid to employees	(536,745)		(133,831)
Cash paid to suppliers and others	(322,233)		(3,745,349)
Other receipts	 32,013		
Net cash used by operating activities	 (428,455)		(3,879,180)
Cash flows from noncapital financing activities			
Intergovernmental revenue received	1,160,571		4,237,687
Amounts received (paid) from (to) other funds	 (166,614)		
Net cash provided by noncapital financing			
activities	 993,957		4,237,687
Cash flows from capital and related financing activities			
Acquisition of capital assets	(701,462)		_
Proceeds from sale of capital assets	170,895		-
Principal paid on long-term debt	-		-
Interest paid on long-term debt	 		-
Net cash provided (used) by capital and related			
financing activities	 (530,567)		
Cash flows from investing activities			
Interest and dividends on investments	 4,133		10,163
Net increase (decrease) in cash and cash equivalents	39,068		368,670
Cash and cash equivalents, beginning of year	 1,637,443		852,331
Cash and cash equivalents, end of year	\$ 1,676,511	\$	1,221,001

C	New onstruction	Local Housing	
	Housing	Projects	Total
\$	148,772	\$ 350,313	\$ 897,595
	(48,654)	(265,227)	(984,457)
	(438,027)	(345,228)	(4,850,837)
	220,100	187,872	439,985
	(117,809)	(72,270)	(4,497,714)
	389,907	441,563	6,229,728
	-	166,614	-
	389,907	608,177	6,229,728
			_
	-	(117,474)	(818,936)
	-	794,073	964,968
	(167,467)	(36,720)	(204,187)
	(116,264)	(77,672)	 (193,936)
	(283,731)	562,207	 (252,091)
	1,324	40,145	 55,765
	(10,309)	1,138,259	1,535,688
	560,470	283,045	3,333,289
\$	550,161	\$ 1,421,304	\$ 4,868,977

## Housing Authority of the City of Las Cruces Combining Statement of Cash Flows — continued

### For the Year Ended June 30, 2010

	Н	UD Public	Ж	JD Section 8
		Housing		Housing
Reconciliation of operating loss to net cash used by operating activities				
Operating loss	\$	(968,842)	\$	(3,863,838)
Adjustments to reconcile operating loss to net cash used by operating activities				
Depreciation		196,243		132
Change in assets and liabilities				
Accounts receivable		544		-
Due from other funds		-		-
Mortgage receivable		-		-
Inventories		883		-
Prepaid expenses and other assets		12,779		283,975
Due from component units		-		-
Accounts payable		328,744		(6,268)
Due to other funds		-		(282,063)
Accrued liabilities		(2,254)		(11,118)
Deposits due others		3,448		
Total adjustments		540,387		(15,342)
Net cash used by operating activities	\$	(428,455)	\$	(3,879,180)

	New					
C	onstruction	Local Hous	sing			
	Housing	Projects		Total		
Φ.	(105105)	Φ (202	046	( <b>7</b> 111 500)		
\$	(186,102)	\$ (392)	,916) \$	(5,411,698)		
	68,759	85	,322	350,456		
	(13,002)	317,658		305,200		
	-	288	,013	288,013		
	_	(337	.878)	(337,878)		
	_		(1)	882		
	(903)	4.	,967	300,818		
	-		,156)	(86,156)		
	22,431		,246	406,153		
	-	(5)	,950)	(288,013)		
	(11,246)	10	,771	(13,847)		
	2,254	(17)	,346)	(11,644)		
	68,293	320	,646	913,984		
\$	(117,809)	\$ (72)	(270) \$	(4,497,714)		



## Housing Authority of the City of Las Cruces Financial Data Schedule

Line Item#	Low Rent Account Description 14.850			Section 8 Housing Choice Vouchers 14.871	Public Housing Capital Fund Program 14.872
	Assets				
	Current assets				
	Cash				
111	Cash - unrestricted	\$	1,676,511	\$ 161,979	\$ -
114	Cash - Tenant Security Deposits		-	-	-
113	Cash - other restricted			1,059,022	
100	Total cash	_	1,676,511	1,221,001	
	Accounts and notes receivable				
122	Accounts receivable - HUD other projects		-	-	308,221
125	Accounts receivable - miscellaneous		-	-	-
126	Accounts receivable - tenants		4,855	-	-
127	Notes, Loans, & Mortgages Receivable - Current		-	-	-
127.1	Allowance for doubtful accounts - mortgages		-	-	-
126.1	Allowance for doubtful accounts - dwelling rents		(2,110)		
	Total receivables, net of allowances for				
120	doubtful accounts	-	2,745		308,221
	Other current assets				
132	Restricted investments		-	-	-
142	Prepaid expenses and other assets		14,663	7,671	-
143	Inventories		883	-	-
143.1	Absolute inventories		(883)		
150	Total current assets		1,693,919	1,228,672	308,221
	Noncurrent assets				
	Fixed assets				
161	Land		565,107	-	-
165	Leasehold/Site Improvements		1,540,145	433	-
162	Buildings		5,376,871	4,108	-
163	Furniture, equipment and machinery - dwellings		46,665	-	-
164 166	Furniture, equipment and machinery - administration Accumulated depreciation		438,269	(1.090)	-
167	Construction in progress		(6,031,696)	(1,089)	-
160			1,935,361	3,452	
100	Total fixed assets, net of accumulated depreciation		1,933,301	3,432	
171	Other noncurrent assets				
171	Notes and mortgages receivable - noncurrent		-	-	-
171.1	Allowance for doubtful accounts - mortgages Other assets		-	-	-
174			1.025.261	2 452	<del></del>
180	Total noncurrent assets	<u></u>	1,935,361	3,452	e 200 221
190	Total assets	\$	3,629,280	\$ 1,232,124	\$ 308,221

	N/C C/D				Component
	N/C S/R	Business	State/		Units (December 31,
	Section 8 Programs	Activities	Local	Total	2009)
	Tiograms	neuvities	Locai	Total	2007)
\$	336,453	\$ 1,421,304	\$ -	\$ 3,596,247	\$ 113,345
Ψ	-	-	-	-	70,783
	213,708	_	-	1,272,730	1,180,018
	550,161	1,421,304		4,868,977	1,364,146
_	000,101	1, 121,501		.,000,577	
	_	42,731	_	350,952	-
	32,520	62,710	4,208	99,438	-
	2,427	5,656	´-	12,938	10,744
	-	36,995	-	36,995	-
	-	-	-	-	-
	(51)	(828)		(2,989)	
	34,896	147,264	4,208	497,334	10,744
	-	-	-	-	1,346,989
	3,290	2,242	497	28,363	41,255
	-	131,657	-	132,540	-
				(883)	
	588,347	1,702,467	4,705	5,526,331	2,763,134
	2 100 000	566,052		2 212 060	1 (02 72(
	2,180,000	566,953	-	3,312,060	1,603,736
	28,116 2,649,103	9,670 2,979,761	-	1,578,364 11,009,843	3,275,346 14,056,426
	2,049,103	2,979,701	-	46,665	533,969
	_	69,987	_	508,256	333,707
	(907,580)	(451,200)	_	(7,391,565)	(3,279,202)
	-	(131,200)	_	(7,571,505)	2,552,589
	3,949,639	3,175,171		9,063,623	18,742,864
	3,7 17,037	3,173,171		<u></u>	10,7 12,001
	_	3,043,298	_	3,043,298	-
	-	(1,156,969)	_	(1,156,969)	_
	-	-	-	-	205,479
	3,949,639	5,061,500		10,949,952	18,948,343
\$	4,537,986	\$ 6,763,967	\$ 4,705	\$ 16,476,283	\$ 21,711,477

## Housing Authority of the City of Las Cruces Financial Data Schedule — continued

Line Item#	Account Description		Low Rent 14.850		Section 8 Housing Choice Vouchers 14.871	C	Public Housing Capital Fund Program 14.872
	Liabilities and Net Assets						
	Liabilities						
	Current liabilities						
311	Bank overdraft	\$	_	\$	_	\$	8,351
312	Accounts payable ≤ 90 days	•	34,477	•	8,152	•	299,498
321	Accrued wage/payroll taxes payable		2,173		1,556		372
325	Accrued interest payable		_		-		_
341	Tenant security deposits		55,793		-		_
342	Deferred revenues		-		-		-
348	Loan liability - current		-		-		-
345	Other current liabilities		-		-		-
346	Other accrued liabilities		-		-		-
310	Total current liabilities		92,443		9,708		308,221
	Noncurrent liabilities						
351	Long-term debt, net of current-capital projects/mtg revenue		_		_		_
353	Non-current liabilities - other						
354	Accrued compensated absences - Non Current		24,025		2,847		_
350	Total noncurrent liabilities		24,025	_	2,847		
300	Total liabilities		116,468	_	12,555		308,221
300			110,408	_	12,333		300,221
	Net Assets						
507	Other contributions		-		-		-
	Invested in capital assets, net of related debt		1,935,361		3,452		-
	Restricted net assets		-		1,059,022		-
512.1	Unrestricted net assets		1,577,451	_	157,095		
513	Total net assets		3,512,812		1,219,569		
600	Total liabilities and net assets	\$	3,629,280	\$	1,232,124	\$	308,221
	Revenue						
703	Net tenant rental revenue	\$	372,332	\$	-	\$	-
704	Tenant revenue - other		22,730	_			
705	Total tenant revenue		395,062	_	-		-
706	HUD PHA grants		604,038		4,237,687		267,284
706.1	1 &		-		-		590,722
708	Other government grants		-				-
711	Investment income - unrestricted		4,133		10,163		-
715	Other revenue		31,469				-
716	Gain or loss on the sale of fixed assets		-		-		-
720	Investment income - restricted						-
700	Total revenue		1,034,702		4,247,850		858,006

	N/C S/R Section 8 Programs		Business Activities	State/ Local		Total		Component Units December 31, 2009)
\$	-	\$	51,308	\$ 3,869	\$	63,528	\$	-
	10,399		56,569	85		409,180		18,641
	1,427		5,311	-		10,839		-
	-		-	-		-		27,633
	18,824		15,519	-		90,136		70,283
	-		5,000	-		5,000		-
	176,652		42,865	-		219,517		1,213,991
	19,102		50	-		19,152		237,239
				 				101,314
	226,404		176,622	 3,954		817,352		1,669,101
	1,903,919		1,133,707	_		3,037,626		10,433,389
								1,837,088
	_		18,063	_		44,935		-
	1,903,919		1,151,770			3,082,561		12,270,477
	2,130,323		1,328,392	 3,954		3,899,913		13,939,578
	2,130,323		1,320,372	 3,734		3,077,713		13,737,376
	1.060.060		1 000 500	-		-		-
	1,869,068		1,998,599	-		5,806,480		6,679,031
	213,708		-	-		1,272,730		-
_	324,887	_	3,436,976	 751		5,497,160	_	1,092,868
_	2,407,663		5,435,575	 751	_	12,576,370		7,771,899
\$	4,537,986	\$	6,763,967	\$ 4,705	\$	16,476,283	\$	21,711,477
					_			
\$	153,587		340,846	\$ =	\$	866,765	\$	1,240,488
	5,933		26,813	 		55,476		31,001
	159,520		367,659	-		922,241		1,271,489
	_		_	 _		_		_
	389,907		-	-		5,498,916		-
	-		-	-		590,722		-
	-		383,086	94,460		477,546		-
	1,254		40,144	-		55,694		-
	220,100		274,028	=		525,597		-
	-		152,487	-		152,487		-
_	71	_		 		71	_	3,062
_	770,852	_	1,217,404	 94,460	_	8,223,274		1,274,551

## Housing Authority of the City of Las Cruces Financial Data Schedule — continued

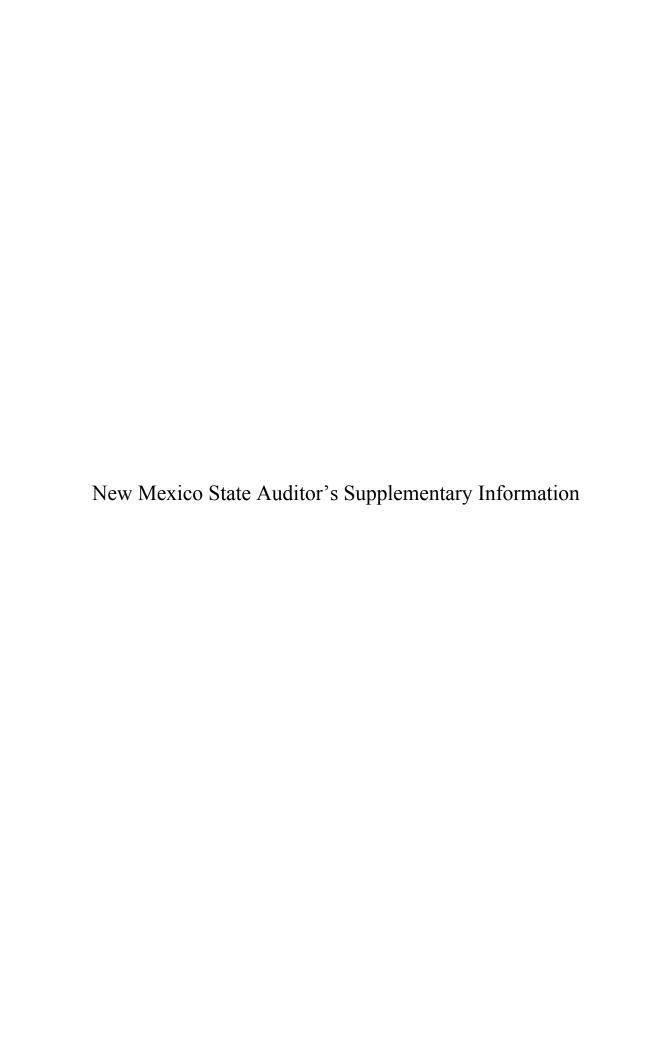
Line Item#	Account Description	I	Low Rent 14.850	Section 8 Housing Choice Vouchers 14.871	Ca 1	Public Housing pital Fund Program 14.872
	Expenses					
	Administrative					
911	Administrative salaries	\$	260,489	\$ 87,854	\$	37,725
912	Auditing fees		34,514	20,453		9,490
913	Outside management fees		-	143,560		-
915	Employee benefit contributions - administrative		93,196	34,859		-
916	Other operating - administrative		45,546	 43,937		14,678
	Subtotal		433,745	 330,663		61,893
	Tenant services					
922	Relocation costs		144	-		304
924	Tenant services - other			 42,122		-
	Subtotal		144	 42,122		304
	Utilities					
931	Water		29,207	-		-
932	Electricity		11,500	1,025		-
933	Gas		4,299	-		-
938	Other utilities expense		21,212	 		-
	Subtotal		66,218	 1,025		-
	Ordinary maintenance and operations					
941	Ordinary maintenance and operations - labor		105,384	-		-
942	Ordinary maintenance and operations - materials and other		226,479	94		139,736
943	Ordinary maintenance and operations - contract costs		21,920	1,500		21,835
945	Ordinary maintenance employee benefits		37,697	 		-
	Subtotal		391,480	 1,594		161,571
	Protective services					
952	Protective services - other contract costs		684	 		-
	Subtotal		684	 		-
	General expenses					
961	Insurance premiums		60,484	38,024		-
962	Other general expenses		6,911	13,692		-
964	Bad debt - tenant rents		8,178	-		-
967	Interest expense		<del>-</del>	 		-
	Subtotal		75,573	 51,716		
969	Total operating expenses		967,844	 427,120		223,768
970	Operating revenue over operating expenses		66,858	3,820,730		634,238
971	Extraordinary maintenance		7,518	-		-
973	Housing assistance payments		106.242	3,436,586		-
974	Depreciation expense		196,243	 132		-
900	Total expenses		1,171,605	 3,863,838		223,768

	N/C S/R Section 8 Programs		Business Activities		State/ Local		Total		omponent Units cember 31, 2009)
¢.	12.026	<b>₽</b>	1/0.2/7	¢.	2.5(1	¢.	571 022	¢.	257.770
\$	13,936 763	\$	168,267 28,163	\$	3,561	\$	571,832 93,383	\$	256,770
	220,101		20,103		_		363,661		_
	5,164		69,539		1,582		204,340		-
	12,486		301,997		269		418,913		
	252,450		567,966		5,412		1,652,129		256,770
	_		_		_		448		
	- -		1,145		88,687		131,954		<u>-</u>
	_		1,145		88,687		132,402		-
	18,301		2,959		-		50,467		_
	7,997		8,338		-		28,860		-
	2,044		922		-		7,265		-
	17,153		4,497				42,862		93,992
	45,495	_	16,716				129,454		93,992
	49,958		27,738		-		183,080		-
	22,631		168,879		-		557,819		160,762
	37,650		22,938		-		105,843		-
_	18,308	_	-	_	-	_	56,005		-
_	128,547	_	219,555	_		_	902,747		160,762
	210		281				1,175		
_	210	_	281	_		_	1,175		
	210		201				1,173		
	9,959		5,726		_		114,193		190,334
	5,633		31,488		-		57,724		-
	4,043		-		-		12,221		-
	116,264		77,672		-		193,936		456,784
	135,899		114,886		-		378,074		647,118
	562,601		920,549		94,099		3,195,981		1,158,642
	208,251		296,855		361		5,027,293		115,909
	40,998		12,305		-		60,821		-
	9,628		-		-		3,446,214		-
	68,759	_	85,322				350,456		621,540
	681,986	_	1,018,176		94,099		7,053,472		1,780,182

# Housing Authority of the City of Las Cruces Financial Data Schedule — continued June 30, 2010

			F	ection 8 Housing	Public Housing
		T		Choice	pital Fund
Line		Low Rent		ouchers	Program
Item#	Account Description	14.850		14.871	14.872
	Other Financing Sources (Uses)				
1001	Operating transfers in	634,238		-	-
1002	Operating transfers out	 (166,614)			 (634,238)
1010	Total other financing sources (uses)	 467,624			 (634,238)
1000	Total revenue over (under) expenses	 330,721		384,012	 
	MEMO account information				
1103	Beginning equity	3,116,387		835,557	-
1104	Prior-period adjustments and equity transfers	65,704		-	-
1117	Administrative fee equity	-		160,547	-
1118	Housing assistance payments equity	-		1,059,022	-
	Equity Roll Forward Test				
	Calculation from revenue and expenses statement	3,512,812		1,219,569	-
	Balance sheet line 513	 3,512,812		1,219,569	 
	Difference	\$ 	\$		\$ _

N/C S/R				Component Units
Section 8	Business	State/		(December 31,
Programs	Activities	Local	Total	2009)
200,747	373,165	-	1,208,150	-
(200,748)	(206,550)		(1,208,150)	
(1)	166,615			
88,865	365,843	361	1,169,802	(505,631)
2,318,798	5,135,436	390	11,406,568	8,277,530
-	(65,704)	-	-	-
-	-	-	160,547	-
-	-	-	1,059,022	-
2,407,663	5,435,575	751	12,576,370	7,771,899
2,407,663	5,435,575	751	12,576,370	7,771,899
\$ -	\$ -	\$ -	\$ -	\$ -



## Housing Authority of the City of Las Cruces Schedule of Pledged Collateral

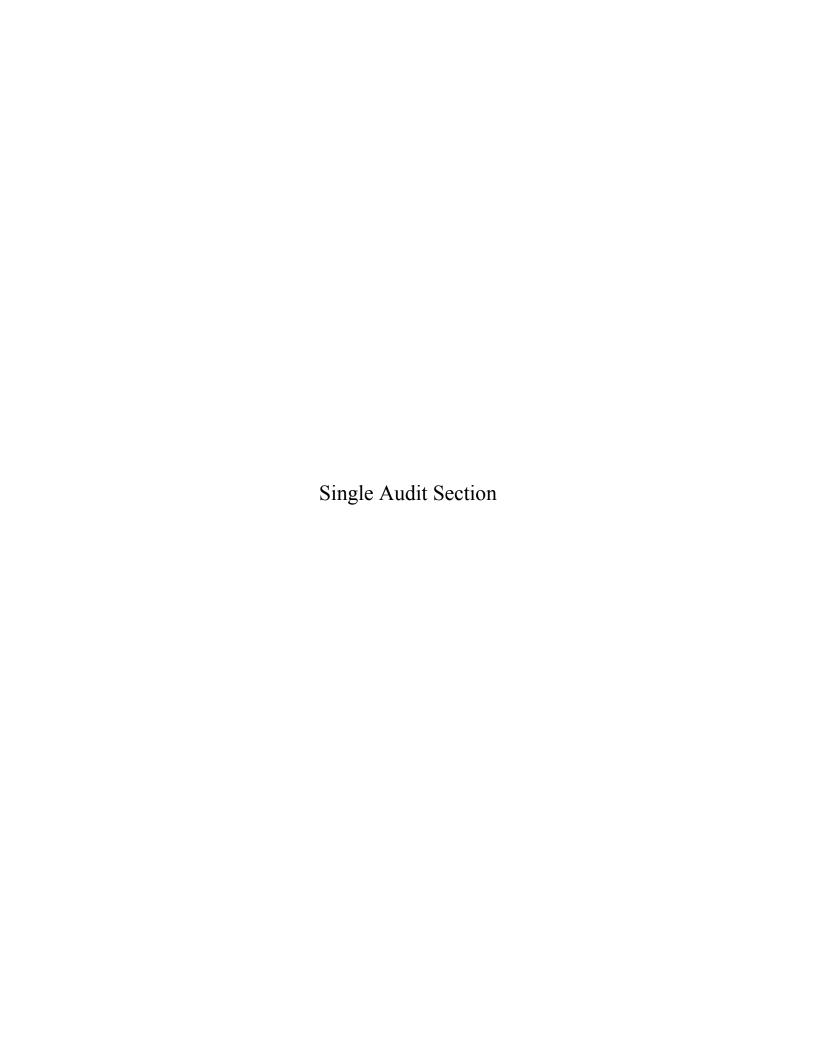
Dep	osit	S
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Financial Institution	Total Amount of Deposit in Bank	Insured Portion*	Required Collateralization 50% of Uninsured Portion	Collateral Pledged	Over/ (Under) Collateralized	
Citizens Bank	\$ 60,121	\$ 60,121	\$ -	\$ -	\$ -	
Wells Fargo Bank	552,123	552,123		557,098	557,098	
Total	\$ 612,244	\$ 612,244	\$ -	\$ 557,098	\$ 557,098	
Pledged Collateral	Type of	CUSIP	Sequence	Maturity	Fair	
Custodian	Security	Number	Number	Date	Value	
Wells Fargo Bank New Mexico, NA Wells Fargo Bank New Mexico, NA		31412NWQ5 31409UCL7	930455 020135	1/1/2039 3/1/2036	\$ 302,838 254,260 \$ 557,098	
Repurchase Agreement  Financial Institution	Total Amount of Repurchase Agreement	Insured Portion	Required Collateralization 102% of Uninsured Portion	Collateral Pledged	Over/ (Under) Collateralized	
Wells Fargo Bank	\$ 4,020,452	\$ -	\$ 4,100,861	\$ 4,100,861	\$ -	
Pledged Collateral  Custodian	Type of Security	CUSIP Number	Sequence Number	Maturity Date	Fair Value	
Wells Fargo Bank New Mexico, NA	FNION	31409C524	020392	5/1/2036	\$ 2,249,436	
Wells Fargo Bank New Mexico, NA	FNCL	31402RF79	019406	5/1/2035	1,851,425	
				Total	\$ 4,100,861	

<sup>\*</sup> On October 14, 2008, the FDIC announced the Temporary Liquidity Guarantee Program. The program provides full deposit insurance coverage for non-interest bearing transaction accounts in FDIC-insured institutions, regardless of the amount.

# Housing Authority of the City of Las Cruces Schedule of Deposits and Investments June 30, 2010

			Bank Reconciling		Book			
Account Title	Account Type		Balance		Items		Balance	
Cash								
Wells Fargo Bank								
Operational	Checking	\$	552,123	\$	4,042,024	\$	4,594,147	
Citizens Bank								
Tenant rent	Checking		60,121			_	60,121	
Total deposits		_	612,244		4,042,024		4,654,268	
Petty cash			1,000				1,000	
Total cash			613,244	_	4,042,024	_	4,655,268	
Short-term investments								
Bond fund - principal 2005	Cash Reserves		14,364		-		14,364	
Debt service res. 2005	Cash Reserves		139,078		-		139,078	
Repair/replace fund 2005	Cash Reserves		4,744		-		4,744	
Insurance/tax fund 2005	Cash Reserves		13,674		-		13,674	
Surplus fund 2005	Cash Reserves		29,235		-		29,235	
Bond fund - interest 2005	Cash Reserves		12,614				12,614	
Total investments		_	213,709		-	_	213,709	
Total cash and cash equivale	ents	<u>\$</u>	826,953	\$	4,042,024	\$	4,868,977	



## Housing Authority of the City of Las Cruces Schedule of Expenditures of Federal Awards

### For the Year Ended June 30, 2010

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Contract/Grant or State Number	Grant Period	Program or Award Amount	Expenditures of Federal Awards	
U.S. Department of Housing and Urban Development						
Section 8 New Construction and Substantial Rehabilitation	14.182	NM02-0002-004	7/1/09-6/30/10	\$ 389,907	\$ 389,907	
Public and Indian Housing	14.850	NM003000001010D NM003888888010D	7/1/09-6/30/10 7/1/09-6/30/10	590,200 13,838	590,200 13,838 604,038	
Section 8 Housing Choice Vouchers	14.871	NM003V0	7/1/08-6/30/09	4,235,495	4,134,862	
Public Housing Capital Fund (CFP)	14.872	NM02S003501-09 (ARRA) NM02P003501-09 NM02P003501-08 NM02P003501-07 NM02P003501-06	3/18/09-3/17/12 5/24/09-6/12/13 5/24/08-6/12/12 9/19/07-9/12/11 6/8/06-7/17/10	480,323 342,819 379,462 355,272 421,103	453,400 138,563 45,018 134,554 86,471 858,006	
Total expenditures of federal awards					\$ 5,986,813	

Notes to Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2010

#### 1) General

The accompanying schedule of expenditures of federal awards presents expenditures of all federal awards of the Housing Authority of the City of Las Cruces, New Mexico, (the "Housing Authority"). The Housing Authority's reporting entity is defined in Note 1 to the Housing Authority's financial statements.

#### 2) Basis of Presentation

The accompanying schedule of expenditures of federal awards includes federal grant activity of the Housing Authority and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.



Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards* 

Mr. Hector Balderas,
New Mexico State Auditor,
The Board of Commissioners of the Housing
Authority of the City of Las Cruces
and the
Honorable Mayor and City Council Members of
the City of Las Cruces

We have audited the financial statements and budgetary comparison of the Housing Authority of the City of Las Cruces (the "Housing Authority"), a component unit of the City of Las Cruces, New Mexico, as of and for the year ended June 30, 2010, and have issued our report thereon dated November 22, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Other auditors audited the financial statements of component units of the Housing Authority, as described in our report on the Housing Authority's financial statements and budgetary comparison. This report describes our testing of internal control over financial reporting or compliance and other matters of the Housing Authority. We did not test internal controls, compliance and other matters of the component units of the Housing Authority.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Housing Authority's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a

deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified one deficiency in internal control over financial reporting described in the accompanying schedule of findings and questioned costs as item FS 10-1 that we consider to be a significant deficiency in internal control over financial reporting

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Housing Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Housing Authority's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the Housing Authority's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the City of Las Cruces' City Council, the Housing Authority's Board of Commissioners and management, the State of New Mexico Office of the State Auditor, the New Mexico Department of Finance and Administration, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

REDWILL

November 22, 2010



# Independent Auditors' Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133

Mr. Hector Balderas,
New Mexico State Auditor,
The Board of Commissioners of the Housing
Authority of the City of Las Cruces and the
Honorable Mayor and City Council Members of
the City of Las Cruces

#### Compliance

We have audited the compliance of the Housing Authority of the City of Las Cruces (the "Housing Authority") with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2010. The Housing Authority's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Housing Authority's management. Our responsibility is to express an opinion on the Housing Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Housing Authority's compliance with those requirements.

In our opinion, the Housing Authority complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2010. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as items FA 10-1 through FA 10-3.

#### Internal Control Over Compliance

The management of the Housing Authority is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Housing Authority's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies as described in the accompanying schedule of findings and questioned costs as items FA 10-1 through FA 10-3.

The Housing Authority's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the Housing Authority's responses and, accordingly, we express no opinion on them.

This report relates to our audit of the Housing Authority, excluding its component units, which were audited by other auditors.

This report is intended solely for the information and use of the City of Las Cruces' City Council, the Housing Authority's Board of Commissioners and management, the State of New Mexico Office of the State Auditor, the New Mexico Department of Finance and Administration, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

REDWILL

November 22, 2010

#### Schedule of Findings and Questioned Costs For the Year Ended June 30, 2010

#### Section I — Summary of Auditors' Results

#### Financial Statements

Type of auditors' report issued: Unqualified Internal control over financial reporting: Material weaknesses identified? No Significant deficiencies identified not considered to be material weaknesses? Yes Noncompliance material to financial statements noted? No Federal Awards Internal control over major programs: Material weaknesses identified? No Significant deficiencies identified not considered to be material weaknesses? Yes Type of auditors' report issued on compliance for major programs: Unqualified Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? Yes

## Schedule of Findings and Questioned Costs — continued For the Year Ended June 30, 2010

Section I — Summary of Auditors' Results — continued

Identification of major programs:

CFDA Number Name of Federal Program or Cluster

14.871 Section 8 Housing Choice Vouchers

14.872 Public Housing Capital Fund

Dollar threshold used to distinguish

between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee?

Schedule of Findings and Questioned Costs — continued For the Year Ended June 30, 2010

#### **Section II — Financial Statements Findings**

#### FS 10-1 — Component Unit Financial Reporting

*Criteria or Specific Requirement:* Housing Authority management should review financial statements of its tax credit project component units and reconcile to the Housing Authority records.

Condition: The Housing Authority did not reconcile the Falcon Ridge, LP's financial statements to the Housing Authority records and failed to record \$124,676 of deferred developer fees receivable from Falcon Ridge, LP.

*Cause:* The Housing Authority did not reconcile Falcon Ridge's financial statements to the Housing Authority's general ledger.

*Effect:* The Housing Authority failed to record \$124,676 of deferred developer fees receivable from Falcon Ridge, LP.

Auditors' Recommendations: The Housing Authority should establish procedures ensuring that all component units' financial statements are reconciled to the Housing Authority's records on a timely basis.

*Management's Response*: Management will be more diligent in reading the component unit audit reports, including the information contained in the footnotes.

## Schedule of Findings and Questioned Costs — continued For the Year Ended June 30, 2010

#### **Section III — Federal Award Findings**

#### FA 10-1 — Rental Contracts, Lease Agreements and W-9s

Federal program information:

Funding agency: U.S. Department of Housing and Urban

Development

Title: Section 8 Housing Choice Vouchers Program

CFDA Number: 14.871 Award number: N/A

Award period: 7/1/09 - 6/30/10

*Criteria or Specific Requirement:* For landlords participating in the Section 8 Voucher program, the Housing Authority is required by federal regulations to obtain a signed W-9 that matches the landlord name and address on the rental contract and a signed rental contract, and maintain lease agreements in the file.

*Condition:* Out of twenty five files reviewed, three did not have a W-9, one did not have a signed rental contract, and one did not contain a lease agreement in the file.

Questioned Costs: None.

*Cause:* Procedures were not in place to ensure that the Housing Authority maintained W-9's and signed contracts and lease agreements for all landlords participating in the Section 8 Voucher Program.

*Effect:* Failure to maintain signed contracts, lease agreements and W-9 forms for all landlords causes the Housing Authority to be out of compliance with their policy.

*Auditors' Recommendations:* Establish procedures to ensure that signed W-9s agreeing to the landlord name and address on the signed rental agreements are maintained by the Housing Authority.

*Management's Response:* Management will ensure that a W-9 is kept in the file for all owners; however, if the payment is not made directly to the owner and is made to a management company, a management agreement will be kept in the file that will contain all the required information.

Schedule of Findings and Questioned Costs — continued For the Year Ended June 30, 2010

Section III — Federal Award Findings — continued

#### FA 10-2 — Special Tests and Provisions — Reasonable Rent

Federal program information:

Funding agency: U.S. Department of Housing and Urban

Development

Title: Section 8 Housing Choice Vouchers Program

CFDA Number: 14.871 Award number: N/A

Award period: 7/1/09 - 6/30/10

*Criteria:* Federal requirements indicate that the Public Housing Authority's (PHA) administrative plan must state the method used by the PHA to determine that the rent to owner is reasonable in comparison to rent for other comparable unassisted units. The PHA determination must consider unit attributes such as the location, quality, size, unit type, and age of the unit, and any amenities, housing services, maintenance and utilities provided by the owner.

The PHA must determine that the rent charged is reasonable at the time of initial leasing. Also, the PHA must determine reasonable rent during the term of the contract: (a) before any increase in the rent; and (b) at the HAP contract anniversary if there is a five percent decrease in the published Fair Market Rent (FMR) in effect 60 days before the HAP contract anniversary. The PHA must maintain records to document the basis for the determination that rent is reasonable (initially and during the term of the HAP contract) (24 CFR sections 982.4, 982.54(d)(15), 982.158(f)(7), and 982.507).

*Condition:* Six out of twenty-five files did not contain evidence of rent reasonableness determination. There was no evidence that rent reasonableness testing was performed.

*Questioned Costs:* None.

Cause: Procedures were not in place to ensure required determination of rent reasonableness.

*Effect:* Failure to perform and document a rent reasonableness determination may cause the Housing Authority to be out of compliance with HUD requirements.

Auditors' Recommendations: Establish procedures to ensure reasonable rent at the time of initial leasing and during the term of contract. Procedures should require documentation be included in every tenant file.

Management's Response: Machuca & Associates has been operating the program for approximately one year and the tenants in these files moved in over three years ago. The rent reasonableness should have been completed at that time; however, if rent is increased it will be done at the time of the increase. Management will begin to go through all files to ensure that rent reasonableness has been completed and updated.

## Schedule of Findings and Questioned Costs — continued For the Year Ended June 30, 2010

Section III — Federal Award Findings — continued

#### FA 10-3 — Payroll Allocation

Federal program information:

Funding agency: U.S. Department of Housing and Urban

Development

Title: Section 8 Housing Choice Vouchers Program

CFDA Number: 14.871 Award number: N/A

Award period: 7/1/09 - 6/30/10

*Criteria:* In order to appropriately account for the expenditures of federal grant money, internal controls should ensure that expenses are properly coded and allocated to the correct department/programs.

Condition: Two out of the thirty timesheets tested were allocated incorrectly.

Questioned Costs: None.

*Cause:* Internal controls were not being followed to ensure that timesheet coding and allocation was correct. One timesheet had 13 hours coded to the wrong department, and a second timesheet allocation form had inaccurate dates causing the amount allocated to each program to be incorrect.

*Effect:* Inaccurate coding and allocation will cause amounts to be charged to departments/programs incorrectly.

Auditors' Recommendations: Controls should be strengthened to ensure that all the allocation amounts and coding is correct prior to processing payroll.

*Management's Response:* Management will ensure the maintenance distribution entered into the system matches the allocation form. Additionally, we'll ensure mid-month allocation changes are accompanied by a revised salary allocation form bearing the date of the change.

## Housing Authority of the City of Las Cruces Summary Schedule of Prior Audit Findings For the Year Ended June 30, 2010

Prior Audit Findings	Current Status
SA 09-1 Rental Contracts and W-9s	Unresolved – see FA 10-1
FA 09-1 Special Test and Provisions–HAP Payments	Resolved.
<b>FA 09-2</b> Special Test and Provisions–Reasonable Rent	Unresolved – see FA 10-2

## Housing Authority of the City of Las Cruces Corrective Action Plan

### For the Year Ended June 30, 2010

Federal Award Finding	Corrective Action Plan	Person Responsible	Estimated Completion Date
FA 10-1 Rental Contracts, Lease Agreements and W-9s	See management response.	Annettie Machuca, Acting Program Manager	Immediately
FA 10-2 Special Tests and Provisions – Reasonable Rent	See management response.	Annettie Machuca, Acting Program Manager	Immediately
FA 10-3 Payroll Allocation	Management will update the dates on any mid-month salary allocation forms, while keeping the original form. The computer system will also be reviewed at the start of each fiscal year to ensure the general maintenance distribution is updated to match the current fiscal year budget and to match the maintenance salary allocation forms.	Sharon Hansen, Accountant	Immediately

#### Other Disclosures For the Year Ended June 30, 2010

#### **Exit Conference**

A closed meeting exit conference was held on November 18, 2010, which was attended by the following:

#### **Board Members**

Winifred Y. Jacobs Chairman

Paul R. Miller Vice-Chairman

Margaret Ellen Haltom Commissioner

Art Jiron Commissioner

#### **Housing Authority Administration**

Thomas G. Hassell Executive Director

Robbie R. Levey Deputy Director/Administrative Officer

Sharon Hansen Accountant

Jesse Padilla Housing Manager

Annettie Machuca Section 8 Housing Manager (phoned in)

REDWLLC

Chris Tyhurst Principal

#### **Preparation of Financial Statements**

These financial statements were compiled by the Housing Authority's independent certified public accountants.