# TOWN OF LAKE ARTHUR STATE OF NEW MEXICO AUDITED FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION JUNE 30, 2008

#### **TOWN OF LAKE ARTHUR**

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### STATE OF NEW MEXICO TOWN OF LAKE ARTHUR

Official Roster June 30, 2008

#### **Town Council**

Ysidro Salazar Mayor

Edward M. Rubio, Jr. Mayor Pro Tem

Johnny Teel Council Member

Robert Schneider Council Member

Rosa Salcido Council Member

Administrative Officials

Terry Georgio Clerk / Treasurer

### Kubiak & Melton, LLC CERTIFIED PUBLIC ACCOUNTANTS

#### INDEPENDENT AUDITORS' REPORT

Hector H. Balderas, State Auditor State of New Mexico and Town Council Town of Lake Arthur P.O. Box 208 Lake Arthur, NM 88135

We were engaged to audit the accompanying financial statements of the governmental activities, business activities, each major fund, budgetary comparisons for the general fund and the special revenue funds, and the aggregate remaining fund information for the Town of Lake Arthur (Lake Arthur), as of and for the year ended June 30, 2008, which collectively comprise Lake Arthur's basic financial statements as listed in the table of contents. We were also engaged to audit the financial statements and budgetary comparisons of each of Lake Arthur's non-major governmental funds presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2008 as listed in the table of contents. Our responsibility is to express opinions on these financial statements based on our audit.

The Town of Lake Arthur could not provide adequate supporting documentation for all transactions during the fiscal year ended June 30, 2008 which was a result of inadequate internal controls over financial reporting for all governmental funds. The Town of Lake Arthur's records do not permit the application of auditing procedures to all transaction classes.

Since the Town of Lake Arthur could not provide adequate supporting documentation for all transactions for the year ended June 30, 2008 and we were unable to apply other auditing procedures to satisfy ourselves as to the accuracy of the governmental and proprietary fund financial records, the scope of our work was not sufficient to enable us to express, and we do not express an opinion on these financial statements.

The Town of Lake Arthur has not presented the Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of the basis financial statements.

In accordance with Government Auditing Standards, we have also issued our report dated October 15, 2012 on our consideration of Lake Arthur's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations. Contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our

testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Governmental Auditing Standards and should be considered in assessing the results of our audit.

Our audit was performed for the purpose of forming an opinion on the Town of Lake Arthur's basic financial statements and the combining and individual fund financial statements and budgetary comparisons and the required supplementary information. The Schedule of Deposits and Temporary Investments is presented for the purposes of additional analysis and is not a required part of the basic financial statements.

Kubiak & Melton, LLC

Kubiak & Melton, LLC October 15, 2012

#### TOWN OF LAKE ARTHUR STATEMENT OF NET ASSETS JUNE 30, 2008

	Go	vernmental Funds	-	orietary und		Total
ASSETS						
Current Assets						
Cash	\$	32,871	\$		\$	32,871
Total Current Assets		32,871		-		32,871
Capital Assets Less: Accumulated Depreciation		1,499,599 -		- -	1,	499,599 <u>-</u>
Capital Assets - Net		1,499,599		_	1,	499,599
TOTAL ASSETS	\$	1,532,470	\$		<u>\$1,</u>	532,470
LIABILITIES AND NET ASSETS						
Current Liabilities Current Portion of Long-Term Debt Total Current Liabilities	\$	19,014 19,014	\$	<u>-</u>	\$	19,014 19,014
		13,014				13,014
Noncurrent Liabilities Long-term Debt Due After One Year  Total Noncurrent Liabilities		122,207 122,207		<u>-</u>		122,207 122,207
TOTAL LIABILITIES		141,221		-		141,221
NET ASSETS						
Invested in Capital Assets - Net of Related Debt Unrestricted		1,499,599 (108,350)		<u>-</u>	(	499,599 108,350)
Total Net Assets		1,391,249			1,	391,249
TOTAL LIABILITIES AND NET ASSETS	\$	1,532,470	\$		<u>\$1,</u>	532,470

### TOWN OF LAKE ARTHUR STATEMENT OF ACTIVITIES JUNE 30, 2008

				Prog	gram Revenu	ıes			vernmental Activities	Вι	usiness-Type Activities		
Functions and Programs Ex	xpenses		ges for vices	G	Operating Grants and entributions	•	Inter- Governmental and Other Sources	Re C	Expenses) venues and thanges in let Assets	Re	(Expenses) evenues and Changes in Net Assets		Total
PRIMARY GOVERNMENT Governmental Activities	000 500	•		•	400 400	•	22.252	•	(77.7.10)				(77.7.10)
General Government \$ Public Safety	283,533 52,010	\$	2,250	\$	182,132	\$	23,659 14,878	\$	(77,742) (34,882)	\$	-	\$	(77,742) (34,882)
Public Works	169,261		-		-		-		(169,261)		66,418		(102,843)
Culture and Recreation Long Term Debt	13,121 <u>-</u>		3,280		-		- -		(9,841)		- -		(9,841)
Total Governmental A	517,925		5,530		182,132		38,537		(291,726)		66,418		(225,308)
General Revenues:													
Taxes: Gross Receipts									167,720				167,720
Local Source Revenue Not Re Interest and Investment Earnin	•	ecific Pu	rposes						70		- -		70
Subtotal, General Revenues	J								167,790				167,790
Change in Net Assets									(123,936)		66,418		(57,518)
Invested in Capital Assets	s, Net of Relat	ed Debt							1,499,599		-		1,499,599
Beginning Net Assets as Reported	t								1,391,561		12,511		1,404,072
Restatement									(1,375,975)		(78,929)	_	(1,454,904)
Beginning Net Assets as Restated	I							_	1,515,185		(66,418)		1,448,767
Ending Net Assets								\$	1,391,249	\$		\$	1,391,249

#### TOWN OF LAKE ARTHUR BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2008

	C	General Fund		n-Major <sup>-</sup> unds		Total ernmental Funds
ASSETS Cash in Banks Due from Other Funds Taxes Receivable Other Assets	\$	31,566 - - -	\$	1,305 - - -	\$	32,871 - - -
TOTAL ASSETS	\$	31,566	\$	1,305	\$	32,871
LIABILITIES AND FUND BALANCE						
LIABILITIES Accounts Payable Other Liabilities	\$	- -	\$	- -	\$	- -
TOTAL LIABILITIES		-		-		-
FUND BALANCES Unreserved - Special Revenue Unreserved Designated for Subsequent Year's Expenditures TOTAL FUND BALANCES		31,566		770 - 535 1,305		770 31,566 535 32,871
TOTAL LIABILITIES AND FUND BALANCES	\$	31,566	<u>\$</u>	1,305	<u>\$</u>	32,871

## TOWN OF LAKE ARTHUR RECONCILIATION OF THE BALANCE SHEET – GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS FOR THE YEAR ENDED JUNE 30, 2008

Total Fund Balance - Governmental Funds	\$ 32,871
Amounts reported for governmental activities in the statement of net assets are different because:	
Long term debt and current portion of long term debt reported in government-wide statements	(141,221)
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds	
The cost of capital assets is: Accumulated Depreciation is:	1,499,599 -
Capital Assets - Net	1,499,599
Net Assets of Governmental Activities	\$ 1,391,249

## TOWN OF LAKE ARTHUR GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2008

		General Non-Major Fund Funds		Go	Total vernmental Funds
REVENUES	•	407 700	•	•	407.700
Taxes	\$	167,720	\$ -	\$	167,720
Licenses and Permits Intergovernmental		12,979	- 14,878		- 27,857
Severance Tax Bonds		-	14,070		-
Fines and Forfeits		_	-		-
Miscellaneous		10,680	-		10,680
Interest		-	-		-
Grants		182,132	-		182,132
Fees			2,250		2,250
Charges for Services			3,350		3,350
TOTAL REVENUES		373,511	20,478		393,989
EXPENDITURES					
Current					
General Government		283,533	-		283,533
Public Safety		- 45440 <del>7</del>	52,010		52,010
Public Works Culture and Recreation		154,107	15,154 13,121		169,261 13,121
Debt Service		-	13,121		13,121
Principal					_
Interest and Other Charges					_
Capital Outlay					
TOTAL EXPENDITURES		437,640	80,285		517,925
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(64,129)	(59,807	)	(123,936)
OTHER FINANCING SOURCES (USES)					
Transfers In		-			-
Transfers Out		-			-
Sale of Assets					<u>-</u>
TOTAL OTHER FINANCING SOURCES (USES)					
NET CHANGE IN FUND BALANCES		(64,129)	(59,807	)	(123,936)
FUND BALANCE, BEGINNING OF YEAR		30,943	2,240		33,183
RESTATEMENT		64,752	58,872		123,624
FUND BALANCE, END OF YEAR	<u>\$</u>	31,566	<u>\$ 1,305</u>	<u>\$</u>	32,871

# TOWN OF LAKE ARTHUR RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2008

#### Net Changes in Fund Balance - Governmental Funds

\$ (123,936)

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, the governmental activities those costs are shown in the Statement of Net Assets and allocated over their estimated useful lives as annual depreciation expenses in the Statement of Activities. This is the amount by which depreciation exceeded capital outlays in the period:

Depreciation Expense Capital Outlay

Excess (Deficiency) of Capital Outlay over Depreciation Expense

Net Income, Proprietary Fund 66,418

Change in Net Assets of Governmental Activities \$ (57,518)

# TOWN OF LAKE ARTHUR STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – BUDGET AND ACTUAL - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2008

FOR	IIIL ILAN LI	IDED JOINE 3	U, 2000	
	Original Budget	Final Budget	Actual	Variance With Final Budget Favorable (Unfavorable)
REVENUES				
Taxes	\$ 78,713	\$ 78,713	\$ 167,720	\$ 89,007
Licenses and Permits	787	Ψ 76,713 787	Ψ 107,720	(787)
Charges for Services	60,492	60,492	_	(60,492)
Fines and Forfeits	-	00,432	_	(00,432)
Miscellaneous	_	_	10,680	10,680
Interest	_		10,000	10,000
Grants	157,426	157,426	182,132	24,706
Intergovernmental	107, 120	-	12,979	12,979
Severance Tax Bonds	_	_	-	-
Coverance Tax Bends				
TOTAL REVENUES	297,418	297,418	373,511	76,093
EXPENDITURES				
Current				
General Government	183,150	183,150	283,533	(100,383)
Public Safety	-	-		-
Public Works	99,546	99,546	154,107	(54,561)
Health and Welfare	-	-	- , -	-
Culture and Recreation	_	-	_	-
Capital Outlay	-	-	_	-
•				
TOTAL EXPENDITURES	282,696	282,696	437,640	(154,944)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	14,722	14,722	(64,129)	231,037
OTHER FINANCING SOURCES (USES) Prior Year Cash Balance Budgeted Transfers Out	-	-	-	- -
Sale of Assets				
TOTAL OTHER FINANCING SOURCES (USES)				
NET CHANGE IN FUND BALANCES	14,722	14,722	(64,129)	231,037
FUND BALANCE, BEGINNING OF YEAR	_	_	30,943	
RESTATEMENT	-	-	64,752	
	¢ 14.700	¢ 44.700		
FUND BALANCE, END OF YEAR	<u>\$ 14,722</u>	<u>\$ 14,722</u>	<u>\$ 31,566</u>	

#### TOWN OF LAKE ARTHUR STATEMENT OF NET ASSETS PROPRIETARY FUND JUNE 30, 2008

	Enterprise Fund
ASSETS	
Current Assets Pooled Cash and Cash Equivalents Utilities Receivable Total Current Assets	\$ - - -
Non-Current Assets Capital Assets - Net	
TOTAL ASSETS	<u> </u>
LIABILITIES AND NET ASSETS	
Current Liabilities Accounts Payable Accrued Liabilities Current Portion of Long-Term Debt Total Current Liabilities	\$ - - - -
Non-Current Liabilities Long-Term Debt Total Non-Current Liabilities  TOTAL LIABILITIES	<u>-</u>
NET ASSETS Invested in Capital Assets - Net of Related Debt Unrestricted	- -
TOTAL NET ASSETS	
TOTAL LIABILITIES AND NET ASSETS	\$ -

## TOWN OF LAKE ARTHUR STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUND FOR THE YEAR ENDED JUNE 30, 2008

	Enterprise Fund
OPERATING REVENUES	
Taxes	\$ -
Service fees	78,626
Investment Income	-
Other Income	
Total Revenues	78,626
OPERATING EXPENSES	
Personnel	1,470
Contracts	-
Other	10,738
Capital Outlay Depreciation	-
Total Expenses	12,208
Total Expenses	12,200
OPERATING INCOME	66,418
NON-OPERATING REVENUES (EXPENSES)	
Interest Income	-
Interest Expense	<del>-</del>
TOTAL NON-OPERATING REVENUES (EXPENSES)	
NET INCOME BEFORE TRANSFERS  Transfers - Net	66,418 -
NET INCOME AFTER TRANSFERS	66,418
NET ASSETS - BEGINNING OF YEAR	12,511
RESTATEMENT	(78,929)
NET ASSETS - END OF YEAR	<u> </u>

### TOWN OF LAKE ARTHUR STATEMENT OF CASH FLOWS PROPRIETARY FUND FOR THE YEAR ENDED JUNE 30, 2008

	erprise Fund
Cash Flows From Operating Activities:	
Net Income	\$ 66,418
Adjustments to Reconcile Net Income to Net	-
Cash Provided by (Used in) Operations:	-
Depreciation	
(Increase) Decrease in:	
Utilities Receivable	
Increase (Decrease) in:	
Accounts Payable	(66,418)
Accrued Liabilities	 
Net Cash Provided By (Used in) Operating Activities	-
Cash Flows From Investing Activities:	
Purchases of Property and Equipment	-
Gain (Loss) on Disposal of Capital Assets	_
Net Cash Provided By (Used in) Investing Activities	-
Cash Flows From Financing Activities:	
Principal Payments on Long-Term Debt	-
Other	
Net Cash Provided By (Used in) Financing Activities	 
Net Increase in Cash	-
Cash - Beginning of Year	
Cash - End of Year	 

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

The Town of Lake Arthur (Town) is incorporated under the laws of the State of New Mexico. The Town operates under a Mayor – Board of Trustees form of government, providing services as authorized by its charter: public safety (police and fire), streets, sanitation, health and welfare, and culture and recreation, public improvements, and general administrative services.

The financial statements of the Town have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. In June, 1999, GASB approved Statement No. 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments: Omnibus" and Statement No. 38 "Certain Financial Statement Note Disclosures." Statement No. 37 clarifies and modifies Statement No. 34 and should be implemented simultaneously with Statement No. 34. Statement No. 38 modifies, establishes and rescinds certain financial statement disclosure requirements. The Town implemented the provisions of the above statements effective July 1, 2003.

<u>Reporting Entity</u> – The Town has a five-member town council; staggering positions expire each election. Therefore, the Town is a financial reporting entity as defined by the Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity". There are no component units included within the reporting entity as defined by Statement No. 14. The financial statements of the town consist of the various departments, agencies and organizational units under oversight of the council.

The basic criteria determining the Town's reporting entity is the exercise of oversight responsibility by the Town Council. The specific criteria used for establishing oversight responsibility are:

Selection of Governing Authority
Designation of Management
Ability to significantly influence operations
Accountability for Fiscal Matters

Factors other than oversight which may significantly influence the entity relationship are:

Scope of Public Service Special Financing Relationships

Based on these criteria, the Town has no component units. Additionally, the Town is not a component unit of any other reporting entity as defined by the Governmental Accounting Standards Board.

<u>Government-Wide and Fund Financial Statements</u> – The Statement of Net Assets and the Statement of Activities are government-wide financial statements. They report information on all of the Town's nonfiduciary activities with most of the interfund activities removed. Governmental activities include programs supported primarily by taxes, State funds, grants and other intergovernmental revenues. Business-type activities include operations that rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates how other people or entities that participate in programs the Town operates have shared in the payment of the direct costs. The "charges for services" column includes payments made by parties that purchase, use, or directly benefit from goods or services provided by a given function or segment of the Town. Examples include user charges at recreation facilities, municipal court fines, licenses and fees and other administrative related items. The "operating grants and contributions" and "capital grants and contributions" columns include amounts paid by organizations outside to help meet the operational or capital requirements of a given function. Examples include grants under Housing and Urban Development's Community Development Block Grants or contributions from the State of New Mexico. If a revenue receipt is not considered program revenue, it is considered general revenue used to support all of the Town's functions. Taxes are always considered general revenues.

Interfund activities between governmental funds or between governmental funds and proprietary funds appear as due to / due from on the Governmental Fund Balance Sheet and / or Proprietary Fund Statement of Net Assets if any pending transfers exist at the end of the fiscal year, and as transfers in / transfers out on the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance and / or Proprietary Fund Statement of Revenues, Expenses and Changes in Fund Net Assets.

The fund financial statements provide reports on the financial condition and results of operations for two fund categories: governmental and proprietary. The Town considers some governmental funds major and their financial condition and results of operations are reported in separate columns from the non-major governmental funds.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues result from providing goods and services in connection with a proprietary fund's principal ongoing operations. they usually come from exchange or exchange-like transactions. All other revenues are nonoperating. Operating expenses can be tied specifically to the production of the goods and services, such as materials and labor and direct overhead. Other expenses are nonoperating.

<u>Measurement Focus, Basis of Accounting, and Financial Statement Presentation</u> – The government-wide financial statements use the economic resources measurement focus and the accrual basis of accounting. As do the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the

timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements use the current measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current liabilities and fund balances are included on the balance sheet. Operating statements of these funds present net increases and decreases in current assets (i.e., revenues and other financing sources and expenditures and other financing uses).

The modified accrual basis of accounting recognizes revenues in the accounting period in which they become both measurable and available, and it recognizes expenditures in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest and principal on long-term debt., which is recognized when due. The expenditures related to certain compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. The Town considers all revenues available if they are collectible within 60 days after year end.

Revenues from local sources consist primarily of property, franchise, and gross receipts taxes. Non-exchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include gross receipts and property taxes, grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from gross receipts taxes are recognized when the underlying transaction takes place. Revenue from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied. Miscellaneous revenues are recoded as revenue when received because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues result from providing goods and services in connection with a proprietary fund's principal ongoing operations; they usually come from exchange or exchange-like transactions. All other revenues are non-operating. Operating expenses can be tied specifically to the production of the goods and services, such as materials and labor and direct overhead. Other expenses are non-operating.

Grants funds are considered to be earned to the extent of expenditures made under the provisions of the grant. Accordingly, when such funds are received, they are recorded as deferred revenues until related and authorized expenditures have been made. If balances have not been expended by the end of the project period, grantors sometimes may require the Town to refund all or part of the unused amount.

The government-wide and business-type activities fund statements utilize a net asset presentation. Net assets are categorized as follows:

<u>Investment in Capital Assets, Net of Related Debt</u> – This category reflects the portion of net assets that are associated with capital assets less any outstanding capital asset related debt.

<u>Restricted Net Assets</u> – Restricted net assets result from constraints placed on the use of net assets when externally imposed by creditors, grantors, laws and regulations of other governments, and imposed by law through constitutional provisions or enabling legislation.

<u>Unrestricted Net Assets</u> – This category reflects net assets of the Town, not restricted for any project or other purpose.

<u>Fund Accounting</u> – The Town uses funds to report its financial position and results of its operations. Fund accounting segregates funds according to their intended purpose and is designated to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts, which include assets, liabilities, fund balance / net assets, revenues and expenditures / expenses.

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change. The Town records reserves to indicate that a portion of fund balance is legally restricted for a specific future use of is not available for appropriation and / or expenditure.

<u>Governmental Funds</u> – Are those funds through which most of the governmental functions of the Town are financed. The Town reports the following major governmental funds:

**General Fund** – The general fund is the Town's primary operating fund. It accounts for all financial resources except those required to be accounted for in another fund.

<u>Special Revenue Funds</u> – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

<u>Enterprise Funds</u> – Those funds which are used for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered through user charges or where the governing body has decided that periodic determination of revenues earned, expenses incurred and / or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Beginning in FY 2007, the Town reports the following enterprise fund:

<u>Water Department Fund</u> – The Water Department fund was taken over by the Town in FY 2007. It is used to account for the provision of water and sewer services to the residents of the Town. All activities necessary to provide such services are accounted for in this fund, including administration, customer billing and collection, and maintenance.

<u>Governmental Funds with Deficit Balances</u> – While the total unreserved fund balance is not in a deficit position, the Town had no funds with a deficit balance as of June 30, 2008. The Town has made encumbrances in these funds in anticipation of additional revenues and transfers.

#### **Other Accounting Policies**

<u>Cash Flows</u> – For purposes of the Statement of Cash Flows for Proprietary Funds, the Town considers highly liquid investments to be cash equivalents if they have a maturity of three months or less when purchased.

<u>Inventories</u> – The Town reports inventories of supplies at cost including consumable maintenance and office items. Supplies are recorded as expenditures when they are consumed.

<u>Long-term Debt</u> – In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

<u>Compensated Absences</u> – It is the Town's policy to permit some employees to accumulate earned but unused vacation and sick pay benefits. All sick pay and vacation pay is accrued when incurred in the government-wide or proprietary fund financial statements.

<u>Capital Assets</u> – Capital assets, which include land, buildings, furniture and equipment and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of

two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend useful assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest expense during construction is capitalized in enterprise funds but not in governmental funds. Library books are not capitalized.

Buildings, furniture and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	50
Building improvements	50
Water system	30-50
Machinery and equipment	5-15

<u>Customer Deposits</u> – Cash held in the General and Special Revenue Funds for customer deposits is restricted.

<u>Use of Restricted Cash</u> – When the Town incurs an expense for which it may use either restricted or unrestricted assets, it uses the restricted assets first whenever they will have to be returned if they are not used.

<u>Interfund Activity</u> – In the process of aggregating data for the Statement of Net Assets and the Statement of Activities, some amounts reported as interfund activity and balances in the fund have either been eliminated or reclassified. Interfund payables and receivables were eliminated to minimize their effect on assets and liabilities within the governmental activities column.

<u>Risk Management</u> – The Town is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruptions; errors and omissions; employee injuries and illnesses; natural disasters; and employee health, dental, and accident benefits. Insurance coverage through New Mexico Self Insurers Fund (a State of New Mexico governmental agencies risk pool) is purchased for claims arising from such matters. Any settled claims have not exceeded this coverage in any preceding years.

#### NOTE B - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

<u>Budgetary Data</u> – The Town adopts an annual approved budget for the General Fund and Special Revenue Funds. The Town is required to present the adopted and final amended budgeted

revenues and expenditures / expenses for each of these funds. The Town compares the final amended budget to actual revenues and expenditures / expenses.

The following procedures are followed in establishing the budgetary data reflected in the generalpurpose financial statements:

- The Town clerk submits a proposed operating budget for the fiscal year commencing July 1, prior to June 30. The operating budget includes proposed expenditures and the means of financing them. A budget is proposed for the General and Special Revenue and Funds.
- Public Hearings are conducted to obtain taxpayer comments. The budgets are then submitted to the Department of Finance and Administration for review, adjustment and approval.
- 3. Prior to June 30, the budget is legally enacted through passage of a resolution and the council is authorized to transfer budgeted amounts between departments with any fund. Any revisions that alter the total expenditures of any fund must be approved by the Department of Finance and Administration, Local Government Division.
- 4. Budgets for budgeted funds are adopted on the cash basis which is not consistent with generally accepted accounting principles. Budgetary comparisons have been presented in this report on the basis of the legally adopted budget.
- 5. Appropriations lapse at fiscal year-end with any unspent cash balance being available for expenditures and appropriation in the subsequent budget year.
- 6. The level of classification detail in which expenditures may not legally exceed appropriations for each budget is the fund total.

#### **Encumbrances**

Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation is employed as an extension of formal budgetary integration in the general fund and special revenue funds. Encumbrances lapse at year-end and therefore are not presented in these financial statements.

#### NOTE C - CASH DEPOSITS AND INVESTMENTS

State Statutes authorize the investment of the Town's funds in a wide variety of instruments including certificates of deposit and other similar obligations, state investment pool, money market accounts, and United States Government obligations. All of the Town's invested funds properly follow State deposit and investment requirements as of June 30, 2008.

Deposits of funds may be made in interest or non-interest bearing checking accounts in one or more financial institutions. Deposits may be made to the extent that they are insured by an agency

of the United States or by collateral deposited as security or by bond given by the financial institution.

Excess of funds may be temporarily invested in securities which are issued by the State or by the United States government, or by their departments or agencies, and which are either direct obligations of the State or the United States or are backed by the full faith and credit of those governments.

The rate of interest in non-demand interest-bearing accounts shall be set by the State Board of Finance, but in no case shall the rate of interest be less than one hundred percent of the asked price on the United States treasury bills of the same maturity on the day of deposit.

	S	ank of the outhwest Demand Deposits	S	ank of the outhwest Time Deposits	Total
Total Amount of Cash Deposits on June 30, 2008	<u>-</u>	28,332	<u>-</u>	4,539	\$ 32,871
Less: FDIC Coverage		(100,000)		(100,000)	 (200,000)
Total Public Funds to be Collaterized	\$	(71,668)	\$	(95,461)	\$ (167,129)
50% Collateral Requirement	\$	-	\$	-	\$ -

<u>Custodial Credit Risk</u> – Custodial credit risk is the risk that in the vent of a bank failure, the government's deposits may not be returned to it. The Town does not have a formal deposit policy for custodial credit risk other than following the State statutes as put forth in the Public Money Act (Sec. 6-10-1 to 6-10-63, NMSA 19778). At June 30, 2008, the carrying values of the Town's deposits were \$33,183.

In accordance with FDIC, public unit deposits are funds owned by the Town. Time deposits, savings deposits and interest-bearing NOW accounts of a public unit in an institution will be insured up to \$100,000 in aggregate and separate from the \$100,000 coverage for public unit demand deposits at the same institution. Of the Town's funds on deposit, all was covered by federal depository insurance.

Statutes require collateral pledged for deposits in excess of federal deposit insurance to be delivered, or a joint safekeeping receipt be issued, to the Town for at least one-half of the amount on deposit with the institution. The types of collateral an institution is permitted to use as pledged securities are limited to direct obligations of the United States Government and all bonds issued by any agency or political subdivision of the State of New Mexico.

#### NOTE D - INTERFUND TRANSFER AND BALANCES

Interfund transfers are made for various purposes throughout the year. For the year ended June 30, 2007, no transfers were recorded by the Town of Lake Arthur.

#### **NOTE E – CAPITAL ASSETS**

Capital asset activity for the Town for the year ended June 30, 2008, was as follows:

		Balance					Balance		
	Ju	ne 30, 2007	Add	itions	Dele	tions	Jur	e 30, 2008	
Governmental Activities:									
Land	\$	4,197	\$	_	\$	-	\$	4,197	
Buildings	·	649,711	·		·		·	649,711	
Improvements		228,066						228,066	
Machinery and Equipment		617,625						617,625	
Vehicles		-		-		-		-	
Total	\$	1,499,599	\$		\$		\$	1,499,599	
Less Accumulated Depreciation									
Buildings		-		-		-		-	
Improvements		-						-	
Machinery and Equipment		-						-	
Vehicles				<u>-</u>		<u> </u>		<u>-</u>	
Total Accumulated Depreciation				<u>-</u>				<u> </u>	
Governmental Activities									
Capital Assets - Net	\$	1,499,599	\$		\$		\$	1,499,599	

The Town of Lake Arthur did not record depreciation expense for the year ended June 30, 2008.

#### NOTE F – LONG-TERM DEBT

A summary of changes in long-term debt for the year ended June 30, 2008 is as follows:

		Balance June 30, 2007		Additions		ductions	Balance June 30, 2008		
General Debt: Fire Pumper Total General	\$ \$	160,235	\$ \$	<u>-</u>	<u>\$</u> \$	19,014 19,014	\$	141,221 141,221	
	Less	: Current Por	tion					(19,014)	
	Long	-Term Debt, I	Net of Cu	rrent Por	tion		\$	122,207	

Loan maturities for each of the five years following June 30, 2008, are as follows:

Year	 mount
2009	\$ 19,014
2010	19,014
2011	19,014
2012	19,014
2013	19,014
Thereafter	 46,151
	\$ 141,221

#### **NOTE G – PROPERTY TAXES**

The County of Chaves collects the Town's share of property taxes assessed. Property taxes attach as an enforceable lien on property as of January 1. Tax notices are sent by the County treasurer to property owners by November 1 of each year to be paid in whole or in two installments by November 10 and April 10 of the following year. The County collects such taxes and distributes them to the Town on a monthly basis. Only those collections received are recorded as revenues. The Town has no means of determining the amount of delinquent taxes, and no delinquent taxes are recorded on the Town's financial statements.

#### NOTE H - COMPENSATED ABSENCES

Vacation leave is earned by employees during the year based on time worked and is non-cumulative. Vacation leave due, if any, is paid on an employee's termination. The accrued value of the vacation leave days due to employees at June 30, 2008 was unavailable. All compensated absences are considered due within one year. The Enterprise or General Fund, as appropriate, is used to liquidate this liability.

#### **NOTE I – BUDGET RECONCILIATION**

The combined Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – All Governmental Fund Types are presented on the budgetary basis to provide a comparison of actual results with the budget. For the year ended June 30, 2008, no differences between actual revenues and expenditures and actual revenues and expenditures on a budget basis were noted.

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).

#### **NOTE J - RETIREE HEALTH CARE CONTRIBUTIONS**

The Town has elected not to participate in the New Mexico Retiree Health Care Act.

#### NOTE K – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets, errors and omissions; injuries to employees; and Workers' Compensation. For these risks of loss the Town carries insurance with the New Mexico Self-Insurers Fund for a shared premium cost. The Town established a limited risk management program for general and auto liability, worker's compensation and employer's liability and property. Premiums are paid from the General and Fire Fund.

#### **NOTE L – SURETY COVERAGE**

A surety bond as required by Section 12-6-7 NMSA 1978 Compilation and the New Mexico State Auditor Rule covers the officials and certain employees of the Town.

#### **NOTE M – CONTINGENT LIABILITIES**

There is no provision for contingent liabilities in the Town's financial statements.

#### **NOTE N - FUND BALANCE**

Final approved budgets were available and the appropriated amounts for the subsequent fiscal year are shown as designated fund balances on the accompanying financial statements.

#### **NOTE K – RETIREMENT PLAN**

The Town has elected not to participate in a retirement plan.

#### **NOTE L – RESTATEMENT**

The client's beginning trial balance in the governmental and special revenue funds had to be restated, as explained below:

Several adjustments to the financial statements were made in the prior year (June 30, 2007). However, these adjustments were not posted by the client, thus the audit adjustments were never made into the client's accounting system. It was not deemed prudent to run these adjustments through as current year entries because of their material effect on the client's statement of revenues, expenditures and changes in fund balances. Therefore, the cumulative effect of these prior year adjustments is shown on the individual statements of revenues, expenditures and changes in fund balances by fund, at the bottom as restatements. The total effect of these adjustments was \$123,624, which is shown on the Statement of Revenues, Expenditures and Changes in Fund Balances, on page 7 and \$1,454,904 which is shown on the Statement of Activities on page 4.

#### NOTE M - EXPENDITURES IN EXCESS OF BUDGETED EXPENDITURES

The following funds had actual expenditures in excess of budgeted expenditures during the fiscal year ended June 30, 2008: General Fund: \$154,944; Recreation Fund: \$7,795; and Senior Citizens Fund: \$3,694.

#### TOWN OF LAKE ARTHUR SPECIAL REVENUE FUNDS FOR THE YEAR ENDED JUNE 30, 2008

Correction Fees Fund – To account for correction fees assessed by the court for the housing of prisoners pursuant to NMSA 35-14-11 1978.

Emergency Medical Services Fund – To account for emergency medical services programs. NMSA 24-10A-10 1978.

Fire Fund – To account for the operations and maintenance of the fire department. Financing is provided by state-collected taxes for fire protection, NMSA 59A-53-1. The Town has also received a Special Appropriation to acquire a new fire building, projects 98-L-RS-I-3-G684 and 98-L-RS-I-3-G808.

Law Enforcement Protection Fund – To account for the operation and maintenance of a special grant for the police department. Financing is provided by a grant from the state. The grant may be used only for the operation of the police department. The fund was established by local ordinance authorized by Section 29-13-1 through 29-13-9 NMSA 1978.

Recreation Fund – To account for operation and maintenance of Town-owned recreation equipment and facilities. Financing is provided by State-shared income tax. The fund was established by local ordinance under State Statute 7-12-6 through 7-12-16, NMSA 1978 compilation.

Street Reconstruction Fund – To account for the collection of on-half of one percent gross receipts tax for the purpose of improving the Town's streets. 7-1-6.9 and 7-13-1 through 7-13-18.

Community Center – To account for the operation and maintenance of the Community Center. Authorized by the Town Council.

Senior Citizens Center – To account for the operation and maintenance of the Senior Citizens Center. Financing is provided by the State Agency on Aging.

Cemetery Fund – To account for the operations and maintenance of the cemetery. Financing is provided by sale of burial permits and contributions. NMSA 3-40-1.

Community Development Block Grant – Planning – To account for the financing and cost of a federal program for a planning grant. A CDBG Grant (00-C-RS-I-6-G-77) administered by the State of New Mexico, Department of Finance and Administration from the United States Department of Housing and Urban Development, provides funding

#### TOWN OF LAKE ARTHUR COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

	Correction Fund	Emergen Medica Service Fund	al	Fire Protection Fund	Law Enforcement Protection Fund	Recrea Fur		Street Fund	Community Center Fund	Senior Citizens Fund	Cemetery Fund	CDGB Planning Grant Fund	Total Special Revenue Funds
ASSETS  Cash in Banks  Due from Other Funds  Taxes Receivable	\$ - -	\$	- - -	\$ 669	\$ 100 - -	\$	- - -	\$ -	\$ - - -	\$ - - -	\$ - - -	\$ 536 - -	\$ 1,305 - -
TOTAL ASSETS	\$ -	\$	_	\$ 669	<u>\$ 100</u>	\$		\$ -	\$ -	\$ -	<u>\$ -</u>	\$ 536	\$ 1,305
LIABILITIES AND FUND BALANCE													
LIABILITIES  Accounts Payable  Due to Other Funds	\$ -	\$	- -	\$ - 	\$ - 	\$	- -	\$ -	• \$ - • <u>-</u>	\$ -	\$ - 	\$ - 	\$ - 
TOTAL LIABILITIES	-		-	-	-		-	-		-	-	-	-
FUND BALANCES Unreserved Reserved Designated for subseque	- - -		- - -	669	100		- - -	- - -	· -	1 	- 	- - 535	770 535
TOTAL FUND BALANCES			_	669	100				<u> </u>	1		535	1,305
TOTAL LIABILITIES AND FUND BALANCES	<u>\$</u> -	<u>\$</u>	<u>-</u>	<u>\$ 669</u>	<u>\$ 100</u>	\$	<u> </u>	<u>\$</u> -	<u> \$</u>	<u>\$ 1</u>	<u>\$</u> -	<u>\$ 535</u>	\$ 1,30 <u>5</u>

## TOWN OF LAKE ARTHUR COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

	Correction Fund	Emergency Medical Services Fund	Fire Protection Fund	Law Enforcement Protection Fund	Recreation Fund	Street Fund	Community Center Fund	Senior Citizens Fund	Cemetery Fund	CDGB Planning Grant Fund	Total Special Revenue Funds
REVENUES											
Intergovernmental	\$ -	\$ -	\$ -	\$ 14,878	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,878
Grants	-	-	-	-	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-	-	-	-	-
License and Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	70	200	-	1,588	1,492	-	3,350
Fees	2,250	-	-	-	-	-	-	-	-	-	2,250
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-
Severance Tax Bonds											
TOTAL REVENUES	2,250	-	-	14,878	70	200	-	1,588	1,492	-	20,478
EXPENDITURES											
Current:											
Public Safety	5,201	605	30,374	15,830	-	-	-	-	-	-	52,010
Culture and Recreation	-	-	-	-	7,795	-	-	3,694	1,632	-	13,121
Public Works	-	-	-	-	-	15,154	-	-	-	-	15,154
Capital Outlay											
TOTAL EXPENDITURES	5,201	605	30,374	15,830	7,795	15,154		3,694	1,632		80,285
Excess (deficiency) of Rever	nues										
Over Expenditures	(2,951)	(605)	(30,374)	(952)	(7,725)	(14,954)	-	(2,106)	(140)	-	(59,807)
Fund Balance, Beginning	-	343	1,824	-	-	-	73	-	-	-	2,240
Restatement	2,951	262	29,219	1,052	7,725	14,954	(73)	2,107	140	535	58,872
Fund Balance, End of Year	\$ -	\$ -	\$ 669	\$ 100	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ 535	\$ 1,305

# TOWN OF LAKE ARTHUR CORRECTION FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

	Original Budget			Final udget	A	ctual	Variance With Final Budget Favorable (Unfavorable)		
REVENUES Fines and Forfeits	\$	6,000	\$	6,000	\$	-	\$	(6,000)	
Miscellaneous		-		-		-		-	
TOTAL REVENUES	-	6,000		6,000		-		(6,000)	
EXPENDITURES									
Public Safety		6,000		6,000		5,201		799	
TOTAL OPERATING EXPENSES		6,000		6,000		5,201		799	
NET CHANGE IN FUND BALANCE		-		-		(5,201)		(6,799)	
Prior Year Cash Balance Budgeted		<u>-</u>		<u>-</u>					
FUND BALANCE, BEGINNING OF YEAR RESTATEMENT		-		-		- 5,201			
FUND BALANCE, END OF YEAR	\$		\$		\$				

# TOWN OF LAKE ARTHUR EMERGENCY MEDICAL SERVICES FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

	Original Budget			Final Budget		Actual		nce With I Budget vorable avorable)
REVENUES Intergovernmental Miscellaneous	\$	5,000 	\$	5,000	\$	- -	\$	(5,000)
TOTAL REVENUES		5,000		5,000		-		(5,000)
EXPENDITURES Public Safety Capital Outlay		5,000 <u>-</u>		5,000		605 -		4,395 -
TOTAL OPERATING EXPENSES		5,000		5,000		605		4,395
NET CHANGE IN FUND BALANCE		-		-		(605)		(9,395)
FUND BALANCE, BEGINNING OF YEAR RESTATEMENT FUND BALANCE, END OF YEAR	\$	<u>-</u>	\$	<u>-</u>	\$	343 262 -		

# TOWN OF LAKE ARTHUR FIRE PROTECTION FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

	Origii Budg		Final Budget	Actual	Variance With Final Budget Favorable (Unfavorable)		
REVENUES							
Intergovernmental Subsidies Miscellaneous	\$	-	\$ - -	\$ - -	\$ - -		
Grants and Contributions	5	4,680	54,680	-	(54,680)		
TOTAL REVENUES	5	4,680	54,680	-	(54,680)		
EXPENDITURES							
Public Safety	5	4,680	54,680	30,374	24,306		
TOTAL OPERATING EXPENSES	5	4,680	54,680	30,374	24,306		
NET CHANGE IN FUND BALANCE		-	-	(30,374)	(78,986)		
FUND BALANCE, BEGINNING OF YEAR		-	-	1,824			
RESTATEMENT		<u>-</u>		29,219			
FUND BALANCE, END OF YEAR	\$		<u> </u>	<u>\$ 669</u>			

# TOWN OF LAKE ARTHUR LAW ENFORCEMENT PROTECTION FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

	Original Budget		Final Budget	Actual	Variance With Final Budget Favorable (Unfavorable)	
REVENUES						
Sales of Services	\$	-	\$ -	\$ -	\$ -	
Grants		20,600	20,600	14,878	(5,722)	
Interest		-	-	-	-	
Fine and Forfeits		<u>-</u>			<del>_</del>	
TOTAL REVENUES		20,600	20,600	14,878	(5,722)	
EXPENDITURES						
Public Safety		20,600	20,600	15,830	4,770	
Capital Outlay						
TOTAL OPERATING EXPENSES		20,600	20,600	15,830	4,770	
NET CHANGE IN FUND BALANCE		-	-	(952)	(10,492)	
FUND BALANCE, BEGINNING OF YEAR		-	-	-		
RESTATEMENT				1,052		
FUND BALANCE, END OF YEAR	\$	-	<u>\$</u>	<u>\$ 100</u>		

# TOWN OF LAKE ARTHUR RECREATION FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

						Variance With Final Budget	
	Origin	nal	Fir	nal		Favorable	
	Budg		Budget		Actual	(Unfavorable)	
REVENUES							
Taxes	\$	-	\$	-	\$ -	\$ -	
Intergovernmental Subsidies		-			-	-	
Charges for services	-				70	70	
TOTAL REVENUES		-		-	70	70	
EXPENDITURES							
Culture and Recreation		-		-	7,795	(7,795)	
Debt Service - Principal						-	
Debt Service - Interest							
TOTAL OPERATING EXPENSES					7,795	(7,795)	
NET CHANGE IN FUND BALANCE		-		-	(7,725)	7,865	
Prior Year Cash Balance Budgeted							
		-		-			
FUND BALANCE, BEGINNING OF YEAR		-		-	-		
RESTATEMENT					7,725		
FUND BALANCE, END OF YEAR	\$		\$		<u>\$</u>		

# TOWN OF LAKE ARTHUR STREET RECONSTRUCTION FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

	riginal udget	Final Budget		Actual		Variance Wi Final Budge Favorable (Unfavorable	
REVENUES							
Taxes	\$ 6,500	\$	6,500	\$	-	\$	(6,500)
Grants	-		-		-		-
Charges for Services Miscellaneous	-		_		200		200
TOTAL REVENUES	 6,500		6,500		200	-	(6,300)
EXPENDITURES							
Public Works	6,500		6,500		15,154		(8,654)
Debt Service - Principal							-
Debt Service - Interest	 						
TOTAL OPERATING EXPENSES	 6,500		6,500		15,154		(8,654)
NET CHANGE IN FUND BALANCE	-		-		(14,954)		2,354
Prior Year Cash Balance Budgeted	 <u> </u>						
	-		-				
FUND BALANCE, BEGINNING OF YEAR	-		-		-		
RESTATEMENT					14,954		
FUND BALANCE, END OF YEAR	\$ 	\$		\$			

# TOWN OF LAKE ARTHUR COMMUNITY CENTER FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

	5 · · · · · · · · · · · · · · · · · · ·		Fir Buc	nal Iget	Actual		Final E Favo	ce With Budget rable orable)
REVENUES								
Taxes	\$	-	\$	-	\$	-	\$	-
Miscellaneous		-		-		-		-
Charges for Services								
TOTAL REVENUES		-		-		-		-
EXPENDITURES  Culture and Recreation  Debt Service - Interest		- -		- -		- -		- -
TOTAL OPERATING EXPENSES		-		-		-		-
NET CHANGE IN FUND BALANCE		-		-		-		<del>-</del>
FUND BALANCE, BEGINNING OF YEAR RESTATEMENT		<u>-</u>		<u>-</u>		73 (73)		
FUND BALANCE, END OF YEAR	\$		\$		\$			

# TOWN OF LAKE ARTHUR SENIOR CITIZENS CENTER FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

	Original Final Budget Budget		Actual		Variance Witl Final Budget Favorable (Unfavorable)		
REVENUES							
Taxes	\$	-	\$ -	\$	-	\$	-
Grants		-			-		-
Interest Income		-	-		-		-
TOTAL REVENUES		_	-				-
EXPENDITURES							
Culture and Recreation				3	,694		(3,694)
Capital Outlay		_	 				_
TOTAL OPERATING EXPENSES			 	3	,694		(3,694)
NET CHANGE IN FUND BALANCE		-	-	(3	,694)		3,694
FUND BALANCE, BEGINNING OF YEAR		-	-		(197)		
RESTATEMENT		_	 	3	,892		
FUND BALANCE, END OF YEAR	\$		\$ 	\$	1		

### TOWN OF LAKE ARTHUR CEMETERY FUND

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

								nce With Budget
	Oı	riginal	F	inal				orable
	B	Budget		Budget Actua		ctual	(Unfa	vorable)
REVENUES								
Charges for Services	\$	1,900	\$	1,900	\$	1,492	\$	(408)
Miscellaneous		-				-		-
Interest Income		-						
TOTAL REVENUES		1,900		1,900		1,492		(408)
EXPENDITURES								
Culture and Recreation		1,900		1,900		1,632		268
Capital Outlay								
TOTAL OPERATING EXPENSES		1,900		1,900		1,632		268
NET CHANGE IN FUND BALANCE		-		-		(140)		(676)
Prior Year Cash Balance Budgeted	- <u></u>							
		-		-				
FUND BALANCE, BEGINNING OF YEAR		-		-		_		
RESTATEMENT		_				140		
FUND BALANCE, END OF YEAR	\$		\$		\$			

## TOWN OF LAKE ARTHUR COMMUNITY DEVELOPMENT BLOCK PLANNING GRANT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

							Variand Final B	Budget
	Origina	al	Fina	al			Favor	able
	Budge	et	Budg	get	Actı	ıal	(Unfavo	rable)
REVENUES Grants Intergovernmental Subsidies Miscellaneous	\$	- - -	\$	- - -	\$	- - -	\$	- - <u>-</u>
TOTAL REVENUES		-		-		-		-
EXPENDITURES Public Works Capital Outlay TOTAL OPERATING EXPENSES		<u>-</u>		<u>-</u>		- - -		- - -
NET CHANGE IN FUND BALANCE		_				_		_
Prior Year Cash Balance Budgeted				<u>-</u>				
FUND BALANCE, BEGINNING OF YEAR RESTATEMENT		- <u>-</u>		- <u>-</u>		- 535		
FUND BALANCE, END OF YEAR	\$		\$		\$	535		

### TOWN OF LAKE ARTHUR ENTERPRISE FUND FOR THE YEAR ENDED JUNE 30, 2008

Water Department Fund – The Water Department Fund, first under the jurisdiction of the Town in FY 2007, is used to account for the Town's water and sewer operations. All activities necessary to provide such services are accounted for in this fund, including administration, operations and maintenance, and billing and collection.

## TOWN OF LAKE ARTHUR WATER DEPARTMENT FUND STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2008

_	Original Budget		Final Budget		Actual		nce With Budget orable vorable)
REVENUES							
Taxes	\$	-	\$ -	\$	-	\$	-
Service fees		80,000	80,000		78,626		(1,374)
Investment Income		-	-		-		-
Other Income		<del>-</del>	 _ <del>-</del>		<del>-</del>		<u>-</u>
TOTAL REVENUES		80,000	80,000		78,626		(1,374)
EXPENSES							
Personnel		-	-		1,470		(1,470)
Contracts		-	-		-		-
Other		80,000	80,000		10,738		69,262
Capital Outlay		-	-		-		-
Depreciation			 		<u> </u>		<del>-</del>
TOTAL EXPENDITURES		80,000	 80,000		12,208		67,792
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		-	-		66,418		(69,166)
OTHER FINANCING SOURCES (USES)							
Prior Year Cash Balance Budgeted		-	-		-		-
Transfers Out Sale of Assets		_	_		-		-
dale of Assets			 <u></u>				
TOTAL OTHER FINANCING SOURCES (USES)			 		<u>-</u>		
NET CHANGE IN FUND BALANCES		-	-		66,418		(69,166)
FUND BALANCE, BEGINNING OF YEAR		-	-		12,511		
RESTATEMENT			 		(78,929)		
FUND BALANCE, END OF YEAR	\$		\$ 	\$			



## TOWN OF LAKE ARTHUR CASH RECONCILIATION – ALL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

June 30, 2008

	Bank Statement Balance		Outstanding Deposits	Outstanding Checks	June 30, 2008 Book Balance	
Bank of the Southwest Roswell Branch Checking:						
Town of Lake Arthur Community Development Block Grant Law Enforcement Protection Fire Protection Fund Ambulance Service	\$	29,764 535 100 670	\$ -	\$ -	\$	29,764 535 100 670
New Mexico Finance Authority  First Federal Bank Roswell Branch Savings:		1,802				1,802
Town of Lake Arthur Total	\$	32,871	<u> </u>	<u> </u>	\$	32,871

## Kubiak & Melton, LLC CERTIFIED PUBLIC ACCOUNTANTS

## Report on Compliance and On Internal Control Based Over Financial Statement Reporting Based on an Audit of Financial Statements Performed In Accordance With Government Auditing Standards

Mr. Hector Balderas, New Mexico State Auditor And Honorable Mayor and Town Council Town of Lake Arthur 501 Maine Lake Arthur, New Mexico 88253

We have audited the financial statements of the governmental activities, business type activities, each major fund, and the aggregate remaining fund information and the budgetary comparisons of the General Fund of the Town of Lake Arthur and the financial statements of each of the Town's nonmajor governmental funds presented as supplementary information in the combining and individual fund financial statements as of and for the year ended June 30, 2008, and have issued our report thereon dated October 15, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town's Internal Control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined in the accompanying Schedule of Findings and Responses that we consider to be significant deficiencies in internal control over financial reporting. They were findings: 2002-01, 2002-02, 2002-06 and 2005-01. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

We also noted certain other matters that are required to be reported pursuant to <u>Government Auditing Standards</u> paragraphs 5.14 and 5.16 and section 12-6-5, NMSA, 1978 and which are described in the accompanying Schedule of Findings and Responses as items 2002-01, 2002-02, 2002-06 and 2005-01.

The Town's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Responses. We did not audit the Town's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Town of Lake Arthur Town Council, management of the Town, the State of New Mexico Department of Finance and Administration, and the State of New Mexico Office of the State Auditor, and is not intended to be and should not be used by anyone other than these specified parties.

Kubiak & Melton, LLC

Kubiak & Melton, LLC

Albuquerque, New Mexico October 15, 2012 TOWN OF LAKE ARTHUR
SCHEDULE OF AUDIT FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2008

<u>2002-02</u>

Finding: Late Audit Report

<u>Condition:</u> The June 30, 2008 audit report was sent to the Office of the State Auditor on August 31, 2012.

<u>Criteria:</u> The New Mexico State Auditor has issued 2.2.2 NMAC, Requirements for Contracting and Conducting Audits of Agencies, setting due dates for municipal audits to be submitted by December 1, 2008.

**Effect:** The report was submitted four years late.

<u>Cause:</u> The Town of Lake Arthur was unable to find records for the audit year until many years after the fact. In addition, the records that were found were incomplete.

**Recommendation:** It is recommended that the Town of Lake Arthur keep adequate financial records that will enable independent auditors to submit future reports on time.

<u>Management Response:</u> The Town had a contract with another auditor for FY 2003. This auditor failed to complete the audit and was released from his contract in 2008. The Town will make sure that proper oversight is provided so that prior year audits can be completed as soon as possible.

2002-01

Finding: Segregation of Accounting Duties

<u>Condition:</u> For the year under audit, only one person, the Town Clerk / Treasurer had access to the accounting records and the ability to create and record transactions. This is insufficient internal control and puts the Town at risk for accounting issues.

<u>Criteria:</u> Sound Internal Control principles require that a segregation of duties in the accounting section be implemented and adhered to.

**Effect:** Poor record-keeping and lack of controls resulted in late audit reports and a lack of accountability to taxpayers.

**Recommendation:** It is recommended that the Town implement a system whereby a segregation of duties occurs in the accounting section.

**Management Response**: Management concurs with this recommendation.

### TOWN OF LAKE ARTHUR SCHEDULE OF AUDIT FINDINGS AND RESPONSES FOR THE YEAR ENDED JUNE 30, 2008

#### 2002-06

Finding: General Ledger Preparation and Controls

<u>Condition:</u> The Town's records for the year under audit were incomplete and necessitated that the auditors use estimates for some of the account balances.

<u>Criteria:</u> Sound accounting policies mandate that a complete and accurate set of books and records be kept by governmental entities in order to account properly for revenues and expenditures.

**Effect:** The auditors rendered a disclaimer of opinion for the year under audit.

**Recommendation:** It is recommended that the Town takes measures to ensure that a proper set of accounting books and records are kept.

<u>Management Response</u>: Management concurs with this recommendation. For the year under audit, the Town had several turnovers in the Clerk's position. The Town understands the importance of keeping a good set of books and will make this a high priority in the future.

#### **2005-01**

<u>Finding:</u> Actual expenditures exceeded budgeted expenditures in three categories in the General Fund and in these Special Revenue Funds: Correction Fund, Law Enforcement Protection Fund, Street Reconstruction Fund, Community Center Fund, Cemetery Fund, and the Community Development Block Planning Grant.

<u>Condition:</u> Insufficient budget oversight on the part of the Town's management caused the actual expenditures to exceed budgeted expenditures in the following funds: General Fund: \$154,944; Recreation Fund: \$7,795; and the Senior Citizens Fund: \$3,694.

<u>Criteria:</u> DFA Local Government Division and New Mexico State Law require that government entities stay within budgetary allocations in carrying out the operations of the government unit.

Effect: The Town exceeded budgeted appropriations in certain funds and categories.

**Recommendations:** It is recommended that the Town work with DFA Local Government Division in monitoring budgetary compliance throughout the fiscal year.

**Management Response:** The Town concurs with this recommendation.

### TOWN OF LAKE ARTHUR SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND RESPONSES FOR THE YEAR ENDED JUNE 30, 2008

Prior Year <u>Finding</u>	Description	<u>Status</u>
2002-01	Segregation of Accounting Duties	Repeated
2002-02	Late Audit Report	Repeated
2004-01	Budget Compliance	Repeated
2002-06	General Ledger Preparation and Controls	Repeated

### TOWN OF LAKE ARTHUR EXIT CONFERENCE FOR THE YEAR ENDED JUNE 30, 2008

An exit conference was held at the Lake Arthur Town Hall on November 15, 2012.

Representing Kubiak & Melton, LLC: Don Wittman, CPA

Representing the Town of Lake Arthur: Ysidro Salazar, Mayor Edward M. Rubio, Town Councilor Robert Schneider, Town Councilor Scott Martin, Town Councilor William Norwood, Town Councilor Desiree Calvillo, Town Clerk / Treasurer

The financial statements of the Town of Lake Arthur were prepared from the original books and records provided by and with the assistance of the management of the Town of Lake Arthur and Kubiak & Melton, LLC.

Although Statement of Auditing Standards No. 112, Communicating Internal Control Matters Identified in an Audit strongly emphasizes that the Town prepare its own financial statements, the consensus between the Town's management and the auditors was that it would be more time and cost efficient for the auditors to prepare the financial statements and the related notes. Accordingly, the Town has designated a competent management-level individual to oversee the auditors' services and have made all management decisions and performed all management functions. The Town has reviewed, approved, and accepted responsibility for the accompanying financial statements and related notes, and for ensuring that the underlying accounting records adequately support the preparation of the financial statements in accordance with generally accepted accounting principles and that the records are current and in balance.