

TOWN OF LAKE ARTHUR
STATE OF NEW MEXICO
AUDITED FINANCIAL STATEMENTS AND
SUPPLEMENTAL INFORMATION
JUNE 30, 2003

TOWN OF LAKE ARTHUR

TABLE OF CONTENTS

JUNE 30, 2003

FINANCIAL SECTION

Independent Auditors' Report 1 - 2

BASIC FINANCIAL STATEMENTS:

Balance Sheet3

Statement of Revenues, Expenditures and Changes in Fund Balances –
Governmental Funds4

Statement of Revenues and Expenditures – Budget (Non-GAAP Budgetary
Basis) and Actual (Non-GAAP Budgetary Basis):
 General 5
 Special Revenue..... 6

NOTES TO FINANCIAL STATEMENTS 7 – 17

SPECIAL REVENUE FUNDS 18 – 30

SUPPLEMENTARY INFORMATION31 - 32

Report on Compliance and On Internal Control Based Over Financial
Statement Reporting Based on an Audit of Financial Statements Performed
In Accordance With Government Auditing Standards 33 – 34

Schedule of Findings and Responses 35 – 37

Exit Conference..... 38

STATE OF NEW MEXICO
TOWN OF LAKE ARTHUR

Official Roster
June 30, 2003

Town Council

Ysidro Salazar

James G. McNeil, Sr.

Edward M. Rubio, Jr.

Glendall L. Smith

Vickey O'Neal

Mayor

Mayor Pro Tem

Council Member

Council Member

Council Member

Administrative Officials

Rebecca Mendoza

Clerk / Treasurer

Kubiak & Melton, LLC

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

Hector H. Balderas, State Auditor
State of New Mexico and
Town Council
Town of Lake Arthur
P.O. Box 208
Lake Arthur, NM 88135

We were engaged to audit the accompanying financial statements of the governmental activities, each major fund, budgetary comparisons for the general fund and the major special revenue funds, and the aggregate remaining fund information for the Town of Lake Arthur (Lake Arthur), as of and for the year ended June 30, 2003, which collectively comprise Lake Arthur's basic financial statements as listed in the table of contents. We were also engaged to audit the financial statements and budgetary comparisons of each of Lake Arthur's non-major governmental funds presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2003 as listed in the table of contents. Our responsibility is to express opinions on these financial statements based on our audit.

The Town of Lake Arthur could not provide adequate supporting documentation for all transactions during the fiscal year ended June 30, 2003 which was a result of inadequate internal controls over financial reporting for all governmental funds. The Town of Lake Arthur's records do not permit the application of auditing procedures to all transaction classes.

Since the Town of Lake Arthur could not provide adequate supporting documentation for all transactions for the year ended June 30, 2003 and we were unable to apply other auditing procedures to satisfy ourselves as to the accuracy of the governmental and proprietary fund financial records, the scope of our work was not sufficient to enable us to express, and we do not express an opinion on these financial statements.

The Town of Lake Arthur has not presented the Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of the basis financial statements.

In accordance with Government Auditing Standards, we have also issued our report dated December 20, 2011 on our consideration of Lake Arthur's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing,

and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Governmental Auditing Standards and should be considered in assessing the results of our audit.

Our audit was performed for the purpose of forming an opinion on the Town of Lake Arthur's basic financial statements and the combining and individual fund financial statements and budgetary comparisons. The Schedule of Deposits and Temporary Investments is presented for the purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Kubiak & Melton, LLC

Kubiak & Melton, LLC
December 20, 2011

**TOWN OF LAKE ARTHUR
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2003**

	General Fund	Special Revenue	Total Governmental Funds
ASSETS			
Cash in Banks	\$ 60,286	\$ 35,371	\$ 95,657
Due from Other Funds	-	-	-
Taxes Receivable	5,360	1,462	6,822
Other Assets	-	-	-
TOTAL ASSETS	\$ 65,646	\$ 36,833	\$ 102,479
 LIABILITIES AND FUND BALANCE			
LIABILITIES			
Accounts Payable	\$ 1,717	\$ 758	\$ 2,475
Due to Other Funds	-	-	-
TOTAL LIABILITIES	1,717	758	2,475
 FUND BALANCES			
Unreserved - Special Revenue	-	25,529	25,529
Unreserved	(27,210)	-	(27,210)
Designated for Subsequent Year's Expenditures	91,139	10,546	101,685
TOTAL FUND BALANCES	63,929	36,075	100,004
TOTAL LIABILITIES AND FUND BALANCES	\$ 65,646	\$ 36,833	\$ 102,479

See Independent Auditors' Report and Notes to Financial Statements

**TOWN OF LAKE ARTHUR
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2003**

	General Fund	Special Revenue	Total Governmental Funds
REVENUES			
Taxes	\$ 34,028	\$ 6,156	\$ 40,184
Licenses and Permits	45	1,315	1,360
Intergovernmental	50,000	-	50,000
Severance Tax Bonds	-	-	-
Fines and Forfeits	3,116	-	3,116
Fees	-	2,435	2,435
Miscellaneous	10,957	3,090	14,047
Interest	151	13	164
Grants	15,000	227,188	242,188
Charges for Services	717	-	717
	114,014	240,197	354,211
EXPENDITURES			
Current			
General Government	52,552	-	52,552
Public Safety	35,930	44,114	80,044
Public Works	22,054	6,768	28,822
Culture and Recreation	14,386	985	15,371
Debt Service			
Principal			-
Interest and Other Charges			-
Capital Outlay	-	64,573	64,573
	124,922	116,440	241,362
TOTAL EXPENDITURES	124,922	116,440	241,362
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(10,908)	123,757	112,849
OTHER FINANCING SOURCES (USES)			
Transfers In	-		-
Transfers Out	-		-
Sale of Assets	-	-	-
	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-
NET CHANGE IN FUND BALANCES	(10,908)	123,757	112,849
FUND BALANCE, BEGINNING OF YEAR	48,684	52,237	100,921
RESTATEMENT	26,153	(139,919)	(113,766)
	63,929	36,075	100,004
FUND BALANCE, END OF YEAR	\$ 63,929	\$ 36,075	\$ 100,004

See Independent Auditors' Report and Notes to Financial Statements

**TOWN OF LAKE ARTHUR
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Taxes	\$ 35,393	\$ 35,393	\$ 34,028	\$ (1,365)
Licenses and Permits	469	469	45	(424)
Charges for Services			717	717
Fines and Forfeits			3,116	3,116
Miscellaneous			10,957	10,957
Interest			151	151
Grants	15,000	15,000	15,000	-
Intergovernmental	50,000	50,000	50,000	-
Severance Tax Bonds	-	-	-	-
TOTAL REVENUES	<u>100,862</u>	<u>100,862</u>	<u>114,014</u>	<u>13,152</u>
EXPENDITURES				
Current				
General Government	83,590	83,590	52,552	31,038
Public Safety	465	465	35,930	(35,465)
Public Works	10,000	10,000	22,054	(12,054)
Health and Welfare				-
Culture and Recreation	6,807	6,807	14,386	(7,579)
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>100,862</u>	<u>100,862</u>	<u>124,922</u>	<u>(24,060)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	-	(10,908)	37,212
OTHER FINANCING SOURCES (USES)				
Transfers In			-	-
Transfers Out			-	-
Sale of Assets	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	-	-	(10,908)	37,212
FUND BALANCE, BEGINNING OF YEAR	-	-	48,684	
RESTATEMENT	-	-	26,153	
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 63,929</u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
SPECIAL REVENUE FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Taxes	\$ 4	\$ 4	\$ 6,156	\$ 6,152
Licenses and Permits			1,315	1,315
Charges for Services	3,840	3,840	-	(3,840)
Fines and Forfeits			-	-
Fees			2,435	2,435
Miscellaneous	2,650	2,650	3,090	440
Interest			13	13
Grants	64,962	64,962	227,188	162,226
Intergovernmental	109,594	109,594	-	(109,594)
Severance Tax Bonds	-	-	-	-
TOTAL REVENUES	<u>181,050</u>	<u>181,050</u>	<u>240,197</u>	<u>59,147</u>
EXPENDITURES				
Current				
General Government	-	-	-	-
Public Safety	72,862	72,862	44,114	28,748
Public Works	7,540	7,540	6,768	772
Health and Welfare	4	4	-	4
Culture and Recreation	2,650	2,650	985	1,665
Capital Outlay	<u>97,994</u>	<u>97,994</u>	<u>64,573</u>	<u>33,421</u>
TOTAL EXPENDITURES	<u>181,050</u>	<u>181,050</u>	<u>116,440</u>	<u>64,610</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	-	123,757	(5,463)
OTHER FINANCING SOURCES (USES)				
Transfers In				-
Transfers Out				-
Sale of Assets	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	-	-	123,757	(5,463)
FUND BALANCE, BEGINNING OF YEAR	-	-	52,237	
RESTATEMENT	-	-	(139,919)	
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 36,075</u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

The Town of Lake Arthur (Town) is incorporated under the laws of the State of New Mexico. The Town operates under a Mayor – Board of Trustees form of government, providing services as authorized by its charter: public safety (police and fire), streets, sanitation, health and welfare, and culture and recreation, public improvements, and general administrative services.

The financial statements of the Town have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. In June, 1999, GASB approved Statement No. 34, “Basic Financial Statements and Management’s Discussion and Analysis for State and Local Governments: Omnibus” and Statement No. 38 “Certain Financial Statement Note Disclosures.” Statement No. 37 clarifies and modifies Statement No. 34 and should be implemented simultaneously with Statement No. 34. Statement No. 38 modifies, establishes and rescinds certain financial statement disclosure requirements. The Town implemented the provisions of the above statements effective July 1, 2003.

Reporting Entity – The Town has a five-member town council; staggering positions expire each election. Therefore, the Town is a financial reporting entity as defined by the Governmental Accounting Standards Board (GASB) in its Statement No. 14, “The Financial Reporting Entity”. There are no component units included within the reporting entity as defined by Statement No. 14. The financial statements of the town consist of the various departments, agencies and organizational units under oversight of the council.

The basic criteria determining the Town’s reporting entity is the exercise of oversight responsibility by the Town Council. The specific criteria used for establishing oversight responsibility are:

- Selection of Governing Authority
- Designation of Management
- Ability to significantly influence operations
- Accountability for Fiscal Matters

Factors other than oversight which may significantly influence the entity relationship are:

- Scope of Public Service
- Special Financing Relationships

Based on these criteria, the Town has no component units. Additionally, the Town is not a component unit of any other reporting entity as defined by the Governmental Accounting Standards Board.

See Independent Auditors’ Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

Government-Wide and Fund Financial Statements – The Statement of Net Assets and the Statement of Activities are government-wide financial statements. They report information on all of the Town's nonfiduciary activities with most of the interfund activities removed. Governmental activities include programs supported primarily by taxes, State funds, grants and other intergovernmental revenues. Business-type activities include operations that rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates how other people or entities that participate in programs the Town operates have shared in the payment of the direct costs. The "charges for services" column includes payments made by parties that purchase, use, or directly benefit from goods or services provided by a given function or segment of the Town. Examples include user charges at recreation facilities, municipal court fines, licenses and fees and other administrative related items. The "operating grants and contributions" and "capital grants and contributions" columns include amounts paid by organizations outside to help meet the operational or capital requirements of a given function. Examples include grants under Housing and Urban Development's Community Development Block Grants or contributions from the State of New Mexico. If a revenue receipt is not considered program revenue, it is considered general revenue used to support all of the Town's functions. Taxes are always considered general revenues.

Interfund activities between governmental funds or between governmental funds and proprietary funds appear as due to / due from on the Governmental Fund Balance Sheet and / or Proprietary Fund Statement of Net Assets if any pending transfers exist at the end of the fiscal year, and as transfers in / transfers out on the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance and / or Proprietary Fund Statement of Revenues, Expenses and Changes in Fund Net Assets.

The fund financial statements provide reports on the financial condition and results of operations for two fund categories: governmental and proprietary. The Town considers some governmental funds major and their financial condition and results of operations are reported in separate columns from the non-major governmental funds.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues result from providing goods and services in connection with a proprietary fund's principal ongoing operations. they usually come from exchange or exchange-like transactions. All other revenues are nonoperating. Operating expenses can be tied specifically to the production of the goods and services, such as materials and labor and direct overhead. Other expenses are nonoperating.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation – The government-wide financial statements use the economic resources measurement focus and the accrual basis of accounting. As do the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

Governmental fund financial statements use the current measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current liabilities and fund balances are included on the balance sheet. Operating statements of these funds present net increases and decreases in current assets (i.e., revenues and other financing sources and expenditures and other financing uses).

The modified accrual basis of accounting recognizes revenues in the accounting period in which they become both measurable and available, and it recognizes expenditures in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest and principal on long-term debt., which is recognized when due. The expenditures related to certain compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. The Town considers all revenues available if they are collectible within 60 days after year end.

Revenues from local sources consist primarily of property, franchise, and gross receipts taxes. Non-exchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include gross receipts and property taxes, grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from gross receipts taxes are recognized when the underlying transaction takes place. Revenue from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied. Miscellaneous revenues are recorded as revenue when received because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available.

Grants funds are considered to be earned to the extent of expenditures made under the provisions of the grant. Accordingly, when such funds are received, they are recorded as deferred revenues until related and authorized expenditures have been made. If balances have not been expended by the end of the project period, grantors sometimes may require the Town to refund all or part of the unused amount.

The government-wide and business-type activities fund statements utilize a net asset presentation. Net assets are categorized as follows:

Investment in Capital Assets, Net of Related Debt – This category reflects the portion of net assets that are associated with capital assets less any outstanding capital asset related debt.

Restricted Net Assets – Restricted net assets result from constraints placed on the use of net assets when externally imposed by creditors, grantors, laws and regulations of other governments, and imposed by law through constitutional provisions or enabling legislation.

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

Unrestricted Net Assets – This category reflects net assets of the Town, not restricted for any project or other purpose.

Fund Accounting – The Town uses funds to report its financial position and results of its operations. Fund accounting segregates funds according to their intended purpose and is designated to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts, which include assets, liabilities, fund balance / net assets, revenues and expenditures / expenses.

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change. The Town records reserves to indicate that a portion of fund balance is legally restricted for a specific future use of is not available for appropriation and / or expenditure.

Governmental Funds – Are those funds through which most of the governmental functions of the Town are financed. The Town reports the following major governmental funds:

General Fund – The general fund is the Town's primary operating fund. It accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Governmental Funds with Deficit Balances – While the total unreserved fund balance is not in a deficit position, the Town has one fund with a deficit balance as of June 30, 2003: Fire Protection Fund: \$181. The Town has made encumbrances in these funds in anticipation of additional revenues and transfers.

Other Accounting Policies

Cash Flows – For purposes of the Statement of Cash Flows for Proprietary Funds, the Town considers highly liquid investments to be cash equivalents if they have a maturity of three months or less when purchased.

Inventories – The Town reports inventories of supplies at cost including consumable maintenance and office items. Supplies are recorded as expenditures when they are consumed.

Long-term Debt – In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Compensated Absences – It is the Town’s policy to permit some employees to accumulate earned but unused vacation and sick pay benefits. All sick pay and vacation pay is accrued when incurred in the government-wide or proprietary fund financial statements.

Capital Assets – Capital assets, which include land, buildings, furniture and equipment and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend useful assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest expense during construction is capitalized in enterprise funds but not in governmental funds. Library books are not capitalized.

Buildings, furniture and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	50
Building improvements	50
Water system	30-50
Machinery and equipment	5-15

Customer Deposits – Cash held in the General and Special Revenue Funds for customer deposits is restricted.

Use of Restricted Cash – When the Town incurs an expense for which it may use either restricted or unrestricted assets, it uses the restricted assets first whenever they will have to be returned if they are not used.

See Independent Auditors’ Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

Interfund Activity – In the process of aggregating data for the Statement of Net Assets and the Statement of Activities, some amounts reported as interfund activity and balances in the fund have either been eliminated or reclassified. Interfund payables and receivables were eliminated to minimize their effect on assets and liabilities within the governmental activities column.

Risk Management – The Town is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruptions; errors and omissions; employee injuries and illnesses; natural disasters; and employee health, dental, and accident benefits. Insurance coverage through New Mexico Self Insurers Fund (a State of New Mexico governmental agencies risk pool) is purchased for claims arising from such matters. Any settled claims have not exceeded this coverage in any preceding years.

NOTE B – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Data – The Town adopts an annual approved budget for the General Fund and Special Revenue Funds. The Town is required to present the adopted and final amended budgeted revenues and expenditures / expenses for each of these funds. The Town compares the final amended budget to actual revenues and expenditures / expenses.

The following procedures are followed in establishing the budgetary data reflected in the general-purpose financial statements:

1. The Town clerk submits a proposed operating budget for the fiscal year commencing July 1, prior to June 30. The operating budget includes proposed expenditures and the means of financing them. A budget is proposed for the General and Special Revenue and Funds.
2. Public Hearings are conducted to obtain taxpayer comments. The budgets are then submitted to the Department of Finance and Administration for review, adjustment and approval.
3. Prior to June 30, the budget is legally enacted through passage of a resolution and the council is authorized to transfer budgeted amounts between departments with any fund. Any revisions that alter the total expenditures of any fund must be approved by the Department of Finance and Administration, Local Government Division.
4. Budgets for budgeted funds are adopted on the cash basis which is not consistent with generally accepted accounting principles. Budgetary comparisons have been presented in this report on the basis of the legally adopted budget.
5. Appropriations lapse at fiscal year-end with any unspent cash balance being available for expenditures and appropriation in the subsequent budget year.
6. The level of classification detail in which expenditures may not legally exceed appropriations for each budget is the fund total.

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

Encumbrances

Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation is employed as an extension of formal budgetary integration in the general fund and special revenue funds. Encumbrances lapse at year-end and therefore are not presented in these financial statements.

NOTE C – CASH DEPOSITS AND INVESTMENTS

State Statutes authorize the investment of the Town's funds in a wide variety of instruments including certificates of deposit and other similar obligations, state investment pool, money market accounts, and United States Government obligations. All of the Town's invested funds properly follow State deposit and investment requirements as of June 30, 2003.

Deposits of funds may be made in interest or non-interest bearing checking accounts in one or more financial institutions. Deposits may be made to the extent that they are insured by an agency of the United States or by collateral deposited as security or by bond given by the financial institution.

Excess of funds may be temporarily invested in securities which are issued by the State or by the United States government, or by their departments or agencies, and which are either direct obligations of the State or the United States or are backed by the full faith and credit of those governments.

The rate of interest in non-demand interest-bearing accounts shall be set by the State Board of Finance, but in no case shall the rate of interest be less than one hundred percent of the asked price on the United States treasury bills of the same maturity on the day of deposit.

Custodial Credit Risk – Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Town does not have a formal deposit policy for custodial credit risk other than following the State statutes as put forth in the Public Money Act (Sec. 6-10-1 to 6-10-63, NMSA 19778). At June 30, 2003, the carrying values of the Town's deposits were \$95,657.

In accordance with FDIC, public unit deposits are funds owned by the Town. Time deposits, savings deposits and interest-bearing NOW accounts of a public unit in an institution will be insured up to \$100,000 in aggregate and separate from the \$100,000 coverage for public unit demand deposits at the same institution. Of the Town's funds on deposit, all was covered by federal depository insurance.

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

Statutes require collateral pledged for deposits in excess of federal deposit insurance to be delivered, or a joint safekeeping receipt be issued, to the Town for at least one-half of the amount on deposit with the institution. The types of collateral an institution is permitted to use as pledged securities are limited to direct obligations of the United States Government and all bonds issued by any agency or political subdivision of the State of New Mexico.

	Bank of the Southwest Demand Deposits	Bank of the Southwest Time Deposits	Total
Total Amount of Cash Deposits on June 30, 2003	\$ 60,286	\$ 35,371	\$ 95,657
FDIC Coverage	<u>60,286</u>	<u>35,371</u>	<u>95,657</u>
Total Public Funds to be Collateralized	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
50% Collateral Requirement	\$ -	\$ -	\$ -

NOTE D – INTERFUND TRANSFER AND BALANCES

Interfund transfers are made for various purposes throughout the year. For the year ended June 30, 2003, no transfers were recorded by the Town of Lake Arthur.

NOTE E – CAPITAL ASSETS

Capital asset activity for the Town for the year ended June 30, 2003, was as follows:

	Balance June 30, 2002	Additions	Deletions	Balance June 30, 2003
Governmental Activities:				
Land	\$ 4,197	\$ -	\$ -	\$ 4,197
Buildings	649,711			649,711
Improvements	228,066			228,066
Machinery and Equipment	617,625			617,625
Vehicles	-	-	-	-
Total	<u>\$ 1,499,599</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,499,599</u>

The Town of Lake Arthur did not record depreciation expense for the year ended June 30, 2003.

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

NOTE F – LONG-TERM DEBT

A summary of changes in long-term debt for the year ended June 30, 2003 is as follows:

	<u>Balance</u> <u>June 30, 2002</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>June 30, 2003</u>
General Debt:				
Fire Truck	\$ 182,082	\$ -	\$ -	\$ 182,082
Fire Tanker	220,000			220,000
City Hall	186,380			186,380
2006 Crown Victoria	18,362	-	-	18,362
Total General	<u>\$ 606,824</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 606,824</u>
Other Debt:				
Revenue Bonds	\$ 47,000	\$ -	\$ -	\$ 47,000
Phase I Infrastructure	14,717	-	-	14,717
Total Enterprise	<u>\$ 61,717</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 61,717</u>

NOTE G – PROPERTY TAXES

The County of Chaves collects the Town's share of property taxes assessed. Property taxes attach as an enforceable lien on property as of January 1. Tax notices are sent by the County treasurer to property owners by November 1 of each year to be paid in whole or in two installments by November 10 and April 10 of the following year. The County collects such taxes and distributes them to the Town on a monthly basis. Only those collections received are recorded as revenues. The Town has no means of determining the amount of delinquent taxes, and no delinquent taxes are recorded on the Town's financial statements.

NOTE H – COMPENSATED ABSENCES

Vacation leave is earned by employees during the year based on time worked and is non-cumulative. Vacation leave due, if any, is paid on an employee's termination. The accrued value of the vacation leave days due to employees at June 30, 2003 was unavailable. All compensated absences are considered due within one year. The Enterprise or General Fund, as appropriate, is used to liquidate this liability.

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

NOTE I – BUDGET RECONCILIATION

The combined Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – All Governmental Fund Types are presented on the budgetary basis to provide a comparison of actual results with the budget. For the year ended June 30, 2003, no differences between actual revenues and expenditures and actual revenues and expenditures on a budget basis were noted.

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).

NOTE J - RETIREE HEALTH CARE CONTRIBUTIONS

The Town has elected not to participate in the New Mexico Retiree Health Care Act.

NOTE K – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets, errors and omissions; injuries to employees; and Workers' Compensation. For these risks of loss the Town carries insurance with the New Mexico Self-Insurers Fund for a shared premium cost. The Town established a limited risk management program for general and auto liability, worker's compensation and employer's liability and property. Premiums are paid from the General and Fire Fund.

NOTE L – SURETY COVERAGE

A surety bond as required by Section 12-6-7 NMSA 1978 Compilation and the New Mexico State Auditor Rule covers the officials and certain employees of the Town.

NOTE M – CONTINGENT LIABILITIES

There is no provision for contingent liabilities in the Town's financial statements.

NOTE N – FUND BALANCE

Final approved budgets were available and the appropriated amounts for the subsequent fiscal year are shown as designated fund balances on the accompanying financial statements.

**TOWN OF LAKE ARTHUR
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2003**

NOTE K – RETIREMENT PLAN

The Town has elected not to participate in a retirement plan.

NOTE L – RESTATEMENT

The client's beginning trial balance in the governmental and special revenue funds had to be restated, as explained below:

The predecessor auditor made several adjustments to the financial statements in the prior year (June 30, 2002). However, these adjustments were never communicated to the client, thus the audit adjustments were never made into the client's accounting system. Because of extraordinary circumstances, most notably the fact that the audit report was already eight years late, communication with the predecessor auditor was not possible, nor was it possible to review the prior year working papers. Therefore, the client's beginning fund balance was misstated and had to be corrected. It was not deemed prudent to run these adjustments through as current year entries because of their material effect on the client's statement of revenues, expenditures and changes in fund balances. Therefore, the cumulative effect of these prior year adjustments is shown on the individual statements of revenues, expenditures and changes in fund balances by fund, at the bottom as restatements. The total effect of these adjustments was \$113,766, which is shown on the Statement of Revenues, Expenditures and Changes in Fund Balances, on page 4.

NOTE M – EXPENDITURES IN EXCESS OF BUDGETED EXPENDITURES

The following funds had actual expenditures in excess of budgeted expenditures during the fiscal year ended June 30, 2003: General Fund - \$24,060; Law Enforcement Protection Fund - \$10,128 and the Senior Citizens Center Fund - \$34,929.

**TOWN OF LAKE ARTHUR
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2003**

Correction Fees Fund – To account for correction fees assessed by the court for the housing of prisoners pursuant to NMSA 35-14-11 1978.

Emergency Medical Services Fund – To account for emergency medical services programs. NMSA 24-10A-10 1978.

Fire Fund – To account for the operations and maintenance of the fire department. Financing is provided by state-collected taxes for fire protection, NMSA 59A-53-1. The Town has also received a Special Appropriation to acquire a new fire building, projects 98-L-RS-I-3-G684 and 98-L-RS-I-3-G808.

Law Enforcement Protection Fund – To account for the operation and maintenance of a special grant for the police department. Financing is provided by a grant from the state. The grant may be used only for the operation of the police department. The fund was established by local ordinance authorized by Section 29-13-1 through 29-13-9 NMSA 1978.

Recreation Fund – To account for operation and maintenance of Town-owned recreation equipment and facilities. Financing is provided by State-shared income tax. The fund was established by local ordinance under State Statute 7-12-6 through 7-12-16, NMSA 1978 compilation.

Street Reconstruction Fund – To account for the collection of on-half of one percent gross receipts tax for the purpose of improving the Town's streets. 7-1-6.9 and 7-13-1 through 7-13-18.

Community Center – To account for the operation and maintenance of the Community Center. Authorized by the Town Council.

Senior Citizens Center – To account for the operation and maintenance of the Senior Citizens Center. Financing is provided by the State Agency on Aging.

Cemetery Fund – To account for the operations and maintenance of the cemetery. Financing is provided by sale of burial permits and contributions. NMSA 3-40-1.

Community Development Block Grant – Planning – To account for the financing and cost of a federal program for a planning grant. A CDBG Grant (00-C-RS-I-6-G-77) administered by the State of New Mexico, Department of Finance and Administration from the United States Department of Housing and Urban Development, provides funding

**TOWN OF LAKE ARTHUR
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Correction Fund</u>	<u>Emergency Medical Services Fund</u>	<u>Fire Protection Fund</u>	<u>Law Enforcement Protection Fund</u>	<u>Recreation Fund</u>	<u>Street Fund</u>	<u>Community Center Fund</u>	<u>Senior Citizens Fund</u>	<u>Cemetery Fund</u>	<u>CDGB Planning Grant Fund</u>	<u>Total Special Revenue Funds</u>
ASSETS											
Cash in Banks	\$ 1,932	\$ 15	\$ 255	\$ 21,395	\$ 1,932	\$ 76	\$ 1,704	\$ 1,293	\$ 6,769	\$ -	\$ 35,371
Due from Other Funds	-	-	-	-	-	-	-	-	-	-	-
Taxes Receivable	-	-	-	-	-	1,462	-	-	-	-	1,462
TOTAL ASSETS	<u>\$ 1,932</u>	<u>\$ 15</u>	<u>\$ 255</u>	<u>\$ 21,395</u>	<u>\$ 1,932</u>	<u>\$ 1,538</u>	<u>\$ 1,704</u>	<u>\$ 1,293</u>	<u>\$ 6,769</u>	<u>\$ -</u>	<u>\$ 36,833</u>
LIABILITIES AND FUND BALANCE											
LIABILITIES											
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 758	\$ -	\$ -	\$ -	\$ -	\$ 758
Due to Other Funds	-	-	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-	758	-	-	-	-	758
FUND BALANCES											
Unreserved	1,932	15	255	21,395	1,932	-	-	-	-	-	25,529
Reserved	-	-	-	-	-	-	-	-	-	-	-
Designated	-	-	-	-	-	780	1,704	1,293	6,769	-	10,546
TOTAL	<u>1,932</u>	<u>15</u>	<u>255</u>	<u>21,395</u>	<u>1,932</u>	<u>780</u>	<u>1,704</u>	<u>1,293</u>	<u>6,769</u>	<u>-</u>	<u>36,075</u>
TOTAL	<u>\$ 1,932</u>	<u>\$ 15</u>	<u>\$ 255</u>	<u>\$ 21,395</u>	<u>\$ 1,932</u>	<u>\$ 1,538</u>	<u>\$ 1,704</u>	<u>\$ 1,293</u>	<u>\$ 6,769</u>	<u>\$ -</u>	<u>\$ 36,833</u>

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2003**

	Correction Fund	Emergency Medical Services Fund	Fire Protection Fund	Law Enforcement Protection Fund	Recreation Fund	Street Fund	Community Center Fund	Senior Citizens Fund	Cemetery Fund	CDGB Planning Grant Fund	Total Special Revenue Funds
REVENUES											
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	-	6,000	27,339	157,737	-	-	-	36,112	-	-	227,188
Taxes	-	-	-	-	4	6,152	-	-	-	-	6,156
License and Permits	-	-	-	-	-	-	-	-	1,315	-	1,315
Charges for Services	-	-	-	-	-	-	-	-	-	-	-
Fees	1,400	-	-	-	-	-	1,035	-	-	-	2,435
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	4	-	9	-	-	-	-	-	13
Miscellaneous	-	-	3,090	-	-	-	-	-	-	-	3,090
Severance Tax Bonds	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	<u>1,400</u>	<u>6,000</u>	<u>30,433</u>	<u>157,737</u>	<u>13</u>	<u>6,152</u>	<u>1,035</u>	<u>36,112</u>	<u>1,315</u>	<u>-</u>	<u>240,197</u>
EXPENDITURES											
Current:											
Public Safety	391	6,709	34,407	2,607	-	-	-	-	-	-	44,114
Culture and Recreation	-	-	-	-	-	-	985	-	-	-	985
Public Works	-	-	-	-	-	4,806	-	-	1,462	500	6,768
Capital Outlay	-	-	2,123	27,521	-	-	-	34,929	-	-	64,573
TOTAL EXPENDITURES	<u>391</u>	<u>6,709</u>	<u>36,530</u>	<u>30,128</u>	<u>-</u>	<u>4,806</u>	<u>985</u>	<u>34,929</u>	<u>1,462</u>	<u>500</u>	<u>116,440</u>
Excess (deficiency) of Revenues Over Expenditures	1,009	(709)	(6,097)	127,609	13	1,346	50	1,183	(147)	(500)	123,757
Fund Balance, Beginning	2,703	2,526	5,916	8,349	3,292	15,938	1,654	110	6,916	4,833	52,237
Restatement	<u>(1,780)</u>	<u>(1,802)</u>	<u>436</u>	<u>(114,563)</u>	<u>(1,373)</u>	<u>(16,504)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,333)</u>	<u>(139,919)</u>
Fund Balance, End of Year	<u>\$ 1,932</u>	<u>\$ 15</u>	<u>\$ 255</u>	<u>\$ 21,395</u>	<u>\$ 1,932</u>	<u>\$ 780</u>	<u>\$ 1,704</u>	<u>\$ 1,293</u>	<u>\$ 6,769</u>	<u>\$ -</u>	<u>\$ 36,075</u>

See Independent Auditors' Report
20

**TOWN OF LAKE ARTHUR
CORRECTION FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	Original Budget	Final Budget	Actual	Variance With Final Budget Favorable (Unfavorable)
REVENUES				
Fees	\$ -	\$ -	\$ 1,400	\$ 1,400
Charges of Services	1,500	1,500	-	(1,500)
TOTAL REVENUES	1,500	1,500	1,400	(100)
EXPENDITURES				
Public Safety	1,500	1,500	391	1,109
TOTAL OPERATING EXPENSES	1,500	1,500	391	1,109
NET CHANGE IN FUND BALANCE	-	-	1,009	-
FUND BALANCE, BEGINNING OF YEAR	-	-	2,703	
RESTATEMENT	-	-	(1,780)	
FUND BALANCE, END OF YEAR	\$ -	\$ -	\$ 1,932	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
EMERGENCY MEDICAL SERVICES FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Grants	\$ 11,600	\$ 11,600	\$ 6,000	\$ (5,600)
TOTAL REVENUES	<u>11,600</u>	<u>11,600</u>	<u>6,000</u>	<u>(5,600)</u>
EXPENDITURES				
Public Safety	11,600	11,600	6,709	4,891
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OPERATING EXPENSES	<u>11,600</u>	<u>11,600</u>	<u>6,709</u>	<u>4,891</u>
NET CHANGE IN FUND BALANCE	-	-	(709)	
FUND BALANCE, BEGINNING OF YEAR	-	-	2,526	
RESTATEMENT	<u>-</u>	<u>-</u>	<u>(1,802)</u>	
FUND BALANCE, END OF YEAR	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 15</u></u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
FIRE PROTECTION FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Interest	\$ -	\$ -	\$ 4	\$ 4
Miscellaneous			3,090	3,090
Grants and Contributions	<u>39,762</u>	<u>39,762</u>	<u>27,339</u>	<u>(12,423)</u>
TOTAL REVENUES	<u>39,762</u>	<u>39,762</u>	<u>30,433</u>	<u>(9,329)</u>
EXPENDITURES				
Public Safety	39,762	39,762	34,407	5,355
Capital Outlay	<u>-</u>	<u>-</u>	<u>2,123</u>	<u>(2,123)</u>
TOTAL OPERATING EXPENSES	<u>39,762</u>	<u>39,762</u>	<u>36,530</u>	<u>3,232</u>
NET CHANGE IN FUND BALANCE	-	-	(6,097)	
FUND BALANCE, BEGINNING OF YEAR	11,799	11,799	5,916	
RESTATEMENT	<u>-</u>	<u>-</u>	<u>436</u>	
FUND BALANCE, END OF YEAR	<u>\$ 11,799</u>	<u>\$ 11,799</u>	<u>\$ 255</u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
LAW ENFORCEMENT PROTECTION FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	Original Budget	Final Budget	Actual	Variance With Final Budget Favorable (Unfavorable)
REVENUES				
Sales of Services	\$ -	\$ -	\$ -	\$ -
Grants	20,000	20,000	157,737	137,737
Interest Income	-	-	-	-
TOTAL REVENUES	<u>20,000</u>	<u>20,000</u>	<u>157,737</u>	<u>137,737</u>
EXPENDITURES				
Public Safety	20,000	20,000	2,607	17,393
Capital Outlay	-	-	27,521	(27,521)
TOTAL OPERATING EXPENSES	<u>20,000</u>	<u>20,000</u>	<u>30,128</u>	<u>(10,128)</u>
NET CHANGE IN FUND BALANCE	-	-	127,609	
FUND BALANCE, BEGINNING OF YEAR	-	-	8,349	
RESTATEMENT	-	-	(114,563)	
FUND BALANCE, END OF YEAR	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 21,395</u></u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
RECREATION FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Taxes	\$ 4	\$ 4	\$ 4	\$ -
Intergovernmental Subsidies	-	-	-	-
Interest Income	-	-	9	9
TOTAL REVENUES	<u>4</u>	<u>4</u>	<u>13</u>	<u>9</u>
EXPENDITURES				
Health and Welfare	4	4		
Debt Service - Principal				-
Debt Service - Interest	-	-	-	-
TOTAL OPERATING EXPENSES	<u>4</u>	<u>4</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	-	-	13	
FUND BALANCE, BEGINNING OF YEAR	-	-	3,292	
RESTATEMENT	-	-	(1,373)	
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,932</u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
STREET RECONSTRUCTION FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Taxes	\$ -	\$ -	\$ 6,152	\$ 6,152
Grants	5,200	5,200		(5,200)
Intergovernmental Subsidies	-		-	-
Interest Income	-	-	-	-
TOTAL REVENUES	<u>5,200</u>	<u>5,200</u>	<u>6,152</u>	<u>952</u>
EXPENDITURES				
Public Works	5,200	5,200	4,806	394
Debt Service - Principal				-
Debt Service - Interest	-	-	-	-
TOTAL OPERATING EXPENSES	<u>5,200</u>	<u>5,200</u>	<u>4,806</u>	<u>394</u>
NET CHANGE IN FUND BALANCE	-	-	1,346	
FUND BALANCE, BEGINNING OF YEAR	-	-	15,938	
RESTATEMENT	-	-	<u>(16,504)</u>	
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 780</u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
COMMUNITY CENTER FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Taxes	\$ -	\$ -	\$ -	\$ -
Miscellaneous	2,650	2,650	-	(2,650)
Fees	-	-	1,035	1,035
TOTAL REVENUES	<u>2,650</u>	<u>2,650</u>	<u>1,035</u>	<u>(1,615)</u>
EXPENDITURES				
Culture and Recreation	2,650	2,650	985	1,665
Debt Service - Interest	-	-	-	-
TOTAL OPERATING EXPENSES	<u>2,650</u>	<u>2,650</u>	<u>985</u>	<u>1,665</u>
NET CHANGE IN FUND BALANCE	-	-	50	
FUND BALANCE, BEGINNING OF YEAR	-	-	1,654	
RESTATEMENT	-	-	-	
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,704</u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
 SENIOR CITIZENS CENTER FUND
 STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Taxes	\$ -	\$ -	\$ -	\$ -
Grants	-	-	36,112	36,112
Interest Income	-	-	-	-
TOTAL REVENUES	<u>-</u>	<u>-</u>	<u>36,112</u>	<u>36,112</u>
EXPENDITURES				
Debt Service - Principal	-	-	-	-
Capital Outlay	-	-	34,929	(34,929)
TOTAL OPERATING EXPENSES	<u>-</u>	<u>-</u>	<u>34,929</u>	<u>(34,929)</u>
NET CHANGE IN FUND BALANCE	-	-	1,183	
FUND BALANCE, BEGINNING OF YEAR	<u>-</u>	<u>-</u>	<u>110</u>	
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,293</u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
CEMETERY FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Charges for Services	\$ 2,340	\$ 2,340	\$ -	\$ (2,340)
Licenses and Permits	-		1,315	1,315
Interest Income	-	-	-	-
TOTAL REVENUES	<u>2,340</u>	<u>2,340</u>	<u>1,315</u>	<u>(1,025)</u>
EXPENDITURES				
Public Works	2,340	2,340	1,462	878
Capital Outlay	-	-	-	-
TOTAL OPERATING EXPENSES	<u>2,340</u>	<u>2,340</u>	<u>1,462</u>	<u>878</u>
NET CHANGE IN FUND BALANCE	-	-	(147)	
FUND BALANCE, BEGINNING OF YEAR	<u>-</u>	<u>-</u>	<u>6,916</u>	
FUND BALANCE, END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,769</u>	

See Independent Auditors' Report

**TOWN OF LAKE ARTHUR
COMMUNITY DEVELOPMENT BLOCK PLANNING GRANT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
REVENUES				
Grants	\$ -	\$ -	\$ -	\$ -
Intergovernmental Subsidies	97,994	97,994	-	(97,994)
Interest Income	-	-	-	-
TOTAL REVENUES	<u>97,994</u>	<u>97,994</u>	<u>-</u>	<u>(97,994)</u>
EXPENDITURES				
Public Works	-	-	500	(500)
Capital Outlay	97,994	97,994	-	97,994
TOTAL OPERATING EXPENSES	<u>97,994</u>	<u>97,994</u>	<u>500</u>	<u>97,494</u>
NET CHANGE IN FUND BALANCE	-	-	(500)	
FUND BALANCE, BEGINNING OF YEAR	-	-	4,833	
RESTATEMENT	-	-	(4,333)	
FUND BALANCE, END OF YEAR	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	

See Independent Auditors' Report

SUPPLEMENTARY INFORMATION

**TOWN OF LAKE ARTHUR
CASH RECONCILIATION – ALL FUNDS
FOR THE YEAR ENDED JUNE 30, 2003**

	June 30, 2003			June 30, 2003
	Bank Statement Balance	Outstanding Deposits	Outstanding Checks	Book Balance
Bank of the Southwest				
Roswell Branch				
Checking:				
Town of Lake Arthur	\$ 35,371	\$ -	\$ -	\$ 35,371
Town of Lake Arthur Comprehensive Planning				-
Town of Lake Arthur Senior Citizens Project				-
Savings:				
Town of Lake Arthur	60,286			60,286
Town of Lake Arthur				-
First Federal Bank				
Roswell Branch				
Savings:				
Town of Lake Arthur	-	-	-	-
Total	<u>\$ 95,657</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 95,657</u>

Kubiak & Melton, LLC

CERTIFIED PUBLIC ACCOUNTANTS

Report on Compliance and On Internal Control Based Over Financial Statement Reporting Based on an Audit of Financial Statements Performed In Accordance With Government Auditing Standards

Mr. Hector Balderas, New Mexico State Auditor
And
Honorable Mayor and Town Council
Town of Lake Arthur
501 Maine
Lake Arthur, New Mexico 88253

We have audited the financial statements of the Town of Lake Arthur as of and for the year ended June 30, 2003, and have issued our report therein dated December 20, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Town of Lake Arthur's financial statements are free from material misstatement, we performed test of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Town of Lake Arthur's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters on the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. They were findings 2002-01, 2002-02, 2002-06, and 2003-01.

See Independent Auditors' Report

This report is intended solely for the information and use of the Town of Lake Arthur Town Council and the Office of the State Auditor and is not intended to be and should not be used by anyone other than those specified parties.

Kubiak & Melton, LLC

Kubiak & Melton, LLC

Albuquerque, New Mexico

December 20, 2011

**TOWN OF LAKE ARTHUR
SCHEDULE OF AUDIT FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2003**

2002-02

Finding: Late Audit Report

Condition: The June 30, 2003 audit report was sent to the Office of the State Auditor on December 20, 2011.

Criteria: The New Mexico State Auditor has issued 2.2.2 NMAC, Requirements for Contracting and Conducting Audits of Agencies, setting due dates for municipal audits to be submitted by December 1, 2003.

Effect: The report was submitted eight years late.

Cause: The Town of Lake Arthur was unable to find records for the audit year until many years after the fact. In addition, the records that were found were incomplete.

Recommendation: It is recommended that the Town of Lake Arthur keep adequate financial records that will enable independent auditors to submit future reports on time.

Management Response: The Town had a contract with another auditor for FY 2003. This auditor failed to complete the audit and was released from his contract in 2008. The Town will make sure that proper oversight is provided so that prior year audits can be completed as soon as possible.

2002-01

Finding: Segregation of Accounting Duties

Condition: For the year under audit, only one person, the Town Clerk / Treasurer had access to the accounting records and the ability to create and record transactions. This is insufficient internal control and puts the Town at risk for accounting issues.

Criteria: Sound Internal Control principles require that a segregation of duties in the accounting section be implemented and adhered to.

Effect: Poor record-keeping and lack of controls resulted in late audit reports and a lack of accountability to taxpayers.

Recommendation: It is recommended that the Town implement a system whereby a segregation of duties occurs in the accounting section.

Management Response: Management concurs with this recommendation.

**TOWN OF LAKE ARTHUR
SCHEDULE OF AUDIT FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2003**

2002-06

Finding: General Ledger Preparation and Controls

Condition: The Town's records for the year under audit were incomplete and necessitated that the auditors use estimates for some of the account balances.

Criteria: Sound accounting policies mandate that a complete and accurate set of books and records be kept by governmental entities in order to account properly for revenues and expenditures.

Effect: The auditors rendered a disclaimer of opinion for the year under audit.

Recommendation: It is recommended that the Town takes measures to ensure that a proper set of accounting books and records are kept.

Management Response: Management concurs with this recommendation. For the year under audit, the Town had several turnovers in the Clerk's position. The Town understands the importance of keeping a good set of books and will make this a high priority in the future.

2003-01

Finding: Actual expenditures exceeded budgeted expenditures in the General Fund and in these Special Revenue Funds: Law Enforcement Protection Fund and the Senior Citizens Fund.

Condition: Insufficient budget oversight on the part of the Town's management caused the actual expenditures to exceed budgeted expenditures in the following funds: General Fund - \$24,060; Law Enforcement Protection Fund - \$10,128; Senior Citizens Center Fund - \$34,929;

Criteria: DFA Local Government regulations and New Mexico State Law require that government entities stay within budgetary allocations in carrying out the operations of the government unit.

Effect: The Town exceeded budgeted appropriations in certain funds.

Recommendations: It is recommended that the Town work with DFA Local Government Division in monitoring budgetary compliance throughout the fiscal year.

Management Response: The Town concurs with this recommendation.

**TOWN OF LAKE ARTHUR
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2003**

Prior Year

<u>Finding</u>	<u>Description</u>	<u>Status</u>
2004-01	Segregation of Accounting Duties	Repeated
2004-02	Late Audit Report	Repeated
2004-03	Budget Compliance	Resolved
2004-06	General Ledger Preparation and Controls	Repeated

**TOWN OF LAKE ARTHUR
EXIT CONFERENCE
FOR THE YEAR ENDED JUNE 30, 2003**

The contents of this report were discussed with the Town of Lake Arthur on December 20, 2011. By approval of the Office of the State Auditor, the exit conference was held via telephone. The following individuals participated:

Town of Lake Arthur:

Ysidro Salazar, Mayor
Edward Rubio, Mayor Pro-Tem
Robert Schneider, Councilor
Ray Chavarria, Councilor
Desiree Calvillo, Clerk / Treasurer

Kubiak & Melton, LLC:

Don Wittman, CPA

The financial statements of the Town of Lake Arthur were prepared from the original books and records provided by and with the assistance of the management of the Town of Lake Arthur and Kubiak & Melton, LLC.

Although Statement of Auditing Standards No. 112, Communicating Internal Control Matters Identified in an Audit strongly emphasizes that the Town prepare its own financial statements, the consensus between the Town's management and the auditors was that it would be more time and cost efficient for the auditors to prepare the financial statements and the related notes. Accordingly, the Town has designated a competent management-level individual to oversee the auditors' services and have made all management decisions and performed all management functions. The Town has reviewed, approved, and accepted responsibility for the accompanying financial statements and related notes, and for ensuring that the underlying accounting records adequately support the preparation of the financial statements in accordance with generally accepted accounting principles and that the records are current and in balance.