### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST AUDIT REPORT JUNE 30, 2013

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### **OFFICIAL ROSTER**

### Village Council

<u>Name</u> <u>Title</u>

Richard Cordova Mayor

Jeff Carr Mayor Pro-Tem/Councilor

Laura Bowers Councilor

Jamie McCaslin Councilor

Bill Lowery Councilor

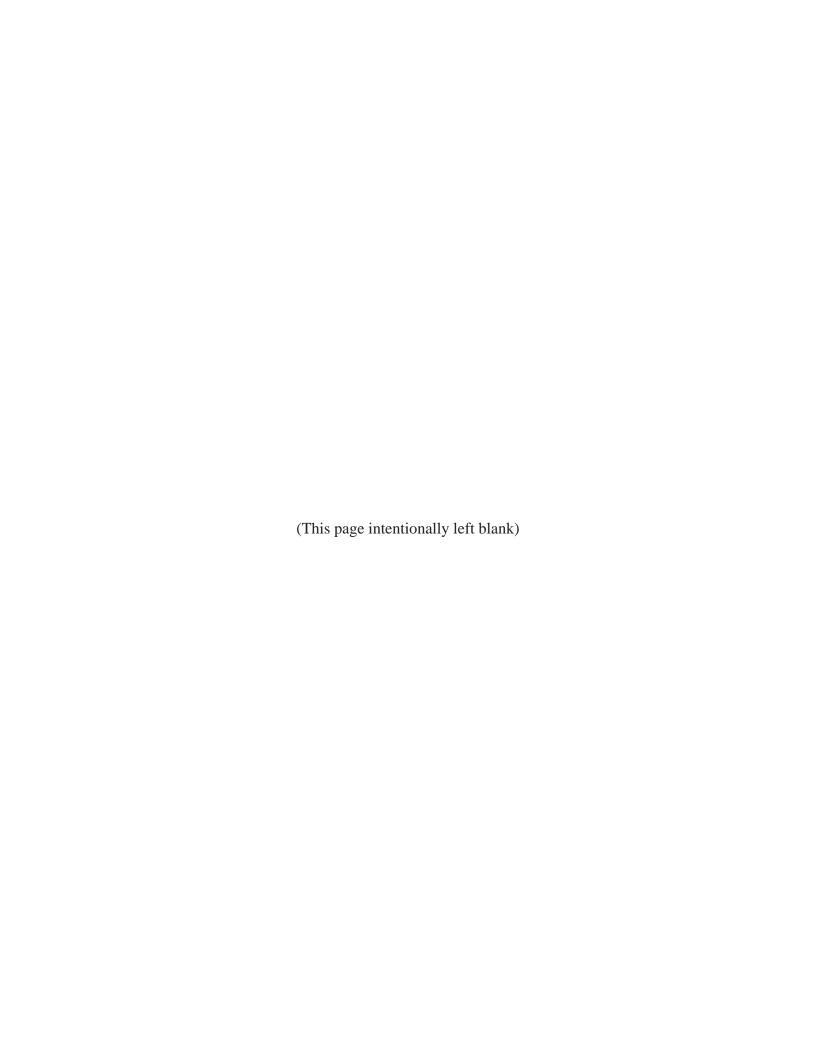
### **Administrative Officials**

Lynda Perry Village Administrator

Cathy Coppy, CMC Village Finance Officer

Faye Longo Deputy Clerk







#### INDEPENDENT AUDITORS' REPORT

Richard Cordova, Mayor and the Village Council Village of Eagle Nest Eagle Nest, New Mexico and Hector H. Balderas New Mexico State Auditor Santa Fe, New Mexico

### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the budgetary comparisons for the general fund and major special revenue funds of the Village of Eagle Nest, New Mexico (Village), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents. We also have audited the financial statements of each of the Village's nonmajor governmental, and the budgetary comparisons for the capital project fund, and all nonmajor funds presented as supplementary information, as defined by the Government Accounting Standards Board, in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2013, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Eagle Nest, New Mexico, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparisons for the general fund and major special revenue funds for the year then ended in accordance with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each nonmajor governmental fund of the Village as of June 30, 2013, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparisons for the capital project fund, and all nonmajor funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### Required Supplementary Information

Management has omitted the MD&A which is required to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements is required by the Government Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### Other Information

Our audit was conducted for the purpose of forming opinions on the Village's financial statements, the combining and individual fund financial statements, and the budgetary comparisons. The additional schedules listed as "Other Supplementary Information" in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 19, 2013 on our consideration of the Village's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control over financial reporting and compliance.

Pattillo, Brown and Hill, LLP

Pattillo, Brown & Hill LXP

Albuquerque, New Mexico

November 19, 2013

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST STATEMENT OF NET POSITION JUNE 30, 2013

	Governmental Activities		Business-type			
				Activities		Total
Assets		_		_		
Current assets:						
Cash	\$	321,324	\$	130,792	\$	452,116
Investments		85,790		87,507		173,297
Receivables (net of allowance for uncollectibles	s)	49,314		45,338		94,652
				_		
Total current assets		456,428		263,637	_	720,065
Noncurrent assets:						
Restricted cash		211,694		10,484		222,178
Land		363,906		179,500		543,406
Construction in progress		44,750		-		44,750
Capital assets being depreciated, net	_3	,498,020		695,587	_	4,193,607
Total noncurrent assets	_4	,118,370		885,571		5,003,941
Total assets	4	,574,798		1,149,208		5,724,006

	Governmental	Business-type	
	Activities	Activities	Total
Liabilities			
Current liabilities:	10.050	5 222	22.272
Accounts payable	18,050	5,223	23,273
Accrued payroll expenses	4,581	-	4,581
Advances	144,898	-	144,898
Encroachment and meter deposits	2,848	10,484	13,332
Current portion of compensated absences	-	3,065	3,065
Current portion of long term debt	26,960		26,960
Total current liabilities	197,337	18,772	216,109
Noncurrent liabilities:			
Compensated absences	21,058	-	21,058
Loans payable	276,547		276,547
	207.605		207.605
Total noncurrent liabilities	297,605		297,605
Total liabilities	494,942	18,772	513,714
Net Position			
Net investment in capital assets	3,603,169	875,087	4,478,256
Restricted for:			
Capital projects	3,377	-	3,377
Debt service	63,948	-	63,948
Unrestricted	409,362	255,349	664,711
Total net position	\$ <u>4,079,856</u>	\$_1,130,436	\$ 5,210,292

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2013

			Program Revenues					
Functions/Programs	Expenses		Charges for Services		Operating Grants and Contributions		Capital Grants and Contributions	
<b>Primary Government:</b>								
Governmental activities:								
General government	\$	249,452	\$	2,805	\$	38,700	\$	-
Culture and recreation		58,025		-		6,922		31,206
Public safety		173,399		18,175		99,711		-
Public works		227,944		445		-		261,083
Health and welfare		69,713		8,752		50,498		7,340
Interest on long-term debt		10,596		_				
Total governmental activities		789,129		30,177		195,831		299,629
Business-type activities:								
Joint Utility		127,827		138,118		-		-
Solid Waste		96,611		98,931				_
Total business-type activities		224,438	_	237,049			_	
Total primary government	\$	1,013,567	\$	267,226	\$	195,831	\$_	299,629

### General revenues:

Taxes:

Property

Gross receipts

State shared

Lodgers'

Franchise

Interest on investments

Miscellaneous

Transfers

Total general revenues

Change in net position

Net position, beginning of year

Net position, end of year

Net (Expense) Revenue and Changes in Net Position

	P	rimar	y Government				
G	overnmental	Βι	isiness-type				
	Activities		Activities		Total		
	_						
\$(	207,947)	\$	_	\$(	207,947)		
(	19,897)		-	(	19,897)		
(	55,513)		-	(	55,513)		
	33,584		-		33,584		
(	3,123)		-	(	3,123)		
(	10,596)		-	(	10,596)		
(	263,492)			(	263,492)		
			10.201		10.201		
	-		10,291		10,291		
	<u> </u>		2,320		2,320		
			12,611		12,611		
(	263,492)		12,611	(	250,881)		
	32,687		-		32,687		
	168,612		11,093		179,705		
	24,027		-		24,027		
	32,634		-		32,634		
	17,464		-		17,464		
	1,285		137		1,422		
	22,676	,	413		23,089		
	14,223	(	14,223)		211.020		
_	313,608	(	2,580)		311,028		
	50,116		10,031		60,147		
	4,029,740		1,120,405		5,150,145		
\$	4,079,856	\$	1,130,436	\$	5,210,292		

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2013

	General Fund		Fire Protection		Municipal Street	
Assets						
Cash	\$	48,894	\$	116,911	\$	55,641
Investments		7,010		5,854		37,413
Accounts receivable (net of						
allowance for uncollectible)		19,968		-		1,196
Due from other funds		13,660		-		1,440
Restricted cash						9,798
Total assets	\$	89,532	\$	122,765	\$	105,488
Liabilities and Fund Balances						
Liabilities:	Φ.		Φ.		Φ.	10.050
Accounts payable	\$	4.501	\$	-	\$	18,050
Accrued payroll expenses  Due to other funds		4,581		-		-
Advances		5,836		-		- 6,950
Encroachment deposits		-		-		2,848
Deferred revenue		6,405		_		-
Deferred revenue		0,403	_		-	
Total liabilities		16,822		-		27,848
Fund balances:						
Restricted for:						
Special revenue		-		122,765		77,640
Capital projects		-		-		-
Debt Service		-		-		-
Unassigned		72,710		-	_	
<b>Total fund balances</b>		72,710		122,765		77,640
Total liabilities and fund balances	\$	89,532	\$	122,765	\$	105,488

		Other			Total
	MAP	Go	vernmental	Go	vernmental
	7607		<b>Funds</b>		Funds
				-	
\$	_	\$	99,878	\$	321,324
	-		35,513		85,790
	-		28,150		49,314
	-		-		15,100
	137,948		63,948		211,694
\$	137,948	\$	227,489	\$	683,222
-		· <del>-</del>		· <del></del>	
\$	_	\$	_	\$	18,050
	-		_		4,581
	-		9,264		15,100
	137,948		_		144,898
	_		-		2,848
	_		-		6,405
	137,948		9,264		191,882
_			- , -		- ,
	_		150,900		351,305
	_		3,377		3,377
	_		63,948		63,948
	_		_		72,710
_			_		. ,
	_		218,225		491,340
_				_	., 2,0 10
\$	137,948	\$	227,489	\$	683,222

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

## RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION FOR THE YEAR ENDED JUNE 30, 2013

Amounts reported for governmental activities in the Statement of Net Position are different because:

Fund balances - total government funds	\$ 491,340
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds  Governmental capital assets  Less accumulated depreciation	\$ 8,370,081 (4,463,405) 3,906,676
A portion of property taxes is not available to pay for current period expenditures and, therefore, is deferred in the funds	6,405
Long-term liabilities, including loans payable, are not due and payable in the current period and, therefore, are not reported in the funds  Loans payable  Compensated absences	\$( 303,507) ( 21,058) ( 324,565)
Change in net position of governmental activities	\$ 4,079,856

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

### STATEMENT OF REVENUES, EXPENDITURES AND

### CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

### FOR THE YEAR ENDED JUNE 30, 2013

	General			Fire rotection	Municipal Street		
Revenues							
Taxes:							
Gross receipts	\$	139,032	\$	-	\$	29,580	
Property		30,931		-		-	
Other state shared		1,796		5,000		12,231	
Lodgers'		-		-		-	
Franchise		17,464		-		-	
Licenses and permits		3,274		-		-	
Intergovernmental							
Federal		-		-		-	
State		38,700		72,711		58,050	
Fines and forfeitures		3,057		-		-	
Charges for services		-		-		-	
Other		3,575		49		-	
Investment		818		355		59	
Total revenues		238,647		78,115		99,920	
Expenditures							
Current operations:							
General government		228,012		-		-	
Culture and recreation		-		-		-	
Public safety		-		75,232		-	
Public works		-		-		61,140	
Health and welfare		-		-		-	
Debt Service							
Principal		-		20,049		-	
Interest		-		4,618		-	
Capital outlay		-		-		40,000	
Total expenditures		228,012		99,899		101,140	
Excess (deficiency) of revenues							
over expenditures		10,635	(	21,784)	(	1,220)	
Other financing sources (uses): Transfers in (out)	(	3,672)					
Net change in fund balances		6,963	(	21,784)	(	1,220)	
Fund balances, beginning of year		65,747		144,549		78,860	
Fund balances, end of year	\$	72,710	\$	122,765	\$	77,640	

MAP 7607		Go	Other vernmental Funds	Go	Total overnmental Funds
\$	-	\$	-	\$	168,612
	-		-		30,931
	-		5,000		24,027
	-		32,634		32,634
	-		-		17,464
	-		-		3,274
	-				
	-		63,029		63,029
	123,449		139,521		432,431
	-		520		3,577
	-		23,326		23,326
	-		19,052		22,676
_			53		1,285
	123,449		283,135		823,266
	-		-		228,012
	_		58,025		58,025
	_		16,110		91,342
	_		6,107		67,247
	-		64,653		64,653
	-		7,464		27,513
	-		5,978		10,596
	123,449		160,071		323,520
	123,449		318,408		870,908
	-	(	35,273)	(	47,642)
			17,895		14,223
	-	(	17,378)	(	33,419)
			235,603		524,759
\$	-	\$	218,225	\$	491,340

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2013

Amounts reported for governmental activities in the Statement of Activities are different because:

Net change in fund balances - total governmental funds	\$(	33,419)
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets are allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation expense.		
Capital outlay		323,520
Depreciation expense	(	272,262)
The repayment of the principal of long-term debt and accrued legal expenses consumes the current financial resources of governmental funds.		39,403
Recognition of accounts receivable and deferred revenues is reflected on the full accrual basis within the statement of activities. The Village has determined that the receivables are not available, therefore the revenues have been deferred within the governmental funds.		1,756
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.		
Compensated absences	(	8,882)
Change in net position of governmental activities	\$	50,116

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST GENERAL FUND

# STATEMENT OF REVENUES AND EXPENDITURES BUDGET (Non-GAAP Basis) and ACTUAL (Budgetary Basis) FOR THE YEAR ENDED JUNE 30, 2013

		Budgeted	Am	ounts	Actual	Variance with Final Budget Positive		
	Original Final		Amounts	(Negative)				
Revenues								
Taxes:								
Gross receipts	\$	126,591	\$	126,591	\$ 146,932	\$	20,341	
Property		30,958		30,958	30,572	\$(	386)	
Other state shared		1,600		1,600	1,796		196	
Franchise tax		14,984		14,984	17,464		2,480	
Licenses and permits		4,475		4,475	3,274	(	1,201)	
Intergovernmental								
State		41,512		41,512	37,937	(	3,575)	
Fines and forfeitures		2,410		2,410	3,057		647	
Investment		465		465	818		353	
Other	_	6,661		6,661	3,575	(	3,086)	
Total revenues	_	229,656	_	229,656	245,425		15,769	
Expenditures								
<b>Current operations:</b>								
General government	_	243,262	_	243,262	230,591		12,671	
Total expenditures	_	243,262	_	243,262	230,591		12,671	
Net change in fund balances	\$ <u>(</u>	13,606)	\$ <u>(</u>	13,606)	11,162	\$	24,768	
Beginning cash	\$_	25,766	\$_	25,766				
RECONCILIATION TO GAAP BASIS Change in receivables Change in accrued payroll expenses Change in deferred revenue Net change in fund balances GAAP ba	sis				( 5,022) 2,579 ( 1,756) \$ 6,963			

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

### FIRE PROTECTION FUND

# STATEMENT OF REVENUES AND EXPENDITURES BUDGET (Non-GAAP Basis) and ACTUAL (Budgetary Basis) FOR THE YEAR ENDED JUNE 30, 2012

	Budgeted Amounts							Variance with Final Budget		
		Original Final			Actual Amounts		P	Positive (egative)		
Revenues										
Intergovernmental										
State	\$	48,044	\$	48,044	\$	72,711	\$	24,667		
Investment						355		355		
Total revenues		134,841		134,841	_	78,115	(	56,726)		
Expenditures										
<b>Current operations:</b>										
Public safety		56,389		74,835		75,232	(	397)		
Debt Service										
Principal		20,000		20,000		20,049	(	49)		
Interest		5,000		5,000		4,618		382		
Capital outlay	_	64,000	_	64,000	_	63,918		82		
Total expenditures		145,389		163,835		163,817		18		
Net change in fund balances	\$ <u>(</u>	10,548)	\$ <u>(</u>	28,994)	(	85,702)	\$ <u>(</u>	56,708)		
Beginning cash	\$	208,467	\$	208,467						
RECONCILIATION TO GAAP BASIS Change in payables Net change in fund balances GAAP ba	sis				\$ <u>(</u>	63,918 21,784)				

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST MUNICIPAL STREET FUND

### STATEMENT OF REVENUES AND EXPENDITURES BUDGET (Non-GAAP Basis) and ACTUAL (Budgetary Basis)

FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts					Actual		Variance with Final Budget Positive	
	Original Final		A	Amounts		(legative)			
Revenues									
Taxes:									
Gross receipts	\$	26,932	\$	26,932	\$	31,260	\$	4,328	
Other state shared		10,445		10,445		12,231		1,786	
Intergovernmental									
State		65,000		65,000		65,000		-	
Investment	_	59	_	59		59			
Total revenues	_	102,436		102,436		108,550		6,114	
Expenditures									
<b>Current operations:</b>									
Public works		67,940		67,940		43,090		24,850	
Capital outlay	_	60,000	_	60,000		40,000		20,000	
Total expenditures	_	127,940	_	127,940		83,090		44,850	
Net change in fund balances	\$ <u>(</u>	25,504)	\$ <u>(</u>	25,504)		25,460	\$	50,964	
Beginning cash	\$_	75,984	\$_	75,984					
RECONCILIATION TO GAAP BASE	IS				,	4 400)			
Change in receivables					(	1,680)			
Change in payables Change in advances					(	18,050) 6,950)			
Net change in fund balances GAAP basis					\$ <u>(</u>	1,220)			

### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST STATEMENT OF NET POSITION PROPRIETARY FUND JUNE 30, 2013

		Joint Solid Utility Waste		Total		
ASSETS						
Current assets:						
Cash	\$	73,586	\$	57,206	\$	130,792
Investments		74,053		13,454		87,507
Accounts receivable (net of						
allowance for uncollectible)	-	21,068	_	24,270	_	45,338
<b>Total current assets</b>	_	168,707	_	94,930	-	263,637
Noncurrent assets:						
Restricted assets:						
Cash and investments:						
Meter deposits		10,484	_		_	10,484
Total restricted assets		10,484	_		_	10,484
Capital assets:						
Non-depreciable assets						
Land		179,500		-		179,500
Capital assets being depreciated, net	_	695,587	_		_	695,587
Total capital assets	_	875,087	_		-	875,087
<b>Total noncurrent assets</b>	_	885,571	_		_	885,571
Total assets	_	1,054,278	_	94,930	-	1,149,208
LIABILITIES						
Current liabilities:						
Accounts payable		1,166		4,057		5,223
Meter deposits		10,484		-		10,484
Compensated absences	_	3,065	_		_	3,065
Total current liabilities	_	14,715	_	4,057	_	18,772
Total liabilities	_	14,715	_	4,057	_	18,772
Net Position						
Net investment in capital assets		875,087		-		875,087
Unrestricted	_	164,476	_	90,873	_	255,349
<b>Total net position</b>	\$_	1,039,563	\$_	90,873	\$_	1,130,436

# STATE OF NEW MEXICO VILLAGE OF EAGLE NEST STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION PROPRIETARY FUND FOR THE YEAR ENDING JUNE 30, 2013

	Joint	Solid	
	Utility	Waste	Total
Operating revenues:			
Charges for services	\$ 138,118	\$ 98,931	\$ 237,049
Miscellaneous	413		413
<b>Total operating revenues</b>	138,531	98,931	237,462
Operating expenses:			
Personnel services	38,327	19,404	57,731
Depreciation	41,181	-	41,181
Contract services	5,402	67,930	73,332
Other operating expense	42,917	9,277	52,194
<b>Total operating expenses</b>	127,827	96,611	224,438
Operating income (loss)	10,704	2,320	13,024
Non-operating revenues (expenses):			
Investment	116	21	137
Gross receipts taxes	7,395	3,698	11,093
Total non-operating revenues (expenses)	7,511	3,719	11,230
Income (loss) before transfers	18,215	6,039	24,254
Other financing sources (uses):			
Transfers in (out)	( 14,223)		( 14,223)
<b>Total other financing sources (uses)</b>	( 14,223)		( 14,223)
Change in net position	3,992	6,039	10,031
<b>Total net position - beginning</b>	1,035,571	84,834	1,120,405
<b>Total net position - ending</b>	\$ 1,039,563	\$ 90,873	1,130,436

The notes to the financial statements are an integral part of this statement.

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## STATE OF NEW MEXICO VILLAGE OF EAGLE NEST STATEMENT OF CASH FLOWS PROPRIETARY FUND FOR THE YEAR ENDING JUNE 30, 2013

	Joint	Solid	m . 1
	Utility	Waste	Total
Cash flows from operating activities	Ф. 122.007	Φ 06.000	Φ 220 00 6
Receipts from customers and users	\$ 133,887	\$ 96,009	\$ 229,896
Payments to employees for services	( 36,398)	( 19,404)	( 55,802)
Payments to suppliers for goods and services	( 48,266)	( 78,134)	(126,400)
Net cash provided (used) by operating activities	49,223	(1,529)	47,694
Cash flows from noncapital financing activities			
Taxes collected	7,395	3,698	11,093
Transfers to other funds	(14,223)	-	(14,223)
Net cash provided (used) by capital and related activities	(6,828)	3,698	( 3,130)
Cash flows from investing activities			
Transfer (to) from restricted cash	(1,005)	_	( 1,005)
Interest on investments	116	21	137
		21	( 868)
Net cash provided by investing activities	(889)		( 808)
Net increase in cash and cash equivalents	41,506	2,190	43,696
Cash and equivalents beginning of year	106,133	68,470	174,603
Cash and equivalents end of year	\$ <u>147,639</u>	\$ 70,660	\$ 218,299
Reconciliation of operating income (loss) to net cash			
provided (used) by operating activities:			
Operating income (loss)	\$ 10,704	\$ 2,320	\$ 13,024
Adjustments to reconcile operating income to net			
cash provided (used) by operating activities:			
Depreciation expense	41,181	-	41,181
Change in assets and liabilities:			
Receivables, net	(5,649)	(2,922)	( 8,571)
Customer deposits	1,005	-	1,005
Accounts payables	53	( 927)	( 874)
Compensated absences	1,929		1,929
Net cash provided by operating activities	\$ 49,223	\$ <u>( 1,529</u> )	\$ 47,694

The notes to the financial statements are an integral part of this statement.

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#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2013

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Eagle Nest (Village) was incorporated in 1971 under Section 3 of the New Mexico State Statutes Annotated 1978 Compilation operating under a Mayor-Council form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, water and sewer, refuse collection, health and social services, culture and recreation, public improvements, planning and zoning, and general administrative services.

#### A. Reporting Entity

This summary of significant accounting policies of the Village of Eagle Nest (Village) is presented to assist in the understanding of the Village's financial statements. The financial statements and notes are the representation of the Village's management who is responsible for their integrity and objectivity. The financial statements of the Village have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in generally accepted accounting principles (GAAP).

The basic (but not the only) criteria for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Based upon the application of these criteria, the Village has no component units.

#### **B.** Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenue, are reported separately from *business-like activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenue* includes 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenue are reported instead as *general revenue*.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources* measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Sales, franchise, gas, and other similar taxes are recognized when the underlying exchange transaction takes place. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources* measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, sales taxes, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Village.

#### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)

The Village reports the following major governmental funds:

The <u>General Fund</u> is the Village's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The <u>Fire Protection Fund</u> accounts for the financial resources from a state grant and charges for services rendered. Expenditures include all costs associated with the fire protection fund. Authorization is by State Statute Chapter 178, Laws of 1978.

The <u>Municipal Street Fund</u> accounts for revenues from a 1 cent gasoline tax which is used to repair and construct roads.

The <u>Capital Project - MAP 7607</u> accounts for the grant funds used for the design, reconstruction, and drainage improvements of Village roads. Authorized by NMSA 1978, Section 67-3-28, as amended.

The Village reports the following major proprietary fund:

The **Joint Utility Fund** is used to account for activities of the Village's water and sewer utility service.

The <u>Solid Waste Fund</u> is used to account for activities of the Village's solid waste utility service.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the Village's joint utility function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenue reported for the various functions concerned.

#### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)

Program revenues included in the Statement of Activities are derived directly from the program itself or from parties outside the Village's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Village's general revenues. Amounts reported as program revenues include: 1) charges for services to taxpayers or applicants who purchase, use or directly benefit from the goods or services provided by the given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. The enterprise fund also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, then unrestricted resources – committed, assigned, and unassigned – in order as needed.

#### D. Assets, Liabilities, Net Position and Fund Balance

#### **Cash and Investments**

Cash and cash equivalents include amounts in demand deposits. Investments are deposits in the State Treasurer's Investment Pool. Investments are stated at fair market value. For the purposes of the statement of cash flows, cash and investments include unrestricted amounts in demand deposits and the State Treasurer's Investment Pool.

#### Receivables

Accounts receivable of the enterprise fund represent the amounts due from customer utility accounts. The governmental funds report taxes and other fees collected at the Village, County and State level as receivables. All trade and tax receivables are shown net of an allowance for uncollectible.

#### **Property Taxes**

An enforceable legal claim to taxable property arises on January 1 in the year of levy. Taxes are due on November 10 and May 10 and are collected by the Colfax County Treasurer. Taxes not paid within 30 days are declared delinquent. The Village records all delinquent property taxes not collected within 60 days of year-end as deferred revenue in the fund financial statements. All property taxes received after the 60-day period are accrued in the government-wide financial statements.

#### D. Assets, Liabilities, Net Position and Fund Balance (continued)

#### **Capital Assets**

Capital assets, which include property, plant, equipment, improvements, and water and sewer system, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. The Village defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Pursuant to the implementation of GASB Statement No. 34, the historical cost of infrastructure assets, (retroactive to 1979) are included as part of the governmental capital assets reported in the government-wide statements. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset lives are not capitalized

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, improvements, equipment, and water and sewer systems are depreciated using the straight-line method over the following useful lives:

Assets	Years
Permanent Buildings	45
Land Improvements	20
Vehicles	6
Computer Equipment	5
Other Furniture and Equipment	5-20

#### **Compensated Absences**

Qualified employees are entitled to accumulate annual leave, which includes vacation and sick days, according to a graduated leave schedule of ten days to twenty days per year, depending on length of service. Employees may accumulate annual leave and carry that leave forward from calendar year to calendar year. Upon termination, employees will be paid for a maximum of 360 hours of accrued annual leave.

#### **Long-term Obligations**

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

#### D. Assets, Liabilities, Net Position and Fund Balance (continued)

#### **Fund Balances**

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

Restricted fund balance. This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance. These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Village council – the government's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the Village council removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned fund balance. This classification reflects the amounts constrained by the Village's "intent" to be used for specific purposes, but are neither restricted nor committed. The Village council has the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

*Unassigned fund balance*. This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

#### **Net Position**

Net position represents the difference between assets and liabilities. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on the use either through the enabling legislations adopted by the Village or through external restrictions imposed by creditors, grantors, or laws and regulations of other governments.

#### D. Assets, Liabilities, Net Position and Fund Balance (continued)

#### **Estimates**

The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual amounts could differ from those estimates.

#### 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### **Budgetary Information**

The Village follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Prior to June 1, the Village Clerk-Treasurer submits to the Village Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them based on previous year's history. Public hearings are conducted at the Village Hall to obtain taxpayer comments. Prior to July 1, the budget is legally enacted through passage of an ordinance.
- 2. The Village Clerk-Treasurer is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any funds must be approved by the Village Council and New Mexico State Department of Finance, Division of Local Governments. That is, expenditures in each fund may not exceed the budgeted appropriation for that fund.
- 3. Formal budgetary integration is employed as a management control device during the year for the Governmental and Enterprise Funds.
- 4. Encumbrances are not reported in the budgets or financial statements.
- 5. The level of classifications detail in which expenditures or expenses may not legally exceed appropriation for each budget is in fund total. Appropriations lapse at year end.
- 6. Budgets for Governmental and Enterprise Funds are adopted on a basis not consistent with generally accepted accounting principles. Throughout the year the accounting records are maintained on the non-GAAP basis of cash receipts and disbursements. Accordingly, certain revenues and the related assets are recognized when paid rather than when the obligation is incurred. The financial statements are presented on the modified accrual basis of accounting. Budgetary comparisons presented for Governmental and Enterprise Funds in this report are on the non-GAAP budgetary basis and actual (cash basis).

#### 3. DETAILED NOTES ON ALL FUNDS

#### **Deposits and Investments**

The Village invests its funds in accordance with state statutes which require that financial institutions pledge collateral consisting of approved federal or state securities whose market value is equal to at least 50% of the deposits in excess of FDIC insurance coverage. In accordance with state statutes, the Village may have deposits only in financial institutions, federal direct obligations, or the New Mexico State Treasurer's Local Government Pooled Investment Plan.

#### **Cash and Investments**

	Balance	Add			Less	Balance
	Per Bank	D	Deposits		utstanding	Per Books
	June 30	In	Transit		Checks	June 30
International Bank						
Checking Accounts						
Operating	\$ 677,206	\$	6,576	\$	131,844	\$ 551,938
Emergency Response	225		-		-	225
CDBG	100		-		-	100
Fire	122,100		-		5,208	116,892
First National Bank						
Checking Accounts						
Enchanted Eagle Park	5,585		-		1,438	4,147
Beautification	992		-		-	992
State of New Mexico						
Investment Accounts						
LGIP Fund	173,202		-		-	173,202
Reserve Contingencies Fund	95			_		95
Total Cash in Banks	\$ 979,505	\$	6,576	\$	138,490	\$ 847,591
As Reported in the Financial Stat	ements:					
Equity in Cash	cincins.					
	Cash					\$ 452,116
	Restricted (	Cash				222,178
	Investments	S				173,297
						\$ <u>847,591</u>

#### **Cash and Investments** (continued)

In accordance with Section 6-10-17, NMSA 1978 compilation, deposits of public monies are required to be collateralized. Pledged collateral is required in amounts in aggregate equal to one half of the amount of uninsured public money in each account during the fiscal year. Securities which are obligations of the State of New Mexico, its agencies, institutions, counties, or municipalities or other subdivisions are accepted as security at par value; all other securities are accepted as security at market value. No security is required for the deposit of public money that is insured by the Federal Deposit Insurance Corporation.

			]	First		
	Inte	ernational	N	ational		
		Bank	I	Bank		Total
Amount on Deposit in Bank	\$	799,631	\$	6,577	\$	806,208
FDIC Coverage	(	250,000)	(	6,577)	\$ <u>(</u>	256,577)
Total uninsured public funds		549,631		-		549,631
Collateral pledged:						
Held by pledging bank's trust de	epar	tment				
not in the Village's name						
International Bank						
FHLB, 6/13/14						
CUSIP #3133XKTV7	(	26,122)		-	(	26,122)
FHLB, 9/12/14						
CUSIP #313370JS8	(	126,653)		-	(	126,653)
FNNT, 8/25/15						
CUSIP #3136FPBB2	(	103,642)		_	(	103,642)
Uninsured and uncollateralized	\$	293,214	\$	_	\$ <u></u>	293,214
Collateral requirement						
(50% of uninsured funds)	\$	274,816	\$	_	\$	274,816
Pledged collateral	Ψ	230,295	4	_	4	230,295
- 1 ages comment		200,270				250,275
Over (under) collateralized	\$ <u>(</u>	44,521)	\$		\$ <u>(</u>	44,521)

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Village's deposits may not be returned. The Village does not have a deposit policy for custodial credit risk. As of June 30, 2013, \$549,631 of the Village's bank balance of \$806,208 was exposed to custodial credit risk.

#### **Cash and Investments** (continued)

#### **Investments**

The Village invests excess cash in the State Treasurer Local Government Investment Pool. The Pool's investments are valued at fair value based on quoted market prices as of the valuation date. The New Mexico State Treasurer Investment Pool is not registered with the SEC. Section 6-10-10.I, NMSA 1978, empowers the State Treasurer, with the advice and consent of the State Board of Finance, to invest money held in the short-term investment fund in securities that are issued or backed by the United States Government or by its departments or agencies and are either direct obligations of the United States Government or agencies sponsored by the United States Government. The LGIP investments are monitored by the same policies and procedures that apply to all other state investments. The pool does not have unit shares. Per 6-10-10.1 F, NMSA 1978, at the end of each month all interest earned is distributed by the State Treasurer to the contributing entities in amounts directly proportionate to the respective amounts deposited in the fund and the length of time the amounts were invested. Participation in the fund is voluntary. At June 30, 2013 the Village had \$173,202 invested in the LGIP which is AAAm rated with a 84-day weighted average maturity to final and \$95 in the reserve contingencies fund which is not rated and is considered a nonperforming asset.

#### **Receivables**

Receivables as of year-end for the Village's individual major funds and nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

		Go	Governmental Funds								
	(	General		unicipal Street		Non- Major	Joint Utility		Solid Waste		Total
Receivables:											
Customer	\$	-	\$	-	\$	11,675	\$ 25,815	\$	31,697	\$	69,187
Taxes											
Gross receipts		5,616		1,196		-	299		150		7,261
Property		10,777		-		-	-		-		10,777
Lodgers'		-				6,805	-		-		6,805
Other governments	_	3,575	_		_	11,941		_		_	15,516
Gross receivables		19,968		1,196		30,421	26,114		31,847		109,546
Less: allowance for uncollectibles	_		_		_	2,271	5,046	_	7,577	_	14,894
Net total receivables	\$_	19,968	\$	1,196	\$_	28,150	\$ 21,068	\$_	24,270	\$	94,652

#### **Capital Assets**

Capital asset activity for the year ended June 30, 2013 was as follows:

#### **Primary Government**

	Beginning				Ending
	Balance	Increases	Decreases	Adjustments	Balance
Governmental Activities:					
Capital assets, not being deprecia	ated:				
Land	\$ 332,700	\$ 31,206	\$ -	\$ -	\$ 363,906
Construction in Progress		44,750			44,750
Total capital assets					
not being depreciated	332,700	75,956			408,656
Capital assets, being depreciated					
Infrastructure	4,814,664	163,449	-	-	4,978,113
Building and improvements	1,599,573	29,059	-	-	1,628,632
Equipment and vehicles	1,299,624	55,056			1,354,680
Total capital assets					
being depreciated	7,713,861	247,564			7,961,425
Less accumulated depreciation:					
Infrastructure	(2,344,117)	( 160,491)	-	-	( 2,504,608)
Building and improvements	( 945,144)	(41,724)	-	-	( 986,868)
Equipment and vehicles	( 901,882)	( 70,047)			( 971,929)
Total accumulated depreciation	(4,191,143)	( 272,262)			( 4,463,405)
Total capital assets being					
depreciated, net	3,522,718	( 24,698)			3,498,020
Governmental activities capital					
assets, net	\$ <u>3,855,418</u>	\$ 51,258	\$	\$	\$ 3,906,676

#### **Capital Assets** (continued)

	Beginning Balance	Increases	Decreases	Adjustments	Ending Balance
<b>Business-type Activities:</b>					
Capital assets, not being deprecia	ated:				
Land	\$ <u>179,500</u>	\$	\$	\$	\$ 179,500
Total capital assets					
not being depreciated	179,500				179,500
Capital assets, being depreciated	:				
Building and improvements	1,603,072	-	-	-	1,603,072
Equipment and vehicles	20,652				20,652
Total capital assets					
being depreciated	1,623,724				1,623,724
Less accumulated depreciation:					
Building and improvements	( 828,602)	( 40,931)	-	( 38,452)	( 907,985)
Equipment and vehicles	( 58,354)	( 250)		38,452	( 20,152)
Total accumulated depreciation	( 886,956)	( 41,181)			( 928,137)
Total capital assets being					
depreciated, net	736,768	( 41,181)			695,587
Business-type activities capital					
assets, net	\$ 916,268	\$ <u>(41,181)</u>	\$	\$	\$ 875,087

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
General government	\$ 24,448
Public safety	82,057
Health & Welfare	5,060
Public Works	 160,697
Total depreciation expense - Governmental Activities:	\$ 272,262
Business-type Activities:	
Joint Utility	\$ 41,181
Total depreciation expense - Business-type Activities:	\$ 41,181

#### **Interfund Receivables, Payables and Transfers**

The outstanding balances between funds result mainly from the time lag between the dates the (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

The Inter-fund receivables and payables at June 30, 2013 were as follows:

	D	ue from	Due to	
	oth	ner funds	other funds	
Fund Description				
General Fund	\$	13,660	\$	-
Municipal Street		1,440		-
Non-Major				15,100
	\$	15,100	\$	15,100

#### Operating Transfers:

Transfers between funds are used to (1) move capital project outlay to the fund which received the benefit from the outlay, and (2) to move the allocation of payments between funds.

	Transfers out							
				Non-		Joint		_
	G	eneral	1	Major		Utility		Total
Transfers In:								
Non-Major	\$	3,672	\$		\$	22,098	\$	25,770
Total transfers out		3,672		-		22,098		25,770
Less transfers in			(	17,895)	(	7,875)	(	25,770)
Net transfers	\$	3,672	\$ <u>(</u>	17,895)	\$	14,223	\$	

#### **Advances**

Advances represent grants from the New Mexico Department of Transportation for the Cooperative agreement D13488 (COOP) and the MAP-7607(911). Both grants advanced 100% of the available funds upon award. As of June 30, 2013, the Village had unspent funds totaling \$6,950 from the COOP award, and \$137,948 from the MAP-7607(911) award.

#### **Short Term Debt**

The Village does not have any short-term debt.

#### **Long Term Debt – Governmental activities**

The Village entered into a loan agreement with the New Mexico Finance Authority (NMFA), pursuant to Village Resolution No. 2007-14, dated August 10, 2007. The proceeds of the note were used for the acquisitions of a fire pumper truck. The Principal amount of the loan was \$200,000, with 3.504% interest, including an administrative fee. Principal payments are due May 1<sup>st</sup> of every year and interest payments are due November 1<sup>st</sup> and May 1<sup>st</sup> of every year. The note matures in 2018. Revenues pledged to the repayment of this loan are from the annual State Fire Protection Fund distribution.

The Village entered into a loan agreement with the New Mexico Environment Department (NMED), pursuant to Village Ordinance 2009-06, approved on October 20, 2009, Amended Ordinance 2009-08 approved on November 17, 2009 and Amended Ordinance 2010-02 approved on February 8, 2012. A sub-grant of funds from a federal grant to NMED under ARRA was also part of the loan agreement and will be used for the purpose of subsidizing the amount loaned to the Village. The amount of the loan subsidy was \$466,698. The proceeds of the note and grant were used for the purpose of design and construction of a lagoon for the wastewater facilities. The principal amount of the loan was \$199,978, with 3.00% interest, including an administrative fee. Principal and interest payments are due June 3rd of every year. The note matures in 2032. Revenues pledged to the repayment of this loan are from the net revenues of the Joint Utility fund.

Annual debt service requirements for notes payable are as follows:

	No		
June 30,	Principal	Interest	Total
2014	\$ 26,960	\$ 8,851	\$ 35,811
2015	27,908	7,856	35,764
2016	28,892	6,814	35,706
2017	29,918	5,726	35,644
2018	37,991	5,511	43,502
2019 - 2023	47,182	17,593	64,775
2024 - 2028	54,692	10,698	65,390
2029 - 2032	49,964	3,251	53,215
	\$ 303,507	\$ 66,300	\$ 369,807

The NMED loan agreement requires certain reserve accounts be set up to help insure the successful repayment of the loan. The following schedule shows the amounts calculated for each reserve required as of June 30, 2013.

	Annual				
Next	Loan	Debt	Replacement		
Payment	Repayment	Service	Reserve		
Due	Required	Reserve	Account		
June 3, 2014	\$ 13,442	\$ 13,444	\$ 33,335		

#### <u>Long Term Debt – Governmental activities</u> (continued)

At June 30, 2013 the Village had restricted cash in the following debt service funds:

	Restricted
Fund	Cash
Debt Service Reserve Fund	\$ 13,444
Replacement Reserve Fund	30,000
Debt Service Fund	20,504
Cash restricted for debt service	\$ 63,948

#### **Changes in Long-term Liabilities**

Long-term liability activity for the year ended June 30, 2013, was as follows:

	В	eginning					E	Ending	Du	e Within
		Balance	A	dditions	Re	eductions	В	alance	0	ne Year
Governmental activities										
Loans	\$	331,020	\$	-	\$	27,513	\$ 3	303,507	\$	26,960
Compensated absences		12,176		10,344		1,462		21,058		
Governmental activities-										
long-term liabilities	\$	343,196	\$	10,344	\$	28,975	\$ 3	324,565	\$	26,960
<b>Business type activities</b>										
Compensated absences	\$_	1,136	\$_	1,961	\$	32	\$	3,065	\$	3,065
Business type activities-										
long-term liabilities	\$_	1,136	\$	1,961	\$	32	\$	3,065	\$	3,065

The compensated absences liability attributable to the governmental activities will be liquidated primarily by the General Fund.

#### **Accrued Legal Expenses**

The Village of Eagle Nest incurred a significant amount of legal fees in an election dispute in a prior year. The Village owed approximately \$59,891. This balance is being paid off at the rate of \$1,000 per month. At June 30, 2013, the Village had paid this in full.

#### **Restricted Net Position/Reserved Fund Balances**

The cash balances for the meter and encroachment deposit accounts are restricted in the amount of \$10,484 and \$2,848, respectively. The cash balances associated with advances has also been restricted in the amount of \$144,898 and cash balances for debt service payments have been restricted in the amount of \$63,948. Therefore, total cash balances of \$222,178 are reported as restricted in the government-wide financial statements.

#### **Post-Employment Benefits:**

#### **Public Employees Retirement Association**

Plan Description. Substantially all of the Village's full-time employees participate in a public employee retirement system authorized under the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). The Public Employees Retirement Association (PERA) is the administrator of the plan, which is a cost-sharing multiple-employer defined benefit retirement plan. The plan provides for retirement benefits, disability benefits, survivor benefits and cost-of-living adjustments to plan members and beneficiaries. PERA issues a separate, publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to PERA, P.O. Box 2123, Santa Fe, NM 87504-2123. The report is also available on PERA's website at <a href="http://www.pera.state.nm.us">http://www.pera.state.nm.us</a>.

Funding Policy. Plan members are required to contribute 7% to 8% of their gross salary. The Village is required to contribute 7% to 11% of the gross covered salary. The contribution requirements of plan members and the Village are established in State statute under Chapter 10, Article 11, NMSA 1978. The requirements may be amended by acts of the legislature. The Village's contributions to PERA for the fiscal years ending June 30, 2013, 2012 and 2011 were \$11,910, \$12,341, and \$12,143, respectively, which equal the amount of the required contributions for each fiscal year.

#### State Retiree Health Care Plan

The Retiree Health Care Act (the "Act"), Chapter 10, Article 7C, NMSA, 1978, provides comprehensive core group health insurance for person who have retired from certain public service in New Mexico. As authorized under Section 9D of Chapter 6, Laws of 1990, the Village has elected not to participate in the program by adoption of an ordinance.

#### **Risk Management**

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Village has obtained insurance through the Self Insurance Fund operating as a common risk management and insurance program. The Village pays an annual premium to the New Mexico Self Insurers Fund for its general insurance coverage and all risk of loss is transferred. No losses were reported or incurred during the year.

#### **Joint Powers and Cooperative Agreements**

#### **Law Enforcement Services**

The Village entered into an agreement with Colfax County, dated July 1, 2012, for law enforcement services to be provided by the Colfax County Sheriff.

The Village qualified for LEP funds in the amount of \$20,000. The Village agrees that this money will be used to purchase qualified law enforcement property, equipment and purposes and will be dedicated and maintained for the exclusive use of members of the Colfax County Sheriff's Office. The Colfax County Sheriff agrees to provide four man hours of law enforcement coverage within the municipal limits of the Village per day or, alternately six man hours per day for a five day period.

This agreement is effective for the fiscal year ending June 30, 2013 and is subject to obtainment and receipt by the Village of LEP funds.

#### Taos Regional Landfill Board

This agreement is for the purpose of establishing, financing and operating the Taos Regional Landfill Facility and is between the following participants:

County of Taos Village of Red River
Town of Taos Village of Eagle Nest
Village of Questa Village of Taos Ski Valley

The County of Taos is to act as the fiscal agent and administrator of the Taos Regional Landfill. This agreement is effective starting June 19, 2001 and will continue for fifty years.

#### Energy, Minerals and Natural Resources Department

This agreement is for wildland fire protection and suppression, was entered on April 15, 2008 and continues indefinitely. Both parties agree to cooperate and participate in the suppression of any wildland fires.

#### Refuse Collection

This agreement is between the Village of Eagle Nest and Colfax County for the collection and disposal of refuse from real property located within the county boundaries. The Village will furnish a solid waste disposal at a site determined by the County. Residents that are located in the subject property will be charged a fee set by the Village and approved by the Colfax County Board of Commissioners. The Village will do the billing and collection of fees.

This agreement is effective starting December 18, 2001 and will continue in effect from year to year unless one of the parties notifies the other of its termination.

#### **Joint Powers and Cooperative Agreements** (continued)

#### **Emergency Medical Services**

The Village entered into a cooperative agreement in July 22, 2009, for Emergency Medical Services which will provide for cooperative interagency assistance and response to large scale EMS incidents. This agreement is referred to as "The Enchanted Circle EMS Cooperative Agreement" and is in conjunction with agencies in the areas of Taos, Colfax, and Mora Counties. Each agency agrees to supply personnel, equipment, and services to assist and aid any other participating agency as deemed necessary. No party to this agreement shall be entitled to any reimbursement for all or any part of costs incurred in furnishing interagency assistance. This agreement is in effect until June 30, 2015.

#### **Capital Outlay Appropriations**

The Village's capital outlay appropriations are as follows:

	Project	Expenditures	Unexpended	Appropriation
Capital Project	Appropriations	to Date	Balance	Period
Roadway Reconstruction and				
Drainage Improvements	40,000	40,000	-	8/11 to 12/12
Total	\$ 40,000	\$ 40,000	\$	

The term of the grants are contingent upon sufficient state appropriations and may be reverted prior to the expiration dates.

**SUPPLEMENTARY INFORMATION** 

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#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2013

#### **SPECIAL REVENUE FUNDS**

**Local Corrections Fund** – authorized by State Statue Chapter 35, Section 14-11 and is used to account for the proceeds collected from a correction fee charged to persons violating the law relating to the operations of a motor vehicle.

**EMS Fund** – authorized by State Statute 24-10A-1 to 24-10A-10, to account for operations of emergency medical and trauma services. Financing is provided by the EMS grant.

**Law Enforcement Fund** – authorized by NMSA 29-13-12, to account for grant funds used for maintenance and development of the Village's police force.

**Library Fund** – is used to account for the operations and maintenance of the Village library. Funding is provided by a state grant under Section 18-2-4b NMSA, 1978.

**Lodgers' Tax Fund** – authorized by NMSA 1978 Section3-38-13 and is used to account for a lodger's tax imposed and used for cultural and recreational purposes.

**Recreation Fund** – authorized by NMSA 7-12-1 and 7-12-15, to account for the operation and maintenance of recreational facilities in the Village. Financing is provided by a specific annual cigarette tax levy.

**Senior Citizen's Fund** – to account for program income and expenditure related to the Senior Citizen's program. Authority is Village ordinance and DHHS 45 CFR Part 92.

**Water Rights Fund** – authorized by Village Council Resolution 2004-13. This fund is used to account for the fees charged for water rights and expenditures made to obtain water rights.

**Activities Fund** – authorized by Village Resolution 76-6, to account for revenues raised and expenditures of promotional activities of the Village.

**Beautification Fund** – to account for the proceeds of a state appropriation for economic development planning purposes. Authority is granted in prior years by the State of New Mexico.

**Enchanted Eagle Park** – to account for donations and related expenditures for a recreational use park within the Village. Authority is a legally adopted budget, NMSA 1978 6-6-5.

**Aquaponics Fund** – to account for the grant funds from the NM Centennial Foundation for an Aquaponics project. Authority is a legally adopted budget, NMSA 1978 6-6-5.

**Recycle Fund** – to account for revenues raised and expenditures of the recycling activities of the Village. Authority is Ordinance Resolution 76-7.

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#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2013

#### **CAPITAL PROJECT FUNDS**

**Ambulance Replacement Fund** – authorized by Village council Ordinance 73-12, to account for the funds designated by the Village Council for ambulance replacement.

**Public Works Vehicle Replacement Fund** – authorized by Village Council Resolution 93-14, to account for funds designated by Council for the purchase of vehicles for public works projects.

**2008 State Coop Fund** – to account for receipts under a state co-op grant and expenditures relating to the highway improvement. Authority is a Co-op agreement with the New Mexico Department of Transportation.

**Demolition Fund** – to account for funds received under a state capital appropriation project to remove asbestos, including demolition and debris removal, from abandoned buildings in Enchanted Eagle Park. Authority is Sections 9-6-5 and 9-6-5.1 NMSA 1978.

**CDBG Fund** – to account for receipts under the Community Development Block Grant and expenditures related to the grant. Authority is Title 1 of the Housing and Community Development Act of 1974.

**NMED-SWD** - accounts for the grant funds used to establish or modify solid waste facilities. Authorized by the Solid Waste Act, NMSA 1978 paragraph 74-9-40.

#### **DEBT SERVICE FUNDS**

**Debt Service Reserve** – to account for monies set aside from the joint utility revenue each month to accumulate a reserve for payment of the waste water improvement loan. Authority is Village Ordinance No. 2010-02 and the loan agreement with the New Mexico Environment Department, Loan Number ARRA CWSRF 05.

**Replacement Reserve** – To account for monies set-aside in reserve for any maintenance to the joint utility system in the case of an emergency. Authority is Village Ordinance No. 2010-02 and the loan agreement with the New Mexico Environment Department, Loan Number ARRA CWSRF 05.

**Debt Service Fund** – To account for monies set-aside to pay the principal and interest on the NMED/ARRA loan when due. Authority is Village Ordinance No. 2010-02 and the loan agreement with the New Mexico Environment Department, Loan Number ARRA CWSRF 05.

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2013

a	• 1	T)
Sr	ecial	Revenue

	Local rrections	EMS	Ent	Law forcement	_ <u>L</u>	ibrary
Assets						
Cash	\$ 4,812	\$ 14,267	\$	22,487	\$	6,183
Investments	4,465	8,479		3,297		333
Accounts receivable	-	9,404		-		-
Restricted cash	 				_	
Total assets	\$ 9,277	\$ 32,150	\$	25,784	\$	6,516
Liabilities and Fund Balances Liabilities:						
Due to other funds	\$ 	\$	\$		\$	
Total liabilities	 				_	
Fund balances:						
Restricted for:						
Special revenue	9,277	32,150		25,784		6,516
Capital projects	-	-		-		-
Debt service	 					
Total fund balances	 9,277	32,150		25,784	_	6,516
Total liabilities and fund balances	\$ 9,277	\$ 32,150	\$	25,784	\$	6,516

**Special Revenue** 

Lodgers' Tax	Recreation	Senior Citizen's	Water Rights	Activities	Beautification	Enchanted Eagle Park
\$ 24,421 2,023 6,805	\$ 903 462 - -	\$ - - 6,166 -	\$ 3,448 571 - -	\$ 225 3,408 - -	\$ 831 - - -	\$ 804 - - -
\$ 33,249	\$ 1,365	\$ 6,166	\$4,019	\$ 3,633	\$ 831	\$804
	\$ <u>         -</u>	\$ <u>3,489</u> _ <u>3,489</u>	\$ <u>         -</u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
33,249	1,365 - -	2,677	4,019	3,633	831	804
33,249	1,365	2,677	4,019	3,633	831	804
\$ 33,249	\$1,365	\$ 6,166	\$4,019	\$ 3,633	\$ 831	\$ 804

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2013

	_Aqu		Total Special Revenue Funds			
Assets						
Cash	\$	974	\$	2,611	\$	81,966
Investments		-		12,327		35,365
Accounts receivable		-		-		22,375
Restricted cash						
Total assets	\$	974	\$	14,938	\$	139,706
<b>Liabilities and Fund Balances</b>						
Liabilities:						
Due to other funds	\$		\$	<u>-</u>	\$	3,489
Total liabilities			_		_	3,489
Fund balances:						
Restricted for:						
Special revenue		974		14,938		136,217
Capital projects		-		-		-
Debt service		-	_	-		
<b>Total fund balances</b>		974		14,938		136,217
Total liabilities and fund balances	\$	974	\$	14,938	\$	139,706

**Capital Project** 

					Capitai	Proje	Ci							
	mbulance placement	V	PW ehicle lacement	_	2008 State Coop		Demolition		Demolition		CDBG_	NMED SWD		Total Capital Project Funds
\$	14,525 146 -	\$	10 2 -	\$	3,277	\$	- - - -	\$	100 - - -	\$ - - 5,775 -	\$	17,912 148 5,775		
\$ <u></u>	14,671	\$ <u></u>	12	\$ <u></u>	3,277	\$ <u></u>		\$	100	\$ 5,775	\$ <u></u>	23,835		
\$ <u></u>		\$		\$_		\$		\$		\$ 5,775	\$	5,775		
	-				-					 5,775		5,775		
_	14,671 - -		12 - -	_	- 3,277 -		- - -		100	 - - -		14,683 3,377		
_	14,671		12	_	3,277			_	100	 		18,060		
\$	14,671	\$	12	\$	3,277	\$		\$	100	\$ 5,775	\$	23,835		

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2013

	Debt Service							
	Debt Service Reserve			Replacement Debt Reserve Service			Total Debt Service Funds	
Assets								
Cash	\$	-	\$	-	\$ -	\$	-	
Investments		-		-	-		-	
Accounts receivable		-		-	-		-	
Restricted cash		13,444		30,000	20,504		63,948	
Total assets	\$	13,444	\$	30,000	\$ 20,504	\$	63,948	
Liabilities and Fund Balances Liabilities:								
Due to other funds	\$		\$		\$	\$		
Total liabilities	_							
Fund balances:								
Restricted for:								
Special revenue		-		-	-		-	
Capital projects		-		-	-		-	
Debt service		13,444		30,000	20,504		63,948	
<b>Total fund balances</b>		13,444		30,000	20,504	_	63,948	
Total liabilities and fund balances	\$	13,444	\$	30,000	\$ 20,504	\$	63,948	

Gov	Total onmajor ernmental Funds
\$	99,878 35,513 28,150 63,948
\$	227,489
\$	9,264
	150,900 3,377 63,948
	218,225
\$	227,489

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

## NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2013

Special 1	Revenue
-----------	---------

	Local					Law		
	Corrections			<b>EMS</b>	Enforcement		Library	
Revenues								
Taxes								
Other state shared	\$	-	\$	5,000	\$	-	\$	-
Lodgers'		-		-		-		-
Intergovernmental								
Federal		-		-		-		-
State		-		7,000		20,000		6,922
Fines and forfeitures		520		-		-		-
Charges for services		-		14,598		-		-
Other		-		625		-		3,086
Investment		7	_	13		6		1
<b>Total revenues</b>		527	_	27,236		20,006	_	10,009
Expenditures								
Current operations:								
Culture and recreation		-		-		-		9,828
Public safety		-		16,110		-		-
Public works		-		-		-		-
Health and welfare		-		-		-		-
Debt Service								
Principal		-		-		-		-
Interest		-		-		-		-
Capital outlay	-		_			33,581		
Total expenditures			_	16,110		33,581	_	9,828
Excess (deficiency) of revenues								
over expenditures		527		11,126	(	13,575)		181
Other financing sources (uses):								
Transfers in (out)			_				_	
Net change in fund balances		527		11,126	(	13,575)		181
Fund balances, beginning of year		8,750	_	21,024		39,359	_	6,335
Fund balances, end of year	\$	9,277	\$_	32,150	\$	25,784	\$	6,516

The notes to the financial statements are an integral part of this statement.

**Special Revenue** 

Lodgers'  Tax Recreation		Senior Citizen's		Water Rights		Activities		Beau	tification	Enchanted Eagle Park			
\$	_	\$ -		\$	_	\$	_	\$	_	\$	_	\$	_
4	32,634	•		4	-	Ψ	-	Ψ	-	Ψ	-	Ψ	-
					10.050								
	-	-			18,279 39,559		-		-		-		-
	_	-			-		_		-		-		-
	_	-			8,728		_		-		_		-
	10	-			_				1,076		-		5,980
_	2								5				
	32,646				66,566		_		1,081		_		5,980
-	32,040				00,300				1,001				3,960
	32,178	-			_		_		1,000		_		7,718
	-	-			-		-		-		-		-
	-	-			-		-		-		332		-
	-	-			64,629		-		-		-		-
	_				_				_		_		_
	_				_		_		_		_		_
_													
	32,178				64,629		_		1,000		332		7,718
-	32,176				04,029				1,000		332		7,710
	460				1.027				0.1	(	222)	(	1 729)
	468	-	•		1,937		-		81	(	332)	(	1,738)
_			·		3,672								
	468	-			5,609		-		81	(	332)	(	1,738)
_	32,781	1	,365	(	2,932)		4,019		3,552		1,163		2,542
\$_	33,249	\$1	,365	\$	2,677	\$	4,019	\$	3,633	\$	831	\$	804

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND

### CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS

#### FOR THE YEAR ENDED JUNE 30, 2013

	Special Revenue  Aquaponics Recycle					Total Special Revenue Funds	
Revenues							
Taxes					_		
Other state shared	\$	-	\$	-	\$	5,000	
Lodgers'		-		-		32,634	
Intergovernmental						10.0=0	
Federal		-		-		18,279	
State		-		-		73,481	
Fines and forfeitures		-		-		520	
Charges for services		-		-		23,326	
Other		8,275		-		19,052	
Investment				19	_	53	
<b>Total revenues</b>		8,275		19	_	172,345	
Expenditures							
<b>Current operations:</b>							
Culture and recreation		7,301		-		58,025	
Public safety		-		-		16,110	
Public works		-		-		332	
Health and welfare		-		24		64,653	
Debt Service							
Principal		-		-		-	
Interest		-		-		-	
Capital outlay						33,581	
Total expenditures		7,301		24	_	172,701	
Excess (deficiency) of revenues over expenditures		974	(	5)	(	356)	
Other financing sources (uses): Transfers in (out)						3,672	
Net change in fund balances		974	(	5)		3,316	
Fund balances, beginning of year				14,943	_	132,901	
Fund balances, end of year	\$	974	\$	14,938	\$	136,217	

The notes to the financial statements are an integral part of this statement.

**Capital Project** 

	nbulance blacement	Public Works Vehicle Replacement		2008 State Coop		Demolition		CDBG		NMED SWD		Total Capital Project Funds	
\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
									44.750				44.750
	-		-		-		31,206		44,750		34,834		44,750 66,040
	-		-		-		-		-		-		-
	-		-		-		-		-		-		-
	-		-		-		-		-		-		-
				_				_		_		_	
					-		31,206	_	44,750	_	34,834		110,790
	_		_		_		_		_		_		_
	-		-		-		-		-		-		-
	-		-		-		-		-		5,775 -		5,775 -
	-		-		-		-		-		-		-
	21,475		<u>-</u>				31,206		44,750		29,059		126,490
	21,475						31,206	_	44,750	_	34,834	_	132,265
(	21,475)		-		-		-		-		-	(	21,475)
								_		_			
(	21,475)		-		-		-		-		-	(	21,475)
	36,146		12		3,277				100	_		_	39,535
\$	14,671	\$	12	\$	3,277	\$	_	\$	100	\$	-	\$	18,060

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

#### NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2013

		Debt Service						
	Debt Service Reserve	-	Debt Service	Total Debt Service Funds				
Revenues								
Taxes								
Other state shared	\$ -	\$ -	\$ -	\$ -				
Lodgers'	-	-	-	-				
Intergovernmental								
Federal	-	-	-	-				
State	-	-	-	-				
Fines and forfeitures	-	-	-	-				
Charges for services	-	-	-	-				
Other	-	-	-	-				
Investment								
<b>Total revenues</b>								
Expenditures								
Current operations:								
Culture and recreation	-	-	-	-				
Public safety	-	-	-	-				
Public works	-	-	-	-				
Health and welfare	-	-	-	-				
Debt Service								
Principal	-	-	7,464	7,464				
Interest	-	-	5,978	5,978				
Capital outlay								
Total expenditures			13,442	13,442				
Excess (deficiency) of revenues over expenditures	-	-	( 13,442)	( 13,442)				
Other financing sources (uses): Transfers in (out)			14,223	14,223				
Net change in fund balances	-	-	781	781				
Fund balances, beginning of year	13,444	30,000	19,723	63,167				
Fund balances, end of year	\$ 13,444	4 \$ 30,000	\$ 20,504	\$ 63,948				

The notes to the financial statements are an integral part of this statement.

Gove	onmajor ernmental Funds
\$	5,000 32,634
	63,029 139,521 520
	23,326 19,052 53
	283,135
	58,025 16,110 6,107 64,653
	7,464 5,978 160,071
	318,408
(	35,273)
	17,895
(	17,378)
	235,603
\$	218,225

Total

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#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST LOCAL CORRECTIONS FUND

#### STATEMENT OF REVENUES AND EXPENDITURES

### BUDGET (Non-GAAP Basis) and ACTUAL (Budgetary Basis) FOR THE YEAR ENDED JUNE 30, 2013

		Budgeted	. 1	Fina	ance with l Budget				
	(	Original			ctual		ositive		
Revenues		Original		Final	All	nounts	(Negative)		
Fines and forfeitures	\$	1,275	\$	1,275	\$	520	\$(	755)	
Investment		<u>-</u>				7		7	
<b>Total revenues</b>		1,275		1,275		527	(	748)	
Expenditures Current energtions									
Current operations: Public safety		1,350		1,350				1,350	
Total expenditures		1,350		1,350				1,350	
Net change in fund balances	\$ <u>(</u>	75)	\$ <u>(</u>	75)	\$	527	\$	602	
Beginning cash	\$ <u></u>	8,750	\$	8,750					

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST EMS FUND

		Budgeted	l An	<u>nounts</u>		Actual	Fina	ance with al Budget ositive
	C	Original		Final		Amounts		egative)
Revenues								<u> </u>
Taxes:								
Other state shared	\$	5,000	\$	5,000	\$	5,000	\$	-
Intergovernmental								
State		7,000		7,000		7,000		-
Charges for services		11,062		11,062		11,172		110
Investment	13 13					13		-
Miscellaneous	625 625					625		-
<b>Total revenues</b>	_	23,700	_	23,700		23,810		110
Expenditures								
<b>Current operations:</b>								
Public safety		21,247	_	21,247		16,110		5,137
Total expenditures	_	21,247	_	21,247		16,110		5,137
Net change in fund balances	\$	2,453	\$_	2,453		7,700	\$	5,247
Beginning cash	\$	15,046	\$_	15,046				
RECONCILIATION TO GAAP BA	SIS					2.426		
Change in receivables		_	3,426					
Net change in fund balances GAAI		\$	11,126					

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

#### LAW ENFORCEMENT PROTECTION FUND

#### STATEMENT OF REVENUES AND EXPENDITURES

### BUDGET (Non-GAAP Basis) and ACTUAL (Budgetary Basis) FOR THE YEAR ENDED JUNE 30, 2013

		Dudgatad		Variance with Final Budget				
		Budgeted	Amo	<u>ounts</u>		Actual		ositive
	O	riginal		Final		mounts	(Negative)	
Revenues								
Intergovernmental								
State	\$	20,000	\$	20,000	\$	20,000	\$	-
Investment		15	_	15		6	(	9)
Total revenues		20,015		20,015		20,006	(	9)
Expenditures								
Capital outlay		38,000		38,000		15,581		22,419
Total expenditures		38,000		38,000		15,581		22,419
Net change in fund balances	\$ <u>(</u>	17,985)	\$ <u>(</u>	17,985)		4,425	\$	22,410
Beginning cash	21,359							
RECONCILIATION TO GAAP BASIS Change in deposits			(	18,000)				
Net change in fund balances GAAP b	-							
THE CHAIRE III IUIIU DAIAIICES GAAT D	a313				Ψ(	13,575)		

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST LIBRARY FUND

		Budgeted	Amo	<u>ounts</u>		A	Fina	nnce with  Budget
	$\mathbf{C}$	Original		Final		Actual mounts		ositive egative)
Revenues		7118111111					(111	, <u>g</u> (1, 1, 1)
Intergovernmental								
State	\$	6,412	\$	9,544	\$	9,544	\$	-
Investment		1		1		1		-
Miscellaneous		3,086	_	3,086		3,086		
<b>Total revenues</b>		9,499		12,631		12,631		
Expenditures								
<b>Current operations:</b>								
Culture and recreation		9,316	_	9,828		9,828		-
Total expenditures		9,316	_	9,828		9,828		
Net change in fund balances	\$	183	\$_	2,803		2,803	\$	
Beginning cash	\$	3,713	\$_	3,713				
RECONCILIATION TO GAAP BASIS Change in receivables	5				(	2,622)		
Net change in fund balances GAAP ba	asis				\$	181		

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST LODGERS' TAX FUND

		Budgeted	Amo	<u>ounts</u>		Actual	Fina	ance with al Budget ositive
	C	Original		Final	Α	amounts	(N	egative)
Revenues								
Taxes:								
Lodgers'	\$	37,818	\$	37,818	\$	37,860	\$	42
Investment		-		-		2		2
Miscellaneous		55		55		10	(	45)
<b>Total revenues</b>		37,873		37,873	_	37,872	(	1)
Expenditures								
<b>Current operations:</b>								
Culture and recreation		42,301		42,301		32,178		10,123
Total expenditures		42,301	_	42,301	_	32,178		10,123
Net change in fund balances	\$ <u>(</u>	4,428)	\$ <u>(</u>	4,428)		5,694	\$	10,122
Beginning cash	\$	20,750	\$	20,750				
RECONCILIATION TO GAAP BASIS Change in receivables Net change in fund balances GAAP ba					<u>(</u> \$	5,226) 468		

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST SENIOR CITIZEN'S FUND

## STATEMENT OF REVENUES AND EXPENDITURES BUDGET (Non-GAAP Basis) and ACTUAL (Budgetary Basis) FOR THE YEAR ENDED JUNE 30, 2013

		Budgeted	d An	nounts		Actual		ance with al Budget ositive
		Original		Final	Amounts		(Negative)	
Revenues								
Intergovernmental								
Federal	\$	18,437	\$	18,437	\$	16,619	\$(	1,818)
State		29,588		38,841		35,053	(	3,788)
Charges for services	_	9,500	_	9,500	_	8,728	(	772)
Total revenues	_	57,525	_	66,778		60,400	(	6,378)
Expenditures								
Current operations:								
Health and welfare	_	53,854	_	64,788	_	64,629		159
Total expenditures	_	53,854	_	64,788		64,629		159
Excess (deficiency) of revenues over expenditures	_	3,671	_	1,990	(	4,229)	(	6,219)
Other financing sources (uses): Transfers in (out)	_		_			3,672		3,672
<b>Total other financing sources (uses)</b>	_					3,672		3,672
Net change in fund balances	\$_	3,671	\$_	1,990	(	557)	\$ <u>(</u>	2,547)
Beginning cash	\$_	739	\$_	739				
RECONCILIATION TO GAAP BASIS Change in receivables Net change in fund balances GAAP bas	sis				\$ <u></u>	6,166 5,609		

The notes to the financial statements are an integral part of this statement.

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST ACTIVITIES FUND

		Budgeted iginal		ctual nounts	Final Po	nce with Budget esitive		
Revenues		8		Final				<u> </u>
Investment	\$	5	\$	5	\$	5	\$	_
Miscellaneous		70		3,570		1,076	(	2,494)
<b>Total revenues</b>		75		3,575		1,081	(	2,494)
Expenditures								
<b>Current operations:</b>								
Culture and recreation		3,000		6,500		1,000		5,500
Total expenditures		3,000		6,500		1,000		5,500
Net change in fund balances	\$ <u>(</u>	2,925)	\$ <u>(</u>	2,925)	\$	81	\$	3,006
Beginning cash	\$	3,552	\$	3,552				

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST BEAUTIFICATION FUND

	C	Budgeted Original	Amo	Actual Amounts		Fina Po	ance with I Budget ositive egative)	
Revenues	-					-		
Miscellaneous	\$	3,500	\$	3,500	\$		\$ <u>(</u>	3,500)
<b>Total revenues</b>		3,500		3,500			(	3,500)
Expenditures Current operations:								
Public works		3,500		3,500		332		3,168
Total expenditures		3,500		3,500		332		3,168
Net change in fund balances	\$		\$		\$ <u>(</u>	332)	\$ <u>(</u>	332)
Beginning cash	\$	1,163	\$	1,163				

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

#### ENCHANTED EAGLE PARK FUND

	O:	Budgeted		<u>unts</u> Final	Actual Amounts		Final Po	nce with Budget sitive gative)
Revenues								
Miscellaneous	\$	7,000	\$	7,000	\$	5,980	\$ <u>(</u>	1,020)
<b>Total revenues</b>		7,000		7,000		5,980	(	1,020)
Expenditures								
Current operations:								
Culture and recreation	\$	7,000	\$	7,719	\$	7,718	\$	1
Total expenditures		7,000		7,719		7,718		1
Net change in fund balances	\$		\$ <u>(</u>	719)	\$ <u>(</u>	1,738)	\$ <u>(</u>	1,019)
Beginning cash	\$	2,542	\$	2,542				

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST AQUAPONICS FUND

	Budgeted Amounts						Variance with Final Budget	
D	Oı	riginal		Final		ctual nounts	Positive (Negative)	
Revenues Miscellaneous	\$	1,750	\$	3,025	\$	3,025	\$	
Total revenues		1,750		3,025		3,025		
Expenditures Current operations: Culture and recreation		7,000		7,301		7,301	-	
Total expenditures		7,000	_	7,301		7,301		
Net change in fund balances	\$ <u>(</u>	5,250)	\$ <u>(</u>	4,276)	(	4,276)	\$	
Beginning cash	\$	5,250	\$	5,250				
RECONCILIATION TO GAAP BASIS Change in advances Net change in fund balances GAAP ba	sis				\$	5,250 974		

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST RECYCLE FUND

	Budgeted Amounts Actual					Actual	Variance with Final Budget Positive	
	O	riginal		Final	Aı	nounts	(Negative)	
Revenues								
Charges for services	\$	3,000	\$	3,000	\$	-	\$(	3,000)
Investment		50		50		19	(	31)
Total revenues		3,050		3,050		19	(	3,031)
Expenditures								
<b>Current operations:</b>		2.550		2.550		24		2.526
Health and welfare		3,550	_	3,550		24		3,526
Total expenditures		3,550		3,550		24		3,526
Net change in fund balances	\$ <u>(</u>	500)	\$ <u>(</u>	500)	\$ <u>(</u>	5)	\$	495
Beginning cash	\$	14,943	\$	14,943				

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST MAP 7607 FUND

	Budgeted	Variance with Final Budget		
		Positive		
	Original	Final	Amounts	(Negative)
Revenues				
Taxes:				
Intergovernmental	¢ 260,000	¢ 260,000	¢ 261.207	¢ 1.207
State	\$ 260,000	\$ 260,000	\$ 261,397	\$1,397
<b>Total revenues</b>	260,000	260,000	261,397	1,397
Expenditures Capital outlay	260,000	260,000	123,449	136,551
Capital outlay			123,119	
Total expenditures	260,000	260,000	123,449	136,551
Excess (deficiency) of revenues over			127.049	127 049
expenditures			137,948	137,948
Net change in fund balances	\$	\$	137,948	\$ 137,948
Beginning cash	\$	\$		
RECONCILIATION TO GAAP BASI Change in advances	IS		( 137,948)	
Net change in fund balances GAAP l	oasis		\$	

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST

#### AMBULANCE REPLACEMENT FUND

#### STATEMENT OF REVENUES AND EXPENDITURES

### BUDGET (Non-GAAP Basis) and ACTUAL (Budgetary Basis) FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts  Original Final					Actual Amounts		nnce with I Budget ositive egative)
Revenues		11gmai		1 IIIai		inounts	(110	gative)
Investment	\$	15	\$	15	\$		\$ <u>(</u>	15)
Total revenues		15		15			(	15)
Expenditures Capital outlay		23,000	_	23,000		21,475		1,525
Total expenditures		23,000		23,000		21,475		1,525
Net change in fund balances	\$ <u>(</u>	22,985)	\$ <u>(</u>	22,985)	\$ <u>(</u>	21,475)	\$	1,510
Beginning cash	\$	36,146	\$	36,146				

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST DEMOLITION FUND

	Budgete	A atual	Variance with Final Budget Positive	
Revenues	Original	<u>Final</u>	Actual Amounts	(Negative)
Intergovernmental State	\$	\$32,000	\$31,206	\$ <u>(</u> 794)
Total revenues		32,000	31,206	( 794)
Expenditures Capital outlay		32,000	31,206	794
Total expenditures		32,000	31,206	794
Net change in fund balances	\$ <u> </u>	\$	\$	\$
Beginning cash	\$	\$		

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST CDBG FUND

	Budgeted	Amounts		Variance with Final Budget	
Revenues	Original	Final	Actual Amounts	Positive (Negative)	
Intergovernmental Federal	\$ 484,927	\$ 554,209	\$44,750	\$( 509,459)	
Total revenues	484,927	554,209	44,750	( 509,459)	
Expenditures Capital outlay	461,798	531,080	44,750	486,330	
Total expenditures	461,798	531,080	44,750	486,330	
Net change in fund balances	\$ 23,129	\$ 23,129	\$	\$( 23,129)	
Beginning cash	\$100	\$ 100			

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST NMED SWD FUND

	Budgeted		Variance with Final Budget		
			Actual	Positive	
	Original	<u>Final</u>	Amounts	(Negative)	
Revenues					
Intergovernmental					
State	\$ 35,000	\$ 35,000	\$ 29,059	\$ <u>(</u> 5,941)	
Total revenues	35,000	35,000	29,059	( 5,941)	
Expenditures					
<b>Current operations:</b>					
Public works	5,800	5,800	5,775	25	
Capital outlay	29,200	29,200	29,059	141	
<b>Total expenditures</b>	35,000	35,000	34,834	166	
Net change in fund balances	\$	\$	( 5,775)	\$ <u>( 5,775)</u>	
Beginning cash	\$	\$			
RECONCILIATION TO GAAP BASIS Change in receivables Net change in fund balances GAAP ba	sis		\$ 5,775 \$ -		

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST DEBT SERVICE FUND

## STATEMENT OF REVENUES AND EXPENDITURES BUDGET (Non-GAAP Basis) and ACTUAL (Budgetary Basis) FOR THE YEAR ENDED JUNE 30, 2013

Variance with

	Budgeted	Final Budget Positive		
	Original	Final	Actual Amounts	(Negative)
Expenditures Debt Service				
Principal	7,464	7,464	7,464	-
Interest	\$ 5,978	\$ 5,978	\$ 5,978	\$
Total expenditures	13,442	13,442	13,442	
Excess (deficiency) of revenues over expenditures	( 13,442)	( 13,442)	( 13,442)	-
Other financing sources (uses): Transfers in (out)	13,444	13,444	14,223	779
Net change in fund balances	\$2	\$ <u>         2                           </u>	\$	\$779
Beginning cash	\$ 19,723	\$ 19,723		

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST JOINT UTILITY

### STATEMENT OF REVENUES AND EXPENSES BUDGET AND ACTUAL

#### FOR THE YEAR ENDED JUNE 30, 2013

								ance with
	Budgeted Amounts			A 041101		Final Budget- Positive		
		Original		Final	Actual Amounts		(Negative)	
Operating revenues:								-8
Charges for services	\$	137,841	\$	137,841	\$	138,118	\$	277
Miscellaneous	_	420	_	420	_	413	(	7)
Total operating revenues		138,261	_	138,261	_	138,531		270
Operating expenses:								
Personnel services		52,556		52,556		38,327		14,229
Contract services		5,500		5,500		5,402		98
Other operating expense		43,000	_	43,000		42,917	-	83
<b>Total operating expenses</b>		101,056	_	101,056	_	86,646		14,410
Net operating income excluding								
non-budgeted expenses	_	37,205	_	37,205	_	51,885	(	14,140)
Non-operating revenues (expenses):								
Investment		150		150		116	(	34)
Gross receipts taxes	_	6,732	_	6,732	_	7,395		663
<b>Total non-operating revenues</b>								
(expenses)	_	6,882	_	6,882	_	7,511		629
Other financing sources (uses):								
Transfers in (out)	(	14,300)	(	14,300)	(	14,223)	-	77
Total transfers in (out)	(	14,300)	(	14,300)	(	14,223)		77
Net income (loss) excluding								
non-budgeted expenses	-	29,787		29,787	_	45,173	(	13,434)
Less non-budgeted revenues (expenses):								
Depreciation						41,181	(	41,181)
<b>Total non-budgeted revenues</b>								
(expenses)	_		_		_	41,181	(	41,181)
Net income (loss)	\$_	29,787	\$_	29,787	\$_	3,992	\$ <u>(</u>	54,615)

The notes to the financial statements are an integral part of this statement.

#### STATE OF NEW MEXICO VILLAGE OF EAGLE NEST SOLID WASTE

## STATEMENT OF REVENUES AND EXPENSES BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Original	Amounts Final	Actual Amounts	Variance with Final Budget- Positive (Negative)
Operating revenues:			- Infounts	(110gutive)
Charges for services	\$_107,720	\$ 107,720	\$ 98,931	\$( 8,789)
<b>Total operating revenues</b>	107,720	107,720	98,931	( 8,789)
Operating expenses:				
Personnel services	37,174	37,174	19,404	17,770
Contract services	68,000	68,000	67,930	70
Other operating expense	9,500	9,500	9,277	223
<b>Total operating expenses</b>	114,674	114,674	96,611	18,063
Net operating income excluding				
non-budgeted expenses	( 6,954)	( 6,954)	2,320	( 26,852)
Non-operating revenues (expenses):				
Investment	100	100	21	( 79)
Gross receipts taxes	3,368	3,368	3,698	330
Total non-operating revenues (expenses)	3,468	3,468	3,719	251
Net income (loss) excluding non-budgeted expenses	( 3,486)	( 3,486)	6,039	( 26,601)

Net income (loss)

\$( 3,486)

\$( 3,486)

6,039

\$( 26,601)

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OTHER	CLIDDI	FMFNT	$\mathbf{p}$	INFORM	ATION



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Richard Cordova, Mayor and the Village Council Village of Eagle Nest Eagle Nest, New Mexico and Hector H. Balderas New Mexico State Auditor Santa Fe, New Mexico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the budgetary comparisons of the general fund and major special revenue funds, of the Village of Eagle Nest, New Mexico, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements, and the combining and individual funds and related budgetary comparisons of the Village, presented as supplemental information, and have issued our report thereon dated November 19, 2013.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Village's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses that we consider to be significant deficiencies. Findings 2013-1.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as items 2013-2, 2013-3 and 2013-4.

#### Village of Eagle Nest, New Mexico's Response to Findings

The Village of Eagle Nest, New Mexico's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The Village's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Pattillo, Brown & Hill, LLP

Pattillo, Brown & Hill LXP

Albuquerque, New Mexico

November 19, 2013

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#### **Financial Statement Findings**

#### **Prior Year**

2010-02	Cross-Training – Resolved
2012-1	Budget Deficit in Excess of Cash – Resolved
2012-2	EMS Billing –Resolved

#### **Current Year**

2013-1	Disaster Recovery Plan
2013-2	Deposit of Public Money
2013-3	Gas Cards
2013-4	Pledged Collateral

2013-1 <u>Disaster Recovery Plan</u>

(significant deficiency)

**Condition:** The Village's disaster recovery plan is not operating according to their approved

policies and procedures.

<u>Criteria:</u> Information System controls require that a comprehensive plan and procedures be

documented and in place for computer system recovery in the eventuality of emergencies and/or natural disasters. The information system plan is a generally accepted tool to help insure best results in connection with the planning function, budgeting, training and maximizing strategic productivity for computer systems.

**Effect:** Failure to have a system backup could lead to system usage being impaired or

rendered useless for a significant period of time, which could severely impact the Village's ability to conduct daily operations. Additionally, productivity and effectiveness may be increased with sound information system and technology

planning.

Cause: The Utility System backup is not being done according to Village procedure. It

was noted during discussions with staff that at one point the system had not been

backed up for a few weeks.

**Recommendation:** The Village should have individuals in place to ensure that backups are occurring.

Should these individuals be replaced or terminated, there should be an alternate

individual in place to ensure backups are occurring.

**Response:** The Village has implemented a policy of backing up nightly to a USB flash drive

and once weekly to an external hard drive. The external hard drive is kept on site

in a fire-proof media safe. The USB flash drive is taken off site daily.

2013-2 Deposit of Public Money

(compliance)

Condition: During the testing of cash deposits, two deposits, totaling \$2,465, of the twenty-

four tested, totaling \$111,564, were held in excess of five days prior to being

deposited in the Village's bank account.

<u>Criteria:</u> Section 6-10-36.1 NMSA 1978 requires collected receipts of public money to be

deposited within a period of time not to exceed five days from the date of collection when a municipality has no suitable banking facility within its

boundaries.

**Effect:** The Village is in violation of 6-10-36.1 NMSA 1978 by holding deposits in

excess of five business days. This could result in a loss of public funds.

Cause: Due to employee turnover and limited staffing, the Village did not always make

the deposits within five days of receipt.

**Recommendation:** The Village should ensure timely deposit of public monies collected by improving

the transfer of monies to the bank.

**Response:** Village employees will make sure the deposits are done within five days of

receipt. If there any questions arise regarding what the money is for or how to deposit it, they will be addressed at that time. Each employee that handles payments and deposits is aware of the statute regarding the five day deposit rule.

Every effort will be made to follow this statute.

2013-3 <u>Gas Cards</u>

(compliance)

**Condition:** During the review of internal controls for travel and per diem, it was noted that

the Village does not have separate gas cards for the public works or

administrative vehicles.

Criteria: NMAC 1.5.3.19(B) requires that each vehicle have an assigned gas card which is

to be maintained in the vehicle.

**Effect:** The Village is not tracking gas usage by comparing mileage logs and the fuel

purchase exception reports for each vehicle as required by the New Mexico

Administrative Code.

<u>Cause:</u> The Village was unaware of the requirement.

**Recommendation:** The Village should acquire gas cards for each vehicle, to be kept with that

vehicle. At least monthly, the Village should review the fuel purchase exception

reports and compare them to the vehicle mileage logs.

**Response:** Every Village vehicle will be equipped with a gas card that will be assigned to

that vehicle in order to assist in matching the card use to the billing statements. Each Village vehicle is equipped with a notebook for recording mileage and odometer readings. Gas receipts will be matched to the monthly billings and the mileage logs will be reviewed at that time. The Village was not aware of the

requirement for every vehicle to have a gas card.

2013-4 Pledged Collateral

(compliance)

**Condition:** The Village has four accounts with International Bank in the amount of \$799,631.

The bank only provided \$293,214 of collateral which left these accounts under

collateralized by \$44,521 at June 30, 2013.

<u>Criteria:</u> Section 6-10-17 NMSA 1978 requires deposits of public monies to be

collateralized in an aggregate amount equal to 50% of deposits in excess of FDIC

insurance coverage of \$250,000.

**Effect:** The Village's accounts are not properly collateralized and \$44,521 of their

deposits are at risk.

<u>Cause:</u> The Village was not verifying on a regular basis that International Bank was

maintaining the proper collateral on the interest bearing accounts.

**Recommendation:** The Village should discuss the collateral requirements with the bank and execute

the agreements that need to be put in place to comply with the state statute. The

Village should request collateral verification monthly from the bank.

**Response:** The Finance Officer will contact International Bank two to three days prior to

month end to verify that the bank has properly calculated the amount of required

collateral, to maintain at least the minimum 50% collateral coverage.

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#### **EXIT CONFERENCE**

An exit conference was held on November 19, 2013 at the Village's offices. In attendance were Richard Cordova, Mayor, Lynda Perry, Village Administrator and Cathy Coppy, Village Finance Officer, from the Village of Eagle Nest. Regina Gordon, CPA was in attendance for Pattillo, Brown & Hill, L.L.P.

#### PREPARATION OF FINANCIAL STATEMENTS

The financial statements presented in this report have been prepared by the auditors, Pattillo, Brown, and Hill, L.L.P., Certified Public Accountants; however the financial statements are the responsibility of the management.