

**State of New Mexico  
Village of Des Moines**

**Basic Financial Statements and  
Supplementary Information  
for the Year Ended June 30, 2013  
and Independent Auditors' Report**

STATE OF NEW MEXICO  
VILLAGE OF DES MOINES

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**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

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**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**DIRECTORY OF OFFICIALS  
JUNE 30, 2013**

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**Village Council**

**NAME**

**TITLE**

Chris Moehring  
Sandra Fernandez  
Scott Warner  
Raymond Sisneros

Mayor  
Village Councilor  
Village Councilor  
Village Councilor

**Village Officials**

Stephanie King

Village Clerk/Treasurer

## **INDEPENDENT AUDITORS' REPORT**

Hector H. Balderas, State Auditor  
and the Mayor and Village Council of the  
Village of Des Moines, New Mexico

### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the budgetary comparisons for the general fund and major special revenue funds of Village of Des Moines, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Des Moines, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparisons for the general fund and major special revenue funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 5–11 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Des Moines basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2013 on our consideration of Village of Des Moines' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Village of Des Moines' internal control over financial reporting and compliance.

*White + Samaniego + Campbell, LLP*

El Paso, Texas  
December 1, 2013

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2013**

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This section of Village of Des Moines' annual financial report presents our discussion and analysis of the Village's financial performance during the fiscal year ended June 30, 2013. Please read it in conjunction with the Village's financial statements, which follow this section.

**Financial Highlights**

- The assets of the Village of Des Moines exceeded its liabilities at the close of the most recent fiscal year end by \$1,655,039 (net position). Of this amount, \$128,242 (unrestricted net position) may be used to meet the government's ongoing, obligations to citizens and creditors.
- The government's total net position decreased by \$365,994 during the fiscal year. The majority of this is due to an increase in expenses related to public safety when compared to the year ended June 30, 2013.
- As of June 30, 2013, the Village's governmental funds reported combined ending fund balances of \$525,437.
- At the close of the current fiscal year, unassigned fund balance of the general fund was \$84,582.

**Overview of the Financial Statements**

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the Village:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Village's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the government, reporting the Village's operations in more detail than the government-wide statements.
- The governmental funds statements tell how general government services were financed in the short term as well as what remains for future spending.
- Proprietary fund statements offer short-term and long-term financial information about the activities the government operates like businesses.

**Government-Wide Statements**

The *government-wide financial statements* are designed to provide readers with a broad overview of the Village of Des Moines' finances, in a manner similar to a private-sector business.

The *statements of net position* presents information on all of the Village of Des Moines' assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village of Des Moines is improving or deteriorating.



The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Village of Des Moines that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Village of Des Moines include general government, public safety, public works and culture and recreation. The business-type activities of the Village include water and solid waste services.

## **Fund Financial Statements**

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village of Des Moines, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Village of Des Moines can be divided into two categories: governmental funds and proprietary funds.

### ***Governmental Funds***

*Governmental funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows and outflows of expendable resources*, as well as on *balances of expendable resources* available at the end of the fiscal year. Such information may be useful in determining what financial resources are available in the near future to finance the Village's programs.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Village maintains seven individual governmental funds organized according to their type (special revenue). Information is presented separately in governmental fund balance sheet and statement of revenues, expenditures, and changes in fund balances for the General Fund, Fire Fund, Senior Citizens Fund, Ambulance Fund and Street Fund, all of which are considered to be major funds. Data from the other two governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* elsewhere in this report.

The Village of Des Moines adopts an annual appropriated budget for its general fund and all other funds. A budgetary comparison statement has been provided for the General Fund, Fire Fund, Senior Citizens Fund, Ambulance Fund and Street Fund to demonstrate compliance with this budget. In addition, the individual financial statements of the non-major governmental fund types include budgetary comparison data.

### ***Proprietary Funds***

*Proprietary funds* are generally used to account for services for which the Village charges customers -either outside customers or internal units or departments of the Village. Proprietary funds provide the same type of information as shown in the government-wide financial statements, only in more detail. The Village maintains two proprietary funds, the Water Fund and the Solid Waste Fund. The proprietary funds are used to report the same functions presented as business-type activities in the government-wide financial statements.

### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found beginning on page 29 of this report.

### **Combining Statements**

The combining statements referred to earlier in connection with non-major governmental funds are presented immediately following the notes to the financial statements.

### **Analysis of Net Position**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Village, assets exceeded liabilities by \$1,655,039 at the close of the current fiscal year.

The largest portion of the Village of Des Moines' net position represent the Village's net investment of \$1,526,797 in capital assets (e.g., land, buildings and improvements, infrastructure, and equipment). The Village uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Village's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

A portion of the Village's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position of \$128,242 may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Village is able to report positive balances in all categories of net position, for the government as a whole as well as for the business-type activities.

### **Analysis of Changes in Net Position**

During the current fiscal year, the Village's net position in governmental and business-type activities decreased by \$365,994. These decreases are explained in the governmental activities discussion.

### ***Governmental Activities***

Governmental activities decreased the Village's net position by \$323,957. Grant revenue decreased \$6,122 over grant revenue in the prior year. Property taxes, gross receipts taxes and other taxes contributed \$104,284 for covering the \$631,766 program expense associated with governmental activities during FY2013.

Governmental revenues, consisting mostly of taxes, are not directly associated with any government function. The total revenues decreased \$19,210.

Total revenues from governmental activities are summarized below. For fiscal year 2013-2012, Local and State taxes made up 26% of the total general government revenues compared to 31% of the revenues in the prior year.

***Business-Type Activities***

Business-type activities decreased the Village's net position by \$42,037 after transfers of \$1,308 out to the general fund, compared to the prior year's decrease of \$20,219 after transfers of \$13,897 from the general fund. The key element of this decrease compared to the prior year change was a decrease in grant revenue received and charges for services during fiscal year 2013.

**SUMMARY OF NET POSITION**

	Governmental Activities		Business-Type Activities		Total		Total % Change
	2013	2012	2013	2012	2013	2012	12-11
<b>ASSETS</b>							
Current and other assets	\$ 198,187	\$ 303,692	\$ 19,261	\$ 24,055	\$ 217,448	\$ 327,747	(0.34)%
Non current assets	383,833	-	-	7,002	383,833	7,002	53.82 %
Capital assets, net of A/D	1,251,838	1,408,576	274,959	294,230	1,526,797	1,702,806	(0.10)%
Total assets	\$1,833,858	\$1,712,268	\$ 294,220	\$ 325,287	\$2,128,078	\$2,037,555	0.04 %
<b>LIABILITIES</b>							
Current liabilities	\$ 85,297	\$ 11,007	\$ 16,485	\$ 5,515	\$ 101,782	\$ 16,522	5.16 %
Long-term liabilities	371,257	-	-	-	-	-	- %
Total liabilities	456,554	11,007	16,485	5,515	473,039	16,522	27.63 %
<b>NET POSITION</b>							
Net investment in capital assets	1,251,838	1,408,576	274,959	294,230	1,526,797	1,702,806	(0.10)%
Unrestricted	125,466	292,685	2,776	25,542	128,242	318,227	(0.60)%
Total net assets	1,377,304	1,701,261	277,735	319,772	1,655,039	2,021,033	(0.18)%
Total liabilities and net position	\$1,833,858	\$1,712,268	\$ 294,220	\$ 325,287	\$2,128,078	\$2,037,555	0.04 %

## SUMMARY OF CHANGES IN NET POSITION

	Governmental Activities		Business-Type Activities		Total		Total % Change
	2013	2012	2013	2012	2013	2012	12-11
<b>REVENUES</b>							
Program revenue:							
Charges for services	\$ 10	\$ -	\$ 11,367	\$ 53,183	\$ 11,377	\$ 53,183	(0.79)%
Operating grant and contributions	170,993	185,172	-	-	170,993	185,172	(0.08)%
Capital grants and contributions	8,057	-	-	-	8,057	-	- %
General revenues:							
Taxes	104,284	67,747	10,582	47,235	114,866	114,982	- %
Other income	23,157	72,792	468	7,787	23,625	80,579	(0.71)%
<b>Total revenues</b>	<b>306,501</b>	<b>325,711</b>	<b>22,417</b>	<b>108,205</b>	<b>328,918</b>	<b>433,916</b>	<b>(0.24)%</b>
<b>EXPENSES</b>							
General government	105,547	84,844	-	-	105,547	84,844	0.24
Public safety	364,778	219,100	-	-	364,778	219,100	0.66 %
Public works	79,042	82,397	-	-	79,042	82,397	(0.04)%
Cultural and recreation	82,399	85,223	-	-	82,399	85,223	(0.03)%
Proprietary expenses	-	-	63,146	114,527	63,146	114,527	(0.45)%
<b>Total expenses</b>	<b>631,766</b>	<b>471,564</b>	<b>63,146</b>	<b>114,527</b>	<b>694,912</b>	<b>586,091</b>	<b>0.19 %</b>
Changes in net position before transfers	(325,265)	(145,853)	(40,729)	(6,322)	(365,994)	(152,175)	1.41 %
Transfers	1,308	13,897	(1,308)	(13,897)	-	-	- %
Changes in net position	(323,957)	(131,956)	(42,037)	(20,219)	(365,994)	(152,175)	1.41 %
Net position - beginning	1,701,261	1,833,217	319,772	339,991	2,021,033	2,173,208	(0.07)%
Net position - ending	<u>\$1,377,304</u>	<u>\$1,701,261</u>	<u>\$ 277,735</u>	<u>\$ 319,772</u>	<u>\$1,655,039</u>	<u>\$2,021,033</u>	<u>(0.18)%</u>

### Financial Analysis of the Village of Des Moines as a Whole

As noted earlier, the Village of Des Moines uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

#### *Governmental Funds*

The focus of the Village of Des Moines' *governmental funds* is to provide information on near-term inflows, outflows, and balances of *expendable* resources. Such information is useful in assessing the Village of Des Moines' financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. Types of governmental funds reported by the Village include the General Fund and Special Revenue Funds.

As of the end of the current fiscal year, the Village's governmental funds reported combined ending fund balances of \$525,437, a increase of \$222,659 in comparison with the prior year. The increase is primarily due to the increase in taxes received.

Revenues for governmental functions overall totaled approximately \$693,220 in the fiscal year-ended June 30, 2013, which represents an increase of \$79,899 from the fiscal year-ended June 30, 2012. Expenditures for governmental functions totaled \$471,869. This was an decrease of approximately \$38,156 from the fiscal year-ended June 30, 2012. In the fiscal year-ended June 30, 2013, revenues for governmental functions exceeded expenditures by approximately \$221,351.

The General Fund is the chief operating fund of the Village. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$84,582.

The fund balance of the Village's General Fund decreased \$54,697 during the current fiscal year.

### ***Proprietary Funds***

The Village's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

At the end of the fiscal year, the unrestricted net position for the Proprietary Funds were \$2,776. The total decrease in net position for the proprietary funds was \$42,037.

### **Budgetary Highlights**

Village budgets reflect the same pattern as seen in the revenue and expenditures of the Village. The State of New Mexico budget process is defined under State law and regulation. To enhance the process of developing a budget at the Village level, the Village of Des Moines utilizes goals and objectives defined by the Village Council Members, community input meetings, long-term plans and input from various staff groups to develop the Village budget. The Village priorities are well defined through out this process.

GASB Statement No. 34 does not require a statement presenting the overall result of the budget for each year; however, all major budgetary funds are required to be reported as a separate statement.

### **General Fund Budgetary Highlights**

The General Fund accounts for all of the general services provided by the Village of Des Moines. The Village has not modified the budget throughout the fiscal year. If modifications were needed, this is done with resolutions to the budget.

### **Capital Asset and Debt Administration**

#### ***Capital Assets***

The Village of Des Moines' capital assets for its governmental and business-type activities as of June 30, 2013 amount to \$1,526,797 (net of accumulated depreciation). Capital assets include land, buildings and improvements, equipment, and infrastructure. The total increase in the Village's capital assets (excluding accumulated depreciation) for the current fiscal year was \$0 for governmental activities and consisted of equipment.

The following is a schedule showing the Net Value of the Capital Assets and the application of the principal balances of the notes as of the fiscal year end:

**Capital Assets, Net of Depreciation  
June 30, 2012**

	<b>Governmental Activities</b>		<b>Business - Type Activities</b>		<b>Total</b>	
	<b>2013</b>	<b>2012</b>	<b>2013</b>	<b>2012</b>	<b>2013</b>	<b>2012</b>
Land	\$ 431	\$ 431	\$ 10,427	\$ 10,427	\$ 10,858	\$ 10,858
Building & Infrastructure	741,420	817,663	264,476	283,379	1,005,896	1,101,042
Equipment	<u>509,987</u>	<u>590,482</u>	<u>56</u>	<u>424</u>	<u>510,043</u>	<u>590,906</u>
Capital Assets, Net of A/D	<u>\$ 1,251,838</u>	<u>\$ 1,408,576</u>	<u>\$ 274,959</u>	<u>\$ 294,230</u>	<u>\$ 1,526,797</u>	<u>\$ 1,702,806</u>

For government-wide financial statement presentation, all depreciable capital assets were depreciated from acquisition date to the end of the current fiscal year. Fund financial statements record capital asset purchases as expenditures. See Note 5 in the accompanying Notes to the Financial Statements for further information regarding capital assets.

The Statement of Net Position shows the Net Investment in Capital Assets in the amount of \$1,526,797. This investment includes the land, buildings and improvements, infrastructure, and equipment.

**Contacting the Village of Des Moines' Financial Management**

This financial report is designed to provide a general overview of the Village of Des Moines' finances for those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Village of Des Moines PO Box 127, Village of Des Moines, NM 88418.

**GOVERNMENT - WIDE FINANCIAL STATEMENTS**

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**STATEMENT OF NET POSITION  
JUNE 30, 2013**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>ASSETS</b>			
<b>CURRENT ASSETS:</b>			
Cash and cash equivalents	\$ 174,851	\$ 7,137	\$ 181,988
Taxes receivable	19,818	1,422	21,240
Accounts receivable	<u>3,518</u>	<u>10,702</u>	<u>14,220</u>
Total current assets	198,187	19,261	217,448
<b>NON-CURRENT ASSETS:</b>			
Restricted Cash	383,833	-	383,833
Capital assets, net of accumulated depreciation	<u>1,251,838</u>	<u>274,959</u>	<u>1,526,797</u>
Total non-current assets	<u>1,635,671</u>	<u>274,959</u>	<u>1,910,630</u>
Total assets	<u>\$ 1,833,858</u>	<u>\$ 294,220</u>	<u>\$ 2,128,078</u>
<b>LIABILITIES AND NET POSITION</b>			
<b>CURRENT LIABILITIES:</b>			
Accounts payable	\$ 56,583	\$ -	\$ 56,583
Due to other funds	-	10,970	10,970
Compensated absences	13,252	5,515	18,767
Current portion of long-term debt	<u>15,462</u>	<u>-</u>	<u>15,462</u>
Total current liabilities	85,297	16,485	101,782
<b>NON-CURRENT LIABILITIES:</b>			
Loans and notes payable, net of current	<u>371,257</u>	<u>-</u>	<u>371,257</u>
Total non-current liabilities	<u>371,257</u>	<u>-</u>	<u>371,257</u>
Total liabilities	<u>456,554</u>	<u>16,485</u>	<u>473,039</u>
<b>NET POSITION:</b>			
Net investment in capital assets	1,251,838	274,959	1,526,797
Unrestricted	<u>125,466</u>	<u>2,776</u>	<u>128,242</u>
Total net position	<u>\$ 1,377,304</u>	<u>\$ 277,735</u>	<u>\$ 1,655,039</u>

See independent auditors' report and accompanying notes to financial statements.



**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2013**

Functions/Programs:	Net (Expense) Revenue and Change in Net Position Primary Government						
	Program Revenues			Capital			
	Expenses	Charges for Services	Program Grants and Contributions	Grants and Contributions	Governmental Activities	Business-type Activities	Total
Primary government:							
Governmental activities:							
General government	\$ 105,547	\$ -	\$ 132,721	\$ 8,057	\$ 35,231	\$ -	\$ 35,231
Public safety	364,778	10	38,272	-	(326,496)	-	(326,496)
Public works	79,042	-	-	-	(79,042)	-	(79,042)
Culture and recreation	82,399	-	-	-	(82,399)	-	(82,399)
Total governmental activities	<u>631,766</u>	<u>10</u>	<u>170,993</u>	<u>8,057</u>	<u>(452,706)</u>	<u>-</u>	<u>(452,706)</u>
Business-type activities:							
Water	63,146	11,367	-	-	-	(51,779)	(51,779)
Solid waste	-	-	-	-	-	-	-
Total business-type activities	<u>63,146</u>	<u>11,367</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(51,779)</u>	<u>(51,779)</u>
Total primary government	<u>\$ 694,912</u>	<u>\$ 11,377</u>	<u>\$ 170,993</u>	<u>\$ 8,057</u>	<u>(452,706)</u>	<u>(51,779)</u>	<u>(504,485)</u>
General Revenues:							
Taxes:							
Property taxes					8,965	-	8,965
Gross receipts taxes					87,867	10,582	98,449
Motor vehicle and fuel taxes					760	-	760
Gasoline taxes					6,692	-	6,692
Cigarette taxes					-	-	-
License and fees					75	-	75
Interest income					15	21	36
Miscellaneous					23,067	447	23,514
Transfers between governmental and business-type					1,308	(1,308)	-
Total general revenues and transfers					<u>128,749</u>	<u>9,742</u>	<u>138,491</u>
Change in net position					<u>(323,957)</u>	<u>(42,037)</u>	<u>(365,994)</u>
Net position, beginning of year					1,701,261	319,772	2,021,033
Net position, end of year					<u>\$ 1,377,304</u>	<u>\$ 277,735</u>	<u>\$ 1,655,039</u>

See independent auditors' report and accompanying notes to financial statements.

**GOVERNMENTAL FUND STATEMENTS**

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2013**

	General Fund	Fire Fund	Senior Citizens Fund	Ambulance Fund	Non-Major Governmental Fund	Total Governmental Funds
<b>ASSETS</b>						
Cash and cash equivalents	\$ 72,004	\$ 85,518	\$ 2,008	\$ 15,261	\$ 60	\$ 174,851
Restricted cash	-	383,833	-	-	-	383,833
Accounts receivable	-	-	3,518	-	-	3,518
Taxes receivable	19,818	-	-	-	-	19,818
Due from other funds	-	-	-	-	-	-
Investments	-	-	-	-	-	-
Total assets	\$ 91,822	\$ 469,351	\$ 5,526	\$ 15,261	\$ 60	\$ 582,020
<b>LIABILITIES AND FUND BALANCE</b>						
<b>LIABILITIES:</b>						
Current liabilities						
Accounts payable	\$ 1,830	\$ 48,085	\$ -	\$ -	\$ -	\$ 49,915
Accrued expenses	5,410	-	1,258	-	-	6,668
Total liabilities	7,240	48,085	1,258	-	-	56,583
<b>FUND BALANCES:</b>						
Restricted, reported in:						
Special revenue funds	-	421,266	4,268	15,261	60	440,855
Unassigned, reported in:						
General fund	84,582	-	-	-	-	84,582
Total fund balances	84,582	421,266	4,268	15,261	60	525,437
Total liabilities and fund balances	\$ 91,822	\$ 469,351	\$ 5,526	\$ 15,261	\$ 60	\$ 582,020

See independent auditors' report and accompanying notes to financial statements.

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2013**

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Total fund balances - governmental funds		\$ 525,437
Amount reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.		
The cost of capital assets	2,949,629	
Accumulated depreciation	<u>(1,697,791)</u>	1,251,838
Other long-term liabilities and certain other liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term and other liabilities at year end consist of:		
Note payable	(386,719)	
Compensated absences	<u>(13,252)</u>	<u>(399,971)</u>
Total net position - governmental activities		<u>\$ 1,377,304</u>

See independent auditors' report and accompanying notes to financial statements.

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013**

	General Fund	Fire Fund	Senior Citizens Fund	Ambulance Fund	Non-Major Governmental Fund	Total Governmental Funds
<b>REVENUES</b>						
Taxes	\$ 104,284	\$ -	\$ -	\$ -	\$ -	\$ 104,284
Intergovernmental income	74,252	20,772	58,469	17,500	8,057	179,050
Charges for services	10	-	-	-	-	10
Licenses and fees	75	-	-	-	-	75
Interest income	-	15	-	-	-	15
Loan proceeds	-	386,719	-	-	-	386,719
Miscellaneous	19,758	-	301	3,008	-	23,067
Total revenues	198,379	407,506	58,770	20,508	8,057	693,220
<b>EXPENDITURES</b>						
Current						
General government	66,900	-	-	-	-	66,900
Public safety	173,110	121,156	-	28,201	8,011	330,478
Public works	14,373	-	-	-	-	14,373
Culture and recreation	1	-	60,117	-	-	60,118
Total expenditures	254,384	121,156	60,117	28,201	8,011	471,869
Excess (deficiency) of revenues over expenditures	(56,005)	286,350	(1,347)	(7,693)	46	221,351
<b>OTHER FINANCING SOURCES (USES):</b>						
Transfer in	26,014	-	-	-	-	26,014
Transfer out	(24,706)	-	-	-	-	(24,706)
Total other sources (uses)	1,308	-	-	-	-	1,308
Net change in fund balance	(54,697)	286,350	(1,347)	(7,693)	46	222,659
Fund balance at beginning of year	139,279	134,916	5,615	22,954	14	302,778
Fund balance at end of year	\$ 84,582	\$ 421,266	\$ 4,268	\$ 15,261	\$ 60	\$ 525,437

See independent auditors' report and accompanying notes to financial statements.

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2013**

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Net change in fund balances - total governmental funds \$ 222,659

Amount reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Depreciation expense	(156,738)	(156,738)
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Governmental funds report loan proceeds as other financing source. However, in the statement of activities, these proceeds are not recognized as revenue.		(386,719)
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In the Statement of Activities, compensated absences are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amount paid).		(3,159)
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Change in net position of governmental activities		\$ (323,957)
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See independent auditors' report and accompanying notes to financial statements.

STATE OF NEW MEXICO  
VILLAGE OF DES MOINES

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Final Budget	Actual on Budgetary Basis	Variance with Final Budget Positive (Negative)
<b>REVENUES:</b>				
Taxes	\$ 55,888	\$ 55,888	\$ 84,356	\$ 28,468
Intergovernmental income	36,850	36,850	74,252	37,402
Licenses and fees	150	150	75	(75)
Charges for services	-	-	10	10
Interest income	200	200	-	(200)
Small cities assistance	35,000	35,000	-	(35,000)
State grants	40,000	40,000	-	(40,000)
Miscellaneous revenue	10,000	10,000	19,758	9,758
<b>Total revenues</b>	<b>178,088</b>	<b>178,088</b>	<b>178,451</b>	<b>363</b>
<b>EXPENDITURES:</b>				
<b>Current</b>				
General government	129,000	129,000	59,660	69,340
Public safety	-	-	173,110	(173,110)
Public works	44,500	41,000	14,373	26,627
Culture and recreation	-	-	1	(1)
<b>Total expenditures</b>	<b>173,500</b>	<b>170,000</b>	<b>247,144</b>	<b>(77,144)</b>
Deficiency of revenues over expenditures	4,588	8,088	(68,693)	(76,781)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	-	-	26,014	26,014
Transfers out	-	-	(24,706)	(24,706)
<b>Total other financing uses</b>	<b>-</b>	<b>-</b>	<b>1,308</b>	<b>1,308</b>
Net changes in fund balance	4,588	8,088	(67,385)	(75,473)
Fund balance - beginning of the year	139,279	139,279	139,279	139,279
Fund balance - end of the year	\$ 143,867	\$ 147,367	\$ 71,894	\$ 63,806
<b>Reconciliation of budgetary basis to GAAP basis:</b>				
Net change in fund balance budgetary basis			\$ (67,385)	
Net revenue accruals			19,928	
Net expenditure accruals			(7,240)	
Net change in fund balance GAAP basis			\$ (54,697)	

See independent auditors' report and accompanying notes to financial statements.

STATE OF NEW MEXICO  
 VILLAGE OF DES MOINES

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
 BALANCE - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL  
 SPECIAL REVENUE FUND - FIRE FUND  
 FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Final Budget	Actual on Budgetary Basis	Variance with Final Budget Positive (Negative)
<b>REVENUES:</b>				
Intergovernmental income	\$ 55,000	\$ 55,000	\$ 20,772	\$ (34,228)
Interest income	-	-	15	15
Loan Proceeds	-	-	386,719	386,719
Total revenues	55,000	55,000	407,506	352,506
<b>EXPENDITURES:</b>				
Current				
Public safety	55,000	55,000	121,156	(66,156)
Total expenditures	55,000	55,000	121,156	(66,156)
Net changes in fund balance	-	-	286,350	286,350
Fund balance - beginning of the year	134,916	134,916	134,916	-
Fund balance - end of the year	<u>\$ 134,916</u>	<u>\$ 134,916</u>	<u>\$ 421,266</u>	<u>\$ 286,350</u>
Reconciliation of budgetary basis to GAAP basis:				
Net change in fund balance budgetary basis			<u>\$ 286,350</u>	
Net change in fund balance GAAP basis			<u>\$ 286,350</u>	

See independent auditors' report and accompanying notes to financial statements.



STATE OF NEW MEXICO  
VILLAGE OF DES MOINES

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCE - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL  
SPECIAL REVENUE FUND - SENIOR CITIZENS FUND  
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Final Budget	Actual on Budgetary Basis	Variance with Final Budget Positive (Negative)
REVENUES:				
Intergovernmental income	\$ -	\$ -	\$ 54,951	\$ 54,951
Federal grants	1,500	1,500	-	(1,500)
State grants	43,000	43,000	-	(43,000)
Miscellaneous revenue	5,000	5,000	301	(4,699)
Total revenues	49,500	49,500	55,252	5,752
EXPENDITURES:				
Current				
Culture and recreation	49,000	49,000	60,117	(11,117)
Total expenditures	49,000	49,000	60,117	(11,117)
Excess of revenues over expenditures	500	500	(4,865)	(5,365)
Net changes in fund balance	500	500	(4,865)	(5,365)
Fund balance - beginning of the year	5,615	5,615	5,615	-
Fund balance - end of the year	\$ 6,115	\$ 6,115	\$ 750	\$ (5,365)
Reconciliation of budgetary basis to GAAP basis:				
Net change in fund balance budgetary basis			\$ (4,865)	
Net revenue accruals			3,518	
Net change in fund balance GAAP basis			\$ (1,347)	

See independent auditors' report and accompanying notes to financial statements.

STATE OF NEW MEXICO  
VILLAGE OF DES MOINES

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCE - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL  
SPECIAL REVENUE FUND - AMBULANCE FUND  
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Final Budget	Actual on Budgetary Basis	Variance with Final Budget Positive (Negative)
<b>REVENUES:</b>				
Intergovernmental income	\$ -	\$ -	\$ 17,500	\$ 17,500
Charges for services	22,500	22,500	-	(22,500)
Miscellaneous revenue	-	-	3,008	3,008
Total revenues	22,500	22,500	20,508	(1,992)
<b>EXPENDITURES:</b>				
Current				
Public safety	-	-	28,201	(28,201)
Health and welfare	20,000	8,450	-	8,450
Total expenditures	20,000	8,450	28,201	(19,751)
Excess (deficiency) of revenues over expenditures	2,500	14,050	(7,693)	(21,743)
<b>OTHER FINANCING USES</b>				
Transfers in	8,000	8,000	-	(8,000)
Total other financing uses	8,000	8,000	-	(8,000)
Net changes in fund balance	10,500	22,050	(7,693)	(29,743)
Fund balance - beginning of the year	22,954	22,954	22,954	-
Fund balance - end of the year	\$ 33,454	\$ 45,004	\$ 15,261	\$ (29,743)
<b>Reconciliation of budgetary basis to GAAP basis:</b>				
Net change in fund balance budgetary basis			\$ (7,693)	
Net change in fund balance GAAP basis			\$ (7,693)	

See independent auditors' report and accompanying notes to financial statements.

**PROPRIETARY FUNDS**

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
JUNE 30, 2013**

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	<u>Joint Utilities</u>
<b>ASSETS</b>	
CURRENT ASSETS:	
Cash and cash equivalents	\$ 7,137
Accounts receivable	10,702
Taxes receivable	<u>1,422</u>
Total current assets	19,261
NON-CURRENT ASSETS:	
Capital assets, net of accumulated depreciation	<u>274,959</u>
Total non-current assets	<u>274,959</u>
Total assets	<u>\$ 294,220</u>
<b>LIABILITIES AND NET POSITION</b>	
CURRENT LIABILITIES:	
Payroll liabilities	10,970
Customer meter deposits	<u>\$ 5,515</u>
Total liabilities	16,485
NET POSITION	
Net investment in capital assets	274,959
Unrestricted	<u>2,776</u>
Total net position	<u>277,735</u>
Total liabilities and net position	<u>\$ 294,220</u>

See independent auditors' report and accompanying notes to financial statements.

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013**

	<u>Joint Utilities</u>
OPERATING REVENUE:	
Charges for services	\$ <u>11,367</u>
Total operating revenue	11,367
OPERATING EXPENSES:	
General government	19,161
Personnel services	24,714
Depreciation	<u>19,271</u>
Total operating expenses	<u>63,146</u>
Operating loss	(51,779)
NON-OPERATING REVENUES:	
Taxes	10,582
Interest income	21
Other revenues	<u>447</u>
Total non-operating revenues	<u>11,050</u>
Income (loss) before transfers	(40,729)
Transfers out	<u>(1,308)</u>
Total transfers	<u>(1,308)</u>
Change in net position	(42,037)
Net position, beginning of year	<u>319,772</u>
Net position, end of year	<u>\$ 277,735</u>

See independent auditors' report and accompanying notes to financial statements.

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013**

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	<u>Joint Utilities</u>
Cash flows from operating activities:	
Cash received from customers	\$ 16,605
Cash paid to suppliers and employees	<u>(32,905)</u>
Net cash used in operating activities	(16,300)
Cash flows from non-capital financing activities:	
Taxes	10,582
Other income	468
Transfers from other funds	<u>(1,308)</u>
Net cash provided by non-capital financing activities	<u>9,742</u>
Net decrease in cash and cash equivalents	(6,558)
Cash and cash equivalents - beginning	<u>13,695</u>
Cash and cash equivalents - ending	<u>\$ 7,137</u>
<b>Reconciliation of operating loss to net cash used in operating activities:</b>	
Operating loss	\$ (51,779)
Adjustments to operating loss to net cash used in operating activities:	
Depreciation	19,271
Changes in net position and liabilities:	
Accounts receivable	5,238
Accounts payable	<u>10,970</u>
Net cash used in operating activities	<u>\$ (16,300)</u>

See independent auditors' report and accompanying notes to financial statements.

**NOTES TO FINANCIAL STATEMENTS**

STATE OF NEW MEXICO  
VILLAGE OF DES MOINES

NOTES TO BASIC FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2013

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1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Village of Des Moines (the "Village") have been prepared in accordance with general accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements. Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued after November 30, 1989 that do not conflict with or contradict GASB pronouncements. The more significant of the Village's accounting policies are described below.

**A. Reporting Entity**

The Village of Des Moines was incorporated under the laws of the State of New Mexico during 1915. The Village operates under a Council-Mayor form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, sanitation and water, culture-recreation, education, public improvements, planning and zoning, and general administrative service matters.

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Village is considered a primary government, since it is a special-purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement No. 14, fiscally independent means that the Village may, without the approval or consent of another governmental entity, determine or modify its own budget, set rates or charges and issue bonded debt.

The Village has no component units, defined by GASB Statement No. 14 as other legally separate organizations for which the elected Village members are financially accountable. There are no other primary governments with which the Village Council Members are financially accountable. There are no other primary governments with which the Village has a significant relationship.

The accounts of the Village are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

**B. Basis of Presentation**

**Government-Wide Financial Statements (GWFS)** - The government-wide financial statements (the statement of net position and the statement of changes in net position) report information on all of the activities of the Village. Fiduciary funds are not included in the GWFS. Fiduciary Funds are reported only in the Statement of Fiduciary Net Position at the fund financial statement level. The Village has no Fiduciary Funds. The effect of interfund activity, within the governmental and business-type activities columns, has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.



The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program. Program revenues include: 1) Charges for services is the term used for a broad category of program revenues that arise from charges to customers, applicants, or others who purchase, use, or directly benefit from the goods, services, or privileges provided, or are otherwise directly affected by the services. Revenues in this category include fees charged for specific services, such as water use or garbage collection; licenses and permits, such as businesses licenses, liquor licenses, and building permits; operating special assessments, such as for street cleaning or special street lighting; and any other amounts charged to service recipients. Fines and forfeitures are also included in this category because they result from direct charges to those who are otherwise directly affected by a program or service, even though specific grants and contributions (operating and capital) include revenues arising from mandatory and voluntary nonexchange transactions with other governments, organizations, or individuals that are restricted for use in a particular program. Some grants and contributions consist of capital assets or resources that are restricted for capital purposes to purchase, construct, or renovate capital assets associated with a specific program. These should be reported separately from grants and contributions that may be used either for operating expenses or for capital expenditures of the program at the discretion of the reporting government. These categories of program revenue are specifically attributable to a program and reduce the net expense of that program to the reporting government.

The Village segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Separate statements are presented for governmental and proprietary activities. These statements present each major fund as separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The Village has presented the following major governmental funds:

*General Fund* - The General Fund is the general operating fund of the Village and accounts for all revenues and expenditures of the Village not encompassed within other funds.

### ***Special Revenue Funds***

*Fire Fund* - To account for the operation and maintenance of the Village Fire Department. Financing is primarily from State grants. The fund was created by the authority of state grant provisions (NMSA 59A-53-1).

*Senior Citizens Fund* - To account for State revenues for senior citizens' activities. Financing is provided by State appropriation and the State of New Mexico Agency on Aging. The authority for the allocation and setup of the fund is 7-12-15, NMSA, 1978.

*Ambulance Fund* - To account for ambulance services and maintenance of equipment. Financing is provided from the State and authorized by the Emergency Medical Services Act, 24-10A, NMSA, 1978.

*Street Fund* - To account for the collection of a one-cent gasoline tax received under SP-HM-4648 and SP-HM-7641 for the purpose of improving Village streets. Financing is authorized by Village ordinance and 3-31-1 and 7-1-6-9 NMSA, 1978 Compilation.

### ***Enterprise Funds***

All Enterprise Funds are combined. The Enterprise Funds are composed of the following:

*Proprietary Funds* - To account for using the economic resources measurement focus and the accrual basis of accounting. The accounting objectives are determinations of net income, financial position and cash flow. All assets and liabilities are included on the Statement of Net Position. The Village has presented the following major proprietary funds:

*Water Fund* - To account for the provision of water service to the residents of the Village. Activities include administration, operations and maintenance of the water system and billing and collection activities. The funds also account for the accumulation of resources for, and the payment of, long-term debt principal and interest for water debt. All costs are financed through charges to utility customers with rates reviewed regularly and adjusted if necessary to ensure integrity of the funds.

*Solid Waste Fund* - To account for the disposal of solid waste for the residents of the Village.

Additionally, the Village reports the following non-major fund types:

*EMS Fund* - To account for State grants and charges for services for the operation and enhancement of local emergency medical services in order to reduce injury and loss of life. Authorized by the Emergency Medical Services Fund Act, Section 24-10A-1, NMSA, 1978.

### ***C. Measurement Focus, Basis of Accounting***

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government wide and proprietary financial statements are reported using the economic resources measurement focus. The government wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the Village gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Derived tax revenue, such as franchise and sales tax revenue, is recognized when the underlying exchange transaction occurs.

Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the Village's taxpayer or citizenry, as a whole; program revenues reduced the cost of the function to be financed from the Village's general revenues. Program revenues include charges for services or applicants who purchase, use or directly benefit from the goods or services provided by the given function.

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e. when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Village considers property taxes as available if they are collected within 30 days after year end. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due. The revenues susceptible to accrual are property taxes, franchise fees, licenses, charges for service, interest income and intergovernmental revenues. Sales taxes collected and held by the state at year end on behalf of the government are also recognized as revenue. All other governmental fund revenues are recognized when received.

**D. Assets, Liabilities and Net Position**

***Cash and Cash Equivalents*** - The Village's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. The Village is authorized under the provisions of Chapter 6, Article 10, paragraph 10, NMSA 1978, to deposit its money in banks, savings and loan associations and/or credit unions whose accounts are insured by an agency of the United States.

***Investments*** - All money not immediately necessary for the public uses of the Village may be invested in:

(a) bonds or negotiable securities of the United States, the state or any county, municipality or Village which has a taxable valuation of real property for the last preceding year of at least one million dollars (1,000,000) and has not defaulted in the payment of any interest or sinking fund obligation or failed to meet any bonds at maturity at any time within five years last preceding; or

(b) securities that are issued by the United States government or by its agencies or instrumentalities and that are either direct obligations of the United States or are backed by the full faith and credit of the United States government or agencies guaranteed by the United States government; or

(c) in contracts with banks, savings and loan associations or credit unions for the present purchase and resale at a specified time in the future of specific securities at specified prices at a price differential representing the interest income to be earned by the investor. The contract shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with the investment. The contract shall be fully secured by obligations of the United States having a market value of at least one hundred two percent of the contract. The collateral required for investment in the contracts provided for in this subsection shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with investment.

***Receivables and Payables*** - Receivables include property taxes, interfund loans that are expected to be paid back and amount due from state government agencies related to various grant agreements. Payables represent routine monthly bills for services rendered and products purchased and accrued salaries and benefits.

**Property Taxes** - The County collects the Village's share of property taxes assessed. Property taxes attach an enforceable lien on property as of January 1st. Tax notices are sent by the County treasurer to property owners by November 1st of each year to be paid in whole or in two installments by November 10th and April 10th of each year. The County collects such taxes and distributes them to the Village on a monthly basis. The Village accounts for its share of property taxes in the General Fund. Only those collections received are recorded as revenues for the budget presentation.

**Restricted Funds** - Restricted assets for the Village include utility customer deposits reflected in the business-type funds. These assets may only be expended for the specific purposes as noted, due to externally imposed provisions of the agreements with utility customers.

**Capital Assets** - Capital assets, which include property, buildings, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the fund financial statements for proprietary funds. Capital assets are recorded at historical costs and depreciated over their estimated useful lives (with no salvage value). Capital assets are defined by the Village as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Donated capital assets are recorded at their estimated fair market value on the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The construction period interest is not capitalized in the proprietary funds.

Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40 - 50
Building improvements	40
Public domain infrastructure	12 - 20
System infrastructure	20 - 30
Equipment	10 - 12
Vehicles	3 - 5
Computer equipment	5

**Use of Restricted Funds** - When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, then unrestricted resources as they are needed.

**Revenue** - The policy for defining the proprietary fund's operating revenues and expenses is how individual transactions would be categorized for purposes of preparing a statement of cash flows. Transactions for which cash flows are reported as capital and related financing activities, noncapital financing activities, or investing activities normally are not reported as components of operating income.

**Compensated Absences** - Village employees are entitled to certain compensated absences based on their employment classification and length of employment. With minor exceptions, the Village allows 40 hour week employees to accumulate unused sick leave. Accumulated unused sick leave, however, is not paid upon termination from employment or retirement, but will be paid only upon illness while in the employment of the Village. Accordingly, no provision for accumulated unused sick leave has been made in the accompanying financial statements.

Full-time, permanent employees are granted vacation benefits in varying amounts to specified maximums depending on tenure with the Village. Accumulated unused vacation is payable upon retirement or termination from employment. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

**Net Position** - The government-wide and business-type activities fund financial statements utilize a net position presentation. When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, and then unrestricted resources as needed.

**Net investment in capital assets** - This category reflects the portion of net position that are associated with capital assets less outstanding capital asset related debt.

**Unrestricted net position** - This category reflects net position of the Village, not restricted for any project or other purpose.

**Fund Balance** - In the fund financial statements, governmental fund balances are classified as follows:

**Nonspendable** - fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, for example, inventories and prepaid amounts. It also includes amounts to be held in perpetuity.

**Restricted** - Fund balance should be reported when constraints placed on the use of resources are either:

- a. Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or
- b. Imposed by law through constitutional provisions or enabling legislation.
- c. Enabling legislation, as the term is used in this Statement, authorizes the government to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that a government can be compelled by an external party-such as citizens, public interest groups, or the judiciary-to use resources created by enabling legislation only for the purposes specified by the legislation.

**Unassigned** - fund balance is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

The Village's policy is to apply restricted resources first, committed sources second, assigned resources third, and unassigned resources last when an expense is incurred for purposes for which all or any fund balance classification is available.

***Inter-Fund Transactions*** - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund from expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. All other inter-fund transactions, except quasi-external transactions and reimbursements are reported as transfers. All other inter-fund transfers are reported as operating transfers.

***Estimates*** - The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

***Implementation of New Accounting Standards*** - In February 2009, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions, which is effective for financial statements for periods beginning after June 15, 2010, and earlier application is encouraged. The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. The Village incorporated this statement for the current fiscal year and believes it had no significant effect on the financial statement for the year.

In December 2009, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 57 OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans, which is effective upon issuance for certain provisions of the statement and for periods beginning after June 15, 2011 for other provisions. The objective of this Statement is to address issues related to the use of the alternative measurement method and the frequency and timing of measurements by employers that participate in agent multiple-employer other postemployment benefit plans. The Village is analyzing the effect that this statement will have on its financial statement, and currently believes it will have no significant effect on the financial statement for the upcoming year.

In December 2009, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 58 Accounting and Financial Reporting for Chapter 9 Bankruptcies, which is effective for reporting periods beginning after June 15, 2009. The objective of this Statement is to provide accounting and financial reporting guidance for governments that have petitioned for protection from creditors by filing for bankruptcy under Chapter 9 of the United States Bankruptcy Code. It requires governments to remeasure liabilities that are adjusted in bankruptcy when the bankruptcy court confirms (that is, approves) a new payment plan. The Village incorporated this statement for the current fiscal year and believes it had no significant effect on the financial statement for the year.

In June 2010, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 59 Financial Instruments Omnibus, which is effective for financial statements for periods beginning after June 15, 2010. Earlier application is encouraged. The objective of this Statement is to update and improve existing standards regarding financial reporting and disclosure requirements of certain financial instruments and external investment pools for which significant issues have been identified in practice. This Statement provides for the following amendments: National Council on Governmental Accounting Statement 4, Accounting and Financial Reporting Principles for Claims and Judgments and Compensated Absences, is updated to be consistent with the amendments to GASB Statement No. 53, Accounting and Financial Reporting for Derivative Instruments, regarding certain financial guarantees. Statements No. 25, Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans, and No. 43, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, are amended to remove the fair value

exemption for unallocated insurance contracts. The effect of this amendment is that investments in unallocated insurance contracts should be reported as interest-earning investment contracts according to the provisions of paragraph 8 of Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools. Statement 31, is clarified to indicate that a 2a7-like pool, as described in Statement 31, is an external investment pool that operates in conformity with the Securities and Exchange Commission's (SEC) Rule 2a7 as promulgated under the Investment Company Act of 1940, as amended. Statement No. 40, Deposit and Investment Risk Disclosures, is amended to indicate that interest rate risk information should be disclosed only for debt investment pools—such as bond mutual funds and external bond investment pools—that do not meet the requirements to be reported as a 2a7-like pool. Statement 53 is amended to: – Clarify that the net settlement characteristic of Statement 53 that defines a derivative instrument is not met by a contract provision for a penalty payment for nonperformance – Provide that financial guarantee contracts included in the scope of Statement 53 are limited to financial guarantee contracts that are considered to be investment derivative instruments entered into primarily for the purpose of obtaining income or profit – Clarify that certain contracts based on specific volumes of sales or service revenues are excluded from the scope of Statement 53 – Provide that one of the “leveraged yield” criteria of Statement 53 is met if the initial rate of return on the companion instrument has the potential for at least a doubled yield. The Village incorporated this statement for the current fiscal year and believes it had no significant effect on the financial statement for the year.

In November 2010, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 60 Accounting and Financial Reporting for Service Concession Arrangements, which is effective for financial statements for periods beginning after December 15, 2011. The provisions of this Statement generally are required to be applied retroactively for all periods presented. The objective of this Statement is to improve financial reporting by addressing issues related to service concession arrangements (SCAs), which are a type of public-private or public-public partnership. As used in this Statement, an SCA is an arrangement between a transferor (a government) and an operator (governmental or nongovernmental entity) in which (1) the transferor conveys to an operator the right and related obligation to provide services through the use of infrastructure or another public asset (a “facility”) in exchange for significant consideration and (2) the operator collects and is compensated by fees from third parties. The Village is analyzing the effect that this statement will have on its financial statement, and currently believes it will have no significant effect on the financial statement for the upcoming year.

In November 2010, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 61 The Financial Reporting Entity: Omnibus—an amendment of GASB Statements No. 14 and No. 34, which is effective for financial statements for periods beginning after June 15, 2012. Earlier application is encouraged. The objective of this Statement is to improve financial reporting for a governmental financial reporting entity. The requirements of Statement No. 14, The Financial Reporting Entity, and the related financial reporting requirements of Statement No. 34, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments, were amended to better meet user needs and to address reporting entity issues that have arisen since the issuance of those Statements. The Village is analyzing the effect that this statement will have on its financial statement, and currently believes it will have no significant effect on the financial statement for the upcoming year.

In June 2011, the GASB issued Statement No. 63, Financial reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and net Position, which is effective for financial statements for periods beginning after December 15, 2011. Earlier application is encouraged. The objective of this statement is to provide financial reporting guidance for deferred outflows of resources and deferred inflows of resources. Concepts Statement No. 4, Elements of Financial Statements, introduced and defined those elements as a consumption of net position by the government that is applicable to a future reporting period, and an acquisition of net position by the

government that is applicable to a future reporting period, respectively. Previous financial reporting standards do not include guidance for reporting those financial statement elements, which are distinct from assets and liabilities. Concepts Statement 4 also identifies net position as the residual of all other elements presented in a statement of financial position. This Statement amends the net position reporting requirements in Statement No. 34, Basic Financial Statements—and Management’s Discussion and Analysis—for State and Local Governments, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net position. The Village is analyzing the effect that this statement will have on its financial statement, and currently believes it will have no significant effect on the financial statement for the upcoming year.

In June 2011, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 64 Derivative Instruments: Application of Hedge Accounting Termination Provisions—an amendment of GASB Statement No. 53, which is effective for financial statements for periods beginning after June 15, 2011. Earlier application is encouraged. The objective of this Statement is to clarify whether an effective hedging relationship continues after the replacement of a swap counterparty or a swap counterparty’s credit support provider. This Statement sets forth criteria that establish when the effective hedging relationship continues and hedge accounting should continue to be applied. The Village is analyzing the effect that this statement will have on its financial statement, and currently believes it will have no significant effect on the financial statement for the upcoming year.

In March 2012, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 65 Items Previously Reported as Assets and Liabilities, which is effective for financial statements for periods beginning after December 15, 2012. Earlier application is encouraged. The objective of this Statement is to improve financial reporting by clarifying the appropriate use of the financial statement elements deferred outflows of resources and deferred inflows of resources to ensure consistency in financial reporting. The Village is analyzing the effect that this statement will have on its financial statement, and currently believes it will have no significant effect on the financial statement for the upcoming year.

In March 2012, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 66 Technical Corrections-2012- an amendment of GASB Statements No. 10 and No. 62, which is effective for financial statements for periods beginning after December 15, 2012. Earlier application is encouraged. The objective of this Statement is to improve accounting and financial reporting for a governmental financial reporting entity by resolving conflicting guidance that resulted from the issuance of two pronouncements, Statements No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, and No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements. The Village is analyzing the effect that this statement will have on its financial statement, and currently believes it will have no significant effect on the financial statement for the upcoming year.



In June 2012, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 67 Financial Reporting for Pension Plans - an amendment of GASB Statement No. 25. Earlier application is encouraged. The objective of this Statement is to improve financial reporting by state and local governmental pension plans. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement replaces the requirements of Statements No. 25, Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans, and No. 50, Pension Disclosures, as they relate to pension plans that are administered through trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria. The requirements of Statements 25 and 50 remain applicable to pension plans that are not administered through trusts covered by the scope of this Statement and to defined contribution plans that provide postemployment benefits other than pensions. The Village is analyzing the effect that this statement will have on its financial statement, and currently believes it will have no significant effect on the financial statement for the upcoming year.

In June 2012, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 68 Accounting and Financial Reporting for Pensions- an amendment of GASB Statement No. 27. Earlier application is encouraged. The objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement replaces the requirements of Statement No. 27, Accounting for Pensions by State and Local Governmental Employers, as well as the requirements of Statement No. 50, Pension Disclosures, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria. The requirements of Statements 27 and 50 remain applicable for pensions that are not covered by the scope of this Statement. The Village is analyzing the effect that this statement will have on its financial statement, and currently believes it will have no significant effect on the financial statement for the upcoming year.

## **2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

### Budgetary Information

Annual budgets for the Village are prepared prior to June 1 and must be approved by the Council Members and the New Mexico Department of Finance and Administration. Once the budget has been formally approved, the Village Council Members and the Department of Finance and Administration must also approve any amendments. A separate budget is prepared for each fund. Line items within each budget may be over-expended; however, it is not legally permissible to over-expend any budget in total.

These budgets are prepared on the Non-GAAP cash basis, excluding encumbrances, and secure appropriation of funds for only one year. Carryover funds must be re-appropriated in the budget of the subsequent fiscal year.

The budgetary information presented in these financial statements has been amended in accordance with the above procedures.

Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds, and Proprietary Funds.

The Village is required to balance its budgets each year. Accordingly, amounts that are excess or deficient are presented as changes in cash designated for expenditures, not as an excess or deficiency of revenues over expenditures. The accompanying Statements of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAP Budgetary Basis) and Actual present comparisons of the legally adopted budget with actual data on a budgetary basis.

Since accounting principals applied for purposes of developing data on a budgetary basis differ significantly from those used to present financial statements in conformity with generally accepted accounting principals, a reconciliation of resultant basis, perspective, equity and timing differences in the excess (deficiency) of revenues and other sources of financial resources for the year-ended June 30, 2013 is presented.

#### Budgetary Control

1. Prior to June 1, the Village's Clerk-Treasurer submits the budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them. Public hearings are conducted in May and June to obtain taxpayers comments.
2. Prior to July 1, the budget is legally enacted through passage of an ordinance and then must be approved by Local Government Division of the State Department of Finance and Administration.
3. The Village Council is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the State Department of Finance and Administration.
4. Formal budgetary integration is employed as a management control device during the year for all funds.
5. The level of budget authority is at the fund level.

### **3. CASH AND DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS**

#### Cash

New Mexico State Statutes provide authoritative guidance regarding the deposit of cash and idle cash.

Deposits of funds may be made in interest or non-interest bearing checking accounts in one or more bank or savings and loan associations within the geographical boundaries of the Village. Deposits may be made to the extent that they are insured by an agency of the United States of America or by collateral deposited as security or by bond given by the financial institution. The rate of interest in no case shall the rate of interest be less than one hundred percent of the asked price on United States treasury bills of the same maturity on the day of deposit.

Idle cash may be invested in a wide variety of instruments, including money market accounts, certificates of deposit, the New Mexico State Treasurer's investment pool, or in securities which are issued by the state or by the United States government, or by their departments or agencies, and which are either direct obligations of the state or the United States, or are backed by the full faith and credit of those governments.

#### Cash Deposited with Financial Institutions

The Village maintains cash in one financial institution within Des Moines, New Mexico. The Village's deposits are carried at cost.

As of June 30, 2013, the amount of cash reported on the financial statements differs from the amount on deposit with the financial institution because of transactions in transit and outstanding checks. A summary of the reconciliation is as follows:

	<u>Amount Per Bank</u>	<u>Plus DIT</u>	<u>Outstanding Checks</u>	<u>Balance Per Books</u>
Farmers & Stockmen's Bank	\$ 502,725	\$ 65,870	\$ 2,774	\$ 565,821

Statement of Net Position:

Cash	\$ 181,988
Restricted cash	383,833
Investments	-
Total	<u>\$ 565,821</u>

Except for items in transit, the carrying value of deposits by the respective depositories equated to the carrying value by the Village.

All deposits are collateralized with eligible securities, as described by New Mexico State Statute, in amounts equal to at least 50% of the Village carrying value of the deposits (demand and certificates of deposit). Such collateral, as permitted by the state statutes is held in each respective depository bank's collateral pool at a Federal Reserve Bank, or member bank other than the depository bank, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds with the exception of deposit insurance provided by the Federal Deposit Insurance Corporation.

	<b>Farmers &amp; Stockmen's Bank</b>
Amount held in bank June 30, 2013	\$ 502,725
Less NMFA loan proceeds	383,833
Less FDIC Insurance	<u>250,000</u>
Uninsured Public Funds	(131,108)
50% Collateral Requirements (Section 6-10-17 NMSA-1978)	(65,554)
Pledged Securities	<u>125,000</u>
Over (Under) Collateralized	<u>\$ 190,554</u>

A detailed listing of the pledged collateral is contained in the supplemental financial information section of this report. According to the Federal Deposit Insurance Corporation, public unit deposits are owned by the public unit. Demand, time deposits, savings deposits and interest bearing money market accounts at a public unit in an institution in the same state will be insured up to \$250,000 in aggregate.

*Custodial Credit Risk - Deposits* - Custodial Credit Risk is the risk that in the event of bank failure, the Village's deposits may not be returned to it. The Village does not have a deposit policy for custodial credit risk. As of June 30, 2013, none of the Village's bank balance of \$502,725 was exposed to custodial credit risk.

**4. ACCOUNTS AND TAXES RECEIVABLES**

Receivables as of June 30, 2013, were as follows:

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>
Taxes:		
Property taxes	\$ 282	\$ -
Gasoline taxes	716	-
Gross receipts taxes	18,741	1,422
Motor vehicle taxes	79	-
Other receivables:		
Grants receivable	3,518	-
Services	<u>-</u>	<u>10,702</u>
	<u>\$ 23,336</u>	<u>\$ 12,124</u>

Taxes receivable for the governmental funds consists primarily of taxes collected by the collection agency in the current year but not remitted to the Village until after year-end. All governmental fund receivables are considered collectible.

**5. CAPITAL ASSETS**

*Changes in Capital Assets* - Capital asset activity for the Village's primary government for the year ended June 30, 2013, was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Government activities:</b>				
Capital assets not being depreciated:				
Land	\$ 431	\$ -	\$ -	\$ 431
Total capital assets not being depreciated	<u>431</u>	<u>-</u>	<u>-</u>	<u>431</u>
Capital Assets, being depreciated				
Buildings and improvements	420,504	-	-	420,504
Infrastructure	1,333,315	-	-	1,333,315
Equipment	<u>1,195,379</u>	<u>-</u>	<u>-</u>	<u>1,195,379</u>
Total capital assets, being depreciated	<u>2,949,198</u>	<u>-</u>	<u>-</u>	<u>2,949,198</u>
Total capital assets	<u>2,949,629</u>	<u>-</u>	<u>-</u>	<u>2,949,629</u>
Less accumulated depreciation for:				
Buildings and improvements	139,943	10,088	-	150,031
Infrastructure	796,213	66,155	-	862,368
Equipment	<u>604,897</u>	<u>80,495</u>	<u>-</u>	<u>685,392</u>
Total accumulated depreciation	<u>1,541,053</u>	<u>156,738</u>	<u>-</u>	<u>1,697,791</u>
Total other capital assets, net	<u>\$ 1,408,576</u>	<u>\$ (156,738)</u>	<u>\$ -</u>	<u>\$ 1,251,838</u>

Depreciation expense was charged to governmental activities as follows:

General	\$ 35,488
Public Safety	34,300
Culture and Recreation	22,281
Public Works	<u>64,669</u>
 Total depreciation expense	 <u>\$ 156,738</u>

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Business-type activities:</b>				
Capital assets not being depreciated:				
Land - Water	\$ 2,427	\$ -	\$ -	\$ 2,427
Land - Solid Waste	<u>8,000</u>	<u>-</u>	<u>-</u>	<u>8,000</u>
Total capital assets not depreciated	<u>10,427</u>	<u>-</u>	<u>-</u>	<u>10,427</u>
Other Capital Assets				
Building - Water	20,000	-	-	20,000
Equipment	46,324	-	-	46,324
Infrastructure	<u>705,186</u>	<u>-</u>	<u>-</u>	<u>705,186</u>
Total capital assets at historical cost	<u>771,510</u>	<u>-</u>	<u>-</u>	<u>771,510</u>
Total capital assets	<u>781,937</u>	<u>-</u>	<u>-</u>	<u>781,937</u>
Less accumulated depreciation				
Buildings - Water	11,417	500	-	11,917
Equipment	45,900	368	-	46,268
Infrastructure	<u>430,390</u>	<u>18,403</u>	<u>-</u>	<u>448,793</u>
Total capital assets depreciated, net	<u>487,707</u>	<u>19,271</u>	<u>-</u>	<u>506,978</u>
Business-type capital assets, net	<u>\$ 294,230</u>	<u>\$ (19,271)</u>	<u>\$ -</u>	<u>\$ 274,959</u>

Depreciation expense for business-type activities for the year ended June 30, 2013 was \$19,271.

**6. COMPENSATED ABSENCES**

A summary of activity of compensated absences is as follows:

	<u>Balance</u> <u>6/30/12</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>06/30/13</u>	<u>Amount</u> <u>Due Within</u> <u>One Year</u>
Notes payable	\$ -	\$ 386,719	\$ -	\$ 386,719	\$ 15,462
Compensated absences	<u>10,093</u>	<u>1,995</u>	<u>(1,164)</u>	<u>13,252</u>	<u>13,252</u>
<b>Total</b>	<u>\$ 10,093</u>	<u>\$ 388,714</u>	<u>\$ (1,164)</u>	<u>\$ 399,971</u>	<u>\$ 28,714</u>

The Village obtained a new loan during 2013 in the amount of \$386,719, from the New Mexico Finance Authority. The loan requires variable annual payments from \$25,071 to \$25,483 including variable interest from .3% to 3.36% and matures May 2033. Loan debt service requirements to maturity are as follows:

<u>Years ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 15,462	\$ 9,609	\$ 25,071
2015	16,662	8,474	25,136
2016	16,751	8,403	25,154
2017	16,863	8,307	25,170
2018	17,010	8,177	25,187
2019-2024	107,653	43,834	151,487
2025-2030	124,741	27,430	152,171
2031-2033	<u>71,577</u>	<u>4,802</u>	<u>76,379</u>
	<u>\$ 386,719</u>	<u>\$ 119,036</u>	<u>\$ 505,755</u>

**7. PROPERTY TAXES**

Union County collects the Village's share of property taxes assessed. Property taxes attach an enforceable lien on property as of January 1st. Tax notices are sent by the County treasurer to property owners by November 1st of each year to be paid in whole or in two installments by November 10th and April 10th of each year. The County collects such taxes and distributes them to the Village on a monthly basis. The Village accounts for its share of property taxes in the General Fund. Only those collections received are recorded as revenues for the budget presentation.

**8. PENSION PLAN PUBLIC EMPLOYEES RETIREMENT ASSOCIATION**

Plan Description - Certain Village of Des Moines' full-time employees participate in a public employee retirement system authorized under the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). The Public Employees Retirement Association (PERA) is the administrator of the plan, which is a cost-sharing multiple employer defined benefit retirement plan. The plan provides for retirement benefits, disability benefits, survivor benefits and cost-of-living adjustments to plan members and beneficiaries. PERA issues a separate, publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to PERA, P.O. Box 2123, Santa Fe, NM 87504-2123. The report is also available on PERA's website at <http://www.pera.state.nm.us>.

Funding Policy - Plan members are required to contribute 7% of their gross salary. The Village of Des Moines is required to contribute 7% of the gross covered salary. The contribution requirements of plan members and the Village of Des Moines are established in State statute under Chapter 10, Article 11, NMSA 1978. The requirements may be amended by acts of the legislature. The Village of Des Moines' contributions to PERA for the fiscal years ending June 30, 2013, 2012 and 2011 were \$4,433, \$5,461, and \$4,858, respectively, which equal the amount of the required contributions for each fiscal year.

## **9. POST-EMPLOYMENT BENEFITS - STATE RETIREE HEALTH CARE PLAN**

Plan Description - Village of Des Moines contributes to the New Mexico Retiree Health Care Fund, a cost-sharing multiple-employer defined benefit post employment healthcare plan administered by the New Mexico Retiree Health Care Authority (RHCA). The RHCA provides health care insurance and prescription drug benefits to retired employees of participating New Mexico government agencies, their spouses, dependents, and surviving spouses and dependents. The RHCA Board was established by the Retiree Health Care Act (Chapter 10, Article 7C, NMSA 1978). The Board is responsible for establishing and amending benefit provisions of the healthcare plan and is also authorized to designate optional and/or voluntary benefits like dental, vision, supplemental life insurance, and long-term care policies.

Eligible retirees are: 1) retirees who make contributions to the fund for at least five years prior to retirement and whose eligible employer during that period of time made contributions as a participant in the RHCA plan on the person's behalf unless that person retires before the employer's RHCA effective date, in which event the time period required for employee and employer contributions shall become the period of time between the employer's effective date and the date of retirement; 2) retirees defined by the Act who retired prior to July 1, 1990; 3) former legislators who served at least two years; and 4) former governing authority members who served at least four years.

The RHCA issues a publicly available stand-alone financial report that includes financial statements and required supplementary information for the post employment healthcare plan. That report and further information can be obtained by writing to the Retiree Health Care Authority at 4308 Carlisle NE, Suite 104, Albuquerque, NM 87107.

Funding Policy - The Retiree Health Care Act (Section 10-7C-13 NMSA 1978) authorizes the RHCA Board to establish the monthly premium contributions that retirees are required to pay for healthcare benefits. Each participating retiree pays a monthly premium according to a service based subsidy rate schedule for the medical plus basic life plan plus an additional participation fee of five dollars if the eligible participant retired prior to the employer's RHCA effective date or is a former legislator or former governing authority member. Former legislators and governing authority members are required to pay 100% of the insurance premium to cover their claims and the administrative expenses of the plan. The monthly premium rate schedule can be obtained from the RHCA or viewed on their website at [www.nmrhca.state.nm.us](http://www.nmrhca.state.nm.us).

The employer, employee and retiree contributions are required to be remitted to the RHCA on a monthly basis. The statutory requirements for the employer and employee contributions can be changed by the New Mexico State Legislature. Employers that choose to become participating employers after January 1, 1998, are required to make contributions to the RHCA fund in the amount determined to be appropriate by the board.

The Retiree Health Care Act (Section 10-7C-15 NMSA 1978) is the statutory authority that establishes the required contributions of participating employers and their employees. For employees that were members of an enhanced retirement plan (state police and adult correctional officer member coverage plan 1; municipal police member coverage plans 3, 4 or 5; municipal fire

member coverage plan 3, 4 or 5; municipal detention officer member coverage plan 1; and members pursuant to the Judicial Retirement Act) during the fiscal year ended June 30, 2013, the statute required each participating employer to contribute 2.5% of each participating employee's annual salary; and each participating employee was required to contribute 1.25% of their salary. For employees that were not members of an enhanced retirement plan during the fiscal year ended June 30, 2013, the statute required each participating employer to contribute 2.0% of each participating employee's annual salary; each participating employee was required to contribute 1.0% of their salary. In addition, pursuant to Section 10-7C-15(G) NMSA 1978, at the first session of the Legislature following July 1, 2013, the legislature shall review and adjust the distributions pursuant to Section 7-1-6.1 NMSA 1978 and the employer and employee contributions to the authority in order to ensure the actuarial soundness of the benefits provided under the Retiree Health Care Act.

The Village of Des Moines' contributions to the RHCA for the years ended June 30, 2013, 2012 and 2011 were \$2,472, \$2,146, and \$1,757, respectively, which equal the required contributions for each year.

## 10. RISK MANAGEMENT

The Village is exposed to various risks of loss related to torts, theft of or damage to and destruction of assets, errors and omissions, injuries to employees, and natural disasters.

To manage these risks the Village participates as a member of the New Mexico Self Insurer's Fund, a pooled joint powers Insurance Authority. The Authority is administered by the New Mexico Municipal League, a nonprofit, comprised of 103 public entities. The Authority is organized under joint powers agreements as provided by Section 11-1-1 et. Seq, NMSA, 1978. The purpose of the Authority is to arrange and administer programs for pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group-purchased insurance for property and other coverage. Each member government participates in the election of Board of Directors, who appoints the Insurance Board of Trustees. Insurance premiums paid to the Authority for fiscal year 2013 amounted to \$43,540.

Tort claims are generally limited by the Tort Claims Act, Section 41-4-1 et. Seq, NMSA, 1978. The Village retains some risk for coverage which may be less than the tort claims limitation. Certain claims relating to certain public construction, operation of motor vehicles, building maintenance and certain health care activities are exempt from the Act.

**General liability Insurance:** The policy provides an annual aggregate coverage of \$4,000,000 with \$400,000 per person for bodily injury and \$750,000 per occurrence. Property damage coverage is for \$100,000 per occurrence.

**Workers' Compensation Insurance:** The policy limits provides coverage of \$1,050,000 per occurrence and \$1,050,000 annual aggregate coverage.

**Property Insurance:** Property insurance insures Village buildings for an aggregate of \$1,396,033, including contents, with separate electronic data processing equipment of \$15,107. Deductibles are \$250 per occurrence. Automobile comprehensive is included with a deductible of \$250.

**Fidelity Bond:** Blanket fidelity bond coverage in the amount of \$500,000 with deductible of \$10,000 is provided.

The New Mexico Self Insurer's Fund assesses a premium to the Village to cover expenses of the fund which includes claims, reinsurance expenses, administration and other costs.



Risk management activities are reported primarily in the General Fund. Other funds may reimburse the General Fund for certain coverage. The Village has not significantly reduced Insurance coverage from the prior year. Settlements have not exceeded Insurance coverage for the past three years. Management is not aware of any outstanding claims.

**11. INTERFUND TRANSFERS**

Interfund transfers during the year ended June 30, 2013 consisted the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 26,014	\$ -
Street Fund	-	24,706
Water Fund	-	565
Solid Waste Fund	-	743
	<u>\$ 26,014</u>	<u>\$ 26,014</u>

**12. EXCESS EXPENDITURES OVER APPROPRIATIONS**

New Mexico State Statutes restricts all officials and governing authorities from approving claims in excess of the approved budget. The Village exceeded its authorized budget by \$120,322 as follows:

<u>Fund</u>	<u>Budget Expenses</u>	<u>Actual Expenses</u>	<u>Difference</u>
General Fund	\$ 170,000	\$ 247,144	\$ 77,144
Fire Fund	55,000	121,156	66,156
Senior Citizens Fund	49,000	60,117	11,117
Ambulance Fund	8,450	28,201	19,751
Totals	<u>\$ 368,950</u>	<u>\$ 489,711</u>	<u>\$ 120,322</u>

**13. RECLASSIFICATIONS**

Certain amounts in fiscal year 2013 have been reclassified in the financial statements for presentation purposes. The enterprise funds were all combined in to one proprietary fund and the streets and recreation funds merged into the general fund.

**SUPPLEMENTAL INFORMATION**

**NON-MAJOR GOVERNMENTAL FUNDS**

**SPECIAL REVENUE FUNDS**

**EMS Fund** - To account for State grants and charges for services for the operation and enhancement of local emergency medical services in order to reduce injury and loss of life. Authorized by the Emergency Medical Services Fund Act, Section 24-10A-1, NMSA, 1978.

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**COMBINING BALANCE SHEET  
NON-MAJOR GOVERNMENTAL FUNDS  
SPECIAL REVENUE FUNDS  
JUNE 30, 2013**

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	<u>EMS Fund</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ <u>60</u>
Total assets	\$ <u>60</u>
<b>LIABILITIES AND FUND BALANCE</b>	
Fund balance:	
Restricted, reported in:	
Special revenue funds	<u>60</u>
Total fund balance	<u>60</u>
Total liabilities and fund balance	\$ <u>60</u>

See independent auditors' report and accompanying notes to financial statements.

STATE OF NEW MEXICO  
VILLAGE OF DES MOINES

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - NON-MAJOR GOVERNMENTAL FUNDS  
SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

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	<u>EMS Funds</u>
REVENUES	
Intergovernmental income	<u>8,057</u>
Total revenues	8,057
EXPENDITURES	
Current:	
Public safety	<u>8,011</u>
Total expenditures	<u>8,011</u>
Net change in fund balance	46
Fund balance, beginning of year	<u>14</u>
Fund balance, end of year	<u>\$ 60</u>

See independent auditors' report and accompanying notes to financial statements.

STATE OF NEW MEXICO  
VILLAGE OF DES MOINES

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -  
BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL  
NON-MAJOR SPECIAL REVENUE FUND - EMS FUND  
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Final Budget	Actual on Budgetary Basis	Variance with Final Budget Positive (Negative)
REVENUES:				
Intergovernmental income	\$ 8,045	\$ 8,045	\$ 8,057	\$ 12
Total revenues	8,045	8,045	8,057	12
EXPENDITURES:				
Current				
Public safety	8,450	8,450	8,011	439
Total expenditures	8,450	8,450	8,011	439
Excess of revenues over expenditures	(405)	(405)	46	451
Net changes in fund balance	(405)	(405)	46	451
Fund balance - beginning of the year	14	14	14	14
Fund balance - end of the year	\$ (391)	\$ (391)	\$ 60	\$ 465
Reconciliation of budgetary basis to GAAP basis:				
Net change in fund balance budgetary basis			\$ 46	
Net change in fund balance GAAP basis			\$ 46	

See independent auditors' report and accompanying notes to financial statements.

**PROPRIETARY FUNDS**



**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION -  
BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL  
PROPRIETARY FUNDS - JOINT UTILITIES  
FOR THE YEAR ENDED JUNE 30, 2013**

	Original Budget	Final Budget	Actual on Budgetary Basis	Variance with Final Budget Positive (Negative)
<b>REVENUES:</b>				
Charges for services	\$ 56,250	\$ 56,250	\$ 2,683	\$ (53,567)
Taxes	32,300	34,200	9,634	(24,566)
Interest income	-	-	21	21
Miscellaneous income	-	-	447	447
<b>Total revenues</b>	<b>88,550</b>	<b>90,450</b>	<b>12,785</b>	<b>(77,665)</b>
<b>EXPENDITURES:</b>				
Personnel services	-	-	13,932	(13,932)
General government	86,500	86,500	19,161	67,339
<b>Total expenditures</b>	<b>86,500</b>	<b>86,500</b>	<b>33,093</b>	<b>53,407</b>
Excess (deficiency) of revenues over expenditures	2,050	3,950	(20,308)	(24,258)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	2,280	2,280	-	(2,280)
Transfers out	-	-	(1,308)	(1,308)
<b>Total other financing sources (uses)</b>	<b>2,280</b>	<b>2,280</b>	<b>(1,308)</b>	<b>(3,588)</b>
Net changes in fund balance	4,330	6,230	(21,616)	(27,846)
Fund balance - beginning of the year	305,823	305,823	305,823	319,772
Fund balance - end of the year	<u>\$ 310,153</u>	<u>\$ 312,053</u>	<u>\$ 284,207</u>	<u>\$ 291,926</u>
<b>Reconciliation of budgetary basis to GAAP basis:</b>				
Net change in fund balance budgetary basis			\$ (21,616)	
Net revenue accruals			9,632	
Net expenditure accruals			(10,782)	
Depreciation expense			<u>(19,271)</u>	
Net change in fund balance GAAP basis			<u>\$ (42,037)</u>	

See independent auditors' report and accompanying notes to financial statements.

STATE OF NEW MEXICO  
VILLAGE OF DES MOINES

SCHEDULE OF DEPOSITORIES  
JUNE 30, 2013

	Type	Amount Per Bank	Plus DIT	Outstanding Checks	Balance Per Books
Farmers and Stockmen's Bank					
General Fund	CK	\$ 6,134	\$ 65,870	\$ -	\$ 72,004
Fire Fund	CK	79,226	-	2,272	76,954
Senior Citizens Fund	CK	2,314	-	306	2,008
Ambulance Fund	CK	15,404	-	143	15,261
EMS Fund	CK	98	-	38	60
Water Fund	CK	7,152	-	15	7,137
Fire Fund Savings	SV	8,564	-	-	8,564
Fire Fund	NMFA	383,833	-	-	383,833
Total		<u>\$ 502,725</u>	<u>\$ 65,870</u>	<u>\$ 2,774</u>	<u>\$ 565,821</u>

Type:

CK= Checking

SV= Savings

CD= Certificate of Deposit

	Farmers & Stockmen's Bank
Amount held in bank June 30, 2013	\$ 502,725
Less NMFA loan proceeds	383,833
Less FDIC Insurance	<u>250,000</u>
Uninsured Public Funds	(131,108)
50% Collateral Requirements (Section 6-10-17 NMSA-1978)	(65,554)
Pledged Securities	<u>125,000</u>
Over (Under) Collateralized	<u>\$ 190,554</u>

See independent auditors' report and accompanying notes to financial statements.

STATE OF NEW MEXICO  
VILLAGE OF DES MOINES

**SCHEDULE OF COLLATERAL PLEDGED BY DEPOSITORY FOR PUBLIC FUNDS  
AS OF JUNE 30, 2013**

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<u>Description of Pledged Collateral</u>	<u>Amount</u>	<u>Name and Location of Safekeeper</u>
FHLB GRT, CUSIP#264430KB4, Maturing 9/1/2018	\$ 95,000	Federal Home Loan Bank of Dallas
FHLB GRT, CUSIP#264430KK4, Maturing 9/1/2018	<u>30,000</u>	Federal Home Loan Bank of Dallas
Total pledged securities	<u>\$ 125,000</u>	

See independent auditors' report and accompanying notes to financial statements.

**COMPLIANCE SECTION**



WHITE+  
SAMANIEGO+  
CAMPBELL, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Hector H. Balderas, State Auditor  
and the Mayor and Village Council of the  
Village of Des Moines

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Village of Des Moines, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Village of Des Moines' basic financial statements, and have issued our report thereon dated December 1, 2013.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Village of Des Moines' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Village of Des Moines' internal control. Accordingly, we do not express an opinion on the effectiveness of Village of Des Moines' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and responses as items 05-02, 05-04, and 12-01 to be significant deficiencies.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Village of Des Moines' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as item 05-06.

### **Village of Des Moines' Response to Findings**

Village of Des Moines' responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. Village of Des Moines' responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*White + Samaniego + Campbell, LLP*

El Paso, Texas  
December 1, 2013

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE YEAR ENDED JUNE 30, 2013**

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**PRIOR YEAR FINDINGS:**

05-02	Segregation of Duties	Repeated
05-04	Policies	Repeated
05-06	Budgetary Control	Repeated
05-08	Late Filed Audit Report	Resolved
12-01	Per Diem	Repeated

**VILLAGE OF DES MOINES  
SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE YEAR ENDED JUNE 30, 2013**

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**Segregation of Duties (05-02) - Significant Deficiency**

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<b>CONDITION</b>	During a significant portion of the year, the Village Clerk was the only administrative employee. The Clerk records transactions, collects revenues, prepares bank reconciliations, bills and posts utility receivables, deposits funds, and prepares payables for payment.
<b>CRITERIA</b>	Effective systems of internal control require that no one person be completely responsible for a transaction.
<b>CAUSE</b>	There are no segregation of duties among the Village's personnel.
<b>EFFECT</b>	The Village is at risk for both the possible misstatement of the financial statements and misappropriation of assets.
<b>RECOMMENDATION</b>	We recommend the Village provide adequate appropriations for personnel to staff the administrative functions of the Village and that every effort be made to fill these positions. We further recommend that management structure operating procedures such that no one person has complete responsibility for any transaction.
<b>RESPONSE</b>	Management is in the process of implementing procedures to correct this finding.

**Policies (05-04) - Significant Deficiency**

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<b>CONDITION</b>	The Village has not promulgated policies or written operating procedures to provide guidance to management and, particularly, to strengthen internal controls and processes.
<b>CRITERIA</b>	Policies and written procedures provide uniformity and structure to processes to strengthen internal controls which protect the assets of the Village, avoid misstatement of the financial statements and provide some level of assurance the Village is in compliance with regulatory directives and state law. Examples of policies to consider are: procurement, cash disbursements, and deposit of Village funds, bank reconciliations, conflict of interest, travel and disposition of obsolete property.
<b>CAUSE</b>	Due to the size of the government, written policies and procedures have not been a priority.
<b>EFFECT</b>	The internal control structure of the government is at risk, in part, due to a lack of written policies and procedures.
<b>RECOMMENDATION</b>	We recommend that written polices be developed by the Village to address the major weaknesses in internal control and the major processes during the current year.
<b>RESPONSE</b>	Management is in the process of implementing procedures to correct this finding.



**Budgetary Control (05-06) - Other**

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**CONDITION**                    The actual expenditures incurred in several funds were greater than the budgeted expenditures. The Village did not submit a corrected budget.

<u>Fund</u>	<u>Budget Expenses</u>	<u>Actual Expenses</u>	<u>Difference</u>
General Fund	\$ 170,000	\$ 247,144	\$ 77,144
Fire Fund	\$ 55,000	\$ 121,156	\$ 66,156
Senior Citizens Fund	49,000	60,117	11,117
Ambulance Fund	<u>8,450</u>	<u>28,201</u>	<u>19,751</u>
Totals	<u>\$ 282,450</u>	<u>\$ 456,618</u>	<u>\$ 174,168</u>

**CRITERIA**                    The local government is required to make corrections, revisions and amendments to the proposed budgets to meet the requirements of the law. (NMSA 1978 Section 6- 6-2-0).

**CAUSE**                        Village personnel have not had training in the use of controls and reconciliations to ensure accuracy in budgetary control processes.

**EFFECT**                      The Village is at risk of unknowingly exceeding the approved budget.

**RECOMMENDATION**        We recommend that the Village provide accounting personnel with training in the use of controls and reconciliations to accurately monitor the approved budget.

**RESPONSE**                    Management is in the process of implementing procedures to correct this finding.

**Per diem (12-01) - Significant Deficiency**

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**CONDITION**                    The Village paid per diem travel advances of 100 percent. The amount paid in excess of the allowable 80% of per diem is \$238.

**CRITERIA**                    Per 2.42.2.10 NMAC, Regulations governing the per diem and mileage act, travel advances may be requested up to 80 percent of per diem rates.

**CAUSE**                        Village personnel was not aware that the rule regarding per diem travel advances allows only up to 80 percent advancement.

**EFFECT**                      Violation of the 2.42.2.10 NMAC.

**RECOMMENDATION**        We recommend that the Village follow state rules when providing travel advances to employees.

**RESPONSE**                    Management is in the process of implementing procedures to correct this finding.

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**FINANCIAL STATEMENT PREPARATION  
FOR THE YEAR ENDED JUNE 30, 2013**

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The financial statements of the Village of Des Moines as of, and for the year ended, June 30, 2013 were prepared by White + Samaniego + Campbell, LLP, with the aid of responsible Village personnel. Official responsible personnel agree that the presentations are made with their knowledge and agreement.

**STATE OF NEW MEXICO  
VILLAGE OF DES MOINES**

**EXIT CONFERENCE  
FOR THE YEAR ENDED JUNE 30, 2013**

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An exit conference was conducted October 3, 2013 in a closed meeting of the Village of Des Moines pursuant to Section 12-6-5 NMSA, 1978 with the following individuals in attendance:

Village of Des Moines

Sandra Fernandez  
Stephanie King

Village Councilor  
Village Clerk/Treasurer

White + Samaniego + Campbell, LLP

Jesse Jezbera

Staff, Audit Department