STATE OF NEW MEXICO VILLAGE OF CORRALES AUDIT REPORT JUNE 30, 2008

# STATE OF NEW MEXICO VILLAGE OF CORRALES JUNE 30, 2008

# TABLE OF CONTENTS

	Page
TAMERODI CECONA CECONONI	<u>Number</u>
INTRODUCTORY SECTION Official Poster	1
Official Roster	1
FINANCIAL STATEMENTS SECTION	
Independent Auditors' Report	2-3
Basic Financial Statements:	
Government-wide Financial Statements	
Statement of Net Assets	4
Statement of Activities	5-6
Fund Financial Statements	
Balance Sheet-Governmental Funds	7
Statement of Revenues, Expenditures and Changes in Fund Balances-	
Governmental Funds	8
Reconciliation of the Statement of Revenues, Expenditures and Changes	
in Fund Balances-Governmental Funds to the Statement of Activities	9
Statement of Revenues, Expenditures, and Changes in Fund Balances, Budget (Non-GAAP Basis) and Actual on Budgetary Basis General Fund	10
Statement of Fiduciary Assets and Liabilities	11
Notes to the Financial Statements	12-28
SUPPLEMENTARY INFORMATION	
Nonmajor Governmental Funds	29-31
Combining and Individual Fund Financial Statements:  Combining Balance Sheet-Nonmajor Governmental Funds	32-38
Combining Statement of Revenues, Expenditures and Changes in	
Fund Balances-Nonmajor Governmental Funds	39-45
Schedule of Revenues and Expenditures- Budget (Non-GAAP Basis) and Actual on Budgetary Basis:  Corrections Fund	46
Fire EMS Fund	47

Fire Fund	48
PW-FEMA Fund	49
Law Enforcement Protection Fund	50
Traffic Safety Fund	51
Library Fund	52
Lodgers Tax Fund	53
Economic Development Fund	54
Landmark Trees Fund	55
Safe Routes to School Fund	56
Police Special Fund	
Bosque Fund	58
Casa San Ysidro Fund	
Fire Sub-Station Fund	
Public Safety Communication Equipment Fund	61
Farmland Preservation Fund	62
Road Co-op Fund	
Angel Hill Fund	64
HWY 528 Access A Fund	65
Skate Park Fund	66
Loma Larga Fund	67
Far North West Sector Fund	68
General Obligations Bond Fund	69
NMFA 41 <sup>st</sup> Supplemental Fire Program Fund	
NMFA 1996B	71
OTHER SUPPLEMENTARY INFORMATION	
Schedule of Changes in Assets and Liabilities – Agency Funds	72
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in	72.5
Accordance with Government Auditing Standards	73-7
Schedule of Findings and Responses	
Exit Conference	78

**INTRODUCTORY SECTION** 

### STATE OF NEW MEXICO VILLAGE OF CORRALES JUNE 30, 2008

# **OFFICAL ROSTER**

### **Mayor and Councilmen**

<u>Name</u> <u>Title</u>

Phillip Gasteyer Mayor

John P. Alsobrook II Councilor

Sayre Gerhart Councilor

Patricia S. Clauser Councilor

James F. Fahey, Jr. Councilor

Gerard A. Gaglian Councilor

Bonnie L. Gonzales Councilor

# **Administrative Officials**

Nora Scherzinger Village Administrator

FINANCIAL STATEMENTS SECTION



### INDEPENDENT AUDITORS' REPORT

Phillip Gasteyer, Mayor
Village Council
Village of Corrales
Corrales, New Mexico
and
Hector H. Balderas
New Mexico State Auditor
Santa Fe, New Mexico

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Village of Corrales, New Mexico as of and for the year ended June 30, 2008, which collectively comprise the Village's basic financial statements as listed in the table of contents. We have also audited the financial statements of each of the Village's nonmajor governmental funds presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2008, as listed in the table of contents. These financial statements are the responsibility of the Village of Corrales, New Mexico's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Village of Corrales, New Mexico as of June 30, 2008, and the respective changes in financial position thereof and the respective budgetary comparisons for the General Fund, the Loma Larga Fund, and Far North West Sector Fund, for the year then ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects,

the respective financial position of each nonmajor governmental fund, of the Village of Corrales, New Mexico as of June 30, 2008, and the respective changes in financial position, thereof and the respective budgetary comparisons for the major capital project funds, and all nonmajor funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated November 12, 2008 on our consideration of the Village of Corrales, New Mexico's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The Village of Corrales has not presented the Management's Discussion and Analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not a required part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the basic financial statements and the combining and individual fund financial statements. The additional schedules listed as other supplemental information in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Pattello, Brown & Hill LLP

Pattillo, Brown & Hill, L.L.P. Albuquerque, New Mexico

November 12, 2008

# STATE OF NEW MEXICO VILLAGE OF CORRALES STATEMENT OF NET ASSETS JUNE 30, 2008

	Governmental Activities
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 3,531,190
Receivables (net of allowance for uncollectibles)	1,020,942
Total current assets	4,552,132
Other assets:	
Restricted cash	115,464
Noncurrent assets	
Other assets-bond issue costs	57,202
Capital assets not being depreciated	
Land	3,892,074
Water Rights	230,621
Construction in progress	81,878
Capital assets being depreciated, net	8,988,222
Total noncurrent assets	13,249,997
Total assets	17,917,593
LIABILITIES	
Current liabilities:	
Accounts payable	674,854
Accrued payroll liabilities	49,282
Accrued interest payable	18,528
Current portion of long term debt	100,000
Total current liabilities	842,664
Noncurrent liabilities:	
Compensated absences	60,542
Bonds and notes less current portion	2,170,000
Total noncurrent liabilities	2,230,542
Total liabilities	3,073,206
NET ASSETS	
Invested in capital assets, net of related debt	10,922,795
Restricted for:	
Capital projects	782,446
Debt service	408,026
Unrestricted	2,731,120
Total net assets	\$ 14,844,387

# STATE OF NEW MEXICO VILLAGE OF CORRALES STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2008

			Program Revenues								
Functions/Programs	I	Expenses	Charg	es for Services	-	rating Grants		pital Grants			
Primary Government											
Governmental Activities General Government	\$	1,891,988	\$	234,437	\$	_	\$	166,500			
Public Safety		2,578,934		229,973		879,576		-			
Culture and Recreation		446,087		69,877		-		285,711			
Public Works		628,301		2,240		-		1,399,550			
Debt Service		79,416				-		-			
Total Governmental Activities	\$	5,624,726	\$	536,527	\$	879,576	\$	1,851,761			

### General revenues:

Taxes:

Property taxes, levied for general purposes

Gross receipt taxes and fees

Franchise taxes

State shared taxes and fees

Other taxes

Investment earnings

Miscellaneous

Total general revenues

Change in net assets

Net assets, beginning

Net assets, ending

### Net (Expense) Revenue and Changes in Net Assets

# Primary Government

# Governmental Activities

\$ (1,491,051)
(1,469,385)
(90,499)
773,489
 (79,416)
\$ (2,356,862)

1,045,546
1,062,215
250,013
964,181
48,794
117,356
 86,176
3,574,281
 1,217,419
 13,626,968
\$ 14,844,387

# STATE OF NEW MEXICO VILLAGE OF CORRALES BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2008

	G	eneral			Far	North West	Gov	Nonmajor vernmental	G	Total overnmental
		Fund		Loma Larga		Sector		Funds		Funds
ASSETS								<del></del> .		
Cash	\$ 1.5	56,018	\$	_	\$	594,476	\$	1,380,696	\$	3,531,190
Accounts receivable (net of		65,763	4	804,572	Ψ	-	Ψ	50,607	4	1,020,942
allowance for uncollectibles)	_	ov,. ov		33.,2.2				20,001		1,00,5 1
Due from other funds	3	62,246				268,976		-		631,222
Cash-restricted		-		_		115,464		-		115,464
Total assets	\$ 2,0	84,027		804,572	\$	978,916	\$	1,431,303	\$	5,298,818
LIABILITEIS AND FUND BALANC	CES									
Liabilities:										
Accounts Payable	\$	97,567	\$	531,118	\$	_	\$	46,169	\$	674,854
Accrued payroll liabilities		48,097		_	,	_	·	1,185	,	49,282
Deferred revenue		17,054		531,118		-		6,462		554,634
Due to other funds		68,976		207,600		90,418		64,228		631,222
Total liabilities	4	31,694		1,269,836		90,418		118,044		1,909,992
Fund balances:										
Reserved for:										
Debt service		_		-		-		408,026		408,026
Capital projects		-		(465,264)		888,498		359,212		782,446
Unreserved, undesignated, reported in:										-
General fund	1,6	52,333		-		-		-		1,652,333
Special revenue funds		_				-		546,021		546,021
Total fund balance	1,6	52,333		(465,264)		888,498		1,313,259		3,388,826
Total liabilities and fund balances	\$ 2,0	84,027	\$	804,572	\$	978,916	\$	1,431,303		
ı	_			es, including lo	-	•			le	(2,291,868)
				in governmen efore, are not i				nancial		13,192,795
	_			nts receivable s and, therefor						531,118
	_	_		rty taxes receivs and, therefor						23,516
									\$	14,844,387

# STATE OF NEW MEXICO VILLAGE OF CORRALES

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2008

							Nonmajor		
					Far North Wes	t	Governmental		
	G	eneral Fund		Loma Larga	Sector	<u>r</u>	Funds		Total
REVENUES									
Taxes:									
Gross receipts taxes	\$	1,062,215	\$	-	\$ -	- \$	_	\$	1,062,215
Property taxes	•	634,350	•	-			412,175	•	1,046,525
Franchise taxes		250,013		_	-		-		250,013
State-shared taxes		964,181		_	-		-		964,181
Lodgers taxes		_		_			8,786		8,786
Other taxes		4,369		_	-		35,639		40,008
Licenses and permits		213,395		-	_		-		213,395
Intergovernmental		623,125		677,723	_		899,371		2,200,219
Charges for services		240,247		-	16,613		66,272		323,132
Interest on investments		90,617		-	26,090		649		117,356
Miscellaneous		33,514		_			52,662		86,176
Total revenues		4,116,026		677,723	42,703	_	1,475,554		6,312,006
EXPENDITURES									
Current operations:									
General government		1,267,977		_	_		4,196		1,272,173
Public safety		2,010,011		_	_		405,021		2,415,032
Public works		465,991		_	20,121		90,976		577,088
Culture and recreation		331,760		_	20,121		58,513		390,273
Debt service:		331,700					50,515		370,273
Debt service principal		_		_	_		240,000		240,000
Debt service interest		_		_	34,543		48,368		82,911
Capital outlay		77,766		1,123,444	89,493		527,704		1,818,407
Total expenditures		4,153,505	_	1,123,444	144,157		1,374,778		
i otai expenditures		4,155,505		1,123,444	144,137		1,374,776		6,795,884
Excess (deficiency) of revenues over expenditures		(37,479)		(445,721)	(101,454)	' <u> </u>	100,776	<del> </del>	(483,878)
Other financing sources (uses):									
Transfers in		_		-	1,630	)	107,954		109,584
Transfers out		(108,970)		· <u>-</u>	_		(614)		(109,584)
Total other financing sources (uses):		(108,970)		-	1,630	_	107,340		•
Net change in fund balances		(146,449)	*******	(445,721)	(99,824)	·	208,116		(483,878)
Fund balances, beginning of year:									
As previously reported		1,673,975		999,359	(30,580)	)	1,229,950		3,872,704
Restatement		124,807	_	(1,018,902)	1,018,902		(124,807)		-
Adjusted Fund balances, beginning									
of year		1,798,782		(19,543)	988,322	_	1,105,143		3,872,704
Fund balances, end of year	\$	1,652,333	\$	(465,264)	\$ 888,498	_\$	1,313,259	\$	3,388,826

# STATE OF NEW MEXICO VILLAGE OF CORRALES

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2008

Amounts reported for governmental activities in the Statement of Activities are different because:

Net change in fund balances - total governmental funds	\$ (483,878)
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets are allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded the depreciation	
expense.	932,250
The repayment of the principal of long-term debt consumes the current financial resources	
of governmental funds. However, this tranaction has no effect on net assets.	240,000
Some expenses reported in the statement of activities do not require the use of current	
financial resources and, therefore, are not reported as expenditures in the governmental funds.	(1,092)
A portion of grant receivable is not available to pay current period expenditures and,	
therefore, is deferred in the governmental funds	531,118
A portion of propery tax receivable is not available to pay current period expenditures and,	
therefore, is deferred in the governmental funds	(979)
Change in net assets of governmental activities	 1,217,419

### STATE OF NEW MEXICO VILLAGE OF CORRALES GENERAL FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET (Non-GAAP Basis) and ACTUAL on BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts							ariance with inal Budget
						Actual		Positive
	_	Original		Final		Amounts		(Negative)
REVENUES								
Taxes:								
Gross receipts taxes	\$	1,081,650	\$	1,081,650	\$	1,062,215	\$	(19,435)
Property taxes		517,220		639,724		634,350		(5,374)
Franchise taxes		175,000		175,000		250,013		75,013
State-shared taxes		975,000		975,000		964,181		(10,819)
Other taxes		4,800		7,618		4,369		(3,249)
Licenses and permits		198,450		201,073		213,395		12,322
Intergovernmental		355,000		505,927		623,125		117,198
Charges for services		219,100		237,820		240,247		2,427
Fines and forfeits		8,000		8,235		-		(8,235)
Investments and interest		90,000		90,000		90,617		617
Miscellaneous		285,068		211,704		33,514		(178,190)
Total revenues		3,909,288		4,133,751		4,116,026		(17,725)
EXPENDITURES								
Current operations:								
General government		1,377,087		1,393,604		1,267,977		125,627
Public safety		2,015,207		1,922,654		2,010,011		(87,357)
Public works		519,654		473,572		465,991		7,581
Culture and recreation		342,527		324,354		331,760		(7,406)
Capital outlay		67,500		106,607		77,766		28,841
Total expenditures		4,321,975		4,220,791		4,153,505		67,286
Excess (deficiency) of revenues over expenditures		(412,687)		(87,040)		(37,479)		49,561
Other financing sources (uses):								
Transfers out		(400,754)		(92,283)		(108,970)		(16,687)
Net change in fund balances		(813,441)		(179,323)		(146,449)		32,874
Beginning cash balance		1,728,072		1,728,072				

# STATE OF NEW MEXICO VILLAGE OF CORRALES STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS JUNE 30, 2008

ASSETS

Cash \$ 3,586

LIABILITIES

Deposits payable \$\\ 3,586

### STATE OF NEW MEXICO VILLAGE OF CORRALES NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Corrales was incorporated under the provisions of the Municipal Code of the State of New Mexico (Sec. 14-2-1 et-Seq. 1971 Comp.) The Village operates under a mayor-council form of government. There are four council members plus the mayor, all of whom are elected at large.

### A. Reporting Entity

This summary of significant accounting policies of the Village of Corrales is presented to assist in the understanding of Village of Corrales' financial statements. The financial statements and notes are the representation of Village of Corrales' management who is responsible for their integrity and objectivity. The financial statements of the Village have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in generally accepted accounting principles (GAAP).

The basic (but not the only) criteria for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Based upon the application of these criteria, the Village has no component units.

### B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenue* includes 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenue are reported instead as *general revenue*.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement* focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Sales, franchise, lodgers, gas, cigarette and other similar taxes are recognized when the underlying exchange transaction takes place. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources* measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange like transactions are recognized when the exchange takes place. Property taxes, franchise taxes, sales taxes, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Village.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)

The Village reports the following major governmental funds:

The <u>General Fund</u> is the Village's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The <u>Capital Project-Loma Larga Fund</u> to account for the funds used to construct Loma Larga, North/South Road in the Village. General Obligation Bonds were issued for part of the construction.

The <u>Capital Project- Far North West Sector Fund</u> to account for funds used to construct the Far North West Sector.

Additionally, the Village reports the following fund types:

The <u>Fiduciary Fund</u> accounts for resources held for others in a custodial capacity by the Village in an Agency Fund. The Village's Agency Fund holds bond monies on behalf of the Administrative Office of the Courts and the Judicial Education Center.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenue includes all taxes.

When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, and then unrestricted resources as they are needed.

### D. Assets, Liabilities, and Net Assets or Equity

#### **Cash and Investments**

Cash and investments include amounts in demand deposits, certificates of deposit and investments with a maturity date within 3 months of the date acquired by the Village.

### D. Assets, Liabilities, and Net Assets or Equity (continued)

### **Capital Assets**

Capital assets, which include property, plant, equipment, and improvements, are reported in the government-wide financial statements. The Village defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Infrastructures, consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems, are recorded at historical cost.

For depreciation purposes, the Village has identified the following classes of assets and estimated useful lives. Straight-line method is used for the depreciation.

Assets	Years
Buildings and Building Improvements	40
Land Improvements	20
Infrastructure	20
Equipment and Machinery	3-20
Fire Protection Equipment	15
Furniture and Fixtures	15
Vehicles	5-10
Software	3
Library Books	5

#### Receivables

Accounts receivable at June 30, 2008 consist of receivables from grantors and various taxes and receivables.

### **Compensated Absences**

Compensated absences are accrued in governmental funds. As of June 30, 2008 those liabilities were approximately \$60,542.

Employees may receive one day's pay for each three days of sick leave for accrued sick leave in excess of 240 hours. All other sick leave is to be forfeited upon termination of the employee. Upon termination, separation or dismissal, the employee shall be paid all accrued annual vacation leave at the pay rate last held.

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. In accordance with generally accepted accounting principles, an accrual for compensated absences is reflected in the accompanying general-purpose financial statements. Accumulation of vacation leave has been recorded as a liability in the basic financial statements.

### D. Assets, Liabilities, and Net Assets or Equity (continued)

### **Long-term Obligations**

The long-term obligations are reported in the government-wide financial statements as long-term debt if it is due in over one year. In the fund level financial statement, long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as fund liability of a governmental fund.

### **Fund Balances**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

### **Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Village or through external restrictions imposed by creditors, regulations of other governments.

#### **Estimates**

The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual amounts could differ from those estimates.

### 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

# Explanation of Certain Differences Between the Governmental Fund Balance Sheet and the Government-Wide Statement of Net Assets

The governmental fund balance sheet includes a reconciliation between fund balance – total governmental funds and net assets – governmental activities as reported in the government-wide statement of net assets. One element of that reconciliation explains, "long-term liabilities, including loans payable, are not due and payable in the current period and therefore are not reported in the funds." The details of this difference are as follows:

Bonds and loans payable - current	\$	100,000
Bonds and loans payable - long term		2,170,000
Less: Bond issue costs (amortized over the life of the debt)	(	57,202)
Accrued interest payable		18,528
Compensated absences		60,542
Net adjustment to reduce fund balance - total		
governmental funds to arrive at net assets -	•	2 201 060
governmental activities	\$	2,291,868

# 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

# Explanation of Certain Differences Between the Governmental Fund Statement of Revenue, Expenditures and Changes in Fund Balances and the Government-Wide Statement of Activities

The governmental fund statement of revenue, expenditures and changes in fund balances includes a reconciliation between net changes in fund balances – total governmental fund and changes in net assets of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains, "Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The details of this difference are as follows:

Capital outlay	\$	1,818,407
Depreciation expense		(886,157)
Net adjustment to increase net changes in fund balances -		
total governmental funds to arrive at changes in net		
assets of governmental activities	<u>\$</u>	932,250

Another element of that reconciliation states, "Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds." The details of this difference are as follows:

Compensated absences - increase	\$ (288)
Amortization of Bond Issue Cost	(4,298)
Accrued interest - decrease	 3,494
Net adjustment to decrease net changes in fund balances-	
total governmental funds to arrive at changes in net	
assets of governmental activities	\$ (1,092)

### 3. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

### **Budgetary Information**

The Village follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Prior to June 1, the Village Governing Body adopts a proposed operating budget for the fiscal year commencing July 1. The operating budgets include proposed expenditures and the means of financing them based on previous years history. The budget is legally enacted through passage of an ordinance.
- 2. The Village Finance Officer is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any funds must be approved by the Village Council and New Mexico Department of Finance, Division of Local Governments. The original budget that was adopted in July 2007 was amended during the fiscal year in a legally permissible manner.
- 3. Formal budgetary integration is employed as a management control device during the year for the General Fund and Special Revenue Funds.
- 4. Encumbrances are not reported in the budgets or financial statements.
- 5. The level of classifications detail in which expenditures or expenses may not legally exceed appropriations for each budget is in fund total. Appropriations lapse at year-end.
- 6. Budgets for the General, Special Revenue and Capital Project Funds are adopted on a basis not consistent with generally accepted accounting principles. Throughout the year the accounting records are maintained on the non-GAAP basis of cash receipts and disbursements. Accordingly, certain revenues and the related assets are recognized when paid rather than when the obligation is incurred. The financial statements are presented on the modified accrual basis of accounting. Budgetary comparisons presented for General, Special Revenue and Capital Projects Funds in this report are on the non-GAAP budgetary basis and actual (cash basis).

### 4. DETAILED NOTES ON ALL FUNDS

### **Deposits**

The Village invests its funds in accordance with state statues which require that financial institutions pledge collateral consisting of approved federal or state securities whose market value is equal to at least 50% of the deposits in excess of FDIC insurance coverage. In accordance with state statutes, the Village may have deposits only in financial institutions, federal direct obligations, or the New Mexico State Treasurer's Local Government Pooled Investment Plan. As of June 30, 2008 the Village had \$2,197,147 in financial institutions and \$1,451,968 invested in the New Mexico State Treasurer's Local Government Pooled Investment.

### Cash and Cash Equivalents

	Balance Per Bank		-	dd osits		Less standing	Balance Per Books			
Wells Fargo Bank	,	6-30-08	•	ransit		hecks	Г	6-30-08		
Checking Accounts		0-30-08		lansn		11CCK3	****	0-30-00		
General	\$	1,169,405	\$	116	\$	46,083	\$	1,123,438		
Farmland	Ψ	350,821	Φ	110	\$	10,000	Ą	340,821		
Impact fee		28,720			Φ	10,000		28,720		
Bosque		1,150						1,150		
Court Bond Account		3,586				-		3,586		
Certificate of Deposit		32,308		-		-		32,308		
Bank of Albuquerque		32,306		-		-		32,306		
Savings		1,578		<u>-</u>				1,578		
Total Cash in Banks	\$	1,587,568	\$	116	\$	56,083		1,531,601		
Plus:	_									
Cash on Hand								1,125		
Funds Held by the New Mexico	o Finan	ce Authority:								
Loan funds								565,756		
Loan reserve accounts								99,790		
State Treasurer's Office - Debt	service	account						15,674		
State Treasurer's Office - Inves	tment n	ool						1,436,294		
Total Cash Per Books							\$	3,650,240		
							9	3,030,240		
As Reported in Financial Stateme	ents:							2 521 100		
Cash							\$	3,531,190		
Restricted cash								115,464		
Agency Fund								3,586		
							\$	3,650,240		

### **Deposits and Investments** (continued)

### Pledged Collateral at Banks

	Wells Fargo	Bank of	
-	Bank	Albuquerque	Total
Deposits	1,585,990	1,578	1,587,568
FDIC	132,308	1,578	133,886
Total uninsured public funds	1,453,682	-	1,453,682
Collateral pledged:			
Wells Fargo Bank - California			
FNCL, 06/01/36			
CUSIP, 31410MRW2	236,748	-	236,748
FGIC, 06/01/37 CUSIP, 3128MS7G9	186,027		186,027
·	100,027	<del>-</del>	180,027
Wells Fargo Bank - Sioux Falls, SD FNCL, 11/01/2037			
CUSIP, 31413Y2V2	1,077,468	<u> </u>	1,077,468
	1,500,243	_	1,500,243
Uninsured and uncollateralized	-	<b>**</b>	\$ -

### <u>Custodial Credit Risk – Deposits</u>

Custodial credit risk is the risk that in the event of a bank failure, the Village's deposits may not be returned. The Village does not have a deposit policy for custodial credit risk. As of June 30, 2008 \$1,453,682 of the Village's bank balance of \$1,587,568 was exposed to custodial credit risk as follows:

	Wells Fargo Bank			
Uninsured and uncollateralized	\$	-		
Uninsured and collateral held by pledging				
bank's trust department in the Bank's name		1,453,682		
Total	\$	1,453,682		

Additionally, three debt service accounts are managed by the New Mexico Finance Authority (NMFA), on deposit with the Bank of Albuquerque and the State Treasurer's office, in NMFA's name for the benefit of the Village. These accounts are exposed to custodial credit risk in the amount of \$681,224.

Reserve Funds Payable-Bank of Albuquerque	\$ 99,790
Program Funds-Bank of Albuquerque	565,756
Debt Services-State Treasurer	 15,674
Total	\$ 681,220

### **Investments**

The Village invests excess cash in the State Treasurer Local Government Investment Pool. The Pool's investments are valued at fair value based on quoted market prices as of the valuation date. The New Mexico State Treasurer Investment Pool is not SEC registered. Section 6-10-10.I, NMSA 1978, empowers the State Treasurer, with the advice and consent of the State Board of Finance, to invest money held in the short-term investment fund in securities that are issued or backed by the United States Government or by its departments or agencies and are either direct obligations of the United States Government or agencies sponsored by the United States Government. The Local Government Investment Pool investments are monitored by the same policies and procedures that apply to all other state investments. The pool does not have unit shares. Per 6-10-10.1 F, NMSA 1978, at the end of each month all interest earned is distributed by the State Treasurer to the contributing entities in amounts directly proportionate to the respective amounts deposited in the fund and the length of time the amounts were invested. Participation in the fund is voluntary. The Pool is AAA rated with a 46-day weighted average maturity.

### Receivables

Receivables as of June 30, 2008 for the Village's individual major funds and nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

					No	n-major		
	C	General	]	Loma	Gov	ernmental		
		Fund		Larga		Fund	Total	
Receivables:								
Accounts	\$	50,234	\$	-	\$	-	\$	50,234
Grants		33,952		804,572		19,039		857,563
Fines and fees		65,068		-		-		65,068
Property taxes		59,347				31,568		90,915
Gross receivables		208,601		804,572		50,607		1,063,780
Less allowance for								
uncollectibles		42,838		<u>-</u>		<u>-</u>		42,838
Total	\$	165,763	<u>\$</u>	804,572	\$	50,607	\$	1,020,942

The receivables of the General, Special Revenue, Debt Service, and Capital Projects Funds are composed primarily of earned taxes and federal and state revenues or reimbursements. These receivables are primarily from governmental agencies and an allowance for doubtful accounts is maintained for those receivables deemed to be uncollectible.

# **Capital Assets**

Capital asset activity for the year ended June 30, 2008 was as follows:

Primary Government	Beginning Balance		Increases		Decreases		Adjustments		Ending Balance	
Governmental Activities:	***								-	
Capital assets, not being depreciated:										
Land	\$	3,892,074	\$	-	\$	-	\$	-	\$	3,892,074
Water rights		230,621		-		-		-		230,621
Construction in progress		<u> </u>		81,878						81,878
Total capital assets not being depreciated		4,122,695		81,878		_		_	_	4,204,573
Capital assets, being depreciated:										
Buildings and structures		4,440,852		150,434		_		_		4,591,286
Equipment and machinery		1,234,453		10,226		-		_		1,244,679
Furniture and fixture		556,328		24,500		-		-		580,828
Library books		23,424		20,398		-		_		43,822
Vehicles		1,277,684		85,679		-		-		1,363,363
Infrastructure		7,402,233		1,445,292						8,847,525
Total capital assets being depreciated		14,934,974		1,736,529		-		_		16,671,503
Toal capital assets		19,057,669		1,818,407				_		20,876,076
Less accumulated depreciation for:										
Buildings and improvements		(1,233,942)		(124,692)		-		-		(1,358,634)
Equipment and machinery		(815,553)		(117,564)		-		-		(933,117)
Furniture and fixture		(322,437)		(64,442)		-		-		(386,879)
Library books		(6,509)		(8,764)		-		-		(15,273)
Vehicles		(1,053,829)		(73,295)		-		-		(1,127,124)
Infrastucture		(3,364,854)		(497,400)						(3,862,254)
Total accumulated depreciation		(6,797,124)		(886,157)		-		-		(7,683,281)
Total capital assets being depreciated		8,137,850		850,372		_		_		8,988,222
Governmental activities capital										
assets, net	<u>\$</u>	12,260,545	\$	932,250	\$	-	\$		\$	13,192,795

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
General government	\$ 498,435
Public safety	167,753
Public works	124,329
Culture and recreation	 95,640
Total Depreciation Expense - Governmental Activities	\$ 886,157

### **Interfund Receivables, Payables and Transfers**

The outstanding balances between funds result mainly from the time lag between the dates the (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

The Inter-fund receivables and payables at June 30, 2008 were as follows:

	I	nterfund	Interfund		
Fund Description	Re	ceivables	eivables Payables		
Major Governmental Funds:					
General Fund	\$	362,246	\$	268,976	
Loma Larga		-		207,600	
Far North West Sector		268,976		90,418	
Non-Major Governmental Funds:					
EMS		-		40	
Record Center		-		1,592	
Road-Coop		-		2,397	
Sewer Fund		-		29,077	
HWY 528 Access A		-		3,343	
Public Safety Communication		<del>-</del>		6,884	
Skate Park		_		20,895	
	\$	631,222	\$	631,222	

Transfers and payments within the reporting entity are substantially for the purpose of subsidizing operating functions. All transfers made during the year were considered routine and were consistent with the general characteristics of the Village's transfers.

The following schedule details the net inter-fund transfers made by the Village during the year ended June 30, 2008:

Transfer	Transfer		
Out	In	<i>I</i>	Amount
General	Far North West Sector	\$	1,630
General	Non-major Governmental		107,954
		\$	109,584

### **Short-term Debt**

The Village had no short-term debt activity during the year.

### **Long-term Debt**

On June 1, 2007 the Village borrowed \$1,035,000 from New Mexico Finance Authority for equipment and road improvements. The loan bears interest at 3.9060% and is payable in installment payments through May 2027.

Accrued compensated absences are generally liquidated by the General Fund. Notes payable, have been liquidated within the fund in which their corresponding payments have been expensed. The bonds are liquidated within the debt service fund.

The general obligation bonds were issued on August 31, 2004. The interest rates range from 2.710% to 4.170%. Portions of the bonds will mature on August 1 of each year commencing on August 1, 2006, and ending no later than August 1, 2018 in amounts to be determined by the Village. The semi-annual payments vary from \$31,440 to \$266,427 and are due on the 1<sup>st</sup> of August and February of each year.

Annual debt service requirements for bonds and notes are as follows:

Year Ending	General Obligation Bonds			Notes Payable					
June 30,		Principal	Interest			Principal		Interest	
2009	\$	100,000	\$	42,842	\$	-	\$	37,683	
2010		100,000		39,592		-		37,683	
2011		100,000		36,218		-		37,683	
2012		100,000		32,718		1,126		37,683	
2013		105,000		29,130		11,187		37,644	
2014-2018		600,000		75,741		239,679		173,591	
2019-2023		130,000		10,108		359,928		119,100	
2024-2027		=				423,080		41,679	
	\$	1,235,000	\$	266,349	\$	1,035,000	\$	522,746	

### **Changes in Long-term Liabilities**

Long-term liability activity for the year ended June 30, 2008, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
General obligation bonds Notes payable	\$ 1,475,000 1,035,000 60,254	\$ - - 88,310	\$ 240,000 - 88,022	\$ 1,235,000 1,035,000 60,542	\$ 100,000
Compensated absences	\$ 2,570,254	\$ 88,310	\$ 328,022	\$ 2,330,542	\$ 100,000

### Reserved Fund Balance / Restricted Net Assets

Reserved for Capital Projects –Far North West Sector Fund, Farmland Preservation Fund, Loma Larga Fund, Record Center Fund, and Skate Park Fund – The amounts are to be used for capital project expenditures as restricted by the grant agreements. The restricted amounts of \$888,498, \$382,434 and deficits of \$465,264, \$1,592, and \$21,630 are shown as reserved in the government-wide statements in the amount of \$782,446.

Reserved for Debt Service – All Debt Service Funds– The reserve of \$408,026 is to be used for future debt service payments and is restricted by the debt agreement. This amount is restricted in the government–wide statements.

### **Deficit Fund Balance**

The following funds had deficit fund balances at June 30, 2008.

Capital Projects Funds	
Loma Larga	\$ 465,264
Skate Park	21,630
Record Center	1,592
Special Revenue Funds	
EMS	40
Sewer Project	29,077
Fire Substation	5,502
Public Safety Communication	6,884

Deficit fund balances will be eliminated by monitoring budgets and spending in the future.

### **Deferred Compensation Plan**

The Village started a 401(K) plan on July 1, 2005. The Village contributes 3% of the participant compensation. The employees can contribute up to 3% of their compensation to the 401(K) plan. Employee contributions exceeding 3% of compensation go to the 457 plan. The 457 deferred compensation plan was established on July 1, 1993. The 401(K) contribution requirement for the year ended June 30, 2008 was \$166,886, which consisted of \$83,443 for the Village and \$83,443 from employees. The 457 plan contribution from employees was \$36,955 for the year ended June 30, 2008.

The plan assets for the 457 plan and 401(K) plan are held at ICMA-RC Services, LLC.

### Risk Management

The Village of Corrales is insured through the New Mexico Self Insurer's Fund. Coverage provided included all-peril on buildings and contents; crime coverage; general liability; civil rights and personal injury; motor vehicle and fleet property damage and liability; and statutory workmen compensation coverage. The crime coverage portion of this insurance includes employee fidelity/faithful performance coverage up to \$50,000 each occurrence. The claims have not exceeded the coverage of each of the past three years.

### Restatement

The fund titles for Road Construction Fund, Impact Fee Fund, and Administration Building Fund have been changed to Loma Larga Fund, Far North West Sector Fund, and Record Center Fund, respectively to better describe the nature of those funds.

In the previous year, the Recreation Fund, Senior Citizen Fund, and Recycling Fund had been budgeted separately from the General Fund. This year with the approval of the Department of Finance and Administration they were combined and reported as part of the General Fund. The result for each fund was as follows and transferred to the General Fund:

Recreation Fund: Fund balance of \$427 and cash of \$427.

Senior Citizen Fund: Deficit fund balance of \$1,765 and \$1,765 Due to Other Funds.

Recycling Fund: Fund balance of \$9,314 and cash of \$9,314.

General Fund: Fund balance increased by \$7,976, cash increased by \$9,741 and Due to Other Funds increased by \$1,765.

The activities in the following funds were completed in prior years, however, remaining balances in these funds were not closed at that time. A restatement in the current year to close these funds and transfer remaining balances to the General Fund as follows:

Scenic and Historic Fund: Deficit fund balance of \$10,735 and Due to Other Funds of \$10,735

Fire Protection Fund: Fund balance of \$11 and cash of \$11.

Well & Tank-Fire Fund: Deficit fund balance of \$684 and Due to Other Funds of \$684

Chamber's Renovations Fund: Deficit fund balance of \$188,183 and Due to Other Funds of \$188,183.

General Fund: Fund balance decreased by \$199,591, cash increased by \$11 and Due to Other Funds increased by \$199,602.

In prior years, excess construction costs for the following funds were paid for and recorded in the General Fund. These expenditures have been reclassified.

Fire Sub-station Fund: Fund balance was decreased by \$44,110 and cash was decreased by \$44,110. Farmland Preservation Fund: Fund balance was decreased by \$325,000, cash was decreased by \$36,817 and Due From Other Funds was decreased by \$288,183.

Skate Park Fund: Fund balance was increased by \$52,688 and cash was increased by \$52,688. General Fund: Fund balance increased by \$316,422, cash increased by \$28,239 and Due From Other Funds increased by \$288,183.

The following restatement has been recorded to transfer debt from the Loma Larga Fund to the Far Northwest Sector Fund.

Loma Larga Fund: Fund balance of \$1,018,902 and cash of \$1,018,902 were transferred. Far Northwest Sector Fund: Fund balance increased by \$1,018,902 and cash increased by \$1,018,902.

### **Joint Powers Agreements**

A Joint Powers Agreement was entered into by and between the City of Rio Rancho, the County of Sandoval, the Town of Bernalillo, the Pueblo of Santa Ana and the Village of Corrales, as of July 1, 2003, to establish and provide a centralized enhanced 911 communication system and thereby improve public emergency medical service, fire, rescue and law enforcement services to their citizens. The term of the Agreement is indefinite unless terminated by any party upon delivery of a written notice. The City of Rio Rancho acts as the fiscal agent and is responsible for operations and the audit of its records. The Village shall pay a pro rata share of the approved total annual budget. The Villages pro rata share is 4.8946%. The Village is responsible for the maintenance of their own 911 equipment. The Village of Corrales contributed \$133,672 for the current year. Revenues and expenditures are reported to DFA.

A Joint Powers Agreement among the Village, Sandoval County, and the EMNRD for wildland fire Protection and Suppression was entered on April 2, 2004. The agreement commits the three entities to wildland fire suppression and management assistance and cooperation. The Village is responsible for operations and the audit of its records. EMNRD reimburses the Village at cost. The Village contributed \$15,387 during the current year. Revenues and expenditures are reported to DFA.

# **Expenditures in Excess of Budget**

Actual expenditures exceeded budgeted expenditures at the total fund level for the following funds:

PW-FEMA Flood	(4,020)
Law Enforcement Protection	(925)
Traffic Safety Fund	(258)
Safe Routes to School	(1,844)
Bosque Fund	(297)
Farmland Preservation	(21,758)
Road-Coop	(168,170)
Public Safety Communication Equipment	(6,884)
Skate Park	(15,925)
General Obligation	(22,375)
NMFA 1996B	(4,055)

SUPPLEMENTARY INFORMATION

### SPECIAL REVENUE FUNDS

Local Government Corrections Fund - The Local Governmental Corrections Special Revenue Fund, authorized by State Statute Chapter 35, Section 14-11, is used to account for the proceeds collected from a correction fee of \$10, charged to persons violating an ordinance relating to the operation of a motor vehicle. Expenditures are restricted to constructing, operating and maintaining a municipal jail or restricted for paying the costs of housing municipal prisoners in a county jail.

**Emergency Medical Service (EMS) Fund** - The EMS Special Revenue Fund, authorized by State Statute Chapter 178, Laws of 1978, is used to account for all rescue operations within the fire department. Financing is provided by a state grant and subsidized by the General Fund.

**Fire Protection Fund -** The Fire Special Revenue Fund, authorized by the State Statute Chapter 48, Section 2, Laws of 1963, is used to account for the operations of the Fire Department. Financing is provided by the State Fire Allotment, emergency medical services, interest on investments and miscellaneous revenues.

**PW-FEMA Flood** - The PW-FEMA Flood Fund is used to account for FEMA grant money used to repair roads due to flood damage.

Law Enforcement Protection Fund - The Law Enforcement Protection Special Revenue Fund, authorized by State Statute Chapter 289, Laws of 1983, is used to account for the purchase of vehicles, radios, and equipment for the police department. Financing is provided by a grant from the State of New Mexico.

**Traffic Safety Fund -** The Traffic Safety Special Revenue Fund is used to account for the traffic safety fee collected under the New Mexico Uniform Traffic Ordinance, Section 12. The fees are expended for traffic safety related equipment.

Library Grant Fund - The Library Special Revenue Fund, authorized by State Statute Chapter 3, Section 1914, is used to account for money received from private and corporate foundations, individuals and other governments in an effort to implement beneficial cooperative projects for Bernalillo, Rio Rancho, and Corrales Libraries.

**Lodgers Tax Fund -** To account for revenues and expenditures per the Lodger's Tax Ordinance 500 of the Village. Funds are restricted to the economic development of the Village.

**Economic Development** – Special fund that the Governing Body approved for the fiscal year 2008 for the Wine & Quilt Festival and Corrales Mainstreet.

**Municipal Streets Fund** –The Municipal Streets Fund is a special revenue fund used to account for 1 cent gasoline tax which is used for repairing and construction of roads. Also included in this fund is revenue from the State Department of Transportation under a municipal arterial project agreement. Authority 7-1-6.9 ANSD 7-1-6.27 NMSA 1978.

Safe Routes to School – State grant to create a master plan for safe routes to school for school kids.

**Landmark Trees** – The Landmark Trees Fund is for providing for the designation and protection of landmark trees in the Village of Corrales. Authority is from Village Ordinance No. 06-01.

**Police Special Fund -** The Police Special Revenue Fund is used to account for a grant from neighborhood watch and drug asset forfeitures. Authority is motion by Village Council.

**Bosque Fund -** The Bosque Special Revenue Fund is used to account for contributions by the Nature Conservancy, a non-profit entity that requested accounting for donations.

Casa San Ysidro Fund - Casa San Ysidro Special Revenue Fund is used to account for a joint project with the City of Albuquerque to operate a historical site called Casa San Ysidro.

**Sewer Project Fund -** The Sewer Capital Project Fund is used to account for a grant to explore the possible acquisition and construction of a sewer system in the Village.

Public Safety Comm Equip Fund - Legislative funding to purchase various equipment related to public safety.

### **CAPITAL PROJECT FUNDS**

**Farmland Preservation** – The Farmland Preservation is used to account for the money donated to buy lands based on board resolution.

**Records Center** – Legislature appropriation to be used to restructure a room in the public works building to store the Village's records.

**Road Co-op** – State funding to do Co-op projects. Village will pay 25% and the state pays 75%. Governing Body approves road projects to be completed for the fiscal year. Gasoline tax is reported in this fund to supplement the road projects.

**Angel Hill** – Legislature appropriation to be used for fire suppression, infrastructure, equipment and wells and tank.

HWY 528 Access A-Legislature appropriation to be used to create a lighted access road from the Village of Corrales to Rio Rancho at intersection of Northern Blvd and Highway 528

**Skate Park Fund -** The Skate Park Fund is used to plan, design and construct a skate park in the Village. Authority is from the Laws of 2005, Chapter 45/271.

#### **DEBT SERVICE FUNDS**

**Series 2005 General Obligation Bonds** - are issued for the purpose of acquiring conservation easements or other property rights or interests for preservation of farmland, open space, wildlife habitat and recreational opportunities in the Village. This fund is a debt service fund.

NMFA 1996B – To account for the accumulation of monies and payment of interest and principal for the Fire Tanker loan.

NMFA 41<sup>st</sup> Supplemental Fire Program - To account for the accumulation of monies and payment of interest and principals for the Fire Department Brush Truck.

### STATE OF NEW MEXICO VILLAGE OF CORRALES COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

Speci	al	Rev	enue	,

	 Correction	 Fire EMS	]	Fire Fund	PW	- FEMA Flood
ASSETS						
Cash	\$ 197,714	\$ 2,348	\$	37,902	\$	_
Accounts receivable	 _	 _		8,154		<u>-</u>
Total assets	\$ 197,714	\$ 2,348	\$	46,056		-
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ 1,843	\$ 2,348	\$	35,026	\$	-
Accrued payroll liabilities	-	-		-		-
Deferred revenue	-	-		-		-
Due to other funds	 -	 40		_		
Total liabilities	1,843	2,388		35,026	***************************************	
Fund Balances:						
Reserved for capital projects	-	-		-		-
Reserved for debt service	-	-		-		-
Unreserved and undesignated	 195,871	 (40)		11,030		_
Total fund balances	 195,871	 (40)		11,030		-
Total liabilities and fund balances	\$ 197,714	\$ 2,348	\$	46,056	\$	

#### Special Revenue

Enfor	Law cement						Ec	onomic	Mu	nicipal
	otection	Trafi	fic Safety	Library	Lod	gers Tax		pment		Streets
\$	22	\$	4,308	\$ 268,824	\$	7,948	\$	-	\$	-
			3,480	 						
\$	22	\$	7,788	\$ 268,824	\$	7,948	\$	_	\$	-
\$	- - - -	\$	259 - - 259	\$ 368	\$	- - - -	\$	- - - -	\$	- - - -
	22 22		7,529 7,529	 268,456 268,456		- 7,948 7,948				- - - -
\$	22	\$	7,788	\$ 268,824	\$	7,948	\$		\$	

### STATE OF NEW MEXICO VILLAGE OF CORRALES COMBINING BALANCE SHEET FOR THE YEAR ENDED JUNE 30, 2008

S	necial	Revenue

	La	ndmark Trees		Routes School	Polic	ce Special		Bosque
ASSETS								
Cash	\$	-	\$	-	\$	95,126	\$	1,150
Accounts receivable		<del></del>		_		1,665		-
Total assets					\$	96,791	\$	1,150
LIABILITIES AND FUND BALANCES								
Liabilities:								
Accounts payable	\$	-	\$	_	\$	347	\$	-
Accrued payroll liabilities		-		-		926		-
Deferred revenue		-		-		-		-
Due to other funds		-	***************************************	_		_		
Total liabilities						1,273		
Fund Balances:								
Reserved for capital projects		• -		_		-		-
Reserved for debt service		-		-		-		-
Unreserved and undesignated						95,518		1,150
Total fund balances		-				95,518	<del></del>	1,150
Total liabilities and fund balances	\$	-		-	\$	96,791	\$	1,150

### Special Revenue

	Casa San Ysidro	Sew	er Project		Fire Sub- Station	Com	iblic Safety munication Equipment	nic and <u>Iistoric</u>	Pro	Fire tection	Well &	Tank- Fire
\$	-	\$	-	\$	-	\$	-	\$ -	\$	-	\$	-
\$		\$		\$	<u> </u>	\$		 				-
\$	· -	\$	-	\$	5,502	\$	- -	\$ <b>-</b> .	\$	-	\$	-
	<u>-</u>		29,077		-		6,884	 <u>-</u>		<u>-</u>		-
			29,077		5,502		6,884	<del>-</del>				
	-		-		-		-	-		-		-
	-		(29,077) (29,077)		(5,502) (5,502)		(6,884) (6,884)	 				
\$_		\$	<u>-</u>	_\$	_	\$	<u>-</u>	\$ 	\$	<u>-</u>	\$	<u>-</u>

### STATE OF NEW MEXICO VILLAGE OF CORRALES COMBINING BALANCE SHEET NONMAJORGOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

**Special Revenue** 

	Recr	eation	Senior itizen	Rec	ycling	nber's vation	Total
ASSETS							
Cash	\$	-	\$ _	\$	_	\$ -	\$ 615,342
Accounts receivable			_		-	-	13,299
Total assets	<b>3</b> 00.00.00.00.00.00	_				 	\$ 628,641
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts payable	\$	-	\$ -	\$	_	\$ -	\$ 45,434
Accrued payroll liabilities		-	-		-	-	1,185
Deferred revenue		-	-		_	_	-
Due to other funds					<del>-</del>		 36,001
Total liabilities		_					 82,620
Fund Balances:							
Reserved for capital projects		-	_		-	-	-
Reserved for debt service		-	-		-	-	-
Unreserved and undesignated		_	_		_	_	546,021
Total fund balances		_	 -				546,021
Total liabilities and fund balances	\$	<u>-</u>	\$ 	_\$		\$ -	\$ 628,641

### Capital Project

Farmla Preservat		Records Center	Ros	ad Co-op	Ans	gel Hill		IWY 528 Access A	Sk	tate Park		Total
\$ 382, <sup>2</sup> \$ 382, <sup>2</sup>	_	- - -	\$ 	2,397 2,397	\$ 	-	\$ \$	3,343 3,343	\$ 	- -	\$ 	382,434 5,740 388,174
			Φ.		ф.				Φ.	<b>725</b>	Φ.	
\$	- \$ - -	- - -	\$	-	\$	-	\$	- - -	\$	735	\$	735
_	<u>-</u>	1,592 1,592		2,397 2,397			***************************************	3,343 3,343		20,895 21,630		28,227 28,962
382,4	-	(1,592)		- -		-		- -		(21,630)		359,212
382,4 \$ 382,4		(1,592)	\$	2,397	\$		\$	3,343		(21,630)	\$	359,212 388,174

### STATE OF NEW MEXICO VILLAGE OF CORRALES COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE30, 2007

#### **Debt Sevice**

	 t Service Go Bond	 MFA 996B	FA 41St upp Fire Prog	 Total	Go	Nonmajor overnmental Funds
ASSETS						
Cash	\$ 381,342	\$ -	\$ 1,578	\$ 382,920	\$	1,380,696
Accounts receivable	31,568		 <u> </u>	 31,568		50,607
Total assets	\$ 412,910	\$ -	\$ 1,578	\$ 414,488	<u>\$</u>	1,431,303
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ -	_	\$ _	\$ _	\$	46,169
Accrued payroll liabilities	_	-	-	_	Ψ	1,185
Deferred revenue	6,462	_	-	6,462		6,462
Due to other funds	_	_	-	-		64,228
Total liabilities	 6,462	 	 -	 6,462		118,044
Fund Balances:		_	-			
Reserved for capital projects	_	-	_	_		359,212
Reserved for debt service	406,448	-	1,578	408,026		408,026
Unreserved and undesignated	-	_	-	-		546,021
Total fund balances	406,448		 1,578	408,026		1,313,259
Total liabilities and fund balances	\$ 412,910	\$ 	\$ 1,578	 414,488		1,431,303

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

#### Special Revenue

	Corrections	Fire EMS	Fire Fund	PW - FEMA Flood
REVENUES				
Taxes:				
Property taxes	\$ -	\$ -	\$ -	\$ -
Lodgers taxes	-		-	-
Other taxes	-	-	-	_
Intergovernmental	-	11,678	138,035	-
Charges for services	65,937	-	-	-
Interest Income	-	-	-	-
Miscellaneous		-	507	_
Total revenues	65,937	11,678	138,542	-
EXPENDITURES				
Current operations:				
General government	_	_	_	_
Public safety	36,390	10,934	92,159	_
Public works	,		-,	71
Culture and recreation	_	_	_	-
Debt service:				
Debt service principal	-	_	-	_
Debt service interest	_	_	-	_
Capital outlay	_	_	20,817	15,700
Total expenditures	36,390	10,934	112,976	15,771
Excess (deficiency) of revenues over				
expenditures	29,547	744	25,566	(15,771)
expenditures	27,547		23,500	(15,771)
Other financing sources (uses):				
Transfers in	_	-	-	-
Transfers out			<u> </u>	
Total other financing sources (uses):				
Net change in fund balances	29,547	744	25,566	. (15,771)
Fund balances, beginning of year:				
As previously reported	166,324	(784)	(14,536)	15,771
Restatement	,	-	(- 1,555)	
Adjusted fund balances, beginning	va.ve			
of year	166,324	(784)	(14,536)	15,771
Fund balances, end of year	\$ 195,871	\$ (40)	\$ 11,030	\$ -

Special Revenue

Law Enforcement Protection	Traffic Safety	Library	Lodgers Tax	Economic Development	Municipal Street
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	8,786	-	-
32,600	15,532	245,710	-	-	-
-	335	-	-	-	-
-	-	-	-	-	-
32,600	15 947	2,318	9.79/		<del></del>
32,000	15,867	248,028	8,786		
-	-	-	-	-	-
1,790	21,140			65,062	2,526
-	<del>-</del>	15,270	9,005	-	2,320
			-		
-	-	-	-	-	-
32,600	-	34,841	-	-	-
34,390	21,140	50,111	9,005	65,062	2,526
(4 maa)					
(1,790)	(5,273)	197,917	(219)	(65,062)	(2,526)
-	-	-		65,062	-
_					<del>-</del>
-	-	-		65,062	
(1,790)	(5,273)	197,917	(219)		(2,526)
1,812	12,802	70,539	8,167	-	2,526
			W	-	
1,812	12,802	70,539	8,167		2,526
\$ 22	\$ 7,529	\$ 268,456	\$ 7,948	\$ -	\$ -

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

#### Special Revenue Landmark Safe Routes To Trees School **Police Special** Bosque REVENUES Taxes: Property taxes \$ Lodgers taxes Other taxes Intergovernmental 3,851 126,107 Charges for services Interest Income Miscellaneous 5,302 Total revenues 3,851 9 131,409 EXPENDITURES **Current operations:** General government Public safety 3,851 105,582 Public works 732 Culture and recreation Debt service: Debt service principal Debt service interest Capital outlay 22,489 Total expenditures 3,851 128,071 732 Excess (deficiency) of revenues over expenditures 3,338 (723)Other financing sources (uses): Transfers in Transfers out (614)Total other financing sources (uses): (614)Net change in fund balances (614)3,338 (723)Fund balances, beginning of year: As previously reported 614 92,180 1,873 Restatement Adjusted fund balances, beginning of year 614 92,180 1,873

Fund balances, end of year

95,518

1,150

Special Revenue

Casa San Ysidro		Project		Fire Sub- Station	Com	ublic Safety nmunication Equipment		Scenic and Historic		Fire Protection	Well	& Tank- Fire
\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
-		-		-		-		-		-		-
-		-		16,493		100,000		-		-		-
-		-		-		-		-		-		-
-		-		-		-		-		-		-
-	·			16,493		100,000	-	<u>-</u>		<del>-</del>		
-		-		2,331		- 106,884		- -		- -		-
-		-		-		-		-		-		-
30,000		-		-		-		-		-		-
-		-		-		-		_		-		-
-		-		-		-		-		-		-
30,000		-		52,811 55,142		106,884		**		<u></u>		
		<u>-</u>		33,142		100,864					***************************************	
(30,000)		_		(38,649)		(6,884)		-		_	***************************************	
30,000		-		_		-		-		-		-
				-				-		**		
30,000		_		_		_			<del></del>			_
			-	(38,649)		(6,884)		<u>.</u>				
-	(	29,077)		77,257		-		(10,735)		11		(684)
•				(44,110)		_		10,735		(11)		684
···	(	29,077)		33,147		•		<u>-</u>				
\$ -	\$ (	<u>29,077</u> )	\$	(5,502)	\$	(6,884)	_\$_		\$		\$	_

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

#### Special Revenue

	Recreation	Senior Citizen	Recycling	Chamber's Renovation	Total
REVENUES					
Taxes:					
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Lodgers taxes	_	<u> </u>	_	_	8,786
Other taxes	_	_	_	_	5,700
Intergovernmental	-	_	•	<b></b>	690,006
Charges for services	_	_	_	-	66,272
Interest Income	_	_	_	_	-
Miscellaneous	_	_	-	_	8,136
Total revenues	_	-	-		773,200
EXPENDITURES					
Current operations:					
General government	-	_	_	_	-
Public safety	-	-	_	_	381,061
Public works	-	-	_	_	68,391
Culture and recreation	_	_	_	_	54,275
Debt service:				_	•
Debt service principal	-	-	_		-
Debt service interest	-	-	-	_	-
Capital outlay	-	-	_	-	179,258
Total expenditures		_	-	***	682,985
Excess (deficiency) of revenues over					
expenditures	_	_	_		90,215
•			<del></del>		
Other financing sources (uses):					
Transfers in	-	_	_	_	95,062
Transfers out	-	-	_	_	(614)
Total other financing sources (uses):	••				94,448
Net change in fund balances			_		184,663
Fund balances, beginning of year:					
As previously reported	427	(1,765)	9,314	(188,183)	213,853
Restatement	(427)	1,765	(9,314)	188,183	147,505
Adjusted fund balances, beginning					
of year		***************************************	99	***************************************	361,358
Fund balances, end of year	\$ -	\$ -	\$ -	\$ -	\$ 546,021

### Capital Project

Farmland Preservation		Road Co-op	Angel Hill	HWY 528 Access A	Skate Park	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	35,639	-	-	-	25.620
_	-	126,000	23,960	19,405	40,000	35,639 209,365
-	_	120,000	23,700	19,403	+0,000	209,303
-	-	-	_	_	_	-
					44,526	44,526
	-	161,639	23,960	19,405	84,526	289,530
-	-	-	-	-		-
22.595	-	-	23,960	-		23,960
22,585	-	-	-	-	4.000	22,585
-	-	-	-	<del>-</del>	4,238	4,238
-	-	-	-	-	-	-
-	-	-	<del>-</del>	_		<u>-</u>
		174,531		19,405	154,510	348,446
22,585		174,531	23,960	19,405	158,748	399,229
(22,585)		(12,892)			(74,222)	(109,699)
-	-	12,892	- -	-	-	12,892
_	_	12,892	-	-		12,892
(22,585)			_	_	(74,222)	(96,807)
730,019	(1,592)	-	-	_	(96)	728,331
(325,000)			**************************************		52,688	(272,312)
405,019	(1,592)				52,592	456,019
\$ 382,434	\$ (1,592)	\$ -	\$ -	\$ -	\$ (21,630)	\$ 359,212

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

	Debt Service								,	
		General Obligations	NM	FA 1996B		MFA 41st Supp Fire Prog		Total	Go	Nonmajor overnmental Funds
REVENUES										
Taxes:										
Property taxes	\$	412,175	\$	-	\$	_	\$	412,175	\$	412,175
Lodgers taxes	•	,	•	_	•	_	•	-		8,786
Other taxes		_		_		_		_		35,639
Intergovernmental		_		_		_		_		899,371
Charges for services		_		_		_		_		66,272
Interest Income		_		_		649		649		649
Miscellaneous		_		-		-		-		52,662
Total revenues		412,175				649		412,824		1,475,554
EXPENDITURES										
Current operations:										
General government		141		4,055		_		4,196		4,196
Public safety		-		, -		_		, -		405,021
Public works		_		_		_		_		90,976
Culture and recreation		-		_		_		_		58,513
Debt service:										_
Debt service principal		240,000		_		_		240,000		240,000
Debt service interest		48,368		_		_		48,368		48,368
Capital outlay		10,500		-		-		-10,500		527,704
Total expenditures		288,509		4,055		_		292,564		1,374,778
Excess (deficiency) of revenues over										
expenditures		123,666		(4,055)		649		120,260		100,776
Other financing sources (uses):										
Transfers in		-		-		-		-		107,954
Transfers out				_						(614)
Total other financing sources (uses):						_		-		107,340
Net change in fund balances	<u></u>	123,666		(4,055)		649	<u></u>	120,260		208,116
Fund balances, beginning of year:										
As previously reported		282,782		4,055		929		287,766		1,229,950
Restatement				_				<u>-</u>		(124,807)
Adjusted fund balances, beginning		•	•							
of year	_	282,782		4,055		929	_	287,766		1,105,143
Fund balances, end of year	\$	406,448	\$	-	\$	1,578	<u>\$</u>	408,026	\$	1,313,259

### STATE OF NEW MEXICO VILLAGE OF CORRALES CORRECTIONS FUND

		Budgeted	Am	<u>ounts</u>	A	Actual	Variance with Final Budget Positive
	0	riginal		Final	Amounts		(Negative)
REVENUES							
Fines and forfeitures	\$	74,200	\$	65,937	\$	65,937	-
Total revenues		74,200		65,937		65,937	-
EXPENDITURES							
Current operations:							
Public safety		74,200		36,390		36,390	
Total expenditures		74,200		36,390		36,390	_
Excess (deficiency) of revenues over expenditures		-		29,547		29,547	
Net change in fund balances	\$		\$	29,547	\$	29,547	\$ -
Beginning cash balance	\$	166,324	\$	166,324			

### STATE OF NEW MEXICO VILLAGE OF CORRALES FIRE EMS FUND

	ļ	Budgeted	Am	<u>ounts</u>	A	ctual	Variance with Final Budget Positive
	Original			<u>Final</u>		nounts	(Negative)
REVENUES							
Intergovernmental	\$	11,678	\$	11,678	\$	11,678	\$ -
Total revenues		11,678	_	11,678		11,678	_
EXPENDITURES							
Current operations:						4	
Public safety		11,678		10,934		10,934	<u> </u>
Total expenditures		11,678		10,934		10,934	
Excess (deficiency) of revenues over expenditures		-		744		744	<del>-</del>
Net change in fund balances		_	\$	744	\$	744	\$ -
Beginning cash balance	\$	-	\$	-			

#### STATE OF NEW MEXICO VILLAGE OF CORRALES FIRE FUND

		Budgeted	Am	<u>ounts</u>	2	Actual	Variance with Final Budget Positive		
	Original			Final	Amounts		<u>(N</u>	egative)	
REVENUES									
Intergovernmental	\$	123,990	\$	123,990	\$	138,035	\$	14,045	
Miscellaneous				14,552		507		(14,045)	
Total revenues		123,990		138,542		138,542			
EXPENDITURES									
Current operations:									
Public safety		69,490		82,284		92,159		(9,875)	
Capital outlay		59,080		30,692		20,817		9,875	
Total expenditures		128,570		112,976		112,976	<del></del>	_	
Excess (deficiency) of revenues over expenditures		(4,580)		25,566		25,566	***************************************	-	
Net change in fund balances	\$	(4,580)	\$	25,566	\$	25,566		-	
Beginning cash balance		<u></u>	\$						

#### STATE OF NEW MEXICO VILLAGE OF CORRALES PW-FEMA FUND

	Bu	dgeted	Amo	ounts	Actual		Fina	ance with Il Budget ositive
	Original			<u>Final</u>		Amounts		egative)
EXPENDITURES								
Current operations:								
Public works	\$	-	\$	71	\$	71	\$	-
Capital outlay		11,918		11,680		15,700		(4,020)
Total expenditures		11,918		11,751		15,771		(4,020)
Excess (deficiency) of revenues over expenditures		11,918		11,751		15,771		(4,020)
Net change in fund balances	\$	11,918	\$	11,751	\$	15,771	\$	(4,020)
Beginning cash balance	\$ 1	15,771	\$	15,771				

#### LAW ENFORCEMENT PROTECTION FUND

		Budgeted	Am	<u>ounts</u>	F	Actual	Variance with Final Budget Positive	
	Original			Final	Amounts		(Negative)	
REVENUES								
Intergovernmental	\$	32,600	\$	32,600	\$	32,600	\$	-
Total revenues	***************************************	32,600		32,600	***************************************	32,600		-
EXPENDITURES								
Current operations:								
Public safety		_		865		1,790		(925)
Capital outlay		32,600		32,600		32,600		
Total expenditures		32,600		33,465		34,390		(925)
Excess (deficiency) of revenues over expenditures	***************************************	_		(865)		(1,790)		(925)
Net change in fund balances		_	\$	(865)	\$	(1,790)	\$	(925)
Beginning cash balance	\$	1,812	\$	1,812				

### STATE OF NEW MEXICO VILLAGE OF CORRALES TRAFFIC SAFETY FUND

	<u> 1</u>	Budgeted	Am	<u>ounts</u>	£	Actual	Variance with Final Budget Positive		
	Or	Original Final				mounts	(Negative)		
REVENUES									
Charges for services	\$	_	\$	227	\$	335	\$	108	
Intergovernmental		26,000		39,948		15,532		(24,416)	
Miscellaneous		<u> </u>		3,840		<u> </u>		(3,840)	
Total revenues		26,000		44,015		15,867		(28,148)	
EXPENDITURES									
Current operations:									
Public safety		26,000		20,882		21,140		(258)	
Total expenditures		26,000		20,882	_	21,140		(258)	
Excess (deficiency) of revenues over expenditures				23,133		(5,273)		(28,406)	
Net change in fund balances		_	\$	23,133	\$	(5,273)	\$	(28,406)	
Beginning cash balance	\$	37,289	\$	37,289					

### STATE OF NEW MEXICO VILLAGE OF CORRALES LIBRARY FUND

		Budgeted	Am	<u>ounts</u>		Actual	Variance with Final Budget Positive		
	_0	riginal	Final		Amounts		(N	egative)	
REVENUES									
Intergovernmental	\$	269,550	\$	275,626	\$	245,710	\$	(29,916)	
Miscellaneous		5,000		2,318		2,318		_	
Total revenues		274,550		277,944		248,028		(29,916)	
EXPENDITURES									
Current operations:									
Culture and recreation		14,200		15,270		15,270		-	
Capital outlay		260,350		34,841		34,841			
Total expenditures		274,550		50,111		50,111		_	
Excess (deficiency) of revenues over expenditures		-		227,833		197,917		(29,916)	
Net change in fund balances	\$	_	\$	227,833	\$	197,917	\$	(29,916)	
Beginning cash balance	\$	70,539	\$	70,539					

#### STATE OF NEW MEXICO VILLAGE OF CORRALES LODGERS TAX FUND

	Budgete	d Am	<u>ounts</u>	Actual	Variance with Final Budget Positive
	Original	Original Final		Amounts	(Negative)
REVENUES					
Lodgers' taxes	\$	- \$	8,786	\$ 8,786	\$ -
Total revenues			8,786	8,786	·
EXPENDITURES					
Current operations:					
General government		-	9,005	9,005	<del>_</del>
Total expenditures			9,005	9,005	
Excess (deficiency) of revenues over expenditures		<u>-</u>	(219)	(219)	
Net change in fund balances			(219)	\$ (219)	<u>\$</u>
Beginning cash balance	\$ 8,167	7 \$	8,167		

### ECONOMIC DEVELOPMENT FUND

	]	Budgeted	Am	<u>ounts</u>		Actual	Variance wit Final Budge Positive	
	<u>Or</u>	iginal		Final	Amounts		(Negative)	
EXPENDITURES								
Current operations:								,
Public works	\$	65,000	\$	65,062	\$	65,062	\$	
Total expenditures		65,000		65,062		65,062		
Excess (deficiency) of revenues over expenditures		(65,000)	***************************************	(65,062)		(65,062)		<del>-</del>
Other financing sources (uses): Transfer in		65,000		64,938		65,062		124
Total other financing sources (uses)		65,000		64,938		65,062		124
Net change in fund balances	\$		\$	124	\$		\$	124
Beginning cash balance	\$	<u>-</u>	\$					

### STATE OF NEW MEXICO VILLAGE OF CORRALES LANDMARK TREES FUND

#### LANDMARK TREES FUND

	Budgeted Amounts					ctual	Variance with Final Budget Positive	
	Original Fi		Final	Amounts		(Negati	ive)	
Other financing sources (uses): Transfer out	\$	(614)	\$	(614)	\$	(614)	\$	_
Total other financing sources		(614)		(614)		(614)		
Net change in fund balances	\$	(614)	<u>\$</u>	(614)	\$	(614)	\$	_
Beginning cash balance	\$	614	\$	614				

### SAFE ROUTES TO SCHOOL FUND

	Budgeted	l Amounts	Actual	Variance with Final Budget Positive		
	Original	Final	Amounts	(Negative)		
REVENUES						
Intergovernmental	\$ -	\$ -	\$ 3,851	\$ 3,851		
Total revenues	-	_	3,851	3,851		
EXPENDITURES						
Current operations:						
Public safety		2,007	3,851	(1,844)		
Total expenditures	,	2,007	3,851	(1,844)		
Excess (deficiency) of revenues over expenditures		(2,007)		2,007		
Net change in fund balances	\$ -	\$ (2,007)	\$ -	\$ 2,007		
Beginning cash balance	\$ · -	\$ -				

### STATE OF NEW MEXICO VILLAGE OF CORRALES POLICE SPECIAL FUND

	Budgeted Amounts					Actual		Variance with Final Budget Positive	
	<u> </u>	)riginal	Final		Amounts		(Negative)		
REVENUES									
Intergovernmental	\$	16,400	\$	124,778	\$	146,295	\$	21,517	
Miscellaneous		_		4,966		5,302		336	
Total revenues		16,400	•	129,744		151,597		21,853	
EXPENDITURES									
<b>Current operations:</b>									
Public safety		55,048		104,656		104,360		296	
Capital outlay		_		22,489		22,489		_	
Total expenditures		55,048		127,145		126,849		296	
Excess (deficiency) of revenues over expenditures		(38,648)		2,599		24,748		22,149	
Net change in fund balances	<u>\$</u>	(38,648)	\$	2,599	\$	24,748	\$	22,149	
Beginning cash balance	\$	110,167	\$	110,167					
RECONCILIARION TO GAAP BASIS Net increase (decrease) in fund balance b	udgo	et basis			\$	24,748			
Change in receivables Change in payables						(20,188) (1,222)			
Net change in fund balance GAAP basis					\$	3,338			

### STATE OF NEW MEXICO VILLAGE OF CORRALES BOSQUE FUND

	Budget	ted Am	ounts	Actual	Variance with Final Budget Positive		
	Original		Final	Amounts	(Negative)		
REVENUES							
Miscellaneous	\$	- \$	3,351	\$ 9	\$ (3,342)		
Total revenues			3,351	9	(3,342)		
EXPENDITURES							
Current operations:							
General government			435	732	(297)		
Total expenditures			435	732	(297)		
Excess (deficiency) of revenues over expenditures		<u>.</u>	2,916	(723)	(3,639)		
Net change in fund balances	\$	\$	2,916	\$ (723)	\$ (3,639)		
Beginning cash balance	\$ 1,8	73 \$	1,873				

#### STATE OF NEW MEXICO VILLAGE OF CORRALES CASA SAN YSIDRO FUND

		Budgeted	Ame	ounts	A	ctual	Variance with Final Budget Positive
	Original			Final		nounts	(Negative)
EXPENDITURES							
Current operations:							
General government	\$	30,000	\$	30,000	\$	30,000	\$ -
Total expenditures		30,000		30,000		30,000	
Excess (deficiency) of revenues over expenditures		30,000		30,000		30,000	<del>-</del>
Other financing sources (uses):							
Transfer in		30,000		30,000		30,000	-
Total other financing sources (uses)		30,000		30,000		30,000	
Net change in fund balances	\$		\$	-	\$	±-	\$ -
Beginning cash balance	\$	_	\$	**			

### STATE OF NEW MEXICO VILLAGE OF CORRALES FIRE SUB-STATION FUND

	Budgeted	l Amounts	Actual	Variance with Final Budget Positive		
	Original	<u>Final</u>	Amounts	(Negative)		
REVENUES						
Intergovernmental	\$ -	\$ 16,493	\$ 16,493	\$ -		
Total revenues	•	16,493	16,493			
EXPENDITURES						
Public safety	-	. <u>-</u>	2,331	(2,331)		
Capital outlay		55,142	52,811	2,331		
Total expenditures	-	55,142	55,142	. =		
Excess (deficiency) of revenues over expenditures		(38,649)	(38,649)			
Net change in fund balances	\$ -	\$ (38,649)	\$ (38,649)			
Beginning cash balance	\$ -	\$ -				

### PUBLIC SAFETY COMM EQUIP FUND

	<b>Budgeted Amounts</b>					Actual		Variance with Final Budget Positive	
		riginal	Final		Amounts		(Negative)		
REVENUES									
Intergovernmental	\$	100,000	\$	106,884	\$	100,000	\$	(6,884)	
Total revenues		100,000		106,884		100,000		(6,884)	
EXPENDITURES									
Current operations:									
Public safety		100,000		100,000		106,884		(6,884)	
Total expenditures		100,000		100,000		106,884		(6,884)	
Excess (deficiency) of revenues over expenditures				6,884	***********	(6,884)		(13,768)	
Net change in fund balances		<u> </u>		6,884	\$	(6,884)		(13,768)	
Beginning cash balance			\$						

#### FARMLAND PRESERVATION FUND

	Budgeted	l Amounts	Actual	Variance with Final Budget Positive
	Original	<u>Final</u>	Amounts	(Negative)
EXPENDITURES				
Current operations:				
Public works		\$ 827	\$ 22,585	\$ (21,758)
Total expenditures	***	827	22,585	(21,758)
Excess (deficiency) of revenues over expenditures		(827)	(22,585)	(21,758)
Net change in fund balances	\$ -	\$ (827)	\$ (22,585)	\$ (21,758)
Beginning cash balance	\$ 441,836	\$ 441,836		

### STATE OF NEW MEXICO VILLAGE OF CORRALES ROAD CO-OP FUND

	Budgeted Amounts Original Final				Actual Amounts		Variance with Final Budget Positive (Negative)	
REVENUES								
Other tax	\$	24,000	\$	28,260	\$	35,639	\$	7,379
Intergovernmental		126,000		130,982		126,000		(4,982)
Total revenues		150,000		159,242		161,639		2,397
EXPENDITURES								
Capital outlay		168,000		11,469		174,531		(163,062)
Total expenditures		168,000		11,469	_	174,531		(163,062)
		100,000				17 1,001		(105,002)
Excess (deficiency) of revenues over expenditures		(18,000)		147,773		(12,892)		(160,665)
Other financing sources (uses):								
Transfer in		(18,000)		18,000		12,892		(5,108)
Total other financing sources (uses)		(18,000)		18,000		12,892		(5,108)
Total other imaneing sources (uses)		(10,000)						(0,100)
Net change in fund balances	<u>\$</u>	(36,000)	\$	165,773	\$		\$	(165,773)
Beginning cash balance			\$	-				

#### STATE OF NEW MEXICO VILLAGE OF CORRALES ANGEL HILL FUND

	Budgeted Amounts					Actual	Variance with Final Budget Positive	
	0	riginal	Final		Amounts		(Negative)	
REVENUES								
Intergovernmental	\$	150,000	\$	16,493	\$	23,960	\$	7,467
Total revenues		150,000		16,493		23,960		7,467
EXPENDITURES								
Public safety		30,000		30,000		23,960		6,040
Capital outlay		120,000		25,142		-		25,142
Total expenditures		150,000		55,142		23,960		31,182
Excess (deficiency) of revenues over expenditures			-	(38,649)		<u>-</u>		38,649
Net change in fund balances	\$		\$	(38,649)	\$	-	\$	38,649
Beginning cash balance	\$	_	\$	-				

#### STATE OF NEW MEXICO VILLAGE OF CORRALES HWY 528 ACCESS A FUND

	Budgeted	Amounts	Actual	Variance with Final Budget Positive
	Original	<u>Final</u>	Amounts	(Negative)
REVENUES				
Intergovernmental	\$ 1,005,000	\$ 19,405	\$ 19,405	
Total revenues	1,005,000	19,405	19,405	
EXPENDITURES				
Capital outlay	1,005,000	19,405	19,405	
Total expenditures	1,005,000	19,405	19,405	
Excess (deficiency) of revenues over expenditures			_	<u>-</u>
Net change in fund balances	<u> </u>	\$ -	\$ -	<u>\$</u>
Beginning cash balance	\$ -	\$ -		

### STATE OF NEW MEXICO VILLAGE OF CORRALES SKATE PARK FUND

		Budgeted	Am	<u>ounts</u>		Actual	Variance with Final Budget Positive		
	<u>o</u>	riginal		Final	Amounts		(Negative)		
REVENUES									
Intergovernmental	\$	300,000	\$	2,975	\$	40,000	\$	37,025	
Miscellaneous		41,551		81,551		44,526		(37,025)	
Total revenues		341,551		84,526		84,526			
EXPENDITURES									
Current operations:									
Culture and recreation		-		-		4,238		(4,238)	
Capital outlay		301,551		142,823		154,510		(11,687)	
Total expenditures		301,551	_	142,823	_	158,748		(15,925)	
Excess (deficiency) of revenues over expenditures		40,000		(58,297)		(74,222)		(15,925)	
Net change in fund balances	\$	40,000	<u>\$</u>	(58,297)	\$	(74,222)	\$	(15,925)	
Beginning cash balance	\$	-	\$	-					

### STATE OF NEW MEXICO VILLAGE OF CORRALES LOMA LARGA FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES BUDGET (Non-GAAP Basis) and ACTUAL on BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 2008

		Budgeted	Am	ounts		Actual	Fin	iance with al Budget Positive
		Original		Final		Mounts	(]	Vegative)
REVENUES								
Intergovernmental	\$	1,175,000	\$	677,723	\$	404,269	\$	(273,454)
Total revenues		1,175,000		677,723	<u> </u>	404,269		(273,454)
EXPENDITURES								
Capital outlay		1,175,000		592,326		592,326		-
Total expenditures		1,175,000		592,326		592,326		_
Excess (deficiency) of revenues over expenditures		<del></del>		85,397		(188,057)		(273,454)
Net change in fund balances	\$	-	\$	85,397	\$	(188,057)	\$	(273,454)
Beginning cash balance	\$	734,073	\$	734,073				
RECONCILIARION TO GAAP BASIS Net increase (decrease) in fund balance b	udg	et basis			\$	(188,057)		
Change in receivables Change in deferred revenue Change in payables						804,572 (531,118) (531,118)		
Net change in fund balance GAAP basis					\$	(445,721)		

### STATE OF NEW MEXICO VILLAGE OF CORRALES

### FAR NORTH WEST SECTOR FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES BUDGET (Non-GAAP Basis) and ACTUAL on BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts						
	Original		Final		Amounts	<u>(N</u>	egative)
REVENUES							
Charges for services	\$ -	. \$	16,613	\$	16,613	<b>c</b>	
Interest on investments	ν <del>-</del>	. ф		Φ		Φ	-
Total revenues	-		26,090		26,090		
l otal revenues			42,703	_	42,703		
EXPENDITURES							
Current operations:							
Public works	-		770		20,121		(19,351)
Debt service:							
Debt service principal	-		-		-		_
Debt service interest	-		43,615		34,543		9,072
Capital outlay			99,772		89,493		10,279
Total expenditures			144,157		144,157		
Excess (deficiency) of revenues over expenditures			(101,454)		(101,454)		
Other financing sources (uses):							
Transfer in	-		1,630		1,630		-
Total other financing sources (uses)		_	1,630		1,630		
Net change in fund balances	\$ -	\$	(99,824)	<u>\$</u>	(99,824)		
Beginning cash balance	\$ 71,147	\$	71,147				

## STATE OF NEW MEXICO VILLAGE OF CORRALES

### GENERAL OBLIGATION BOND FUND

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES BUDGET (Non-GAAP Basis) and ACTUAL on BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted		Actual	Variance with Final Budget Positive
	<u>Original</u>	<u>Final</u>	Amounts	(Negative)
REVENUES				
Property tax	\$ -	\$ 387,070	\$ 412,175	\$ 25,105
Total revenues		387,070	412,175	25,105
EXPENDITURES				
Current opertions				
General government	-	-	141	(141)
Debt service:				
Debt service principal	240,000	217,766	240,000	(22,234)
Debt service interest	48,368	48,368	48,368	
Total expenditures	288,368	266,134	288,509	(22,375)
Excess (deficiency) of revenues over expenditures	(288,368)	120,936	123,666	2,730
Other financing sources (uses):				
Transfer in	288,368	-	_	_
Total other financing sources (uses)	288,368	-		_
Net change in fund balances	<u>\$</u>	\$ 120,936	\$ 123,666	\$ 2,730
Beginning cash balance	\$ 268,439	\$ 268,439	•	

## STATE OF NEW MEXICO VILLAGE OF CORRALES

### NMFA 41ST SUPP FIRE PROG FUND

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES BUDGET (Non-GAAP Basis) and ACTUAL on BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 2008

	<b>Budgeted Amounts</b>			Actual	Variance with Final Budget Positive	
	Original	Fin	al A	mounts	(Neg	ative)
REVENUES						
Interest on investments	\$	- \$	- \$	649	\$	649
<b>Total revenues</b>			_	649		649
Excess (deficiency) of revenues over expenditures				649		649
Net change in fund balances	\$	\$	- \$	649	\$	649
Beginning cash balance	\$ 92	29 \$	929			

### STATE OF NEW MEXICO VILLAGE OF CORRALES NMFA 1996B FUND

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES BUDGET (Non-GAAP Basis) and ACTUAL on BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 2008

	<u>B</u>	udgeted	Amo	<u>unts</u>	1	Actual	Fin	iance with al Budget ositive
	Ori	ginal		Final	<u>A</u>	mounts	(N	egative)
EXPENDITURES								
Current operations:								
General government	\$		\$	_	\$	4,055	\$	(4,055)
Total expenditures						4,055		(4,055)
Excess (deficiency) of revenues over expenditures						(4,055)		(4,055)
Net change in fund balances	\$	_	\$		\$	(4,055)	\$	(4,055)
Beginning cash balance	\$	578	\$	578				

OTHER SUPPLEMENTARY INFORMATION

# STATE OF NEW MEXICO VILLAGE OF CORRALES SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUND JUNE 30, 2008

	Jur	Balance June 30, 2007		Additions		Additions Deletions		eletions	Ju	lance ne 30, ,008
ASSETS										
Cash	\$	5,002	\$	8,896	\$	(10,312)	\$	3,586		
Total assets	\$	5,002	\$	8,896	\$	(10,312)		3,586		
LIABILITIES										
Deposits payable	\$	5,002	\$	8,896	\$	(10,312)	\$	3,586		
Total liabilities	\$	5,002	\$	8,896	\$	(10,312)	\$	3,586		



# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Phillip Gasteyer, Mayor
Village Council
Village of Corrales
Corrales, New Mexico
and
Hector H. Balderas
New Mexico State Auditor
Santa Fe, New Mexico

We have audited the financial statements of the governmental activities, each major fund, the aggregate remaining fund information, the budgetary comparison for the general fund, and the combining and individual funds presented as supplemental information of the Village of Corrales, New Mexico as of and for the year ended June 30, 2008, and have issued our report thereon dated November 12, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Village of Corrales, New Mexico's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Village's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Village's financial statements that is more than

inconsequential will not be prevented or detected by the Village's internal control. We consider the deficiencies described in the accompanying schedule of findings and responses to be significant deficiencies in internal control over financial reporting. Findings 2007-A and 2008-A.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Village of Corrales, New Mexico's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village of Corrales, New Mexico's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as items 2007-A and 2008-A.

The Village's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. We did not audit the Village of Corrales, New Mexico's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of management, others within the agency, the State Auditor, the New Mexico Legislature, New Mexico Department of Finance and Administration, and applicable federal grantors, and is not intended to be and should not be used by anyone other than these specified parties.

Pattillez Brown & Hill LKP Pattillo, Brown & Hill, L.L.P.

Albuquerque, New Mexico

November 12, 2008

### Findings - Financial Statements Audit

Reportable Conditions – Prior Year						
2007-A	Excess of Expenditures Over Budget - Repeat					
2007-В	New Hire Reporting Requirements - Resolved					
2007-C	Untimely Deposits - Resolved					

2007-D Preparation of Financial Statements - Resolved

Current Year

2007-A Excess of Expenditures Over Budget - Repeat

2008-A **Budget Adjustment Request** 

### **CURRENT YEAR FINDINGS:**

2007-A	Excess of Expenditures Over Budget	Ī

**Condition:** Actual expenditures exceeded budgeted expenditures at the total

fund level for the following funds:

PW-FEMA Fund	\$ (4,020)
Law Enforcement Protection Fund	(925)
Traffic Safety Fund	(258)
Safe Routes to School Fund	(1,844)
Bosque Fund	(297)
Public Safety Comm Fund	(6,884)
Farmland Preservation Fund	(21,758)
Road Co-op Fund	(168,170)
Skate Fund	(15,925)
General Obligation Bond Fund	(22,375)
NMFA 1996B	(4.055)

6-6-6 NMSA 1978 requires that the Village keep expenditures Criteria:

within the budgeted amounts.

**Effect:** The Village's expenditures in the above funds exceeded the

approved budgets by the amounts noted above for each fund.

<u>Cause:</u> The Village over spent their budget in the funds noted above and

did not apply for budget adjustment request to the Department of Finance and Administration (DFA) when expenditures in excess of

budget were necessary.

**Recommendation:** Budget adjustment requests should be presented to and approved

by DFA before expending funds in excess of budget.

**Response:** Management agrees with the recommendation.

### 2008-A Budget Adjustment Request

**Condition:** Three Budget Adjustment Requests (BARs) were selected for

testing. Of the BARs tested it was noted that the Village made expenditures in the various funds before the BARs were approved by the Department of Finance and Administration (DFA). The

expenditure prior to DFA approval are as follows:

Fund	Exp	Expenditure		
Far Northwest Sector	\$	15,464		
Far Northwest Sector		13,865		
Culture and Recreation		3,705		
Culture and Recreation		1,595		
Safe Routes to School		2,008		
Public Safety Communication Equipment		6,884		

<u>Criteria:</u> NMSA 6.3.25 lists the procedures to be followed to amend a

budget.

**Effect:** The Village expended monies prior to approval by DFA. Per state

statute any employee or public official violating this ordinance

may be subject to legal action by DFA.

Cause: The expenditures out of the funds noted above were made prior to

the BAR approvals by DFA. The expenditures were made without informing the finance director that an adjustment to the budget

would be required due to an increase in the necessary expenditure.

**Recommendation:** Each department head needs to monitor their budgets and inform

the finance director in a timely fashion that a BAR is necessary.

Once the finance director makes the necessary BAR the

department head should wait until approval by DFA before making

the expenditure.

**Response:** The Village agrees with this recommendation.

### **EXIT CONFERENCE**

An exit conference was held on November 12, 2008 at the Village's offices. In attendance were Phillip Gasteyer, Mayor; Nora Scherzinger, Village Administrator; and Nancy Arnold, Finance Director from the Village of Corrales. Cynthia James, CPA, and Regina Gordon, CPA were in attendance for Pattillo, Brown & Hill, L.L.P.