2452 Missouri Ave., P.O. Box 2707, Las Cruces, New Mexico 88004 • Phone: (575) 523-7444, Fax: (575) 527-0872

# STATE OF NEW MEXICO ELEPHANT BUTTE IRRIGATION DISTRICT

# FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

**OCTOBER 31, 2009** 

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#### OFFICIAL ROSTER OCTOBER 31, 2009

### **Board of Directors**

<u>Name</u>	<u>Title</u>
James Salopek	President
Robert Faubion	Vice President
Willie Koenig	Secretary
Jerry Franzoy	Director
Bill Gary	Director
Robert Sloan	Director
Joe Nelson	Director
Thomas C. Simpson	Director
Ramon Alvarez	Director

### **District Officials**

District Offic	lais
Gary Esslinger	Treasurer/Manager
Gail Norvell	Controller
Henry Magallanez	District Engineer
James Narvaez	Hydrology Director
Richard Bejarano	Water Master
Leo Barrett	Maintenance Project Manager
Valerie Beversdorf	CGRS Director

#### **INDEPENDENT AUDITORS' REPORT**

Mr. Hector H. Balderas, State Auditor and The Board of Directors Elephant Butte Irrigation District Las Cruces, New Mexico

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Elephant Butte Irrigation District (the "District"), as of and for the year ended October 31, 2009, which collectively comprise the District's basic financial statements as listed in the table of contents. We also have audited the financial statements of each of the District's nonmajor governmental, and nonmajor enterprise funds presented as supplementary information in the accompanying individual fund financial statements as of and for the year ended October 31, 2009, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards, generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Elephant Butte Irrigation District, as of October 31, 2009, the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position and cash flows of each enterprise fund of the Elephant Butte Irrigation District, as of October 31, 2009, and the budgetary comparisons for the enterprise funds and the nonmajor governmental fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Mr. Hector H. Balderas, State Auditor and The Board of Directors Elephant Butte Irrigation District Las Cruces, New Mexico Page Two

In accordance with Government Auditing Standards, we have also issued our report dated March 26, 2010 on our consideration of the Elephant Butte Irrigation District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the basic financial statements and individual fund financial statements presented as supplementary information. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. The additional schedules listed as other supplementary information in the table of contents are presented for purposes of additional analysis and are also not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Krugel/Gray/Shaw & Co., P.C.
Kriegel/Gray/Shaw & Co., P.C.

March 26, 2010

MANAGEMENT'S DISCUSSION AND ANALYSIS OCTOBER 31, 2009

As management of Elephant Butte Irrigation District, we offer the readers of Elephant Butte Irrigation District's financial statements this narrative overview and analysis of the financial activities of Elephant Butte Irrigation District for the fiscal year ended October 31, 2009. We encourage readers to consider the information presented here in conjunction with the financial statements of Elephant Butte Irrigation District and additional information provided.

#### Financial Highlights

- The assets of Elephant Butte Irrigation District exceeded its liabilities at the close of the most recent fiscal year by \$51,200,138 (net assets). Of this amount, \$2,290,912 (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors.
- The government's total net assets decreased by \$65,729. The governmental activities increased by \$3,487 (.6%); while the business-type activities decreased by \$69,216 (.13%).
- As of the close of the current fiscal year, Elephant Butte Irrigation District's governmental funds reported combined ending net assets of \$527,434, an increase of \$3,487 or .6% in comparison with the prior year.

#### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Elephant Butte Irrigation District's basic financial statements. Elephant Butte Irrigation District's basic financial statements comprise two components: 1) basic financial statements and 2) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of Elephant Butte Irrigation District's finances, in a manner similar to a private-sector business.

The *statement of net assets* represents information on all of Elephant Butte Irrigation District's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of Elephant Butte Irrigation District is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements, distinguish functions of Elephant Butte Irrigation District that are principally supported by charges for services and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of Elephant Butte Irrigation District include local improvement district services. The business-type activities of Elephant Butte Irrigation District include water distribution and maintenance operations.

The government-wide financial statements can be found on pages 11 and 12 of this report.

MANAGEMENT'S DISCUSSION AND ANALYSIS OCTOBER 31, 2009

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated from specific activities or objectives. Elephant Butte Irrigation District, like other state, local governments and special districts, use fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Elephant Butte Irrigation District can be divided into two categories: governmental funds and proprietary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between *governmental funds* and *governmental activities*.

Elephant Butte Irrigation District maintains one individual governmental fund. Information is presented separately in the governmental fund balance sheet and statement of revenues, expenditures, and changes in funds balances for the water reloan operations fund, which is considered to be a nonmajor fund. Data from the governmental fund is combined into a single, aggregated presentation. Individual fund data for the nonmajor governmental fund is provided in the form of *individual statements* elsewhere is this report.

Elephant Butte Irrigation District adopts an annual appropriated budget for all funds. A budgetary comparison statement has been provided for the operations and maintenance, water conservation reloan and local improvement district funds to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 13 and 14 of this report.

**Proprietary funds**. Elephant Butte Irrigation District maintains one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Elephant Butte Irrigation District uses enterprise funds to account for its water distribution operations and its water conservation reloan fund.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water distribution operations, which is considered a major fund of Elephant Butte Irrigation District.

The basic proprietary fund financial statements can be found on pages 15 through 19 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The notes to the financial statements can be found on pages 20 through 35 of this report.

Other information. Individual fund statements and schedules can be found on pages 37 through 40 of this report.

MANAGEMENT'S DISCUSSION AND ANALYSIS OCTOBER 31, 2009

#### Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of Elephant Butte Irrigation District, assets exceeded liabilities by \$51,200,138 at the close of the most recent fiscal year.

By far the largest portion of Elephant Butte Irrigation District's net assets (95 percent) reflect its investment in capital assets (e.g., land, buildings, machinery, equipment, water distribution system), less any related debt used to acquire those assets that is still outstanding. Elephant Butte Irrigation District uses these capital assets to provide services to land owners; consequently, these assets are *not* available for future spending. Although Elephant Butte Irrigation District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

#### Elephant Butte Irrigation District Summary of Net Assets

Total liabilities and net assets	\$527,434	\$523,947	\$51,425,444	\$51,608,533	\$51,952,878	\$52,132,480
Total net assets	527,434	523,947	50,672,704	50,741,920	51,200,138	51,265,867
Unrestricted	527,434	523,947	1,763,478	2,194,946	2,290,912	2,718,893
Invested in capital assets, net of related debt	0	0	48,909,226	48,546,974	48,909,226	48,546,974
Net Assets:						
Total liabilities	0	0	752,740	866,613	752,740	866,613
Other liabilities	0	0	187,926	225,172	187,926	225,172
Liabilities: Long-term liabilities outstanding	\$0	\$0	\$564,814	\$641,441	\$564,814	\$641,441
Total assets	\$527,434	\$523,947	\$51,425,444	\$51,608,533	\$51,952,878	\$52,132,480
Capital assets, net	0	0	49,106,628	48,856,539	49,106,628	48,856,539
Assets: Current assets and other assets	\$527,434	\$523,947	\$2,318,816	\$2,751,994	\$2,846,250	\$3,275,941
	2009	2008	2009	2008	2009	2008
_	Governmental Activities		Business-type Activities		Total	

The remaining balance of *unrestricted net assets* (\$2,290,912) may be used to meet the government's ongoing obligations to constituents and creditors.

At the end of the current fiscal year, Elephant Butte Irrigation District is able to report positive balances on both categories of net assets, both for the government as a whole as well as for its separate governmental and business-type activities.

There was an increase of \$250,089 in capital assets reported in connection with Elephant Butte Irrigation District's business-type activities. The majority of this increase was the acquisition of assets. Elephant Butte Irrigation District's governmental activities do not maintain capital assets.

The government's net assets decreased \$65,729 during the current fiscal year. This decrease represents payments to reduce long term debt.

MANAGEMENT'S DISCUSSION AND ANALYSIS OCTOBER 31, 2009

Governmental activities. Governmental activities increased Elephant Butte Irrigation District net assets by \$3,487; Governmental activities comprise an extremely limited function within Elephant Butte Irrigation District. Ongoing operating activities are primarily conducted as business-type activities.

• Charges for services remained unchanged as a result of maximum assessment rate of \$5.00 per acre currently assessed and the volume of acres subject to local improvement district assessment remained unchanged as compared to the prior fiscal year.

#### Elephant Butte Irrigation District Statement of Activities

<del>-</del>	Governmental Activities		Business-type Activities		Total	
_	2009	2008	2009	2008	2009	2008
Revenues:						
Program Revenues:						
Charges for services	\$20,797	\$20,910	\$8,027,656	\$7,891,656	\$8,048,453	\$7,912,566
Operating grants and contributions	0	0	756,965	0	756,965	0
Capital grants and contributions	0	0	0	555,128	0	555,128
General Revenues:						
Unrestricted investment earnings	2,464	12,925	50,597	152,021	53,061	164,946
Other income	0	0	0	106,585	0	106,585
Gain (loss) on disposal of capital assets	0	0	30,823	79,661	30,823	79,661
Total revenue	23,261	33,835	8,866,041	8,785,051	8,889,302	8,818,886
Expenses:						
Local improvement district operations	19,774	10,134	0	0	19,774	10,134
Water system operations and maintenance	0	0	8,935,257	9,244,584	8,935,257	9,244,584
Total expenses	19,774	10,134	8,935,257	9,244,584	8,955,031	9,254,718
Net increase (decrease) in net assets	\$3,487	\$23,701	(\$69,216)	(\$459,533)	(\$65,729)	(\$435,832)

For the most part, decreases in expenses were attributable to payroll expenses and operating/maintenance expenses due in part to reduced fuel costs.

MANAGEMENT'S DISCUSSION AND ANALYSIS OCTOBER 31, 2009

Business-type activities. Enterprise activities decreased Elephant Butte Irrigation District net assets by \$69,216 thereby accounting for the entire decline in the net assets of the District. Key elements of this decrease are as follows:

- Charges for services increased \$136,000 (1.72%) to \$8,027,656 during the year. This increase is a result of an increase in assessment rates.
- Ongoing grant awards increased \$201,837 (36%) to \$756,935 as grant projects to support improvements to Elephant Butte Irrigation District's water distribution system, water conservation and hydro-electric power development were increased.
- Total revenues increased \$80,990 (.92%) during the year. This change is the product of increased assessment rates.
- Decreases in the District's operating and maintenance expenses were \$309,327. This decrease resulted from decreased payroll expenses and decreased operating/maintenance expenses due in part to reduced fuel costs.

#### **Operations and Maintenance Fund Budgetary Highlights**

Elephant Butte Irrigation District's original budget was amended during the current period due to following:

#### Revenue:

- Reduction in grant revenues according to project work completed to date.
- Reduction in State of New Mexico Grant funding cancelled due to state fund deficits.
- Reduction in interest income revenues due to low interest rates.

Ongoing drought conditions have decreased Elephant Butte Irrigation District's historical annual allotment from Bureau of Reclamation reservoir water resulting in reduced availability of water to landowner constituents. During the year however, as a result of reservoir water volume improvements, reservoir allocations on a per acre-foot water allocation to individual landowner-constituents were 30", 30", and 24" for fiscal years ending October 31, 2009, 2008 and 2007, respectively.

#### Expenditures:

- Reduction in payroll expenses.
- Increase in legal and consulting expenses due to litigations and grant projects.
- Reduction in canal, heavy equipment and fleet expenses due in part to reduced fuel costs.

MANAGEMENT'S DISCUSSION AND ANALYSIS OCTOBER 31, 2009

#### **Capital Asset and Debt Administration**

Capital assets. Elephant Butte Irrigation District's investment in capital assets for its business-type activities as of October 31, 2009, amounts to \$48,909,226 (net of accumulated depreciation). This investment in capital assets includes land and improvements, buildings, equipment and furnishings and the water distribution delivery system. The total increase in Elephant Butte Irrigation District's investment in capital assets for the current fiscal year was less than one percent.

Major capital asset events during the current fiscal year included the following:

- Water distribution system improvements were completed (or remain in process) totaling \$757,311, consisting of canals, laterals, drains and waste ways.
- Purchases of machinery and equipment of \$398,037 of which approximately \$0 was paid for by grant funding.

	Business-type Activities
Capital Assets:	October 31, 2009
Land and land improvements	\$38,459,774
Buildings and system	725,640
Machinery and equipment	5,973,503
Furniture and fixtures	381,475
Water distribution system	21,159,455
Construction in process	304,607
	\$67,004,454

Long-term debt. At the end of the current fiscal year, the Elephant Butte Irrigation District had total outstanding debt of \$306,877. Elephant Butte Irrigation District made a substantial principal payment on the meter reloan funds note payable since few constituents borrowed funds for meter installations.

Elephant Butte Irrigation District's total debt decreased \$90,674 (22.8%) during the current fiscal year. The key factor in this change was accelerated repayments of outstanding obligations.

MANAGEMENT'S DISCUSSION AND ANALYSIS OCTOBER 31, 2009

#### **Economic Factors**

• Reservoir capacity and actual storage, in acre feet:

	Q	October 31,	October 31,
	Capacity	2009	2008
Elephant Butte	2,210,208	626,130	576,180
Caballo	343,990	56,340	25,620
	2,554,198	682,470	601,800

• Of Elephant Butte Irrigation District's 90,640 total irrigable acres, approximately 75,000 acres are irrigated in typical conditions. Crop irrigation acres as of October 31, 2009 and 2008 are as follows:

Acres Irrigated	66,151	68,038
Acres Fallowed	16,505	16,130
Total Acres	82,656	84,168

• Elephant Butte Irrigation District's annual assessments remained the same for the 2009 budget year. The rates remain at \$65.00 per water righted acre for one acre feet of water per acre and \$10.00 per acre foot for conserved water. The rates remain the same for the 2009 budget year but the pricing structure changed.

During the current fiscal year, unrestricted net assets in the Water Distribution Operations fund decreased to \$1,756,889. Elephant Butte Irrigation District's unrestricted net assets are available for expenditure in the 2009 fiscal year.

#### **Requests for Information**

This financial report is designed to provide a general overview of Elephant Butte Irrigation District's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Controller, 530 S. Melendres, Las Cruces, New Mexico 88005.

## STATEMENT OF NET ASSETS OCTOBER 31, 2009

Total net assets	\$527,434	\$50,672,704	\$51,200,138
Unrestricted	527,434	1,763,478	2,290,912
Invested in capital assets, net of related debt	0	48,909,226	48,909,226
NET ASSETS			
Total liabilities	0	752,740	752,740
Compensated absences	0	257,937	257,937
Due in more than one year	0	212,932	212,932
Due within one year	0	93,945	93,945
Noncurrent liabilities:			
LIABILITIES Accounts payable and other current liabilities	0	187,926	187,926
Total assets	527,434	51,425,444	51,952,878
Capital assets, net	0	49,106,628	49,106,628
Notes receivable	0	82,976	82,976
Prepaids	0	124,029	124,029
Inventories	0	186,337	186,337
Receivables, net	6,732	659,854	666,586
Investments	0	42,860	42,860
ASSETS Cash and temporary investments	\$520,702	\$1,222,760	\$1,743,462
	Governmental Activities	Business-type Activities	Total

## STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED OCTOBER 31, 2009

	_	Program Revenues			Net (Expenses) R	evenues and Change	es in Net Assets
			Operating	Capital	F	rimary Government	
		Charges for	Grants and	Grants and	Governmental	Business-type	
Functions/Programs	Expenses	Services	Contributions	Contributions	Activities	Activities	Total
Indication District							
Irrigation District							
Governmental Activities:		***	•-				
Operation and maintenance	\$19,774	\$20,797	\$0	\$0	\$1,023	\$0	\$1,023
Total governmental activities	19,774	20,797	0	0	1,023	0	1,023
Business-type Activities:							
• •	0.005.057	0 007 050	770 007			(150.000)	(450.000)
Water distribution operations	8,935,257	8,027,656	756,965	0	0	(150,636)	(150,636)
Total business-type activities	8,935,257	8,027,656	756,965	0	0	(150,636)	(150,636)
Total irrigation district	\$8,955,031	\$8,048,453	\$756,965	\$0	\$1,023	(\$150,636)	(\$149,613)
		General Revenue	s				
		Unrestricted inve			\$2,464	\$50,597	\$53,061
	6	Other income	outlone commige		V2,707	400,001	400,001
		Gain on sale of ca	apital assets		0	30,823	30,823
	_	Total genera	l revenues		2,464	81,420	83,884
	_						
		Change in	net assets		3,487	(69,216)	(65,729)
						- ,	•
	1_	vet assets, beginn	ing of year		523,947	50,741,920	51,265,867
	ı	Vet assets, end o	f vear		\$527,434	\$50,672,704	\$51,200,138
	=======================================	101 200010, 010 0	, , , , , , , , , , , , , , , , , , , ,		40513404	900,012,104	ψυ1,Δυυ, 130

## NONMAJOR GOVERNMENTAL FUND BALANCE SHEET OCTOBER 31, 2009

	Local
	Improvement
	District
ASSETS	•
Cash and temporary investments	\$520,702
Receivables:	
Accounts, net of allowance (\$454)	6,732
Total assets	\$527,434
LIABILITIES AND FUND BALANCE	
EIABIEITIES AND I SIND BALAITSE	
LIABILITIES	
Accounts payable	\$0
Total liabilities	0
FUND BALANCE	
Unreserved:	
Undesignated, reported in:	
Special revenue fund	527,434
Total fund balances	527,434

### NONMAJOR GOVERNMENTAL FUND

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE FISCAL YEAR ENDED OCTOBER 31, 2009

	Local Improvement
	District
REVENUES	
Charges for services	\$20,797
Interest	2,464
Total revenues	23,261
EXPENDITURES	
Current:	
Operations and maintenance	19,774
Contractual services	0
Total expenditures	19,774
Net change in fund balance	3,487
Fund balance, beginning of year	523,947
Fund balance, end of year	\$527,434

# PROPRIETARY FUNDS STATEMENT OF NET ASSETS OCTOBER 31, 2009

	Business-type Activities - Enterprise Funds			
			Nonmajor Fund	
	Water		Water	
	Distribution	Water Meter	Conservation	Totals
	Operations	Reloan	Reloan	Current Year
ASSETS		••	,	_
Current Assets:				
Cash and temporary investments	\$1,150,042	\$27,125	\$45,593	\$1,222,760
Investments	42,860	0	0	42,860
Accounts receivables, net of allowance (\$10,714)				
Accounts	298,942	0	0	298,942
Grant revenue receivable	349,275	0	0	349,275
Other	11,637	0	0	11,637
Notes receivable - current maturities	8,920	26,624	3,039	38,583
Inventory	186,337	0	0	186,337
Prepaid expenses	124,029	0	0	124,029
Due from other funds	30,361	0	0	30,361
Total current assets	2,202,403	53,749	48,632	2,304,784
Noncurrent Assets:				
Notes receivable - net of current maturities	0	30,285	14,108	44,393
Capital Assets:				
Land	38,459,774	0	0	38,459,774
Building and improvements	725,640	0	0	725,640
Equipment and vehicles	5,973,503	0	0	5,973,503
Furniture and fixtures	381,475	0	0	381,475
Irrigation distribution system	21,159,455	0	0	21,159,455
Construction in process	304,607	0	0	304,607
	67,004,454	0	0	67,004,454
Less: accumulated depreciation	(17,897,826)	0	0	(17,897,826)
Total capital assets	49,106,628	0	0	49,106,628
Total noncurrent assets	49,106,628	30,285	14,108	49,151,021
Total assets	\$51,309,031	\$84,034	\$62,740	\$51,455,805

PROPRIETARY FUNDS STATEMENT OF NET ASSETS OCTOBER 31, 2009

	Business-type Activities - Enterprise Funds			
	•	· ·	Nonmajor Fund	
	Water	•	Water	
	Distribution	Water Meter	Conservation	Totals
	Operations	Reloan	Reloan	Current Year
LIABILITIES AND NET ASSETS				
Current liabilities:				
Notes payable - current maturities	\$64,619	\$29,326	\$0	\$93,945
Accounts payable	87,282	0	0	87,282
Accrued expenses	100,294	350	0	100,644
Deferred revenue	0	0	0	0
Due to other funds	0	30,361	0	30,361
Total current liabilities	252,195	60,037	0	312,232
Noncurrent Liabilities:				
Notes payable - net of current maturities	183,093	29,839	0	212,932
Compensated absences	257,937	0	0	257,937
Total noncurrent liabilities	441,030	29,839	0	470,869
Total liabilities	693,225	89,876	0	783,101
Net Assets:				
Invested in capital assets, net of related debt	48,858,917	0	0	48,858,917
Unrestricted	1,756,889	(5,842)	62,740	1,813,787
Total net assets	50,615,806	(5,842)	62,740	50,672,704
Total liabilities and net assets	\$51,309,031	\$84,034	\$62,740	\$51,455,805

#### PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS FOR THE FISCAL YEAR ENDED OCTOBER 31, 2009

	Business-type Activities - Enterprise Funds			
			Nonmajor Fund	
	Water		Water	
	Distribution	Water Meter	Conservation	Totals
	Operations	Reloan	Reloan	Current Year
OPERATING REVENUES:	•			
Charges for services	\$7,713,941	\$0	\$0	\$7,713,941
Operating agreements and other	313,715	0	0	313,715
Total operating revenues	8,027,656	0	0	8,027,656
OPERATING EXPENSES:				
Personnel services	4,056,069	0	0	4,056,069
Employee benefits	1,102,755	0	0	1,102,755
Contractual services	940,806	0	0	940,806
Operations and maintenance	912,886	0	0	912,886
Administration and other operating	1,004,155	0	0	1,004,155
Depreciation	905,259	0	0	905,259
Total operating expenses	8,921,930	0	0	8,921,930
Operating income (loss)	(894,274)	0	0	(894,274)
NON-OPERATING REVENUES (EXPENSES)				
Intergovernmental grants	756,965	0	0	756,965
Interest income	47,564	2,109	924	50,597
Gain on disposal of fixed assts	30,823	0	0	30,823
Insurance recovery	0	0	0	0
Interest expense	(13,327)	0	0	(13,327)
Total non-operating revenues (expenses)	822,025	2,109	924	825,058
Change in net assets	(72,249)	2,109	924	(69,216)
Net assets, beginning of year	50,688,055	(7,951)	61,816	50,741,920
Net assets, end of year	\$50,615,806	(\$5,842)	\$62,740	\$50,672,704

PROPRIETARY FUNDS

### STATEMENT OF CASH FLOWS FOR THE FISCAL YEAR ENDED OCTOBER 31, 2009

	Business-type Activities - Enterprise Funds			
•		• • • • • • • • • • • • • • • • • • • •	Nonmajor Fund	
	Water	•	Water	
	Distribution	Water Meter	Conservation	Totals
	Operations	Reloan	Reloan	Current Year
CASH FLOWS FROM OPERATING ACTIVITIES		,	1	
Receipts from customers	\$8,105,562	\$25,021	\$9,570	\$8,140,153
Payment to vendors	(2,822,130)	0	0	(2,822,130)
Payments to and on behalf of employees	(5,155,937)	, 0	0	(5,155,937)
Net cash provided (used) by operating activities	127,495	25,021	9,570	162,086
	·			
CASH FLOWS FROM NONCAPITAL AND RELATE	D			
FINANCIAL ACTIVITIES				
Notes payable	0	0	0	0
Issuance of notes receivable	0	0	0	0
Receipts on notes receivable	0	0	0	0
Repayment of long-term debt	(47,892)	(30,531)	0	(78,423)
Interest paid on long-term debt	(8,043)	0	0	(8,043)
Advance from/(to) other funds	(30,361)	30,361	0	0
Intergovernmental grants	756,965	0	0	756,965
Net cash provided (used) by noncapital and				
related financial activities	670,669	(170)	0	670,499
CASH FLOWS FROM CAPITAL AND RELATED				
FINANCING ACTIVITIES				
Proceeds from capital grants	0	0	0	0
Repayment a long-term debt	(13,961)	0	0	(13,961)
Interest paid on long-term debt	(5,284)	0	0	(5,284)
Capital assets expensed (transferred)	0	0	0	0
Net cash provided (used) by capital and related				-
financial activities	(19,245)	0	0	(19,245)
CASH FLOWS FROM INVESTING ACTIVITIES				
Investments reclassified from cash	(42,860)	0	0	(42,860)
Interest income	47,564	2,109	924	50,597
Gain on disposal	30,823	0	0	30,823
Purchase of capital assets	(1,155,348)	0	0	(1,155,348)
Net cash provided by investing activities	(1,119,821)	2,109	924	(1,116,788)
Net increase (decrease) in cash and	40.4			
temporary investments	(340,902)	26,960	10,494	(303,448)
Cash and temporary investments, beginning of year	1,490,944	165	35,099	1,526,208
Cash and temporary investments, end of year	\$1,150,042	\$27,125	\$45,593	\$1,222,760

PROPRIETARY FUNDS

## STATEMENT OF CASH FLOWS FOR THE FISCAL YEAR ENDED OCTOBER 31, 2009

	Business-type Activities - Enterprise Funds			
			Nonmajor Fund	
	Water		Water	
	Distribution	Water Meter	Conservation	Totals
	Operations	Reloan	Reloan	Current Year
Reconciliation of operating income (loss)				
to net cash provided (used) by operating				
activities:				
Operating income (loss)	(\$894,274)	\$0	\$0	(\$894,274)
Adjustments to reconcile operating income (loss)				
to net cash provided (used) by operating activities:				
Depreciation expense	905,259	0	0	905,259
(Increase) decrease in:				
Accounts receivable	19,225	25,021	9,570	53,816
Inventory	58,681	0	0	58,681
Prepaid expenses	60,093	0	0	60,093
Increase (decrease) in:				
Accounts payable	(24,376)	0	0	(24,376)
Accrued expenses	(11,160)	0	0	(11,160)
Accrued compensated absences	14,047	0	0	14,047
Net cash provided (used) by				
operating activities	\$127,495	\$25,021	\$9,570	\$162,086

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Elephant Butte Irrigation District (District) was organized on June 15, 1918, by agreement with the United States Bureau of Reclamation resulting in the contractual dissolution of Elephant Butte Water Users Association and the transfer of rights, benefits, privileges, liabilities and project revenues of the irrigation system. The statutory authority for the District is designated as Section 79-10-1 of the New Mexico Statutes Annotated (NMSA 1978).

The District was established as an agriculture irrigation district in cooperation with the United States Bureau of Reclamation. The District's governing body operates with a nine member board of directors elected from the landholders and water users within the boundaries of the District. The District is responsible for the operation and maintenance of the water distribution system and improvements of Percha, Leasburg and Mesilla diversion dams, including the canal and drainage system and structures. The physical boundaries begin approximately 1.5 miles south of Caballo Dam extending to the New Mexico-Texas state line. Currently, the District has 90,640 water righted acres available for irrigation.

The significant accounting policies and procedures of the District are more fully described below.

#### **Financial Reporting Entity**

The accompanying financial statements present the District, who is not a component unit to any governmental agencies. The District, itself, has no component unit entities as defined by applying the criteria set forth in GASB No.14.

#### Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the activities of the primary government. For the most part, the effect of interfund activity between governmental activities and business-type activities has been eliminated in these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The government-wide statement of activities demonstrates the degree to which the direct expenses of the various functional activities and segments of the District are offset by program revenue. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include charges to customers or applicants who directly benefit from goods, services or privileges provided by a given function or segment. Program revenues also include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment, including special assessments. Taxes and other items not properly included as program revenues are reported as general revenues. The general revenues support the net costs of the functions and segments not covered by program revenues.

Separate financial statements are provided for governmental and proprietary funds. There were no major individual governmental funds with one major and two nonmajor individual enterprise funds and are reported as separate columns in the fund financial statements.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Water assessments are recognized as revenues in the year for which the assessment is billed. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus and modified* accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities in the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Only the portion of special assessments receivable due within the current fiscal year is considered to be susceptible to accrual as revenue of the current period and have been recognized as revenues of the current fiscal period. As under accrual accounting, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. All other revenue items are considered to be measurable and available only when cash is received by the government.

The District reports the following nonmajor governmental fund:

The *local improvement district* special revenue fund accounts for special assessments levied on properties within the District.

The District reports the following proprietary funds:

#### Major Proprietary Fund:

The Water Distribution Operations Fund is the District's primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund.

The Water Meter Reloan Funds account for funds advanced from the New Mexico Interstate Stream Commission to be loaned to individual land owners for water meter purchases and installation.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Nonmajor Proprietary Fund:

The Water Reloan Operations account for funds advanced from the New Mexico Interstate Stream Commission and loaned to individual landowners for water conservation projects.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues.

Financial statements for proprietary funds use the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the *water distribution operations* fund are the water righted assessments and charges to customers for sales and services. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, the unrestricted resources as they are needed.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to the same limitation. The District has elected not to apply FASB statements and interpretations issued after November 30, 1989.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Assets, Liabilities and Net Assets

#### **Deposits and Investments**

The District is authorized under the provision of 6-10-10 NMSA 1978, as amended, to deposit its money in banks, savings and loan associations and/or credit unions whose accounts are insured by an agency of the United States. The District's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

All money not immediately necessary for the public uses of the District may be invested in:

- a. bonds or negotiable securities of the United States, the State or any county, municipality or school district which has taxable valuation of real property for the last preceding year of at least one million dollars (\$1,000,000) and has not defaulted in the payment of any interest or sinking fund obligation or failed to meet any bond maturities at any time within the preceding five years; or
- securities that are issued by the United States Government or by its agencies or instrumentalities that are either
  direct obligations of the Unites States or are backed by the full faith and credit of the United States Governments or
  agencies guaranteed by the United States Government; and
- c. contracts with banks, savings and loan associations or credit unions for the present purchase and resale at a specified time in the future of specific securities at specified prices as a price differential representing the interest income to be earned by the investor. The contract shall be on the books of the financial institution as being the property of the investor and designation shall be contemporaneous with the investment. The contract shall be fully secured by obligations of the United States having a market value of at least one hundred two percent of the contract. The contract required for investment in the contracts provided for in the subsection shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with the investment. State statutes authorize the investment of District funds in a wide variety of instruments including certificates of deposit and other similar obligations, state investment pool, money market accounts, and United States Government obligations.

Pursuant to Section 6-10-10.1 NMSA 1978, as amended, if the District is unable to receive payment on public money at the rate of interest as set forth in Section 6-10-36 NMSA 1978 from financial institutions within the geographic boundaries of the governmental unit, then a local public finance official having money of that local public body in custody not required for expenditure within thirty days or less may, with the consent of the appropriate local board of finance, if any, remit some or all of such money to the state treasurer, banks, savings and loan associations or credit unions for deposit for the purpose of short-term investment as allowed by law.

Before any local funds are invested or reinvested for the purpose of short-term investment pursuant to Section 6-10-10.1 NMSA 1978, as amended, the local public body finance official shall notify and make such funds available to banks, savings and loan associations and credit unions located within the geographical boundaries of their respective governmental unit, subject to the limitation on credit union accounts. To be eligible for such funds, the financial institution shall pay to the local public body the rate established by the state treasurer pursuant to a policy adopted by the state board of finance for such short-term investments.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

State regulations require that uninsured demand deposits and deposit-type investments such as certificates of deposit, be collateralized by the depository thrift or banking institution. Currently, state statutes require that a minimum of fifty percent (50%) of uninsured balances on deposit with any one institution must be collateralized, with higher requirements up to one hundred percent (100%) for financially troubled institutions. If the securities pledged are United States government securities, they are pledged at market value, if they are New Mexico municipal bonds, they are pledged at par value.

In accordance with Federal Deposit Insurance Authority, public unit deposits are funds owned by the District. Demand deposits, savings deposits and interest bearing NOW accounts of a public unit in an institution in the same state will be insured up to \$250,000 in aggregate.

The District's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Cash and temporary investments for the District are reported at fair value.

#### Receivables

The District recognizes water assessment receivables net of any allowance for uncollectible accounts, when applicable. The related assessment revenues are recognized when levied, in conjunction with the receivables, net of estimated refunds. All other receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Water assessments are levied on November 1 based on the landowner's water righted acres contained in the landowner's property deed records. Water assessments uncollected after February 1 are considered delinquent. District assessments attach as an enforceable lien on the property as of February 1.

#### **Inventories and Prepaid Items**

Inventories are recorded at the lower of cost or market on a FIFO basis, and consist of operating parts; materials and supplies held for use in operations and are recorded as inventory when purchased. Inventory issuance is accomplished with departmental procurement supply requisitions initiating the recognition of materials and supplies expense.

Certain payments to vendors for items that include insurance and water irrigation system maintenance agreements with the New Mexico Interstate Stream Commission reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements.

#### Notes Receivable

Notes receivable are comprised of the District's administration of loans advanced from the New Mexico Interstate Stream Commission on behalf of landowners for the construction and/or renovation of landowner irrigation structures. Repayment terms for the District's reloan fund are generally for five (5) years with interest payable at two and one half percent (2.5%), due semi-annually. Repayment terms for loans advanced to landowners from the District's operations and maintenance fund for similar construction and renovation projects are payable annually and are non-interest bearing. The above notes are secured by deed and mortgage agreements.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Capital Assets

Capital assets, which include property, plant, equipment, and water irrigation system assets (e.g., dams, canals, diversions, laterals, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Pursuant to the implementation of GASB No. 34, the historical costs of infrastructure assets, (retroactive to 1979) are included as part of the governmental capital assets reported in the government-wide financial statements. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. No interest was included as part of the cost of capital assets placed in service or under construction during the current fiscal year.

Property, plant, and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Land improvements	40
Buildings and system	40
Machinery and equipment	3 - 10
Furniture and fixtures	5 – 10
Irrigation distribution system	25 - 50

#### Deferred Revenue

Accounting principles generally accepted in the United States of America require that grant revenue be recognized at the time the related expense is made if the expenditure of funds is the prime factor for determining eligibility for reimbursement.

#### **Interfund Transactions**

There are transactions that constitute reimbursements to a fund for expenditures initially expended from one fund that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditure in the fund that is reimbursed.

Interfund payables and receivables are reflected in the appropriate fund.

#### Due From (to) Other Funds

	Due to:
	Water Meter Reloan
Due from:	
Water Distribution Operations	\$30,361

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Compensated Absences**

District employees are entitled to certain compensated absences based on length of employment. With minor exceptions, the District allows full-time employees to accumulate unused sick leave to a maximum of 600 hours. Full-time employees accrue 3.08 hours of sick leave in each pay period of eighty (80) hours of regular paid time. However, accumulated sick leave is not eligible for payment to terminating employees. Earned vacation, up to the amount the employee accrues each year, is allowed to be carried over from one calendar year to the next. Upon termination, employees shall receive payment for unused, accrued vacation. All vacation pay is accrued when incurred in the operations and maintenance proprietary fund financial statement. A liability for these amounts is reported in accrued expenses for amounts that will be used or have matured, for example, as a result of employee resignations and retirements. The noncurrent balance is reported as long-term debt.

Service Years	Vacation Hours Earned	
1-3	3.08	
4 – 6	3.69	
7 - 9	4.31	
10 - 12	4.62 to 5.23	
13 - 14	5.45 to 5.85	
15+	6.15	

#### **Long-Term Obligations**

In the government-wide financial statements, and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations including compensated absences, are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

#### Net Assets and Fund Equity

In the government wide financial statements, fund equity represents the following:

- Invested in capital assets, net of related debt This component of net assets consists of capital assets including
  restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds,
  notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- Restricted This component of net assets consists of constraints placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or law or regulations of other governments. It also pertains to constraints imposed by law or constitutional provisions or enabling legislation.
- Unrestricted This component of net assets consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

In the fund financial statements governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 1, SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Restricted and Unrestricted Revenue

Amounts reported as program revenues include 1) charges to customers for services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

The principal operating revenues of the proprietary funds are special assessment charges to landowners for irrigation water services. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources, as they are needed. The governmental fund's primary source of revenue is a special assessment for District use to maintain and repair certain watershed structures and drainage systems with the geographic boundaries of the District.

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### NOTE 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### **Budgetary Information**

The District's Treasurer/Manager and Controller submit to the District's Board of Directors on or before August 31<sup>st</sup>, a proposed operating budget for the fiscal year commencing the following November 1. The operating budget includes proposed expenditures and the means of financing them. Budget meetings are conducted from June to September to formulate the proposed operating budgets. Upon approval by the State of New Mexico Department of Finance and Administration (DFA), the budget is legally enacted through passage of the budget resolution. The District's Board of Directors is authorized to transfer budgeted amounts within departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the DFA.

Formal budgetary integration is employed as a management control device during the year for the Special Revenue Fund. Budgets for the District's governmental activities are adopted on a basis that is not in accordance with accounting principles generally accepted in the United States of America (GMP). The budgets secure appropriations for only one year. All annual appropriations lapse at fiscal year end. Budgeted amounts are as originally adopted, or as amended by the District's Board of Directors. Budgets adopted for business-type activities or proprietary fund types represent financial plans based on the accrual basis of accounting and are amended as financial information becomes available.

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed as an extension of formal budgetary integration in the District's governmental and business-type activity funds.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 3, DEPOSITS AND TEMPORARY INVESTMENTS

Cash and temporary investments as of October 31, 2009, are classified as and comprised of in the accompanying financial statements as follows:

Cash and cash equivalents – unrestricted	\$1,743,462
Cash on hand	\$1,500
Deposits held with financial institutions	363,705
Deposits held with NM State Treasurer	1,378,257
	\$1,743,462

#### **Authorized Deposits and Investments**

Under provisions of New Mexico Statutes Annotated, the District may invest in certain types of deposit and investment accounts as listed in Note 1 (c)(1) to the financial statements.

#### **Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The District has not adopted a deposit and investment policy with policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: Statutes require collateral pledged for deposits in excess of the federal deposit insurance to be delivered, or a joint safekeeping receipt be issued, to the District for at least one half (50 percent) of the amount on deposit with the institution.

At October 31, 2009, of the District's bank balance of \$453,126, \$203,126 was exposed to custodial credit risk because it was uninsured and the collateral was held by the pledging bank's trust department, not in the District's name. At October 31, 2009, the carrying amount or book balance of these deposits was \$363,705.

The schedule below discloses the insured portion of the District's deposits:

	Bank of The West
Total of deposit in bank (Schedule I)	\$453,126
Less: FDIC coverage	(250,000)
Total uninsured public funds	\$203,126
Pledged collateral held by the pledging bank's agent not in the District's name	\$450,000
Uninsured and uncollateralized	\$0
50% Pledged collateral requirement per statute	\$101,563
Securities pledged (Schedule II)	450,000
Pledged collateral (over) under the requirement	(\$348,437)

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 3. DEPOSITS AND TEMPORARY INVESTMENTS (CONTINUED)

Investment Type	Cost Basis	Market Value	Credit Risk- Rating	Weighted Average Maturity Days
State Investment Pool** - LGIP	\$1,378,256			50
State Investment Pool – Reserve Contingency Fund	50,424	42,860		•
	1,428,680	1,421,116		
Less investments reported as cash equivalents	1,378,256	1,378,256		
	\$50,424	\$42,860		

<sup>\*\*</sup> The District's investment in the State Investment Pool was not rated, although the securities within the pool are rated.

- a. The investments are valued at fair value based on quoted market prices as of the valuation date;
- b. The State Treasurer Local Government Investment Pool is not SEC registered. The State Treasurer is authorized to invest the short-term investment funds with the advice and consent of the State Board of Finance in accordance with Sections 6-10-10 I through 6-10-10 P and Sections 6-10-10 1A and E, NMSA 1978.
- c. The pool does not have unit shares. Per Section 6-10-10.1F, NMSA 1978, at the end of each month all interest earned is distributed by the State Treasurer to the contributing entities in amounts directly proportionate to the respective amounts deposited in the fund and the length of time the amounts fund were invested; and
- d. Participation in the local government investment pool is voluntary.
- e. Separately issued financial statements are available from the New Mexico State Treasurer that does disclose the collateral pledged to secure State Treasurer cash and investments.
- ♦ The Reserve Contingency Fund was established from the State Investment Pool LGIP's remaining position in the Reserve Primary Fund. The Reserve Contingency Fund, which is not rated, is a non-performing asset and, as such, a WAM cannot be calculated. The remaining balance of the fund has been written down to 85% based on the estimated recoverable amount.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### **NOTE 4. RECEIVABLES**

Receivables as of October 31, 2009, for the District's individual major funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Water	Nonmajor	
	Distribution	Governmental	
	Operations	Fund	Totals
Receivables:			
Accounts	\$309,656	\$7,186	\$316,842
Grant revenue	349,275	0	349,275
Other – Dona Ana County	11,637	0	11,637
Gross receivables	670,568	7,186	677,754
Less: allowance for uncollectible accounts	(10,714)	(454)	(11,168)
Net receivables	\$659,854	\$6,732	\$666,586

The District retains the authority to enforce lien rights on delinquent landowner accounts when nonpayment of water assessments occurs. However, an allowance for uncollectible accounts is established based on historical trends in actual account collections on assessments reflecting the net realizable value of amounts due for fiscal year ending October 31, 2009.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 5. CAPITAL ASSETS

Capital asset activity for the District's enterprise water distribution operations fund consists of the following at October 31, 2009:

	Balance October 31, 2008	Additions	Retirements	Transfers	Balance October 31, 2009
Business-type activities:					
Water Distribution Operations					
Capital assets not being depreciated:	**************************************	•	•	40	^^^
Land	\$38,459,774	\$0	\$0	\$0	\$38,459,774
Construction in progress	185,504	304,607	0	(185,504)	304,607
Total capital assets not being					
depreciated	38,645,278	304,607	0	(185,504)	38,764,381
Capital assets being depreciated:					
Buildings and system	712,956	0	0	12,684	725,640
Machinery and equipment	5,797,016	391,643	(215,156)	0	5,973,503
Furniture and fixtures	375,081	6,394	0	Ö	381,475
Irrigation distribution system	20,533,931	452,704	0	172,820	21,159,455
Total capital assets being	, ,	,			
depreciated	27,418,984	850,741	(215,156)	185,504	28,240,073
Total capital assets	66,064,262	1,155,348	(215,156)	0	67,004,454
Less: accumulated depreciation					
Buildings and system	(519,860)	(12,388)	0	0	(532,248)
Machinery and equipment	(4,512,953)	(439,118)	215,156	0	(4,736,915)
Furniture and fixtures	(302,151)	(30,671)	0	ő	(332,822)
Irrigation distribution system	(11,872,759)	(423,083)	0	ő	(12,295,841)
Total accumulated depreciation	(17,207,723)	(905,259)	215,156	0	(17,797,826)
Total capital assets, net	\$48,856,539	\$250,089	\$0	\$0	\$49,106,628

Depreciation expense of \$905,259 was charged in the District's water distribution operations fund for the fiscal year ended October 31, 2009.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### NOTE 6. ACCOUNTS PAYABLE AND ACCRUED EXPENSES

Accounts payable and other current liabilities as of October 31, 2009 for the District's funds are as follows:

	Water Distribution System	Nonmajor Enterprise Fund	Totals
Accounts Payable	\$87,282	\$0	\$87,282
Accrued Interest	825	350	1,175
Accrued Payroll Taxes	28,103	0	28,103
Deferred Revenue	0	0	0
Accrued Payroll	71,366	0	71,366
Total accounts payable and other current liabilities	\$187,576	\$350	\$187,926

#### NOTE 7. LONG-TERM DEBT

The following summarizes long-term debt and related changes during the year ended October 31, 2009:

#### **Business-type activities**

#### **New Mexico Interstate Stream Commission:**

	Face	Rate	Dated	Maturity	Amount
Water Distribution Operations:	\$300,000 Current maturities	2.50%	12/05/2001	08/31/2020	\$197,402 (14,309)
					\$183,093
Water Meter Reloan Operations:	\$432,825 Current maturities	1.75%	06/30/2007	06/30/2012	\$59,165 (29,326)
					\$29,839
Compass Bank:					
Water Distribution Operations:	\$225,000 Current maturities	7.00%	10/28/2005	11/28/2020	\$50,310 (50,310)
				-	\$0

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

### NOTE 7. LONG-TERM DEBT (CONTINUED)

Business-type Activities	Balance October 31, 2008	Additions	Retirements	Balance October 31, 2009	Amount Due Within One Year
Water Distribution Operations:					
Notes payable	\$309,565	\$0	(\$61,853)	\$247,712	\$64,619
Water Meter Reloan Operations:					
Notes payable	87,986	0	(28,821)	59,165	29,326
	397,551	0	(90,674)	306,877	93,945
Water Distribution Operations:					
Compensated absences	243,890	122,379	(108,332)	257,937	0
	\$641,441	\$122,379	(\$199,006)	\$564,814	\$93,945

Notes payable debt service requirements to maturity are as follows:

Business-type Activities	Operations and M	Taintenance	Water Meter Reloan Operations	
Year Ended October 31,	Principal	Interest	Principal	Interest
2009	\$61,202	\$11,190	\$28,821	\$1,540
2010	65,389	7,266	29,326	1,035
2011	19,402	4,606	29,839	522
2012	15,034	4,211	0	0
2013	15,409	3,835	0	0
2014 - 2018	83,001	13,199	0	0
2019 – 2022	50,128	2,771	0	0
	\$309,565	\$47,078	\$87,986	\$3,097

Interest charged to expense for the year ended October 31, 2009 was:

	Water	Water	
	Distribution	Meter	
Business-type Activities	System_	Reloan	Total
Interest expense	\$13,327	\$0	\$13,327

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

#### **NOTE 8. PENSION PLAN**

The District contributes to a defined contribution pension plan adopted under the provision of Internal Revenue Code Section 401.

A defined contribution pension plan provides pension benefits in return for services rendered, provides an individual account for each participant, and specifies how contributions to the individual's account are to be determined instead of specifying the amount of benefits the individual is to receive. Under a defined contribution pension plan, the benefits a participant will receive depend solely on the amount contributed to the participant's account and the returns earned on investments on those contributions.

As established on May 12, 1999, the Board of directors approved a resolution establishing the plan and on July 26, 1999, entered in an Agreement with the International City Management Association Retirement Corporation (ICMA) to administer the plan for District employees. The International Management Association Retirement Trust, common law trust, is governed by an elected board of trustees overseeing retirement funds held by state and local governmental entities and their employees. ICMA acts as the investment advisor to the Trust.

Employees of the District participating in the Deferred Compensation Plan before PERA was adopted are eligible to participate. The District is required to contribute 7% of the employee's gross earnings. Contributions by the District belong to the participant upon retirement or termination, provided the vesting requirements have been satisfied.

The vesting provision for all employees is as follows:

0% after 1 years of completed service 0% after 2 years of completed service 100% after 3 years of completed service

During the year ended October 31, 2009, the District's required and actual contribution amount of \$12,223 was 7% of its current and 7% of its prior year covered payroll.

#### NOTE 9. DEFERRED COMPENSATION PLAN

Eligible employees of the District may participate, in conjunction with the Pension Plan above, in a deferred compensation plan adopted under the provision of Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments). The deferred compensation plan is available to all employees of the District. Under the plan, employees defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency.

All contributions withheld from employee/participant's wages by the District have been paid to the Plan Administrator. Employee contributions withheld and remitted to the plan were \$9,541, for the year ended October 31, 2009.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

### NOTE 10. PERA PENSION PLAN

The District elected to participate in New Mexico Public Employee Retirement Association effective November 13, 2005, under Municipal Plan I.

Plan Description. Substantially all of the Elephant Butte Irrigation District's full-time employees participate in a public employee retirement system authorized under the Public Employees Retirement Act (Chapter 10, Article 11 NMSA 1978). The Public Employees Retirement Association (PERA) is the administrator of the plan, which is a cost-sharing multiple-employer defined benefit retirement plan. The plan provides for retirement, disability benefits, survivor benefits, and cost-of-living adjustments to plan members and beneficiaries. PERA issues a separate, publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to PERA, P.O. Box 2123, Santa Fe, New Mexico 87504-2123. The report is also available on PERA's website at www.pera.state.nm.us.

Funding Policy. Plan members are required to contribute 7.0% of their gross salary. The Elephant Butte Irrigation District is required to contribute 7% for employees. The contribution requirements of plan members and the Elephant Butte Irrigation District are established under Chapter 10, Article 11 NMSA 1978. The requirements may be amended by acts of the legislature. The Elephant Butte Irrigation District contributions to PERA for the year ending October 31, 2009 were \$208,512 and employee contributions were \$208,512. Total required contributions (both employer and employee) for the year ending October 31, 2009 were \$417,024 equal to the required contributions for each year.

Historical Contribution Data is provided in the schedule below:

Contribution requirements for the year ended:

	EBID	Employee	Total
October 31, 2009	\$208,512	\$208,512	\$417,024
October 31, 2008	\$195,384	\$195,384	\$390,768
October 31, 2007	\$181,722	\$181,722	\$363,444

### NOTE 11. RETIREE HEALTH CARE ACT

The District has not elected to participate in New Mexico Public Employee Health Care Act plan and there are no required contributions for fiscal year ending October 31, 2009.

### **NOTE 12. CONCENTRATIONS**

Approximately 86% of the District's revenues are derived from special assessments and services to landowners. Reduction or interruption of these revenue sources is not expected, however, if reduction or interruption occurred, it would have a material impact on the operations of the District.

NOTES TO FINANCIAL STATEMENTS OCTOBER 31, 2009

### NOTE 13. RISK MANAGEMENT

The District maintains insurance coverage for all anticipated risks excluding flood and earthquake. A summary of the more significant policies and provisions are as follows:

	Liability L:		
Policy Type	Aggregate	Per Occurrence	Deductible
Commercial Liability	\$4,000,000	varies per type	\$5,000
Property	\$1,200,000	\$2,000,000	\$2,500
Inland Marine	\$1,141,170	\$1,141,170	\$2,500
Crime	\$100,000	\$100,000	\$10,000
Director and Officer E & O	\$1,000,000	\$1,000,000	\$10,000
Business Auto	\$2,000,000	\$100,000	\$2,500
Workers Compensation	\$500,000	\$500,000	\$0

Total premiums paid for the year were \$215,052.

### NOTE 14. CONTINGENT LIABILITIES

The District participates in a number of programs that are fully or partially funded by grants received from other governmental agencies. Expenditures financed by grants are subject to audit by the appropriate grantor agency(s). If expenditures are disallowed due to noncompliance with grant program regulations, the District may be required to reimburse the grantor agency. As of October 31, 2009, significant amounts of grant expenditures have not been audited by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be discovered in subsequent grantor audits may be disallowed by the grantor. Amounts of disallowed grant expenditures, if any, cannot be determined at this time. The District expects such amounts, if any, will not have a material effect on any of the individual funds or the overall financial position of the District.

The District is the plaintiff and defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the District's management and legal counsel that the resolution of these matters will not have a material adverse effect on the financial condition of the District.

### NOTE 15. OTHER REQUIRED DISCLOSURES

The District incurred a deficit in net assets in the water meter reloan fund during the year of \$5,842. This deficit will be funded in the future from interest income from constituents upon the loaning and subsequent repayment of funds for water meter installations.



OCTOBER 31, 2009

### SPECIAL REVENUE FUND

The Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

<u>Local Improvement District (NMSA, 4-50-1 to 4-50-9)</u> — To account for special assessment levied on properties to keep lands irrigable with costs estimated and assessments based on proportionate share, i.e., per acre water right.

### PROPRIETARY FUNDS

The Proprietary Funds are used to account for fees charged to external users for goods and services to ensure sound financial management.

Water Distribution Operations (NMSA, 73-9-1 to 73-9-62) — To account for all financial resources of the District, except those required to be accounted for in another fund and represent the District's primary operating fund.

Water Conservation Reloan (NMSA, 72-14-29) – To account for funds advanced from the State of New Mexico Interstate Stream Commission loaned to individual landowners for water conservation projects.

Water Meter Reloan (NMSA, 72-14-29) — To account for funds advanced from the State of New Mexico Interstate Stream Commission loaned to individual landowners for water meter installation.

LOCAL IMPROVEMENT DISTRICT

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGETARY BASIS AND ACTUAL FOR THE FISCAL YEAR ENDED OCTOBER 31, 2009

	Budget Original	Budget Final	Actual	Variance Favorable (Unfavorable)
REVENUES:				
Charges for services	\$20,883	\$20,883	\$20,797	(\$86)
Interest	0	0	2,464	2,464
Total revenues	20,883	20,883	23,261	2,378
EXPENDITURES:				
Current:				
Operations and maintenance	20,883	20,883	19,774	1,109
Total expenditures	20,883	20,883	19,774	1,109
Excess (deficiency) of revenue over expenditures	\$0	\$0	\$3,487	\$3 487

Reconciliation of the District's governmental special revenue fund between the Non-GAAP budgetary (cash) basis and the financials on the GAAP basis:

Excess (deficiency) of revenue over expenditures (Budgetary Basis)	\$3,487
Excess (deficiency) of revenue over expenditures (GAAP Basis)	\$3,487

WATER DISTRIBUTION OPERATIONS

## SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND NET ASSETS BUDGETARY BASIS AND ACTUAL

FOR THE FISCAL YEAR ENDED OCTOBER 31, 2009

				Variance
	Budget	Budget		Favorable
	Original	Final	Actual	(Unfavorable)
OPERATING REVENUES:				
Charges for services	\$7,965,463	\$7,965,463	\$7,713,941	(\$251,522)
Operating agreements and other	255,500	195,200	313,715	118,515
Total operating revenues	8,220,963	8,160,663	8,027,656	(133,007)
ODEDATING EVDENCES.				
OPERATING EXPENSES:	5 705 000	5,200,000	5,158,824	41,176
Personnel services and employee benefits	5,795,000		940,806	
Contractual services	382,379	467,000		(473,806)
Operations and maintenance	2,580,371	2,431,257	1,917,041	514,216
Total operating expenses	8,757,750	8,098,257	8,016,671	81,586
Operating income (loss)	(536,787)	62,406	10,985	(51,421)
Non-Operating Revenues (Expenses)				
Intergovernmental	3,267,290	780,037	756,965	(23,072)
Interest income	170,000	55,000	47,564	(7,436)
Gain on sale of fixed assets	0	30,825	30,823	(2)
Interest expense	(15,000)	(15,000)	(13,327)	1,673
Total non-operating revenues (expenses)	3,422,290	850,862	822,025	(28,837)
Change in net assets	2,885,503	913,268	833,010	(\$80,258)
Reconciling Items:				
Depreciation			(905,259)	
Change in net assets (GAAP basis)			(\$72,249)	

WATER METER RELOAN

## SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND NET ASSETS BUDGETARY BASIS AND ACTUAL

FOR THE FISCAL	YEAR ENDED	OCTOBER 31,	2009
----------------	------------	-------------	------

	Budget	Budget	A - t I	Variance Favorable
-	Original	Final	Actual	(Unfavorable)
REVENUES:				
Miscellaneous income	\$0	\$0	\$0	\$0
Total revenues	0	0	0	0
EXPENDITURES:				
Current:				
Operations and maintenance	0	0	0	0
Total expenditures	0	0	0	0
NON-OPERATING REVENUES (EXPENSES):				
Debt retirement	(27,000)	(27,000)	(28,821)	(1,821)
Interest income	30,000	30,000	2,109	(27,891)
Interest expense	(3,000)	(3,000)	0	3,000
Total non-operating revenues (expenses)	O O	0	(26,712)	(26,712)
Change in net assets	0	0	(26,712)	(\$26,712)
Reconciling Items:				
Debt principal payments not expensed			28,821	
Change in net assets (GAAP Basis)			\$2,109	:

WATER CONSERVATION RELOAN

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND NET ASSETS BUDGETARY BASIS AND ACTUAL

FOR THE FISCAL YEAR ENDED OCTOBER 31, 2009

	Budget	Budget		Variance Favorable
	Original	Final	Actual	(Unfavorable)
REVENUES:				
Miscellaneous	\$0	\$0	\$0	\$0
Total revenues	0	0	0	0
EXPENDITURES:				
Current:				
Operations and maintenance	5,000	5,000	0	5,000
Total expenditures	5,000	5,000	0	5,000
NON-OPERATING REVENUES (EXPENSES):				
Interest income	10,000	10,000	924	(9,076)
Interest expense	(5,000)	(5,000)	0	5,000
Total non-operating revenues (expenses)	5,000	5,000	924	(4,076)
Change in net assets	0	0	924	\$924
Change in net assets (GAAP Basis)			\$924	•



# SCHEDULE OF DEPOSITS AND TEMPORARY INVESTMENTS BY DEPOSITORY FOR PUBLIC FUNDS OCTOBER 31, 2009

Name of Depository	Type of Account	Bank Balance October 31, 2009	Reconciling Items	Reconciled Balance October 31, 2009
Denocitory Accounts:	•			
Depository Accounts: Bank of The West				
Operating	Checking	\$380,133	(\$89,420)	\$290,713
Operating	Checking	27,125	`` o´	27,125
Operating	Checking	276	0	276
Operating	Checking	45,592	0	45,592
Total		\$453,126	(\$89,420)	363,706
Cash on Hand: Petty and till cash Temporary Investments: NM State Treasurer				1,500
Investment Pool				1,378,256
				\$1,743,462
Total Cash and Temporary Investments as of October 31, 2008: Cash and temporary investments - Governmental actions and temporary investments - Governmental actions are considered as a constant of the consta	tivities			\$520,702
Cash and temporary investments - Business-type ac				1,222,760
				\$1,743,462

### SCHEDULE OF COLLATERAL PLEDGED BY DEPOSITORY FOR PUBLIC FUNDS OCTOBER 31, 2009

Name of Depository	Description of Pledged Collateral	Name and Location of Safekeeper	Current PV - Fair Market Value October 31, 2009
Bank of The West	Southern Sandoval NMA (Municipal) CUSIP# - 843789DE5 Due: 8/1/2014	Wells Fargo Brokerage Services Minneapolis, MN	\$200,000
Bank of The West	UNM Gallup (Municipal) CUSIP# - 914684CK9 Due: 8/1/2013	Wells Fargo Brokerage Services Minneapolis, MN	150,000
Bank of The West	Southern Sandoval NMA (Municipal) CUSIP# - 843789DG0 Due: 8/1/2016	Wells Fargo Brokerage Services Minneapolis, MN	100,000
			\$450,000

# SCHEDULE OF SPECIAL ASSESSMENT RECEIVABLES FOR PUBLIC FUNDS OCTOBER 31, 2009

Assessment Year	Business-type Activities	Governmental Activities
2000	¢4.47.024	\$1,322
2008	\$147,824	
2007	63,812	987
2006	22,780	716
2005	18,873	657
2004	12,377	582
2003	10,245	569
2002	8,386	419
2001	6,493	341
2000	5,337	294
1999	4,460	244
1998 and prior	9,071	1,055
, , , , , , , , , , , , , , , , , , , ,	309,658	7,186
Less allowance for doubtful accounts	(10,714)	(454)
	\$298,944	\$6,732

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Mr. Hector H. Balderas, State Auditor and The Board of Directors Elephant Butte Irrigation District Las Cruces, New Mexico

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the individual funds presented as supplementary information of the Elephant Butte Irrigation District (the "District"), as of and for the year ended October 31, 2009, and have issued our report thereon dated March 26, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Elephant Butte Irrigation District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Elephant Butte Irrigation District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Elephant Butte Irrigation District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Elephant Butte Irrigation District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Elephant Butte Irrigation District's financial statements that is more than inconsequential will not be prevented or detected by the Elephant Butte Irrigation District's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Elephant Butte Irrigation District's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as described above.

Mr. Hector H. Balderas, State Auditor and The Board of Directors Elephant Butte Irrigation District Las Cruces, New Mexico Page Two

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Elephant Butte Irrigation District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as item 2009-01.

Elephant Butte Irrigation District's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. We did not audit Elephant Butte Irrigation District's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, members of the Board of Directors, others within the entity, the Office of the State Auditor, New Mexico Department of Finance and Administration, the New Mexico Legislature, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Kniegel/Gray/Shaw & Co., P.C.

March 26, 2010

SCHEDULE OF FINDINGS AND RESPONSES FOR THE FISCAL YEAR ENDED OCTOBER 31, 2009

### SECTION II - FINANCIAL STATEMENT FINDINGS

### **CURRENT YEAR SIGNIFICANT DEFICIENCIES:**

### 2009-01 Terminated Employees Not Paid Within Five-Day Requirement

**Statement of Condition** – Two terminated employees (involuntary terminations) were not paid their final pay within the required five days. We tested four involuntary terminations.

Criteria – NMSA 1978 Section 50-4-4 says employers must be paid within five days from the day they are discharged.

Cause – The District's policy states that terminated employees must return all District equipment prior to receiving their final paycheck. The equipment was not returned within five days of termination.

Effect – Potential for the employee to make a claim for additional compensation.

**Recommendation** – The District should establish and implement a policy where all involuntary terminations are to be paid within five days of termination.

Management's Response – EBID will follow this requirement with future terminations. Equipment issued to employees has to be turned in before this deadline so process can be completed.

#### **CURRENT STATUS ON PRIOR YEAR FINDINGS:**

None.

EXIT CONFERENCE OCTOBER 31, 2009

### **EXIT CONFERENCE:**

The exit conference was held March 30, 2010 and was attended by the following:

### From Elephant Butte Irrigation District:

James Salopek, President Gary Esslinger, Treasurer/Manager Gail Norvell, Controller

### From Kriegel/Gray/Shaw & Co., P.C.:

Debbie Gray, CPA/Shareholder

### FINANCIAL STATEMENT PREPARATION

The financial statements of Elephant Butte Irrigation District were prepared from original books and records provided by and with assistance from the management of the District and Kriegel/Gray/Shaw & Co., P.C. as of and for the year ended October 31, 2009.