# STATE OF NEW MEXICO **ALPINE VILLAGE SANITATION DISTRICT** RUIDOSO, NEW MEXICO **ANNUAL FINANCIAL REPORT** June 30, 2010 De'Aun Willoughby CPA, PC Certified Public Accountant Melrose, New Mexico

### Table of Contents For the Year Ended June 30, 2010

	<u>Page</u>
Official Roster	3 4
FINANCIAL SECTION	
Basic Financial Statements	
Statement of Net Assets Proprietary Fund	5 6 7
Notes to Financial Statements	8-14
Statement of Revenues, Expenditures, and Changes in Cash Balance - Budget (Budgetary Basis) and Actual	15
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance with <i>Government Auditing Standards</i>	16-17
Schedule of Findings and Responses	18

Official Roster June 30, 2010

### **BOARD OF DIRECTORS**

Bill Hanson President
Don Adams Vice-President
Cheryl Knobel Secretary, Treasurer

### **ADMINISTRATIVE STAFF**

Joe Buchanan Manager

### De'Aun Willoughby CPA, PC

Certified Public Accountant P.O. Box 223 Melrose, NM 88124

(575) 253-4313

Independent Auditor's Report

Mr. Hector Balderas State Auditor of the State of New Mexico Board Members of the ALPINE VILLAGE SANITATION DISTRICT

Mr. Balderas and Members of the Board

We have audited the accompanying financial statements of the business-type activities of the ALPINE VILLAGE SANITATION DISTRICT (District), as of and for the year ended June 30, 2010, as listed in the table of contents. We have also audited the budget comparison presented as supplementary information in the accompanying financial statements. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and with standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller of General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position of the business-type activities of the District as of June 30, 2010, and the respective changes in its financial position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the budgetary comparison of the District for the year ended June 30, 2010 in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated August 3, 2011 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The District has not presented the Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of, the basic financial statements and budgetary comparisons presented as supplemental information.

De'Aun Willoughby CPA PC

### STATE OF NEW MEXICO

### ALPINE VILLAGE SANITATION DISTRICT

Statement of Net Assets-Proprietary Funds June 30, 2010

ASSETS	
Current Assets	405.750
Cash in Banks	\$ 185,759
Accounts Receivable (Net of Allowance for	F 70F
Uncollectible Accounts)	5,765
Property Taxes Receivable	169
Interest Receivable	1,082
Prepaid Expenses Total Current Assets	462 193,237
Total Guiterit Assets	193,237_
Non-current Assets	
Capital Assets	
Land	31,799
Buildings & Improvements	36,626
Utility System	388,423
Less Accumulated Depreciation	(181,195)
Total Non-current Assets	275,653
Total Assets	468,890
LIABILITIES AND NET ASSETS Current Liabilities Accounts Payable	1,921
Gross Receipts Tax Payable	27
Accrued Interest	2,707
Current Portion of Long-term Debt	8,883
Total Current Liabilities	13,538
Non-current Liabilities	
Loan Payable	42,773
Total Non-current Liabilities	42,773
Total Non Sament Elabilities	42,110
Total Liabilities	56,311
Net Assets	
Invested in Capital Assets, Net of Related Debt	223,997
Unrestricted	188,582
Total Net Assets	\$ 412,579
10141101 /10000	Ψ +12,373

The notes to the financial statements are an integral part of this statement.

### STATE OF NEW MEXICO

### ALPINE VILLAGE SANITATION DISTRICT

Statement of Revenues, Expenses, and Changes in Net Assets Proprietary Funds For the Year Ended June 30, 2010

Operating Revenues Sales and Services	\$ 33,028
Sales and Services	\$
Operating Expenses	
Advertising	256
Bad Debts	586
Chemicals	346
Conservation Fees	80
Depreciation	17,016
Dues and Subscriptions	0
Fees	72
Insurance	2,684
Meter Installation	500
Water Samples	200
Miscellaneous	326
Office & Postage	572
Professional Fees	25,233
Repairs & Maintenance	3,296
Taxes	442
Travel & Training	24
Utilities	1,356
Cumus	52,989
Operating Income	(19,961)
Nananastina Davanua (Funanas)	
Nonoperating Revenues (Expenses)	25.960
Property Taxes Interest Income	35,860 1,406
Interest Expense	(2,707)
Total Nonoperating Revenues	34,559
Change in Net Assets	14,598
Net Assets at Beginning of Year	397,981
Net Assets at End of Year	\$412,579_

The notes to the financial statements are an integral part of this statement.

### STATE OF NEW MEXICO

### ALPINE VILLAGE SANITATION DISTRICT

Proprietary Fund Statement of Cash Flows For the Year Ended June 30, 2010

Cash Flows from Operating Activities		
Receipts from Customers and Users	\$	33,029
Payments to Suppliers		(36,323)
Net Cash Provided by Operating Activities		(3,294)
		· ·
Cash Flows from Non-capital Financing Activities		0= 000
Property Taxes		35,860
Net Cash Provided (Used) by Capital & Related		05.000
Financing Activities		35,860
Cash Flows from Capital & Related Financing Activities		
Acquisition and Construction of Capital Assets		(2,800)
Principal Paid		(8,624)
Interest Expense		(2,707)
Net Cash Provided (Used) by Capital & Related		
Financing Activities		(14,131)
Cash Flows from Investing Activities		
Interest Income		1,406
Net Cash Provided by Investing Activities		1,406
The court of the c	-	1,100
Net Increase (Decrease) in Cash		19,841
Cash, Beginning of the Year		165,918
Cash, End of the Year	\$	185,759
		·
Reconciliation of Net Income to Net Cash Provided by		
Operating Activities		(10.001)
Operating Income		(19,961)
Adjustments to Reconcile Net Income to Net Cash		
Provided by Operating Activities		17.016
Depreciation		17,016
(Increase) Decrease in Accounts Receivable (Increase) Decrease in Property Taxes Receivable		(157) 926
(Increase) Decrease in Interest Receivable		920
(Increase) Decrease in Prepaid Expenses		(184)
Increase (Decrease) in Accounts Payable		(674)
Increase (Decrease) in Gross Receipts Tax Payable		(1)
Increase (Decrease) in Accrued Interest		(259)
Net Cash Provided by Operating Activities	\$	(3,294)

The notes to the financial statements are an integral part of this statement.

Notes to the Financial Statements
June 30, 2010

### NOTE A: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Alpine Village Sanitation District (District) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Alpine Village Sanitation District applies all GASB pronouncements as well as the Financial Accounting Standards Board Pronouncements issued after November 30, 1989, unless these pronouncements conflict or contradict GASB pronouncements, in which case, GASB prevails. The more significant of the Village's accounting policies are described below.

### **Financial Reporting Entity**

The ALPINE VILLAGE SANITATION DISTRICT (District) was created by Laws of 1941, Chapter 80 (Sections 73-21-1 through 73-21-54, New Mexico Statutes, 1978 Compilation). Under law, the District will serve a public use and will promote the health, safety, prosperity, security and general welfare of the inhabitants of the District.

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the District is considered a primary government, since it is a special-purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement No. 14, fiscally independent means that the District may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges and issue bonded debt.

The District has no component units, defined by GASB Statement No. 14 as other legally separate organizations for which the elected District members are financially accountable. There are no other primary governments with which the District Board Members are financially accountable. There are no other primary governments with which the District has a significant relationship.

#### **Basis of Presentation**

The District is engaged in business-type activity only. The financial statements (the statement of net assets, statement of revenues, expenses and changes in net assets and the statement of cash flows) report information on all of the activities of the District.

### Measurement Focus and Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The fund financial statements for proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resource measurement focus means all assets and liabilities (whether current or noncurrent) are included on the statement of net assets and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

The revenues susceptible to accrual are charges for services and interest income. The specific revenue recognition policy for property taxes are recognized when levied.

Notes to the Financial Statements June 30, 2010

### **Budgetary Control**

Procedures followed in establishing the budgetary data reflected in the financial statements are:

Prior to each June 1, District administration submits, to the Board of Directors, a proposed budget for the fiscal year commencing the following July 1. This operating budget includes proposed expenditures and the means of financing them.

Prior to each July 1, the budget is submitted for approval and legally enacted through passage of an ordinance by the Local Government Division of the State Department of Finance and Administration.

The District Board is authorized to transfer budgeted amounts between types of expenditures; however, any revisions that alter the total expenditures must be approved by the State Department of Finance and Administration.

Formal Budgetary integration is employed as a management control device during the year.

Legal budget control for expenditures is by fund.

### Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

The District is authorized under the provisions of Chapter 6, Article 10, paragraph 10, NMSA 1978, to deposit its money in banks, savings and loan associations and/or credit unions whose accounts are insured by an agency of the United States.

### **Investments**

All money not immediately necessary for the public uses of the District may be invested in :

- (a) bonds or negotiable securities of the United States, the state or any county, municipality or Village which has a taxable valuation of real property for the last preceding year of at least one million dollars (1,000,000) and has not defaulted in the payment of any interest or sinking fund obligation or failed to meet any bonds at maturity at any time within five years last preceding; or
- (b) securities that are issued by the United States government or by its agencies or instrumentalities and that are either direct obligations of the United States or are backed by the full faith and credit of the United States government or agencies guaranteed by the United States government.
- (c) in contracts with banks, savings and loan associations or credit unions for the present purchase and resale at a specified time in the future of specific securities at specified prices at a price differential representing the interest income to be earned by the investor. The contract shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with the investment. The contract shall be fully secured by obligations of the United States having a market value of at least one hundred two percent of the contract. The collateral required for investment in the contracts provided for in this subsection shall be shown on the books of the financial institution as being the property of the investor and the designation shall be contemporaneous with investment.

### Receivables and Payables

Receivables include amounts due from customers for sales and service. Payables represent routine monthly bills for services rendered and products purchased and accrued salaries and benefits.

Notes to the Financial Statements June 30, 2010

### Capital Assets

Capital assets, which includes property, plant, equipment, and infrastructure assets are reported in the financial statements. Capital assets are recorded at historical costs and depreciated over their estimated useful lives (with no salvage value). Capital assets are defined by the District as assets with an initial individual cost of more than \$5,000 per Section 12-6-10 NMSA 1978, (SAO Rule 2.2.2.10.Y(1)). and an estimated useful life in excess of one year. Donated capital assets are recorded at their estimated fair market value on the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

Buildings & Improvements 20-50 Years Equipment 3-15 Years

### Compensated Absences

Fringe benefits (sick and vacation leave) for those eligible are earned based on length of service. Regular employees who terminate or retire shall be paid for unused vacation leave. Sick leave accrual can be carried over to the next year up to a maximum of 240 hours. Compensation for sick leave is limited to time-off and, therefore, unused sick leave can not be paid upon termination or retirement and is not included in the liability for compensated absences on the balance sheet.

#### Revenue

Ad valorem taxes are susceptible to full accrual on the government wide financial statements. Property Tax revenues recognize revenues net of estimated refunds and uncollectible accounts in the period for which the taxes are levied. See note for property taxes for additional information. Information for property taxes receivable at year end was not provided to the District by the County. Management was not able to determine a reasonable estimate of the property taxes receivable at year end as required by GASB 36. paragraph 14.

The policy for defining the proprietary fund's operating revenues and expenses is how individual transactions would be categorized for purposes of preparing a statement of cash flows. Transactions for which cash flows are reported as capital and related financing activities, noncapital financing activities, or investing activities normally are not reported as components of operating income.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

### **Property Taxes**

The District receives property taxes form the Lincoln County Treasurer for operational purposes. Property taxes are assessed on all property, except on livestock, on January 1st of each year, and are payable in two equal installments, on November 10th of the year in which the tax bill is prepared and April 10th of the following year. Property taxes are considered delinquent thirty days after their due date and are a lien against the property on January 1. Property taxes are collected by the County Treasurer and remitted to the District in the month following collection.

During the fiscal year ended June 30, 2010, property taxes were imposed upon the net taxable value of property contained within the District (except property excluded or exempted by law) at a rate of 10.629 mills per \$1,000. During the fiscal year ended June 30, 2010, property taxes accruing to the benefit of the District amounted to \$35,860.

Notes to the Financial Statements June 30, 2010

### Net Assets

City Bank

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net assets are reported as restricted when there are limitations imposed by creditors, grantors or laws or regulations of other governments.

### **Restricted Net Assets**

For the government-wide statement of net assets, net assets are reported as restricted when constraints placed on net assets use are either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation.

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available it will first be applied to restricted resources.

### NOTE B: CASH AND INVESTMENTS

The District is required by New Mexico State Statute (Section 6-10-17) to be 50% collateralized. Following is a schedule calculating the requirement and disclosing the pledged securities.

Ralance

City Bank		Dalance		
		Per Bank	Reconciled	
Name of Account		6/30/10	Balance	Type
Alpine Village Sanitation District	\$	56,218 \$	55,142	Checking
Alpine Village Sanitation District-MMDA		500	500	Checking
Alpine Village Sanitation District		82,925	82,925	Savings
TOTAL Deposited		139,643 \$	138,567	
Less: FDIC Coverage		(139,643)		
Uninsured Amount		0		
50% collateral requirement		0		
Pledged securities		0		
Over (Under) requirement	\$	0		
First National		Balance		
		Per Bank	Reconciled	
Name of Account		6/30/10	Balance	Type
Alpine Village Sanitation District	\$	47,192 \$	47,192	Savings
TOTAL Deposited		47,192 \$	47,192	
Less: FDIC Coverage		(47,192)		
Uninsured Amount	_	0		
50% collateral requirement		0		
Pledged securities		0		
Over (Under) requirement	\$	0		

Notes to the Financial Statements June 30, 2010

Dani.

### **Custodial Credit Risk-Deposits**

Bank
 Balance
\$ 186,835
0
0
\$ 186,835
\$\$

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk. As of June 30, 2010, none of the District's bank balance of \$186,835 was exposed to custodial credit risk.

### NOTE C: ACCOUNTS RECEIVABLE

The accounts receivable are shown net of the allowance for bad debts. The reserve for uncollectible accounts for June 30, 2010 is \$661.

### **NOTE D: RECEIVABLES**

Receivables as of June 30, 2010, were as follows:

Receivables	 Total
Accounts Receivable (Net of Allowance for	 _
Uncollectible Accounts)	\$ 5,765
Taxes	169
Interest	1,082
	\$ 7,016

#### NOTE E: CAPITAL ASSETS

Capital Assets Balances and Activity for the Year Ended June 30, 2010, is as follows:

	Beginning Balance 6/30/09		Additions		Deletions		Ending Balance 6/30/10
Business-type Activity				_			
Capital Assets not being Depreciate	b						
Land	31,799	\$	0	\$	0	\$	31,799
Other Capital Assets							
Buildings & Improvements	33,825		2,800		0		36,625
Utility System	388,423		0		0		388,423
Total Capital Assets							
at Historical Cost	454,047		2,800	_	0		456,847
Accumulated Depreciation							
Buildings	5,653		1,480		0		7,133
System	158,525	_	15,537		0		174,062
	164,178		17,017		0		181,195
Capital Assets, net	289,869	\$	(14,217)	\$	0	\$_	275,652

The current period depreciation expense is \$17,017.

Notes to the Financial Statements
June 30, 2010

### **NOTE F: LONG TERM DEBT**

A summary of activity in the Long-Term Debt is as follows:

, ,	3	Beginning Balance 6/30/09	Reductions	Ending Balance 6/30/10	Due Within One Year
Business-type Activities Notes Payable	\$_	60,279 \$	8,623 \$	51,656 \$	8,883
Total Notes Payable Payable	\$_	60,279 \$	8,623 \$	51,656 \$	8,883

The District borrowed \$170,000 which was used to expand and replace the water lines during the fiscal years ending June 30, 1998 and 1999. The District has been paying additional principal on the note. The annual payment was \$13,641 but has been reduced because of the additional principal payments. The maturity date has also been shortened to 2016 because of the additional principal payments. The interest rate is 4%. The following schedule shows the payments due to maturity:

	Principal	Interest	Total
2011	\$ 8,883 \$	2,070 \$	10,953
2012	7,596	1,711	9,307
2013	7,975	1,407	9,382
2014	8,375	1,088	9,463
2015	8,793	753	9,546
2016	 10,033	401	10,434
	\$ 51,655 \$	7,430	59,085

#### **NOTE G: PREPAID EXPENSE**

Prepaid expenses are insurance premiums.

### NOTE H: RECONCILIATION OF BUDGETARY BASIS TO GAAP BASIS STATEMENTS

The Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - all Governmental Fund Types is presented on the budgetary basis to provide a comparison of actual results with the budget. The major differences between the budget basis and GAAP (Generally Accepted Accounting Principles) basis are that:

- A. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- B. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).

The adjustments necessary to convert the results of operations for the year from GAAP basis to the budget basis for the governmental funds is shown on the Statement of Revenues, Expenditures and Changes in Cash Balance Budget (Non-GAAP Budgetary Basis) and Actual.

Notes to the Financial Statements June 30, 2010

### **NOTE I: RISK MANAGEMENT**

Commercial insurance covers all losses. There have been no significant reductions in insurance coverage. Settlement amount have not exceeded insurance coverage for the current year of the three prior years. There are no claim liabilities at year end.

### **NOTE J: SURETY BONDS**

The Directors and certain employees of the District are covered by a surety bond as required by Section 12 6-7, NMSA, 1978 Compliance and State Auditor's Rule 89-1.

#### NOTE K: RELATED PARTY TRANSACTIONS

Directors on the Board of the District are recipients of water sales and services. These transactions are correctly considered arm's-length transactions since these related parties are subject to the same installation, invoicing, payment expectations, and late payment procedures as all the District customers.

### **ALPINE VILLAGE SANITATION DISTRICT**

Statement of Revenues, Expenditures, and Changes in Cash Balance - Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2010

	_	Budgeted An		•	Actual (Budgetary	Variances Positive (Negative) Final
Dovenue	_	Original	Final	-	Basis)	to Actual
Revenues Property Taxes	\$	28,022 \$	28,022	Ф	36,043 \$	8,021
Water Sales	Ψ	26,820	26,820	Ψ	22,518	(4,302)
Fees		10,000	10,000		10,511	(4,302)
Interest Income		4,095	4,095		1,406	(2,689)
Total Revenues	_	68,937	68,937	-	70,478	1,541
Expenditures				-	-, -	,
Advertising		400	400		256	144
Chemicals		500	500		475	25
Dues & Subscriptions		115	115		0	115
Filing Fees		100	100		47	53
Insurance		2,750	2,750		2,869	(119)
Miscellaneous		1,025	1,025		130	895
Office & Postage		836	836		570	266
Professional Fees		27,975	27,975		26,022	1,953
Repairs & Replacement		5,500	5,500		3,661	1,839
Taxes		500	500		442	58
Travel & Training		2,000	2,000		0	2,000
Utilities		2,800	2,800		1,495	1,305
Water Conservation Fees		130	130		80	50
Water Meter Installation		2,650	2,650		0	2,650
Water Samples		2,030	2,030		200	(200)
Capital Outlay		4,000	4,000		2,800	1,200
Principal Payment		8,900	8,900		8,624	276
Interest Payment		2,800	2,800		2,966	(166)
Total Expenditures		62,981	62,981	-	50,637	12,344
·	_	02,301	02,301	-	30,037	12,044
Excess (Deficiency) of Revenues Over Expenditures		5,956	5,956		19,841	13,885
·						
Cash Balance Beginning of Year		165,918	165,918		165,918	0
Cash Balance End of Year	\$_	171,874 \$	171,874	\$	185,759 \$	13,885
Reconciliation of Budgetary Basis to GA Excess (Deficiency) of Revenues Ov Net Change in Accounts Receival Net Change in Taxes Receivable Net Change in Prepaid Insurance Net Change in Accounts Payables Net Change in Gross Receipts Tax Net Change in Interest Payable Depreciation Capital Outlay Principal Paid Excess (Deficiency) of Revenues Ov The notes to the financial statements are	ver Ex ole S ix	penditures-Cash	Basis	\$ \$	19,841 157 (926) 185 675 (1) 259 (17,016) 2,800 8,624 14,598	

De'Aun Willoughby CPA, PC	
Certified Public Accountant	P.O. Box 223 Melrose, NM 88124
	(505) 253-4313
	, ,

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance with *Government Auditing Standards* 

Mr. Hector Balderas State Auditor of the State of New Mexico Board Members of the Alpine Village Sanitation District

Mr. Balderas and Members of the Board

We have audited the financial statements of the business-type activities, the general fund and the related budgetary comparison presented as supplemental information of the Alpine Village Sanitation District (District), as of and for the year ended June 30, 2010, and have issued our report thereon dated August 3, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing the auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and responses, we identified a certain deficiency in internal control over financial reporting that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and responses to be a material weakness and is listed as item 10-01.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of it's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that are required to be reported under Government Auditing Standards and which are describe in the accompanying schedule of findings and responses as items 10-01.

The District's response to the finding in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the District's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the New Mexico State Legislature and its committees, the Office of the State Auditor, the New Mexico Department of Finance and Administration - Local Government and is not intended to be and should not be used by anyone other than these specified parties.

August 3, 2011

De'lun Willoughby CPA PC

Schedule of Findings and Responses June 30, 2010

### **Prior Year Audit Findings**

There were no prior year findings.

### **Current Year Audit Findings**

# 10-01 Late Audit Report-Compliance and Internal Control-Material Weakness Condition

The June 30, 2010 audit report was submitted to the Office of the New Mexico State Auditor after the December 1, 2010 deadline.

#### Criteria

Special Districts audits are to be submitted to the State Auditor by December 1 as required by NMAC 2.2.2.9A (1) (d).

#### Cause

The contract was not signed until after the due date had already passed.

#### **Effect**

Those relying on the financial statements including but not limited to the NM Department of Finance and Administration (DFA) and Local Government Division (LGD) did not have audited financial statements to facilitate their oversight function.

#### Recommendation

The process to hire a auditor to perform the audit should be done timely.

#### Response

We will be sure that future audits are filed timely.

### **Financial Statement Preparation**

The financial statements were prepared by De'Aun Willoughby CPA. However, they are the responsibility of management.

### **Exit Conference**

An exit conference was held on August 3, 2011. Those present were Cheryl Knobel-Secretary/Treasurer, Joe Buchanan-Manager, and De'Aun Willoughby, CPA.