#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY OFFICIAL ROSTER JUNE 30, 2015

Clint H. Wellborn J.B. Mauldin

District Attorney Fiscal Officer

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Certified Public Accountants

#### REPORT OF INDEPENDENT AUDITORS

Clint H. Wellborn, Seventh Judicial District Attorney and Mr. Timothy Keller, State Auditor

#### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, the aggregate remaining fund information, and the budgetary comparisons for the general fund and major special revenue fund of the Office of the District Attorney, Seventh Judicial District, State of New Mexico, as of and for the years ended June 30, 2015 and 2014, and the related notes to the financial statements which collectively comprise the Seventh Judicial District Attorney's basic financial statements as listed in the table of contents. We have also audited the combining statements of fiduciary assets and liabilities of the Seventh Judicial District Attorney agency funds as of June 30, 2015 and 2014.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Seventh Judicial District Attorney, as of June 30, 2015 and 2014, and the respective changes in financial position and the respective budgetary comparisons for the general fund and the major special revenue fund for the years then ended in accordance with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of each fiduciary fund of the Seventh Judicial District Attorney, as of June 30, 2015 and 2014, in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Emphasis of Financial Statement presentation

As discussed in Note 1, the financial statements of the Seventh Judicial District Attorney are intended to present the financial position and the changes in financial position and budgetary comparison of only that portion of the financial reporting entity of the State of New Mexico that is attributable to the transactions of the Seventh Judicial District Attorney. They do not purport to, and do not, present fairly the financial position of the State of New Mexico as of June 30, 2015 and 2014, and the changes in its financial position and budgetary comparisons for the years then ended in conformity with accounting principles generally accepted in the United States of America.

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management discussion and analysis on pages 4 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Seventh Judicial District Attorney's basic financial statements and the combining statement of fiduciary assets and liabilities. The accompanying financial information on pages 36 through 38 listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The combining schedule of changes in assets and liabilities of agency funds and the schedule of cash accounts are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The schedule of vendor information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly we do not express an opinion or provide any assurance on it.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated November 12, 2015, on our consideration of the Seventh Judicial District Attorney's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Seventh District Attorney's internal control over financial reporting and compliance.

Machi, Reil + Corpany

Mackie, Reid & Company, P.A. Certified Public Accountants

Albuquerque, New Mexico November 12, 2015

The Seventh Judicial District Attorney's management discussion and analysis is intended to (1) Assist in focusing on significant issues, (2) Provide an overview of the Agency's financial activity, (3) Outline and identify changes in the Agency's financial position, (4) Identify significant deviations from the approved budget, and (5) Identify fund issues or concerns.

#### HIGHLIGHTS

#### Agency

The Seventh Judicial District Attorney's jurisdiction covers Socorro, Sierra, Torrance, and Catron Counties, which is the largest district, area-wise, in the United States. We have full-time offices in Socorro, Truth or Consequences, and Estancia, with the Socorro office serving Catron County.

#### Financial

The Seventh Judicial District Attorney's Office is funded by the State General Fund. Appropriated revenues were \$2,190,600 for FY 2012, \$2,231,800 for FY 2013, \$2,402,300 for FY 2014, and \$2,504,300 for FY 2015. For FY 2004 we received a non-recurring Southwest Border Prosecution Initiative federal grant of \$55,000 for federally referred cases that our Agency handled. In FY 2005 we received an additional \$13,163 from this grant. A balance of \$15,774 remained for use in FY 2015. The general fund final budget decreased 3% in FY 2012, increased 1.88% in FY 2013, increased 7.64% in FY 2014, and increased 4.24% in FY 2015. We expended 98.6% in FY 2012, 98.8% in FY 2013, 97% in FY 2014 and 98.03% of our budget in FY 2015. Actual expenditures on a budgetary basis were \$2,159,905 in FY 2012, \$2,205,624 in FY 2013, \$2,329,131 in FY 2014 and \$2,454,986 in FY 2015.

#### OVERVIEW OF FINANCIAL STATEMENTS

#### Government-wide Financial Statements

Government-wide financial statements report information on the Seventh Judicial District Attorney's Office using accounting methods similar to those used in the private sector. All governmental activities will be shown together. The Agency has no business type activities. The statement of net position includes all the Agency's assets and liabilities. The statement of activities will depict how net position has changed, and show the overall bottom line for the Agency. These financial statements do not include fiduciary activities as fiduciary resources do not finance government programs. General fixed assets and the Agency's liability for accrued compensated absences are included in the statement of net position. Depreciation expense on fixed assets and the change in the accrued compensated absence liability is reflected in the statement of activities.

#### Fund Financial Statements

Fund financial statements provide more detailed information about the funds in which the Agency uses to separate sources of funding. The Seventh Judicial District Attorney's Office operates primarily from State General Fund money which is allocated to a single fund (governmental fund) at the agency level. This general fund is presented in the format of sources and uses of liquid resources and clearly shows the source of the money and what it is being used for. The Agency has one small fiduciary fund reporting assets of other parties. These funds are purely custodial in nature and thus do not include measurement of the results of operations.

#### FINANCIAL ANALYSIS

#### **Analysis of Financial Position**

A comparative condensed statement of net position is as follows:

		<u>2015</u>		<u>2014</u>
Tetal accets	•	314,470	\$	200,811
Total assets	Ψ	314,470	Ψ	200,611
Total liabilities	\$	193,858	\$	216,118
Net position	\$	120,612	\$_	(15,307)

Current year total assets include \$125,315 in investment in STO GFIP and \$189,155 of capital assets, net of accumulated depreciation. We do not own any infrastructure assets. Liabilities include normal Agency obligations to vendors, accrued payroll and benefits payable, as well as the current year reversion to State General Fund of \$49,314. In addition, a liability for \$66,061 is reported for accrued compensated absences expected to be paid within one year, and \$18,256 expected to be paid after one year.

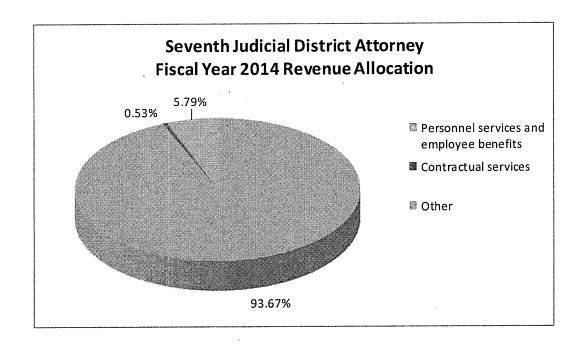
#### Results of Operation

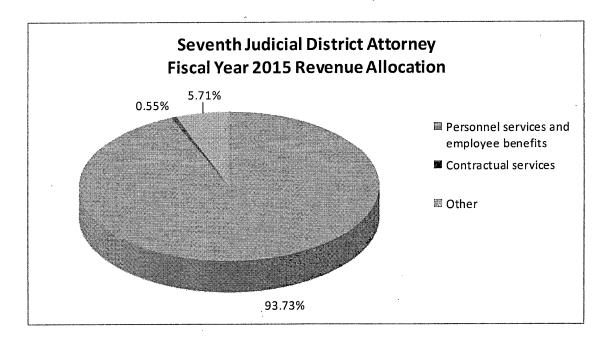
A comparative condensed statement of activities is as follows:

		<u>2015</u>	<u>2014</u>
Tetal	\$	2,454,986	\$ 2,329,131
Total revenues	Φ.	2,434,900	\$ 2,329,131
Total expenses	. \$	2,319,067	\$ 2,285,103
Change in net position	\$	135,919	\$ 44,028
Net position, beginning of year	\$	(15,307)	\$ (59,335)
Net position, end of year	\$	120,612	\$ (15,307)

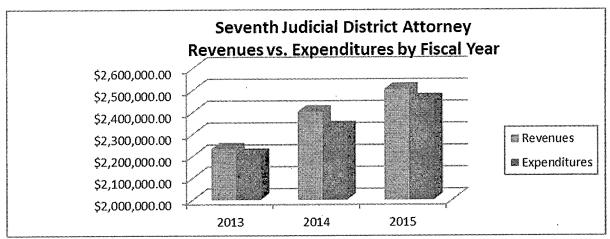
We had some vacant positions that were unable to be filled for a period of time which led to some vacancy savings that we were able to use to purchase five new vehicles. This was a positive effect of the vacancy savings as we had several high mileage vehicles that needed to be replaced. This increased total assets and therefore increased our net position. Our reversion of \$49,314 to the State General Fund increased our total liabilities. Accrued compensated absences decreased slightly from \$88,688 in FY 2014 to \$84,317 in FY 2015, for a difference of \$4,371, which slightly increased net position. There was a 4.24% increase in revenues from FY 2014 to FY 2015 as the State of New Mexico and the country continue the economic recovery from the past several years.

The Agency's governmental fund expenditures are divided into three categories: (1) Personal services and employee benefits, (2) Contractual services, and (3) Other costs, which include all operational costs (travel, supplies, maintenance, telecommunications, rent of equipment, and capital outlay). The following charts illustrate the revenue allocation for Fiscal Years 2014 and 2015.





A comparison of revenues and expenditures for the last three fiscal years are illustrated below.



Analysis of Overall Agency Position and Result of Operations

The main change in the Seventh Judicial District Attorney's financial position from the prior year is that we received over a 4% increase in our general fund appropriation. Our revenues increased by \$102,000 for FY 2015. Our budget continues to primarily fund personal services and employee benefits, as this takes up 94% of our expenditures. Net position increased. This increase was due primarily to the purchase of five new vehicles that added to our total assets. We still had to leave one position vacant due to not receiving full funding for it. However, we had several positions that were unable to be filled for a period of time and this vacancy savings was used to purchase the five new vehicles. The vehicles that these replaced were high mileage vehicles that were several years old. The State of New Mexico has made strides towards an economic recovery and we anticipate our budget slowly recovering to be able to fully fund the all positions we have as well. We remain primarily funded by the State General Fund, with the exception of a \$55,000 FY 2004 SWBPI federal grant and a FY 2005 \$13,163 SWBPI federal grant. Of the \$68.163 of SWBPI funds received we have a balance of \$15,774 remaining. Our general fund appropriation increased from FY 2006 through FY 2009 by an average of 9.7% per year. This came to a halt in FY 2010 and our budget decreased by an average of 4.1% per year from FY 2009 through FY 2012. Our budget has now been on an increasing trend, increasing by an average of 4.59% over the last three fiscal years with it increasing by 4.24% for FY 2015. On an actual budgetary basis the Agency's expenditures were \$2,454,986 and revenues were \$2,504,300 for FY 2015. Current budgeted revenues exceeded our current budgeted expenditures by \$49,314, or 1.97%. Or, to look at this from another perspective, we spent 98.03% of our general fund budget. This excess of \$49,314 has been included in the required reversion to the State General Fund.

The final budget changed from the original by \$15,774 after establishing the budget from the fund balance for the remaining SWBPI funds.

Overall, the Seventh Judicial District Attorney's Office remains financially stable. The State's economic outlook seems to be improving, or at a minimum stabilizing, and we are hopeful that there will be no further budget reductions in the near future. We are hoping that we can receive appropriations to fully staff our approved positions, and that we are able to hire qualified individuals, in order to continue to effectively and efficiently carry out our mission.

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY STATEMENTS OF NET POSITION JUNE 30, 2015 AND 2014

	Governmental Activities		
ACCETO	<u>2015</u>	<u>2014</u>	
ASSETS			
Investment in State Treasurer's Office General Fund			
Investment Pool	\$ 125,315	\$ 143,204	
Capital assets, net of accumulated depreciation	<u> 189,155</u>	<u>57,607</u>	
Total assets	314,470	200,811	
LIABILITIES			
Accounts payable	5,667	7,178	
Accrued payroll and related benefits payable	54,560	47,083	
Due to State general fund	49,314	73,169	
Accrued compensated absences			
Expected to be paid within one year	66,061	68,957	
Expected to be paid after one year	<u> 18,256</u>	<u>19,731</u>	
Total liabilities	193,858	216,118	
NET POSITION			
Net investment in capital assets	189,155	57,607	
Unrestricted	$(\underline{68,543})$	$(\underline{72,914})$	
Total net position	\$ <u>120,612</u>	\$ ( <u>15,307</u> )	

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2015 AND 2014

	<u>Governm</u> 2015	ental Activities 2014
PROGRAM EXPENSES		
General government: Personnel services and employee benefits Contractual services Operating expenses Depreciation  Total program expenses	\$ 2,136,637 13,125 151,233 	\$ 2,063,000 12,819 198,016 11,268 2,285,103
GENERAL REVENUES		
Transfers:	2 450 500	2 2 2 2 2 0 0
State general fund annual appropriation State Department of Finance and Administration compensation distribution Less reversion to State general fund – fiscal years	2,459,500 44,800	2,383,800 18,500
2015 and 2014	( <u>49,314</u> )	( <u>73,169</u> )
Total general revenues	2,454,986	2,329,131
Increase in net position	135,919	44,028
Net position, beginning of year	(15,307)	(59,335)
Net position, end of year	\$ <u>120,612</u>	\$ (15,307)

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2015 WITH COMPARATIVE 2014 TOTALS

			Gover	nmental Funds
	General <u>Fund</u>	SWBPI Grant Fund	Total 2015	<u>Total 2014</u>
ASSETS	<del></del> -			
Investment in State Treasurer's Office General Fund Investment Pool	\$109,541	\$15,774	\$125,315	\$143,204
Total assets	\$109,541	\$15,774	\$ <u>125,315</u>	\$143,204
LIABILITIES				,
Accounts payable Accrued payroll and related benefits payable Due to State general fund	\$ 5,667 54,560 49,314	\$ - - -	\$ 5,667 54,560 49,314	\$ 7,178 47,083 73,169
Total liabilities	109,541	<del>_</del>	109,541	127,430
FUND BALANCES				<u>.</u>
Unassigned		15,774	15,774	15,774
Total fund balances		15,774	15,774	15,774
Total liabilities and fund balances	\$ <u>109,541</u>	\$15,774	\$ <u>125.315</u>	\$ <u>143,204</u>
RECONCILIATION OF THE BALANCE SHELF FUNDS TO THE STATEMENT OF NET POS		IMENTAL		
Total fund balances			\$ 15,774	\$ 15,774
Amounts reported for governmental activities in different because:	the statement of	net position are		
Capital assets used in governmental activities resources and therefore not reported in the			189,155	57,607
Accrued compensated absences are not due as current period and therefore not reported in			(84,317)	(88,688)
Total net position (Statemen	t of net position)		\$ <u>120,612</u>	\$ (15,307)

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2014

ASSETS	General <u>Fund</u>	SWBPI Grant Fund	Governmental Funds <u>Total</u>
Investment in State Treasurer's Office General Fund Investment Pool	\$ <u>127,430</u>	\$15,774	\$143,204
Total assets	\$ <u>127,430</u>	\$15,774	\$ <u>143,204</u>
LIABILITIES			
Accounts payable Accrued payroll and related benefits payable Due to State general fund	\$ 7,178 47,083 73,169	\$ - - -	\$ 7,178 47,083 
Total liabilities	_127,430		127,430
FUND BALANCES			
Unassigned	<del>_</del>	15,774	15,774
Total fund balances	<del>-</del>	15,774	15,774
Total liabilities and fund balances	\$ <u>127,430</u>	\$15,774	\$ <u>143,204</u>

### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

#### YEAR ENDED JUNE 30, 2015 WITH

#### COMPARATIVE TOTALS FOR YEAR ENDED JUNE 30, 2014

COMPRESSIVE	J TOTTLOTOR		Gover	nmental Funds
	General <u>Fund</u>	SWBPI Grant F <u>und</u>	Total 2015	<u>Total 2014</u>
EXPENDITURES	Tana	Orani I ana	10412010	100011
General government Current operations Personnel services and employee				
benefits Contractual services Operating expenses Capital outlay	\$ 2,141,008 13,125 151,233 149,620	\$ - - -	\$ 2,141,008 13,125 151,233 	\$ 2,067,766 12,819 198,016 50,530
•		<del>-</del>	2,454,986	2,329,131
Total expenditures	<u>2,454,986</u>		(2,454,986)	(2,329,131)
Deficiency of revenues over expenditures	( <u>2,454,986</u> )		(2,434,980)	(2,329,131)
OTHER FINANCING SOURCES (USES)				
Transfers State general fund appropriations State Department of Finance and Administration compensation	2,459,500		2,459,500	2,383,800
distribution	44,800	-	44,800	18,500
Reversion to State general fund – fiscal years 2015 and 2014	(49,314)		( 49,314)	( 73,169)
Total other financing sources (uses)	<u>2,454,986</u>	=	<u>2,454,986</u>	<u>2,329,131</u>
Net change in fund balances	-	-	-	-
Fund balances, beginning of year		15,774	15,744	15,744
Fund balances, end of year	\$	\$ <u>15,774</u>	\$ <u>15,774</u>	\$ <u>15,774</u>
RECONCILIATION OF THE STATEMEN CHANGES IN FUND BALANCES OF CO OF ACTIVITIES				NT
Net change in fund balances			\$ -	\$ -
Amounts reported for governmental activities of activities are different because:	s in the statement			
Governmental funds do not report depreciate which is recorded in the statement of act			( 18,072)	( 11,268)
Governmental funds report capital outlays a while in the statement of activities the coassets is capitalized			149,620	50,530
Governmental funds do not report the net cl accrued compensated absences	hange in		4,371	4,766
Increase in net position (Statemer	nt of activities)		\$ <u>135,919</u>	\$ 44,028
r (-1111-111-111-111-111-111-111-111-111-	,			

# STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2014

	General <u>Fund</u>	SWBPI Grant Fund	Governmental Funds <u>Total</u>
EXPENDITURES			
General government			
Current operations	<b></b>	<b>A</b>	
Personnel services and employee benefits	\$ 2,067,766	\$ -	\$ 2,067,766
Contractual services	12,819	-	12,819
Operating expenses	198,016	-	198,016
Capital outlay	50,530		50,530
Total expenditures	2,329,131		<u>2,329,131</u>
Deficiency of revenues over expenditures	(2,329,131)	<del>-</del>	(2,329,131)
OTHER FINANCING SOURCES (USES)			•
Transfers			
State general fund appropriation State Department of Finance and Administration	2,383,800	-	2,383,800
compensation distribution	18,500	-	18,500
Reversion to State general fund – fiscal year 2014	( 73,169)	<del></del>	(73,169)
Total other financing sources (uses)			
	<u>2,329,131</u>	<u> </u>	<u>2,329,131</u>
Net change in fund balances	-	-	-
Fund balances, beginning of year	<del>_</del>	15,774	15,744
Fund balances, end of year	\$ <u> </u>	\$ <u>15,774</u>	\$ <u>15,774</u>

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY BUDGETARY COMPARISON SCHEDULE BUDGET TO ACTUAL GENERAL FUND YEAR ENDED JUNE 30, 2015

EXPENDITURES	Original <u>Budget</u>	Final <u>Budget</u>	<u>Actual</u>	Variance Favorable ( <u>Unfavorable</u> )
Current operations Personnel services and employee benefits	\$ 2,347,400	\$ 2,187,400	\$ 2,141,008	\$ 46,392
Contractual services	13,800	13,800	13,125	675
Operating expenses, including capital outlay	143,100	303,100	300,853	2,247
Total expenditures	<u>2,504,300</u>	<u>2,504,300</u>	2,454,986	49,314
Deficiency of revenues over expenditures	(2,504,300)	(2,504,300)	(2,454,986)	49,314
OTHER FINANCING SOURCES (USES)				
Transfers				
State general fund annual appropriation	2,459,500	2,459,500	2,459,500	-
State Department of Finance and Administration compensation distribution Reversion to State general fund – fiscal year	44,800	44,800	44,800	-
2015			(49,314)	(49,314)
Net other financing sources	2,504,300	2,504,300	2,454,986	(49,314)
Net change in fund balance	\$ <u>-</u>	\$ <u>-</u>	\$	\$ <u> </u>

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY BUDGETARY COMPARISON SCHEDULE BUDGET TO ACTUAL GENERAL FUND YEAR ENDED JUNE 30, 2014

EXPENDITURES	Original <u>Budget</u>	Final <u>Budget</u>	Actual	Variance Favorable ( <u>Unfavorable</u> )
Current operations Personnel services and employee benefits Contractual services Operating expenses, including capital outlay	\$ 2,250,300 12,800 	\$ 2,135,000 13,100 254,200	\$ 2,067,766 12,819 248,546	\$ 67,234 281 
Total expenditures	<u>2,402,300</u>	<u>2,402,300</u>	<u>2,329,131</u>	73,169
Deficiency of revenues over expenditures	(2,402,300)	(2,402,300)	(2,329,131)	73,169
OTHER FINANCING SOURCES (USES)				
Transfers State general fund annual appropriation State Department of Finance and Administration compensation distribution	2,383,800 18,500	2,383,800	2,383,800 18,500	<u>-</u>
Reversion to State general fund – fiscal year 2014			(73,169)	(73,169)
Net other financing sources	2,402,300	2,402,300	2,329,131	(73,169)
Net change in fund balance	\$	\$	\$	\$ <u>-</u>

# STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY BUDGETARY COMPARISON SCHEDULE BUDGET TO ACTUAL – SPECIAL REVENUE FUND SOUTHWEST BORDER PROSECUTION INITIATIVE GRANT FUND YEAR ENDED JUNE 30, 2015

REVENUES	Original <u>Budget</u>	Final <u>Budget</u>	<u>Actual</u>	Variance Favorable ( <u>Unfavorable</u> )
Southwest Border Patrol Initiative grant	\$	\$	\$	\$
Total revenues	<del>_</del>			<del>_</del>
EXPENDITURES				
Current operations: General government		15,744	<del>-</del>	15,744
Total expenditures		15,744		15,744
Deficiency of revenues over expenditures	\$ <u> </u>	\$ (15,744)	\$	\$15,744
Prior year fund balance	\$15,774			

# STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY BUDGETARY COMPARISON SCHEDULE BUDGET TO ACTUAL – SPECIAL REVENUE FUND SOUTHWEST BORDER PROSECUTION INITIATIVE GRANT FUND YEAR ENDED JUNE 30, 2014

REVENUES	Original <u>Budget</u>	Final <u>Budget</u>	<u>Actual</u>	Variance Favorable ( <u>Unfavorable</u> )
Southwest Border Patrol Initiative grant	\$ <del>-</del>	\$	\$	\$
Total revenues		<del>_</del>		
EXPENDITURES				
Current operations: General government		15,744		15,744
Total expenditures		15,744	<u>-</u>	15,744
Deficiency of revenues over expenditures	\$	\$ (15,744)	\$	\$15,744
Prior year fund balance	\$ <u>15,774</u>			

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY STATEMENTS OF FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS JUNE 30, 2015 AND 2014

	Agency Funds			<u>ls</u>
		<u>2015</u>		<u>2014</u>
ASSETS				
Cash	\$	1,303	\$	1,392
Due from participants	_	10,720	_	13,316
Total assets	\$ =	12,023	\$ =	14,708
LIABILITIES				
Due to Administrative Office of the District Attorney		10,720		13,316
Held for participants	-	1,303	_	1,392
Total liabilities	\$ _	12,023	\$ _	14,708

#### 1. NATURE OF OPERATIONS AND REPORTING ENTITY

The Seventh Judicial District Attorney ("District Attorney") is an elective office established by the Constitution of the State of New Mexico, Article VI, Section 24. The District Attorney is elected to a four-year term. Functions of the District Attorney are defined in Section 36-1-1 through 36-1-26, NMSA 1978. The Seventh Judicial District serves the New Mexico Counties of Socorro, Torrance, Catron, and Sierra and has full time offices in Socorro, Truth or Consequences and Estancia. Financing of the District Attorney is by State of New Mexico appropriation.

It is the duty of the District Attorney to (a) prosecute and defend the state, in all courts of record of the counties of their district all cases, criminal and civil, in which the state or any county in their district may be a party or may be interested; (b) represent the county before the board of county commissioners of any county in their district in all matters before the board whenever requested to do so by the board, and he may appear before the board when sitting as a board of equalization (county valuation protests board) without request; (c) advise all county and state officers whenever requested; and (d) represent any county in their district in all civil cases in which the county may be concerned in the supreme court or court of appeals, but not in suits brought in the name of the state.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in accordance with accounting principles generally accepted in the United States of America ("GAAP"). The basic - but not the only - criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no component units included in the reporting entity.

The District Attorney is legally separate and fiscally independent of other state agencies, has decision making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

The District Attorney is an agency of the State of New Mexico. These financial statements present the financial position and results of operations of only those funds over which the District Attorney has oversight responsibility.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the District Attorney have been prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP") as prescribed by the Governmental Accounting Standards Board ("GASB"). The GASB is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). These statements include:

- Presentation of a management discussion and analysis ("MD&A") which provides an analysis of the District Attorney's overall financial position and results of operations.
- Presentation of financial statements prepared using full accrual accounting for all of the District Attorney's activities including reporting capital assets and related depreciation.

Other significant accounting policies of the District Attorney are discussed below:

#### A. Change in Accounting Principle

For the year ended June 30, 2015, the District Attorney implemented GASB Statement 68, Accounting and Financial Reporting for Pensions. ("GASB 68") The statement requires participating employers in a cost-sharing multiple employer pension plan to recognize a liability for their proportionate share of the plan's net pension liability and to recognize as pension expense and to report as deferred outflows of resources and deferred inflows of resources their proportionate share of the plan's pension expense and deferred outflows and deferred inflows of resources. However, GASB 68 does not establish specific requirements for allocation of the employer's proportionate share of the collective net pension liability or other pension-related measures to individual funds. The requirements apply to the primary government as a whole. The District Attorney is part of the primary government of the State of New Mexico, and as such is not required to recognize their proportionate share of the liability, expense and deferred outflows and inflows of resources described above.

#### B. Government-Wide and Fund Financial Statements

The District Attorney's basic financial statements include both government-wide and fund financial statements. The government-wide statements (the statement of net position and the statement of activities) report information on the District Attorney as a whole. The separate fund financial statements provide reports on the financial condition and results of operations for major individual funds. The District Attorney's activities are all governmental activities, which include the classification of activities as a judicial government.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### B. Government-Wide and Fund Financial Statements (continued)

The government-wide focus is on the sustainability of the District Attorney as an entity and the changes in the District Attorney's net position resulting from current year's activities. The statement of net position incorporates long-term assets and receivables and deferred outflows of resources as well as long-term debt and obligations and deferred inflows of resources. The District Attorney's net position is reported in three parts - invested in capital assets net of related debt and deferred inflows of resources, if any, restricted net position (none at June 30, 2015 or 2014), and unrestricted net position.

The government-wide statements of activities demonstrate the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with specific functions. The statements of activities report the gross and net cost of the District Attorney's judicial government program. The judicial government function is primarily supported by a general revenue source - the annual State of New Mexico appropriation.

The governmental fund statements are presented on a current financial resource measurement focus and the modified accrual basis of accounting. This presentation is deemed appropriate to (a) demonstrate legal compliance, (b) demonstrate the source and use of liquid resources, and (c) demonstrate how the District Attorney's actual experience conforms to the budget plan. Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements, reconciliations are presented for each statement which briefly explain the differences between the governmental fund financial statements and the government-wide financial statements.

The District Attorney's fiduciary funds (agency funds) are presented in the fund financial statements. Since by definition these assets are being held for the benefit of third parties and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

#### C. Fund Accounting

The District Attorney uses funds to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts that comprise its assets and deferred outflows of resources, liabilities and deferred inflows of resources, fund balances, revenues and expenditures and other financing sources or uses. The District Attorney's resources are allocated to and accounted for in individual funds based upon the purpose for which spending activities are controlled. The various funds are grouped in the financial statements into fund types and categories as follows:

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C. Fund Accounting (continued)

#### Governmental Funds

General Fund (16100) - This fund is the operating fund of the District Attorney. It is used to account for all financial resources except those required to be accounted for in another fund. All appropriations received in this fund are revertible funds if not expended in the appropriate time frame.

SWBPI Grant Fund (94000) - This special revenue fund accounts for grant funds provided by the Southwest Border Prosecution Initiative in a prior year to support the prosecution and detention of federally referred cases. Remaining funds under the program may be used for any lawful purpose, and are available for general expenditure. Any unexpended balances remaining at the end of the fiscal year do not revert, but remain for expenditure in future fiscal years, and this is the criteria for establishing this special revenue fund.

The District Attorney has elected to consider its special revenue fund as a major fund regardless of size.

#### Fiduciary Funds (Agency Funds) (96790)

Agency Funds are used to account for assets held by the District Attorney in a temporary fiduciary relationship involving only custodial or modest management responsibilities. Agency funds are <u>not</u> "operating" funds but are purely custodial and thus do not involve a measurement of results of operations. At June 30, 2015 and 2014, the District Attorney had two such funds:

<u>Worthless Check Fund</u> - This fund is used to account for fees charged for monies collected from individuals issuing checks which are not redeemable by the bank, for either insufficient funds or other reasons. The fund is an administratively established fund, as authorized by Article 30-36-10, NMSA 1978.

<u>Pre-Prosecution Diversion Program</u> -This fund is used to account for fees charged to participants in the pre-prosecution diversion program of the District Attorney. The fund is an administratively established fund, as authorized by Article 31-16A-1 to 31-16A-8, NMSA 1978. This fund includes the Drug Testing Program, which was established to account for fees collected from participants to defray the costs of testing for controlled substances. The fund is an administratively established fund as authorized by Article 30-31-1, NMSA 1978.

#### D. Basis of Accounting

The government-wide and fiduciary financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flow.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### D. Basis of Accounting (continued)

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Revenue is considered available if it is collected within 60 days of the current fiscal year end. Expenditures are generally are recorded when a liability is incurred, as under accrual accounting. Modifications to the accrual basis of accounting include recording employees' annual leave when paid.

#### E. Budgets and Budgetary Accounting

The New Mexico State Legislature makes annual appropriations to the District Attorney. Legal compliance is monitored through the establishment of a budget and a financial control system, which permits a budget to actual expenditure comparison. Appropriations lapse at the end of the fiscal year. The District Attorney's general fund is a reverting fund.

The District Attorney submits to the New Mexico Department of Finance and Administration ("DFA") an appropriation request and operating budget in accordance with New Mexico state law. Budget adjustments are also submitted to DFA. The budget and all budget adjustments made during the year have been approved by DFA. Expenditures may not legally exceed the budget at the appropriation program level. The District Attorney may request category transfers among personal services and employee benefits, contractual services, and operating expense. The budgets as presented in the financial statements are both the original appropriation and the final authorized amounts as legally revised during the year.

The budgets for the general fund and special revenue funds are presented on the modified accrual basis of accounting except for accounts payable at the end of the fiscal year that do not get paid on a timely basis and must be paid out of the next year's budget. Encumbrances related to single year appropriations lapse at year end. Encumbrances representing goods and services received by year end are reported as accounts payable. Remaining encumbrances, if any, are reclassified as unreserved fund balance and a liability recorded to recognize any amount subject to reversion.

#### F. Capital Assets

Capital assets, which include furniture, equipment and vehicles, are reported in the government-wide financial statements. Capital assets are defined by the District Attorney as assets which have a cost of \$5,000 or more at date of acquisition. The District Attorney has no capitalized computer software costs. Donated capital assets are recorded at the fair market values as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the estimated useful lives with no salvage value. The District Attorney estimates the useful lives of capital assets as follows:

Furniture and Equipment	10 years
Computer equipment and software	5 years
Vehicles	5 years

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### G. Compensated Absences

Qualified employees are entitled to accumulate annual leave which is payable to the employee upon termination or retirement. Employees earn annual leave as follows:

Years	Hours Earned
Of Service	Per Month
To 4 years	10
Over 4 to 8 Years	11
Over 8 to 12 Years	12
Over 12 to 14 Years	13
Over 16 years	14

The maximum accrual of annual leave is 240 hours. The maximum accrued annual leave may be carried forward into the beginning of the next calendar year and any excess is lost. At June 30, 2015 and 2014, accrued annual leave totaled \$84,162 and \$85,686, respectively.

Qualified employees are entitled to accumulate sick leave. Existing legislation provides for the payment to employees for accumulated sick leave under certain conditions. Employees who have over 600 hours of accumulated sick leave can receive payment for the hours over 600 on July 1 and January 1 of each year. This sick leave is paid at fifty percent of the employee's regular hourly wage. At retirement, employees can receive fifty percent payment for up to 240 hours for the hours over 600 hours of accumulated sick leave. Employees who terminate receive no payment for accumulated sick leave. Therefore, the only sick leave which has been accrued represents the hours earned at June 30, 2015 and 2014 over 600 hours. The District Attorney had one employee and three employees with accumulated sick leave in excess of 600 hours at June 30, 2015 and 2014, which amounted to \$155 and \$3,002, respectively.

#### H. Pensions

As further described in note 8, the District Attorney participates in a public employee retirement system administered by the Public Employees Retirement Association ("PERA"). In June, 2012, the Government Accounting Standards Board issued GASB Statement 68, Accounting and Financial Reporting for Pensions ("GASB 68"), which addresses accounting and financial reporting for pensions that are provided to employees of state and local governmental employers through pension plans that are administered through trusts or equivalent arrangements that meet the characteristics defined in the standard. The standard is effective for periods beginning after June 30, 2014, and generally requires employers to recognize a liability for their proportionate share of net pension liability and to recognize as pension expense and to report deferred outflows of resources and deferred inflows of resources related to pensions for their proportionate share of PERA's pension expense and collective deferred outflows of resources and deferred inflows of resources. However, certain agencies that are part of the State of New Mexico primary reporting entity whose activities are solely accounted for using the governmental fund category of funds, including the District Attorney, are not required to report a fund proportionate share of the collective net pension liability or other pension-related measures described above.

#### 2. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)</u>

#### I. Risk Management

The District Attorney is exposed to various risks of loss for which the District Attorney carries insurance (Auto, Employee Fidelity Bond; General Liability, Civil Rights, and Foreign Jurisdiction; Money and Securities; Property; and Workers Compensation) with the State of New Mexico Risk Management Division. There have been no settled claims which have exceeded insurance coverage in any of the past four fiscal years.

#### J. Fund Balances/Net Position

The District Attorney reports fund balances in the following categories:

- Nonspendable amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.
- Restricted amounts that are restricted to specific purposes either externally imposed by creditors, grantors, or laws or regulations or imposed by law through constitutional provisions or enabling legislation.
- Committed amounts that can only be used for specific purposes pursuant to formal action of the District Attorney.
- Assigned amounts that the District Attorney intends to be used for specific purposes, but are neither restricted nor committed.
- Unassigned remaining fund balances not restricted, committed, or assigned.

Net position represents the excess of liabilities over assets of the District Attorney at June 30, 2015 and 2014. It consists of the District Attorney's compensated absences payable less unreverting monies in the SWBPI grant fund. It is expected that the compensated absences payable will be financed by future state appropriations.

The District Attorney records restricted net assets when there are legal limitations imposed on their use by law. If restricted and unrestricted assets are available for the same purpose, then restricted net assets will be used before unrestricted net assets. If committed, assigned, and unassigned amounts are available for the same purpose, then committed amounts will be used first, followed by assigned amounts, then unassigned amounts.

#### K. Use of Estimates

The preparation of the District Attorney's financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and of revenues and expenditures during the reporting period and, when applicable, disclosures of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### L. New Accounting Standard

In June, 2015, the Government Accounting Standards Board issued Statement 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, ("GASB 75") which addresses accounting and financial reporting for postemployment benefits other than pensions ("OPEB") that are provided to the employees of state and local governmental employers. The new standard will be effective for periods beginning after June 15, 2017. The new standard will change accounting and financial reporting, including disclosures, for the District Attorney's participation in the New Mexico Retiree Health Care Fund ("RHCA"), a cost sharing multiple-employer defined benefit postemployment healthcare plan.

While the District Attorney has not yet determined the impact of this standard on its financial statements and disclosures, the District Attorney expects the effect of adopting the standard will be material.

### 3. <u>INVESTMENT IN STATE TREASURER'S OFFICE GENERAL FUND INVESTMENT POOL NOT RECONCILED</u>

For cash management and investment purposes, funds of various state agencies, including the District Attorney, are deposited in the General Fund Investment Pool ("the Pool"), which is managed by the Office of the New Mexico State Treasurer. Claims on the Pool are reported as assets by agencies investing in the Pool.

The State of New Mexico Department of Finance and Administration ("DFA") has statutory responsibility to reconcile the balances and accounts kept by the State Treasurer, including the Pool. In June, 2012, an independent expert diagnostic report, under the direction of DFA and the Financial Control Division of DFA ("DFA/FCD"), revealed that the Pool balances had not been reconciled at the business unit/fund level since the inception of the Statewide Human Resources, Accounting, and Management Reporting System ("SHARE") in July, 2006.

### 3. <u>INVESTMENT IN STATE TREASURER'S OFFICE GENERAL FUND INVESTMENT POOL</u> NOT RECONCILED (CONTINUED)

Under the direction of the State Controller/Financial Control Division Director, DFA/FCD undertook action to address the situation. DFA/FCD initiated the Cash Management Remediation Project ("Remediation Project") in partnership with the New Mexico State Treasurer's Office, the New Mexico Department of Information Technology, and a contracted third party with expertise in the software used by the State of New Mexico. The Remediation Project objective was to design and implement the changes necessary to reconcile the Pool in a manner that is complete, accurate, and timely. Following the implementation of recommendations resulting from the Remediation Project, DFA has reported that they have completed timely and accurate reconciliations of the Pool at a business unit/fund level from the implementation date; however, they did not resolve all historical reconciling items. However, DFA has reported that it has established an allowance within the DFA general operating reserve fund to accommodate the unreconciled differences and that future adjustment of the differences will be charged against this allowance.

The District Attorney, as described in note 4, has reported General Fund Investment Pool amounts as provided by DFA/FCD. To properly state the District Attorney's investment in the Pool, the District Attorney's procedures include review of all transactions posted to the District Attorney's cash balance, as reported by DFA/FCD.

#### 4. CASH AND INVESTMENT

Cash reflected in agency funds is held by a private financial institution. At June 30, 2015 and 2014, the carrying amount of the District Attorney accounts is \$1,303 and \$1,392, respectively, and the deposit amount is \$1,472 and \$1,583, respectively.

Custodial credit risk is the risk that in the event of bank failure the District Attorney's deposits may not be returned. Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized by securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agency but not in the District Attorney's name. At June 30, 2015, the cash is fully insured by the Federal Deposit Insurance Corporation and the District Attorney has no custodial credit risk.

State law (Section 8-6-3 NMSA 1978) requires the District Attorney's cash to be managed by the New Mexico State Treasurer's Office. Accordingly, the cash investment of the District Attorney consists of an interest in the General Fund Investment Pool managed by the New Mexico State Treasurer's Office.

At June 30, 2015 and 2014, the District Attorney had balances of \$125,315 and \$143,204, respectively invested in the General Fund Investment Pool.

#### 4. CASH AND INVESTMENT (CONTINUED)

<u>Interest Rate Risk</u> - The New Mexico State Treasurer's Office has an investment policy that limits investment maturities to five years or less on allowable investments. This policy is the means of managing exposure to fair value losses arising from increasing interest rates. This policy is reviewed and approved annually by the New Mexico State Board of Finance.

Credit Risk - The New Mexico State Treasurer's Office General Fund Investment Pool is not rated.

For additional GASB Statement 40, Deposit and Investment Risk Disclosures – An Amendment of GASB Statement No. 3, disclosure information regarding cash held by the New Mexico State Treasurer, the reader should see the separate audit report for the New Mexico State Treasurer's Office for the fiscal year ended June 30, 2015.

#### 5. CAPITAL ASSETS

The following is a summary of changes in the capital assets for the year ended June 30, 2015:

	Balance			Balance
	June 30, 2014	<u>Additions</u>	<b>Deletions</b>	June 30, 2015
Operating assets:		•		
Vehicles	\$ 345,401	\$ 149,620	\$ 37,498	\$ 457,523
Furniture and equipment	69,659		2,188	67,471
Total capital assets	415,060	149,620	39,686	524,994
Less accumulated depreciation	:			
Vehicles	287,794	18,072	37,498	268,368
Furniture and equipment	69,659	<u> </u>	2,188	67,471
	357,453	<u> 18,072</u>	39,686	_335,839
Net capital assets	\$ <u>57,607</u>	\$ <u>131,548</u>	\$ <u> </u>	\$ <u>189,155</u>

At June 30, 2015, the District Attorney has no idle assets.

The following is a summary of changes in the capital assets for the year ended June 30, 2014:

	Balance June 30, 2013	<u>Additions</u>	<u>Deletions</u>	Balance June 30, 2014
Operating assets:	<b>A. 240</b> 555	50.500	<b></b>	
Vehicles	\$ 340,555	50,530	\$ 45,684	\$ 345,401
Furniture and equipment	93,196		23,537	<u>69,659</u>
Total capital assets	433,751	50,530	69,221	415,060
Less accumulated depreciation	:			
Vehicles	323,460	10,018	45,684	287,794
Furniture and equipment	91,946	1,250	23,537	<u>69,659</u>
	415,406	<u>11,268</u>	69,221	357,453
Net capital assets	\$18,345	\$39,262	\$	\$57,607

#### 6. APPROPRIATIONS/REVERSION

The District Attorney (DFA agency 25700, fund 16100) received the fiscal year 2015 annual appropriation in the amount of \$2,459,500 and the fiscal year 2014 annual appropriation in the amount of \$2,383,800. In addition, for fiscal year 2015 and 2014 the District Attorney received a compensation appropriation of \$44,800 and \$18,500, respectively, transferred from the State Department of Finance and Administration.

At June 30, 2015 and 2014, amounts not paid or represented by valid accounts payable or accrued payroll and related benefits payable revert to the New Mexico State general fund. Reported reversions for the years ended June 30, 2015 and 2014 amounted to \$49,314 and \$73,169, respectively. The total amount due to the State general fund (DFA agency 34101, fund 85300) is \$49,314 and \$73,169, respectively at June 30, 2015 and 2014.

#### 7. ACCRUED COMPENSATED ABSENCES

The following is a summary of changes in accrued compensated absences for the fiscal year ended June 30, 2015 which will be liquidated in the general fund:

	Balance June 30, 2014	Increase	Decrease	Balance June 30, 2015	Due within one year
Compensated absences	\$ <u>88,688</u>	\$ <u>65,913</u>	\$ <u>70,284</u>	\$ <u>84,317</u>	\$ <u>66,061</u>

The following is a summary of changes in accrued compensated absences for the fiscal year ended June 30, 2014 which will be liquidated in the general fund:

	Balance June 30, 2013	Increase	Decrease	Balance June 30, 2014	Due within one year
Compensated absences	\$ <u>93,454</u>	\$61,613	\$66,379	\$88,688	\$68,957

#### 8. PENSION PLAN -PUBLIC EMPLOYEES RETIREMENT ASSOCIATION

#### General Information about the Pension Plan

#### GASB 68 Financial Reporting and Disclosure

Compliant with the requirements of Government Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*, the State of New Mexico has implemented the standards for the fiscal year ending June 30, 2015.

The District Attorney, as a part of the primary government of the State of New Mexico, is a contributing employer to a cost sharing multiple employer defined benefit pension plan administered by the Public Employees Retirement Association ("PERA"). Disclosure requirements for governmental funds apply to the primary government as a whole, and as such, this information will be presented in the Component Appropriation Funds Annual Financial Report ("General Fund") and the Comprehensive Annual Financial Report ("CAFR") of the State of New Mexico.

Information concerning the net pension liability, pension expense, and pension related deferred inflows and outflows of resources of the primary government will be contained in the General Fund and the CAFR and will be available when issued from the Office of the State Controller, Room 166, Bataan Memorial Building, 407 Galisteo Street, Santa Fe, New Mexico, 87501.

#### Plan Description

All of the District Attorney's full-time employees participate in the Public Employees Retirement Fund ("plan"), a public employee retirement system authorized under the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). PERA is the administrator of the plan, which is a cost-sharing multiple-employer defined benefit retirement plan. The plan has six divisions of members, including State General, State Police/Adult Correction Officer, Municipal General, Municipal Police/Detention Officers, Municipal Fire, and State Legislative. The plan provides for twenty four different types of coverage including retirement benefits, disability benefits, survivor benefits and cost-of-living adjustments to plan members and beneficiaries. All assets accumulated in the plan may be used to pay benefits, including refunds of member contributions, to any of the plan members or beneficiaries, as defined by the terms of the plan. Certain coverage plans are only applicable to a specific division within the plan. Eligibility for membership in the plan is set forth in the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). Except as provided for in the Volunteer Firefighters Retirement Act (10-11A-1 to 10-11A-7 NMSA 1978), the Judicial Retirement Act (10-12B-1 to 10-12B-19, NMSA 1978), the Magistrate Retirement Act (10-12C-1 to 10-12C-18, NMSA 1978), and the Educational Retirement Act (Chapter 22, Article 11, NMSA 1978), and the provisions governing the State Police Pension Fund (Section 29-7-1 through Section 29-4-11, NMSA 1978), each employee and elected official of every affiliated public employer is required to be a member in the plan.

PERA issues a publicly available financial report and a comprehensive annual financial report that can be obtained at http://SAONM.org using the audit search function for agency 366.

#### 8. PENSION PLAN - PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (CONTINUED)

#### Benefits Provided

For a description of the benefits provided and recent changes to the benefits, see note 1 in the PERA audited financial statements for the fiscal year ended June 30, 2014 available at http://www.pera.state.nm.us/pdf/AuditFinancialStatements/366 Public Employees Retirement Association 2014.pdf.

#### Contributions

The contribution requirements of plan members and the District Attorney are established under the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). The contribution requirements may be amended by acts of the legislature of the State of New Mexico. District Attorney plan members are required to contribute 8.92% of their salary. The District Attorney is required to contribute 16.99% and 16.59% of the gross covered salary for the years ended June 30, 2015 and 2014, respectively. The PERA coverage option that applies to the District Attorney is "State Plan 3". The District Attorney's contributions to PERA for the years ending June 30, 2015, 2014, 2013, and 2012 were \$241,710, \$227,436, \$216,687, and \$188,951, respectively, which equal the amount of the statutorily required contributions for each fiscal year.

#### 9. POST EMPLOYMENT BENEFITS – STATE RETIREE HEALTH CARE PLAN

#### Plan Description

The District Attorney contributes to the New Mexico Retiree Health Care Fund, a cost-sharing multiple-employer defined benefit postemployment healthcare plan administered by the New Mexico Retiree Health Care Authority ("RHCA"). The RHCA provides health care insurance and prescription drug benefits to retired employees of participating New Mexico government agencies, their spouses, dependents, and surviving spouses and dependents. The RHCA Board was established by the Retiree Health Care Act (Chapter 10, Article 7C, NMSA 1978). The Board is responsible for establishing and amending benefit provisions of the healthcare plan and is also authorized to designate optional and/or voluntary benefits like dental, vision, supplemental life insurance, and long-term care policies

Eligible retirees are: 1) retirees who make contributions to the fund for at least five years prior to retirement and whose eligible employer during that period of time made contributions as a participant in the RHCA plan on the person's behalf unless that person retires before the employer's RHCA effective date, in which event the time period required for employee and employer contributions shall become the period of time between the employer's effective date and the date of retirement; 2) retirees defined by the Act who retired prior to July 1, 1990; 3) former legislators who served at least two years; and 4) former governing authority members who served at least four years.

The RHCA issues a publicly available stand-alone financial report that includes financial statements and required supplementary information for the postemployment healthcare plan. That report and further information can be obtained by writing the Retiree Health Care Authority at 4308 Carlisle NE, Suite 104, Albuquerque, NM 87107.

#### 9. POST EMPLOYMENT BENEFITS - STATE RETIREE HEALTH CARE PLAN (CONTINUED)

#### **Funding Policy**

The Retiree Health Care Act (Section 10-7C-13, NMSA 1978) authorizes the RHCA Board to establish the monthly premium contributions that retirees are required to pay for healthcare benefits. Each participating retiree pays a monthly premium according to a service based subsidy rate schedule for the medical plus basic life plan plus an additional participation fee of five dollars if the eligible participant retired prior to the employer's RHCA effective date or is a former legislator or former governing authority member. Former legislators and governing authority members are required to pay 100% of the insurance premium to cover their claims and the administrative expenses of the plan. The monthly premium rate schedule can be obtained from the RHCA or viewed on their website at www.nmrhca.sstate.nm.us.

The employer, employee, and retiree contributions are required to be remitted to the RHCA on a monthly basis. The statutory requirements for the employer and employee contributions can be changed by the New Mexico State Legislature. Employers that choose to become participating employers after January 1, 1998, are required to make contributions to the RHCA fund in the amount determined to be appropriate by the Board.

The Retiree Health Care Act (Section 10-7C-15, NMSA 1978) is the statutory authority that establishes the required contributions of participating employers and their employees. For employees that were members of an enhanced retirement plan (state police and adult correctional officer member coverage plan 1; municipal police member coverage plans 3, 4, or 5; municipal fire member coverage plan 3, 4, or 5; municipal detention officer member coverage plan 1; and members pursuant to the Judicial Retirement Act) during each of the fiscal years ended June 30, 2015 and 2014, the statute required each participating employer to contribute 2.5% of each participating employee's annual salary; and each participating employee was required to contribute 1.25% of their salary. For employees that were not members of an enhanced retirement plan during each of the fiscal years ended June 30, 2015 and 2014, the statute required each participating employer to contribute 2% of each participating employee's annual salary; each participating employee was required to contribute 1% of their salary. In addition, pursuant to Section 10-7C-15(G) NMSA 1978, at the first session of the legislature following July 1, 2013, the legislature shall review and adjust the distributions pursuant to Section 7-1-6.1 NMSA 1978 and the employer and employee contributions to the authority in order to ensure the actuarial soundness of the benefits provided under the Retiree Health Care Act.

The District Attorney's contributions to the RHCA for the years ended June 30, 2015, 2014, and 2013 were \$28,457, \$27,468, and \$28,737, respectively, which equal the required contribution for each year.

#### 10. OPERATING LEASES

The District Attorney leases certain office equipment with required monthly payments ranging from 48 to 60 months. The leases are subject to an annual appropriation clause which commits the District Attorney only for each fiscal year. Expenditures under these leases amounted to \$19,825 and \$24,015 for the years ended June 30, 2015 and 2014, respectively. Minimum lease payments under these operating leases as of June 30, 2015 are as follows:

2016	\$ 10,342
2017	10,250
2018	6,365
2019	881
	\$ <u>27,838</u>

#### 11. RELATED PARTY TRANSACTIONS

During the year ended June 30, 2015, the District Attorney transferred \$30,000 to the First Judicial District Attorney (DFA agency 25100, fund 15500) for personnel costs associated with the Public Integrity Unit, which prosecutes criminal acts involving public funds statewide. The amount is reported in personnel services and employee benefits in the statement of activities and the statement of revenues, expenditures, and changes in fund balances.

During each of the years ended June 30, 2015 and 2014, the District Attorney transferred \$12,600 to the New Mexico Department of Information Technology (DFA Agency 36100, fund 20370) for services. The amounts are reported in operating expenses in the statements of activities and the statements of revenues, expenditures, and changes in fund balances.

During the years ended June 30, 2015 and 2014, the District Attorney transferred \$37,980 and \$30,500, respectively, to the General Services Department of the State of New Mexico (Agency 35000, fund 17400) for insurance premiums. The amounts are reported in the statements of activities and the statements of revenues, expenditures, and changes in fund balances.

#### 12. SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 12, 2015, the date which the financial statements were available to be issued.

### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY COMBINING STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES ALL AGENCY FUNDS HINE 30, 2015 WITH

### JUNE 30, 2015 WITH COMPARATIVE 2014 TOTALS

	Worthless Check Fur	0	Total 2015	Agency Funds 2014
ASSETS				
Cash Due from participants	\$	- \$ 1,303 - 10,720	\$ 1,303 	\$ 1,392 
Total assets	\$	<u>12,023</u>	\$12,023	\$14,708
LIABILITIES				
Due to Administrative Office of the District Attorney Held for participants	\$	- \$ 10,720 - 1,303	\$ 10,720 1,303	\$ 13,316 1,392
Total liabilities	\$	<u> </u>	\$12,023	\$ <u>14,708</u>

# STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY COMBINING STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES ALL AGENCY FUNDS JUNE 30, 2014

ASSETS	Worthless <u>Check Fund</u>	Pre- prosecution Diversion Program Fund	Total Agency Funds
Cash Due from participants	\$ - -	\$ 1,392 13,316	\$ 1,392 13,316
Total assets	\$ <u> </u>	\$ <u>14,708</u>	\$14,708
LIABILITIES	,		
Due to Administrative Office of the District Attorney Held for participants	\$	\$ 13,316 	\$ 13,316 1,392
Total liabilities	\$ <u> </u>	\$ <u>14,708</u>	\$ <u>14,708</u>

# STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY COMBINING SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES OF AGENCY FUNDS YEAR ENDED JUNE 30, 2015

WORTHLESS CHECK FUND	Balance June 30, 2014	Additions	<u>Deletions</u>	Balance June 30, 2015
WORTHLESS CHECK FUND				
Assets Cash	\$	\$10	\$10	\$
<u>Liabilities</u> Due to Administrative Office of the District Attorney	\$ <del>_</del>	\$ <u>10</u>	\$ <u>10</u>	\$ <del>-</del>
PRE-PROSECUTION DIVERSION PROGRAM FUND				
Assets Cash Due from participants	\$ 1,392 13,316	\$ 362 	\$ 451 	\$ 1,303 
Total	\$14,708	\$5,351	\$8,036	\$12,023
Liabilities Held for participants Due to Administrative Office of the District Attorney	\$ 1,392 	\$ 362 	\$ 451 	\$ 1,303 
Total	\$14,708	\$5,351	\$8,036	\$ <u>12,023</u>
TOTAL AGENCY FUNDS				
Assets Cash Due from participants	\$ 1,392 	\$ 372 4,989	\$ 461 7,585	\$ 1,303 10,720
Total	\$ <u>14,708</u>	\$5,361	\$8,046	\$12,023
Liabilities Held for participants Due to Administrative Office of the District Attorney	\$ 1,392 	\$ 362 4,999	\$ 451 	\$ 1,303 
Total	\$14,708	\$5,361	\$8,046	\$ <u>12,023</u>

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY SCHEDULE OF CASH ACCOUNTS JUNE 30, 2015

	Type of <u>Account</u>		Treasurer/ Bank Balance June 30, 2015	
First State Bank of Socorro				
Drug Testing Trust Account	Non-interest bearing checking	\$1,303	\$ <u>1,472</u>	
New Mexico State Treasurer				
DA Seventh District SWBPI	Non-interest bearing checking Non-interest bearing checking	\$ 109,541 15,774	\$ 109,541 15,774	
		\$ <u>125,315</u>	\$ <u>125,315</u>	

# CERTIFIED PUBLIC ACCOUNTANTS

### SEVENTH JUDICIAL DISTRICT ATTORNEY SCHEDULE OF VENDOR INFORMATION FOR PURCHASES EXCEEDING \$60,000 (EXCLUDING GRT) YEAR ENDED JUNE 30, 2015

Prepared by: J.B. Mauldin		Title	: Chief Financial Officer			
-	,		Cinci i manciai Officer	· .	_ Date:	10/22/2015
Type of RFB#/RFP# Procurement	\$ Amount of Awarded Awarded Vendor Contract	\$ Amount of Amended Contract	Name and Physical Address per the procurement documentation of <u>ALL</u> Vendors that responded	State Vendor	state and chose Veteran's preference (Y or N)? For	

NONE - NO PURCHASES IN FY 2015 EXCEEDING \$60,000

Certified Public Accountants

# REPORT OF INDEPENDENT AUDITORS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Clinton H. Wellborn, Seventh Judicial District Attorney and Mr. Timothy Keller, State Auditor

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, the budgetary comparisons for the general fund and major special revenue fund of the Office of the District Attorney, Seventh Judicial District, State of New Mexico, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Seventh Judicial District Attorney's basic financial statements. We have also audited the combining statement of fiduciary assets and liabilities of the Seventh Judicial District Attorney agency funds as of June 30, 2015. We have issued our report thereon dated November 12, 2015.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Seventh Judicial District Attorney's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Seventh Judicial District Attorney's internal control. Accordingly, we do not express an opinion on the effectiveness of the Seventh Judicial District Attorney's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Seventh Judicial District Attorney's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Machie Ria Horsany

Mackie, Reid & Company, P.A. Certified Public Accountants

Albuquerque, New Mexico November 12, 2015

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY SCHEDULE OF FINDINGS AND RESPONSES JUNE 30, 2015

Prior Year Finding Reported Not Repeated

There were no prior year findings

**Current Year Findings** 

There were no current year findings

#### STATE OF NEW MEXICO SEVENTH JUDICIAL DISTRICT ATTORNEY EXIT CONFERENCE JUNE 30, 2015

An exit conference was held on November 18, 2015 and the contents of this report were discussed. Present at the exit conference were:

Seventh Judicial District Attorney
Clint H. Wellborn, District Attorney
J. B. Mauldin, Fiscal Officer

Mackie, Reid & Company
Jim Van Der Geest, CPA
Annette Gruber, CPA

#### Financial Statement Preparation

The District Attorney's financial statements were prepared substantially by the independent auditor, Mackie, Reid & Company, PA.